



## PROJECT STEERING COMMITTEE (PSC) MEETING Meeting Minutes

**Date:** June 21, 2007  
**Time:** 4:00 PM to 6:00 PM  
**Location:** Room 319, City Hall  
**Attendees:** See attached roster

### Agenda

1. Downtown Action Plan
2. Citywide Action Plan

### Summary of Items Discussed

#### Downtown Action Plan

Charleen Zimmer briefed the committee on the Transportation and Public Works Committee meeting held on June 19, 2007, in which the Downtown Action Plan was presented for approval. TPW recommended approval of the plan with the following changes:

- References to the four options listed for the east-west transit spine be replaced with more general language.
- Recommendation that staff explore with Metro Transit and the Bicycle Advisory Committee: (1) bikes on Nicollet Mall, (2) bicycle use of the dual bus lanes during off-peak periods, (3) removal of bike lanes on 2<sup>nd</sup> and Marquette with space added to sidewalks, and (4) 24-hour bicycle use of bus passing lane on 2<sup>nd</sup> and Marquette
- Recommendation that staff work with Metro Transit to accelerate the implementation of hybrid buses on Nicollet Mall.

The Downtown Action Plan will go to City Council for adoption on June 29, 2007.

#### Citywide Action Plan

Charleen Zimmer reviewed the draft Citywide Action Plan with the committee. She explained that in addition to the Citywide Action Plan, Street and Sidewalk Design Guidelines are being developed to better align street function with adjacent land use, street design with street jurisdiction, and street design with funding requirements.

Committee discussion included:

- In some cases, as in Lake Street and Lowry Avenue, the street type and place type for a particular location diverge in order to respect the realities of the recent street design processes in those corridors, such as for East Lake Street.
- 13<sup>th</sup> Avenue NE is not shown as a system street. It is shown as a local street because it has low traffic volumes, yet it has theatres and ped/bike activity. The local street type accommodates these uses because all streets are ped/bike streets. All streets should have sidewalks; the issue is the appropriate width of the sidewalk and boulevard/furniture zone. There are some streets for which bike lanes are inappropriate, and the design guidelines address these streets.
- The upcoming Pedestrian Master Plan will build upon the pedestrian gap needs identified in the Action Plan. The Action Plan does not have all of the detailed information needed to assess pedestrian needs; the Pedestrian Master Plan will provide that next step.
- Sidewalk gaps where there are bus stops should be high priority.
- Loring Park has no exterior sidewalk along Hennepin or Willow. This is particularly an issue with the current construction and because people feel more comfortable walking along a street at night, rather than through the interior of the park.
- It would be useful to look at bridge designs which screen the wind for pedestrians.
- Mn/DOT owns the bridges and generally everything within their right-of-way. The City of Minneapolis maintains the surface of the bridges. The City also is contracted by Mn/DOT to inspect the bridges for them.
- The City is careful to mark crosswalks in locations where it is safe to cross the street. Unfortunately, the City does not have enough funding to mark as many crosswalks as is desirable. The Pedestrian Master Plan will look at prioritization of marking crosswalks and ways to leverage funding to maintain them.
- The county is responsible for engineering and installing crosswalks on county roads, but the cities are responsible for maintaining crosswalks.
- Hennepin County is currently completing a sidewalk gap analysis along county routes.
- Urban Land Institute and Blue Cross Blue Shield are cosponsoring a winter cities conference with Gil Penalosa from Toronto and Jan Gehl from Copenhagen on November 11.

Charleen Zimmer explained that the PSC will discuss the citywide action plan again in July. The project team is working on refining costs and an implementation timeframe.

**PROJECT STEERING COMMITTEE  
RECORD OF ATTENDANCE**

**Meeting Date/Time:** April 19, 2007, 4:00-6:00 pm

**Location:** Room 319, City Hall

OFFICIAL MEMBER	NAME	ORGANIZATION	PRESENT
X	Akre, John	Northeast Sub-Area	X
X	Anderson, Richard	Mpls Bicycle Advisory Committee	X
X	Brown, Tim	Mpls Parks	
X	Davis, Douglas	Mpls Senior Citizens Adv Commission	
X	Dewar, Caren	Southwest Sub-Area	X
X	DeWitt, John	East Sub-Area	
X	Eikaas, Gary	Minnesota Freight Advisory Comm	
X	Gerber, Darrell	Southwest Sub-Area	X
X	Greenberg, Bob	Downtown Sub-Area Business Rep	
X	Grube, Jim	Hennepin County Alternate	X
X	Harrington, Adam	Metro Transit – Service Development	X
X	Hay, Steven	Minneapolis CPED	X
X	Imdieke Cross, Margot	Mpls Advisory Committee on People with Disabilities	
X	Johnson, William	Transit Rider Representative	
X	Keysser, Janet	Transit Rider Representative	
X	Kjonaas, Rick	Mn/DOT – SALT	
X	Kotke, Steve	Minneapolis Public Works	
X	Kozlak, Connie	Metropolitan Council	
X	Larson, Mike	Minneapolis CPED	
X	McLaughlin, Mike	Downtown Council	
X	Moe, Susan	FHWA	
X	Morlock, Jan	University of Minnesota	
X	O'Keefe, Tom	Mn/DOT – Metro	
X	Pearce Ruch, Kerri	Northwest Sub-Area	
X	Qvale, Pat	Opt-Out Transit Representative	
X	Scallen, Maureen	Meet Minneapolis	X
X	Schuster, Lea	Southeast Sub-Area	X
X	Scott, Pat	Mpls TMO	
X	Thorstenson, Tom	Metro Transit – Eng and Facilities	
X	VanHeel, John	Downtown Sub-Area Resident Rep	X
X	Walker, Katie	Hennepin Community Works	
X	Walter, Doug	Southeast Sub-Area	X
X	Warden, Kent	BOMA Minneapolis	
Mailing	Byers, Jack	Minneapolis CPED	
Mailing	Caddock, Andrew	Close Landscape Architects	

OFFICIAL MEMBER	NAME	ORGANIZATION	PRESENT
Mailing	Diaz, Nacho		X
Mailing	Ramnaraine, Jim	Minneapolis Advisory Committee on People with Disabilities	X
Mailing	Fey, David	Minneapolis CPED	
Mailing	Martens, Michael		
Mailing	Olson, Glenn	Mpls TMO Alternate	X
Mailing	Schmidt, Stacy	Mpls Senior Citizens Adv Comm	
Mailing	Sheehy, Lee	Minneapolis CPED	
Mailing	Sporlein, Barbara	Minneapolis CPED	
Mailing	Wagenius, Peter	Mayor's Office	
Mailing	Wernecke, Teresa	Minneapolis TMO	X
Mailing	Willlette, Pierre	Minneapolis	
PMT	Abegg, Michael	Minnesota Valley Transit	X
PMT	Schroeder, Greg	Minneapolis Public Works	X
PMT	Wertjes, Jon	Minneapolis Public Works	X
Alternate/PMT	Byers, Bob	Hennepin County Transportation	
Alternate/PMT	Gieseke, Mark	Mn/DOT – Metro State Aid	
Alternate/PMT	Stine, Paul	Mn/DOT- SALT	
Alternate/PMT	Elliott, Beth	Minneapolis CPED	
Alternate/PMT	Griffith, John	Hennepin County Transportation	
Alternate/PMT	Johnson, Tom	Hennepin County Transportation	
Alternate/PMT	Mahowald, Steve	Metro Transit – Service Development	X
Alternate	Opatz, Mike	Op-Out Provider Alternate	
Project Mgr	Zimmer, Charleen	Mpls Public Works (Zan Associates)	X
Staff	Flintoft, Anna	Minneapolis Public Works	X
Consultant	Buss, Jaimie	Richardson Richter	
Consultant	Dock, Fred	Meyer Mohaddes	X
Consultant	Gondringer, Linda	Richardson Richter	
Consultant	Kost, Bob	SEH	
Consultant	Messner, Gina	Meyer Mohaddes	
Consultant	Nelson, Bonnie	Nelson Nygaard	
Consultant	Pidaparathi, Praveena	Meyer Mohaddes	
Consultant	Richter, Trudy	Richardson Richter	
Consultant	Thompson, Will	Meyer Mohaddes	
Consultant	Tumlin, Jeff	Nelson Nygaard	
Consultant	Walker, Jarrett	Nelson Nygaard	