



PROJECT STEERING COMMITTEE (PSC) MEETING Meeting Minutes

Date: September 20, 2007
Time: 4:00 PM to 6:00 PM
Location: Room 319, City Hall
Attendees: See attached roster

Agenda

1. Housekeeping
 - a. Minutes from last meeting
 - b. Meetings and presentations
2. Citywide Ten-Year Action Plan – revised final report
3. Fall Public meetings
4. Status of Other Activities/Next Steps
 - a. Urban Partnership Agreement
 - b. Downtown Action Plan
 - c. Design Guidelines

Summary of Items Discussed

Housekeeping

The spelling of John VanHeel's name needs to be corrected in the meeting minutes (*note: corrections were made*).

Fall Public Meetings

Charleen Zimmer announced a couple of changes and clarifications to the October public meeting schedule:

- The October 10 meeting has been moved to the 3rd Precinct Community Room.
- An October 15 meeting has been added at the Central Library.
- The October 17 meeting at the Nokomis Recreation Center is on Minnehaha Parkway, not Minnehaha Avenue.

The meetings have been advertised via a press release (including neighborhood publications), an article in Metro Transit's TakeOut publication, information in Council member newsletters, and an email to neighborhood organizations, bicycle and pedestrian email lists, a list of developers, and an email list of attendees of previous Access Minneapolis meetings.

The meetings will be an open house format. There will be a presentation approximately 30 minutes into the meeting, followed by discussion groups focused around the citywide action plan and the streetcar study.

Citywide Ten-Year Action Plan

Charleen Zimmer asked for PSC comments on the citywide action plan distributed prior to the PSC meeting.

Pat Scott recommended that the report be consistent in referring to the Street and Sidewalk Design Guidelines in the future tense, since they have not yet been completed. Charleen Zimmer updated the committee on the status of the Design Guidelines. They are currently under review by city, Hennepin County, and Mn/DOT staff. She expects to have a discussion about the Design Guidelines at the October or November PSC meeting.

Pat Scott suggested that the Citywide Plan acknowledge the challenges of walking and bicycling in a winter city.

John Akre recommended that the plan address the difference in city staffing for maintenance of facilities for auto traffic versus pedestrian and bicycle traffic.

Adam Harrington expressed concern in Metro Transit's ability to deliver the span of service goals of the recommended PTN in a ten-year timeframe. Currently, Metro Transit's Hi-Frequency network has a shorter span of service than recommended in the report. The Hi-Frequency network service on Saturday mornings and Sunday all day does not meet the PTN goals of 18 hours a day, 7 days a week.

Mike Abegg suggested reorganizing the PTN Toolbox in Table 4 to group related tools.

Pat Scott asked how the vocabulary of street types and place types is being accepted within Public Works, given typical approaches involving functional class and level of service. Charleen Zimmer responded that the challenge is in how a street is funded. If a street is on the MSA system, then MSA standards influence the street design process. The goal of the new street design types is to better reflect the adjoining land uses than current classifications provide. Jon Wertjes added that the new vocabulary of place types and street types addresses the multi-modal needs of the city, while functional class does not.

Pat Scott asked how the place types and street types will affect zoning regulations. Charleen Zimmer explained that some development controls and site plan review process elements may need to change; zoning changes should be influenced in the future by the street types.

Fred Dock explained that other cities that are developing similar street design guidelines are working through the same issues, all with extensive levels of negotiation. Examples include Charlotte, Portland, San Diego, and Seattle. How other cities fund streets varies state to state. In Virginia, all roads, even residential streets, are owned by the state. In North Carolina, the state

controls much of the road system. Minnesota is one of the only states with legislative statutes for street design, rather than just in guidelines or standards.

Pat Scott recommended that it be clarified that the objectives on page 3-6 are not in any particular order.

Mike Abegg recommended that objective #3 identify designs and policies to address recreational vs. commuter cyclists. He also recommended that objective #7 clarify the relative priority of freight vs. auto parking. He clarified that Woodland Boulevard on the table for South Sector 8 be corrected to Woodlawn Boulevard.

Jim Grube reported that he remains concerned with Appendix A and wants his staff to look at it more closely.

Pat Scott recommended that Appendix A acknowledge the air quality issues associated with one-way versus two-way streets, given that some one-way streets in Minneapolis were established due to auto emissions problems.

John Akre noted the discrepancy for 13th Avenue NE as a secondary transit commercial node, but a local street type.

Darryl Gerber recommended that the Action Plan be brought to the CEAC for review at their next meeting.

Status of Other Activities/Next Steps

Charleen Zimmer updated the committee on the Urban Partnership Agreement application. The region needs legislative authority for the tolling component of the project; it also needs legislative action appropriating the local match. The 2nd and Marquette project must be completed by December 2009, while the rest of the UPA project must be completed by September 2009. Public Works is putting together a series of work teams for the 2nd and Marquette project to address utilities, construction staging, and advance funding. The City will be sending letters to property owners along 2nd and Marquette to address common questions on the project.

PSC members had several questions about the additional components of UPA, besides 2nd and Marquette. Charleen Zimmer suggested that the City could invite Mn/DOT's project manager to present the program as a whole to the PSC at the next meeting.

**PROJECT STEERING COMMITTEE
RECORD OF ATTENDANCE**

Meeting Date/Time: September 20, 2007, 4:00-6:00 pm

Location: Room 319, City Hall

OFFICIAL MEMBER	NAME	ORGANIZATION	PRESENT
Alternate/PMT	Abegg, Michael	Suburban Transit Representative	X
X	Akre, John	Northeast Sub-Area	X
X	Anderson, Richard	Mpls Bicycle Advisory Committee	X
X	Brown, Tim	Mpls Parks	
Alternate/PMT	Byers, Bob	Hennepin County Transportation	
X	Davis, Douglas	Mpls Senior Citizens Adv Commission	
X	Dewar, Caren	Southwest Sub-Area	
X	DeWitt, John	East Sub-Area	X
Staff	Diaz, Nacho	Consultant to CPED	X
Consultant	Dock, Fred	Meyer Mohaddes	X
Alternate/PMT	Elliott, Beth	Minneapolis CPED	
PMT	Elwood, Don	Minneapolis Public Works	
Staff	Flintoft, Anna	Minneapolis Public Works	X
X	Gerber, Darrell	Southwest Sub-Area	X
Alternate/PMT	Gieseke, Mark	Mn/DOT – Metro State Aid	
X	Greenberg, Bob	Downtown Sub-Area Business Rep	
Alternate/PMT	Griffith, John	Mn/DOT Metro	
X	Grube, Jim	Hennepin County	X
X	Harrington, Adam	Metro Transit – Service Development	X
X	Hay, Steven	Minneapolis CPED	X
X	Indieke Cross, Margot	Mpls Advisory Committee on People with Disabilities	
Alternate/PMT	Johnson, Tom	Hennepin County Transportation	
X	Johnson, William	Transit Rider Representative	
X	Keysser, Janet	Transit Rider Representative	
X	Kjonaas, Rick	Mn/DOT – SALT	
X	Kotke, Steve	Minneapolis Public Works	
X	Kozlak, Connie	Metropolitan Council	
Consultant	Lutey, Paul	Nelson Nygaard	
Alternate/PMT	Mahowald, Steve	Metro Transit – Service Development	X
X	McLaughlin, Mike	Downtown Council	X
Consultant	Messner, Gina	Meyer Mohaddes	
X	Moe, Susan	FHWA	
X	Morlock, Jan	University of Minnesota	
Consultant	Nelson, Bonnie	Nelson Nygaard	
X	O'Keefe, Tom	Mn/DOT – Metro	

OFFICIAL MEMBER	NAME	ORGANIZATION	PRESENT
Alternate	Olson, Glenn	Mpls TMO Alternate	
X	Opatz, Mike	Suburban Transit Representative	
X	Pearce Ruch, Kerri	Northwest Sub-Area	
Consultant	Pidaparathi, Praveena	Meyer Mohaddes	
Alternate	Ramnaraine, Jim	Minneapolis Advisory Committee on People with Disabilities	
X	Scallen, Maureen	Meet Minneapolis	
PMT	Schroeder, Greg	Minneapolis Public Works	
X	Schuster, Lea	Southeast Sub-Area	
X	Scott, Pat	Mpls TMO	X
Alternate/PMT	Stine, Paul	Mn/DOT- SALT	
X	Thorstenson, Tom	Metro Transit – Eng and Facilities	
X	VanHeel, John	Downtown Sub-Area Resident Rep	X
Staff	Wagenius, Peter	Mayor’s Office	X
X	Walker, Katie	Hennepin Community Works	
X	Walter, Doug	Southeast Sub-Area	
X	Warden, Kent	BOMA Minneapolis	
PMT	Wertjes, Jon	Minneapolis Public Works	X
Project Mgr	Zimmer, Charleen	Mpls Public Works (Zan Associates)	X
	Martinez, Mike	HDR Engineering	X