

MAYOR

Sharon Sayles Belton

CITY COUNCIL

<i>Jackie Cherryhomes, President</i>	5th Ward
<i>Joe Biernat, Vice President</i>	3rd Ward
<i>Paul Ostrow</i>	1st Ward
<i>Joan Campbell</i>	2nd Ward
<i>Barbara Johnson</i>	4th Ward
<i>Jim Niland</i>	6th Ward
<i>Lisa Goodman</i>	7th Ward
<i>Brian Herron</i>	8th Ward
<i>Kathy Thurber</i>	9th Ward
<i>Lisa McDonald</i>	10th Ward
<i>S. Dore' Mead</i>	11th Ward
<i>Sandra Colvin Roy</i>	12th Ward
<i>Barret Lane</i>	13th Ward

BOARD OF ESTIMATE AND TAXATION

<i>Gordon L. Nelson</i>	President (Elected)
<i>Wallace K. Swan</i>	Vice President (Elected)
<i>Sharon Sayles Belton</i>	Mayor
<i>Jackie Cherryhomes</i>	President, City Council
<i>Joan Campbell</i>	Chair, City Council Ways & Means/Budget Committee
<i>Robert Fine</i>	Representative of Park and Recreation Board
<i>Laurie Savran</i>	Representative of Library Board

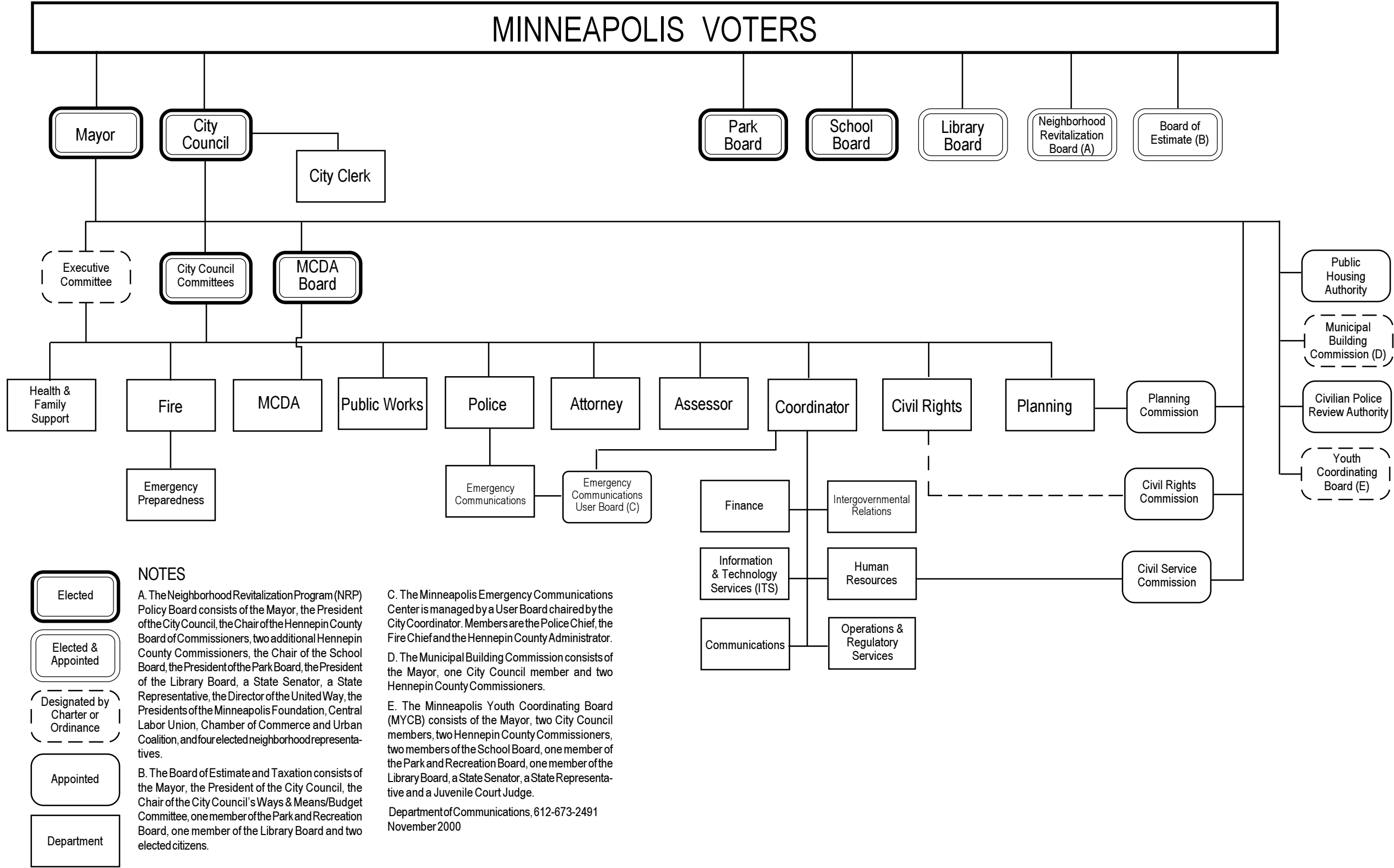
Charter Department Heads / Assistant City Coordinators

<i>Scott Renne</i>	City Assessor
<i>Jay Heffern</i>	City Attorney
<i>Kathleen O'Brien</i>	City Coordinator
<i>Mary Small</i>	Communications Director
<i>David Doth</i>	Health Commissioner
<i>Rocco Forte</i>	Fire Chief
<i>Patrick P. Born</i>	Finance Officer
<i>Ann Eilbracht</i>	Human Resources Director
<i>Andrea Hart-Kajer</i>	Intergovernmental Relations Director
<i>Robert Olson</i>	Police Chief
<i>Kenneth White</i>	Civil Rights Director
<i>David Sonnenberg</i>	City Engineer
<i>Merry Keefe</i>	City Clerk
<i>Charles Ballentine</i>	Planning Director
<i>Karl Kaiser</i>	Chief Information Officer
<i>John Bergquist</i>	Operations / Regulatory Services

Independent Boards/Agencies

<i>Cora McCorvey</i>	Public Housing Authority Executive Director
<i>Steve Cramer</i>	Minneapolis Community Development Agency Executive Director
<i>Mary Merrill Anderson</i>	Minneapolis Park and Recreation Board Superintendent
<i>Mary Lawson</i>	Minneapolis Library Board Director

City of Minneapolis



NOTES

A. The Neighborhood Revitalization Program (NRP) Policy Board consists of the Mayor, the President of the City Council, the Chair of the Hennepin County Board of Commissioners, two additional Hennepin County Commissioners, the Chair of the School Board, the President of the Park Board, the President of the Library Board, a State Senator, a State Representative, the Director of the United Way, the Presidents of the Minneapolis Foundation, Central Labor Union, Chamber of Commerce and Urban Coalition, and four elected neighborhood representatives.

B. The Board of Estimate and Taxation consists of the Mayor, the President of the City Council, the Chair of the City Council's Ways & Means/Budget Committee, one member of the Park and Recreation Board, one member of the Library Board and two elected citizens.

C. The Minneapolis Emergency Communications Center is managed by a User Board chaired by the City Coordinator. Members are the Police Chief, the Fire Chief and the Hennepin County Administrator.

D. The Municipal Building Commission consists of the Mayor, one City Council member and two Hennepin County Commissioners.

E. The Minneapolis Youth Coordinating Board (MYCB) consists of the Mayor, two City Council members, two Hennepin County Commissioners, two members of the School Board, one member of the Park and Recreation Board, one member of the Library Board, a State Senator, a State Representative and a Juvenile Court Judge.

Department of Communications, 612-673-2491
November 2000

Year 2001 City Goals

City of Minneapolis

Build Community

Increase safety and confidence in the City of Minneapolis through effective and efficient law enforcement and prosecution, and criminal justice system reform.

Strengthen the participation of all citizens, including children, in the economic and civic life of the community.

Reduce the negative environmental impacts of the Airport while maintaining its economic benefits to the people who live, work and play in Minneapolis

Strengthen Markets

Increase the City's population and tax base by developing and supporting housing choices citywide through preservation of existing housing and new construction.

Position the City in the world marketplace to grow our diverse, resilient economy.

Create strong vital commercial corridors citywide through mixed-use development, including a variety of businesses and creative housing.

Make downtown a great place to live, work, play and do business.

Keep the City Clean and Healthy

Improve public transportation to get people to jobs, school, fun and other daily activities.

Preserve, enhance and create a sustainable natural and historic environment citywide.

Strengthen our City through infrastructure investments.

Provide Strong Leadership and Management

Provide an efficient, effective, results-oriented City government that has a clearly defined role in relationship to other levels of government.

City of Minneapolis FY 2001 Budget

How to Use This Document

The average budget book weighs four pounds. Printing of the book uses approximately a ream of paper per copy. But the budget book contents include some of the best sources of information on governmental activities as well as key financial information for policy makers and managers. The highlights below will give the reader hints on where to find information in this book.

The different sections of the budget book give different views of the financial information and the policies and processes which lead to that information:

Section 1: Table of Contents

The table of contents allows the user of the document to pinpoint the page of a particular department's narrative and financial presentation. Decision Packages and Target Strategies are listed separately on the Table of Contents.

Section 2: Background Information

This section contains a community profile of the City of Minneapolis, including an overview of the City's history, population, and attractions. Descriptions of the City's form of government, annual budget process, core processes and performance measurement implementation follow.

Section 3: Financial Overview

The financial overview section summarizes the key decisions and financial issues addressed in this budget. This section includes key charts and graphs which depict the different portions of the City's budget. Chart of the Minneapolis Tax Rates and Levies appears in this section, as well as comparison of the Property Tax Rate and Utility Rate Comparison between 2000 and 2001.

Section 4: Financial Policies

This section includes the major financial policies adopted by the City Council and Mayor. Descriptions of the major City funds are included in this section.

Section 5: Financial Plans

Financial plans for the City's major funds and business lines are included in this section of the budget book. The adopted budget, a three-year forecast and two years of actual expenditures are displayed on the financial page. These plans

include narratives which summarize what operations are run in the fund, historical financial performance, and 2001 expenses, revenues, transfers and debt service.

Section 6: Financial Schedules

These schedules summarize transfers, revenues by major category, expenditures by fund and agency, the CDBG program, and FTE's by department.

Schedule One is a high level view of the City's funds, including changes to fund balance.

Schedule Two summarizes each fund's revenue sources.

Schedule Three lists the total agency budget in each fund – this is a quick reference to find the bottom line appropriation in a fund for a department.

Schedule Four outlines the allocations by grant for the Community Development Block Grant, Emergency Shelter Grant, Housing Opportunities for People with Aids, and the HOME program (all U.S. Department of Housing and Urban Development grants.)

Schedule Five is a summary of all FTE's by fund and agency.

Section 7: Capital Program

This section outlines the capital program, by funding source and in total.

Section 8: City Council Operating Departments

This section includes department financial summaries, including expenditures by type (i.e., salaries, benefits, contractual services and operating expense) and fund. The departments also prepare narrative summaries for their divisions, including performance measures. Pie Charts are included for expense by division, FTE's by division, expense by fund and expense by type.

This is the largest section of the book because it provides the most detail on a department by department basis. For example, the Public Works Section provides financial information on how much the City spends on snow removal, street maintenance, etc.

Section 9: Independent Boards and Agencies

This section provides information in a similar format to the City Council Operating Departments for the independent boards and agencies. The amounts included are generally those most recently approved by the board's elected body.

Section 10: Target Strategies

This section includes the narrative write-ups of departments' target strategies. These strategies were proposed to the Mayor to provide options to close the General Fund gap between revenues and expenses (see the General Fund financial plan and the financial overview for more information.) The Mayor's recommendation is inserted at the end of the page for each strategy.

A summary of the recommendations is included to allow for a quick review of all the strategies. This summary is included at the front of the Target Strategies section.

Section 11: Decision Packages

This section contains the departments' requests for supplemental funding for various projects and initiatives. The detailed narratives are included, with the Mayor's recommendation at the end of the page for each request. A summary of the decision packages and the Mayor's recommendation is included for a quick review of all the requests. This summary is included at the front of the Decision Package section.

Section 12: Resolutions

The City Council Resolutions adopting the budget are included in this section. These Resolutions are a good reference for summary information. The footnotes to the budget are part of these resolutions. Many of these footnotes codify annual financial policies and outline the appropriation change authority of the Finance Officer. Other footnotes provide direction to staff. The amendments that the City Council made to the Mayor's recommendation are also summarized in the resolutions.

Section 13: Glossary

A short glossary is included for key financial and City terms. A more detailed glossary is available in the Red Book, published by the City Clerk's office.

City of Minneapolis FY 2001 Recommended Budget Background Information

Community Profile

Minneapolis combines the Dakota word for water ("minne") with the Greek word for city ("polis"), a fitting name for a city with 18 of Minnesota's 12,034 lakes. Minneapolis is renowned for combining the best of urban life with the neighborhoods and quality of life found in smaller towns. Residents enjoy exciting cultural and recreational opportunities in beautiful natural surroundings.

History

In the mid 17th Century, French explorers searching for the Northwest Passage were the first Europeans to visit the region. In the 1820s, at the confluence of the Minnesota and Mississippi rivers, soldiers from Fort Snelling constructed a sawmill and flour mill at the St. Anthony falls. By the 1850s, the village of St. Anthony had been established on the east bank of the Mississippi and the village of Minneapolis on the west bank. The two towns were soon linked by a suspension bridge. Minneapolis' first volunteer fire company was organized in 1862, and the community was incorporated as a city in 1867. In 1872, Minneapolis and St. Anthony were united to form one city.

Location

Minneapolis is the largest city in Minnesota and the center of finance, industry, trade and transportation for the Upper Midwest. At 44.58°–north latitude and 93.15°–west longitude, Minneapolis is 59 square miles (153 square kilometers), including five square miles (13 square kilometers) of inland water. It drapes along the banks of the nation's largest river, the Mississippi.

Climate

With an average annual temperature of 45° F (7° C), Minneapolis is the second coldest city in the United States. During an average winter, the temperatures can reach 20° below zero Fahrenheit (-29° C). Minneapolis has four distinct seasons, with moderate spring and fall weather. Summer is comfortable because lakes and trees serve as natural air conditioners.

Population

Minneapolis is home to an estimated 368,383 people (1990). People of Color comprise an estimated 22 percent of the City's population.

Economy

In the early years, Minneapolis' economy was based on a booming lumber industry and the processing of Minnesota grain with the tremendous power-generating capabilities of St. Anthony Falls. Large flour mills along the river evolved into the international corporations of Pillsbury, Washburn Crosby (General Mills) and Cargill, which remain headquartered in the Minneapolis area.

Major industries today include machinery and metal fabricating, plastics, computers and publishing. Minneapolis is also a center for graphic arts, printing, electronics and instruments, as well as a transportation center and distribution point for the Upper Midwest. Education is a powerful player in Minneapolis' economy, as is banking, insurance and other service industries. With seven hospitals and the University of Minnesota, Minneapolis is a nationally known center for medicine, and the area is home to many high-technology medical product companies.

Neighborhoods

Minneapolis has 81 residential neighborhoods offering a broad range of housing to 165,000 households. Minneapolis is well known for its concerned and active citizenry and partnerships of government, business and citizens created to improve neighborhoods and create economic opportunities. The city shares the nation's current challenge to increase the number of affordable housing units.

Downtown

A downtown housing boom has increased downtown residents to an estimated 28,000, with projection of 30,000 by 2010. In addition to downtown residents, more than 125,000 people work in downtown Minneapolis. Second-story skyways keep downtown busy and thriving even on the coldest days. Nicollet Mall—a 12-block-long shopping area closed to automobile traffic and flanked by some of the nation's finest department stores and specialty stores—is the retail heart of Minneapolis. It also has Gaviidae Common, City Center and the Crystal Court.

The Arts

The Twin Cities is second only to New York in per capita attendance at theater and arts events. Minneapolis has more than 30 theaters. The Guthrie Theater and the Children's Theatre Company are recognized as two of the country's best. The City also boasts two world-class art museums, the Minneapolis Institute of Art and Walker Art Center, and is home to the internationally acclaimed Minnesota Orchestra. Neighborhood arts activities—festivals, galleries and events—play a growing role in resident art participation.

Education

Forty-seven thousand students are enrolled in Minneapolis primary and secondary schools. Non-public primary and secondary school enrollment is about 7,000. The City offers several vocational training and specialty schools. The main campus of the University of Minnesota sits on the banks of the Mississippi just minutes from downtown. It is a major landgrant research institution with a long tradition of community and public service, and it ranks among the top 20 universities in the U.S. It is also one of the largest; 1998/1999 total enrollment was close to 40,000. Other institutions of higher education in Minneapolis include the Minneapolis Community and Technical College, the Minneapolis College of Art and Design, Augsburg College, the University of Saint Thomas and the College of Saint Catherine (on the West Bank).

Sports

Three major league teams call Minnesota home. At the Hubert H. Humphrey Metrodome, up to 55,000 fans can watch the world-champion Minnesota Twins in action. When the Minnesota Vikings are in town, the Dome can seat 62,000 football enthusiasts. In 1990, the Target Center was constructed downtown for the Minnesota Timberwolves of the National Basketball Association. Minneapolis has the capacity to host large events at the City's Convention Center, which is undergoing a major expansion slated for completion in early 2002.

Parks

Minneapolis residents not only watch sports, they participate as well. Playing in summer softball leagues, golfing and jogging, biking or rollerblading around the city's lakes are favorite pastimes. Residents enjoy boating, fishing, wind surfing and swimming in the summertime and ice skating, ice fishing, skiing and ice sailing during the winter. Early in Minneapolis' development, the land around five large lakes was dedicated to the public as parkland. With one acre of parkland for every 57 residents, outdoor recreation is an important part of life, and it is estimated that a City park is ready for fun no more than six to eight blocks from every home.

The City of Minneapolis Communications Department prepared the Community Profile.

City of Minneapolis FY 2001 Recommended Budget Background Information

Form of Government

The City is a municipal corporation governed by a Mayor–Council form of government; it was incorporated in 1867, and it adopted a Charter on November 2, 1920. The Mayor and 13 City Council Members from individual wards are elected for terms of four years, without limit on the number of terms which may be served. The Mayor and City Council are jointly responsible for the adoption of an annual budget and a five-year capital improvement program. As required by Charter, the Mayor is responsible for preparing an annual operating and capital budget recommendation to the City Council for their consideration. The Mayor has veto power, which the Council may override with a vote of nine members.

The City Finance Officer is charged with maintaining and supervising the various accounts and funds of the City as well as several boards and commissions. In addition, the City Budget Director is charged with assisting the Mayor, City Council and City departments in preparing the City's annual capital and operating budget. The City Finance Officer and Budget Director report to the City Coordinator, who is appointed by the Mayor and serves as Chief Administrative Officer of the City.

This Annual Budget Report for the City presents the entity which consists of organizations for which the primary government is financially accountable and other organizations for which the nature and significance of their relationships with the primary government are such that exclusion could cause the City's budget report to be misleading or incomplete. Below is a summary of the organizations reflected in the City's Annual Budget Report, in addition to the primary government.

Blended Component Units

The following component units have been presented as blended component units because the component unit's governing body is substantially the same as the governing body of the City, or the component unit provides services almost entirely to the primary government.

- ◆ ***Minneapolis Community Development Agency.*** The City Council created the existing Minneapolis Community Development Agency (MCDA) by Ordinance, which was effective June 1, 1981. The MCDA is the redevelopment arm of the City and provides a wide range of services in the areas of housing and economic development. The overall mission of the MCDA is to effect the revitalization of the City through the redevelopment of its commercial, industrial and residential areas. The MCDA Board of Commissioners is composed of the 13 elected City Council Members sitting as the Board and is the principal legislative and administrative body of the MCDA. The City Finance Officer serves as the MCDA Finance Officer.

- ◆ ***Municipal Building Commission.*** The Municipal Building Commission (MBC) is an organization established January 4, 1904, by the State of Minnesota, to operate and maintain the City Hall/County Court House Building, which was erected pursuant to Chapter 395 of the Special Laws of 1887. The four commissioners are the Chairman of the Hennepin County Board of Commissioners, the Mayor of the City of Minneapolis, an appointee of the Hennepin County Board and an appointee of the Minneapolis City Council. The Mayor recommends the tax levy and budget for the City's share of the MBC's operations, and the City Council and Mayor approve the allocation of the state local governmental aid to the MBC.

- ◆ ***Board of Estimate and Taxation.*** The Board of Estimate and Taxation (BET) is established under Chapter 15 of the City Charter. It is composed of seven members, two of whom are elected by voters of the City. The Mayor or the Mayor's appointee, the President of the City Council and the Chair of the City Council's Ways and Means/Budget Committee are ex-officio members of the Board. The Minneapolis Park and Recreation Board and Minneapolis Library Board annually select one of its members to serve on the Board of Estimate and Taxation. By action of the City Council, or such other governing board of a department requesting the sale of bonds, the Board of Estimate and Taxation may vote to incur indebtedness and issue and sell bonds and pledge the full faith and credit of the City for payment of principal and interest. The Board of Estimate and Taxation also establishes the maximum property tax levies for most City funds and maintains responsibility for the internal audit function for the City, including boards and commissions that are component units of the City.

Discretely Presented Component Units

The following organizations are legally separate from the City, but they are included in the City's Annual Budget Report and Annual Financial Reports because the primary government is financially accountable and is able to impose its will on the organizations.

- ◆ ***Minneapolis Library Board.*** The Minneapolis Library Board (Library Board) was established according to Chapter 17 of the City Charter. It is an eight-member board, six of whom are elected for four-year terms by voters of the City. The Mayor and the City Council each appoint one member. The Library Board is responsible for operating and maintaining libraries located throughout the City. The Mayor recommends the tax levies and budget for the Library Board, and the City Council and Mayor approve the allocations of local government aid from the state for Library Board operations. The Board of Estimate and Taxation approves the property tax levy for the Library Board, and the full faith and credit of the City secure debt issued for projects benefiting the Library Board. The City Finance Officer serves as Treasurer of the Library Board.

- ◆ ***Minneapolis Park and Recreation Board.*** The Minneapolis Park and Recreation Board (Park Board) was established according to Chapter 16 of the City Charter. The nine-member board is elected by the voters of the City and is responsible for

developing and maintaining parkland and parkways, as well as planting and maintaining the City's boulevard trees. The Mayor recommends the tax levies and budget for the Park Board, and the City Council and Mayor approve the allocations of local government aid from the state for Park Board operations. All Park Board actions are submitted to the Mayor, and a mayoral veto may be overridden by a vote of two-thirds of the members of the Park Board. The Board of Estimate and Taxation approves the maximum property tax levy for the Park Board, and the full faith and credit of the City secure debt issued for Park Board projects. The City Finance Officer acts as Treasurer of the Park Board.

Related Organizations

The City's officials are also responsible for appointing members of the boards of other organizations, but the City's accountability for these organizations does not extend beyond making the appointments. The following organizations are highlighted below, although only the Minneapolis Public Housing Authority is reflected in the Annual Budget Report for the City.

- ◆ ***Metropolitan Sports Facilities Commission.*** The Metropolitan Sports Facilities Commission (Commission) is an appointed authority established under 1977 Minnesota laws. Of the seven members of the Commission, the City of Minneapolis appoints six. The Chair, who must by statute reside outside Minneapolis, is appointed by the Governor. The Commissioners serve four-year terms and removal is for cause only. The primary responsibility of the Commission is to serve as owners, operators, and landlords of the Hubert H. Humphrey Metrodome Sports Facility in Minneapolis. Major tenants of the Metrodome Sports Facility are the Minnesota Twins, the Minnesota Vikings and the University of Minnesota Golden Gophers football team.
- ◆ ***Minneapolis Public Housing Authority.*** The Minneapolis Public Housing Authority (MPHA) is the public agency responsible for administering public housing and Section 8 rental assistance programs for eligible individuals and families in Minneapolis. A nine-member Board of Commissioners governs MPHA. The Mayor of Minneapolis appoints the Board Chairperson and four Commissioners; four Commissioners (one of whom must be a public housing family-development resident) are appointed by the City Council. The mission of the MPHA is to provide well-managed, high-quality housing for eligible families and individuals; to increase the supply of affordable rental housing; and to assist public housing residents in realizing goals of economic independence and self-sufficiency.

Joint Ventures

The City is a participant in several joint ventures in which it retains an ongoing financial interest or an ongoing financial responsibility. Two of these joint ventures are reflected in the Annual Budget Report for the City: Minneapolis Neighborhood Revitalization Board and Minneapolis Youth Coordinating Board.

- ◆ ***Minneapolis/Saint Paul Housing Finance Board.*** The Minneapolis/Saint Paul Housing Finance Board was established in the early 1980s, in accordance with a Joint Powers Agreement entered into between the Housing and Redevelopment Authority of the City of Saint Paul and the MCDA, and accepted by the cities of Minneapolis and Saint Paul under State of Minnesota laws. The MCDA's oversight responsibility of the Board is limited to its governing body's ability to appoint only three of the six members of the Board. The territorial jurisdiction of the Board extends beyond the corporate limits of the City of Minneapolis.
- ◆ ***Minneapolis Neighborhood Revitalization Policy Board.*** The Minneapolis Neighborhood Revitalization Policy Board (NRPB) was established in 1990, in accordance with a Joint Powers Agreement entered into between the Hennepin County Board of Commissioners, the Board of Directors of Special School District No. 1, the Library Board, the Park Board and the Mayor and City Council under authority of State of Minnesota laws. The NRPB is composed of 20 members and includes public officials as well as representatives of neighborhood and community-interest organizations. The majority of members are persons other than the representatives of the jurisdictions which entered into the Joint Powers Agreement.
- ◆ ***Minneapolis Youth Coordinating Board.*** The Minneapolis Youth Coordinating Board (YCB) was established in the mid-1980s, in accordance with a Joint Powers Agreement entered into between the Hennepin County Board of Commissioners, the Board of Directors of Special School District No. 1, the Library Board, the Park Board and the Mayor and the City Council under authority of State of Minnesota laws. The YCB, which numbers 12 in size, includes the Mayor, two members each from the Hennepin County Board of Commissioners and the Board of Directors of Special School District No. 1, two representatives from the City Council, one member each from the Park Board and Library Board, one member each from the Minneapolis State Legislature House and Senate delegations and a Judge assigned by the Chief Judge of the District Court.

City of Minneapolis FY 2001 Recommended Budget Background Information

City of Minneapolis Annual Budget Process

The City of Minneapolis annual budget process integrates information from the City's annual Enterprise Priority-Setting Process, Capital Long-Range Improvement Committee process and departmental performance review processes to establish annual resource allocations.

January–February

Departmental Performance Information

City department heads bring their annual work plan and accomplishments to the Executive Committee, who then refers the work plan to the relevant Policy Committee for review and file.

March Preliminary Year-End Budget Status Report

The Finance Department presents a year-end budget status report for the previous year to the Ways and Means/Budget Committee. This is a preliminary report because the audited Comprehensive Annual Financial Report (CAFR) is not available until second quarter of the year.

City Goals, Objectives and Performance Measures

The Mayor and City Council review and establish or reaffirm the annual City goals and objectives. These goals provide the framework for the annual Enterprise Priority-Setting Process and ultimately the annual budget.

March–April

Capital Improvement Budget Development

The city has a five-year capital improvement plan. Annually, departments prepare and modify capital improvement proposals. Capital improvement proposals are reviewed by the Budget Coordination Unit, the City Planning Commission and the Capital Long-Range Improvements Committee (CLIC). CLIC is the citizen advisory committee to the Mayor and City Council on capital programming.

March–June

Enterprise Priority-Setting Process

The Priorities Process is Minneapolis' annual planning process in which city services are measured for their contribution to progressing towards the City goals. City senior management utilizes the Priorities Process to identify change opportunities. In addition

to working toward achieving the City goals, the Priorities Process enhances the administrative goals of providing quality service, ensuring accountability and continuous improvement of how the City does business.

June–July

Operating Budget Development

Departments work in coordination with the Finance Department to prepare department operating budget requests referred to as "Current Service Level." The Current Service Level Budget reflects the current year cost of providing the same level of service as provided in the prior year. In addition to preparing a Current Service Level budget, departments also prepare "Decision Package Requests," which describe policy changes or alternatives requested by departments. The Current Service Levels and Decision Packages Requests form the basis for the Mayor's budget hearings with departments in September.

July–August

Mayor's Budget Framework

As required by Charter, the Mayor prepares and submits a budget framework to the City Council no later than August 15. In addition to outlining important features of the Mayor's budget proposal, this framework is important because it includes the Mayor's recommendation on annual property tax levy amounts. The Mayor also sets priorities and parameters in the Framework Address that provide final direction for departments to establish their "Department Target Budgets." Department Target Budgets reflect any and all changes that the Mayor requires in order to balance the budget within Mayor-recommended resource levels.

September

Maximum Proposed Property Tax Levy

As required by State law, the maximum proposed property tax levy increase is set by September 15. The maximum property tax levy is set by the Board of Estimate and Taxation. The Board of Estimate and Taxation must set a maximum property tax levy for the City, Municipal Building Commission, Public Housing Authority, Library Board and Park Board.

Department Target Budgets

City departments prepare "Target Strategies" that meet the criteria outlined in the Mayor's Budget Framework Address. Department Target Budgets are developed through adjustments related to the Target Strategies and the Current Service Level budgets that were developed in June and July.

October–November

Mayor's Budget Recommendation

The Mayor holds departmental budget hearings to review Department Target Budget proposals and other additional policy changes, alternative funding choices and requests that may have developed from the Priorities Process. In addition to reviewing operating budgets, the Mayor meets with representatives from CLIC in preparation of finalizing the capital budget recommendation. Following the departmental budget hearings and meetings with CLIC, the Mayor prepares a final budget recommendation with the assistance of the Finance Department. The Mayor presents a final budget recommendation to the City Council in November.

November–December

City Council Budget Review and Development

The City Council holds public hearings on the budget. Departments present their Mayor-Recommended Department Budgets to the Ways and Means/Budget Committee with all Council members present. Following departmental budget hearings, the Ways and Means/Budget Committee approves and moves forward a final recommended budget to the City Council. The recommended budget includes any and all changes that are made to the Mayor's Recommended Budget.

Truth in Taxation

"Truth in Taxation" property tax statements are mailed by Hennepin County to property owners indicating the maximum amount of property taxes that the owner will be required to pay. These statements also indicate when the Truth in Taxation public hearings will be held, which is in early December as required by State law.

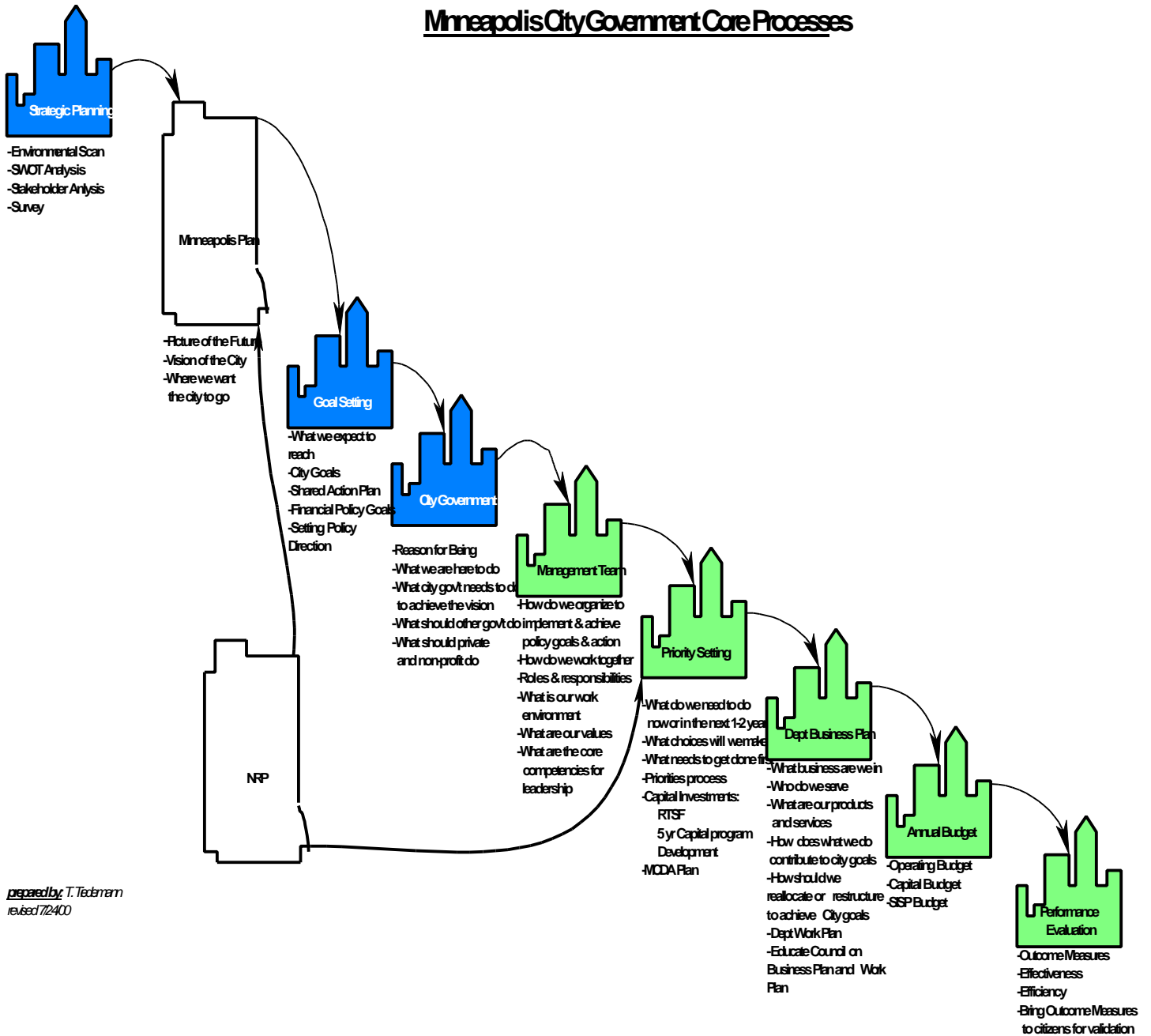
December

City Council Budget Adoption

The City Council adopts a final budget that reflects any and all changes made to the Mayor's Recommended Budget. Once the final budget resolutions are adopted, all requests from City departments for additional funds or positions made throughout the year are brought before the Ways and Means/Budget Committee and City Council for approval as amendments to the original budget resolutions.

The independent boards and commissions adopt their own operating budgets.

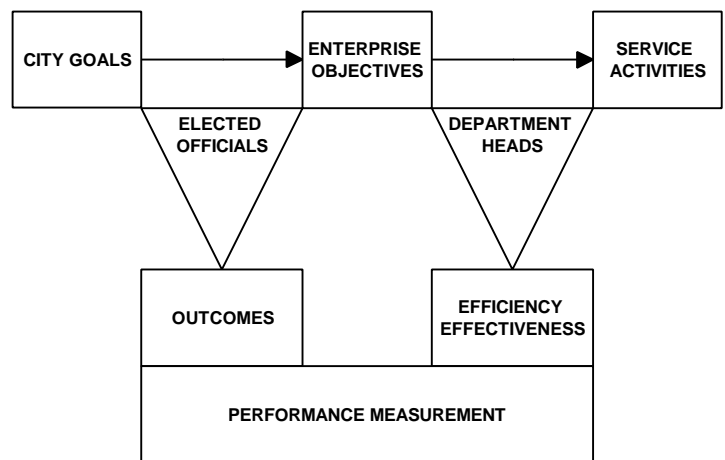
Minneapolis City Government Core Processes



prepared by T. Tidemann
revised 7/24/00

IMPLEMENTING THE PERFORMANCE MEASUREMENT MODEL

A successful performance measurement system can lead to continuous improvement of program performance, improved customer service, strengthened accountability, and empowered employees. In implementing the Performance Measurement Model, our goal is to create an enterprise-wide system of performance measurement that is useful to managers, meaningful to elected officials and integrated into the city's core processes.



In April 1999, the Mayor and City Council adopted a Performance Measurement Model for the City of Minneapolis. Since that time, department heads and an interdepartmental staff team have been working to implement the model. Implementation milestones include department head training and the initial development of draft objectives and outcomes during Priorities 2000, department submission of key performance measures for the 2000 Budget, and Mayor and City Council review of objectives and outcomes at the Priorities 2001 retreat.

OUTCOMES OF PERFORMANCE MEASUREMENT:

- *Enhancing Governance:* Ability of public officials to use performance measurement in setting priorities, speaking with constituents, and holding the system accountable
- *Enhancing Enterprise Management:* Greater alignment between City Goals and department service activities -- department service activities work together to achieve goals and objectives; Context for decision-making with options (choices) for best investment with limited resources; Departments enhanced ability to redesign their service activities – greater creativity
- *Enhancing Relationships with Citizens:* Effective communication of performance to the public; Constituents understand their role not only as customers, but also as stakeholders and co-creators of the system.

OBJECTIVES AND OUTCOMES:

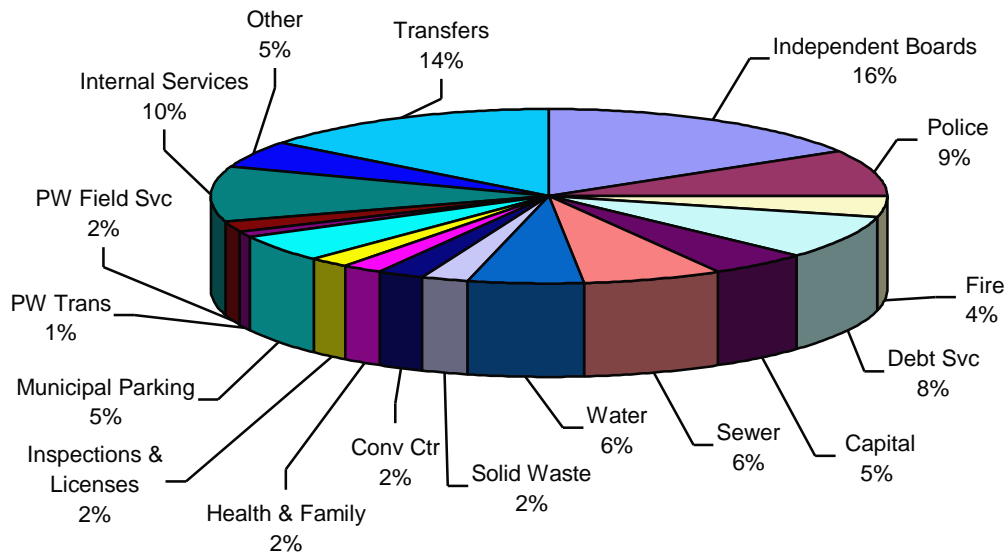
Throughout the past year, City department heads and staff have been working to implement the Performance Measurement Model that the Mayor and City Council adopted in April 1999. Objectives and outcome measures are a key component of this model. The enterprise objectives are the bridge between the strategic nature of the City Goals and the operational nature of the department businesses and service activities. The outcome measures let us know whether we are achieving a particular objective. Draft objectives and outcomes were reviewed and discussed at the June 20 Mayor/City Council retreat.

City of Minneapolis FY 2001 Adopted Budget Financial Overview

The 2001 adopted budget for all City funds represents a 1.4% increase from \$1,053 million to \$1,068 million in total expenditures from 2000 to 2001.¹ The adopted property tax rate is 43.2, a decrease of 1.2% from 2000 to 2001. This tax rate will provide an additional \$10.3 million, or 8.4%, in property tax revenue, an increase from \$122.9 million to \$133.2 million from 2000 adopted to 2001 adopted. The reduction in property tax rate of 1.2% results from the increase in tax base exceeding the increase in revenue. The tax base is projected to increase by 9.6% for taxes payable 2001, from \$328.3 million to \$363.0 million.

Below is a summary of the 2001 total adopted expenditure budget, including the Independent Boards and Agencies.

**City of Minneapolis
2001 Adopted Expenditure Budget by Service
\$1,068.0 Million (includes Interfund Transfers)**



The majority of the 2001 adopted budget, or 35.1%, funds basic city services such as police, fire, sewer, water, solid waste and recycling, and other public works services such as street maintenance and snow and ice control. The percent of resources directed towards these basic services will remain relatively constant from 2000 to 2001 budget.

¹ Total expenditures include inter-fund transfers of \$153.7 million.

City of Minneapolis Expenditures by Service (in millions of dollars)

	2000 Adopted Budget	2001 Adopted Budget
Police	\$90.2	\$93.9
Health and Family Support	\$21.2	\$21.6
Fire	\$38.4	\$38.9
Inspections and Licenses	\$20.9	\$21.7
City Attorney	\$8.6	\$8.9
Municipal Parking	\$51.1	\$52.4
Public Works Transportation	\$10.4	\$11.1
Public Works Field Services	\$19.8	\$21.9
Other Public Works	\$2.4	\$2.7
Sewer, Storm Water, Flood Mitigation	\$69.4	\$69.0
Water Treatment and Distribution	\$65.1	\$60.8
Solid Waste and Recycling	\$23.6	\$24.4
Convention Center	\$18.9	\$21.7
Internal Services	\$103.0	\$109.4
Other ²	\$36.0	\$42.6
Debt Service ³	\$79.9	\$87.8
Capital Improvement ⁴	\$50.7	\$51.1
Subtotal	\$709.6	\$739.9
<i><u>Independent Boards</u></i>		
Other ⁵	\$10.2	\$9.4
Youth Coordinating Board	\$9.3	\$7.6
Community Development Agency	\$76.7	\$58.9
Park Board	\$69.5	\$78.0
Library Board	\$20.2	\$20.5
Subtotal	\$185.9	\$174.4
Total Expenditures (without Transfers)	\$895.5	\$914.3
Transfers to Other Funds	\$157.2	\$153.7
Total Expenditures with Transfers	\$1,052.7	\$1,068.0

² Other includes management support services, internal services, grant programs, health and family support services, assessing services, and other management support and services areas, and others.

³ Debt service does not include debt service paid directly from proprietary funds or Independent Boards.

⁴ Capital Improvement does not include capital expenditures paid directly from proprietary funds or Independent Boards.

⁵ Other includes Board of Estimate and Taxation, Minneapolis Building Commission, and Minneapolis Neighborhood Revitalization Administration.

Below is a summary of the City's total revenues by major category. As shown, the majority of the City's funding comes from revenue from Charges for Service and the State of Minnesota. Although property tax revenue represents only 12.1% of the total, it is one of the major funding sources for the City's general services such as police, fire, street maintenance, and snow and ice control.

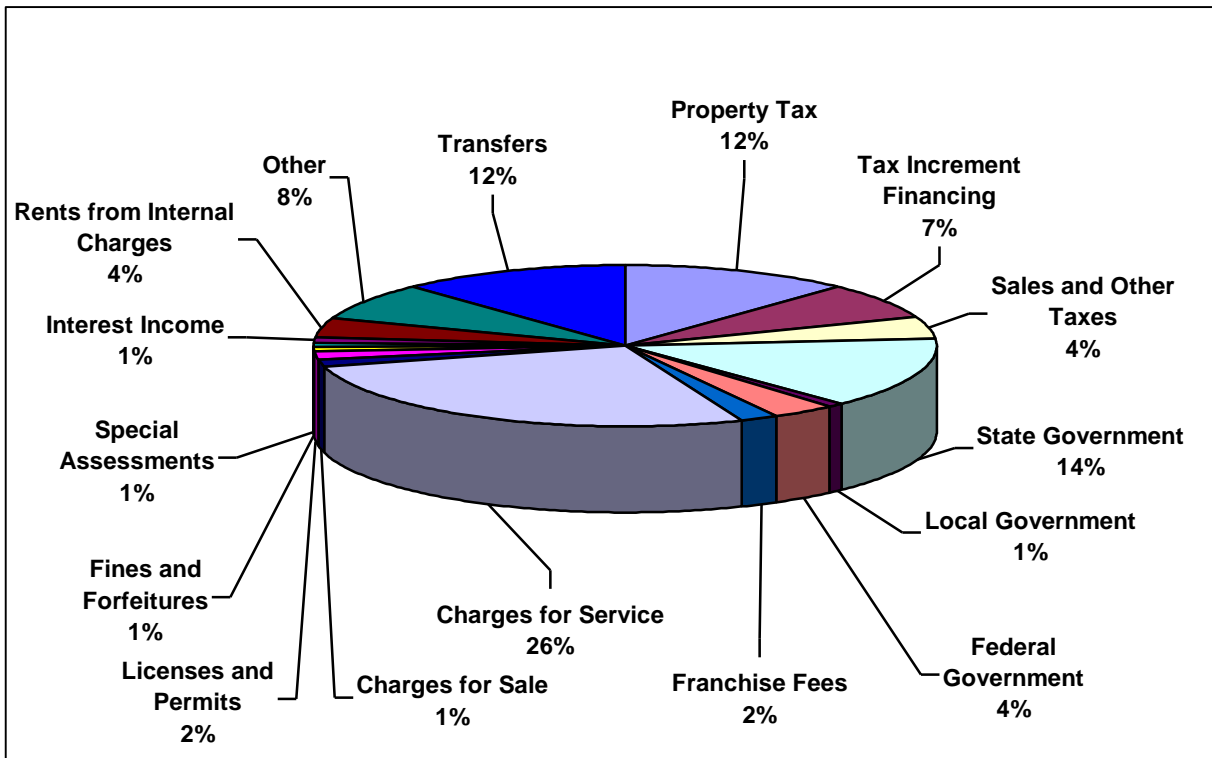
City of Minneapolis Revenue by Major Category (in millions)

	2000 Adopted Budget	2001 Adopted Budget
Property Tax ⁶	\$120.5	\$130.7
Tax Increment Property Tax	\$66.3	\$76.3
Sales and Other Taxes	\$45.8	\$48.6
State Government	\$147.3	\$152.9
Local Government	\$13.2	\$8.8
Federal Government	\$33.2	\$38.6
Franchise Fees	\$19.8	\$19.9
Charges for Service	\$272.0	\$291.4
Charges for Sale	\$14.8	\$14.8
Licenses and Permits	\$16.8	\$19.0
Fines and Forfeitures	\$6.9	\$8.0
Special Assessments	\$9.6	\$9.5
Interest Income	\$10.7	\$12.3
Rents from Internal Charges	\$37.3	\$41.6
Other	\$94.6	\$81.5
Subtotal	\$908.8	\$953.9
Transfers from Other Funds	\$145.9	\$130.6
Total Revenue ⁷	\$1,054.7	\$1,084.5

⁶ Property taxes are budgeted at 98% of gross levy to reflect anticipated delinquencies. For 2000 budget the general property tax was \$122.9 million, and \$133.2 million for 2001 adopted.

⁷ Total revenues exceed total expenditures, which represents the annual budgeted change in fund balance. The change in fund balance is mostly due to timing of capital projects and bond issuance.

City of Minneapolis
2001 Adopted Revenue by Major Category
\$1,084.5 Million (includes Interfund Transfers)



The City uses different "Funds" to account for the expense and revenue associated with the various services provided. The **General Fund**, which is where most of the property tax supported services are accounted for, represents 23% of the adopted budget for 2001.

The **Enterprise Funds** include services that the City provides that operate more like a "business" in that they are expected to generate a profit to cover capital purchases and related debt service requirements. Enterprise services of the City include such services as sanitary sewer services, storm water management, flood mitigation, water treatment and distribution, solid waste and recycling, and municipal parking.

Internal Services Funds are similar to Enterprise Funds in that they are used to account for services that the City provides that operate more like a business, however, Internal Service Funds primary customer is other City departments. Internal services include such services as information technology, equipment rental (i.e, police squad cars and fire equipment), and self-insurance.

Other Funds includes Special Revenue Funds where the proceeds of specific revenue sources are restricted to expenditures for specific purposes. Services accounted for in the Other Funds include such services and operations as the Minneapolis Convention Center, and other grant funded services.

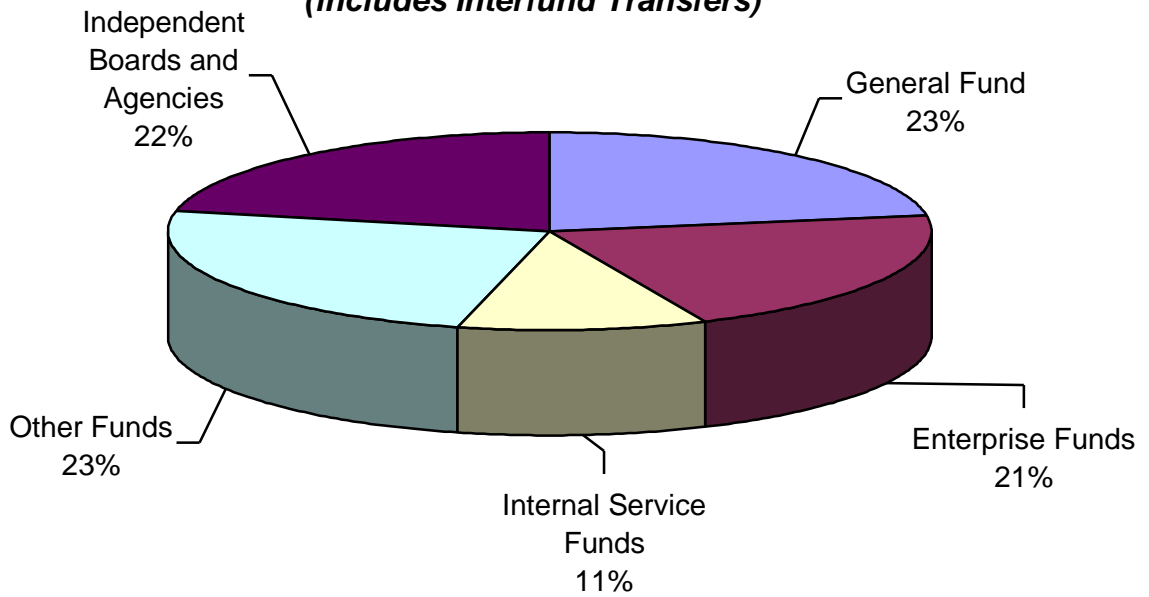
The **Independent Boards** include Board of Estimate and Taxation, Library, Park, Community Development Agency, Neighborhood Revitalization, Municipal Building Commission, and Youth Coordinating Board.

City of Minneapolis Budget by Fund (in millions)

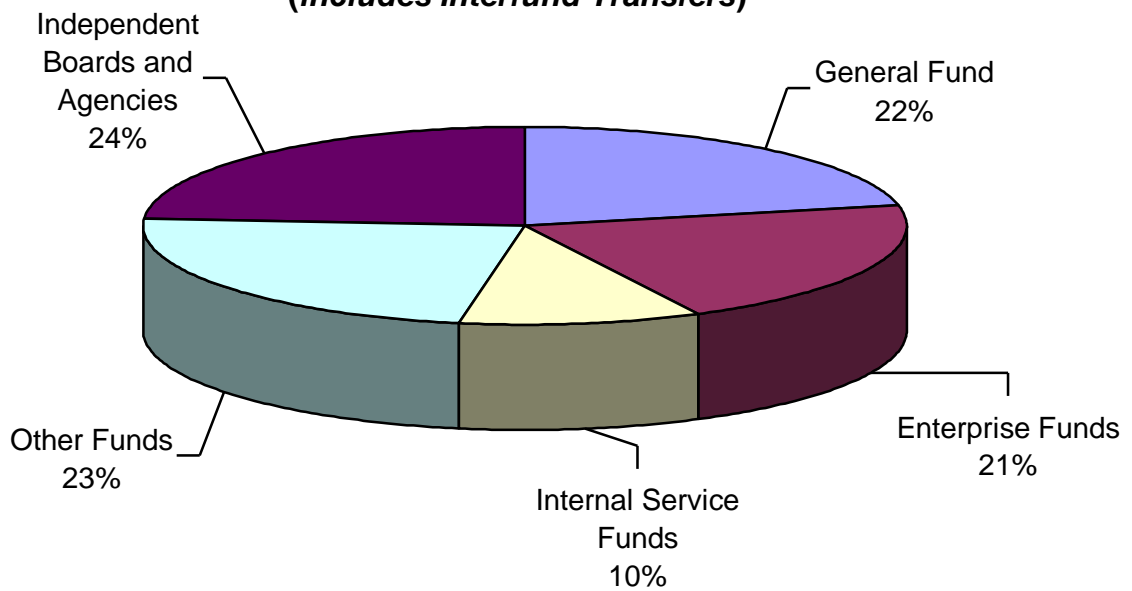
	2000 Adopted Budget	2001 Adopted Budget
<i>Expenditures:</i>		
General Fund	\$218.8	\$241.2
Enterprise Funds	\$225.1	\$221.7
Internal Service Funds	\$110.1	\$113.7
Other Funds	\$245.6	\$258.9
Independent Boards and Agencies	\$253.1	\$232.5
Total Expenditures	\$1,052.7	\$1,068.0
<i>Revenue:</i>		
General Fund	\$218.8	\$235.0
Enterprise Funds	\$221.0	\$224.6
Internal Service Funds	\$99.8	\$111.6
Other Funds	\$243.9	\$254.9
Independent Boards and Agencies	\$271.2	\$258.4
Total Revenue	\$1,054.7	\$1,084.5
Total Change in Balances⁸	\$2.1	\$16.5

⁸ Total revenues exceed total expenditures, which represents the annual budgeted change in fund balance. The change in fund balance is mostly due to timing of capital projects and bond issuance.

**City of Minneapolis
2001 Adopted Expenditure
Budget by Fund \$1,068.0 Million
(includes Interfund Transfers)**



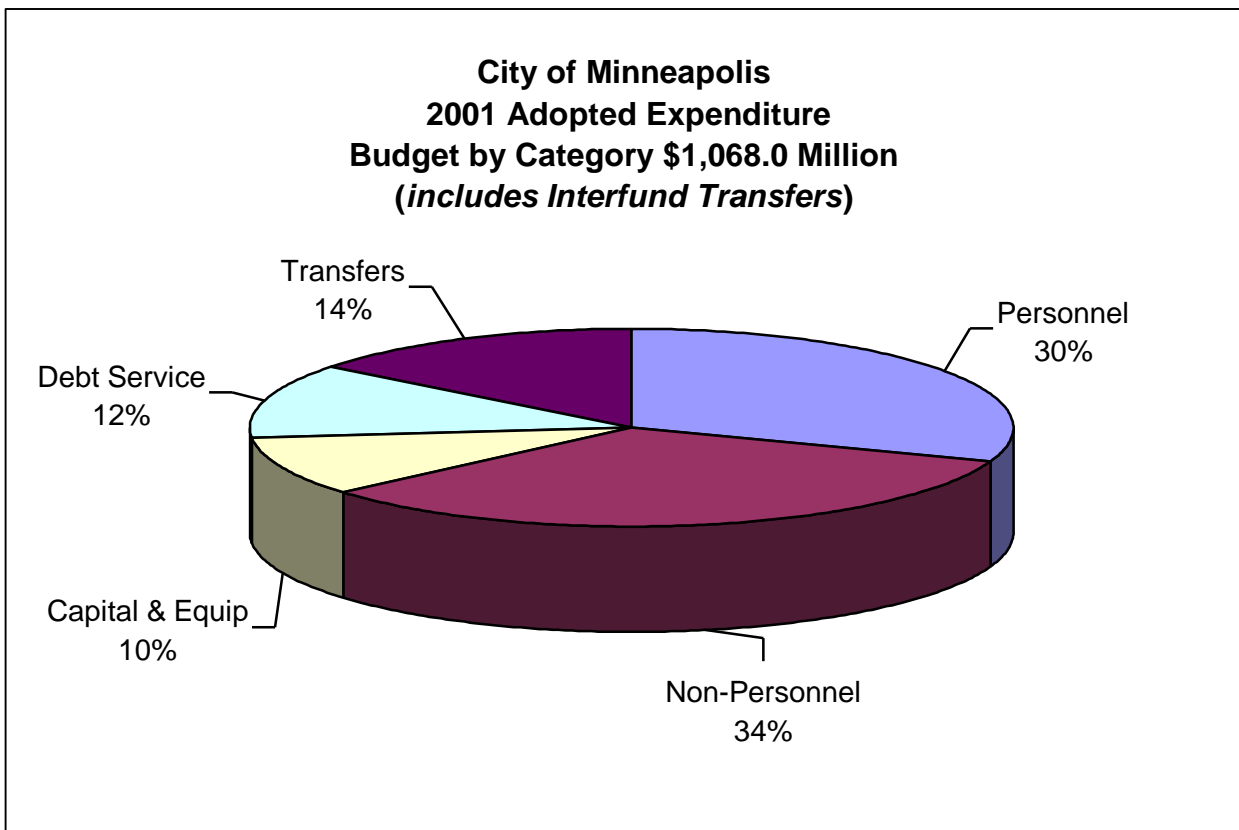
**City of Minneapolis
2001 Adopted Revenue
Budget by Fund \$1,084.5 Million
(includes Interfund Transfers)**



The majority of the City's budget is spent on personnel, \$325.0 million or 30% of the total budget. The 2001 budget includes an increase of 131 budgeted full time equivalent positions (FTE's). This is the net result of increases within the Independent Boards, Convention Center expansion, and targeted reductions within General Fund supported positions.

City of Minneapolis Budget by Major Expense Category (in millions)

	2000 Adopted Budget	2001 Adopted Budget
Full Time Equivalent Positions	5,903	6,034
Expenditures:		
Personnel	\$314.3	\$325.0
Non-Personnel	\$327.6	\$353.2
Capital and Equipment	\$122.1	\$104.5
Debt Service	\$131.4	\$131.6
Transfers	\$157.2	\$153.7
Total Expenditures	\$1,052.7	\$1,068.0



Financial Drivers for the 2001 Budget: City Council Funds

➤ Personnel

Total Spending. The 2001 adopted budget includes an increase in total personnel expenditures from \$314.3 million to \$325.0 million, or 3.4%. This increase reflects contracted and projected labor settlement agreements. Total full time equivalents (FTE's) budget changed from 5,903 to 6,034, an increase of 131 FTE's.

General Fund. Personnel expenditures for the City's General Fund have increased from \$154.7 million to \$162.5 million, or 5.0%, from 2000 to 2001.

Health Insurance. The cost of providing health insurance to City employees will be less in 2001 due to a successful negotiation with a new health insurance provider for the City. Health insurance expenditures are budgeted to decrease by 8.1%, from \$21.1 million to \$19.4 million, a \$1.7 million decrease for employer costs. This change reflects both changes in premium expense and changes in coverage, for example changes between family and single coverage. Total employee and employer costs would have been \$6.0 million greater if the City had not been successful in negotiating a new contract.

➤ Internal Service Fund (*Equipment Services and Information Technology Services*)

The 2001 adopted budget includes an additional \$2.0 million in base funding for internal city services: equipment services and information technology services (i.e., squad cars, fire trucks, and computers). For the last several years, due to other external demands, the revenue to support these internal services has not kept pace with the growth in expenditures. Significant negative cash balances have resulted because of annual expenditures exceeding revenues. At year-end 1999, the City's Internal Service Funds had a combined negative cash balance of \$32 million, an increase of almost \$15 million from 1998.

This adopted budget continues a commitment started last year, to raise additional base funding to eliminate the annual deficit spending within the Internal Service Funds.

In addition to demonstrating a commitment to eliminate annual deficit spending, this adopted budget includes a commitment to eliminate a portion of the accumulated negative cash balances (*internal debt*). The 2001 adopted budget provides for the potential transfer of \$5.2 million of cash from the General Fund to the Equipment Services Fund. The source of cash comes from the General Fund reserve that is excess of the 10% reserve policy for the General Fund. Currently, the excess reserve is designated balance that is referred to as the "rainy day" or "budget stabilization account". This action would reduce the year-end 2000 forecasted cash deficit for the Equipment Services Fund from \$19.9 million to \$14.7 million. However, before the cash would be transferred in 2001, the City would ensure that the General Fund had met the required 10% fund balance reserve policy at year-end 2000.

➤ **Information Technology Capital Investments**

The 2001 adopted budget includes \$10.1 million to complete the major information technology projects currently in development. Some of the major projects include Geographic Information System (GIS), Engineering Support, and Business Continuance and Disaster Recovery.

This investment for 2001 was anticipated in the recently adopted financial plan for the Intergovernmental Services Fund (Internal Service Fund) where the Information Technology Services Department is funded. In September 2000, the Mayor and City Council adopted a financial workplan for the Intergovernmental Services Fund which outlines a funding strategy for the \$10.1 million information technology investments in 2001 as well as funding for on-going operating costs of the Information Technology Services Department. This funding strategies including change to debt structure, identifying new revenue, and reducing operating costs.

➤ **Debt Service and Debt Reduction Program**

The 2000 General Fund current service level was adjusted to reflect an increase in property tax supported debt service of \$1.1 million related to \$8.8 million in legal settlement bonds issued in 2000.

Also included in the budget is \$900,000 for the City's debt reduction program. The debt reduction program is a plan to reduce the City's reliance on debt for funding on-going public works capital needs. The plan calls for an additional \$900,000 in base funding each year for 10 years in order to position the City for pay-as-you-go for capital expenditures. Since 1999, the City will have added \$2.7 million for debt reduction, including the \$900,000 for 2001 budget.

➤ **Infrastructure Investment**

Property Tax Supported--Public Works. The 2001 adopted budget includes \$14.3 million in base funding for Public Works capital. The adopted capital program includes a \$1.0 million increase for the Public Works "gap" closure program for the 2001 budget. This investment will be funded from a one-time transfer from the General Fund. Included in the Capital Improvement Program (CIP) will add \$1.0 million annually in base funding for infrastructure "gap" closure, beginning in 2003 through 2005. From 1999 to 2000, \$4.0 million of base funding has been added to the "gap" closure program.

Below is a summary of the 2001-2005 adopted CIP for Public Works infrastructure "gap" closure program.

Council Adopted 2001-2005 CIP for Public Works (in thousands)					
	2001	2002	2003	2004	2005
Base Program	\$14,281	\$17,136	\$15,971	\$15,754	\$16,373
Infrastructure "Gap" Closure Program	\$1,000	\$1,000	\$2,000	\$3,000	\$4,000
Total	\$15,281	\$18,136	\$17,971	\$18,754	\$20,373

Property Tax Supported--Park Board. The budget includes \$3.5 million in funding for Park Board capital. This includes \$2.0 million for the base program and \$1.5 million for the first year of the "gap" closure program for the Parks. The \$1.5 million for "gap" closure is included in the Park Board 2001 property tax levies.

Utility Fee Supported. The budget includes \$1.05 million in additional water and sewer related infrastructure expenditures "gap closure" as planned. This investment continues the City's commitment to closing the infrastructure "gap" for water and sewer services. The water and sewer 5-year utility rate schedule approved as part of the 2000 budget reflected this planned investment.

➤ **Park Board Services**

The Board of Estimate adopted levy for the Park Board includes a \$1.1 million increase above base funding to enhance the level of service within the City's Parks. Enhanced services will include more available service hours and security in the Parks.

Other changes to Park Board funding include the following reductions in funding from the City's General Fund and Community Development Block Grant (CDBG) funding:

- \$312,000 Reduction for Youthline (City General Fund)
- \$70,000 Reduction for Teen Teamworks (CDBG)
- \$50,000 Reduction for YMAP (City General Fund)

In addition, the Park Board will receive \$80,000 in CDBG funds or eligible capital.

➤ **Employee Pensions**

The required property tax funding for employee pensions was reduced by \$2.2 million as a result of the pensions reaching full funding status or improved funding status. The City has a reduced levy for the Police Relief Association as a result of increased state revenues. The Firefighters Relief Association no longer has an unfunded liability.

➤ **Targeted Reductions/Targeted Revenues**

To balance the General Fund budget, departments developed targeted strategies for cutting costs or targeted revenue increases. The adopted budget included a reduction in General Fund operating expenditures of \$3.1 million. This represented a 1.3% reduction in total expenditures for the General Fund, from \$241.8 million to the recommended \$238.8 million. These targeted reductions in General Fund expenditures were identified by the departments and recommended by the Mayor to achieve a balanced budget. Below is a summary by department of the targeted expenditure reductions, as well as the associated revenue strategies. The revenue strategies are discussed in more detail in this Financial Overview Section of the budget document. The Targeted Strategy Section of this budget document contains the strategies as submitted by the departments, including proposals the Mayor did not recommend.

Department	Targeted Reductions
Assessor	\$36,000
Attorney	\$122,000
Fire	\$750,000
Civil Rights	\$30,000
Planning	\$50,000
Police	\$1,010,000
Civilian Review	\$38,000
Health & Family Support	\$113,000
City Clerk & Elections	\$58,000
Coordinator's Area	\$331,000
Total Departmental	\$2,538,000
Non-Departmental:	
Park Board Youthline and YMAP	\$362,000
Coordinator's Area - Near North	\$100,000
Coordinator's Area - Central Library	\$88,000
Total Non-Departmental	\$550,000
Total Targeted Expense Reductions	\$3,088,000
Revenue Description	Revenue Increase
Building Code Inspections Fee	\$900,000
Human Resource Pmt from School Dist.	\$92,000
Impound Lot Towing Fee Increase	\$1,300,000
Park Board Police Service Pmt	\$204,000
Business License Fee Adjustment	\$25,000
Parking Ramp and Lot Increases	\$800,000
Environmental Site Fee	\$44,000
Total Targeted Revenue Increases	\$3,365,000
GRAND TOTAL	\$6,453,000

➤ **Decision Packages: Requests for Service Changes**

The Mayor's recommended decision packages for the General Fund totaling approximately \$1.3 million are included in the budget. Two of the requests will generate \$0.2 million in additional revenue and one of the requests is for equipment purchases for the Fire Department of \$0.1 million, which is a one-time outlay.

Mayor's Recommended:

- \$196,800 Fire equipment (breathing apparatus) and Fire Captain training
- \$100,000 Citizen survey and a report to citizens in support of the performance measurement initiative
- \$70,000 Inspections entry level zoning employees to help reduce the backlog of site plan reviews and conditional use permits
- \$600,000 Clean City Initiative
- \$74,000 City Council committee videotaping and remodeling costs
- \$75,000 Minneapolis Telecommunications Network operating expenditures
- \$40,000 Health and Family Support medical laboratory staffing – more then offset by \$50,000 in increased revenue
- \$115,000 Public Works mapping of utilities in Minneapolis – offset by increased revenue

The Council's adopted decision packages for the General Fund total approximately \$0.7 million additional expenditures. Three of the decision packages include offsetting revenue of \$0.6 million. Other Council adopted actions include an increase in General Fund revenue of \$1.3 million.

Council Approved:

- \$25,000 Minneapolis Telecommunication Network
- \$465,000 Public Works Infrastructure Maintenance "Gap" closure
- \$125,000 Inspections vacant building program – offset by increased revenue
- \$52,500 Contract payment for Domestic Abuse Project (DAP)

- \$232,000 Inspections un-permitted work program
– offset by increased revenue
- (\$55,000) Civilian Review Authority, eliminate 1.0 FTE
- \$55,000 Traffic Control Agent II for Light Rail Transit
- \$215,000 Environmental Health Specialist and Sanitarian I positions
– offset by increase revenue
- (\$300,000) Reduce Clean City Initiative
- \$200,000 Increase graffiti removal
- \$100,000 Anti-litter ad campaign
- \$40,000 Animal Warden position
- (\$204,000) Criminal investigations in the Park System will be funded by
the Police Department
- (\$55,000) Eliminate Council Member Asst/Aide position
- \$50,000 Dedicated airport staff in the Planning Department
- (\$200,000) Reduce Police budget and direct cuts within CCP/SAFE
- (\$50,000) Reduce contingency
- \$1,225,000 Increase parking meter rates from \$1.00/hr to \$1.50/hr
- \$44,000 Increase environmental fee from \$250 to \$500

Property Tax and Fee Changes for the 2001 Budget

➤ Property Tax Revenue

The 2001 adopted budget includes a \$10.3 million increase in property tax revenue, from \$122.9 million certified levy to \$133.2 million.

Below is a summary of the calculation of the City's property tax rate for 2001. The adopted 8.4% change in revenue is less than the 9.6% growth in tax base, therefore, the City's property tax rate will decrease by 1.2% from 2000 to 2001.

Property Tax Calculation (in millions of dollars)					
	2000 Adopted*		2001 Adopted*		
	Amount	% Chg from Prior Yr	Amount	% Chg from Prior Yr	Amount of Change from Prior Yr
Property Tax Revenue:					
Gross Levy	\$153.4	6.3%	\$163.7	6.7%	\$10.3
Less HACA	\$30.5	3.0%	\$30.5	0.0%	-
Net Levy	\$122.9	7.1%	\$133.2	8.4%	\$10.3
Less Fiscal Disparities Distribution	\$18.7	4.0%	\$20.3	8.7%	\$1.6
Net Spread Levy	\$104.2	7.7%	\$112.9	8.3%	\$8.7
Tax Base:					
Gross Tax Capacity	\$328.2	5.3%	\$363.0	10.6%	\$34.8
Less Fiscal Disp Contribution	\$42.1	5.0%	\$46.9	11.5%	\$4.8
Less Tax Increment	\$47.7	8.8%	\$54.7	14.7%	\$7.0
Net Tax Capacity	\$238.5	4.6%	\$261.4	9.6%	\$23.0
Tax Capacity Rate	43.7	2.8%	43.2	(1.2%)	

*Note: Percent changes are based on actual numbers, not the rounded figures shown in the table above. The net levy is before adjustments for anticipated delinquent taxes, which is estimated at 98% for budget purposes.

➤ Utility Fees

To fund investments for the City's sewer, flood mitigation, storm water management, and water treatment and distribution systems, the 2001 adopted budget combines an increase in utility rates of 33 cents from 2000 to 2001, a 7.3% increase will provide \$150,000 in additional revenue. This 1 cent increase will provide funding for sewer and water capital expenditures, in excess of special assessments, for the Near North capital project. The rate schedule adopted last year called for a 32 cents increase from 2000 to 2001; the Council's 2001 budget is 0.2% higher than anticipated for 2001. There have been no changes in recommended rate increases for future years beyond what was already adopted in the five-year schedule last year.

➤ **Towing Fee**

The 2001 adopted budget includes a \$50 increase, from \$75 to \$125, in the City's towing fee charged by the Impound Lot. This increase will result in the City of Minneapolis charging a rate that is comparable to the rate charged by neighboring cities. For example, St. Paul charges \$128 per "snow tow" and \$80 for other tows. This fee increase will generate approximately \$1.3 million in additional revenue for the Parking Fund. As part of the adopted budget, this revenue will be transferred to the General Fund to support general city services.

➤ **Building Code Inspection Fee**

Every three-years the City updates the Minneapolis Building Code Ordinance. However, the last time the City updated the fee structure was in 1995 for the code adopted in 1994. The current building code fee structure for the City is based on the recommended fee structure from the 1994 State of Minnesota code document. It is not mandatory for cities to impose the State recommended fee structure. However, the City has had a past practice of adopting the recommended fee structure. Therefore, to adjust fees to reflect the 1997 State recommended fee structure, the 2001 budget includes an adjustment to the fee of approximately 11% increase for projects under \$1.0 million and 33% increase for projects over \$1.0 million, which will result in an estimated \$900,000 increase in total revenue. The Inspections Division does not anticipate that the State will increase the fee structure next year.

➤ **Solid Waste Cart Fee**

The 2001 adopted budget plans for a \$0.75 increase in the per dwelling unit monthly rate. This rate increase will allow the City to fully cover the cost of providing solid waste services, including capital equipment replacement requirements.

➤ **Parking Ramp and Lot Rates**

The 2001 adopted budget includes an \$800,000 increase in parking ramp and parking lot revenue. The additional revenue will be generated through rate adjustments.

➤ **Parking Meter Rates**

The 2001 adopted budget includes parking meter rate increase for a selected downtown area. This rate increase will range for \$0.25 to \$0.50 depending on location. Other metered areas within the City will be reviewed for potential rate changes in 2001.

Property Market Values and Tax Base Highlights

Below is chart from the City Assessor's Office with estimated market values and corresponding tax capacity by group. As the data shows, residential property is estimated to have the greatest growth in value from 1999 to 2000. Estimated market value is the basis for determining taxes payable in 2001.

For Taxes Collected in 2001

Group	2000 Estimated Market Value	% Total	% Ch.	Tax Capacity	% Total	% Ch.
Commercial	4,538,081,809	23.8%	9.3%	149,594,860	42.4%	9.2%
Industrial	1,029,117,470	5.4%	15.7%	33,558,232	9.5%	16.3%
Residential	11,701,826,750	61.4%	22.2%	131,950,297	37.4%	10.8%
Apartment	1,774,716,274	9.3%	19.3%	37,861,187	10.7%	7.8%
Other	11,217,000	0.1%	19.4%	182,283	0.1%	18.8%
Total	19,054,959,303	100.0%	18.2%	353,146,859	100.0%	10.3%

The data above does not include personal property, which is estimated to be \$9,901,383 for 2000. With personal property included, tax capacity is estimated to increase by 10.6%, before deductions for tax increment finance and fiscal disparities.

The following table of data provides the change in tax increment financing and fiscal disparities contribution and distribution for taxes payable 2001.

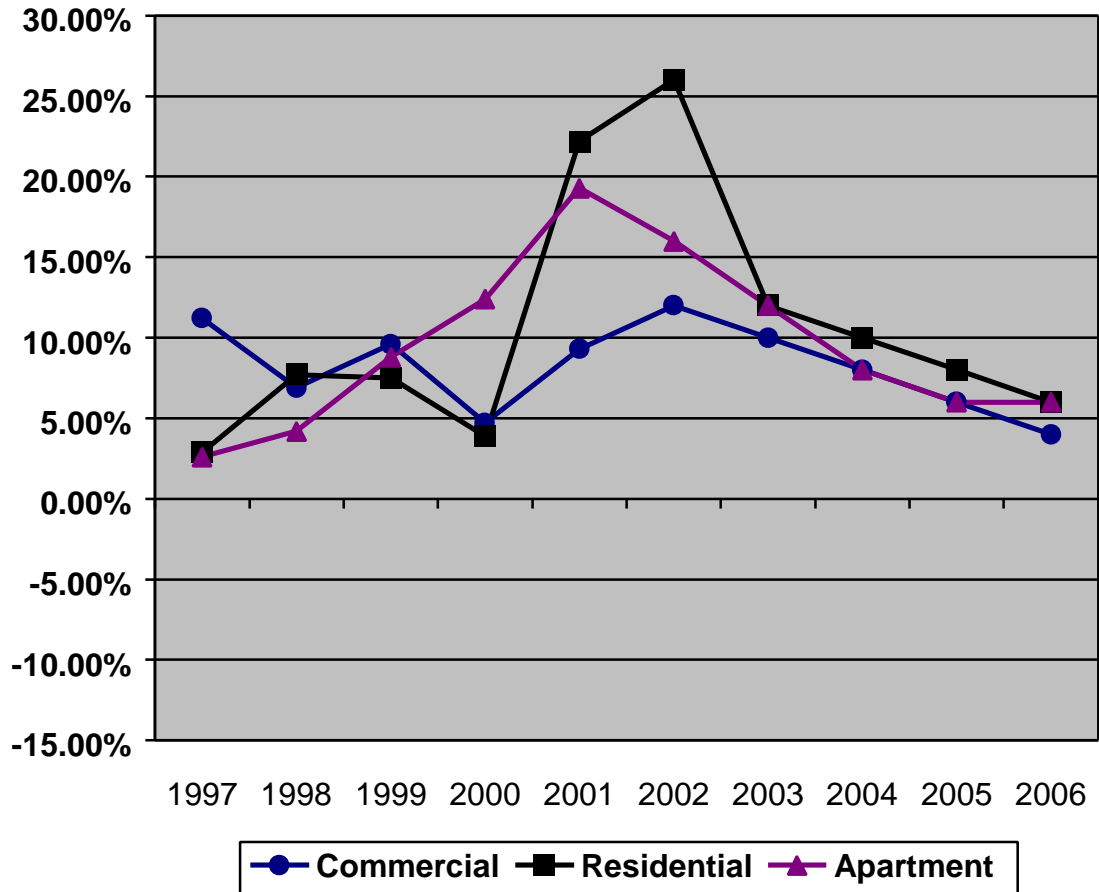
For Taxes Collected in 2001

Gross Tax Capacity	353,146,859
+ Plus Personal Property	9,901,383
- Less Increment Financing	54,740,800
- Less Fiscal Disparities Contribution	46,883,893
+ Plus Fiscal Disparities Distribution	46,401,909
Net Tax Capacity	307,825,458

For purposes of calculating the property tax rate, the Fiscal Disparities Distribution is not included. Instead, the revenue distributed to the City from Fiscal Disparities is spread across the adjusted net tax base. The net tax base used to calculate the City's tax rate for Truth-inTaxation is \$261.4 million, a 9.6% increase from 2000 to 2001.

The graph below shows that growth in residential property has exceeded growth in commercial and apartments beginning in 2000. Forecasted market values show a flattening of growth in value beginning in 2003.

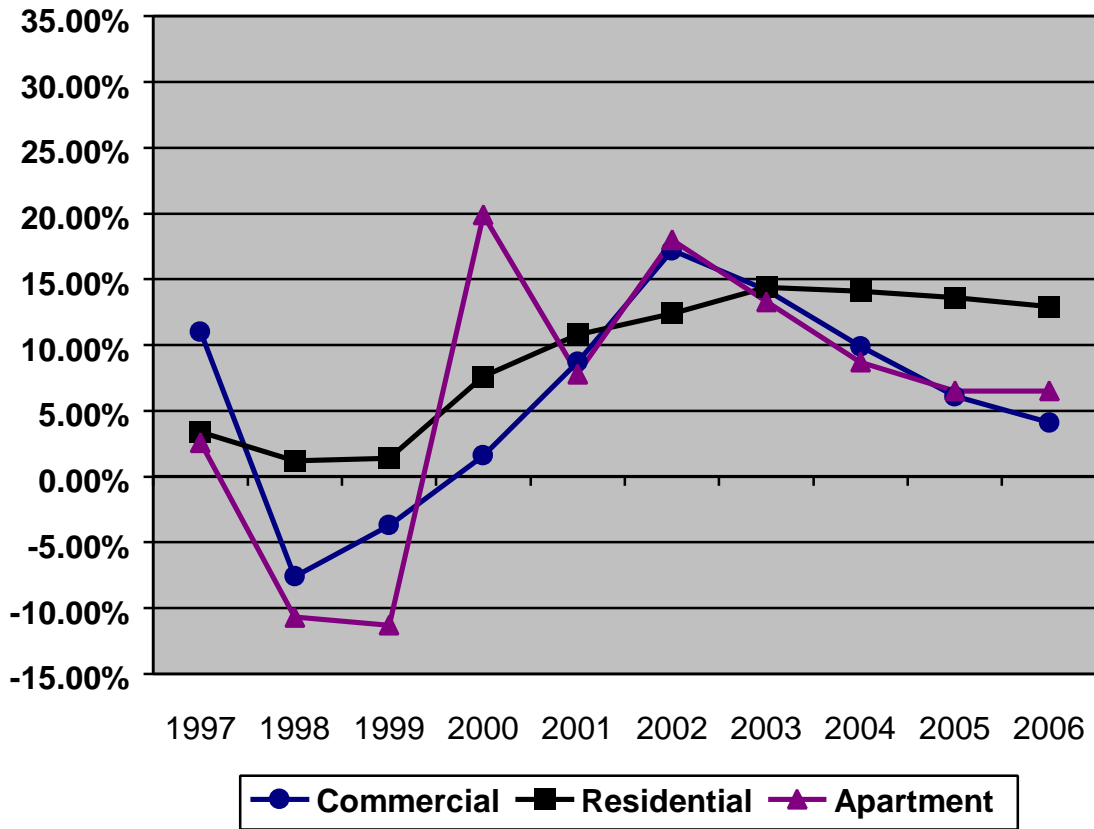
City of Minneapolis Growth in Market Value by Property Group For Tax Years 1997 to 2001 and Forecasted Years



Source: City of Minneapolis Assessor's Office

The annual percent change in the tax base for the City of Minneapolis is forecasted to peak in 2002 and then begin to decline. This peak is driven by the forecasted growth in market value for the next several years. For forecast purposes, the classification rates that are used to calculate tax base are assumed to be constant. The major reason for the decline in the City's tax base in the late 1990's was due to State changes in classification rates within the various property classifications. The result was a decrease in the City's total tax base during this period.

**City of Minneapolis Growth in Tax Base
For Tax Years 1997 to 2001 and Forecasted Years**



Source: City of Minneapolis Assessor's Office

CITY OF MINNEAPOLIS

MINNEAPOLIS TAX RATES AND LEVIES

<u>CITY FUNDS</u>	1999		2000		2001 Adopted	
	Tax Capacity	Total Tax Levy	Tax Capacity	Total Tax Levy	Tax Capacity	Total Tax Levy
General	18.799	\$65,821,722	18.870	\$69,553,129	19.653	\$77,692,084
Police Personnel Expansion	1.546	5,016,000	1.401	5,016,000	1.278	5,016,000
Estimate and Taxation	0.039	138,000	0.039	144,000	0.037	151,000
Building Commission	0.886	3,019,000	0.870	3,092,000	0.815	3,158,026
Permanent Improvement	0.654	2,244,000	0.706	2,464,000	0.806	2,964,000
Bond Redemption	6.657	21,916,000	8.136	25,829,000	7.094	24,829,000
Firefighter's Relief Association	0.945	3,175,000	0.284	1,147,000	0.067	311,000
Police Relief Association	0.253	867,000	0.338	1,297,000	0.000	0
Minneapolis Employee Retirement Fund	1.182	4,056,000	1.201	4,389,000	1.066	4,301,000
Total City Other	30.961	\$ 106,252,722	31.845	\$ 112,931,129	30.816	\$ 118,422,110
Park Rehab. & Pky Maint.	0.253	850,000	0.244	850,000	0.000	0
Lake Pollution Control	0.044	148,000	0.042	148,000	0.121	439,800
Park and Recreation	6.333	20,698,000	6.629	22,411,000	7.361	26,770,375
Tree Preservation and Ref.	0.790	2,658,000	0.761	2,658,000	0.783	2,846,363
Shade Tree Disease Control	0.761	2,560,000	0.733	2,560,000	0.754	2,741,405
Sub-Total Park Board	8.181	\$26,914,000	8.409	\$28,627,000	9.019	\$32,797,943
Library	3.370	\$11,172,000	3.464	\$11,880,000	3.365	\$12,514,165
TOTAL CITY	<u>42.512</u>	<u>\$ 144,338,722</u>	<u>43.718</u>	<u>\$ 153,438,129</u>	<u>43.200</u>	<u>\$ 163,734,218</u>
 NON-CITY FUNDS					<u>2001 Truth in Taxation Maximum</u>	
Public Housing	0.372	1,000,400	0.351	1,000,500	0.321	1,002,000
Minneapolis Teachers Retirement	0.614	1,651,000	0.642	1,800,800	0.632	1,950,100
Minneapolis Public Schools	58.804	163,862,600	57.200	161,580,500	52.362	162,615,100
Hennepin County	36.849	108,981,000	35.557	111,005,400	33.780	114,408,600
Other Special Taxing Districts	7.007	21,712,700	6.938	22,667,900	6.693	23,689,300
Total Non-City	103.646	297,207,700	100.688	298,055,100	93.788	303,665,100
	<u>146.158</u>	<u>\$ 441,546,422</u>	<u>144.406</u>	<u>\$ 451,493,229</u>	<u>136.988</u>	<u>\$ 467,399,318</u>
 NON-CITY FUNDS - Market Value Based Portion of the Tax Bill						
	1999		2000		2001 Truth in Taxation Maximum	
	Market Value	Total Tax Levy	Market Value	Total Tax Levy	Market Value	Total Tax Levy
Minneapolis Public Schools Referendum	0.09459	17,615,200	0.13463	26,144,500	0.15084	32,419,500
Solid Waste Fee	0.01904	2,910,600	0.01847	3,042,400	0.01914	3,465,600
Notes:						
Other special taxing districts include: Metro Mosquito Control, Metropolitan Council, MetroTransit, Park Museum, Hennepin County Regional Regional Railroad Authority.						
These figures do not include the Watershed district, which does not appear on all of the tax bills in the City.						

CITY OF MINNEAPOLIS

Property Tax and Utility Rate Comparison

2000 vs 2001 Budget (Property Taxes for Non-City Funds are at the maximum Truth in Taxation Amounts)

	2000 Value	2001 Value	Percent Change
City of Minneapolis Homestead Property Assessed Property Value	138,246	150,000	8.5%

	Annual 2000	Annual 2001	Change		Percent Change
			Monthly	Annual	
Property Taxes:					
City Property Taxes	\$569	\$610	\$3.44	\$41	7.2%
Minneapolis Park Board	\$150	\$179	\$2.37	\$28	18.9%
Minneapolis Library Board *	\$62	\$67	\$0.40	\$5	7.7%
Total City	\$781	\$856	\$6.20	\$74	9.5%
Hennepin County	\$635	\$669	\$2.81	\$34	5.3%
Minneapolis School District	\$1,022	\$1,037	\$1.26	\$15	1.5%
Other Special Taxing Districts	\$142	\$151	\$0.81	\$10	6.9%
Total City, County, School and Special Taxing Districts**	\$2,581	\$2,714	\$11.08	\$133	5.2%

Utility Costs for Average Volume Consumer:

Water	\$165	\$181	\$1.33	\$16	9.7%
Storm Water, Sewer, Flood Mitigation	\$207	\$219	\$1.02	\$12	5.9%
Solid Waste and Recycling***	\$204	\$213	\$0.75	\$9	4.4%
Total Utilities	\$576	\$613	\$3.10	\$37	6.5%
Total Payment	\$3,156	\$3,326	\$14.19	\$170	5.4%

* Excludes referendum approved November 7, 2000

** Does not include market value referenda for non-city funds

*** Includes increase approved by the City Council during 2000

City of Minneapolis FY 2001 Recommended Budget Financial Management Policies

The City of Minneapolis Financial Management Policies provide a basic framework for the overall fiscal management of the City. The policies represent a foundation to address changing circumstances and conditions, and assist in the decision making process. The financial policies represent guidelines for evaluating both current activities and proposals for future programs.

The financial management policies reflect long-standing principles and practices which have enabled the City to maintain its financial stability. It is intended that the policies be reviewed annually so that the guidelines represent a realistic, current framework for public policy decisions. The last year the Mayor and City Council formally adopted a comprehensive list of the Financial Management Policies was 1988. Annually the City Council and Mayor have adopted policy resolutions during the budget adoption process which have modified and updated the Financial Management Policies. The Finance Department intends to conduct a comprehensive review of the City's financial management policies in 2001 and present to the Mayor and City Council for review and adoption.

The information that follows provides a summary of the current Financial Management Policies for the following areas:

- Operating and Capital Budget Policies
- Revenue Policies
- Reserve Policies
- Debt-Policies
- Capital Budget Policies
- Citizen Participation Policies
- Accounting Policies
- Investment Policies
- Development Finance Policies

Operating Budget Policies

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the General and Special Revenue Funds. Capital projects funds adopt project-length budgets and budgetary control for debt service funds is achieved through general obligation bond indenture provisions.

The objective of the operating budget policies is to maintain adequate service levels at reasonable costs by following sound financial management practices. Each City department or division prepares its own budget for review by the Mayor to assist the Mayor in preparing a budget recommendation for the City Council.

Balanced Budget. The operating budget for the City shall be balanced. For each fund, ongoing costs are not to exceed ongoing revenues plus available fund balances used on accordance with reserve policies. It is a policy that the City shall not use debt or bond financing to fund current operating expenditures.

Performance Measurement. Performance measurement and productivity indicators shall be integrated into the annual budgeting process. All departments, boards, and agencies shall be reviewed annually by the appropriate City Council Committee for such performance criteria as program initiatives, compliance with policy direction, program effectiveness, and cost efficiency. During 1999, the Mayor and City Council adopted a performance measurement for the City of Minneapolis. Since adoption of this model, the City has been working to implement and improve its performance measurement efforts.

Budgetary Controls. The legal level of budgetary control is at the department level within a fund. The City Coordinator's Office and the Public Works Department are considered to be legal levels of budgetary control within a fund even though budgetary data is presented at the level of the Departments within the Coordinator's Office and the Divisions within Public Works Department. Budgetary amendments at the department/fund level must be approved by the City Council. Appropriations lapse at year-end.

Purchase orders, contracts, and other commitments are recorded as encumbrances, which reserve appropriation authority. This accounting practice is an extension of formal budgetary integration in the General and Special Revenue Funds. Encumbrances outstanding at year-end are reported as reservations of fund balance and do not represent generally accepted accounting principles (GAAP) expenditures.

The City maintains a budgetary control system to ensure adherence to the adopted budget and associated appropriations. Regular reports are provided through the City's financial system that compare actual revenues and expenditures to budgeted amounts.

Service Levels. The City shall attempt to maintain both essential service levels and constant or reduced burdens on taxpayers. Changes in service levels shall be governed by the following:

Budget Process -- The annual budget process is intended to weigh all competing requests for City resources, within expected fiscal constraints. Requests for new, ongoing programs made outside the annual budget process shall be discouraged.

Personnel Expenses -- To the extent feasible, any personnel cost reductions shall be achieved through attrition and, where necessary through bumping actions. Additional personnel should only be requested to meet program initiatives and policy directives, after service needs have been thoroughly documented or it is substantiated that the new employees will result in increased revenue or enhanced operating efficiencies.

Grant Funded Programs -- Programs financed with grant monies shall be budgeted in special revenue funds, and the service program shall be adjusted to reflect the level of available grant funding. In the event of reduced funding, City resources shall be substituted only after all program priorities are considered during the annual budget process.

Revenue Policies

The objective of the revenue policies is to ensure that funding for public programs is derived from a fair, equitable, and adequate resource base, while minimizing tax differential burdens.

Revenue Structure. It is a policy of the City to structure and maintain a stable revenue system to shelter programs and services from short-term fluctuations in any single revenue source.

Sources of Revenue. Services which have a city-wide benefit shall be financed with revenue sources which are generated from a broad base, such as property taxes and state aids. Services where the customer determines the use shall be financed with user fees, charges and assessments directly related to the level of service provided.

Tax Base Capacity. The objective of the City is to ensure that local general tax resources are not increased faster than the tax base capacity of the community. The Mayor and City Council approved a resolution, during the 2000 budget, that affirmed the City Council commitment to maintain a constant property tax rate for the City. The adoption of this resolution serves as a guideline for preparing financial forecast projections for tax revenue.

User Fees. The City maximizes the utilization of user charges in lieu of general revenue sources for services that can be identified and where the costs are directly related to the level of service. The City establishes user charges and fees at a level which reflects the costs of providing the service, to the extent legally allowable. Operating, direct, indirect, and

capital costs are considered in the charges. Full cost charges is imposed unless it is determined that policy and market factors require lower fees.

Cost of Service -- The City shall establish user charges and fees at a level which reflects the costs of providing the service, to the extent legally allowable. Operating, direct, and indirect and capital costs shall be considered in the charges. Full cost charges shall be imposed unless it is determined that policy and market factors require lower fees.

Policy and Market Considerations -- The city shall also consider policy objectives and market rates and charges levied by other public and private organizations for similar services when fees and charges are established.

Annual Review. The City shall review fees and charges annually, and will make appropriate modifications to ensure that charges grow at a rate which keeps pace with the cost of efficiently providing the service.

Non-Resident Charges. Where practical, user fees and other appropriate charges shall be levied for activities or facilities in which non-residents participate in order to relieve the burden on City residents.

Water and Sewer Fees. User charges for water and sewer shall be sufficient to finance all operating, capital, and debt service costs for these utilities. Rates will be set such that these enterprise funds are never in a cash deficit during the year.

Building and Code Enforcement. These activities shall be funded through a user charge in the form of building permits, inspections and plan review fees. These fees shall represent the full cost of the operation cost, including overhead expenses.

Convention Center. The Convention Center Facility should develop a profit and loss statement for each event. The Center shall be managed so that operating costs are financed through user charges to the greatest extent possible within the overall mission of the Convention Center.

Parking Fees. Hourly, daily, and monthly contract rates for City-owned parking facilities shall be adjusted at least annually to reflect market prices of privately owned parking facilities. Fee adjustments shall also be consider overall downtown objectives, such as

development incentives, space availability, business promotion, traffic control, and mass transit patronage.

Data Fees. Pursuant to the Minnesota Government Data Practices Act and unless otherwise provided for by Federal Law and State Statute or rule, fees for obtaining government data shall be recommended by departments based on the actual costs of providing such service. Fees shall not be charged for viewing of data only.

Internal Service Fees. When interdepartmental charges are used to finance internal enterprise functions, charges shall reflect full costs, including all indirect expenses.

License Fees. The City shall establish license fees at levels which reflect full administrative costs, to the extent legally allowable.

Fines. Levels of fines shall be requested according to various considerations, including legal guidelines, deterrent effect, administrative costs and revenue potential. Because the purpose of monetary penalties against those violating City ordinances is to deter continuing or future offenses, the City shall not request any increase in fine amounts with the singular purpose of revenue enhancement.

Dedicated Revenues. Except where required by law or generally accepted accounting principles (GAAP), no revenues shall be dedicated for specific purposes. All non-restricted revenues shall be deposited in the General Fund and appropriated by the annual budget process.

Private Revenues. All private money donated, contributed or lent to the City for operations, maintenance, purchase of equipment, supplies, land or capital facilities shall be subject to current grant solicitation and acceptance procedures and shall be deposited in the appropriate City fund and accounted for as public money through the City's budget process and accounting system.

Administrative Fees. An administrative fee shall be assessed on all General Fund supported capital projects to insure that overhead charges are properly allocated and that the General Fund is not required to subsidize infrastructure or economic development projects. The fee shall be calculated annually and shall be based on actual historic costs and expected future years expenses for all appropriate administrative costs not directly assessed to MCDA and Public Works projects.

Reserve Policies

The objective of the reserve policies is not to hold resources solely as a source of interest revenue, but rather to provide adequate resources for cash flow and contingency purposes, while maintaining reasonable tax rates.

Cash Flow and Contingency. The City shall maintain a minimum “base” unallocated fund balance of 10 percent of the General Fund budget to be used for cash flow purposes, unanticipated expenditures of a non-recurring nature, or to meet unexpected increases in service delivery costs. These funds will be used to avoid cash flow interruptions, generate interest income, avoid the needs for short-term borrowing, and assist in maintaining a triple-A bond rating.

In the event a balance larger than the “base” amount exists as a result of state or federal aid, salary settlements, or other unknowns provided for in the budget, the City shall decide whether to transfer cash to the Internal Service Funds of the City to help reduce the negative cash balances in these funds.

When financial stability is returned to the Internal Service Funds of the City, the City shall reevaluate the Cash Flow and Contingency policy statement. Specifically, future changes shall address the level of balance that may be maintained above the minimum “base”.

Appropriate operating contingency reserves shall be maintained in enterprise funds to provide for unanticipated expenditures of a non-recurring nature. Appropriate capital replacement reserves shall be maintained to fund emergency improvements relating to new regulations, standards, and capital repair and maintenance.

For all other funds, appropriate balances shall be maintained to reflect the nature of the accounts.

Use of Fund Balances. Available fund balances shall not be used for ongoing operating expenditures, unless determination has been made that available balances are in excess of required guidelines and that plans have been established to address future operating budget shortfalls. Emphasis shall be placed on one-time uses which achieve future operating cost reductions.

Annual Review. An annual review of cash flow requirements and appropriate fund balances shall be undertaken to determine whether modifications are appropriate for the reserve policy.

Debt Policies

The objective of the Minneapolis debt management policies is to maintain the City's ability to incur present and future debt at minimal interest rates in amounts needed for infrastructure and economic development of the City without endangering the City's ability to finance essential City services.

In addition to these general policies, specific guidelines have been adopted by the City Council and Board of Estimate and Taxation to manage Minneapolis debt practices. The specific guidelines detailed criteria for approval and capacity measurement.

General Obligation Bonds, Property Tax Supported. The City utilizes general obligation, property tax supported bonding to finance only those capital improvements and long term assets which have been determined to be essential to the maintenance or development of the City.

Revenue Supported Bonds. The City utilizes tax increment supported bonds only where projects can be shown to be self-liquidating from tax increments arising in sufficient amounts or where secured guarantees are provided for potential shortfalls, and with appropriate timing to avoid the use of city-wide property tax revenues and where maximum allowable guarantees are obtained.

Special Obligation Revenue Bonds. Special obligation revenue bonds, those bonds for which the City incurs no financial or moral obligation, are issued only if the associated development projects can be shown to financially feasible and contributing substantially to the welfare and/or economic development of the City and its citizens.

Limitations on Issuance of Debt. It is a policy of the City to establish and maintain limitations on the issuance of new property tax base supported bonded indebtedness which will promote a balanced relationship between expenditures for debt service and current municipal costs, and assist in minimizing the overall property tax burden. The City limits the issuance of new bonded debt so as to maintain or make improvements in key financial trend lines over time.

Variable Rate Debt. The City may elect to issue bonds as variable rate instruments to provide flexibility and/or attempt to achieve interest savings.

Debt Management. City Financial Management Policies shall be designed to maintain a balanced relationship between debt service requirements and current operating costs, encourage growth of the tax

base, actively seek alternative funding sources, minimize interest costs and maximize investment returns.

Bond Term -- The City shall issue bonds with terms, no longer than the economic useful life of the project. For self-supporting bonds, maturities and associated debt service shall not exceed projected revenue streams.

Feasibility -- The City shall obtain secured guarantees for self-supporting and tax increment supported bonds to the extent possible. The City shall also obtain assurances of project viability and guarantees of completion prior to the issuance of bonds.

Capital Budget Policies

The objective of the capital budget policies is to ensure that the City of Minneapolis maintains its public infrastructure in the most cost-efficient manner.

Capital Improvement Program. The City prepares and adopts a five-year Capital Improvement Program (CIP) which details each capital project, the estimated cost and funding source. An adopted priority system is used to rank and recommend projects.

Operating Budget Impacts. Operating expenditures are to be programmed to include the cost of implementing the CIP and are to reflect estimates of all associated personnel expenses and operating costs attributable to the capital outlays.

Repair and Replacement. The City is to maintain its physical assets at a level adequate to protect the City's capital investments and minimize future maintenance and replacement costs. The capital budget is to provide for the adequate maintenance, repair and orderly replacement of the capital plant and equipment from current revenues where possible.

Citizen Participation Policies

The objective of the citizen participation policies is to help ensure the continued involvement of the Minneapolis citizens in order to enhance the City's ability to meet challenges of the future in a constructive and innovative manner. Minneapolis has long believed that its most important resource is an informed citizenry involved in the decision-making process. The City has maintained its fiscal strength through the commitment on the parts of citizens and government to managing the City's resources.

Financial Reports. Financial information shall be provided to citizens on the City budget and financial audits in a form that is more understandable to the public than line-item budgets and audited documents. An annual financial review shall be made available to interested parties and selected financial summary information shall be published through citizen guides.

Budget Input. Appropriate methods shall be used to ensure viable citizen input into the budgeting process. Informational hearings, citizen-based review committees (i.e., Capital Long-Range Improvement Committee) and other techniques shall be used to help ensure adequate input.

Citizen Access. All residents and businesses of the City of Minneapolis shall be afforded access to City budget information.

Accounting Policies

The objective of the accounting policies is to ensure that all financial transactions of the City of Minneapolis and its boards, commissions, and agencies are carried out according to the dictates of the City Charter, State Statutes, federal grant guidelines, and the principles of sound financial management.

Accounting Standards. The City shall establish and maintain accounting systems according to the generally accepted accounting principles and standards (GAAP) of the Government Finance Officers Association (GFOA) and the Governmental Accounting Standards Board (GASB). The central system shall be used for financial transactions of all City departments, boards, and independent agencies.

Annual Audit. An annual audit is performed by the State Auditor's Office which issues an official opinion on the annual financial statements, with a management letter detailing areas that need improvement, if required.

Disclosure and Monitoring. Full disclosure is provided in all financial statements and bond representations. Financial systems are maintained to monitor expenditures and revenues on a four-week period basis, with a thorough analysis and adjustment, if required, at mid-year.

GFOA Award. The City annually submits necessary documentation to obtain the Certificate of Excellence in Financial Reporting.

Investment Policies

The objective of the investment policies is to ensure that all revenues received by the City are promptly recorded and deposited in designated depositories, and if not immediately required for payments of obligations, are placed in authorized investments earning interest income for the City according to defined criteria.

Investment Objectives. The following objectives govern Minneapolis investments, as listed in order of importance:

Safety -- Safety of principal is the foremost objective of the City of Minneapolis. Each investment transaction shall seek to first ensure that capital losses are avoided, whether from securities defaults or erosion of market value.

Liquidity -- The cash position of the City of Minneapolis has peaks and valleys during the year which requires that a portion of the investment portfolio emphasize liquidity. The City of Minneapolis shall consider liquidity as a priority, while still recognizing the need to maximize yield.

Yield -- The investment portfolio of the City of Minneapolis shall be designed to attain a market-average rate of return through budgetary and economic cycles, taking into account the city's investment risk constraints, cash flow characteristics of the portfolio and prudent investment principles.

Local Considerations -- Subject to requirements of the above priority objectives, it is the policy of the City of Minneapolis to offer financial institutions within the City the opportunity to bid on investments. However, the City shall seek the best investment yield through a competitive process.

Maintaining the Public Trust - Because the investment portfolio is subject to public review and evaluation, the overall investment program shall be designed and managed with a degree of professionalism that is worthy of the public trust. Investment officials shall avoid any transaction that might impair public confidence in the City of Minneapolis' ability to govern effectively.

Types of Investments. The City of Minneapolis shall only invest in those instruments authorized within the City's Financial Management Policies, and/or Minnesota Statute, and/or Council resolution.

Diversification. It is the policy of the City of Minneapolis to diversify its investment portfolios. Assets held in the General Fund and other investment funds shall be diversified to eliminate the risk of loss resulting from over concentration of assets in a specific maturity, a specific issuer or a specific class of securities. Diversification strategies shall be established, with a periodic review and revision, as appropriate.

Prudence. The "prudent person" standard shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and exercising due diligence shall be relieved of personal responsibility for and individual security's credit risk or market price changes, provided that deviations from expectations are reported in a timely fashion, and appropriate action is taken to control adverse developments.

Internal Controls and Safekeeping. The City Finance Officer shall establish a system of internal controls, which shall be documented in writing. To protect against potential fraud and embezzlement, assets of the City of Minneapolis shall be secured through a third party custody and safekeeping procedures. Bearer instruments shall be held only through third party institutions. Investment officials shall be bonded to protect the public against possible embezzlement and malfeasance.

Development Finance Policies

The objective of the development finance policies is to provide for orderly public assistance of community development efforts in a manner which balances costs against benefits. In addition to these general policies, specific guidelines have been adopted by the City Council, Mayor, and Minneapolis Community Development Agency Board to manage specific development resources and programs. The City's Financial Management Policies outline general policy direction and are supportive of the specific guidelines for development finance.

To the greatest extent possible, all development activities shall be self-supporting so that impacts on the City's operating tax funds are minimized. Sufficient public and private resources shall be identified at the time a project is approved to ensure feasible completion and operation of the project. All development financing proposals shall be reviewed in order to certify that the proposed financial plan is reasonable, balanced, and the best deal possible to achieve City objectives, while adequately protecting overall city-wide financial interests.

City of Minneapolis FY 2001 Recommended Budget All Funds Summary

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equities, revenues and expenditures/expenses. Provided below is a listing of all City Funds.

General Fund - The General Fund is the general operating fund of the City. It is used to account for all financial resources except those that are required to be accounted for in another fund.

Enterprise Funds - The Enterprise Funds are used to account for those activities of the City which are financed and operated in a manner similar to private business enterprises where costs and expenses, including depreciation, are recovered principally through user charges. The City operates six enterprise funds, including the City's Community Development Agency (MCDA):

- ***Water Works Fund***
This fund is used to account for the operation, maintenance, and construction projects related to the water delivery system. This fund also accounts for the operations related to the billings for water, sewage, and solid waste fees.

- ***Sewer Rental Fund***
This fund is used to account for sewage fees collected from customers connected to the City's sewer system and for all expenses of operating this system. This fund also accounts for storm water management activities.

- ***Solid Waste and Recycling Fund***
This fund is used to account for the revenues and expenses for solid waste collection, disposal and recycling activities.

- ***Municipal Parking Fund***
This fund is used to account for the operation, maintenance, and construction of the City's parking facilities as well as on-street parking and the Municipal Impound Lot.

- ***River Terminal***
This fund is used to account for the operations of the public terminal facility located on the Mississippi River.

Internal Service Funds - Internal Service Funds are similar to Enterprise Funds in that they are used to account for those City services which are financed and operated in a manner similar to private business enterprises, except for in the case of Internal Service Funds, the customer is typically other City departments instead of the public. The City operates six Internal Service Funds:

- ***Engineering Materials and Supplies***
This fund is used to account for the operations of the City's asphalt plant and paving products laboratory. The paving products laboratory provides in-lab and on-site testing and soil boring services to ensure quality control of asphalt and soils for projects.
- ***Intergovernmental Services***
This fund is used to account for information technology services, central mailing and printing services, and the City's telecommunication operations.
- ***Lands and Buildings***
This fund is used to account for the physical management and maintenance of fire stations, police precinct buildings, the City of Minneapolis Public Service Center, and various other City office locations, except for the City Hall/County Court House building, which is accounted for in the Municipal Building Commission Special Revenue Fund.
- ***Permanent Improvement Equipment***
This fund is used to account for the ownership and operation of radio communications equipment and a fleet of motorized equipment and vehicles. The fund operates as a rental agent to various departments to support the construction and maintenance of city infrastructure, fire protection services, and police services.
- ***Public Works Stores***
This fund is used to account for the centralized procurement, warehousing, and distribution of stocked inventory items, and the purchase of special goods and services.
- ***Self-Insurance.***
This fund is used to account for employee medical, dental, and life insurance benefit programs and the programs' administrative costs. The fund also accounts for occupational health services, severance payments to employees who have retired or resigned and who meet minimum eligibility requirements, a tort liability program, and a workers' compensation program.

Special Revenue Fund - Special revenue funds are used to account for the proceeds of specific revenue sources that are restricted by legal and regulatory provisions to finance specific activities. The City has eleven Special Revenue Funds:

- ***Arena Reserve Fund***
This fund is a holding fund for various finance plan revenues to be used for future cost relating to the acquisition and capital maintenance of the downtown sports, entertainment and health complex.
- ***Board of Estimate and Taxation Fund***
This fund is used to account for the operations of the Board of Estimate and Taxation which issues and sell bonds, and establishes the maximum levies for the City, its Boards and Commissions.
- ***Community Development Agency Fund***
This fund is used to account for the general fund and the special revenue fund activities of the Minneapolis Community Development Agency (MCDA), a component unit of the City of Minneapolis.
- ***Community Development Block Grant***
This fund is used to account for the federal grants received under the Federal Community Development Block grant provisions.
- ***Convention Center***
This fund is used to account for the ownership, maintenance, and operation of the Minneapolis Convention Center, and the proceeds of the local sales and use tax.
- ***Convention Facilities Reserve***
This fund is a holding fund for parking and sales tax revenues to be used for future capital maintenance needs of the existing Convention Center.
- ***Employee Retirement***
This fund is used to account for the tax levy proceeds and other sources of revenue for the Minneapolis Employee Retirement Fund (MERF), Minneapolis Fire Department Relief Association (MFDRA), and Minneapolis Police Relief Association (MPRA) retirement programs for some city employees.

- **Grants - Federal**
This fund is used to account for all federal grants, except for the Community Development Block grant, which is accounted for in a separate fund.
- **Grants - Other**
This fund is used to account for grants received from the State of Minnesota, Hennepin County, local government units, and private funds.
- **Municipal Building Commission**
This fund is used to account for the cost of operating and maintaining the City Hall/County Court House building.
- **Police**
This fund is used to account for the revenues and expenditures related to federal and state administrative forfeitures and the revenues and expenditures related to the regulation of lawful gambling in the City.

Capital Projects Fund - The Capital Projects Fund is used to account for financial resources and expenditures applied to the construction of capital facilities and major purchased items for governmental fund types.

- **Community Development Agency Capital Fund**
This fund is used to account for the capital project activities of the Minneapolis Community Development Agency (MCDA), a component unit of the City of Minneapolis.
- **Municipal Building Commission (MBC) Capital Fund**
This fund is used to account for the capital project activities of the MBC, a component unit of the City of Minneapolis.
- **Permanent Improvement Capital Fund**
This fund is used to account for capital acquisition, construction, and improvement projects including bridge construction, sidewalk construction, street construction, completion of the Minneapolis Convention Center, energy conservation projects, infrastructure projects, and many Information Technology System projects.

Debt Service Funds - The Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt, principal, interest, and related costs. Included in the Debt Service Funds are:

- ***Community Development Agency Debt Service Fund***
This fund is used to account for the debt service activities of the MCDA, a component unit of the City of Minneapolis, and includes the Arena Acquisition Project (Target Center) Series A and B bonds, Tax Increment Bonds of 1990, debt of the Orpheum Theatre Project, and Tax Increment Revenue Notes.

- ***Development Debt Service Fund***
This fund is used to account for the debt of projects supported by property tax increments, transfers of sales tax revenues from the Convention Center Special Revenue Fund for related debt, and a State grant relating to the completion of the Convention Center.

- ***General Debt Service Fund***
This fund is used to account for General Obligation Bonds supported by a property tax levy, Park Diseased Tree debt, Management Information System debt supported by the City's General Fund, Great River Road Bonds, and Edison Hockey, Community Health, and Northern States Power (NSP) Revenue Notes.

- ***Special Assessment Debt Service Fund***
This fund is used to account for debt supported by special assessments with the exception of the Park Diseased Tree debt.

City of Minneapolis FY 2001 Recommended Budget Financial Plans and Budgets

The schedules that follow contain the Financial Plans for the major funds of the City. Detailed financial plans are included for the following major funds, listed below. For the other funds of the City, financial information (expenditure and revenue) is included in the *Financial Schedules Section* of this report.

- **General Fund**

- **Special Revenue Funds**
 - Convention Center Special Revenue Fund
 - Community Development Block Grant Fund

- **Enterprise Funds**
 - Water Treatment and Distribution Fund
 - Storm Water, Sewer, and Flood Mitigation Utility Fund
 - Solid Waste and Recycling Fund
 - Municipal Parking Fund

- **Internal Service Funds**
 - Engineering Materials and Testing Fund
 - Intergovernmental Services Fund
 - Permanent Improvement Equipment Fund
 - Self-Insurance Fund

**City of Minneapolis
General Fund
Fund 0100**

Background

The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund. The major sources of revenue include: property taxes, franchise fees, licenses and permits, intergovernmental revenues, charges for services and sales, and fines and forfeits.

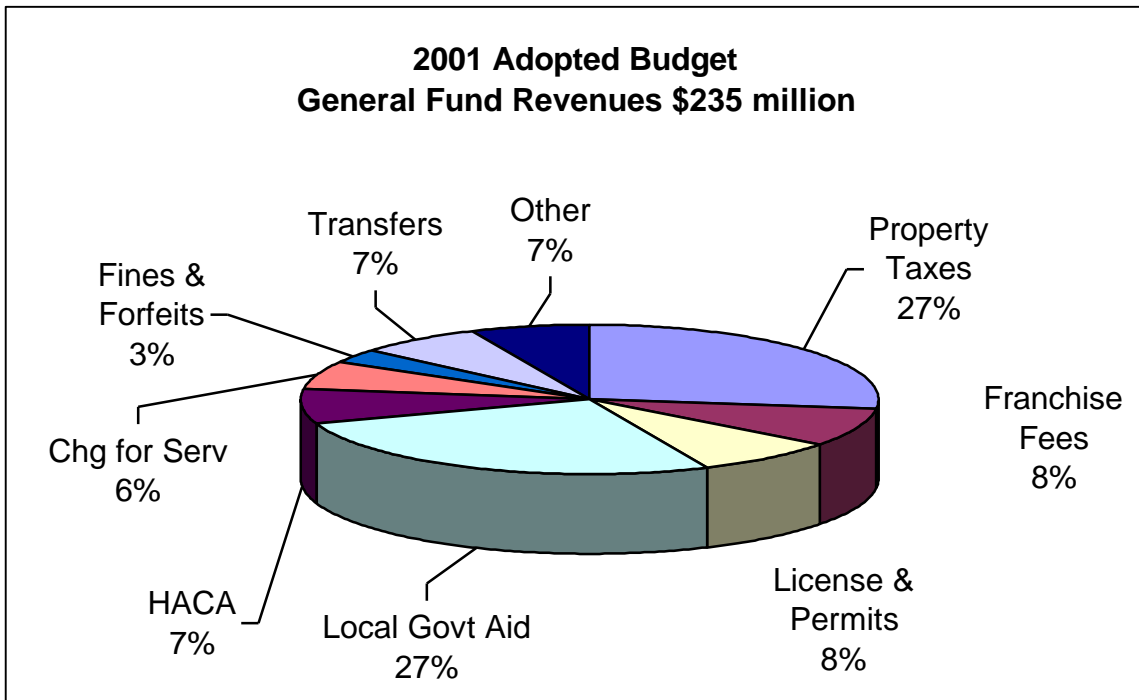
Historical Financial Performance

The fiscal year-end 1999 fund balance for the General Fund was \$28 million. The fund balance increased \$7.2 million at the end of 1999. Several one-time and previously unanticipated revenues were received during 1999. The City's policy is to maintain a minimum fund balance of 10% of current expenditures for the General Fund. The balance represents a reserve the City can use to cushion adverse economic shocks, and it provides a source of liquidity. Last year, of the \$7.2 million increase in fund balance, \$1.0 million was needed to meet the City's reserve requirement. The remaining \$6.2 million was designated for future year budget stability, referred to as the "rainy day fund", or otherwise a "budget stabilization account". The City has met the 10% reserve policy in past years and forecasts indicate that the reserve policy will be met in future years.

2001 Adopted Budget

Revenues

The General Fund 2001 budget includes a total of \$235 million of revenue for the General Fund, including \$16.1 million from transfers from other funds. As the next graph shows, 27% of the City's General Fund revenue comes from the property tax, this compares to 25% from the 2000 adopted budget. Local Government Aid and HACA, combined, from the State of MN provide 34% of the funding, as compared to 35% for the 2000 adopted budget. The Adopted Budget includes an additional \$6.3 million dollars in property taxes for the General Fund.



An increase to **building code revenue** is also budgeted in the General Fund. This revenue is tied to the fee schedule for the Universal Building Code (UBC), which the City adopted in 1998. The City Council added \$125,000 of permit revenue resulting from the addition of the vacant building registration program. As a result of the addition of staff to address un-permitted work, it is expected that an additional \$232,000 will be received. Revenues (\$215,000) are also anticipated as a result of the grocery store delegation agreement with the Minnesota Department of Agriculture.

The City's **state aids** have followed past trends. The City's total allocation of Local Government Aid (LGA) increased from \$75 million to \$78.2 million. Homestead Agricultural Credit Aid (HACA) remained flat at \$17.6 Million.

Intergovernmental revenues from the county are expected to decline by \$500,000 from \$11.5 million to \$1.0 million from 2000 to 2001. This reduction is the result of returning maintenance responsibility on county roads back to the county and from the previously stated shift of the street cleaning operations from the General Fund into the Sewer Fund in the 2000 budget.

Franchise fees are anticipated to remain relatively flat at \$19.9 million, with increases in the NSP fee offset by declining usage trends over the past several years.

Charges for services revenue are expected to remain the same in total for 2001 at \$14.3 million, with the exception of Police revenue for reimbursement from the State. The services provided during the highway 55 protests and Operation Cold Snap resulted in approximately \$300,000 worth of revenue. The 1999 actual receipts for charges for services include General Fund overhead received from capital projects, a one-time source of revenue for the general fund.

There were several revenue increases related to requests for additional funding presented in department **decision packages**. The Health and Family Support Department plans to fund a Laboratory Technologist with additional \$50,000 in laboratory revenue. The Public Works department also had an additional decision package recommended for utility right of way mapping, funded by an additional \$115,000 in revenue. Human Resources anticipates bringing in an additional \$90,000 in revenue related to its contract with the School Board for provision of staffing services.

The budget includes an increase in **finances and forfeiture** revenues, from \$6.2 million to \$7.2 million, a \$1.0 million increase, as result of a change in the fine distribution formula by the state legislature.

The Inspections Division is in the process of certifying additional revenue for **special assessments** related to abandoned vehicles. A portion of this additional revenue was included in the 2000 budget. This revenue will begin to be received in 2002. The 2001 budget for special assessments declines by \$100,000 to reflect this timing issue from \$2.8 million to \$2.7 million. The Division has revenue increases in permits, which offset this decline in the short term.

As part of the Internal Service Fund work out plan for the Intergovernmental Service Fund, the General Fund faces a reduction in **working capital charges** previously charged to that fund. These charges were to charge the fund for cash deficits. Other **interest** received by the general fund from the City's investment pool is expected to increase by \$150,000. In total, interest and working capital working capital charges will decrease from \$1.6 million to \$1.2 million, a \$400,000 reduction.

Other **miscellaneous revenues**, including contributions, rents, and damage claims are expected to remain at the approximate same level, \$1.1 million to \$0.9 million, from 2000 to 2001.

The General Fund receives revenues from other funds in the form of **transfers**. The entertainment tax is anticipated to generate \$5.6 million dollars in revenues for the General Fund in 2001. This amount is after the contribution to the Target Center financial plan, a pledged amount of \$900,000. The entertainment tax is the only sales tax which can be directly allocated for general government purposes.

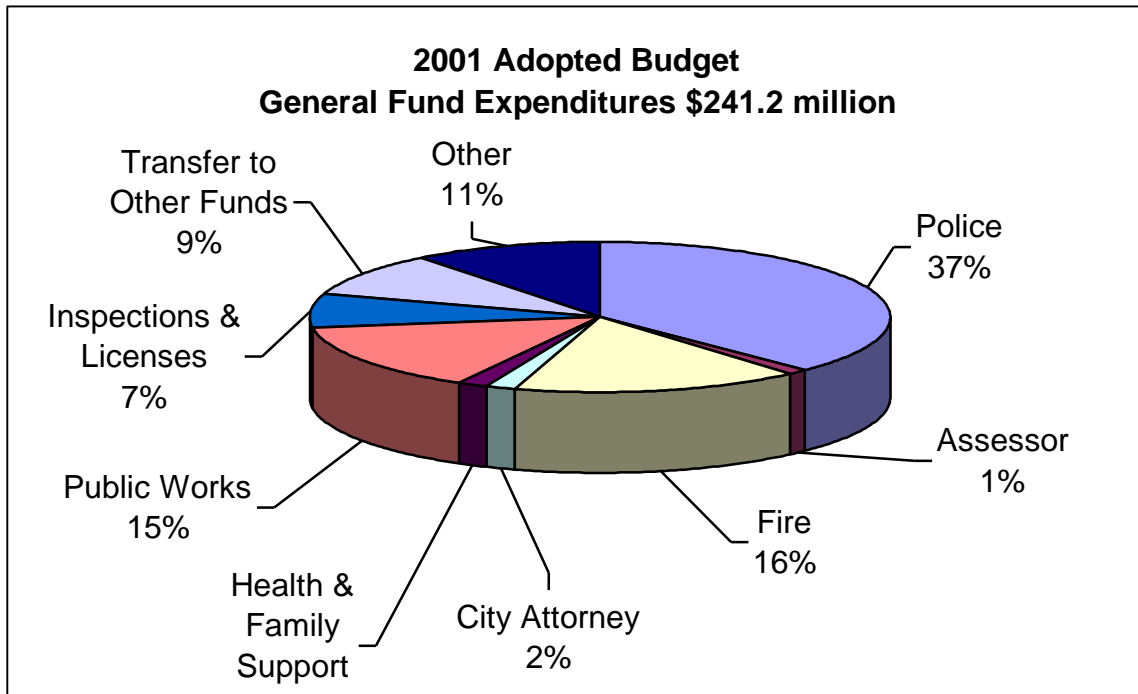
The Parking Fund also provides funding for the General Fund. The adopted ongoing amount of transfer is \$10.1 million. The adopted budget includes an additional \$1.3 million in revenue from an increase in the Impound Lot towing fee from \$75 to \$125, a \$50 increase. In addition, the adopted budget includes an \$800,000 increase in funding from the Parking Fund as a result of proposed parking ramp rate increases. These increases are anticipated as a base increase for future years. The adopted budget includes an additional \$1.2 million in a transfer from the Parking Fund, funded by increased parking meter rates.

Expenditures

The total 2001 expenditure budget is \$241.2 million. The expenditure budget exceeds the revenue estimates by \$6.2 million due a budgeted one-time transfer expense.

In 2001, the City expects to transfer \$5.2 million of cash from the General Fund to the Equipment Services Fund. In addition, \$1.0 million from General Fund reserve, "budget stabilization account," will be transferred for capital infrastructure. The combined total of these transfers is \$6.2 million. The source of cash will come from the **General Fund reserve** that is excess of the 10% reserve policy for the General Fund. Currently, the excess reserve is designated balance that is referred to as the "budget stabilization account". This recommendation would reduce the year-end 2000 forecasted cash deficit from \$19.9 million to \$14.7 million for the Equipment Services Fund. However, before the cash would be transferred in 2001, the City will ensure that the General Fund had met the required 10% fund balance reserve policy at year-end 2000.

Below is a graph with the 2001 recommended expenditures by department. Public Safety expenditures, Police, Fire, City Attorney, comprise the largest percent of General Fund expenditures.



The General Fund budget for City departments include \$3.1 million in **targeted budget reductions**, a 1.3% reduction. This reduction includes \$550,000 of cuts from discontinuing contributions for project planning for the Near North and New Central Library projects, ending payment to the Park Board's Youthline program and the Park Board's share of the YMAP program.

In addition to identifying spending reductions, the 2001 budget includes \$2.5 million in additional non-property tax General Fund revenue options to balance the budget. As mentioned previously, major revenue changes include an increase in the fee for building code inspections to cover the full cost, an increase in the towing fee paid at the City's impound lot, and additional revenue from the Park Board to support services provided by the City.

Decision packages totaling approximately \$1.3 are included in the budget. Two of the requests will generate \$0.2 million in additional revenue and one of the requests is for equipment purchases for the Fire Department for \$0.1 million, which is a one-time outlay.

Mayor Recommended (changes by the City Council noted):

- \$196,800 Fire equipment (breathing apparatus) and Fire Captain training
- \$100,000 Citizen survey and a report to citizens in support of the performance measurement initiative

- \$70,000 Inspections entry level zoning employees to help reduce the backlog of site plan reviews and conditional use permits
- \$300,000 Clean City Initiative (reduced by \$300,000 by the Council)
- \$74,000 City Council committee videotaping and remodeling costs
- \$100,000 Minneapolis Telecommunications Network operating expenditures (increased by Council by \$25,000)
- \$40,000 Health and Family Support medical laboratory staffing more then offset by \$50,000 in increased revenue
- \$115,000 Public Works mapping of utilities in Minneapolis offset by increased revenue

Additions by the City Council:

- \$465,000 Public Works Infrastructure Maintenance Gap
- \$200,000 City Council Chambers Remodeling (addition to the Capital plan)
- \$538,000 Increased Capital Projects funding from the general fund
- \$52,500 Domestic Abuse Project contract payment
- \$232,000 Un-permitted work staff in inspections - offset by increased revenue
- \$55,000 Traffic Control Agent to assist with light rail transit
- \$215,000 Staff to implement the Minnesota Department of Agriculture grocery store delegation agreement
- \$50,000 Airport Planning Position
- \$125,000 Inspections Vacant Building Registrations Program offset by increased revenue

Transfers to Other Funds

The recommended budget includes a transfer of \$900,000 to fund the ongoing debt reduction program. This is year three of a 10-year plan to reduce the total amount of bonds sold to fund the ongoing level of City capital projects.

As previously discussed in the expenditure section above, there is a one-time transfer of \$6.2 million of General Fund reserve included in the 2001 budget recommendation. This includes \$1.0 million for infrastructure “gap” closure capital program, and \$5.2 million for Internal Service Fund deficit reduction. An additional \$738,000 of transfers to capital were added to the general fund as outlined above.

Debt Service

The recommended budget includes \$120,000 worth of debt service for the Nicollet Mall and \$550,000 in debt service for the Inspections fleet. The \$1.1 million annual payment for the 10-year judgement bonds related to the 2000 legal settlement that has been added to the General Fund’s support of the Self-Insurance Fund.

**City of Minneapolis
General Fund
Financial Plan (in thousands of dollars)**

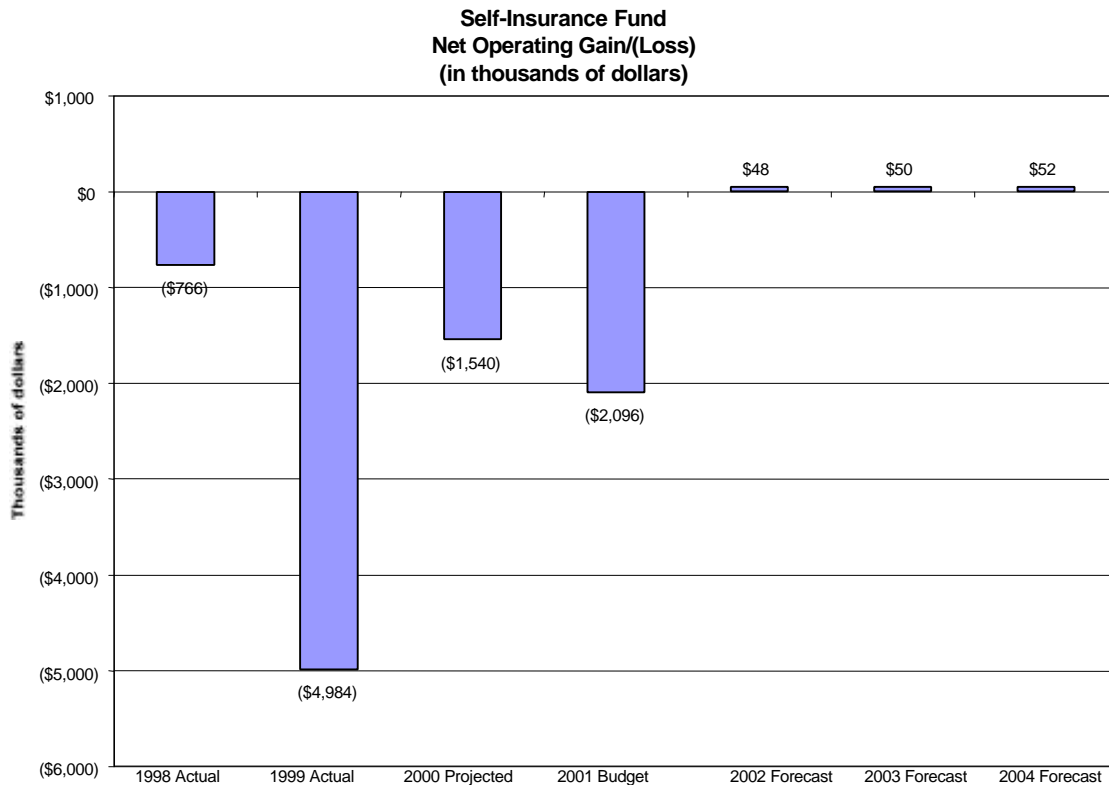
	1998 Actual	1999 Actual	2000 Original Budget	2000 Projected	2001 Budget	% Change	2002 Forecast	2003 Forecast	2004 Forecast
Operating Revenues:									
Property Taxes	52,377	54,658	55,915	56,000	55,915	0.0%	62,343	73,401	84,797
Annual Property Tax Increase to Balance Budget*					7,328		11,058	11,396	11,745
Franchise Fees	18,974	19,679	19,800	19,800	19,870	0.4%	20,267	20,673	21,086
Licenses and Permits	15,522	16,938	16,098	16,800	18,562	15.3%	18,933	19,312	19,698
Local Government Aid	56,256	58,057	59,505	59,505	62,430	4.9%	62,430	62,430	62,430
Homestead Agricultural Credit Aid	13,002	15,932	17,550	17,550	17,566	0.1%	17,566	17,566	17,566
Other Intergovernmental Revenues	11,270	11,649	11,524	11,524	10,983	-4.7%	10,983	10,983	10,983
Charges for Services	13,190	17,917	14,348	14,630	14,308	-0.3%	14,594	14,886	15,184
Fines and Forfeits	6,321	5,957	6,200	6,350	7,235	16.7%	7,271	7,308	7,344
Special Assessments	2,324	2,950	2,750	2,750	2,655	-3.5%	2,655	2,655	2,655
Interest and Working Capital Charges	2,766	1,200	1,550	2,000	1,195	-22.9%	1,195	1,195	1,195
Other Miscellaneous Revenues	811	959	1,050	990	875	-16.7%	885	894	904
Total	192,813	205,896	206,290	207,899	218,922	6.1%	230,181	242,699	255,587
Operating Expenditures									
Police	82,746	85,198	87,597	89,000	90,798	3.7%	94,430	98,207	102,135
Fire	35,684	36,920	38,330	38,300	38,930	1.6%	40,487	42,107	43,791
Public Works	36,468	38,515	32,614	34,358	35,682	9.4%	37,909	40,226	42,635
City Coordinator Departments	27,183	27,796	29,869	29,000	30,986	3.7%	32,225	33,514	34,855
City Attorney	3,266	3,881	4,089	4,089	4,048	-1.0%	4,210	4,378	4,553
City Clerk	3,724	3,843	4,050	4,050	4,147	2.4%	4,313	4,485	4,665
Health and Family Support	3,669	3,563	3,717	3,320	3,798	2.2%	3,950	4,108	4,272
Other Departments	20,866	13,466	8,257	8,330	8,384	1.5%	8,719	9,068	9,431
Total	213,606	213,182	208,523	210,447	216,773	4.0%	226,244	236,094	246,337
Net Operating Gain/(Loss)	(20,793)	(7,286)	(2,233)	(2,548)	2,149	-196.2%	3,937	6,605	9,250
Non-Operating Revenues/(Expenditures)									
Transfers In	30,011	24,884	12,538	15,651	16,109	28.5%	16,753	17,423	18,120
One-Time Transfer Out to Internal Service Funds					(5,200)				
Transfer Out for Info Tech Operations	(4,226)	(4,307)	(5,307)	(5,307)	(9,316)		(9,616)	(9,916)	(10,216)
Transfer Out for Info Tech Debt Service	(2,566)	(3,740)	(4,909)	(4,909)	(3,300)		(4,200)	(5,100)	(6,000)
Projected Transfer to Equipment Services							(2,000)	(4,000)	(6,000)
Transfer Out to Debt Reduction Program					(900)				
Transfer Out to Capital for Infrastructure					(1,738)				
Transfer Out for Liability Settlement					(1,100)		(1,100)	(1,100)	(1,100)
Transfer Out to Other Funds	(1,769)	(5,271)	(1,729)	(1,729)	(1,382)		(1,437)	(1,495)	(1,555)
Non-Departmental Expenditures		2,954	1,640	1,857	(1,499)	-191.4%	(1,432)	(1,367)	(1,306)
Total	21,450	14,520	2,233	5,563	(8,326)	-472.9%	(3,031)	(5,554)	(8,056)
Net Change in Balance	657	7,234	0	3,015	(6,177)	-669%	905	1,051	1,194
Fund Balance/Retained Earnings:									
Beginning Balance	21,108	21,765	28,111	28,111	31,126	10.7%	24,949	25,854	26,905
Ending Balance**	21,765	28,111	28,111	31,126	24,949	-11.2%	25,854	26,905	28,099
Ten Percent Reserve Requirement (10% of following year's budget)	21,276	21,883	23,875	23,875	22,768	-4.6%	23,746	24,764	26,093
Amount over (under) Ten Percent Reserve	489	6,228	4,236	7,251	2,181	-48.5%	2,108	2,140	2,006
Actual Transfers in include prior year amounts remitted for MERF, Police and Fire Relief.									
* The Annual Property Tax Increase is shown for forecast purposes. The Actual demand for tax will fluctuate depending on changes to expenditure levels and other revenue proposals.									
** 1999 ending balance adjusted for reappropriations.									

**City of Minneapolis
Self-Insurance Fund
Fund 6900**

Background

This fund is used to account for employee medical, dental, and life insurance benefit programs and the programs' administrative costs. The fund also accounts for occupational health services, severance payments to employees who have retired or resigned and who meet minimum eligibility requirements, a tort liability program, and a workers' compensation program.

Historical Financial Performance



The fund balance/retained earnings of the Self-Insurance Fund reflected a negative balance of \$32.3 million at year-end 1999. The majority of this negative balance, \$21.9 million, is due to the required accounting recognition of liability claims that have occurred but are not reported.

However, even with the adjustment for liability claims, the Self-Insurance Fund still has some significant financial challenges. If there is no change in the rate

charged to City departments for workers comp or liability, this fund is forecasted to maintain a \$8 to \$11 million cash deficit. The City is in the process of having a new actuarial study completed to determine what the appropriate rates should be for future years, specifically for workers comp and liability. After the recommendations from this study are implemented, the financial position of the Self-Insurance Fund will improve.

2001 Recommended Budget

Revenues/Expenditures

Medical and Life programs are fully contracted-out so that revenues and expenses should be equal at year-end as premiums are determined by and paid to the contractors. For 2001, the City will use Blue Cross Blue Shield as the health insurance carrier. The Dental and Minneflex program premiums are estimated, and actual costs are expensed. The Human Resources Benefits Division will use a simplified revenue rate model based on Year 2000 authorized FTE's and estimated 2001 expenses.

The Unused Sick Leave Program provides payouts of unused sick leave to qualified employees at 50% pay. Payments are funded by 0.7% gross pay contributions from the City, Park Board, and Library Board into a severance pool. The rate for City Police Officers and Firefighters is 1.1% of gross pay.

The Retirement Incentive program is funded from transfers from other funds that use the program. The program will end in 2000 as planned. The Alternative Dispute Resolution (ADR) Program is funded from prior year funds collected through payroll deductions and direct payment as agreed to in labor contracts. Occupational Health actual expenses are billed to departments.

The Workers Compensation program protects the legal interest of the City. The 2001 Budget is 18.8% greater than 2000 due to higher than previously projected costs.

The Liability program includes claim settlements and expenses of the Attorney's Civil Division. Liability claims were significantly higher in 2000 than anticipated due to a \$8.8 million legal settlement for which bonds were issued to finance the payout. The 2001 recommended budget includes funding for the \$1.1 million in annual debt service that will be required for the next 10 years. In addition, operating revenue forecast assumes that beginning in 2002, the City will adjust liability rates charged to user departments to fully fund the estimated annual cost of liability settlements and related administrative costs.

Debt Service

Debt service payments are expected to continue until 2003 on \$4.0 million in bonds issued in 1995 and \$1.0 million in bonds issued in 1996 to fund existing and potential liability settlements. Principal and interest payments related to these issues from 1995 and 1996 are budgeted at \$896,500 for 2001. As previously mentioned, during 2000 the City issued \$8.8 million in settlement bonds to finance a legal settlement that occurred in 2000. The annual 10 year debt service requirement will be approximately \$1.1 million.

City of Minneapolis
Self-Insurance Fund
Financial Plan (in thousands of dollars)

	1998	1999	2000	2000	2001	%	2002	2003	2004
	Actual	Actual	Current Budget	Projected	Recomm.	Change	Forecast	Forecast	Forecast
Operating Revenues:									
Alternative Dispute Resolution	1	25	189	189	208	10.1%	209	214	220
Benefits Administration	389	247	380	380	514	35.3%	450	461	473
Dental	2,471	2,559	2,735	2,735	2,950	7.9%	3,024	3,099	3,177
Health Insurance	21,489	23,457	25,321	25,321	25,181	-0.6%	25,811	26,456	27,118
Liability	5,494	5,659	13,615	13,615	5,607	-58.8%	7,530	7,719	7,912
Life Insurance	994	991	1,098	1,098	1,103	0.5%	1,131	1,159	1,188
Minneflex	1,124	1,249	1,150	1,150	1,150	0.0%	1,179	1,208	1,238
Occupational Health Services	257	332	335	335	327	-2.4%	335	344	352
Retirement Incentive	656	703	769	769	0	-100.0%	0	0	0
Severance Pool	1,842	1,809	1,500	1,500	1,500	0.0%	1,538	1,576	1,615
Worker's Compensation	7,474	7,031	7,519	7,519	7,519	0.0%	8,062	8,264	8,470
Total	42,191	44,063	54,611	54,611	46,059	-15.66%	49,268	50,500	51,763
Operating Expenses:									
Alternative Dispute Resolution	87	57	188	188	209	10.8%	214	219	225
Benefits Administration	314	377	382	382	514	34.8%	450	461	473
Dental	2,527	2,491	2,735	2,735	2,950	7.9%	3,024	3,099	3,177
Health Insurance	20,977	23,145	25,321	25,321	25,181	-0.6%	25,811	26,456	27,118
Liability	7,014	10,961	16,063	16,063	7,349	-54.3%	7,532	7,721	7,914
Life Insurance	1,340	1,302	1,098	1,098	1,103	0.5%	1,131	1,159	1,188
Minneflex	1,127	1,203	1,150	1,150	1,150	0.0%	1,179	1,208	1,238
Occupational Health Services	322	407	325	325	333	2.6%	342	350	359
Retirement Incentive	655	708	769	769	0	-100.0%	0	0	0
Severance Pool	1,509	1,403	1,500	1,500	1,500	0.0%	1,538	1,576	1,615
Worker's Compensation	7,085	6,991	6,620	6,620	7,865	18.8%	8,000	8,200	8,405
Total	42,957	49,046	56,151	56,151	48,155	-79.5%	49,220	50,450	51,711
Net Operating Gain/(Loss)	(766)	(4,984)	(1,540)	(1,540)	(2,096)	1	48	50	52
Non-Operating Revenues/(Expenditures)									
Debt Service- Liability	(806)	(773)	(897)	(897)	(1,346)	50.1%	(1,980)	(1,980)	(1,980)
Transfer from General Fund for Debt Service					1,100		1,100	1,100	1,100
Total	(806)	(773)	(897)	(897)	(246)	50.1%	(880)	(880)	(880)
Net Change in Balance	(1,572)	(5,756)	(2,437)	(2,437)	(2,342)	3.9%	(832)	(830)	(828)
Fund Balance/Retained Earnings:									
Beginning Balance	(24,988)	(26,560)	(32,316)	(32,316)	(34,753)	-7.5%	(37,094)	(37,926)	(38,756)
Ending Balance	(26,560)	(32,316)	(34,753)	(34,753)	(37,094)	-6.7%	(37,926)	(38,756)	(39,584)
Beginning Cash		1,148	(2,863)	(2,863)	(5,299)		(7,641)	(8,473)	(9,302)
Change in Cash		(4,011)	(2,437)	(2,437)	(2,342)	3.9%	(832)	(830)	(828)
Ending Cash	1,148	(2,863)	(5,299)	(5,299)	(7,641)	-44.2%	(8,473)	(9,302)	(10,131)

City of Minneapolis
Permanent Improvement Equipment Fund
Fund 6100

Background

The Equipment fund is an "Internal Service Fund". The Equipment fund "rents" vehicles and other equipment to other City departments. For example, it provides police vehicles, fire trucks, heavy-construction equipment, snowplows, and other maintenance equipment to city departments. In addition, the Fund provides drivers and operators for equipment as necessary.

The fund accounts for the ownership and operation of a fleet of approximately 1,200 vehicles and other pieces of motorized equipment; 400 vehicle accessories (such as plow blades); and over 3,000 pieces of radio communications equipment. The City's fleet of vehicles and equipment is the largest portion of the Fund's assets and has an estimated replacement value of approximately \$66 million in 2000.

In 1995, the *net book value* (historical cost less accumulated depreciation) of the fund's investment in equipment was \$6.7 million. Because of a fleet modernization effort in recent years, the net book value of the fund's investment in equipment increased to \$27 million by year-end 1999. If all of the equipment were to be replaced *at current market prices*, the *replacement cost* of the fleet would be approximately \$66 million.

Historical Financial Performance

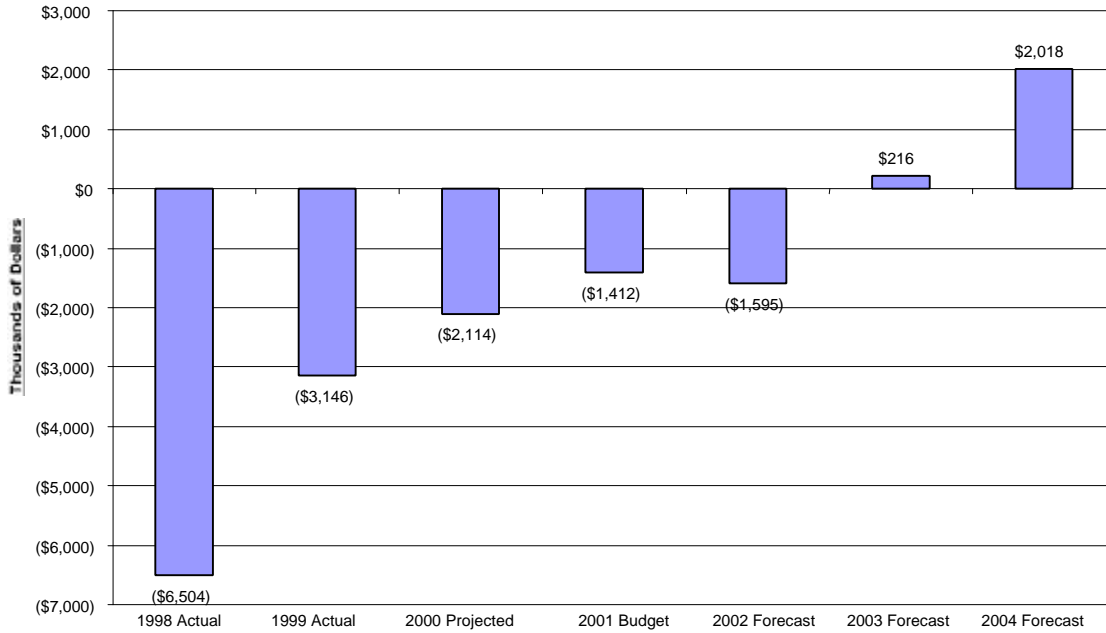
Revenue from Charges for Service

Since 1995, the Fund has not had sufficient revenues to fully fund both the operational and capital costs in the Equipment Fund. For example, in 2000, the Police department is budgeted and will spend \$2.4 million to rent equipment. However, the annual charges necessary to provide for the orderly replacement of the City's 248 squad cars, 137 investigator sedans, and 63 under-cover sedans (and various other Police trucks, vans, etc.) also totals \$2.4 million. Therefore, any amount spent on repair or maintenance of the vehicles is a direct loss to the fund. In general, for most of the services and rentals provided by the Equipment Services Division, the current rates charged are generally inadequate to fully fund the maintenance and replacement.

Cash and Retained Earnings Balances

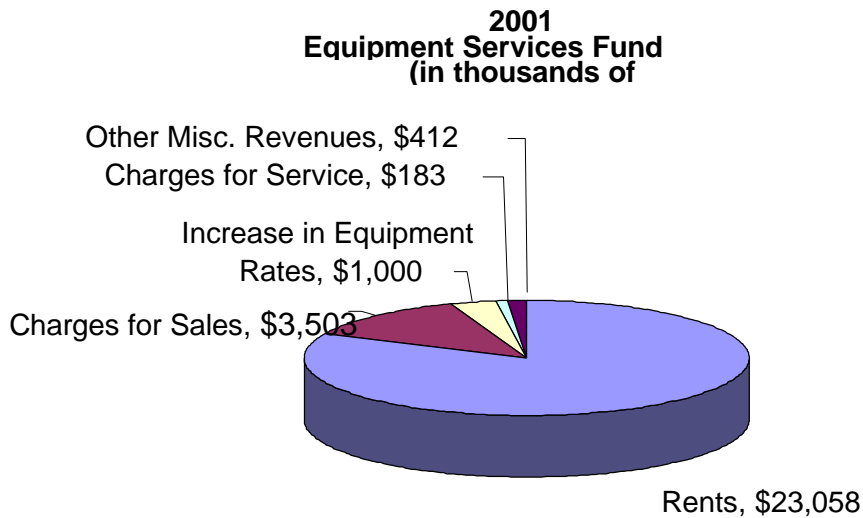
As a result of expenditures exceeding available revenue for the last several years, the cash balance of this fund has been gradually declining. As mentioned, at the end of 1999, the fund had a negative cash balance of \$15.7 million. In addition, the retained earnings balance has declined from \$10.7 million in 1995 to a negative \$1.9 million at the end of 1999. The fund is significantly (\$12.6 million) less economically healthy now than it was in 1995.

**Equipment Services Fund Net
Operating Gain/(Loss) (in thousands of dollars)
1998-2004**



Recommended 2001 Budget

Revenue



Beginning with the 2000 budget, the City began to increase the revenue for this fund. The 2000 budget included an additional \$1.0 million in revenue from the Police Department within the General Fund. The 2001 recommended budget will increase the

payment by another \$1.0 million. The incremental increase in revenues is an important step toward correcting the fund's on-going annual deficits.

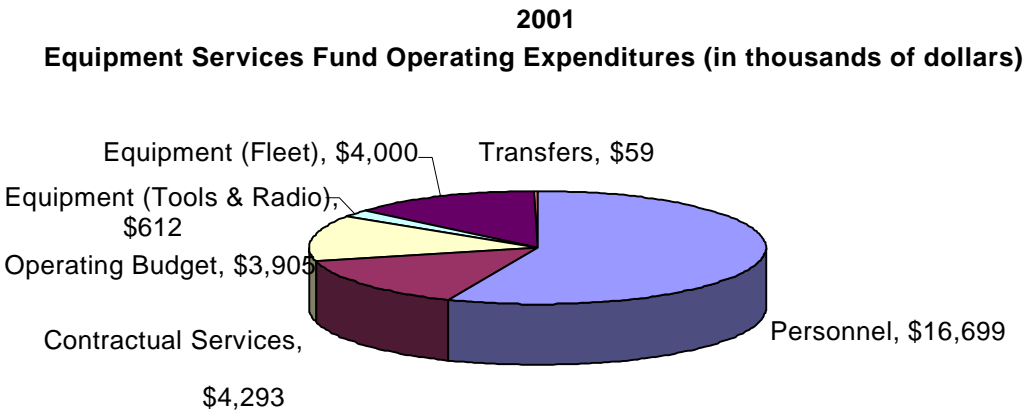
In addition to addressing the on-going annual deficits, the 2001 recommended budget includes \$5.2 million in additional funding to eliminate a portion of the accumulated cash deficit. For year-end 2000, the projected cash deficit, before this transfer, is a negative \$19.9 million. The recommended transfer of cash from the General Fund will reduce this deficit to approximately \$14.7 million. The source of the \$5.2 million comes from General Fund reserve that was in excess of the City's 10% fund balance reserve policy for the General Fund at year-end 1999. During 2000, the City Council created a reserve of \$6.2 million for future budgetary needs. The Mayor's recommendation to transfer \$5.2 million to the Equipment Service Fund will thereby reduce the reserve within the General Fund. To ensure that the City's 10% fund balance reserve for the General Fund is maintained, the actual amount to be transferred from the General Fund to the Equipment Services Fund, during 2001, will depend on what the final balance for the General Fund is at year-end 2000. Currently, the General Fund is expected to fully meet the 10% reserve requirement at year-end.

In future years, the City will need to continue to provide additional revenue, cut costs, and consider issuing bonds for capital replacement. The bond revenue will allow the City to make necessary equipment purchases while incrementally moving towards a pay-as-you-go strategy.

Expenditures

With the exception of funding for fleet replacement, 2001 expenditures are expected to be similar to 1999 and 2000 levels. The fleet replacement funding will be \$6.0 million for 2001, and of this amount \$1.2 million is already committed to the purchase of two fire aerial ladders, \$2.8 million for other public safety fleet needs, and \$2.0 million for public works needs.

Maintenance costs may be higher than anticipated due to the aging of the fleet exceeding the original plan from 1997. However, no change in maintenance



expenditures is recommended for 2001, it will need to be managed within current resource allocations. Similar to 2000, expenditures of \$528,000 are expected for the continuing implementation of the 800Mhz regional communications system.

Transfers to Other Funds

The 2001 budget includes a transfer out of \$59,000 for information technology services operation support.

Also, as stated earlier, there will be a one-time transfer from the General Fund, a maximum of \$5.2 million in 2001. This one-time transfer of General Fund reserve, in excess of the General Fund 10% reserve policy, is needed to help reduce the accumulated cash deficit within the Equipment Services Fund. The majority of the cash deficit has been caused by the General Fund not paying its portion of the cost to provide equipment in past years.

All internal working capital charges related to this fund having a negative cash balance have been removed from the 2001 budget. This fund will no longer be charged by the General Fund to cover daily negative cash. This results in expenditures being approximately \$820,000 less in 2001.

Debt Service

As part of the fleet modernization effort that began in 1997, the City issued bonds to get the cash needed to upgrade the fleet and to build new maintenance facilities. Principal and interest payments totaling \$1.2 million will be due on these bonds in 2001. As mentioned previously, beginning in 2001, \$6.0 million in additional bonds will be made for fleet replacement. However, prior to issuing bonds, the council will receive a recommended financial work-out plan for this fund.

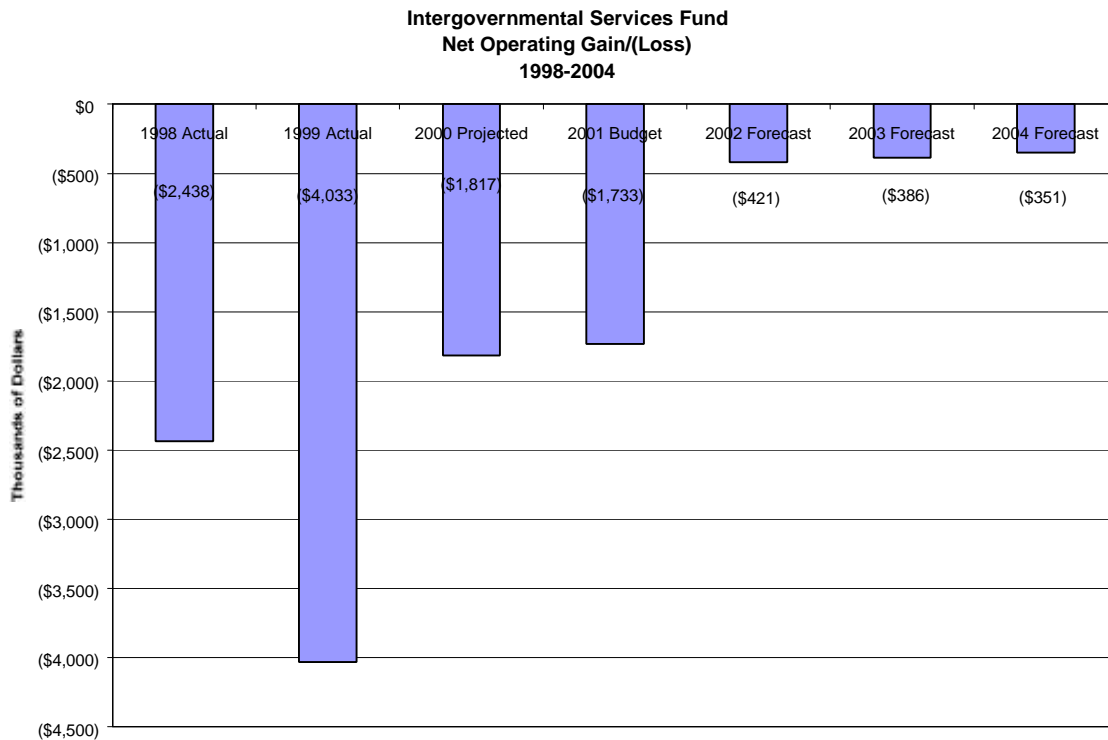
City of Minneapolis
Equipment Services Fund
Financial Plan (in thousands of dollars)

	1998	1999	2000		2001	%	2002	2003	2004
	Actual	Actual	Current Budget	2000 Projected	Budget	Change	Forecast	Forecast	Forecast
Operating Revenues:									
Charges for Service	162	231	180	180	183	1.7%	185	188	191
Charges for Sales	1,665	2,330	2,200	2,602	3,503	34.6%	3,503	3,503	3,503
Increase in Equipment Rates					1,000		3,000	5,000	7,000
Rents	21,536	22,326	22,255	22,540	23,058	2.3%	23,590	24,136	24,697
Other Misc Revenues	401	136	421	310	412	32.9%	412	412	412
Total	23,764	25,023	25,056	25,632	28,156	9.8%	30,690	33,239	35,803
Operating Expenditures:									
Personnel	14,931	14,957	16,274	14,835	16,699	12.6%	17,283	17,888	18,514
Contractual Services	3,686	4,092	4,280	5,644	4,293	-23.9%	4,358	4,423	4,489
Operating Budget	3,751	3,867	3,679	3,890	3,905	0.4%	3,964	4,023	4,084
Equipment (Tools & Radio)	791	424	567	359	612	70.5%	621	630	639
Equipment (Fleet)	6,833	4,780	4,444	2,941	6,000	104.0%	6,000	6,000	6,000
Capital	227			26		-100.0%			
Transfers	49	49	51	51	59		59	59	59
Total	30,268	28,169	29,295	27,746	31,568		32,285	33,023	33,785
Net Operating Gain/(Loss)	(6,504)	(3,146)	(4,239)	(2,114)	(3,412)	9.8%	(1,595)	216	2,018
Non-Operating Revenues/(Expenditures):									
Interest	5	1	1	1	1		1	1	1
Gains on disposals	223	257	175	225	275	22.2%	125	125	125
Operating Transfers In (Facilities)		8,895							
Operating Transfers In (Equipment)									
Transfer from Capital (Deferred Proj.)		220	220	220			2,450	12,568	
Workout Plan Equipment Bonds					6,000		6,000	6,100	6,200
Workout Plan Debt Service					(100)		(350)	(653)	(960)
Workout Plan Tsf from Genl Fund					5,200				
Debt Service (Facilities & Equip)	(333)	(507)	(1,007)	(1,007)	(1,174)	16.6%	(1,223)	(1,270)	(1,319)
Debt Service (Regional Radio)								(57)	(350)
Working Capital Charge	(580)	(786)	(750)	(750)		-100.0%			
Retirement Incentive Costs	(123)	(122)	(135)	(135)		-100.0%			
Capital Facilities		(9,000)							
Capital Equip (Regional Radio)		(13)	(528)	(960)	(365)	-62.0%	(2,800)	(12,861)	
Depreciation	(3,923)	(4,120)	(3,900)	(3,900)	(3,944)		(4,380)	(4,730)	(5,009)
Add back Capital Asset Purchases	6,773	4,785	4,557	3,013	4,122		6,124	6,126	6,128
Net Non operating Income (Expense)	(624)	(854)	(1,196)	(1,196)	(1,232)		(1,269)	(1,307)	(1,346)
Total	1,418	(1,244)	(2,563)	(4,489)	8,783	-295.7%	4,678	4,042	3,470
Net Change in Balance	(5,086)	(4,390)	(6,802)	(6,603)	5,371	-181.3%	3,083	4,258	5,488
Fund Balance/Retained Earnings:									
Beginning Balance	7,546	2,460	(1,930)	(1,930)	(8,533)		(3,162)	(79)	4,179
Ending Balance	2,460	(1,930)	(8,732)	(8,533)	(3,162)	-62.9%	(79)	4,179	9,667
Beginning Cash	(4,836)	(11,158)	(15,708)	(15,708)	(19,921)	26.8%	(13,748)	(12,479)	(9,737)
Change in Cash	(6,322)	(4,550)	(6,047)	(4,213)	6,173	-246.5%	1,269	2,742	4,194
Ending Cash	(11,158)	(15,708)	(21,755)	(19,921)	(13,748)	-31.0%	(12,479)	(9,737)	(5,543)

**City of Minneapolis
Intergovernmental Services Fund
Fund 6400**

Background

This fund is used to account for information and technology services, central mailing and printing services, and telecommunications operations.



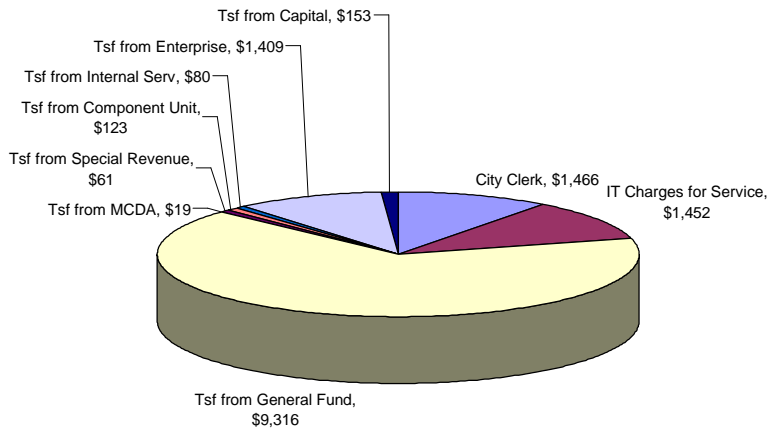
The City Council approved the Financial Workout Plan for the Intergovernmental Services Fund on September 29, 2000, to resolve both the annual operating deficit and accumulated cash deficits for this fund. This plan projects that there will be a positive operating margin by 2003, and positive cashflow to the fund by 2008 if the following assumptions are realized: (1) Refund existing variable rate debt (see Debt Service section); (2) Identify level of funding available for Capital Projects; (3) Reduce ITS operating expenses; (4) Commit \$1.2 million in additional annual General Fund resources from 2002 to 2008; (5) All City Funds, except the General Fund, must provide Pay-As-You-Go funding for ITS; (6) Adjust the rates paid by user departments/funds on an annual basis; (7) Eliminate internal working capital charge; (8) Implement permanent inter-fund loans; (9) Develop user rates for Information Technology services.

Historical Financial Performance

Fund balance/retained earnings have continued to decrease, from -\$1.15 million at the end of 1997 to -\$9.6 million at year-end 1999. This trend will be reversed under the workout plan, if the assumptions hold.

2001 Recommended Budget

2001 Intergovernmental Services Fund Operating Revenues
(in thousands of dollars)



Revenues

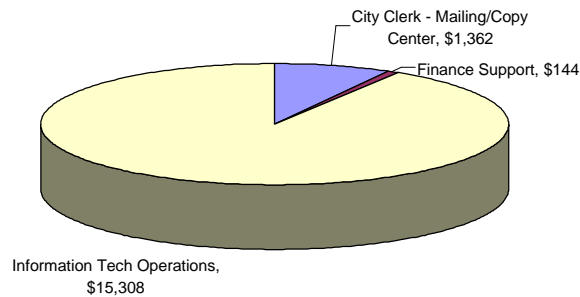
The workout plan will require an additional \$1.0 million in 2001 and \$1.2 million from 2002-2008 of General Fund revenue, to fund the cost of providing information technology services. All City Funds, except the General Fund, that receive services and capital funding from ITS, must provide pay-as-you-go funding. Besides these transfers, the City Clerk will continue to receive revenue for charges for central mailing and printing services. City Clerk services are fully funded.

Expenses

The ITS Department will reduce the number of FTE positions from 75 to 65 by 2002, saving approximately \$700,000. Spending on contractors for operation support will decrease by approximately \$800,000. These two changes will provide about \$1.5 million in net cost reductions beginning in 2002. Expenses in the Intergovernmental Services Fund are comprised of the operating expenses

(salaries/benefits, contractual, operating, equipment) of ITS, City Clerk, and Finance. Capital expenditures for information technology investments are budgeted in the City's Permanent Improvement Fund (4100) and not in the Intergovernmental Services Fund. However, the associated debt service is an expense to the Intergovernmental Services Fund.

**2001 Intergovernmental Services Fund
Operating Expenses (in thousands of dollars)**



Transfers to Other Funds

Transfers are made to Capital Projects Fund 4100 (SISP) and to the Debt Service Fund as further described below.

Debt Service

The outstanding variable rate debt of \$19.4 million will be refunded in order to extend the final pay-off year from 2005 to 2012. It will allow the City to re-direct \$2.7 million of General Fund resources, currently dedicated for paying off variable rate debt, towards funding the operating costs of ITS. This will reduce the annual operating deficit for the fund by \$2.7 million. Outstanding fixed rate debt principal of \$21.3 million will be paid off as scheduled by 2006.

City of Minneapolis
Intergovernmental Services Fund
Financial Plan (in thousands of dollars)

	1998	1999	2000		2001	%	2002	2003	2004
	Actual	Actual	Current Budget	2000 Projected	Recomm.	Change	Forecast	Forecast	Forecast
Operating Revenues:									
City Clerk	1,552	1,494	1,447	1,373	1,466	6.7%	1,455	1,372	1,372
IT Charges for Service	1,591	1,934	1,370	1,396	1,452	4.0%	1,510	1,571	1,634
Tsf from General Fund	4,226	4,307	4,307	5,307	9,316	75.5%	9,616	9,916	10,216
Tsf from MCDA	-	-	18	18	19	4.0%	19	20	21
Tsf from Special Revenue	56	68	165	58	61	4.0%	63	66	68
Tsf from Component Unit	-	13	119	119	123	4.0%	128	134	139
Tsf from Internal Serv	67	67	69	597	80	-86.5%	84	87	90
Tsf from Enterprise	2,031	2,031	2,201	3,658	2,409	-34.1%	2,308	2,401	2,497
Tsf from Capital	5	5	147	1,068	153	-85.7%	159	166	172
Total	9,529	9,919	9,842	13,595	15,080	10.9%	15,343	15,731	16,209
Operating Expenses:									
City Clerk - Mailing/Copy Center	1,261	1,287	1,312	1,312	1,362	3.8%	1,391	1,312	1,312
Finance Support	91	108	108	108	144	33.5%	114	119	121
Information Tech Operations	10,614	12,557	13,985	13,992	15,308	9.4%	14,259	14,687	15,127
Total Departments	11,966	13,952	15,405	15,412	16,813	9.1%	15,764	16,117	16,560
Total	11,966	13,952	15,405	15,412	16,813	9.1%	15,764	16,117	16,560
Net Operating Gain/(Loss)	(2,438)	(4,033)	(5,562)	(1,817)	(1,733)	-4.6%	(421)	(386)	(351)
Non-Operating Revenues/(Expenditures)									
Tsf from General Fund	2,566	4,448	5,909	5,909	3,300	-44.2%	4,200	5,100	6,000
Internal Working Capital Charge	(182)	(412)	(350)	(500)	0	-100.0%	0	0	0
Tsf to Internal Service Fund	(4)	(4)	(6)	(6)	(6)	14.7%	(6)	(6)	(6)
Tsf to Capital (1998 FISCOL Upgrade)	(263)	(525)	(525)	(525)	(525)	0.0%	(420)	0	0
Debt Service - Transfer	(2,550)	(5,077)	(4,459)	(7,007)	(3,713)	47.0%	(3,757)	(3,795)	(5,782)
Total	(432)	(1,571)	570	(2,129)	(945)	55.6%	18	1,300	212
Net Change in Balance	(2,870)	(5,604)	(4,993)	(3,946)	(2,678)	32.1%	(403)	914	(139)
Beginning Cash	(1,200)	(3,422)	(8,969)	(8,969)	(12,915)	44.0%	(15,593)	(15,996)	(15,082)
Change in Cash	(2,222)	(5,547)	(4,993)	(3,946)	(2,678)	32.1%	(403)	914	(139)
Ending Cash	(3,422)	(8,969)	(13,962)	(12,915)	(15,593)	-20.7%	(15,996)	(15,082)	(15,221)

**City of Minneapolis
Engineering Materials and Testing
Fund 6000**

Background

This fund is used to account for the operation of the City's asphalt plant and paving products laboratory. The paving products laboratory provides in-lab and on-site testing and soil boring services to ensure quality control of asphalt and soils for projects.

Historical Financial Information

Each spring, the asphalt plant establishes product prices based on the estimated demand that year. The past two years actual production has been significantly lower than original estimates, which has had a negative impact on the fund balance. Many of the expenses associated with the creation of the products have been avoided by not purchasing the raw materials. However, the fixed costs of the plant are not being recouped. Starting this year, the product price will be based on the approved capital projects, with an estimated tonnage reduction for potential project cancellations. This adjustment will better price the product. Operations revenue for 1999 was \$2.5 million, a \$0.5 million decrease from 1998. Operation expenditures in 1999 were \$2.7 million, a \$0.4 million reduction from 1998. The fund had retained earnings of \$0.7 million at year-end 1999.

2001 Recommended Budget

Revenues

As was stated earlier, revenues and expenditures are based on the anticipated projects for the year. This year a new estimating approach will be taken to provide a break-even operation.

Expenditures

The expenditures within the Asphalt plant are based on 95,000 tons of asphalt production. This cost of production is based on raw material expenses, which includes petroleum products. As seen recently, pricing of petroleum products is volatile.

Transfers

The only transfer for this fund is for information technology services.

City of Minneapolis
Engineering Materials and Testing Fund
Financial Plan (in thousands of dollars)

	1998	1999	2000	2000	2001	%	2002	2003	2004
	Actual	Actual	Current Budget	Projected	Budget	Change	Forecast	Forecast	Forecast
Operating Revenues:									
Asphalt Sales	2,216	1,481	2,350	2,350	2,455	4%	2,535	2,616	2,700
Concrete Sales	19	-	-	-	-	0%	-	-	-
Engineering Lab	759	1,045	1,000	1,000	1,083	8%	1,083	1,083	1,083
Total	2,994	2,526	3,350	3,350	3,538	6%	3,618	3,699	3,783
Operating Expenditures:									
Asphalt Plant	2,105	1,646	2,414	2,414	2,403	0%	2,449	2,495	2,543
Concrete Plant	108	-	-	-	-	0%	-	-	-
Laboratory Expenses	766	937	1,003	1,003	1,030	3%	1,060	1,091	1,124
Finance	93	89	96	96	98	2%	101	105	109
Retirement Incentive	7	8	10	10	-	-	-	-	-
Total	3,079	2,680	3,523	3,523	3,531	0%	3,610	3,692	3,776
Net Operating Gain/(Loss)	(85)	(154)	(173)	(173)	7	-104%	7	7	8
Non-Operating Revenues/(Expenditures):									
Transfers	(6)	(6)	(7)	(7)	(10)	43%	(10)	(10)	(10)
Depreciation	(101)	(95)	(95)	(95)	(95)	0%	(95)	(95)	(95)
Other	39	40	-	-	-	N/A	-	-	-
Total	(68)	(61)	(102)	(102)	(105)	3%	(105)	(105)	(105)
Net Change in Balance	(153)	(215)	(275)	(275)	(98)	-64%	(98)	(98)	(98)
Retained Earnings:									
Beginning Balance	2,171	2,018	1,803	1,528	1,253		1,155	1,057	959
Ending Balance	2,018	1,803	1,528	1,253	1,155		1,057	959	862
Beginning Cash	1,379	1,339	41	(62)	(62)		12	86	160
Change in Cash	(40)	(1,298)	(103)	74	74		74	74	74
Ending Cash	1,339	41	(62)	12	12		86	160	235

**City of Minneapolis
Property Services
Fund 6200**

Background

This fund accounts for the physical management and maintenance of fire stations, police precinct buildings, the Public Service Center, and various other office locations. It also accounts for the coordination and management of special properties.

Historical Financial Performance

The proposed building rental rates are based on a three-year actual expenditure average. Starting in the year 2000, the building rental rates will be adjusted on an annual basis. In 1998 and 1999 rates had not been adjusted to fully cover the expenditures in this fund.

At year-end 1999 the fund had an operating loss of \$558,000 and the fund had a deficit in retained earnings of \$2.0 million.

2001 Recommended Budget

Revenues

The revenues from 2000 to 2001 in the operating budget are anticipated to increase by 17.3%, from \$4.6 million to \$5.4 million. This increase comes from two sources. The first source is from implementing the full building rental rates based on the previous three-year actual history. The second source is from the addition of the Program Management Office, which had previously been located in the Permanent Improvement fund.

Expenditures

Operating expenditures increased by 13.8% or \$600,000. Most of the increase, \$383,000, came from the addition of the Project Management Office. The Project Management Office was moved because it functionally fits with the Property Services staff and it operates like an internal service fund by collecting revenue to offset its expenses. The remaining expenditure came from contractual pay increases and the approval of exception request for an increase in supply costs.

Transfers to Other Funds

The only transfers associated with this fund are an annual charge for Human Resources support and ITS support.

**City of Minneapolis
Property Services Fund
Financial Plan (in thousands of dollars)**

	1998 Actual	1999 Actual	2000 Current Budget	2000 Projected	2001 Recomm	% Change	2002 Forecast	2003 Forecast	2004 Forecast
Operating Revenues:									
Municipal Market	54	35	50	51	50	0.0%	52	54	55
Property Services Maintenance	4,087	4,308	4,546	5,152	4,971	9.3%	5,123	5,280	5,442
Project Management					368	-	379	391	402
Total	4,140	4,343	4,596	5,203	5,389	17.3%	5,554	5,724	5,900
Operating Expenditures:									
Retirement Incentive	8	13	10	10	0	-100.0%	0	0	0
Municipal Market	14	22	22	31	23	2.2%	23	25	27
Property Services Maintenance	4,480	4,746	4,564	4,975	4,819	5.6%	4,966	5,118	5,277
Project Management Office					383	-	395	409	423
Finance	112	120	78	111	92	18.6%	96	99	103
Total	4,614	4,901	4,674	5,127	5,317	13.8%	5,480	5,652	5,830
Net Operating Gain/(Loss)	(474)	(559)	(78)	76	72	0	73	72	70
Non-Operating Revenues/(Expenditures):									
Interest Expense	(21)	(42)	(47)	(53)	(47)	0.0%	(47)	(47)	(47)
Gain/(Loss)	(3)	(16)				-			
Transfers	(122)	(22)	(23)	(178)	(25)	8.7%	(25)	(25)	0
Total	(146)	(80)	(70)	(231)	(72)	2.9%	(72)	(72)	(47)
Net Change in Balance	(619)	(639)	(148)	(155)	(0)	-99.9%	1	(0)	23
Retained Earnings:									
Beginning Balance	(713)	(1,332)	(1,971)	(1,971)	(2,126)	7.9%	(2,126)	(2,125)	(2,125)
Ending Balance	(1,332)	(1,971)	(2,119)	(2,126)	(2,126)	0.3%	(2,125)	(2,125)	(2,102)
Beginning Cash	3	-	14	14	14	0.0%	14	14	14
Change in Cash	(3)	14	-	-	-	-	-	-	2
Ending Cash	-	14	14	14	14	0.0%	14	14	16

**City of Minneapolis
Solid Waste and Recycling
Fund 7700**

Background

This fund was established in 1994 to account for the City's solid waste collection and disposal/recycling activities. Prior to that time, these activities were accounted for within the General Fund. The Solid Waste Division of the Public Works Department provides weekly trash and yard waste pickup, bi-weekly recycling pickup and operates a solid waste transfer station for over 108,000 households. The Solid Waste and Recycling Division is also responsible for activities such as neighborhood clean sweeps, litter and graffiti removal and litter control in business districts. City crews provide approximately one-half of the solid waste collection service and the other half of the service is provided through a contract with a consortium of companies specializing in waste collection.

Historical Financial Performance

Revenue was favorable in 2000 due to recycling sales from a healthy economy. While recycling revenue has slowed in the second half of 2000, the fund is still projected to receive 42 % more revenue from recycling than it did in 1999, generating \$892,000 compared to \$625,000.

The Hennepin County recycling grant continues to decrease at the projected rate of 3 % each year based on history.

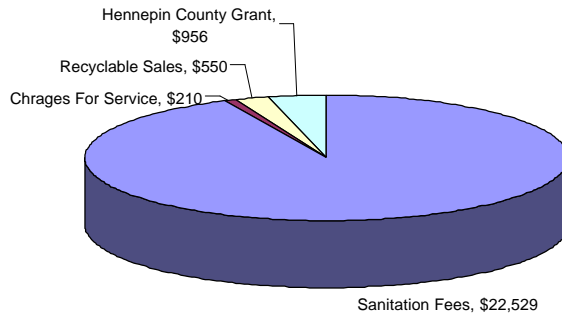
The Solid Waste and Recycling Fund have begun reporting declines in their cash and net operating balances. An annual rate increase was approved in 2000 to generate additional revenue to cover operating expenses.

2001 Recommended Budget

Revenues

Effective May 1, 2000, a \$1.00 per dwelling unit monthly rate increase was put into effect. The Council and Mayor have recommended the planned \$0.75 increase for 2001. For years 2002, 2003 and 2004, another \$0.75 per dwelling unit monthly increase is also proposed. This will increase revenues by an average of \$954,000 per year. In addition, the Hennepin County Recycling Grant is budgeted to decrease in 2001, based on this grant's historical trend. Revenue from recycling sales is budgeted to drop in 2001 due to expected softening of the market.

**2001
Solid Waste and Recycling
Operating Revenues (in thousands of dollars)**



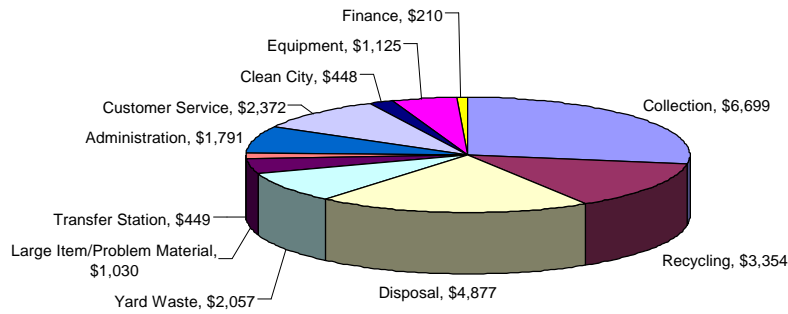
Below is a table of the proposed increases in Solid Waste fees for the next four years. This proposed schedule of rate increases was considered and adopted by the City Council during 2000. The actual rate will be set annually as part of the City's budget process.

Solid Waste and Recycling Rates			
Effective Date	Average Monthly Increase Per Dwelling Unit	Average Total Monthly Rate	Monthly % Change
2001	\$0.75	\$17.75	4.4%
2002	\$0.75	\$18.50	4.2%
2003	\$0.75	\$19.25	4.1%
2004	\$0.75	\$20.00	3.9%

Expenditures

An increase of \$240,000 was added to the base budget for recycling vehicles, which are part of the replacement plan. New vehicle purchases for recycling vehicles and packers that will be made in 2001 will increase depreciation in future years. This same amount, \$240,000, is included in the forecast for future years. The 2001 recommended budget is a 4.7 % increase over the 2000 current budget. There were no decision packages submitted for the 2001 budget.

**2001
Solid Waste & Recycling
Operating Expenses (in thousands of dollars)**



Transfers to Other Funds

A transfer of \$12,000 for Information Technology Services has been budgeted for 2001.

City of Minneapolis
Solid Waste and Recycling
Financial Plan (in thousands of dollars)

	1998	1999	2000		2001	%	2002	2003	2004
	Actual	Actual	Current Budget	2000 Projected	Budget	Change	Forecast	Forecast	Forecast
<i>Operating Revenues:</i>									
Sanitation Fees	21,294	20,443	21,216	21,243	22,529	6.2%	23,493	24,456	25,421
Charges For Service	111	113	400	210	210	-47.5%	210	210	210
Recyclable Sales	534	625	400	892	550	37.5%	550	550	550
Hennepin County Grant	1,008	992	1,000	964	956	-4.4%	937	919	900
Total Operating Revenues:	22,947	22,173	23,016	23,309	24,245	5.3%	25,190	26,135	27,081
<i>Operating Expenses:</i>									
Collection	7,556	8,187	8,355	6,624	6,699	-19.8%	7,237	7,436	7,645
Recycling	3,485	4,977	2,808	3,088	3,354	19.4%	3,428	3,534	3,644
Disposal	4,824	3,605	5,385	5,033	4,877	-9.4%	4,978	5,178	5,385
Yard Waste	1,858	1,713	1,334	1,094	2,057	54.2%	1,967	2,003	2,043
Large Item/Problem Material	771	832	1,018	1,072	1,030	1.2%	1,053	1,085	1,119
Transfer Stations	691	306	478	417	449	-6.1%	459	473	488
Administration	-	-	1,401	1,900	1,791	27.8%	1,830	1,887	1,946
Customer Service	-	-	1,654	2,277	2,372	43.4%	2,424	2,499	2,577
Clean City	354	543	620	466	448	-27.7%	458	472	487
Equipment	1,409	1,407	647	1,088	1,125	73.9%	1,150	1,185	1,222
Retirement Incentive	6	7	9	9		-100.0%			
Finance	165	196	205	185	210	2.4%	222	231	240
Total Operating Expenses:	21,119	21,773	23,914	23,253	24,412	2.1%	25,205	25,985	26,795
Operating Margin	1,828	400	(898)	56	(167)	-25.7%	(15)	150	286
<i>Non-Operating Revenues/(Expenses):</i>									
Depreciation	(953)	(829)		(556)	(616)		(676)	(676)	(676)
Net Transfers In (Out)	(9)	(160)	60	60	(12)	-120.0%			
Net Interest Income (Expense)		(4)							
Gain/(Loss) Disposal of Fixed Assets	(17)	(7)							
Special Assessments	71	133	77		115	49.4%	115	115	115
Total	(908)	(867)	137	(496)	(513)	-474.5%	(561)	(561)	(561)
Net Income	920	(467)	(761)	(440)	(680)	-500.1%	(576)	(411)	(275)
<i>Cash Flow Analysis:</i>									
Depreciation	953	829	829	556	616	-25.7%	676	676	676
Principal on Debt									
Capital Outlay	(1,813)	(851)	(851)	(800)	(1,095)	28.7%	(800)	(800)	(800)
Other Cash from Operating Activities	556	1,066	1,300	1,300	1,300		872	872	872
Net Other Non-Operating Cash Flows	(54)	(1,601)		(99)	(491)		(100)	(100)	(100)
Beginning Cash	827	1,389	365	365	882	141.6%	532	604	841
Ending Cash	1,389	365	882	882	532	-39.7%	604	841	1,214

City of Minneapolis
Storm Water, Sewer, and Flood Mitigation Utility Fund
Fund 7300

Background

This fund accounts for contractual payments to the Metropolitan Council Environmental Services (MCES) for sewage interceptor and treatment services. This fund also accounts for storm water management activities, including the Combined Sewer Overflow (CSO) program, which separates the remaining storm sewer lines that are connected to sanitary sewer lines. During 1998, the City embarked on a \$72 million, nine-year flood control program. This program targets specific areas in the City and creates holding ponds and additional storm drains that are designed to mitigate the effects of flash floods. This fund also accounts for the \$4.4 million City-wide street sweeping operation.

Historical Financial Performance

The Sewer Rental Fund has had a positive increase in retained earnings over the last several years. From 1998 to 1999 retained earnings increased from \$21.3 million to \$30.4 million. This is due, primarily, to scheduled rate increases and a decrease in the sewage treatment rates charged to the City by Metropolitan Council Environmental Services. Based on the five-year rate schedule, adopted as part of the 2000 budget, the fund is expected to maintain an adequate level of retained earnings and cash balance.

2001 Recommended Budget

Revenues

The Sewer Rental Fund has a rate increase of \$0.17, or 4.0%, from 2000 to 2001. The rate increase will be used to pay for ongoing operating expenses, as well as debt service related to the CSO and flood programs. In addition, the rate schedule, listed below, has been recommended for 2001-2005. With the exception of a \$0.01 rate increase, there have been no changes in the recommended five-year rate increases, as shown in the following table, from what was adopted as part of the 2000 budget. The \$0.01 increase will raise the 2001 rate from \$0.16 to \$0.17. This increase will generate an additional \$150,000 in revenue, which will provide funding for sewer capital expenditures, above assessment, for the Near North capital project.

Storm Water, Sewer, Flood Mitigation Rates			
Effective Date	Annual Rate Increase	Total Rate (\$/100 Cubic Feet)	% Change
2001	\$0.17	\$3.04	5.9%
2002	\$0.12	\$3.16	3.6%
2003	\$0.12	\$3.28	3.8%
2004	\$0.13	\$3.41	4.0%
2005	\$0.14	\$3.55	4.1%

Expenditures

The Sewer Rental Fund has a projected increase in expenses due to sewage flow increases. The flow increases will result from newer, more accurate meters being installed by the Metropolitan Council Environmental Services.

In addition, expenditures have been increased by \$150,000 to reflect the planned increase in infrastructure "gap" closure investment. In 1999, the City began a plan to incrementally increase the level of capital spending in the Sewer Fund to begin to close an identified infrastructure "gap."

Transfers to Other Funds

An operating transfer is budgeted, for interest expense, for payment to the City's net debt bond program for bonds that were issued for this Fund in prior years and for payment to the Equipment Services Fund.

Debt Service

The debt service payments are primarily for bonds sold to finance the Combined Sewer Overflow (CSO) and flood mitigation programs.

City of Minneapolis
Sewer Rental Fund
Financial Plan (in thousands of dollars)

	1998	1999	2000	2000	2001	%	2002	2003	2004
	Actual	Actual	Current Budget	Projected	Budget	Change	Forecast	Forecast	Forecast
Operating Revenues:									
State Grants			436	426	480	10.1%	480	480	480
County Grants			175	175	171	-2.3%	171	171	171
Sewage Disposal	47,807	48,238	54,825	54,825	57,018	4.0%	59,299	61,552	64,014
Other Services Provided	1,647	970	1,079	773	977	-9.5%	977	977	977
Licenses & Permits			12		12	0.0%	12	12	12
Inspection Services	786	1,685	1,000	1,500	1,500	50.0%	1,500	1,500	1,500
Interest		0		1					
Total	50,240	50,894	57,527	57,700	60,158	4.6%	62,439	64,692	67,154
Operating Expenditures:									
Sewer Design	1,104	1,033	2,164	2,164	2,396	10.8%	2,951	3,025	3,102
Stormwater Management	417	440							
Street Cleaning			4,458	4,458	4,455	-0.1%	4,588	4,726	4,868
Finance	89	100	110	110	116	5.4%	119	123	127
Sewer Maintenance	6,265	5,741	6,229	6,229	6,826	9.6%	6,876	7,082	7,295
Met Council Env. Svcs.	30,150	29,211	30,964	30,964	32,270	4.2%	32,270	32,270	32,270
Retirement Incentive	20	22	25	25					
Total	38,045	36,545	43,950	43,950	46,063	19.2%	46,805	47,227	47,661
Operating Margin	12,195	14,349	13,577	13,750	14,095		15,633	17,465	19,493
Non-Operating Revenues/(Expenditures):									
Special Assessments	99	133	108	108	118	9.0%	118	118	118
Depreciation	(854)	(823)	(690)	(690)	(690)	0.0%	(690)	(690)	(690)
Net Interest Income (Exp)	(1,540)	(2,175)	(1,873)	(1,873)	(1,993)	6.4%	(1,614)	(1,594)	(1,536)
Net Transfers in (out)	305	(2,509)	(2,595)	(2,595)	(1,551)	-40.2%	(2,419)	(857)	(2,224)
Other Revenues/(Expenditures)	270	130							
Total	(1,721)	(5,245)	(5,050)	(5,050)	(4,117)	-18.5%	(4,606)	(3,024)	(4,332)
Net Income	10,474	9,104	8,526	8,700	9,978	-18%	11,028	14,442	15,161
Cash flow analysis--Increase/(Decrease):									
<i>Operating Margin:</i>	<i>12,195</i>	<i>14,349</i>	<i>13,577</i>	<i>13,750</i>	<i>14,095</i>	<i>3.8%</i>	<i>15,633</i>	<i>17,465</i>	<i>19,493</i>
Decrease in accounts receivable	(818)	1,950							
Decrease in contracts receivable	1,268	1,319	1,426	1,426		-100.0%			
Decrease increase in accts payable	(293)	674							
Interfund loans (paid)/received	(7,210)	(3,000)	3,000	3,000		-100.0%			
Operating transfers-net	325	(2,963)	(2,595)	(2,595)	(1,551)	-40.2%	(2,419)	(857)	(2,224)
Proceeds from bonds	18,318	16,477	10,810	10,810	11,581	7.1%	6,749	6,744	6,896
Construction of fixed assets	(7,095)	(19,040)	(17,089)	(17,089)	(18,033)	5.5%	(10,597)	(12,573)	(14,520)
Principal on debt	(11,254)	(6,685)	(11,070)	(11,070)	(9,585)	-13.4%	(5,135)	(5,150)	(5,360)
Contributed capital	2,000		2,000	2,000					
Interest paid on bonds	(768)	(1,598)	(2,137)	(2,137)	(1,996)	-6.6%	(1,614)	(1,594)	(1,536)
Other non-operating cash flows-net	(174)	648							
Gross cash-flow	6,494	2,131	(2,078)	(1,905)	(5,488)	(2)	2,618	4,034	2,750
Beginning Cash	1	6,495	8,626	8,625	6,720	-22.1%	1,232	3,850	7,884
Change in Cash	6,494	2,131	(2,078)	(1,905)	(5,488)	164.1%	2,618	4,034	2,750
Ending Cash	6,495	8,626	6,548	6,720	1,232	-81.2%	3,850	7,884	10,634

* Approximately 50% of ending cash is reserved for capital construction

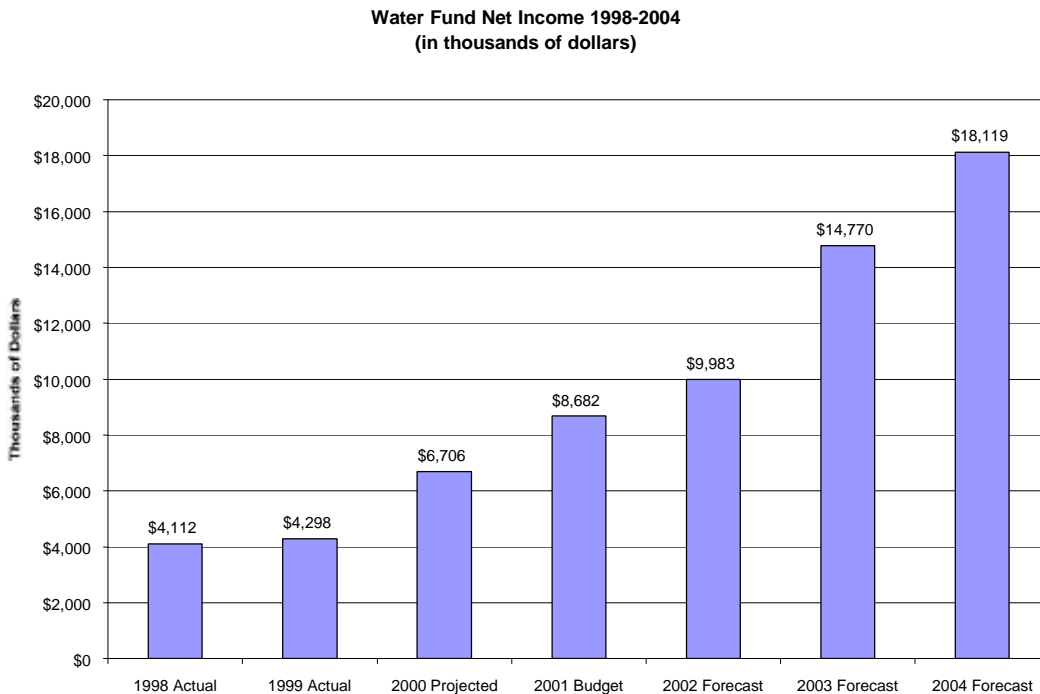
**City of Minneapolis
Water Treatment and Distribution Fund
Fund 7400**

Background

This Fund accounts for the operation and maintenance of a water delivery system for the City and several suburban city customers. The City sells water directly to the seven cities of Bloomington, Columbia Heights, Hilltop, Golden Valley, New Hope, Crystal and Edina. In 1998, the City began two, five-year programs, the Supervisor Control and Data Acquisition (SCADA) and the Hilltop Reservoir. The SCADA program automates the water control system from one point so that all gates, pumps, monitors, and controls will be in one controlled area. The Hilltop program is a 34 million gallon finished water reservoir.

Historical Financial Performance

The Water Funds retained earnings has increased by \$4.1 million from 1997 to 1998 and \$2.4 million from 1998 to 1999.



2001 Recommended Budget

Revenues

The projected rate increases for the following years are designed to finance the Debt Service for the capital expenditures for the Supervisor Control and Data Acquisition (SCADA) program, Hilltop reservoir and the Ultra-Filtration program. Below is the rate schedule that was adopted during the 2000 budget. There were no changes made to this previously adopted plan during the 2001 budget process.

Water Treatment and Distribution Rates			
Effective Date	Annual Rate Increase	Total Rate (\$/100 Cubic Feet)	% Change
2001	\$0.16	\$1.81	9.7%
2002	\$0.18	\$1.99	9.9%
2003	\$0.19	\$2.18	9.5%
2004	\$0.19	\$2.37	8.7%
2005	\$0.20	\$2.57	8.4%

Expenditures

There is a recommended \$900,000 increase in funding as planned for infrastructure "gap" closure investment for 2001. This is the third year of commitment for the infrastructure "gap" closure program. The 8-year, \$144 million Ultra-Filtration program for water treatment was also started in 2000.

Transfers to Other Funds

The transfers represent the amount provided to information technical services for their annual services.

Debt Service

The debt service amounts are primarily for bonds sold to finance the Water-Works Capital Construction program, to include the Supervisor Control and Data Acquisition (SCADA), the Hilltop Reservoir and the Ultra-Filtration program.

**City of Minneapolis
Water Fund
Financial Plan (in thousands of dollars)**

	1998 Actual	1999 Actual	2000 Current Budget	2000 Projected	2001 Budget	% Change	2002 Forecast	2003 Forecast	2004 Forecast
Operating Revenues:									
Licenses & permits	8	2	16	16	16	0.0%	17	18	19
Charges For Services	42,168	39,716	46,424	46,424	49,038	5.6%	52,275	58,454	63,277
Charges For Sales	1,897	1,654	1,590	1,590	2,051	29.0%	2,078	2,107	2,138
Other Misc Revenues	44	10	27	27	794	2840.7%	818	842	867
Total	44,117	41,382	48,057	48,057	51,899	8.0%	55,188	61,421	66,301
Operating Expenditures									
Contribution To Other Funds	944	718	763	763	802	5.1%	826	850	876
Administration & Permits	650	635	717	717	764	6.6%	775	798	822
Treatment	10,114	9,568	10,963	10,963	11,699	6.7%	11,975	12,334	12,704
Treatment Maintenance	4,629	4,202	5,036	5,036	5,067	0.6%	5,219	5,375	5,537
Distribution	6,519	5,748	6,849	6,849	6,900	0.7%	6,970	7,179	7,394
Major Repairs & Replacement	3,109	2,088	3,927	3,927	4,731	20.5%	5,681	6,281	7,031
Finance	3,797	3,868	4,167	4,167	4,290	3.0%	4,401	4,533	4,669
Interest	2,407	3,001	2,096	2,096	2,337	11.5%	2,565	2,488	2,316
Retirement Incentive	105	116	130	130	0	-100.0%	0	0	0
Engineering Design	1,046	934	568	568	640	12.7%	658	678	698
Total Departments	33,320	30,878	35,216	35,216	37,230	5.7%	39,070	40,516	42,047
Total	33,320	30,878	35,216	35,216	37,230	5.7%	39,070	40,516	42,047
Operating Margin	10,797	10,504	12,841	12,841	14,669	14.2%	16,118	20,905	24,254
Non-Operating Revenues/(Expenditures)									
Depreciation	(3,467)	(3,348)	(3,300)	(3,300)	(3,300)	0.0%	(3,300)	(3,300)	(3,300)
Transfers	(2,045)	(2,750)	(2,735)	(2,735)	(2,735)	0.0%	(2,735)	(2,735)	(2,735)
Misc Expenses	(1,173)	(108)	(100)	(100)	(100)	0.0%	(100)	(100)	(100)
Total	(6,685)	(6,206)	(6,135)	(6,135)	(6,135)	0.0%	(6,135)	(6,135)	(6,135)
Net Income	4,112	4,298	6,706	6,706	8,534	27.3%	9,983	14,770	18,119
Cash flow analysis:									
Operating Margin:	10,797	10,504	12,841	12,841	14,669	14.2%	16,118	20,905	24,254
Change in accounts receivable	396	280							
Change in inventories		(215)							
Change in Interfund loans received	7,210	4,400	7,000	7,000		-100.0%			
Change in Special assessment revenue	341	516							
Change in Interfund loans paid	(4,400)	(7,000)							
Change in salaries payable	(497)								
Change in accounts payable	247	(326)							
Operating transfers-net	(2,304)	(2,750)	(2,735)	(2,735)	(2,735)	0.0%	(2,735)	(2,735)	(2,735)
Proceeds from bonds	24,515	14,330	9,160	9,160	10,491	14.5%	11,927	12,497	13,621
Construction of fixed assets	(11,345)	(18,184)	(19,344)	(19,344)	(16,017)	-17.2%	(16,007)	(17,196)	(19,153)
Principal paid on bonds	(17,825)	(3,374)	(6,091)	(6,091)	(8,291)	36.1%	(9,362)	(10,009)	(11,305)
Interest	291	423							
Interest paid on bonds	(552)	(1,832)	(2,293)	(2,293)	(2,200)	-4.0%	(2,565)	(2,488)	(2,316)
Other non-operating cash flows-net	774								
Gross cash-flow	7,648	(3,228)	(1,461)	(1,461)	(4,083)	179.4%	(2,624)	975	2,366
Beginning Cash	3,603	11,251	8,023	8,023	6,562	-18.2%	2,479	(145)	830
Change in Cash	7,648	(3,228)	(1,461)	(1,461)	(4,083)	179.4%	(2,624)	975	2,366
Ending Cash	11,251	8,023	6,562	6,562	2,479	-62.2%	(145)	830	3,196

* Approximately 50% of ending cash is reserved for capital construction through 2000

**City of Minneapolis
Municipal Parking
Fund 7500**

Background

This fund accounts for the operation and maintenance of parking ramps, lots, on-street parking, a municipal impound lot, and traffic/parking control.

Historical Financial Performance

For the past several years actual revenue performance has been better than budget. The improved revenue has been attributed to a sound economy and beneficial weather (in cold and snowy weather more people use the ramps rather than lots). In 2000, two more ramps came online increasing the ramp system to eighteen ramps. Less expenditure on one-time items has improved the financial stability of this fund.

2001 Recommended Budget

Revenues

The revenues from 2000 to 2001 in the operating budget are anticipated to increase by 10.8%, from \$49.0 million to \$55.2 million. This increase is fueled by the anticipated rate increase of 4%, the addition of two new ramps, Hawthorne and 10th and Washington, as well as a recommended increase in the City's towing fee. The adopted budget includes both a \$1.3 million increase in the City's towing fee from \$75 to \$125, a \$50 increase, \$800,000 increase in ramp and lot revenues above the anticipated 4% increase, and a \$1.2 million increase in meter revenue from a rate increase on meters.

Expenditures

The reduction in expenditures when comparing the 2000 and 2001 budget is from the removal of \$2.1 million for one-time 2000 expenditures as planned. These one-time expenditures include infrastructure maintenance and enhancements such as replacement of garage doors, purchase of automated parking equipment, laying fiber optic cable for consolidation of security and data reporting. Requests of \$2.4 million in additional spending were requested for 2001. The only adopted request is for a living wage adjustment of \$350,000.

Transfers to Other Funds

The 2000 budget had several one-time transfers to other funds that have been removed from the 2001 adopted budget. These one-time transfers included \$0.9 million to the General Fund, \$72 thousand to the Solid Waste Fund, and \$0.5 million to MCDA. The 2001 budget contains net transfer of a negative \$.3 million.

The 2001 budget for transfers out of the Parking Fund includes \$10.1 million to the General Fund, \$1.2 million to the Arena Fund, and \$0.06 million to Information Technology.

The 2001 budget for transfers in to the Parking Fund include \$8.8 million transfer from the Convention Center for debt service payments, and \$0.2 million from MCDA for debt service payments.

With the exception of the transfer to the General Fund, transfers in and out of the Parking Fund reflect similar amounts as budgeted in 2000. The General Fund transfer has been increased by \$1.6 million from 2000 to 2001. This increase in funding for the General Fund is largely supported by the \$1.3 million increase in the City's towing fee, the remaining increase is for annual inflation adjustment.

Debt Service

The 2001 debt service is \$18 million. The debt service includes funded capital projects for 4th St TAD, 7th St. TAD, Federal Courts Ramp, Mann Areaways, Hawthorne Transportation Center, Hennepin at 10th ramp, Target Store Ramp, North Nicollet Mall, Rehab, Washington Ave at 10th Ramp.

**City of Minneapolis
Municipal Parking Fund
Financial Plan (in thousands of dollars)**

	1998 Actual	1999 Actual	2000		2001 Budget	%	2002 Forecast	2003 Forecast	2004 Forecast
			Current Budget	2000 Projected					
Operating Revenues:									
Parking Ramp and Lot Fees	25,929	28,604	29,053	29,800	34,126	17.5%	35,491	36,911	38,387
TAD Ramps	9,341	10,293	11,190	11,000	10,621	-5.1%	11,046	11,488	11,947
Future Ramps	-	-	-	-	-	-	850	1,704	1,772
Towing and Impound Lot	4,028	4,059	4,350	4,350	5,768	32.6%	5,768	5,768	5,768
Meters & Other Revenue	4,546	4,593	4,449	4,449	5,868	31.9%	6,103	6,347	6,601
Total Operating Revenues	43,844	47,549	49,042	49,599	56,383	15.0%	59,258	62,217	64,475
Operating Expenses:									
Parking Ramp and Lots	14,806	16,828	17,060	17,500	17,702	3.8%	18,233	18,780	19,343
TAD Ramps	7,048	7,163	7,738	7,800	7,193	-7.0%	7,409	7,631	7,860
Towing and Impound Lot	3,770	3,572	3,999	4,000	3,987	-0.3%	4,127	4,271	4,420
Meters & Other Revenue	2,706	4,469	4,500	4,500	4,928	9.5%	4,977	5,027	5,077
Total Operating Expenses	28,330	32,032	33,297	33,800	33,810	1.5%	34,746	35,709	36,701
Operating Revenues Over (Under) Operating Expenses	15,514	15,517	15,745	15,799	22,573	43.4%	24,512	26,508	27,774
Non-Operating Revenues (Expenses):									
Depreciation	(4,171)	(4,148)	(4,148)	(4,148)	(4,148)		(4,148)	(4,148)	(4,148)
Net Interest Income (Expense)	(7,561)	(9,906)	(9,906)	(9,906)	(9,756)	-1.5%	(9,560)	(9,111)	(8,887)
Gains (Losses)	(14)	(1)	(1)	(1)	(1)		(1)	(1)	(1)
Net Transfers In (Out)	1,433	1,372	550	550	(1,147)	-308.5%	(1,229)	(1,517)	(1,650)
Other	491	1,147	448	448	448		448	448	448
Total	(9,822)	(11,536)	(13,057)	(13,057)	(14,604)	11.8%	(14,490)	(14,329)	(14,238)
Net Change in Balance	5,692	3,981	2,688	2,742	7,969	196.5%	10,022	12,179	13,536
Fund Balance/Retained Earnings:									
TAD System	242	3,376	6,828	6,576	10,256	50.2%	13,893	17,750	21,837
City System	1,115	3,673	4,202	7,142	3,462	-17.6%	7,794	13,959	22,051
Beginning Balance	1,357	7,049	11,030	13,718	13,718	24.4%	21,687	31,709	43,888
Ending Balance	7,049	11,030	13,718	16,460	21,687	58.1%	31,709	43,888	57,424
Cash Flow									
Principal paid on bonds	(5,980)	(25,849)	(6,940)	(8,329)	(8,329)	20.0%	(8,439)	(8,729)	(8,694)
Interest paid on bonds	(6,729)	(9,209)	(9,057)	(9,756)	(9,756)	7.7%	(9,560)	(9,111)	(8,887)
Other Capital related financing	2,738	19,081	-	-	-	-	-	-	-
Adjustments to Operating income for cash	336	(1,801)	-	(531)	(531)	-	(531)	(531)	(531)
Gross cash-flow	(9,635)	(17,778)	(15,997)	(18,616)	(18,616)	16.4%	(18,530)	(18,371)	(18,112)
Beginning Cash	24,792	30,671	28,410	28,410	28,158	-0.9%	32,115	38,096	46,233
Change in Cash	5,879	(2,261)	(252)	5,982	3,957	-1670.1%	5,982	8,137	9,662
Ending Cash	30,671	28,410	28,158	34,392	32,115	14.1%	38,096	46,233	55,895
Less Year-End Construction Cash and Cash Equivalents	(20,269)	(20,199)	(20,000)	(20,000)	(20,000)		(20,000)	(20,000)	(20,000)
Cash and Cash Equivalents, December 31	10,402	8,211	8,158	14,392	12,115	48.5%	18,096	26,233	35,895

City of Minneapolis
Convention Center Special Revenue Fund
Fund 0760

Background

The Convention Center Special Revenue Fund accounts for the maintenance and operation of the City owned Convention Center and the related sales tax activities. The Minneapolis Convention Center was created as an investment to foster and generate economic growth and vitality by providing facilities and services for convention, trade shows, exhibits, meetings, cultural, religious and sporting events, all of which benefit and showcase Minneapolis.

Historical Financial Performance

The 1999 fiscal year-end fund balance for the Convention Center Special Revenue Fund was \$19.5 million. The Local sales taxes support the Convention Center and taxes of \$39 million were collected in 1999, an increase of 5 percent from 1998 to 1999. In addition, 6.6 million was collected for general city purposed. Approximately \$29 million was transferred to debt service or enterprise fund related debt.

The Collection amounts for 1999 were:

- \$26 million from Sales Tax of 0.5 percent applied citywide
- \$3 million from Lodging Tax of 2 percent applied to motels and hotels of 50 units or more.
- \$10 million from Food and Liquor Taxes of 3 percent, each, applied to establishments in the core downtown area.

Neighborhood Early Learning Centers (NELC's) were funded from sales tax dollars, with special legislative action. The total amount spent was \$7.2 million. The final new appropriation was approved in the 1999 budget, for the Mona Moede NELC.

In 1999, the Convention Center transferred approximately \$5.8 million in sales tax to the General Fund and \$813,917 to Target Center reserves.

The Convention Center has traditionally transferred \$950,000 to the Convention Facilities Reserves Fund but starting with 2001, this amount will esculate 5% each year.

2001 Adopted Budget

Revenues

The 2001 adopted budget includes the following increases in revenue from 2000 current budget:

- 6.9% increase in Sales Tax
- Restaurant tax by 5.4%
- Liquor tax by 3.7%
- Lodging tax by 3.7%
- Entertainment tax by 7.7%

The 2001 adopted budget for Convention Center operating revenues remain flat. However, operating revenues are expected to increase beginning in 2002 when the Convention Center Expansion opens.

Expenditures

To prepare for the opening of the expanded facility, the Convention Center has enhanced it's personnel by 59.8 FTEs. Adding these positions will increase the 2001 personnel budget by approximately \$595,000. The full impact of the additional staff will not be realized until 2002 when there is 12-months worth of expenditures.

In addition, the transfer of revenue to the GMCVA will increase by \$1.5 million in 2001. The GMCVA plans to jointly pursue with the hotel industry a 1% increase in lodging tax to fund the \$1.5 million in future years. If this increase in tax is not received the funding for the GMCVA will be reduced by \$1.5 million.

Transfers to Other Funds

Transfers from the Convention Center Special Revenue Fund will be made to the following: General Fund, Target Center Reserves, Convention Center Reserves, and Parking Fund.

The transfer from the Convention Center to the Parking Fund is \$2.8 million less in 2001 compared to 2000. This reduction is because the 2000 budget included \$2.6 million in one-time transfers to the Parking Fund for Convention Center related costs for parking facilities.

Debt Service

At the end of 2001, the outstanding principal debt for the expansion of the Convention Center will be approximately \$208.4 million. In 2000, for the expansion, \$168 million worth of bonds were issued. An additional \$40 million will be issued approximately August 2001. In 2001, approximately \$35 million will be spent on debt service.

**City of Minneapolis
Convention Center
Financial Plan (in thousands of dollars)**

	1998 Actual	1999 Actual	2000 Current Budget	2000 Projected	2001 Budget	% Change	2002 Forecast	2003 Forecast	2004 Forecast
Operating Revenues:									
Charges For Services	3,015	2,941	3,115	2,791	3,008	-3.4%	3,891	4,063	4,385
Rents	5,193	5,067	5,312	5,176	5,296	-0.3%	7,120	7,566	8,427
Other Miscellaneous Operating	1,646	1,858	1,720	1,700	1,705	-0.9%	1,877	2,067	2,273
Total	9,854	9,866	10,147	9,667	10,009	-1.4%	12,888	13,696	15,085
Operating Expenditures:									
Convention Center Operations	10,896	11,156	12,409	11,300	13,875	11.8%	16,897	17,581	18,183
Finance	259	233	241	226	248	2.9%	256	265	274
Human Resources	45	47	47	48	52	10.6%	54	56	57
Total	11,200	11,436	12,697	11,574	14,175	11.6%	17,207	17,902	18,515
Net Operating Gain/(Loss)	(1,346)	(1,570)	(2,550)	(1,907)	(4,166)	63.4%	(4,319)	(4,206)	(3,430)
Non-Operating Revenues:									
Sales Tax	24,097	25,608	26,000	26,000	27,800	6.9%	28,912	30,068	31,361
Entertainment Tax	6,015	6,596	6,500	6,500	7,000	7.7%	7,210	7,426	7,842
Food Tax	7,147	7,278	7,400	7,400	7,800	5.4%	7,956	8,115	8,456
Liquor Tax	2,363	2,463	2,700	2,700	2,800	3.7%	2,856	2,913	2,971
Lodging Tax	2,752	2,854	2,900	2,700	2,800	3.7%	2,884	2,971	3,348
Other							500	500	500
Interest	1,050	1,042	925	1,000	1,146	14.6%	1,180	1,216	1,252
State Financing of Existing Debt		813	1,517	1,517	3,288	116.7%	81,527		
Total	43,424	46,654	47,942	47,817	52,634	10.1%	133,025	53,209	55,731
Non-Operating Expenditures:									
Greater Mpls Conv & Visit Assoc	3,963	4,494	4,910	4,910	6,431	31.0%	5,106	5,311	5,523
Retirement Incentive	13	14	16	16		-100.0%			
Neighborhood Early Learning Ctrs		2,803							
Convention Center Completion Proj	230	578	360	360	360		90		
Avenue of the Arts/Convetion Ctr			100	1,816		-100.0%		104	
Ongoing Equipment and Improv.	719	645	1,556	1,356	725	-46.5%	1,000	1,100	1,210
Transfer To Genl Fund - Entert Tax	5,089	5,781	5,400	5,400	5,700	5.6%	5,797	5,895	6,178
Transfer To Target Ctr Reserve	926	815	830	830	847	2.0%	864	881	899
Transfer To Conv Center Reserve	950	950	950	950	1,047	10.2%	1,100	1,155	1,213
Transfer To Debt Service	17,908	17,129	20,855	19,851	26,446	33.2%	27,924	28,240	28,411
Transfer To Parking Fund	8,384	12,325	11,508	11,508	8,757	-23.9%	8,813	8,668	8,682
Transfer to Information Technology	56	56	58	58	61	5.2%	63	66	69
Transfer to Human Resources	8	8	8	8	11	37.5%	11	12	12
Payment to Existing Bond Holders							81,527		
Total	38,246	45,598	46,551	47,063	50,385	7.1%	132,296	51,432	52,197
Net Non-Operating Revenues/Expenditures	5,178	1,056	1,391	754	2,249	198.3%	729	1,778	3,534
Net Change in Balance	3,832	(514)	(1,159)	(1,153)	(1,917)	66.3%	(3,590)	(2,428)	104
Fund Balance/Retained Earnings:									
Beginning Balance	16,199	20,031	19,517	18,358	17,205	-6.3%	17,205	13,615	11,187
Ending Balance	20,031	19,517	18,358	17,205	15,288	-11.1%	13,615	11,187	11,291
Beginning Cash	18,304	21,958	24,028	24,028	22,869	-4.8%	20,952	17,362	14,934
Change in Cash	3,654	2,070	(1,159)	(1,153)	(1,917)	66.3%	(3,590)	(2,428)	104
Ending Cash	21,958	24,028	22,869	22,875	20,952	-8.4%	17,362	14,934	15,038

**City of Minneapolis
Community Development Block Grant
Fund 0400**

Background

This fund is used to account for the Federal grants received under the Community Development Block Grant Provisions.

CDBG provides the City, based on its submitted consolidated plan, annual direct grants that can be used to revitalize neighborhoods, expand affordable housing and economic opportunities, and/or improve community facilities and services, principally to benefit low- and moderate-income persons. The City Council, on December 14, 1999, adopted a resolution to establish a process to reevaluate the City's use of CDBG funds in an environment of Federal funding reduction strategies. Specifically, it asks that recipients of CDBG funds work with the Finance Department to formulate a plan for eliminating the City's operational and capital dependence on the CDBG funds over a reasonable time. In addition it requires that all organizations or entities which are not City Departments to submit to the City Finance Director the organization's need for and use of CDBG funds.

Historical Financial Performance

The CDBG fund balance or retained earnings at any given time are temporary to the extent of timing differences between entitlement grant revenue receipts and grant expenditure disbursements.

Adopted Budget

Revenues

Revenues are the entitlement funds that are budgeted based on the past relationship between national appropriations and local entitlement amounts. Amounts are based on the actions, to date, of the House and the Senate. At the time of this publication, the City's entitlement has been increased 3.32% over the previous year.

Expenditures

The City distributes its entitlement funds based on a consolidated plan - it carries out program activities and awards funds to private, public not-for-profit, and for-profit organizations. No budgeted program increases are expected.

Transfers to Other Funds

Transfers to and from other funds are made to adjust the imbalance differences between revenues and expenditures.

Debt Service

The CDBG entitlement is obligated over and above the current grant budgets by \$7 million. This amount reflects what the City borrowed against its entitlement to fund the Block E economic development project. As program revenues exceed the budget expenditures these funds will be incrementally applied to the previously obligated \$7 million.

City of Minneapolis
Community Development Block Grant
Financial Plan (in thousands of dollars)

	1998	1999	2000	2001	%	2002	2003	2004
	Actual	Actual	Original Budget	Budget	Change	Forecast	Forecast	Forecast
Revenues:								
Intergovernmental Revenues	19,048	22,902	21,885	22,972	5.0%	23,000	23,000	23,000
Interest	287	493						
UDAG recapture	598	984	600	600	0.0%	600	600	600
Other program income	185	6		10		10	10	10
Total	20,118	24,385	22,485	23,582	4.9%	23,610	23,610	23,610
Expenditures								
Civil Rights	362	307	298	319	7.0%	329	338	349
Grants and Special Projects - including contracts	349	511	318	194	-39.0%	6	6	6
Finance	348	297	429	452	5.4%	14	14	14
Licenses - Lead Grant Match (from MCDA)	167	358	0	0		0	0	0
Planning	1,047	941	1,093	1,072	-1.9%	1,104	1,137	1,171
Public Works - General Services	49	266	163	162	-0.6%	162	162	162
Inspections - Boarded Buildings	233	316	198	200	1.0%	200	200	200
Health and Family Support - including contracts	3,045	3,621	4,007	4,086	2.0%	4,127	4,168	4,210
Community Services Programs	1,845	1,511	2,427	2,454	1.1%	2,454	2,454	2,454
Total	7,445	8,128	8,933	8,939	0.1%	8,395	8,480	8,566
Net Gain/(Loss)	12,673	16,257	13,552	14,643	8.1%	15,215	15,130	15,044
Transfers								
Transfers In	0	0	0	0		0	0	0
Transfer to capital projects	(376)	(250)	0	(467)		(467)	(467)	(467)
Transfer to component units	(706)	(1,109)	(318)	0	-100.0%	0	0	0
Transfer to MCDA Special Revenue Funds	(12,227)	(14,272)	(12,632)	(13,565)	7.4%	(13,565)	(13,565)	(13,565)
Total	(13,309)	(15,631)	(12,950)	(14,032)	8.4%	(14,032)	(14,032)	(14,032)
Net Change in Balance	(636)	626	602	611	16%	1,183	1,098	1,012
Fund Balance/Retained Earnings:								
Beginning Balance	1,119	483	1,109	1,711	54.3%	2,322	3,505	4,603
Ending Balance	483	1,109	1,711	2,322	35.7%	3,505	4,603	5,615

Budgets assume draw down of funds in the same year allocated

The balance in the fund does not include the reservation of \$7 million for the City's Block E loan.

SCHEDULE ONE
FUND SUMMARY - CHANGES TO FUND BALANCE

	Projected Revenues	Transfers In	Transfer Out	Personnel Expense	Non-Personnel Expense	Capital	Debt Service	Total Appropriation	Change in Fund Balance
GENERAL AND SPECIAL REVENUE FUNDS									
General	218,923,116	16,108,833	22,935,808	162,469,883	55,602,036	199,555		241,207,282	(6,175,333)
Grants - Federal	12,787,639	70,400	46,500	3,100,260	8,824,927	-		11,971,687	886,352
CDBG/UDAG	23,582,000	-	9,925,121	2,623,682	10,221,274	201,923		22,972,000	610,000
Grants - Other	8,698,705	126,000	-	2,495,615	6,494,004	1,165		8,990,784	(166,079)
Convention Center Related	59,355,201	-	42,869,412	7,798,240	13,893,562	-		64,561,214	(5,206,013)
Convention Facilities Reserve	-	950,000	-	-	-	-		-	950,000
Arena Reserve	-	2,018,792	-	-	-	-		-	2,018,792
Employee Retirement	9,896,201	-	-	-	9,968,786	-		9,968,786	(72,585)
Police Special Revenue	1,090,000	-	70,931	389,586	723,304	-		1,183,821	(93,821)
Total General/Special Rev.	334,332,862	19,274,025	75,847,772	178,877,266	105,727,893	402,643	-	360,855,574	(7,248,687)
DEBT SERVICE									
Bond Redemption - Multi-Purpose	26,091,514	7,489,483	-	-	-	-	35,584,243	35,584,243	(2,003,246)
Bond Redemption - Special Asmt	5,331,000	206,450	-	-	-	-	5,357,271	5,357,271	180,179
Development Projects	3,938,000	43,008,021	-	-	-	-	46,877,021	46,877,021	69,000
Park Acquisition & Improve - Debt	7,000	-	-	-	-	-	-	-	7,000
Total Debt	35,367,514	50,703,954	-	-	-	-	87,818,535	87,818,535	(1,747,067)
Capital Projects - Permanent Improvements	47,876,720	2,322,500	379,691	3,987,837	12,051,281	34,933,000	-	51,351,809	(1,152,589)
ENTERPRISE									
Sewer Rental	70,678,175	-	1,439,989	6,377,062	39,686,172	11,428,000	11,531,868	70,463,091	215,084
Water Utility	64,319,407	-	2,258,277	11,665,091	23,202,453	15,967,000	9,988,863	63,081,684	1,237,723
Municipal Parking	56,057,932	9,332,000	11,364,190	4,945,442	27,451,940	1,930,000	18,085,469	63,777,041	1,612,891
Solid Waste and Recycling	24,247,000	-	12,984	7,218,336	17,154,673	41,000	-	24,426,993	(179,993)
Total Enterprise	215,302,514	9,332,000	15,075,440	30,205,931	107,495,238	29,366,000	39,606,200	221,748,809	2,885,705
INTERNAL SERVICE									
Paving Products	3,537,549	-	9,509	1,315,196	2,218,066	-	-	3,542,771	(5,222)
Equipment	28,431,540	5,200,000	59,031	16,697,793	16,349,949	-	-	33,106,773	524,767
Lands And Buildings	5,386,974	-	27,145	3,358,861	2,007,722	7,000	47,000	5,447,728	(60,754)
Public Works Stores	3,470,050	-	13,392	603,442	364,819	-	75,000	1,056,653	2,413,397
Intergovernmental Service	2,918,537	15,461,704	4,244,686	5,986,607	10,826,734	-	-	21,058,027	(2,677,786)
Self Insurance	45,337,258	1,822,000	-	11,521,213	36,633,863	-	1,346,000	49,501,076	(2,341,818)
Total Internal Service	89,081,908	22,483,704	4,353,763	39,483,112	68,401,153	7,000	1,468,000	113,713,028	(2,147,416)
City Total	721,961,518	104,116,183	95,656,666	252,554,146	293,675,565	64,708,643	128,892,735	835,487,755	(9,410,054)

SCHEDULE ONE
FUND SUMMARY - CHANGES TO FUND BALANCE

	Projected Revenues	Transfers In	Transfer Out	Personnel Expense	Non-Personnel Expense	Capital	Debt Service	Total Appropriation	Change in Fund Balance
INDEPENDENT BOARDS									
Estimate and Taxation	226,720	-	-	204,044	22,956	-	-	227,000	(280)
Library	20,335,462	-	-	14,951,761	4,673,942	909,321	-	20,535,024	(199,562)
MCDA	117,431,804	21,551,530	55,058,808	10,263,836	19,626,193	26,334,895	2,690,135	113,973,867	25,009,467
Mpls Neighborhood Rev.	2,141,616	-	-	811,395	1,167,450	-	-	1,978,845	162,771
Municipal Building Commission	7,104,145	54,485	-	3,789,149	2,686,481	683,000	-	7,158,630	-
Park Board	77,061,184	4,570,000	2,685,535	41,139,249	25,068,602	11,801,465	-	80,694,851	936,333
Youth Coordinating Board	7,649,980	265,632	265,632	1,342,674	6,304,161	3,145	-	7,915,612	-
Total Independent Boards	231,950,911	26,441,647	58,009,975	72,502,108	59,549,785	39,731,826	2,690,135	232,483,829	25,908,729
Total All Funds	953,912,429	130,557,830	153,666,641	325,056,254	353,225,350	104,440,469	131,582,870	1,067,971,584	16,498,675

SCHEDULE TWO
REVENUES BY FUND AND TYPE

	1998 Actual	1999 Actual	2000 Original	2001 Target	2001 Mayor Recomm.	2001 Final Adopted	Percent Change
General (0100)							
Property Taxes	52,373,283	54,657,997	55,915,000	55,277,152	63,253,328	63,253,328	13.1%
Sales and Other Taxes	3,008	3,092					
Franchise Fees	18,973,939	19,679,065	19,800,000	19,870,000	19,870,000	19,870,000	0.4%
Licenses and Permits	15,521,537	16,938,023	16,097,500	17,945,950	17,945,950	18,561,950	15.3%
Federal Government							
State Government	78,624,095	84,179,196	87,442,000	90,209,825	90,209,825	90,209,825	3.2%
Local Government	1,402,643	1,458,827	1,137,000	769,300	769,300	769,300	-32.3%
Charges For Services	13,034,123	17,396,725	14,286,600	13,705,420	13,870,420	13,870,420	-2.9%
Charges For Sales	536,766	1,043,601	61,400	437,800	437,800	437,800	613.0%
Fines and Forfeits	6,320,983	5,957,131	6,200,000	7,235,000	7,235,000	7,235,000	16.7%
Special Assessments	2,205,192	2,949,843	2,750,000	2,655,000	2,655,000	2,655,000	-3.5%
Interest	1,978,005	1,529,986	700,000	200,000	200,000	200,000	-71.4%
Gains	788,590	826,311	850,000	995,000	995,000	995,000	17.1%
Rents	33,097	29,375	33,000	30,600	30,600	30,600	-7.3%
Contributions	158,405	338,597	281,000	297,500	297,500	297,500	5.9%
Other Miscellaneous	411,085	557,366	736,000	537,393	537,393	537,393	-27.0%
Operating Transfers In	12,917,022	16,249,513	12,537,000	14,287,833	15,087,833	16,108,833	28.5%
Total General	205,281,773	223,794,649	218,826,500	224,453,773	233,394,949	235,031,949	7.4%
SPECIAL REVENUE FUNDS:							
<u>Arena Reserve (2600)</u>							
Gains	185,479	234,071					
Operating Transfers In	1,313,973	2,100,611	2,018,792	2,018,792	2,018,792	2,018,792	
Total Arena Reserve	1,499,452	2,334,682	2,018,792	2,018,792	2,018,792	2,018,792	
<u>CDBG/UDAG (0400)</u>							
Federal Government	18,682,161	22,901,980	21,885,000	22,960,000	22,960,000	22,972,000	5.0%
Charges For Sales/Service		6,440		10,000	10,000	10,000	
Interest	287,251	492,446					
Other Miscellaneous	963,769	984,140	600,000	600,000	600,000	600,000	
Total CDBG/UDAG	19,933,181	24,385,006	22,485,000	23,570,000	23,570,000	23,582,000	4.9%

SCHEDULE TWO
REVENUES BY FUND AND TYPE

	1998 Actual	1999 Actual	2000 Original	2001 Target	2001 Mayor Recomm.	2001 Final Adopted	Percent Change
<u>Convention Center (0760)</u>							
Sales and Other Taxes	42,373,340	44,798,130	45,500,000	48,200,000	48,200,000	48,200,000	5.9%
Charges For Services	3,015,315	2,941,363	3,115,000	3,008,000	3,008,000	3,008,000	-3.4%
Interest	253	-871					
Gains	1,049,319	1,042,198	925,000	1,146,271	1,146,271	1,146,271	23.9%
Rent	5,193,366	5,067,254	5,312,430	5,295,930	5,295,930	5,295,930	-0.3%
Contributions		1,000					
Other Miscellaneous	1,646,026	1,857,912	1,720,000	1,705,000	1,705,000	1,705,000	-0.9%
Total Convention Center	53,277,619	55,706,986	56,572,430	59,355,201	59,355,201	59,355,201	4.9%
<u>Convention Facilities Reserve (2790)</u>							
Operating Transfers In	950,000	950,000	950,000	950,000	950,000	950,000	
<u>Employee Retirement (0990)</u>							
Property Taxes	8,977,895	6,431,263	4,984,200	3,422,415	3,422,415	3,422,415	-31.3%
Sales and Other Taxes	515	528					
State Government	8,880,491	5,001,215	6,406,000	6,481,000	6,473,786	6,473,786	1.1%
Local Governments							
Fines & Forfeitures		800,000					
Total Employee Retirement	17,858,901	12,233,006	11,390,200	9,903,415	9,896,201	9,896,201	-13.1%
<u>Federal Grants (0300)</u>							
Federal Government	14,969,679	11,410,505	10,576,634	12,834,139	12,834,139	12,787,639	20.9%
State Government	23,840						
Local Governments							
Charges For Services		6,342					
Contributions							
Interest		62,008					
Operating Transfers In	70,400	127,774	70,700	70,400	70,400	70,400	-0.4%
Total Federal Grants	15,063,919	11,606,629	10,647,334	12,904,539	12,904,539	12,858,039	20.8%

SCHEDULE TWO
REVENUES BY FUND AND TYPE

	1998 Actual	1999 Actual	2000 Original	2001 Target	2001 Mayor Recomm.	2001 Final Adopted	Percent Change
Grants - Other (0600)							
Sales and Other Taxes	56,464	32,177		40,000	40,000	40,000	
Federal Government	68,009	21,752	3,250	3,250	3,250	3,250	
State Government	3,990,750	7,623,156	9,120,344	7,428,075	7,428,075	7,428,075	-18.6%
Local Governments	2,948,820	2,138,537	222,509	1,070,700	1,070,700	1,070,700	381.2%
Charges For Services	454,197	398,693					
Charges For Sales		672					
Interest	92,725	81,900		15,000	15,000	15,000	
Gains							
Contributions	318,127	61,284	49,385	141,680	141,680	141,680	186.9%
Other Miscellaneous	77,341	137,815					
Operating Transfers In	470,439	199,434		126,000	126,000	126,000	
Total Grants-Other	8,476,872	10,695,420	9,395,488	8,824,705	8,824,705	8,824,705	-6.1%
Police Special Revenue (2100)							
Sales and Other Taxes	349,411	318,984	340,000	340,000	340,000	340,000	
Licenses & Permits	97,088	129,703	200,000	250,000	250,000	250,000	25.0%
Federal Government Grants	592,985	508,454	400,000	500,000	500,000	500,000	25.0%
Interest							
Other Miscellaneous		37,363					
Total Police Special Revenue	1,039,484	994,504	940,000	1,090,000	1,090,000	1,090,000	16.0%
Total Special Revenue Funds	118,099,428	118,906,233	114,399,244	118,616,652	118,609,438	118,574,938	3.7%

SCHEDULE TWO
REVENUES BY FUND AND TYPE

	1998 Actual	1999 Actual	2000 Original	2001 Target	2001 Mayor Recomm.	2001 Final Adopted	Percent Change
DEBT SERVICE FUNDS:							
<u>Bond Redemp. - Multi Purpose (5250)</u>							
Property Taxes	14,591,631	17,736,941	22,360,400	22,419,514	21,439,514	21,439,514	-4.1%
Sales and Other Taxes	844	867					
State Government	3,754,109	3,971,973	3,952,000	3,952,000	2,952,000	2,952,000	-25.3%
Special Assessments	119,063	144,676	188,000	188,000	188,000	188,000	
Interest	34,143		2,000	2,000	2,000	2,000	
Gain	1,394,199	1,259,988	1,510,000	1,510,000	1,510,000	1,510,000	
Rents	493,943	1,070,908					
Other Misc. Revenue	2	79,964					
Operating Transfers In	7,896,443	13,121,171	7,700,525	6,589,483	7,489,483	7,489,483	-2.7%
Proceeds of L/T Liab	116,200						
Total Bond Redemption	28,400,577	37,386,488	35,712,925	34,660,997	33,580,997	33,580,997	-6.0%
<u>Bond Redemption - Spec. Assmt (5450)</u>							
Special Assessments	5,550,718	6,736,521	5,113,000	5,113,000	5,113,000	5,113,000	
Interest			18,000	18,000	18,000	18,000	
Gains	532,073	526,687	200,000	200,000	200,000	200,000	
Other Miscellaneous		6,453					
Operating Transfers In	555,424	198,893	206,450	206,450	206,450	206,450	
Total Bond Redempt Spec Assmt	6,638,215	7,468,554	5,537,450	5,537,450	5,537,450	5,537,450	
<u>Debt Service - Develop. Projects</u>							
State Government		813,000	1,517,000	3,288,000	3,288,000	3,288,000	116.7%
Special Assessments		4,896					
Interest	1,737,607	46,205					
Gains	450,839	106,781	70,000	70,000	70,000	70,000	
Rents	550,000	630,000	580,000	580,000	580,000	580,000	
Other Miscellaneous		4,842					
Proceeds of L/T Liab	18,530,000						
Operating Transfers In	36,268,582	65,853,818	36,890,511	43,008,021	43,008,021	43,008,021	16.6%
Total Debt Service - Devel Projects	57,537,028	67,459,542	39,057,511	46,946,021	46,946,021	46,946,021	20.2%
<u>Park Acquisition & Impr. Debt (5360)</u>							
Special Assessments			7,000	7,000	7,000	7,000	
Interest							
Gains							
Total Park Acq & Imprv Debt			7,000	7,000	7,000	7,000	
Total Debt Service Funds	92,575,820	112,314,584	80,314,886	87,151,468	86,071,468	86,071,468	7.2%

SCHEDULE TWO
REVENUES BY FUND AND TYPE

	1998 Actual	1999 Actual	2000 Original	2001 Target	2001 Mayor Recomm.	2001 Final Adopted	Percent Change
CAPITAL PROJECTS FUNDS:							
<u>Permanent Improv. Projects (4100)</u>							
Property Taxes	1,338,476	1,750,575	1,938,700	1,948,320	2,438,320	2,438,320	25.8%
Sales and Other Taxes	77	79					
Licenses and Permits	70,778	150,819	290,000				
Federal Government			12,000				
State Government	7,598,343	4,930,672	9,214,000	9,720,600	9,720,600	9,720,600	5.5%
Local Governments	204,999	359,333	143,000	41,000	41,000	41,000	-71.3%
Charges For Services	9,315,019	7,351,185	8,300,000	7,794,300	7,794,300	7,794,300	-6.1%
Charges For Sales	683,164	236,222	85,000	50,000	50,000	50,000	-41.2%
Special Assessments	448,465	830,788	1,400,000	1,450,000	1,450,000	1,450,000	3.6%
Interest	-325	70,223					
Gains	2,780,894	4,331,666					
Rents	56,374	22,980					
Contributions							
Other Miscellaneous	2,076,343	324,118					
Operating Transfers In	35,862,790	64,032,839	1,776,500	585,000	585,000	2,322,500	30.7%
Proceeds of L/T Liab	34,720,414	165,710,121	26,027,000	27,153,000	25,437,000	26,382,500	1.4%
Total Permanent Improvement	95,155,811	250,101,620	49,186,200	48,742,220	47,516,220	50,199,220	2.1%
<u>Parking Ramp Construction (75A)</u>							
Interst		-89					
Gains	-77,849	1,361,181					
Other Misc Revenues		488,900					
Operating Transfers In		15,790,563					
Total Municipal Parking	-77,849	17,640,555					
Total Capital Projects Funds	95,077,962	267,742,175	49,186,200	48,742,220	47,516,220	50,199,220	2.1%

SCHEDULE TWO
REVENUES BY FUND AND TYPE

	1998 Actual	1999 Actual	2000 Original	2001 Target	2001 Mayor Recomm.	2001 Final Adopted	Percent Change
ENTERPRISE FUNDS:							
<u>Municipal Parking (7500)</u>							
Licenses and Permits	114,582	171,735	155,000	155,000	155,000	155,000	
State Government							
Charges For Services	42,622,886	46,366,429	48,084,930	52,975,182	53,775,182	55,000,182	14.4%
Charges For Sales	904,422	703,394	801,000	801,000	801,000	801,000	
Special Assessments	14,548	151,715	15,000	15,000	15,000	15,000	
Interest	4,239	64,802	750	750	750	750	
Gains	46,083	2,721					
Rents	170,304	307,400		85,000	85,000	85,000	
Contributions		10,000					
Other Miscellaneous	44,894	47,427		1,000	1,000	1,000	
Operating Transfers In	8,618,624	13,680,447	11,743,000	9,332,000	9,332,000	9,332,000	-20.5%
Proceeds of L/T Liab							
Total Municipal Parking	52,540,582	61,506,070	60,799,680	63,364,932	64,164,932	65,389,932	7.5%
<u>Sewer (7300)</u>							
Licenses and Permits							
Federal Government			12,000				
State Government	-3,522		10,000	480,100	1,180,100	480,100	4701.0%
Local Government			1,426,401	171,000	171,000	171,000	-88.0%
Charges For Services	49,798,087	50,093,024	56,489,728	59,280,079	59,280,079	59,280,079	4.9%
Charges For Sales				500	500	500	
Special Assessments	98,546	132,892		118,000	118,000	118,000	
Interest		57,799					
Gains	186,151	456,639					
Other Miscellaneous	-25,030	244,243	108,496	108,496	108,496	108,496	
Operating Transfers In	5,987,453	12,851,116					
Proceeds of L/Term Liab			11,419,000	7,263,000	9,083,000	10,520,000	-7.9%
Total Sewer	56,041,685	63,835,713	69,465,625	67,421,175	69,941,175	70,678,175	1.7%

SCHEDULE TWO
REVENUES BY FUND AND TYPE

	1998 Actual	1999 Actual	2000 Original	2001 Target	2001 Mayor Recomm.	2001 Final Adopted	Percent Change
<u>Solid Waste (7700)</u>							
Local Government	1,008,000	991,876	1,000,000	956,000	956,000	956,000	-4.4%
Charges For Services	21,359,466	20,554,321	21,550,000	22,650,800	22,650,800	22,650,800	5.1%
Charges For Sales	568,899	625,881	400,000	640,200	640,200	640,200	60.1%
Special Assessments	71,008	133,465	77,000				
Contributions							
Other Miscellaneous	10,513	1,397					
Operating Transfers In			72,000				
Total Solid Waste	23,017,886	22,306,940	23,099,000	24,247,000	24,247,000	24,247,000	5.0%
<u>Water (7400)</u>							
Licenses and Permits	8,064	2,328	16,000	16,000	16,000	16,000	
Federal Government							
State Government					100,000		
Charges For Services	42,167,414	40,126,481	45,924,346	52,266,207	52,266,207	52,266,207	13.8%
Charges For Sales	1,892,023	1,654,152	1,590,000	1,590,000	1,590,000	1,590,000	
Special Assessments	340,811	515,837					
Interest	1,361	25,901					
Gains	258,270	604,521					
Rents	9,816	192	4,000	4,000	4,000	4,000	
Other Miscellaneous	6,260	10,055	23,200	23,200	23,200	23,200	
Operating Transfers In		15,984,416					
Proceeds of L/T Liab			20,085,000	12,050,000	13,075,000	10,420,000	-48.1%
Total Water	44,684,019	58,923,883	67,642,546	65,949,407	67,074,407	64,319,407	-4.9%
Total Enterprise Funds	176,284,172	206,572,606	221,006,851	220,982,514	225,427,514	224,634,514	1.6%

SCHEDULE TWO
REVENUES BY FUND AND TYPE

	1998 Actual	1999 Actual	2000 Original	2001 Target	2001 Mayor Recomm.	2001 Final Adopted	Percent Change
INTERNAL SERVICE FUNDS:							
<u>Equipment (6100)</u>							
Sales and Other Taxes							
Charges For Services	162,403	231,262	180,000	182,625	182,625	182,625	1.5%
Charges For Sales	1,665,144	2,329,740	2,211,000	3,503,000	3,503,000	3,503,000	58.4%
Interest	4,649	597	1,000	1,000	1,000	1,000	
Gain	273,208	356,412	175,000	275,000	275,000	275,000	57.1%
Rents	21,535,799	22,326,148	22,255,000	24,057,915	24,057,915	24,057,915	8.1%
Other Miscellaneous	400,762	135,664	410,000	412,000	412,000	412,000	0.5%
Operating Transfers In		9,115,033	812,000		5,200,000	5,200,000	540.4%
Proceeds of L/T Liab							
Total Equipment	24,041,965	34,494,856	26,044,000	28,431,540	33,631,540	33,631,540	29.1%
<u>Intergovernmental Service (6400)</u>							
Charges For Services	1,571,904	3,377,861	2,766,575	2,915,369	2,915,369	2,915,369	5.4%
Charges For Sales	-52,330	11,026	3,168	3,168	3,168	3,168	
Interest	3	97					
Gains	-368	38,087					
Contributions							
Other Miscellaneous		1,000					
Operating Transfers In	8,951,794	10,938,775	12,934,574	15,461,704	15,461,704	15,461,704	19.5%
Total Intergovernmental Service	10,471,003	14,366,846	15,704,317	18,380,241	18,380,241	18,380,241	17.0%
<u>Lands and Buildings (6200)</u>							
Charges For Services	1,570,123	1,675,405	1,515,000	1,495,304	1,495,304	1,495,304	-1.3%
Charges For Sales		630					
Interest	19	4					
Rents	2,569,400	2,664,335	3,075,424	3,890,670	3,890,670	3,890,670	26.5%
Other Miscellaneous		2,126	6,000	1,000	1,000	1,000	-83.3%
Total Lands and Buildings	4,139,542	4,342,500	4,596,424	5,386,974	5,386,974	5,386,974	17.2%
<u>Engineering Materials/Testing (6000)</u>							
Charges For Services	745,377	1,018,974	837,000	1,082,766	1,082,766	1,082,766	29.4%
Charges For Sales	2,230,980	1,431,619	2,350,000	2,454,783	2,454,783	2,454,783	4.5%
Interest							
Other Miscellaneous	56,959	54,306					
Total Paving	3,033,316	2,504,899	3,187,000	3,537,549	3,537,549	3,537,549	11.0%

SCHEDULE TWO
REVENUES BY FUND AND TYPE

	1998 Actual	1999 Actual	2000 Original	2001 Target	2001 Mayor Recomm.	2001 Final Adopted	Percent Change
Public Works Stores (6300)							
Charges For Services	318,103	408,426	330,000	325,000	325,000	325,000	-1.5%
Charges For Sales	3,430,399	2,955,746	3,346,600	3,145,000	3,145,000	3,145,000	-6.0%
Interest	75	1	50	50	50	50	
Other Miscellaneous		-362					
Total Public Works Stores	3,748,577	3,363,811	3,676,650	3,470,050	3,470,050	3,470,050	-5.6%
Self-Insurance (6900)							
Charges For Services	39,451,003	42,003,828	44,480,609	43,266,258	43,266,258	43,266,258	-2.7%
Interest	164	-164					
Other Miscellaneous	2,205,757	1,829,058	1,588,600	2,071,000	2,071,000	2,071,000	30.4%
Operating Transfers In	323,178	229,839	533,616	1,822,000	1,822,000	1,822,000	241.4%
Proceeds of L/T Liab							
Total Self-Insurance	41,980,102	44,062,561	46,602,825	47,159,258	47,159,258	47,159,258	1.2%
Total Internal Service Funds	87,414,505	103,135,473	99,811,216	106,365,612	111,565,612	111,565,612	11.8%

SCHEDULE TWO
REVENUES BY FUND AND TYPE

	1998 Actual	1999 Actual	2000 Original	2001 Target	2001 Mayor Recomm.	2001 Final Adopted	Percent Change
INDEPENDENT BOARDS:							
<u>Board of Estimate (1000)</u>							
Property Taxes	100,110	104,209	104,200	94,360	111,720	111,720	7.2%
Sales and Other Taxes	6	5					
State Government	104,035	106,323	112,000	115,000	115,000	115,000	2.7%
Total Board of Estimate	204,151	210,537	216,200	209,360	226,720	226,720	4.9%
<u>Library Board (1800 & 4400)</u>							
Property Taxes	8,751,504	9,033,996	9,598,063	9,911,201	10,176,182	10,218,795	6.5%
Sales and Other Taxes	504	518					
Federal Government	39,126	4,525					
State Government	8,377,570	8,507,846	8,551,337	8,785,632	8,785,632	8,785,632	2.7%
Local Governments	23,038	7,600					
Charges For Services	595,697	539,942	604,427	547,535	547,535	547,535	-9.4%
Charges For Sales	2,191	10,303	1,000	1,000	1,000	1,000	
Fines & Forfeits				10,000	10,000	10,000	
Rents	20,219	25,909	21,000	21,000	21,000	21,000	
Contributions	10,871	182,500	343,000	10,000	10,000	10,000	-97.1%
Other Miscellaneous	6,655	208,146	2,500	1,500	1,500	1,500	-40.0%
Operating Transfers In	1,044,771	589,200					
Proceeds of L/T Liab			400,000	740,000	740,000	740,000	85.0%
Total Library Board	18,872,146	19,110,485	19,521,327	20,027,868	20,292,849	20,335,462	4.2%
<u>MCDA (All Funds)</u>							
Tax Increment Finance Property Taxes	60,456,159	59,569,990	66,250,128	76,337,578	76,337,578	76,337,578	15.2%
Federal Government	148,563	56,559	274,039	100,000	100,000	100,000	-63.5%
State Government	5,626,414	2,659,939	1,171,150	1,126,000	1,126,000	1,126,000	-3.9%
Local Government							
Charges For Services	10,453,409	12,202,693	10,186,411	9,398,435	9,398,435	9,398,435	-7.7%
Charges For Sales	2,281,219	46,475,206	3,865,350	2,058,051	2,058,051	2,058,051	-46.8%
Interest	5,500,733	22,878	9,964,135	12,022,345	12,022,345	12,022,345	20.7%
Gain	9,709,684	9,101,352					
Rents	6,788,724	5,720,669	2,727,511	3,982,519	3,982,519	3,982,519	46.0%
Contributions	1,196,303	288,161					
Other Miscellaneous	6,260,232	8,786,451	13,418,053	12,406,876	12,406,876	12,406,876	-7.5%
Operating Transfers In	57,563,795	132,257,541	52,827,674	21,072,530	21,072,530	21,551,530	-59.2%
Proceeds of L/T Liab	239,243	39,122					
Total MCDA	166,224,478	277,180,561	160,684,451	138,504,334	138,504,334	138,983,334	-13.5%

SCHEDULE TWO
REVENUES BY FUND AND TYPE

	1998 Actual	1999 Actual	2000 Original	2001 Target	2001 Mayor Recomm.	2001 Final Adopted	Percent Change
<u>Municipal Build. Commission (1100)</u>							
Property Taxes	2,294,402	2,375,111	2,383,200	2,460,805	2,460,805	2,460,805	3.3%
Sales and Other Taxes	132	135					
Federal Government	6,663						
State Government	839,353	847,010	872,000	882,000	882,000	882,000	1.1%
Local Government			2,678,438				
Charges For Services	3,621,004	3,508,322	533,884	2,929,440	2,929,440	2,929,440	448.7%
Charges For Sales	90,294	88,063	79,000	76,500	76,500	76,500	-3.2%
Interest	-1						
Rents	68,396	67,256	68,900	71,400	71,400	71,400	3.6%
Other Miscellaneous	4,838	4,074	2,000	1,000	1,000	1,000	-50.0%
Operating Transfers In	503,895	1,009,364		54,485	54,485	54,485	
Proceeds of L/T Liab			1,554,000	683,000	683,000	683,000	-56.0%
Total Municipal Bldg Comm	7,428,976	7,899,335	8,171,422	7,158,630	7,158,630	7,158,630	-12.4%
<u>Neighborhood Revit. Program (2300)</u>							
State Government	1,777,198	2,165,516	2,130,616	2,130,616	2,130,616	2,130,616	
Gains	7,861	-33,380	7,500	7,500	7,500	7,500	
Contributions			3,500	3,500	3,500	3,500	
Other Miscellaneous	1,564	32,593					
Total Neigh Revitalization	1,786,623	2,164,729	2,141,616	2,141,616	2,141,616	2,141,616	

SCHEDULE TWO
REVENUES BY FUND AND TYPE

	1998 Actual	1999 Actual	2000 Original	2001 Target	2001 Mayor Recomm.	2001 Final Adopted	Percent Change
<u>Park and Recreation Board</u>							
Property Taxes	19,775,015	21,920,243	23,245,266	27,376,214	27,376,215	27,376,215	17.8%
Park Museum	4,354,686	4,749,113	5,149,670	6,030,172	6,030,171	6,030,171	17.1%
Sales and Other Taxes	-1,530	-2,123	5,055	5,055	5,055	5,055	
Licenses & Permits	3,397	2,657					
Federal Government	160,000	156,150				1,960,000	
State Government	15,376,795	17,038,742	16,024,004	15,958,575	15,958,575	19,183,575	19.7%
Local Government	1,441,014	1,657,665	1,025,000	25,000	25,000	1,325,000	29.3%
Charges For Services	11,645,001	13,170,370	12,819,854	15,333,231	15,333,231	15,333,231	19.6%
Charges For Sales	721,816	686,405	44,500	39,500	39,500	39,500	-11.2%
Fines and Forfeits	263,712	364,829	274,200	307,200	307,200	307,200	12.0%
Special Assessments	25,760	25,210					
Interest	4,534	3,657	5,000	5,000	5,000	5,000	
Gains	27,421	24,206					
Rents	2,909,028	3,225,853	3,130,440	3,480,313	3,480,313	3,480,313	11.2%
Contributions	802,504	679,244	74,700	139,260	139,260	139,260	86.4%
Other Miscellaneous	2,022,921	2,268,118	2,305,375	1,876,664	1,876,664	1,876,664	-18.6%
Operating Transfers In	7,512,480	7,482,151	4,602,000	5,047,000	4,722,000	4,570,000	-0.7%
Proceeds of L/T Liab			2,200,000				
Total Park & Rec Board	67,044,554	73,452,490	70,905,064	75,623,184	75,298,184	81,631,184	15.1%
<u>Youth Coordinating Board (2200)</u>							
Federal Government	128,023	480,848	475,816	803,455	803,455	803,455	68.9%
State Government	834,480	417,732	805,000	175,000	175,000	175,000	-78.3%
Local Government	7,750,898	6,040,144	5,521,471	4,479,861	4,479,861	4,479,861	-18.9%
Interest							
Gains	209,191	157,298	85,000	50,000	50,000	50,000	-41.2%
Rents	39,889	50,395	72,240	55,363	55,363	55,363	-23.4%
Contributions	942,363	1,781,972	2,349,629	2,086,301	2,086,301	2,086,301	-11.2%
Other Miscellaneous	21,626	4,715					
Operating Transfers In	336,592	1,068,702	212,337	265,632	265,632	265,632	25.1%
Total Youth Coord Board	10,263,062	10,001,806	9,521,493	7,915,612	7,915,612	7,915,612	-16.9%
Total Independent Boards	271,823,990	390,019,943	271,161,573	251,580,604	251,537,945	258,392,558	-4.7%
TOTAL ALL REVENUES:	1,046,557,650	1,422,485,663	1,054,706,470	1,057,892,843	1,074,123,146	1,084,470,259	2.8%

SCHEDULE TWO
REVENUES BY FUND AND TYPE

	1998 Actual	1999 Actual	2000 Original	2001 Target	2001 Mayor Recomm.	2001 Final Adopted	Percent Change
REVENUES BY CATEGORY:							
Property Taxes	108,202,316	114,010,335	120,529,029	122,909,981	130,678,499	130,721,112	8.5%
Tax Increment Finance Property Taxes	60,456,159	59,569,990	66,250,128	76,337,578	76,337,578	76,337,578	15.2%
Park Museum Property Tax Levy	4,354,686	4,749,113	5,149,670	6,030,172	6,030,171	6,030,171	17.1%
Sales and Other Taxes	42,782,771	45,152,392	45,845,055	48,585,055	48,585,055	48,585,055	6.0%
Franchise Fees	18,973,939	19,679,065	19,800,000	19,870,000	19,870,000	19,870,000	0.4%
Licenses & Permits	15,815,446	17,395,265	16,758,500	18,366,950	18,366,950	18,982,950	13.3%
Federal Government	34,202,224	35,032,319	33,238,739	36,700,844	36,700,844	38,626,344	16.2%
State Government	135,803,951	138,262,320	147,327,451	150,732,423	150,525,209	152,950,209	3.8%
Local Government	14,779,412	12,653,982	13,153,819	7,512,861	7,512,861	8,812,861	-33.0%
Charges for Services	251,900,531	263,378,086	272,004,364	289,165,951	290,130,951	291,355,951	7.1%
Charges for Sales	14,954,987	58,252,660	14,838,018	14,800,502	14,800,502	14,800,502	-0.3%
Fines & Forfeits	7,177,680	7,630,414	6,874,200	8,052,200	8,052,200	8,052,200	17.1%
Special Assessments	8,874,111	11,625,843	9,550,000	9,546,000	9,546,000	9,546,000	0.0%
Interest	9,645,435	2,457,380	10,690,935	12,264,145	12,264,145	12,264,145	14.7%
Gains	17,821,045	20,396,739	3,822,500	4,253,771	4,253,771	4,253,771	11.3%
Rents	40,438,355	41,208,674	37,279,945	41,554,710	41,554,710	41,554,710	11.5%
Contributions	3,428,573	3,342,758	3,101,214	2,678,241	2,678,241	2,678,241	-13.6%
Other Miscellaneous	16,192,517	18,107,884	20,920,224	19,745,129	19,745,129	19,745,129	-5.6%
Proceeds of L/T Liab	53,605,857	165,749,243	61,685,000	47,889,000	49,018,000	48,745,500	-21.0%
Operating Transfers In	187,147,655	383,831,200	145,887,679	120,897,330	127,472,330	130,557,830	-10.5%
TOTAL REVENUES BY CATEGORY	1,046,557,650	1,422,485,663	1,054,706,470	1,057,892,843	1,074,123,146	1,084,470,259	2.8%

SCHEDULE THREE

OPERATING EXPENDITURES BY FUND AND AGENCY

	1998 Actual	1999 Actual	2000 Original Budget	2001 Target	2001 Mayor Recomm.	2001 Final Adopted	Percent Change
General (0100)							
Assessor	2,570,068	2,589,465	2,604,613	2,595,373	2,595,373	2,595,373	-0.4%
Corrections	793,746	785,840	845,000	845,000	845,000	845,000	
Non-Departmental	580,000	242,361	400,000	2,008,000	2,608,000	2,308,000	477.0%
Interfund Transfers	8,560,735	10,336,621	11,944,500	15,098,308	22,198,308	22,935,808	92.0%
Unfunded Pension Expense	-4,782,847	-4,297,863	-4,320,000	-2,704,000	-2,704,000	-2,704,000	-37.4%
Attorney	3,266,825	3,864,316	4,088,488	4,048,104	4,048,104	4,048,104	-1.0%
Retirement Incentive	276,220	301,615	332,000				
Contingency	8,836	14,227	1,102,192	1,100,000	1,100,000	1,050,000	-4.7%
City Council	941,244	1,004,816	1,011,408	1,033,494	1,033,494	1,033,494	2.2%
City Clerk	2,963,715	3,071,251	3,113,850	3,269,309	3,292,309	3,237,309	4.0%
City Clerk Elections	759,836	772,149	935,727	909,668	909,668	909,668	-2.8%
Fire Department	35,683,608	36,919,236	38,330,418	38,733,143	38,929,943	38,929,943	1.6%
Civil Rights	1,362,248	1,370,426	1,618,279	1,733,445	1,733,445	1,733,445	7.1%
Mayor	889,183	871,946	886,542	914,416	914,416	914,416	3.1%
Planning Department	1,114,611	1,487,283	1,636,146	1,620,922	1,620,922	1,670,922	2.1%
Police Department	82,745,964	85,196,828	87,596,482	90,997,569	90,997,569	90,797,569	3.7%
Civilian Police Review Authority	506,123	462,547	499,775	529,113	491,113	436,113	-12.7%
Health and Family Support	3,669,361	3,562,601	3,717,006	3,704,286	3,745,422	3,797,922	2.2%
Public Works - Engineering Services	383,684	410,298	749,537	806,736	921,736	921,736	23.0%
Public Works - Field Services	24,341,771	25,855,338	19,774,773	20,552,776	21,222,776	21,897,776	10.7%
Public Works - Sewer Maintenance	500,904	441,513					
Public Works - Administration	773,177	743,750	1,682,167	1,755,035	1,755,035	1,755,035	4.3%
Public Works - Transportation	10,469,963	11,065,087	10,408,260	10,887,412	11,017,412	11,107,412	6.7%
Communications - Grants & Special Projects	1,796,254	2,024,587	743,184	892,237	942,237	198,064	-73.3%
Communications - Office of Public Affairs						744,173	
Human Resources	3,822,151	4,121,650	4,349,789	4,474,533	4,474,533	4,474,533	2.9%
Finance Department	5,607,831	5,492,525	5,857,478	5,821,674	5,821,674	5,821,674	-0.6%
Licenses & Consumer Services	4,341,259	4,313,760	4,611,967	5,227,960	5,227,960	5,537,960	20.1%
City Coordinator Administration	432,383	484,607	953,279	869,338	919,338	919,338	-3.6%
Intergovernmental Relations	493,160	449,266	525,134	537,386	537,386	537,386	2.3%
Inspections	10,477,224	10,899,475	11,763,822	11,251,564	11,321,564	11,655,560	-0.9%
Information & Technology Services	244,369		1,064,684	946,549	1,072,549	1,097,549	3.1%
Total General Fund	205,593,606	214,857,521	218,826,500	230,459,350	239,593,286	241,207,282	10.2%

SCHEDULE THREE
OPERATING EXPENDITURES BY FUND AND AGENCY

	1998 Actual	1999 Actual	2000 Original Budget	2001 Target	2001 Mayor Recomm.	2001 Final Adopted	Percent Change
SPECIAL REVENUE FUNDS:							
<u>Federal Grants (0300)</u>							
Non-Departmental	56,576	294,722	42,886	42,886	42,886	42,886	
Interfund Transfers	3,628,922	468,582	46,500	46,500	46,500	46,500	
Attorney	488,542	416,775	644,066	646,946	646,946	646,946	0.4%
Fire Department	29,266	25,233	25,266				
Planning Department	6,000		6,000	6,000	6,000	6,000	
Police Department	3,205,901	2,707,544	1,173,347	1,719,661	1,719,661	1,719,661	46.6%
Health and Family Support	4,714,927	5,635,392	5,742,232	6,623,087	6,623,087	6,623,087	15.3%
City Coordinator			250,001	251,466	251,466	251,466	0.6%
Communications	127,235	114,895	479,145	481,035	481,035	481,035	0.4%
Finance Department	125,625	122,418	121,194	129,212	129,212	129,212	6.6%
Licenses & Consumer Services	945,928	1,820,893	2,116,697	2,024,894	2,024,894	2,024,894	-4.3%
Total Federal Grants	13,328,922	11,606,454	10,647,334	11,971,687	11,971,687	11,971,687	12.4%
<u>CDBG/UDAG Fund (0400)</u>							
Non-Departmental	2,207,540	1,148,961	1,108,481	927,500	927,500	5,200,000	369.1%
Interfund Transfers	12,946,518	15,993,708	12,953,618	13,613,000	13,613,000	9,925,121	-23.4%
Civil Rights	361,393	306,621	297,765	319,599	318,661	318,661	7.0%
Planning Department	1,046,890	941,243	1,092,861	1,072,248	1,072,089	1,072,089	-1.9%
Health Department		1,016,331					
Public Works - Property Services	49,696	265,684	162,498	162,498	162,498	162,498	
Communications	349,165	510,501	1,635,835	1,576,879	1,555,383	1,555,383	-4.9%
Finance Department	347,765	297,121	428,733	468,548	452,357	452,357	5.5%
Licenses & Consumer Services	166,681	358,317					
Inspections	232,909	315,606	198,000	198,000	200,000	200,000	1.0%
Health and Family Support	3,288,929	2,605,320	4,007,209	4,026,385	4,165,891	4,085,891	2.0%
Total CDBG/UDAG	20,997,485	23,759,413	21,885,000	22,364,657	22,467,379	22,972,000	5.0%

SCHEDULE THREE

OPERATING EXPENDITURES BY FUND AND AGENCY

	1998 Actual	1999 Actual	2000 Original Budget	2001 Target	2001 Mayor Recomm.	2001 Final Adopted	Percent Change
<u>Grants - Other (0600)</u>							
Non-Departmental	430,774	2,637,575	1,071,589	1,071,589	1,071,589	1,071,589	
Interfund Transfers	72,006	373,096					
Attorney	7,693	113,906	22,525	244,062	244,062	244,062	983.5%
Fire Department	2,756	2,563					
Planning Department	16,393	2,677					
Police Department	1,027,026	793,852	199,750	297,750	297,750	297,750	49.1%
Health	97,554	1,985,704					
Public Works-Solid Waste		19,299					
City Coordinator			20,000	51,000	51,000	51,000	155.0%
Communications	132,486	118,033	267,244	134,179	134,179	134,179	-49.8%
Human Resources		9,181		10,000	10,000	10,000	
Finance Department	36,935	55,098	71,698	65,600	65,600	65,600	-8.5%
Licenses & Consumer Services		7,358					
Inspections	39,299						
Health and Family Support	6,449,224	4,509,371	7,729,797	7,116,605	7,116,605	7,116,605	-7.9%
Convention & Visitors Association	168,597		9,635				
Total Grants - Other	8,480,744	10,627,713	9,392,238	8,990,785	8,990,785	8,990,785	-4.3%
<u>Convention Center Related (0760)</u>							
Non-Departmental		1,100,000					
Interfund Transfers	33,320,748	37,668,040	39,608,057	42,869,412	42,869,412	42,869,412	8.2%
Retirement Incentive	13,182	14,406	16,000				
Human Resources	44,726	47,334	47,432	52,192	52,192	52,192	10.0%
Finance Department	258,797	233,320	240,603	248,405	248,405	248,405	3.2%
Convention & Visitors Association	3,963,000	4,494,300	4,910,000	4,910,000	6,430,995	6,430,995	31.0%
Convention Center Operations	11,833,672	11,801,093	13,252,647	13,385,228	14,600,210	14,600,210	10.2%
Convention Center Expansion Administration	11,208	577,708	460,000	360,000	360,000	360,000	-21.7%
Total Convention Center Related	49,445,333	55,936,201	58,534,739	61,825,237	64,561,214	64,561,214	10.3%
<u>Employee Retirement (0990)</u>							
Interfund Transfers			1,800,000				
Minneapolis Employee Retirement Fund	6,392,755	4,068,485	4,301,200	4,301,000	4,301,000	4,301,000	0.0%
Police Relief Association	6,130,244	4,519,452	5,361,000	4,770,000	4,770,000	4,770,000	-11.0%
Firefighters Relief Association	5,335,900	1,180,708	1,728,000	897,786	897,786	897,786	-48.0%
Total Employee Retirement	17,858,899	9,768,645	13,190,200	9,968,786	9,968,786	9,968,786	-24.4%

SCHEDULE THREE
OPERATING EXPENDITURES BY FUND AND AGENCY

	1998 Actual	1999 Actual	2000 Original Budget	2001 Target	2001 Mayor Recomm.	2001 Final Adopted	Percent Change
<u>Police Special Revenue (2100)</u>							
Interfund Transfers	70,666	70,666	70,700	70,931	70,931	70,931	0.3%
Police Department	989,948	1,233,594	1,216,166	1,111,890	1,111,890	1,111,890	-8.6%
Finance Department	696	660	1,000	1,000	1,000	1,000	
Total Police Revenue	1,061,310	1,304,920	1,287,866	1,183,821	1,183,821	1,183,821	-8.1%
Total Special Revenue Funds	111,172,692	113,003,346	114,937,377	116,304,973	119,143,672	119,648,293	4.1%
<u>Permanent Improvement Projects</u>							
Workhouse Site Costs							
Interfund Transfers	647,141	7,979	617,956	379,691	379,691	379,691	-38.6%
Retirement Incentive	65,957	71,885	80,000				
Public Works - Engineering Services	3,104,184	3,218,829	4,792,528	4,805,705	4,805,705	4,805,705	0.3%
Public Works - Field Services	369,211	363,612	1,105,666	443,921	443,921	443,921	-59.9%
Public Works - Property Services	616,998	464,852	510,104				
Public Works-Transportation			150,000				
Finance Department	444,002	455,134	659,755	616,295	616,295	616,295	-6.6%
Public Works - Property Services-Capital	10,653,248	6,166,095	7,517,500	9,817,000	9,817,000	3,800,000	-49.5%
Public Works - Sewer Construction-Capital	5,375,212	4,899,102	4,228,000	3,463,399	3,463,399	3,646,399	-13.8%
Public Works - Paving Construction	13,829,947	12,226,909	19,475,000	21,501,798	20,907,798	22,150,798	13.7%
Public Works - Transportation-Capital	5,078,245	5,294,984	3,895,000	5,289,000	4,917,000	5,149,000	32.2%
Public Works - Water-Capital	1,010,085	211,761					
Non-Departmental Capital	856,174	4,460,167	895,500	634,000	630,000	230,000	-74.3%
SISPP	8,385,593	11,705,260	6,556,000	10,880,000	10,130,000	10,130,000	54.5%
Convention Center Site	7,214,509	33,829,893	175,000				
Minneapolis Building Energy Plan	3,154,954	956,517					
Total Perm. Improvement	60,805,460	84,332,979	50,658,009	57,830,809	56,110,809	51,351,809	1.4%

SCHEDULE THREE
OPERATING EXPENDITURES BY FUND AND AGENCY

	1998 Actual	1999 Actual	2000 Original Budget	2001 Target	2001 Mayor Recomm.	2001 Final Adopted	Percent Change
DEBT SERVICE FUNDS:							
<u>Bond Redemption - Multi Purpose</u>							
Debt - Service	31,385,391	33,827,685	35,191,500	35,584,243	35,584,243	35,584,243	1.1%
Interfund Transfers	400,000	1,693,919					
Total Debt Service	31,785,391	35,521,604	35,191,500	35,584,243	35,584,243	35,584,243	1.1%
<u>Bond Redemption - Special Assessment</u>							
Debt - Service	8,112,807	6,109,085	5,681,382	5,357,271	5,357,271	5,357,271	-5.7%
<u>Debt Service - Development Projects</u>							
Debt - Service	82,000,548	84,302,451	39,019,207	46,877,021	46,877,021	46,877,021	20.1%
<u>Park Acquisition & Improvement Debt</u>							
Debt - Service							
Total Debt Service Funds	121,898,746	125,933,140	79,892,089	87,818,535	87,818,535	87,818,535	9.9%
INTERNAL SERVICE FUNDS:							
<u>Engineering Materials and Testing(6000)</u>							
Interfund Transfers	6,264	6,264	7,000	9,509	9,509	9,509	35.8%
Retirement Incentive	7,344	8,205	10,000				
Public Works - Eng. Materials and Testing	3,023,384	2,612,842	3,417,053	3,434,277	3,434,277	3,434,277	0.5%
Finance Department	93,413	89,335	96,819	98,985	98,985	98,985	2.2%
Total Paving Projects	3,130,405	2,716,646	3,530,872	3,542,771	3,542,771	3,542,771	0.3%
<u>Equipment (6100)</u>							
Debt Service - Non Dept.	913,323	1,293,173	1,756,500	1,173,955	1,173,955	1,173,955	-33.2%
Interfund Transfers	49,150	49,150	51,000	59,031	59,031	59,031	15.7%
Retirement Incentive	123,339	121,722	135,000				
Public Works - Equipment	28,080,784	26,069,497	23,918,747	24,870,592	26,870,592	28,870,592	20.7%
Public Works - Property Services	1,681,799	1,590,156	1,936,007	2,111,131	2,111,131	2,111,131	9.0%
Finance Department	455,786	461,082	540,092	527,064	527,064	527,064	-2.4%
Public Works - Bldngs & Structures		8,999,997					
Public Works - Div-Capital		13,240	528,000	365,000	365,000	365,000	-30.9%
Total Perm. Improvements	31,304,181	38,598,017	28,865,346	29,106,773	31,106,773	33,106,773	14.7%

SCHEDULE THREE
OPERATING EXPENDITURES BY FUND AND AGENCY

	1998 Actual	1999 Actual	2000 Original Budget	2001 Target	2001 Mayor Recomm.	2001 Final Adopted	Percent Change
<u>Lands and Buildings (6200)</u>							
Debt Service - Non Dept.	20,955	41,884	47,000	47,000	47,000	47,000	
Interfund Transfers	121,866	21,866	23,000	27,145	27,145	27,145	18.0%
Retirement Incentive	7,887	8,666	10,000				
Public Works - Property Services	4,463,009	4,747,762	4,585,964	5,225,901	5,280,901	5,280,901	15.2%
Finance Department	111,981	131,527	77,988	92,682	92,682	92,682	18.8%
Total Lands and Bldgs.	4,725,698	4,951,705	4,743,952	5,392,728	5,447,728	5,447,728	14.8%
<u>Public Works Stores (6300)</u>							
Debt Service - Non Dept.	79,979	99,627	75,000	75,000	75,000	75,000	
Interfund Transfers	10,431	10,431	11,000	13,392	13,392	13,392	21.7%
Public Works - Eng. Materials and Testing	411,829	390,804	1,522,680	569,335	569,335	569,335	-62.6%
Public Works - Transportation	246,472	233,941	265,109	269,644	269,644	269,644	1.7%
Finance Department	165,841	160,550	136,760	129,282	129,282	129,282	-5.5%
Total Public Works-Stores	914,552	895,353	2,010,549	1,056,653	1,056,653	1,056,653	-47.4%
<u>Intergovernmental Service (6400)</u>							
Debt Service - Non Dept.	182,238	412,305	350,000				
Interfund Transfers	2,910,533	5,607,297	6,989,500	4,244,686	4,244,686	4,244,686	-39.3%
Retirement Incentive	5,235	5,785	7,000				
City Clerk - Total	1,261,322	1,287,405	1,311,768	1,362,158	1,362,158	1,362,158	3.8%
Finance Department	90,978	107,565	107,645	143,671	143,671	143,671	33.5%
Information & Technology Services	10,614,125	12,726,741	13,915,398	15,307,512	15,307,512	15,307,512	10.0%
Total Intergov. Services	15,064,431	20,147,098	22,681,311	21,058,027	21,058,027	21,058,027	-7.2%
<u>Self Insurance (6900)</u>							
Debt - Service Non - Dept	806,073	772,606	896,500	1,346,000	1,346,000	1,346,000	50.1%
Interfund Transfers							
Health and Welfare	27,324,963	29,547,390	31,804,263	31,884,596	31,884,596	31,884,596	0.3%
Attorney	3,426,792	3,932,554	3,797,999	3,984,359	3,984,359	3,984,359	4.9%
Workers Compensation	6,112,365	6,163,027	5,700,000	6,900,000	6,900,000	6,900,000	21.1%
Liability	3,010,228	5,381,537	3,293,353	3,181,501	3,181,501	3,181,501	-3.4%
Retirement Incentive	654,987	708,026	769,000				
Alternate Disputes Resolution	86,890	57,406					
Human Resources	510,498	403,709	569,927	723,057	723,057	723,057	26.9%
Finance Department	1,118,009	1,395,121	1,466,388	1,481,563	1,481,563	1,481,563	1.0%
Total Self Insurance	43,050,805	48,361,376	48,297,430	49,501,076	49,501,076	49,501,076	2.5%
Total Internal Service Funds	98,190,071	115,670,195	110,129,460	109,658,028	111,713,028	113,713,028	3.3%

SCHEDULE THREE

OPERATING EXPENDITURES BY FUND AND AGENCY

	1998 Actual	1999 Actual	2000 Original Budget	2001 Target	2001 Mayor Recomm.	2001 Final Adopted	Percent Change
ENTERPRISE FUNDS:							
<u>Sewer Rental (7300)</u>							
Debt - Service Non - Dept	3,623,950	8,860,088	12,883,000	11,531,868	11,531,868	11,531,868	-10.5%
Interfund Transfers	470,641	2,505,916	2,289,044	1,550,969	1,550,969	1,439,989	-37.1%
Retirement Incentive	19,797	21,522	25,000				
Public Works - Engineering Services	1,547,850	1,503,627	2,163,543	2,396,295	2,396,295	2,396,295	10.8%
Public Works - Field Services			4,458,363	4,454,832	4,454,832	4,454,832	-0.1%
Public Works - Sewer Maintenance	36,515,299	33,220,840	37,413,027	38,945,934	39,095,934	39,095,934	4.5%
Finance Department	89,462	99,625	110,005	116,173	116,173	116,173	5.6%
SISPP	707,225	377,976					
Public Works - Sewer-Capital	5,912,856	18,436,993	12,369,000	10,308,000	12,828,000	11,428,000	-7.6%
Total Sewer Rental	48,887,079	65,026,587	71,710,982	69,304,071	71,974,071	70,463,091	-1.7%
<u>Water Revenue (7400)</u>							
Debt - Service Non - Dept	4,616,824	6,198,716	8,027,000	9,988,863	9,988,863	9,988,863	24.4%
Interfund Transfers	2,045,483	2,145,483	2,385,077	2,258,277	2,258,277	2,258,277	-5.3%
Retirement Incentive	105,410	116,278	130,000				
Public Works - Administration	49,356	57,338					
Public Works - Water	26,962,672	25,682,968	28,188,768	28,851,229	29,751,229	29,963,862	6.3%
Public Works - Engineering Services			568,245	640,185	640,185	640,185	12.7%
Finance Department	3,797,019	3,868,110	4,078,803	4,281,658	4,281,658	4,290,497	5.2%
SISPP	707,225	423,633					
Public Works - Water Capital	10,318,043	17,712,452	24,085,000	15,615,000	16,740,000	15,940,000	-33.8%
Total Water Revenues	48,602,032	56,204,978	67,462,893	61,635,212	63,660,212	63,081,684	-6.5%
<u>Municipal Parking (7500)</u>							
Debt - Service Non - Dept	13,617,536	16,969,821	15,997,000	18,085,469	18,085,469	18,085,469	13.1%
Interfund Transfers	7,140,018	9,180,178	11,193,533	9,339,190	10,139,190	11,364,190	1.5%
Interfund Transfers	46,083	1,700					
Retirement Incentive	11,863	12,715	15,000				
Public Works - Transportation	24,104,016	27,269,218	29,982,930	29,277,134	29,452,134	29,627,134	-1.2%
Finance Department	457,100	473,566	518,660	495,743	495,743	495,743	-4.4%
Licenses & Consumer Services	1,937,172	1,923,763	2,236,883	2,274,505	2,274,505	2,274,505	1.7%
SISPP	23,021	218,032					
Public Works - Transportation-Capital	1,924,078	358,934					
Public Works - Transportation-Capital	10,887,887	2,391,589					
Public Works - Transportation-Capital	5,020,555	8,504,784					
Public Works - Transportation-Capital	1,899,922	3,280,962	2,390,000	1,930,000	1,930,000	1,930,000	-19.2%
Total Municipal Parking	67,069,250	70,585,262	62,334,006	61,402,041	62,377,041	63,777,041	2.3%

SCHEDULE THREE

OPERATING EXPENDITURES BY FUND AND AGENCY

	1998 Actual	1999 Actual	2000 Original Budget	2001 Target	2001 Mayor Recomm.	2001 Final Adopted	Percent Change
<u>Solid Waste and Recycling (7700)</u>							
Debt - Service Non - Dept		3,610					
Interfund Transfers	10,102	160,102	12,000	12,000	12,000	12,984	8.2%
Retirement Incentive	6,261	6,828	9,000				
SISPP	471,483	251,984					
Public Works - Solid Waste	22,292,156	22,134,618	23,384,993	24,203,184	24,203,184	24,203,184	3.5%
Finance Department	164,611	195,620	205,095	210,825	210,825	210,825	2.8%
Total Solid Waste	22,944,613	22,752,762	23,611,088	24,426,009	24,426,009	24,426,993	3.5%
Total Enterprise Funds	187,502,974	214,569,589	225,118,969	216,767,333	222,437,333	221,748,809	-1.5%
City Total	785,163,550	868,366,770	799,562,404	818,839,028	836,816,663	835,487,756	4.5%
INDEPENDENT BOARDS:							
<u>Board of Estimate (1000)</u>							
Board of Estimate and Taxation	195,155	206,837	217,000	227,000	227,000	227,000	4.6%
<u>Library Board (1800 & 4400)</u>							
Unfunded Pension Expenses	-308,706	-282,238		-250,000	-250,000	-250,000	
Library Board	18,138,140	18,420,918	19,762,339	20,045,024	20,045,024	20,045,024	1.4%
Library Board - Capital Improvement	1,118,729	910,858	400,000	740,000	740,000	740,000	85.0%
Total Library Board	18,948,163	19,049,538	20,162,339	20,535,024	20,535,024	20,535,024	1.8%
<u>MCDA (All Funds)</u>							
Interfund Transfers	561,000						
MCDA	164,741,056	227,874,772	142,429,048	113,285,135	113,285,135	113,973,867	-20.0%
Total MCDA	165,302,056	227,874,772	142,429,048	113,285,135	113,285,135	113,973,867	-20.0%
<u>Municipal Building Commission (1100)</u>							
Interfund Transfers	218,000						
Building Commission	5,793,590	5,491,413	6,430,129	6,475,630	6,475,630	6,475,630	0.7%
Building Commission Capital	1,824,824	1,943,421	1,554,000	683,000	683,000	683,000	-56.0%
Total Muni. Bldg. Comm.	7,836,414	7,434,834	7,984,129	7,158,630	7,158,630	7,158,630	-10.3%
<u>Neighborhood Revitalization Prog (2300)</u>							
Total NRP	1,954,475	2,194,639	1,995,505	1,978,845	1,978,845	1,978,845	-0.8%

SCHEDULE THREE

OPERATING EXPENDITURES BY FUND AND AGENCY

	1998 Actual	1999 Actual	2000 Original Budget	2001 Target	2001 Mayor Recomm.	2001 Final Adopted	Percent Change
<u>Park and Recreation Board (All Funds)</u>							
Unfunded Pension Exp.	-943,766	-851,915	-842,000	-810,000	-810,000	-810,000	-3.8%
Park Board	55,465,637	56,070,359	58,067,759	65,091,179	65,091,179	64,729,179	11.5%
Park Museum	4,354,685	4,749,113	5,149,670	6,030,172	6,030,172	6,030,172	17.1%
Park Board - Capital Improvement	11,141,154	11,455,554	8,368,500	4,355,500	4,360,500	10,745,500	28.4%
Total Parks and Rec.	70,017,710	71,423,111	70,743,929	74,666,851	74,671,851	80,694,851	14.1%
<u>Youth Coordinating Board (2200)</u>							
Total YCB	7,634,427	7,466,664	9,521,493	7,915,612	7,915,612	7,915,612	-16.9%
Total Independent Boards	271,888,400	335,650,395	253,053,443	225,767,097	225,772,097	232,483,829	-8.1%
TOTAL OPERATING EXP.	1,057,051,950	1,204,017,165	1,052,615,847	1,044,606,125	1,062,588,760	1,067,971,585	1.5%

SCHEDULE THREE

OPERATING EXPENDITURES BY FUND AND AGENCY

	1998	1999	2000	2001	2001 Mayor	2001 Final	Percent
	Actual	Actual	Original Budget	Target	Recomm.	Adopted	Change
TOTAL OPERATING EXPENDITURES BY AGENCY:							
Alternate Dispute Resolution	86,890	57,406					
Assessor	2,570,068	2,589,465	2,604,613	2,595,373	2,595,373	2,595,373	-0.4%
Attorney	7,189,852	8,327,551	8,553,078	8,923,471	8,923,471	8,923,471	4.3%
Board of Estimates & Taxation	195,155	206,837	217,000	227,000	227,000	227,000	4.6%
Building Commission	7,618,414	7,434,834	7,984,129	7,158,630	7,158,630	7,158,630	-10.3%
Cap Impr-Non Departmental	856,174	4,460,167	895,500	634,000	630,000	230,000	-74.3%
City Clerk - Total	4,225,037	4,358,656	4,425,618	4,631,467	4,654,467	4,599,467	3.9%
City Clerk Elections & Reg	759,836	772,149	935,727	909,668	909,668	909,668	-2.8%
City Coordinator	432,383	484,607	1,223,280	1,171,804	1,221,804	1,221,804	-0.1%
City Council	941,244	1,004,816	1,011,408	1,033,494	1,033,494	1,033,494	2.2%
Civil Rights	1,723,641	1,677,047	1,916,044	2,053,044	2,052,106	2,052,106	7.1%
Civilian Police Review	506,123	462,547	499,775	529,113	491,113	436,113	-12.7%
Communications	2,405,140	2,768,016	3,125,408	3,084,330	3,112,834	3,112,834	-0.4%
Contingency	8,836	14,227	1,102,192	1,100,000	1,100,000	1,050,000	-4.7%
Convention Center Operations	11,833,672	11,801,093	13,252,647	13,385,228	14,600,210	14,600,210	10.2%
Convention Center Site	7,225,717	34,407,601	635,000	360,000	360,000	360,000	-43.3%
Convention & Visitors Association	4,131,597	4,494,300	4,919,635	4,910,000	6,430,995	6,430,995	30.7%
Correction - Non- Dept	793,746	785,840	845,000	845,000	845,000	845,000	
Debt Service - Non-Dept	145,359,624	158,891,051	119,924,089	130,066,690	130,066,690	130,066,690	8.5%
Finance Department	13,365,851	13,638,377	14,718,716	14,928,380	14,912,189	14,921,028	1.4%
Fire Department	35,715,630	36,947,032	38,355,684	38,733,143	38,929,943	38,929,943	1.5%
Fire Department Relief Assoc.	5,335,900	1,180,708	1,728,000	897,786	897,786	897,786	-48.0%
Health and Family Support	18,219,995	19,314,719	21,196,244	21,470,363	21,651,005	21,623,505	2.0%
Health and Welfare	27,324,963	29,547,390	31,804,263	31,884,596	31,884,596	31,884,596	0.3%
Human Resources	4,377,375	4,581,874	4,967,148	5,259,782	5,259,782	5,259,782	5.9%
Information & Tech. Service	10,858,494	12,726,741	14,980,082	16,254,061	16,380,061	16,405,061	9.5%
Inspections	10,749,432	11,215,081	11,961,822	11,449,564	11,521,564	11,855,560	-0.9%
Interfund Transfers	73,236,307	86,300,998	90,002,485	89,592,041	97,492,041	95,656,666	6.3%
Intergovernmental Relations	493,160	449,266	525,134	537,386	537,386	537,386	2.3%
Liability	3,010,228	5,381,537	3,293,353	3,181,501	3,181,501	3,181,501	-3.4%
Library Board	19,256,869	19,331,776	20,162,339	20,785,024	20,785,024	20,785,024	3.1%
Licenses & Consumer Services	7,391,040	8,424,091	8,965,547	9,527,359	9,527,359	9,837,359	9.7%
Mayor	889,183	871,946	886,542	914,416	914,416	914,416	3.1%
MCDCA	164,741,056	227,874,772	142,429,048	113,285,135	113,285,135	113,973,867	-20.0%
Mpls Building Energy Plan	3,154,954	956,517					
Mpls Employee Retirement Fund	6,392,755	4,068,485	4,301,200	4,301,000	4,301,000	4,301,000	0.0%
Neighborhood Revitalization Policy Board	1,954,475	2,194,639	1,995,505	1,978,845	1,978,845	1,978,845	-0.8%
Non-Departmental	3,274,890	5,423,619	2,622,956	4,049,975	4,649,975	8,622,475	228.7%
Park Board	70,961,476	72,275,026	71,585,929	75,476,851	75,481,851	81,504,851	13.9%
Planning Department	2,183,894	2,431,203	2,735,007	2,699,170	2,699,011	2,749,011	0.5%
Police Department	87,968,839	89,931,818	90,185,745	94,126,870	94,126,870	93,926,870	4.1%
Police Relief Association	6,130,244	4,519,452	5,361,000	4,770,000	4,770,000	4,770,000	-11.0%
Public Works - Administrative Service	822,533	801,088	1,682,167	1,755,035	1,755,035	1,755,035	4.3%
Public Works - Engin Design/Mtls & Test	8,470,931	8,136,400	13,213,586	12,652,533	12,767,533	12,767,533	-3.4%
Public Works - Equipment	28,080,784	26,082,737	24,446,747	25,235,592	27,235,592	29,235,592	19.6%
Public Works - Field Services	24,710,982	26,218,950	25,338,802	25,451,529	26,121,529	26,796,529	5.8%
Public Works - General Services	10,653,248	15,166,092	7,517,500	9,817,000	9,817,000	3,800,000	-49.5%

SCHEDULE THREE

OPERATING EXPENDITURES BY FUND AND AGENCY

	1998	1999	2000	2001	2001 Mayor	2001 Final	Percent
	Actual	Actual	Original Budget	Target	Recomm.	Adopted	Change
Public Works - Paving Construction	13,829,947	12,226,909	19,475,000	21,501,798	20,907,798	22,150,798	13.7%
Public Works - Property Services	6,811,502	7,068,454	7,194,573	7,499,530	7,554,530	7,554,530	5.0%
Public Works - Sewer	48,304,271	56,998,448	54,010,027	52,717,333	55,387,333	54,170,333	0.3%
Public Works - Solid Waste	22,292,156	22,153,917	23,384,993	24,203,184	24,203,184	24,203,184	3.5%
Public Works - Transportation	59,631,138	58,399,499	47,091,299	47,653,190	47,586,190	48,083,190	2.1%
Public Works - Water	38,290,800	43,607,181	52,273,768	44,466,229	46,491,229	45,903,862	-12.2%
Retirement Incentive	1,297,482	1,397,653	1,538,000				
SISPP Projects	10,294,546	12,976,885	6,556,000	10,880,000	10,130,000	10,130,000	54.5%
Unfunded Pension Expense	-6,035,319	-5,432,016	-5,162,000	-3,764,000	-3,764,000	-3,764,000	-27.1%
Workers Compensation	6,112,365	6,163,027	5,700,000	6,900,000	6,900,000	6,900,000	21.1%
Youth Coordinating Board	7,634,427	7,466,664	9,521,493	7,915,612	7,915,612	7,915,612	-16.9%
TOTAL OPERATING EXP. BY AGENCY	1,057,051,950	1,204,017,165	1,052,615,847	1,044,606,125	1,062,588,760	1,067,971,585	1.5%

**SCHEDULE FOUR
YEAR 27 (2001) - COMMUNITY DEVELOPMENT BLOCK GRANT**

Capital/Other

Organization	Project (If Applicable)	Year 26 (2000) Final Approved	Year 27 (2001) Mayor's Recommended	Year 27 (2001) Final Approved Budget
Capital Long-Range Improvement Committee	Projects within recommended Capital Improvement Plan	3,398	924,621	387,121
Capital Long-Range Improvement Committee	Park Board Eligible Capital Projects	-	-	80,000
Department of Health and Family Support	Greater Minneapolis Day Care Association, Childcare Facilities Loan/Grant Program	433,620	353,620	353,620
Department of Health and Family Support	Legal Aid Society	49,500	49,500	-
Department of Health and Family Support	Minneapolis Employment and Training Program/ Minneapolis Community Development Agency - Industry Cluster Program (Living Wage Jobs)	99,000	99,000	99,000
Department of Health and Family Support	Minneapolis Employment and Training Program - Adult Training, Placement and Retention	439,560	439,560	439,560
Eastside Neighborhood Services	Capital Campaign	547,500	300,000	302,500
Heart of the Beast		23,628	-	-
Illusion Theater	Capital Campaign	75,000	-	-
Inspections Department	Boarded Building Demolition	198,000	200,000	200,000
Mercado	Capital Campaign - Accessibility Improvements	25,000	-	-
Minneapolis American Indian Center	Minneapolis American Indian Center	112,998	112,998	112,998
Minneapolis Community Development Agency	Greater Minneapolis Metropolitan Housing Corporation Homeownership Recycling Program	633,000	638,000	638,000
Minneapolis Community Development Agency	Jordan Major Housing Redevelopment	177,000	-	-
Minneapolis Community Development Agency	Multifamily Rental and Cooperative Housing Program	2,482,000	2,400,000	2,600,000
Minneapolis Community Development Agency	Neighborhood Economic Development Fund and Community Economic Development Fund (including Affordable Housing Strategy \$250,000 in Year 25 Final)	198,000	300,000	405,000
Minneapolis Community Development Agency	Rehabilitation Support Program	287,100	272,000	272,000
Minneapolis Community Development Agency	Residential Finance Department - Loan and Grant Programs	1,293,930	1,184,000	1,234,000
Minneapolis Community Development Agency	Vacant and Boarded Housing Recycling Program	3,297,690	3,700,000	3,700,000
Minneapolis Park and Recreation Board	Hiawatha Park	247,500	-	-
Minneapolis Public Housing Authority	General Rehabilitation	349,231	181,000	181,000

**SCHEDULE FOUR
YEAR 27 (2001) - COMMUNITY DEVELOPMENT BLOCK GRANT**

Capital/Other

Organization	Project (If Applicable)	Year 26 (2000) Final Approved	Year 27 (2001) Mayor's Recommended	Year 27 (2001) Final Approved <u>Budget</u>
Public Works	Community Center Operations	49,500	49,500	49,500
Sustainable Resources Center	Community Gardens for Minneapolis	24,750	25,000	25,000
Redeemer Restoration Project	Capital project - Elevator	-	47,500	47,500
Urban League	Capital projects	-	150,000	200,000
American Indian Business Development Corporation	Capital projects	-	75,000	75,000
Green Institute	Capital projects	-	28,000	28,000
Southeast Asian Community Council	Capital Investment	-	-	5,000
KEEY	Community Gardens for Minneapolis	-	-	5,000
Total Capital/Other		11,046,905	11,529,299	11,439,799

**SCHEDULE FOUR
YEAR 27 (2001) - COMMUNITY DEVELOPMENT BLOCK GRANT**

15% Department of Housing and Urban Development Required Cap = \$ 2,805,000

Public Service

<u>Organization</u>	<u>Project (If Applicable)</u>	<u>Year 26 (2000) Final Approved</u>	<u>Year 27 (2001) Mayor's Recommended</u>	<u>Year 27 (2001) Final Approved Budget</u>
Department of Health and Family Support	Community Clinics through Neighborhood Health Care Network	448,000	436,800	436,800
Department of Health and Family Support	Curfew/Truancy Center - Operated through the Minneapolis Urban League	119,000	116,025	116,025
Department of Health and Family Support	Domestic Abuse Project (DAP)	57,692	97,500	97,500
Department of Health and Family Support	Dental Services through Children's Dental Services	19,000	18,525	18,525
Department of Health and Family Support	Greater Minneapolis Day Care Association - Coordinated Child Development	552,000	538,200	538,200
Department of Health and Family Support	Harriet Tubman Women's Shelter	71,220	69,440	69,440
Department of Health and Family Support	Head Start, operated by Parents in Community Action	113,000	110,175	110,175
Department of Health and Family Support	Youth Employment	643,795	627,700	627,700
Department of Health and Family Support	Minnesota Aids Project	41,000	39,975	39,975
Department of Health and Family Support	Minnesota Age and Opportunity	137,000	133,575	133,575
Department of Health and Family Support	Block Nurse Program	25,000	73,125	73,125
Department of Health and Family Support	Way to Grow	377,000	367,575	367,575
Department of Health and Family Support	Senior Services Initiative	-	101,100	101,100
Minneapolis Park and Recreation Board	Teen Teamworks	70,000	-	-
Minneapolis Public Housing Authority	Project Self-Sufficiency	38,000	-	-
Summit Academy OIC	Youth Build		75,000	75,000
Total Public Service		2,711,707	2,804,714	2,804,714

Cap is based upon \$1.2 million estimated program income.

**SCHEDULE FOUR
YEAR 27 (2001) - COMMUNITY DEVELOPMENT BLOCK GRANT**

20% Department of Housing and Urban Development Required Cap = \$ 3,740,000

Administration

<u>Organization</u>	<u>Project (If Applicable)</u>	<u>Year 26 (2000) Final Approved</u>	<u>Year 27 (2001) Mayor's Recommended</u>	<u>Year 27 (2001) Final Approved Budget</u>
Civil Rights Department	Fair Housing Initiative	297,765	318,661	318,661
Department of Communications	Grants and Special Projects	219,207	194,383	194,383
Finance Department	Administration	428,733	452,357	452,357
Department of Health and Family Support	Administration and Advocacy	178,301	196,976	196,976
Department of Health and Family Support	Neighborhood Services Administration	90,886	90,886	90,886
Department of Health and Family Support	Senior Coordinating Board - Administration	66,000	-	-
Department of Health and Family Support	Way to Grow Administration	46,635	46,635	46,635
Department of Health and Family Support	New Arrivals		160,000	80,000
Minneapolis Community Development Agency	Business Finance Department - Neighborhood Business Association Assistance Program	174,000	50,000	174,000
Minneapolis Community Development Agency	Citizen Participation	355,000	355,000	355,000
Minneapolis Community Development Agency	General Administration	36,000	50,000	50,000
Minneapolis Community Development Agency	Program Administration	44,000	30,000	30,000
Minneapolis Public Housing Authority	Citizen Participation	100,000	100,000	100,000
Minneapolis Youth Coordinating Board	Administration	49,000	49,000	49,000
Planning Department	Administration	1,092,861	1,072,089	1,072,089
Legal Aid Society	Administration	-	-	49,500
Total Administration		3,178,388	3,165,987	3,259,487
Grand Total CDBG		16,937,000	17,500,000	17,504,000
CDBG 2001 Entitlement estimate			17,500,000	17,504,000

**SCHEDULE FOUR
YEAR 27 (2001) - COMMUNITY DEVELOPMENT BLOCK GRANT**

**Other Consolidated Plan
Funded Projects**

<u>Organization</u>	<u>Funding Source</u>	<u>Year 26 (2000) Final Approved</u>	<u>Year 27 (2001) Mayor's Recommended</u>	<u>Year 27 (2001) Final Approved Budget</u>
Minneapolis Community Development Agency	HOME Investment Partnerships Program (HOME)	3,651,000	4,098,000	4,107,000
Emergency Shelter Grants Program (ESGP)	Emergency Shelter Grants Program (ESGP)	600,000	600,000	600,000
Minnesota Housing Finance Agency	Housing Opportunities for Persons with AIDS (HOPWA)	687,000	761,000	761,000
Total Other Consolidated Plan Funded Projects		4,938,000	5,459,000	5,468,000
Total Consolidated Plan Projects		21,875,000	22,959,000	22,972,000

Cap is based upon \$1.2 million estimated program income.

**SCHEDULE FOUR
YEAR 27 (2001) - COMMUNITY DEVELOPMENT BLOCK GRANT
Additional Requests Not Funded**

<u>Organization</u>	<u>Project (If Applicable)</u>	<u>Request</u>
Sabathani Community Center	Employment & Training Project	86,800
Sabathani Community Center	Facility Improvement Project	633,200
Hollywood Theater	Renovation Project	30,000
Home Away Centers, Inc	Project Foundation - Capital request for homeless youth	60,000
Agape Child Development Center	Renovation Project	160,000
Agape Services	Capital project site proposal	750,000
Oasis of Love, Inc	Crisis Center Facility Improvement	85,000
Total		1,805,000

SCHEDULE FIVE

PERMANENT POSITIONS BY AGENCY AND FUND

	1998 Authorized	1999 Authorized	2000 Authorized	2001 Agency	2001 Mayor Recommended	2001 Final	Percent Change
<u>General (0100)</u>							
Assessor	40.00	39.00	38.00	38.00	37.00	37.00	-2.6%
Attorney	40.33	51.96	48.96	48.96	48.96	48.46	-1.0%
City Clerk	46.65	46.75	46.75	46.00	46.00	45.00	-3.7%
City Clerk Elections	9.00	9.50	9.00	9.00	9.00	9.00	
City Council	13.00	13.00	13.00	13.00	13.00	13.00	
Civil Rights	18.42	19.65	20.65	12.34	12.34	12.34	-40.2%
Civilian Police Review Authority	7.00	7.00	7.00	7.00	6.00	5.00	-28.6%
Fire Department	482.50	482.50	493.00	483.00	483.00	483.00	-2.0%
Health and Family Support	14.31	15.21	15.21	17.21	18.21	18.21	19.7%
Mayor	13.00	13.00	13.00	13.00	13.00	13.00	
Planning Department	14.20	20.20	22.30	23.40	23.40	24.40	9.4%
Police Department	1,158.63	1,160.13	1,182.75	1,176.00	1,176.00	1,176.00	-0.6%
Total	1,857.04	1,877.90	1,909.62	1,886.91	1,885.91	1,884.41	-1.3%
<u>City Coordinator</u>							
City Coordinator Administration	5.00	5.00	9.00	10.00	10.00	10.00	11.1%
Communications	12.75	14.75	14.00	10.00	10.00	10.00	-28.6%
Finance Department	91.40	86.15	87.00	87.80	86.55	86.55	-0.5%
Human Resources	48.50	49.50	49.50	51.25	51.25	51.25	3.5%
Information & Technology Services				4.00	5.00	5.00	
Intergovernmental Relations	4.00	4.00	4.00	4.00	4.00	4.00	
Inspections	156.00	156.00	154.00	145.00	147.00	153.00	-0.6%
Licenses & Consumer Services	68.25	68.25	68.25	77.25	77.25	82.25	20.5%
Total City Coordinator	385.90	383.65	385.75	389.30	391.05	402.05	4.2%
<u>Public Works</u>							
Administration	9.20	9.20	20.00	20.00	20.00	20.00	
Engineering Services	7.50	7.50	11.00	11.00	12.00	12.00	9.1%
Field Services	135.70	137.10	109.50	111.50	117.20	121.50	11.0%
Sewer Maintenance	6.50	6.50					
Transportation	60.29	61.29	56.74	60.34	61.84	62.34	9.9%
Total Public Works	219.19	221.59	197.24	202.84	211.04	215.84	9.4%
TOTAL GENERAL FUND	2,462.13	2,483.14	2,492.61	2,479.05	2,488.00	2,502.30	0.4%

SCHEDULE FIVE

PERMANENT POSITIONS BY AGENCY AND FUND

	1998 Authorized	1999 Authorized	2000 Authorized	2001 Agency	2001 Mayor Recommended	2001 Final	Percent Change
<u>Federal Grants (0300)</u>							
Attorney	7.00	11.37	11.37	11.37	11.37	11.37	
Fire Department	0.50	0.50					
Health and Family Support	18.70	19.70	22.90	23.90	23.90	23.90	4.4%
Police Department	34.45	32.85	1.00	1.00	1.00	1.00	
Total	60.65	64.42	35.27	36.27	36.27	36.27	2.8%
<u>City Coordinator</u>							
City Coordinator			2.00	2.00	2.00	2.00	
Civil Rights				7.34	7.34	7.34	
Communications	0.45	0.45	0.45	0.45	0.45	0.45	
Finance Department	2.60	2.05	2.05	2.05	2.05	2.05	
Licenses & Consumer Services	11.00	11.00	11.00	8.00	8.00	8.00	-27.3%
Total City Coordinator	14.05	13.50	15.50	19.84	19.84	19.84	28.0%
TOTAL FEDERAL GRANTS	74.70	77.92	50.77	56.11	56.11	56.11	10.5%
<u>CDBG/UDAG Fund (0400)</u>							
Civil Rights	4.58	4.35	4.35	4.32	4.32	4.32	-0.7%
Health and Family Support	8.60	6.15	6.15	6.15	7.15	7.15	16.3%
Planning Department	17.80	18.80	16.70	15.10	15.10	15.10	-9.6%
Total	30.98	29.30	27.20	25.57	26.57	26.57	-2.3%
<u>City Coordinator</u>							
Communications	2.00	3.55	3.55	3.55	3.55	3.55	
Finance Department	4.90	4.90	4.80	4.80	5.05	5.05	5.2%
Total City Coordinator	6.90	8.45	8.35	8.35	8.60	8.60	3.0%
TOTAL CDBG/UDAG	37.88	37.75	35.55	33.92	35.17	35.17	-1.1%

SCHEDULE FIVE

PERMANENT POSITIONS BY AGENCY AND FUND

	1998 Authorized	1999 Authorized	2000 Authorized	2001 Agency	2001 Mayor Recommended	2001 Final	Percent Change
<u>Grants - Other (0600)</u>							
Attorney			0.50	6.00	6.00	6.00	1100.0%
Health and Family Support	28.36	29.91	29.64	31.14	31.14	31.14	5.1%
Police Department	6.17	5.77					
Total	34.53	35.68	30.14	37.14	37.14	37.14	23.2%
<u>City Coordinator</u>							
Communications	5.00	3.00	3.00	1.00	1.00	1.00	-66.7%
Finance Department	0.50	0.95	0.95	0.95	0.95	0.95	
Total City Coordinator	5.50	3.95	3.95	1.95	1.95	1.95	-50.6%
TOTAL GRANTS-OTHER	40.03	39.63	34.09	39.09	39.09	39.09	14.7%
<u>Convention Center Related (0760)</u>							
<u>City Coordinator</u>							
Finance Department	5.00	5.00	4.00	4.00	4.00	4.00	
Human Resources	1.00	1.00	1.00	1.00	1.00	1.00	
Convention Center Operations	132.40	132.40	134.40	134.40	189.20	189.20	40.8%
TOTAL CONVENTION CENTER	138.40	138.40	139.40	139.40	194.20	194.20	39.3%
<u>Police Special Revenue (2100)</u>							
Police Department	6.25	6.75	7.25	5.50	5.50	5.50	-24.1%
TOTAL POLICE SPECIAL REVENUE	6.25	6.75	7.25	5.50	5.50	5.50	-24.1%

SCHEDULE FIVE

PERMANENT POSITIONS BY AGENCY AND FUND

	1998 Authorized	1999 Authorized	2000 Authorized	2001 Agency	2001 Mayor Recommended	2001 Final	Percent Change
<u>Permanent Improvement Projects (4100)</u>							
<u>City Coordinator</u>							
Finance Department	8.35	8.65	9.70	8.70	8.70	8.70	-10.3%
Near North Implementation			2.50				
Total City Coordinator	8.35	8.65	12.20	8.70	8.70	8.70	-28.7%
<u>Public Works</u>							
Engineering Services	43.60	43.60	53.60	52.60	52.60	52.60	-1.9%
Field Services	4.00	5.00	4.85	6.00	6.00	6.00	23.7%
Property Services	5.50	5.00	6.00				
Total Public Works	53.10	53.60	64.45	58.60	58.60	58.60	-9.1%
TOTAL PERMANENT IMPROVEMENT	61.45	62.25	76.65	67.30	67.30	67.30	-12.2%
<u>Paving Products (6000)</u>							
<u>City Coordinator</u>							
Finance Department	1.70	1.70	1.60	1.60	1.60	1.60	
Total City Coordinator	1.70	1.70	1.60	1.60	1.60	1.60	
<u>Public Works</u>							
Engineering Materials & Testing	22.20	22.20	20.00	19.00	19.00	19.00	-5.0%
Total Public Works	22.20	22.20	20.00	19.00	19.00	19.00	-5.0%
TOTAL PAVING PRODUCTS	23.90	23.90	21.60	20.60	20.60	20.60	-4.6%
<u>Equipment Fund (6100)</u>							
<u>City Coordinator</u>							
Finance Department	9.30	8.75	8.80	8.45	8.45	8.45	-4.0%
Total City Coordinator	9.30	8.75	8.80	8.45	8.45	8.45	-4.0%
<u>Public Works</u>							
Equipment	97.00	83.60	237.60	237.60	237.60	237.60	
Property Services	10.30	10.30	10.30	10.30	10.30	10.30	
Total Public Works	107.30	93.90	247.90	247.90	247.90	247.90	
TOTAL EQUIPMENT FUND	116.60	102.65	256.70	256.35	256.35	256.35	-0.1%

SCHEDULE FIVE

PERMANENT POSITIONS BY AGENCY AND FUND

	1998 Authorized	1999 Authorized	2000 Authorized	2001 Agency	2001 Mayor Recommended	2001 Final	Percent Change
<u>Lands and Buildings (6200)</u>							
<u>City Coordinator</u>							
Finance Department	2.10	2.10	1.25	1.50	1.50	1.50	20.0%
Total City Coordinator	2.10	2.10	1.25	1.50	1.50	1.50	20.0%
<u>Public Works</u>							
Public Works - Property Services	43.15	49.15	48.85	51.85	51.85	51.85	6.1%
Total Public Works	43.15	49.15	48.85	51.85	51.85	51.85	6.1%
TOTAL LANDS & BUILDINGS	45.25	51.25	50.10	53.35	53.35	53.35	6.5%
<u>Public Works Stores (6300)</u>							
<u>City Coordinator</u>							
Finance Department	3.25	3.25	2.50	2.50	2.50	2.50	
Total City Coordinator	3.25	3.25	2.50	2.50	2.50	2.50	
<u>Public Works</u>							
Engineering Materials and Testing	6.10	6.00	6.00	7.00	7.00	7.00	16.7%
Transportation	2.00	2.00	2.00	2.00	2.00	2.00	
Total Public Works	8.10	8.00	8.00	9.00	9.00	9.00	12.5%
TOTAL PUBLIC WORKS STORES	11.35	11.25	10.50	11.50	11.50	11.50	9.5%
<u>Intergovernmental Service (6400)</u>							
City Clerk	5.00	5.00	5.00	5.00	5.00	5.00	
<u>City Coordinator</u>							
Finance Department	2.00	2.00	1.90	2.25	2.25	2.25	18.4%
Information & Technology Services	67.35	66.35	67.35	74.85	74.85	74.85	11.1%
Total City Coordinator	69.35	68.35	69.25	77.10	77.10	77.10	11.3%
TOTAL INTERGOVERNMENTAL SERVICE	74.35	73.35	74.25	82.10	82.10	82.10	10.6%

SCHEDULE FIVE

PERMANENT POSITIONS BY AGENCY AND FUND

	1998 Authorized	1999 Authorized	2000 Authorized	2001 Agency	2001 Mayor Recommended	2001 Final	Percent Change
<u>Self Insurance (6900)</u>							
Attorney	40.67	41.67	43.67	45.67	45.67	47.67	9.2%
<u>City Coordinator</u>							
Finance Department	10.00	11.00	11.10	11.40	10.40	10.40	-6.3%
Human Resources	6.00	6.00	5.25	6.25	6.25	6.25	19.0%
Alternate Disputes Resolution			0.75				
Total City Coordinator	16.00	17.00	17.10	17.65	16.65	16.65	-2.6%
TOTAL SELF INSURANCE	56.67	58.67	60.77	63.32	62.32	64.32	5.8%
<u>Sewer Rental (7300)</u>							
<u>City Coordinator</u>							
Finance Department	1.70	2.20	1.80	1.80	1.80	1.80	
Total City Coordinator	1.70	2.20	1.80	1.80	1.80	1.80	
<u>Public Works</u>							
Engineering Services	18.90	18.90	19.90	19.90	19.90	19.90	
Field Services			25.30	25.30	25.30	25.30	
Sewer Maintenance	54.70	57.10	59.10	60.10	61.10	61.10	3.4%
Total Public Works	73.60	76.00	104.30	105.30	106.30	106.30	1.9%
TOTAL SEWER RENTAL	75.30	78.20	106.10	107.10	108.10	108.10	1.9%
<u>Water Revenue (7400)</u>							
<u>City Coordinator</u>							
Finance Department	55.30	54.30	53.30	53.10	53.10	53.10	-0.4%
Total City Coordinator	55.30	54.30	53.30	53.10	53.10	53.10	-0.4%
<u>Public Works</u>							
Administration	0.50	0.50					
Engineering Services			9.00	10.00	10.00	10.00	11.1%
Water Department	257.75	257.75	240.75	240.75	240.75	240.75	
Total Public Works	258.25	258.25	249.75	250.75	250.75	250.75	0.4%
TOTAL WATER REVENUE	313.55	312.55	303.05	303.85	303.85	303.85	0.3%

SCHEDULE FIVE

PERMANENT POSITIONS BY AGENCY AND FUND

	1998 Authorized	1999 Authorized	2000 Authorized	2001 Agency	2001 Mayor Recommended	2001 Final	Percent Change
<u>Municipal Parking (7500)</u>							
<u>City Coordinator</u>							
Finance Department	10.10	10.10	9.60	9.45	9.45	9.45	-1.6%
Licenses & Consumer Services	36.00	37.00	37.00	37.00	37.00	37.00	
Total City Coordinator	46.10	47.10	46.60	46.45	46.45	46.45	-0.3%
<u>Public Works</u>							
Public Works - Transportation	42.25	43.95	45.30	45.30	45.30	45.30	
Total Public Works	42.25	43.95	45.30	45.30	45.30	45.30	
TOTAL MUNICIPAL PARKING	88.35	91.05	91.90	91.75	91.75	91.75	-0.2%
<u>Solid Waste and Recycling (7700)</u>							
<u>City Coordinator</u>							
Finance Department	3.90	3.90	3.65	3.65	3.65	3.65	
Total City Coordinator	3.90	3.90	3.65	3.65	3.65	3.65	
<u>Public Works</u>							
Solid Waste	115.30	114.90	109.90	115.90	115.90	115.90	5.5%
Total Public Works	115.30	114.90	109.90	115.90	115.90	115.90	5.5%
TOTAL SOLID WASTE AND RECYCLING	119.20	118.80	113.55	119.55	119.55	119.55	5.3%
<u>Independent Boards</u>							
Estimate and Taxation	2.00	2.00	2.00	2.00	2.00	2.00	
Library	352.19	358.89	358.89	357.99	357.99	357.99	-0.3%
MCDA	162.50	163.50	157.00	158.00	158.00	158.00	0.6%
Mpls Neighborhood Rev. Proj.	19.00	18.00	16.00	15.00	15.00	15.00	-6.3%
Municipal Building Commission	54.00	61.00	59.00	61.50	61.50	61.50	4.2%
Park Board	560.88	566.16	574.55	583.00	583.00	583.00	1.5%
Youth Coordinating Board	31.00	32.25	28.50	30.00	30.00	30.00	5.3%
TOTAL INDEPENDENT BOARDS	1,181.57	1,201.80	1,195.94	1,207.49	1,207.49	1,207.49	1.0%
TOTAL ALL FUNDS	4,926.93	4,969.31	5,120.78	5,137.33	5,202.33	5,218.63	1.9%

BOND Redemption Fund (in thousands of dollars)

Fund 5250

14-Dec-00

Levy for pay 2000

	2001	Difference	2000	
		Final & Bd of Est & Tx	25,816 1,000*	Total DS paid here

Levy max for pay 2001 set by
the Board of Estimate & Taxation on
(September 13, 2000)

	24,831	15	24,816	Regular DS paid here
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Levy required for existing debt service (DS)
& excluding any ITS DS levy

24,816

Additional levy for 2001 debt service,
(excluding any ITS DS levy)
related to the uses shown below

	Adopted Capital Plan	CLIC's	Mayor's	Bd of Est & Tx	Mayor's	Council's
	3,725	3,725	\$0	\$0	\$0	\$0

	Adopted Capital Plan	July CLIC	August Mayor	September Bd of Est & Tax	November Mayor	December Council
<u>POSSIBLE USES</u>	<u>\$3,725</u>	<u>\$3,725</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Public Safety Capital Initiative \$ 500,000 (3 steps 2001 - 2003)	\$500	\$500	In Fund 4100	In Fund 4100	In Fund 4100	In Fund 4100
Public Works Capital Infrastructure Gap Report & Debt Reduction Program	\$2,000 \$900	\$2,000 \$900	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0
ITS Related Debt Service Previously Paid for by the General Fund	**	**	\$0	\$0	\$0	\$0
Park & Recreation Board Infrastructure Gap Report	\$325	\$325	In Park Bd's Tax Levy	\$0 Here	In Park Bd's Tax Levy	In Park Bd's Tax Levy
Property Tax Levy Fund 5250	<u>\$28,541</u>	<u>\$28,541</u>	<u>\$24,816</u>	<u>\$24,816</u>	<u>\$24,816</u>	<u>\$24,816</u>
Increase from 2000 for Capital & debt reduction from this levy	<u>\$3,725</u>	<u>\$3,725</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

* Used in 2000 for ITS DS previously paid by General Fund

** Operating Budget Policy Decision

**Council Adopted & Mayor Approved
adding item "D" to the Capital Program for the
Public Safety Initiative
(in thousands of dollars)**

	Completed In	<u><u>32,612</u></u>
A) 800 MHz	2003	16,554
B) New Police Precinct # 3	2004	8,000
C) New Fire Station	2002	5,300
D) New Downtown Command Police Precinct	2002	2,758

Property Tax Levy Impact

Year	Levy Required	Levy Increase from preceding Year
2000	none	0
2001	500	500
2002	1,000	500
2003	1,500	500
2004	1,500	0
2005	1,500	0
2006	1,500	0
2007	1,500	0
2008	1,500	0
2009	1,500	0
2010	1,500	0
2011	1,500	0
2012	1,500	0
2013	1,500	0
2014	1,500	0
2015	1,500	0
2016	1,500	0
2017	1,500	0
2018	1,500	0
2019	1,500	0
2020	1,500	0
2021	1,500	0
2022	1,500	0
2023	1,500	0

Council Adopted & Mayor Approved Capital Program for Public Safety Initiative (in thousands of dollars)

Public Safety Initiative (PSI)	32,612
A) 800 MHz	16,554
B) New Police Precient # 3	8,000
C) New Fire Station	5,300
D) New Downtown Command Police Precinct	2,758

	1999	2000	2001	2002	2003	2004	2005
Revenue Summary							
General Fund Transfer	220						
PI Tax Fund		220	220	220	184	to DS*	to DS*
PI Tax Fund - Bonds					1,760		
Radio Shop Transfer	350	350	350	350	293	to DS*	to DS*
Radio Shop Transfer Bonds					2,795		
Fire Station # 6 sale					500		
Fire Station # 10 sale		Levy	in Gen Fund		2,250		
Public Safety Initiative*		In Pitax	487.5	825 **	1,000 ***	to DS*	to DS*
Public Safety Initiative Bonds			0	8,705	7,533	4,000	0
Totals	570	570	1,057.5	10,100	16,315	4,000	0

*levy of \$ 500,000 in 2001 **levy of \$ 1,000,000 in 2002 ***levy of \$ 1,500,000 in 2003 -->
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	1999	2000	2001	2002	2003	2004	2005
Expenditure Summary							
800 MHz	0	528	365	2,800	12,861	0	0
New Police Precient # 3	0	0	0	543.4	3,156.8	4,299.9	0
New Fire Station	0	517.5	0	4,782.5	0	0	0
New Downtown Command Police Precinct	0	na	0	2,758	0	0	0
Totals	0	1,045.5	365	10,883.9	16,017.8	4,299.9	0

	1999	2000	2001	2002	2003	2004	2005
Cash Flow Summary							
Begining Yr	0	570	95	787.0	3.1	300.4	0.5
Funds provided	570	570	1,057.5	10,100	16,315	4,000	0
Funds Spent	0	(1,045.5)	-365	-10,884	-16,018	-4,300	0
End of Yr Bal	570	94.5	787.0	3.1	300.4	0.5	0.5

**Adopted
CDBG, Net Debt, PI Tax Levy Levels for the
Five Year Capital 2001 - 2005 Program
Five Year Summary (in thousands of dollars)**

RESOURCES*

By Source

	Cap Plan Dec 99	2001-2005 Differences From Cap Plan	CLIC Aug 00	2001-2005 Differences From Cap Plan	Mayor Nov 00	2001-2005 Differences From Cap Plan	Final Dec 00
Net Debt	102,500	0	102,500	<u>(7,280)</u>	95,220	<u>(5,700)</u>	96,800
Pay as you Go (PI Tax)	1,925	0	1,925	0	1,925	0	1,925
Regular CDBG	2,675	0	2,675	<u>2,085</u>	4,760	<u>(662.5)</u>	2,012.5
General Fund Transfer for CDBG Backfil						<u>2,687.5</u>	2,687.5
General Fund Transfer for Council Chambers						<u>200</u>	200.0
						<u>2,365</u>	
PI Tax Increase for PW Infrastructures reprt (Fund 5250) 10 Steps 1999 - 2008	30,000	0	30,000	<u>net change (19,000)</u>		<u>net change (19,000)</u>	
General Fund Transfer for PW	0		0		1,000		1,000
Revised PI Tax for PW					10,000		10,000
PI Tax Increase for Park Board's Backlog (Fund 5250) 8 Step 2001 - 2008	4,875	0	4,875	<u>net change 15,125</u>	0	<u>net change 15,125</u>	0
Park Board Tax Levy for Capital 4 Steps 2001 - 2004	0	0	0		20,000		20,000
Reallocation of Resources to 1999	<u>(3,572)</u>	0	<u>(3,572)</u>	0	<u>(3,572)</u>	0	<u>(3,572)</u>
to 2000	(2,473)		(2,473)		(2,473)		(2,473)
	(1,099)		(1,099)		(1,099)		(1,099)
Totals	138,403	0	138,403	<u>(9,070)</u>	(129,333)	<u>(7,350)</u>	131,053

By Organization

Rsources at the City	138,403	0	138,403	<u>(29,070)</u>	109,333	<u>(27,350)</u>	111,053
Resources at the Park Board	0	0	0	20,000	20,000	20,000	20,000
	138,403	0	138,403	<u>(9,070)</u>	129,333	<u>(7,350)</u>	131,053

* Funding above excludes the Public Safety Capital Initiative (PSI)

2001 CAPITAL BUDGET SUMMARY

Project ID	Project Title	Submitting Agency	Capital Budget Request	CLIC Recommended	Mayor Proposed	Council Adopted
GM01	Building & Facilities Improvements	Public Works	1,500	1,500	1,500	1,500
GM01G	Building & Facilities Improvement Program	Public Works	0	0	0	0
GM02	Public Works Facilities Project	Public Works	800	800	800	800
GM06a	City Hall Renovation & Remodeling	Finance	0	0	0	0
GM06b	Planning Dept Office & Library	Planning	894	0	0	0
GM06c	Planning Dept Conference Room 220	Planning	0	0	0	0
GM06d	Planing Dept Graphics Division	Planning	0	0	0	0
GM06e	City Hall Fire Administration Area	Fire	0	0	0	0
GM07	Life Safety Improvements	Bldg Comm	213	213	213	213
GM08	Mechanical Systems Upgrades City	Bldg Comm	213	213	213	213
GM09	Ground Floor Public Bathrooms	Bldg Comm	0	0	0	0
GM10	Bldg Rotunda Repairs & Maintenance	Bldg Comm	160	160	160	160
GM11	Tower & Interior Court Elevators	Bldg Comm	0	0	0	0
GMx13	Council Chambers Renovation	City Clerk	0	0	0	1,500
GM14	ITS Facilities	ITS	435	0	0	0
HD01	Art in Public Places	Art Comm	234	234	230	230
HD03	Pierre Bottineau Community Library Imp	Library	50	50	50	50
HD04	Northeast Community Library Imp	Library	50	50	50	50
HD05	Roosevelt Community Library Imp	Library	0	0	0	0
HD06	Webber Park Library Expansion	Library	0	0	0	0
HD08	Sumner Foundation & Site Improvements	Library	40	40	40	40
HD10	Linden Hills	Library	600	600	600	600
HD12	North Regional	Library	0	0	0	0
HD13	Franklin Historic Renovation	Library	0	0	0	0
HD14	Southeast	Library	0	0	0	0
HD21	Community & Neighborhood Center Rehab	Park Board	775	775	0	0
HD22	Site & Totlot Rehab	Park Board	625	625	0	0
HD23	Shelter Building Rehab	Park Board	130	130	0	0
HD24	Athletic Field Renovation	Park Board	315	315	0	0
HD25	Service Center Rehab	Park Board	0	0	0	0
HD26	Tennis Court Renovation	Park Board	150	150	0	0
HD27	Gym Floor Replacement	Park Board	130	130	0	0
HD28	Pathways & Hardsurfaces	Park Board	0	0	0	0
HD30	Diseased Tree Removal	Park Board	400	400	400	400
HD31	ISTEA Luce Line Trail Grant Match	Park Board	0	0	0	0
HD32	ISTEA & TEA21 Grant Match	Park Board	0	0	0	0
HD33	Scenic Byway Grant Match	Park Board	0	0	0	0
HD41	Off Leash Rec Areas	Park Board	100	100	0	0
HD42	Parkway Lighting Rehab	Park Board	0	0	0	0
HD43	Armatage NRP Reimbursement	Park Board	0	0	0	0
HD44	Parking Lot Rehab	Park Board	0	0	0	0
HD51G	Roof Replacement	Park Board	0	0	0	0
HDx1	Interperative Center	Park Board	300	300	300	300
HDxx	Park Board Miscellaneous Projects	Park Board	0	0	3,700	3,500
HS03	Animal Shelter	Licenses	0	0	0	0
HS05	Fire Tng Campus Classroom/Vehicle Storage	Fire Dept	0	0	0	0
HS06	911 Center Expansion	MECC	506	97	97	97
HS08	Downtown Command Precinct Station	Police Dept	2,734	0	0	0
IB1	St. Paul Minneapolis Interconnection	Water Works	100	0	0	0
IC1	FSP Modification	Water Works	0	0	0	0
ID1	New 34 MG Hilltop Reservoir	Water Works	500	500	500	500
ID4	New 40 MG Southwest Reservoir	Water Works	0	0	0	0
IE1	Gates and Manholes	Water Works	65	65	65	65
Ix1	Near North Stage #1 Water Main System	Water Works	0	0	0	425
IIA1	DWP Centriguge Replacement	Water Works	500	500	500	500
IIE1	Large Gate & Valve Replacement	Water Works	180	180	180	180

2001 CAPITAL BUDGET SUMMARY

Project ID	Project Title	Submitting Agency	Capital Budget Request	CLIC Recommended	Mayor Proposed	Council Adopted
IIE2	Watermain Replacement and/or Cleaning & Lin	Water Works	0	0	0	0
IIE3	Meter Replacement	Water Works	670	670	670	670
IIE4	Large Watermain Cleaning & Lining	Water Works	480	480	480	480
IIE5	Manhole Repair/Replacement	Water Works	140	140	140	140
IIE7	Clean Pipeline P.S. #4 to Columbia Heights	Water Works	700	700	700	700
IIG3	Roof Repair & Replacement	Water Works	0	0	0	0
IIG9	Complete SCADA System	Water Works	2,000	2,000	2,000	2,000
PS01a	Storm & Sanitary Tunnel & Sanitary Sewer Reh	Sewer	1,000	1,000	1,000	1,000
PS01b	Storm & Sanitary Tunnel & Sanitary Sewer Reh	Sewer	0	0	0	0
PS01c	Storm & Sanitary Tunnel & Sanitary Sewer Reh	Sewer	200	200	200	200
PS02	Miscellaneous Storm Drains	Sewer	200	200	200	200
PS03	Storm Drains Street Renovations Program	Sewer	0	0	0	0
PS04	US EPA Storm Water Regulation Implement	Sewer	150	150	150	150
PS07	Powderhorn Park Drainage Improvements	Sewer	520	520	520	520
PS08	Mpls Chain of Lakes Water Quality Improv	Sewer	0	0	0	0
PS31	Flood Area # 24,25	Sewer	0	0	0	0
PS35	Flood Area # 8, 14, 19	Sewer	1,350	1,350	1,350	1,350
PS37	Flood Area #1	Sewer	525	525	525	525
PS39	Flood Area #33, 38, 39	Sewer	0	0	0	0
PS52	E. 60th St & 1st Ave S. - Pond (34)	Sewer	1,300	1,300	1,300	1,300
PS54	Pump Station to Minnehaha Creek (29, 30)	Sewer	1,580	1,580	1,580	1,580
PS55	E. 37th St. & Columbus Ave - Pond (12, 21, 22)	Sewer	1,750	1,750	1,750	1,750
PS56	Crystal Lake New Storm Drain	Sewer	0	0	0	0
PS57	Lake Hiawatha/Lake Hiawatha New Storm Drain	Sewer	1,375	1,375	1,375	1,375
PS59	New Storm Drains-Upgrads 35W Storm Drain	Sewer	0	0	0	0
PS60	Richfield Road	Sewer	0	0	0	0
PSPKBD	Park Board's Storm Drain Rehab	Sewer	0	0	0	0
PSx1	Near North State #1, Sanitary Sewer System	Near North	0	0	195	195
PSx2	Near North State #1, Storm Drain System	Near North	0	0	925	925
PSI	Public Safety Initiative	Various	365	365	365	365
R01	Reimbursable Paving Projects	Public Works	3,000	3,000	3,000	3,000
R02	Reimburseable Sewer & Storm Drin Projects	Sewer	3,000	3,000	3,000	3,000
R03	Water Reimburseable Projects	Water Works	2,000	2,000	2,000	2,000
R04	Reimbursable Transportation Projects	Public Works	500	500	500	500
T01	Parkway Pavings	Public Works	1,100	1,100	800	1,100
T01G	Parkway Paving	Public Works	0	0	0	0
T02	Miscellaneous Segments	Public Works	0	0	0	0
T03	Renovation Program	Public Works	3,208	3,208	2,708	3,799
T03G	Renovation Program	Public Works	887	887	0	0
T04	CSAH Cooperative Projects	Public Works	670	670	670	670
T05	2nd St SE Commerical	Public Works	682	682	682	682
T06G	Urban Village	Public Works	300	300	300	300
T09	California Street	Public Works	0	0	0	0
T11	Alley Resurfacing & Retaining Wall Rehab	Public Works	268	268	268	268
T14	4th Street SE	Public Works	0	0	0	0
T16	SEMI (Phase II)	Public Works	0	0	0	0
T20	I-35W (42nd Street-Crosstown)	Public Works	173	173	173	173
T21	Third Avenue South (Phase I & II)	Public Works	5,823	5,823	5,628	6,061
T23	Hiawatha/Minnehaha RR Project (Phase I & II)	Public Works	0	0	0	0
T24	Central Ave NE (27th Ave NE to 37th Ave NE)	Public Works	2,112	2,112	2,112	2,112
T25G	Nicollet Avenue South Phase I and Phase II	Public Works	0	0	0	0
T26	Tenth Street South	Public Works	0	0	0	0
T29	Sixth Street South	Public Works	0	0	0	0
T30	Chicago Ave South (E 46th - E 49th)	Public Works	2,020	2,020	2,020	2,020
T32	15th Avenue SE	Public Works	0	0	0	0
T33	Chicago Avenue South (E 14th - 28th)	Public Works	0	0	0	0

2001 CAPITAL BUDGET SUMMARY

Project ID	Project Title	Submitting Agency	Capital Budget Request	CLIC Recommended	Mayor Proposed	Council Adopted
T34	LaSalle Avenue South	Public Works	0	0	0	0
T35	27th Avenue South	Public Works	0	0	0	0
T36	Richfield Road	Public Works	0	0	0	0
T37	Como Avenue Southeast	Public Works	0	0	0	0
T38	East 38th Street	Public Works	0	0	0	0
T40	6th Avenue North	Public Works	0	0	0	0
T41	Major Bridge Repair and Rehab	Public Works	200	200	200	200
T42G	East River Road over Bridal Veil Falls	Public Works	0	0	0	0
T43	Chicago Avenue South Bridge	Public Works	0	0	0	0
T44	Pleasant Avenue Bridge	Public Works	0	0	0	0
T45	Fremont Avenue South Bridge	Public Works	0	0	0	0
T46	1st Avenue South Bridge	Public Works	0	0	0	0
T47G	Plymouth Ave/BNSF, Bassett Creek	Public Works	0	0	0	0
T49	Camden Bridge Rehabilitation	Public Works	0	0	0	0
T50	St Anthony Parkway Bridge	Public Works	0	0	0	0
T51G	10th Avenue over Miss River	Public Works	0	0	0	0
T52	Cedar Lake Parkway Bridge	Public Works	3,065	3,065	3,065	3,065
T54	New Traffic Signals	Public Works	0	0	0	0
T58	Defective Hazardous Sidewalks and Complete	Public Works	1,575	1,575	1,575	1,575
T59G	Commuter Bicycle Route System	Public Works	616	616	616	616
T60	Henn/Lyndale Bicycle Bridge	Public Works	0	0	0	0
T62	Computerized Traffic Control Expansion	Public Works	125	125	125	125
T63	Controller Conversion	Public Works	500	500	500	500
T63G	Controller Conversion Gap	Public Works	0	0	0	0
T64	Priority Vehicle Control System	Public Works	406	406	406	406
T65	Traffic Signal, Signing & Lighting Improvement	Public Works	339	339	339	339
T66	Parking Ramp Repair & Restoration	Public Works	1,750	1,750	1,750	1,750
T67	Residential Parking Program	Public Works	150	150	150	150
T70	Bicycle Parking	Public Works	30	30	30	30
T73	E Loop Distributor	Public Works	0	0	0	0
T74	S Loop Distributor Municipal Ramp	Public Works	15,000	0	0	0
T75	Adaptive Control Expansion	Public Works	0	0	0	0
T78	Parkway Street Lighting Replacement	Public Works	0	0	0	0
T81G	Mid-City Industrial Paving Area Phase I & II	Public Works	0	0	0	0
T90	Extend Chicago & Park Avenues	Public Works	1,357	0	300	300
T91	Loring Greenway, Infrastructure Gap Project	Public Works	0	0	0	0
TX3G	Humboldt Ave. N. Greenway	Public Works	400	400	400	400
Tx5	18th Street Bikeway	Public Works	0	0	50	50
Tx7	Nicollet Avenue Bridge and Street	Public Works	0	0	0	0
UP	Membrane Filtration	Water Works	8,280	8,280	8,280	8,280
TOTAL			86,540	65,611	66,670	70,219

GM06b,c,d-Planning Dept withdrew request.

GM14-This is an internal service fund and should not use capital dollars.

HS06-Part of the work was covered under GM07 and GM08 or was not in original scope of work.

HS08-Included in Public Safety Capital Initiative.

T74-Not financially feasible. Time line seems unrealistic.

2002 CAPITAL BUDGET SUMMARY

PROJECT ID	PROJECT TITLE	Submitting Agency	Capital Budget Request	CLIC Recommended	Mayor Proposed	Council Adopted
GM01	Building & Facilities Improvements	Public Works	1,700	1,700	1,700	1,500
GM01G	Building & Facilities Improvement Program	Public Works	0	0	0	0
GM02	Public Works Facilities Project	Public Works	4,700	4,700	4,700	4,700
GM06a	City Hall Renovation & Remodeling	Finance	200	200	200	200
GM06b	Planning Dept Office & Library	Planning	0	0	0	0
GM06c	Planning Dept Conference Room 220	Planning	118	0	0	0
GM06d	Planing Dept Graphics Division	Planning	0	0	0	0
GM06e	City Hall Fire Administration Area	Fire Dept	0	0	0	0
GM07	Life Safety Improvements	Bldg Comm	220	220	220	220
GM08	Mechanical Systems Upgrades City	Bldg Comm	220	220	220	220
GM09	Ground Floor Public Bathrooms	Bldg Comm	0	0	0	0
GM10	Bldg Rotunda Repairs & Maintenance	Bldg Comm	166	166	166	166
GM11	Tower & Interior Court Elevators	Bldg Comm	0	0	0	0
GMx13	Council Chambers Renovation	City Clerk	0	0	0	0
GM14	ITS Facilities	ITS	0	0	0	0
HD01	Art in Public Places	Arts Comm	254	254	230	230
HD03	Pierre Bottineau Community Library Imp	Library Board	1,300	0	0	0
HD04	Northeast Community Library Imp	Library Board	1,000	0	0	0
HD05	Roosevelt Community Library Imp	Library Board	0	0	0	0
HD06	Webber Park Library Expansion	Library Board	241	0	241	241
HD08	Sumner Foundation & Site Improvements	Library Board	2,000	0	0	0
HD10	Linden Hills	Library Board	336	0	336	336
HD12	North Regional	Library Board	0	0	0	0
HD13	Franklin Historic Renovation	Library Board	0	0	0	0
HD14	Southeast	Library Board	0	0	0	0
HD21	Community & Neighborhood Center Rehab	Park Board	500	500	500	0
HD22	Site & Totlot Rehab	Park Board	300	300	300	0
HD23	Shelter Building Rehab	Park Board	100	100	100	0
HD24	Athletic Field Renovation	Park Board	930	930	930	0
HD25	Service Center Rehab	Park Board	0	0	0	0
HD26	Tennis Court Renovation	Park Board	120	120	120	0
HD27	Gym Floor Replacement	Park Board	0	0	0	0
HD28	Pathways & Hardsurfaces	Park Board	75	75	75	0
HD30	Diseased Tree Removal	Park Board	400	400	400	400
HD31	ISTEA Luce Line Trail Grant Match	Park Board	0	0	0	0
HD32	ISTEA & TEA21 Grant Match	Park Board	450	450	450	0
HD33	Scenic Byway Grant Match	Park Board	75	75	75	0
HD41	Off Leash Rec Areas	Park Board	0	0	0	0
HD42	Parkway Lighting Rehab	Park Board	200	200	200	0
HD43	Armatage NRP Reimbursement	Park Board	0	0	0	0
HD44	Parking Lot Rehab	Park Board	0	0	0	0
HD51G	Roof Replacement	Park Board	100	100	100	0
HDx1	Interperative Center	Park Board	0	0	0	0
HDxx	Park Board Miscellaneous Projects	Park Board	0	0	2,350	4,920
HS03	Animal Shelter	Licenses	875	875	875	875
HS05	Fire Tng Campus Classroom/Vehicle Storage	Fire	0	0	0	0
HS06	911 Center Expansion	MECC	0	0	0	0
HS08	Downtown Command Precinct Station	Police Dept	0	0	0	0
IB1	St. Paul Minneapolis Interconnection	Water Works	1,000	0	0	0
IC1	FSP Modification	Water Works	3,000	0	0	0
ID1	New 34 MG Hilltop Reservoir	Water Works	0	0	0	0
ID4	New 40 MG Southwest Reservoir	Water Works	0	0	0	0
IE1	Gates and Manholes	Water Works	70	70	70	70
Ix1	Near North Stage #1 Water Main System	Water Works	0	0	0	0
IIA1	DWP Centriguge Replacement	Water Works	500	500	500	500
IIE1	Large Gate & Valve Replacement	Water Works	190	190	190	190
IIE2	Watermain Replacement and/or Cleaning & Lin	Water Works	1,900	1,900	1,900	1,900
IIE3	Meter Replacement	Water Works	330	330	330	330
IIE4	Large Watermain Cleaning & Lining	Water Works	490	490	490	490
IIE5	Manhole Repair/Replacement	Water Works	145	145	145	145
IIE7	Clean Pipeline P.S. #4 to Columbia Heights	Water Works	0	0	0	0

2002 CAPITAL BUDGET SUMMARY

PROJECT ID	PROJECT TITLE	Submitting Agency	Capital Budget Request	CLIC Recommended	Mayor Proposed	Council Adopted
IIG3	Roof Repair & Replacement	Water Works	0	0	0	0
IIG9	Complete SCADA System	Water Works	2,000	2,000	2,000	2,000
PS01a	Storm & Sanitary Tunnel & Sanitary Sewer Rehab	Sewer	1,200	1,200	1,200	1,200
PS01b	Storm & Sanitary Tunnel & Sanitary Sewer Rehab	Sewer	500	500	500	500
PS01c	Storm & Sanitary Tunnel & Sanitary Sewer Rehab	Sewer	300	300	300	300
PS02	Miscellaneous Storm Drains	Sewer	200	200	200	200
PS03	Storm Drains Street Renovations Program	Sewer	1,113	1,113	1,113	1,113
PS04	US EPA Storm Water Regulation Implement	Sewer	200	200	200	200
PS07	Powderhorn Park Drainage Improvements	Sewer	0	0	0	0
PS08	Mpls Chain of Lakes Water Quality Improv	Sewer	150	150	150	150
PS31	Flood Area # 24,25	Sewer	0	0	0	0
PS35	Flood Area # 8, 14, 19	Sewer	0	0	0	0
PS37	Flood Area #1	Sewer	0	0	0	0
PS39	Flood Area #33, 38, 39	Sewer	850	850	850	850
PS52	E. 60th St & 1st Ave S. - Pond (34)	Sewer	0	0	0	0
PS54	Pump Station to Minnehaha Creek (29, 30)	Sewer	2,000	2,000	2,000	2,000
PS55	E. 37th St. & Columbus Ave - Pond (12, 21, 22)	Sewer	3,975	3,975	3,975	3,975
PS56	Crystal Lake New Storm Drain	Sewer	300	300	300	300
PS57	Lake HiawathaLake Hiawatha New Storm Drain	Sewer	0	0	0	0
PS59	New Storm Drains-Upgrads 35W Storm Drain	Sewer	0	0	0	0
PS60	Richfield Road	Sewer	0	0	0	0
PSPKBD	Park Board's Storm Drain Rehab	Sewer	500	500	500	500
PSx1	Near North State #1, Sanitary Sewer System	Near North	0	0	0	0
PSx2	Near North State #1, Storm Drain System	Near North	0	0	0	0
PSI	Public Safety Initiative	Various	10,884	10,884	10,884	10,884
R01	Reimbursable Paving Projects	Public Works	3,000	3,000	3,000	3,000
R02	Reimbursable Sewer & Storm Drin Projects	Sewer	3,000	3,000	3,000	3,000
R03	Water Reimbursable Projects	Water Works	2,000	2,000	2,000	2,000
R04	Reimbursable Transportation Projects	Public Works	500	500	500	500
T01	Parkway Pavings	Public Works	1,100	1,100	1,100	1,100
T01G	Parkway Paving	Public Works	0	0	0	0
T02	Miscellaneous Segments	Public Works	1,151	1,151	1,151	595
T03	Renovation Program	Public Works	4,219	4,219	4,619	4,528
T03G	Renovation Program	Public Works	4,388	4,388	681	590
T04	CSAH Cooperative Projects	Public Works	1,050	1,050	1,050	1,050
T05	2nd St SE Commerical	Public Works	0	0	0	0
T06G	Urban Village	Public Works	300	300	300	300
T09	California Street	Public Works	373	373	373	373
T11	Alley Resurfacing & Retaining Wall Rehab	Public Works	251	251	251	251
T14	4th Street SE	Public Works	0	0	0	0
T16	SEMI (Phase II)	Public Works	0	0	0	0
T20	I-35W (42nd Street-Crosstown)	Public Works	173	173	173	173
T21	Third Avenue South (Phase I & II)	Public Works	0	0	994	994
T23	Hiawatha/Minnehaha RR Project (Phase I & II)	Public Works	327	327	327	327
T24	Central Ave NE (27th Ave NE to 37th Ave NE)	Public Works	0	0	0	0
T25G	Nicollet Avenue South Phase I and Phase II	Public Works	0	0	0	0
T26	Tenth Street South	Public Works	2,174	2,174	2,174	2,174
T29	Sixth Street South	Public Works	0	0	0	0
T30	Chicago Ave South (E 46th - E 49th)	Public Works	0	0	0	0
T32	15th Avenue SE	Public Works	0	0	0	0
T33	Chicago Avenue South (E 14th - 28th)	Public Works	0	0	0	0
T34	LaSalle Avenue South	Public Works	2,257	2,257	2,257	2,257
T35	27th Avenue South	Public Works	0	0	0	0
T36	Richfield Road	Public Works	0	0	0	0
T37	Como Avenue Southeast	Public Works	0	0	0	0
T38	East 38th Street	Public Works	0	0	0	0
T40	6th Avenue North	Public Works	0	0	0	0
T41	Major Bridge Repair and Rehab	Public Works	200	200	200	200
T42G	East River Road over Bridal Veil Falls	Public Works	0	0	0	0
T43	Chicago Avenue South Bridge	Public Works	0	0	0	0
T44	Pleasant Avenue Bridge	Public Works	0	0	0	0

2002 CAPITAL BUDGET SUMMARY

PROJECT ID	PROJECT TITLE	Submitting Agency	Capital Budget Request	CLIC Recommended	Mayor Proposed	Council Adopted
T45	Fremont Avenue South Bridge	Public Works	0	0	0	0
T46	1st Avenue South Bridge	Public Works	0	0	0	0
T47G	Plymouth Ave/BNSF, Bassett Creek	Public Works	690	690	690	690
T49	Camden Bridge Rehabilitation	Public Works	1,050	1,050	1,050	1,050
T50	St Anthony Parkway Bridge	Public Works	448	448	448	448
T51G	10th Avenue over Miss River	Public Works	0	0	0	0
T52	Cedar Lake Parkway Bridge	Public Works	0	0	0	0
T54	New Traffic Signals	Public Works	170	170	170	170
T58	Defective Hazardous Sidewalks and Complete	Public Works	1,630	1,630	1,630	1,630
T59G	Commuter Bicycle Route System	Public Works	110	110	110	110
T60	Henn/Lyndale Bicycle Bridge	Public Works	574	574	574	574
T62	Computerized Traffic Control Expansion	Public Works	62	62	62	62
T63	Controller Conversion	Public Works	700	700	500	500
T63G	Controller Conversion Gap	Public Works	0	0	0	0
T64	Priority Vehicle Control System	Public Works	0	0	0	0
T65	Traffic Signal, Signing & Lighting Improvement	Public Works	344	344	344	344
T66	Parking Ramp Repair & Restoration	Public Works	1,750	1,750	1,750	1,750
T67	Residential Parking Program	Public Works	150	150	150	150
T70	Bicycle Parking	Public Works	30	30	30	30
T73	E Loop Distributor	Public Works	0	0	0	0
T74	S Loop Distributor Municipal Ramp	Public Works	0	0	0	0
T75	Adaptive Control Expansion	Public Works	0	0	0	0
T78	Parkway Street Lighting Replacement	Public Works	0	0	0	0
T81G	Mid-City Industrial Paving Area Phase I & II	Public Works	0	0	0	0
T90	Extend Chicago & Park Avenues	Public Works	1,357	0	0	0
T91	Loring Greenway, Infrastructure Gap Project	Public Works	0	0	556	556
TX3	Humboldt Ave. N. Greenway	Public Works	0	0	0	0
Tx5	18th Street Bikeway	Public Works	0	0	110	110
Tx7	Nicollet Avenue Bridge and Street	Public Works	0	0	800	800
UP	Membrane Filtration	Water Works	6,420	6,420	6,420	6,420
TOTAL			90,325	79,973	81,829	80,611

GM06b,c,d-Planning Dept withdrew request

2003 CAPITAL BUDGET SUMMARY

Project ID	Project Title	Submitting Agency	Capital Budget Request	CLIC Recommended	Mayor Proposed	Council Adopted
GM01	Building & Facilities Improvements	Public Works	1,700	1,700	1,700	1,500
GM01G	Building & Facilities Improvement Program	Public Works	0	0	0	0
GM02	Public Works Facilities Project	Public Works	4,300	4,300	4,300	4,300
GM06a	City Hall Renovation & Remodeling	Finance	200	200	200	200
GM06b	Planning Dept Office & Library	Planning	0	0	0	0
GM06c	Planning Dept Conference Room 220	Planning	0	0	0	0
GM06d	Planing Dept Graphics Division	Planning	537	0	0	0
GM06e	City Hall Fire Administration Area	Fire	816	0	0	0
GM07	Life Safety Improvements	Bldg Comm	220	0	220	220
GM08	Mechanical Systems Upgrades City	Bldg Comm	500	500	500	500
GM09	Ground Floor Public Bathrooms	Bldg Comm	0	0	0	0
GM10	Bldg Rotunda Repairs & Maintenance	Bldg Comm	0	0	0	0
GM11	Tower & Interior Court Elevators	Bldg Comm	0	0	0	0
GMx13	Council Chambers Renovation	City Clerk	0	0	0	0
GM14	ITS Facilities	ITS	0	0	0	0
HD01	Art in Public Places	Arts Comm	274	274	240	220
HD03	Pierre Bottineau Community Library Imp	Library Board	1,150	0	0	0
HD04	Northeast Community Library Imp	Library Board	950	0	0	0
HD05	Roosevelt Community Library Imp	Library Board	0	0	0	0
HD06	Webber Park Library Expansion	Library Board	1,000	0	1,000	1,000
HD08	Sumner Foundation & Site Improvements	Library Board	1,375	0	0	0
HD10	Linden Hills	Library Board	0	0	0	0
HD12	North Regional	Library Board	0	0	0	0
HD13	Franklin Historic Renovation	Library Board	0	0	0	0
HD14	Southeast	Library Board	0	0	0	0
HD21	Community & Neighborhood Center Rehab	Park Board	0	0	0	0
HD22	Site & Totlot Rehab	Park Board	1,300	1,300	1,300	0
HD23	Shelter Building Rehab	Park Board	100	100	100	0
HD24	Athletic Field Renovation	Park Board	0	0	0	0
HD25	Service Center Rehab	Park Board	450	450	450	0
HD26	Tennis Court Renovation	Park Board	120	120	120	0
HD27	Gym Floor Replacement	Park Board	0	0	0	0
HD28	Pathways & Hardsurfaces	Park Board	0	0	0	0
HD30	Diseased Tree Removal	Park Board	400	400	400	400
HD31	ISTEA Luce Line Trail Grant Match	Park Board	0	0	0	0
HD32	ISTEA & TEA21 Grant Match	Park Board	550	550	550	0
HD33	Scenic Byway Grant Match	Park Board	100	100	100	0
HD41	Off Leash Rec Areas	Park Board	0	0	0	0
HD42	Parkway Lighting Rehab	Park Board	255	255	255	0
HD43	Armatage NRP Reimbursement	Park Board	100	100	100	0
HD44	Parking Lot Rehab	Park Board	0	0	0	0
HD51G	Roof Replacement	Park Board	200	200	200	0
HDx1	Interperative Center	Park Board	0	0	0	0
HDxx	Park Board Miscellaneous Projects	Park Board	0	0	3,525	6,420
HS03	Animal Shelter	Licenses	0	0	0	0
HS05	Fire Tng Campus Classroom/Vehicle Storage Facility	Fire	0	0	0	0
HS06	911 Center Expansion	MECC	0	0	0	0
HS08	Downtown Command Precinct Station	Police	0	0	0	0
IB1	St. Paul Minneapolis Interconnection	Water Works	5,000	0	0	0
IC1	FSP Modification	Water Works	0	0	0	0
ID1	New 34 MG Hilltop Reservoir	Water Works	0	0	0	0
ID4	New 40 MG Southwest Reservoir	Water Works	0	0	0	0
IE1	Gates and Manholes	Water Works	75	75	75	75
Ix1	Near North Stage #1 Water Main System	Water Works	0	0	0	0
IIA1	DWP Centriguge Replacement	Water Works	500	500	500	500
IIE1	Large Gate & Valve Replacement	Water Works	200	200	200	200
IIE2	Watermain Replacement and/or Cleaning & Lining	Water Works	2,687	2,687	2,687	2,687
IIE3	Meter Replacement	Water Works	200	200	200	200
IIE4	Large Watermain Cleaning & Lining	Water Works	1,188	1,188	1,188	1,188
IIE5	Manhole Repair/Replacement	Water Works	150	150	150	150
IIE7	Clean Pipeline P.S. #4 to Columbia Heights	Water Works	0	0	0	0

2003 CAPITAL BUDGET SUMMARY

Project ID	Project Title	Submitting Agency	Capital Budget Request	CLIC Recommended	Mayor Proposed	Council Adopted
IIG3	Roof Repair & Replacement	Water Works	0	0	0	0
IIG9	Complete SCADA System	Water Works	0	0	0	0
PS01a	Storm & Sanitary Tunnel & Sanitary Sewer Rehab	Sewer	1,500	1,500	1,500	1,500
PS01b	Storm & Sanitary Tunnel & Sanitary Sewer Rehab	Sewer	750	750	750	750
PS01c	Storm & Sanitary Tunnel & Sanitary Sewer Rehab	Sewer	400	400	400	400
PS02	Miscellaneous Storm Drains	Sewer	200	200	200	200
PS03	Storm Drains Street Renovations Program	Sewer	0	0	0	0
PS04	US EPA Storm Water Regulation Implementation	Sewer	250	250	250	250
PS07	Powderhorn Park Drainage Improvements	Sewer	0	0	0	0
PS08	Mpls Chain of Lakes Water Quality Improvements	Sewer	150	150	150	150
PS31	Flood Area # 24,25	Sewer	0	0	0	0
PS35	Flood Area # 8, 14, 19	Sewer	0	0	0	0
PS37	Flood Area #1	Sewer	0	0	0	0
PS39	Flood Area #33, 38, 39	Sewer	0	0	0	0
PS52	E. 60th St & 1st Ave S. - Pond (34)	Sewer	0	0	0	0
PS54	Pump Station to Minnehaha Creek (29, 30)	Sewer	0	0	0	0
PS55	E. 37th St. & Columbus Ave - Pond (12, 21, 22)	Sewer	1,015	1,015	1,015	1,015
PS56	Crystal Lake New Storm Drain	Sewer	1,600	1,600	1,600	1,600
PS57	Lake HiawathaLake Hiawatha New Storm Drain	Sewer	0	0	0	0
PS59	New Storm Drains-Upgrads 35W Storm Drain	Sewer	300	300	300	300
PS60	Richfield Road	Sewer	440	440	440	440
PSPKBD	Park Board's Storm Drain Rehab	Sewer	600	600	600	600
PSx1	Near North State #1, Sanitary Sewer System	Near North	0	0	0	0
PSx2	Near North State #1, Storm Drain System	Near North	0	0	0	0
PSI	Public Safety Initiative	Various	16,018	16,018	16,018	16,018
R01	Reimbursable Paving Projects	Public Works	3,000	3,000	3,000	3,000
R02	Reimbursable Sewer & Storm Drin Projects	Sewer	3,000	3,000	3,000	3,000
R03	Water Reimbursable Projects	Water Works	2,000	2,000	2,000	2,000
R04	Reimbursable Transportation Projects	Public Works	500	500	500	500
T01	Parkway Pavings	Public Works	1,100	1,100	1,100	1,100
T01G	Parkway Paving	Public Works	0	0	0	0
T02	Miscellaneous Segments	Public Works	292	292	292	292
T03	Renovation Program	Public Works	3,311	3,311	3,861	7,346
T03G	Renovation Program	Public Works	3,963	3,963	1,423	1,467
T04	CSAH Cooperative Projects	Public Works	1,000	1,000	1,000	1,000
T05	2nd St SE Commerical	Public Works	0	0	0	0
T06G	Urban Village	Public Works	0	0	0	0
T09	California Street	Public Works	0	0	0	0
T11	Alley Resurfacing & Retaining Wall Rehab	Public Works	245	245	245	245
T14	4th Street SE	Public Works	0	0	0	0
T16	SEMI (Phase II)	Public Works	4,235	4,235	4,235	4,235
T20	I-35W (42nd Street-Crosstown)	Public Works	173	173	173	173
T21	Third Avenue South (Phase I & II)	Public Works	0	0	0	0
T23	Hiawatha/Minnehaha RR Project (Phase I & II)	Public Works	0	0	0	0
T24	Central Ave NE (27th Ave NE to 37th Ave NE)	Public Works	0	0	0	0
T25G	Nicollet Avenue South Phase I and Phase II	Public Works	3,472	3,472	3,472	3,472
T26	Tenth Street South	Public Works	0	0	0	0
T29	Sixth Street South	Public Works	0	0	0	0
T30	Chicago Ave South (E 46th - E 49th)	Public Works	0	0	0	0
T32	15th Avenue SE	Public Works	2,059	2,059	2,059	2,059
T33	Chicago Avenue South (E 14th - 28th)	Public Works	0	0	0	0
T34	LaSalle Avenue South	Public Works	0	0	0	0
T35	27th Avenue South	Public Works	4,086	4,086	4,086	4,086
T36	Richfield Road	Public Works	0	0	0	0
T37	Como Avenue Southeast	Public Works	0	0	0	0
T38	East 38th Street	Public Works	0	0	0	0
T40	6th Avenue North	Public Works	0	0	0	0
T41	Major Bridge Repair and Rehab	Public Works	200	200	200	200
T42G	East River Road over Bridal Veil Falls	Public Works	0	0	0	0
T43	Chicago Avenue South Bridge	Public Works	1,872	1,872	1,872	1,872
T44	Pleasant Avenue Bridge	Public Works	0	0	0	0

2003 CAPITAL BUDGET SUMMARY

Project ID	Project Title	Submitting Agency	Capital Budget Request	CLIC Recommended	Mayor Proposed	Council Adopted
T45	Fremont Avenue South Bridge	Public Works	0	0	0	0
T46	1st Avenue South Bridge	Public Works	1,509	1,509	1,509	1,509
T47G	Plymouth Ave/BNSF, Bassett Creek	Public Works	0	0	0	0
T49	Camden Bridge Rehabilitation	Public Works	0	0	0	0
T50	St Anthony Parkway Bridge	Public Works	0	0	0	0
T51G	10th Avenue over Miss River	Public Works	0	0	0	0
T52	Cedar Lake Parkway Bridge	Public Works	0	0	0	0
T54	New Traffic Signals	Public Works	290	290	290	290
T58	Defective Hazardous Sidewalks and Complete	Public Works	1,685	1,685	1,685	1,685
T59G	Commuter Bicycle Route System	Public Works	200	200	0	200
T60	Henn/Lyndale Bicycle Bridge	Public Works	200	200	200	0
T62	Computerized Traffic Control Expansion	Public Works	73	73	73	73
T63	Controller Conversion	Public Works	850	850	500	500
T63G	Controller Conversion Gap	Public Works	0	0	0	0
T64	Priority Vehicle Control System	Public Works	0	0	0	0
T65	Traffic Signal, Signing & Lighting Improvement	Public Works	396	396	396	396
T66	Parking Ramp Repair & Restoration	Public Works	2,000	2,000	2,000	2,000
T67	Residential Parking Program	Public Works	150	150	150	150
T70	Bicycle Parking	Public Works	30	30	30	30
T73	E Loop Distributor	Public Works	15,000	0	0	0
T74	S Loop Distributor Municipal Ramp	Public Works	0	0	0	0
T75	Adaptive Control Expansion	Public Works	0	0	0	0
T78	Parkway Street Lighting Replacement	Public Works	0	0	0	0
T81G	Mid-City Industrial Paving Area Phase I & II	Public Works	2,041	2,041	0	0
T90	Extend Chicago & Park Avenues	Public Works	0	0	0	0
T91	Loring Greenway, Infrastructure Gap Project	Public Works	0	0	0	0
TX3	Humboldt Ave. N. Greenway	Public Works	0	0	0	0
Tx5	18th Street Bikeway	Public Works	0	0	0	0
Tx7	Nicollet Avenue Bridge and Street	Public Works	0	0	0	0
UP	Membrane Filtration	Water Works	22,100	22,100	22,100	22,100
TOTAL			130,852	104,804	104,934	107,963

GM06b,c,d-Planning Dept withdrew request

2004 CAPITAL BUDGET SUMMARY

Project ID	Project Title	Submitting Agency	Capital Budget Request	CLIC Recommended	Mayor Proposed	Council Adopted
GM01	Building & Facilities Improvements	Public Works	1,800	1,800	1,800	1,500
GM01G	Building & Facilities Improvement Program	Public Works	0	0	0	0
GM02	Public Works Facilities Project	Public Works	5,600	5,600	5,600	5,600
GM06a	City Hall Renovation & Remodeling	Finance	200	200	200	200
GM06b	Planning Dept Office & Library	Planning	0	0	0	0
GM06c	Planning Dept Conference Room 220	Planning	0	0	0	0
GM06d	Planing Dept Graphics Division	Planning	0	0	0	0
GM06e	City Hall Fire Administration Area	Fire	0	0	0	0
GM07	Life Safety Improvements	Bldg Comm	220	0	220	220
GM08	Mechanical Systems Upgrades City	Bldg Comm	500	500	500	500
GM09	Ground Floor Public Bathrooms	Bldg Comm	0	0	0	0
GM10	Bldg Rotunda Repairs & Maintenance	Bldg Comm	0	0	0	0
GM11	Tower & Interior Court Elevators	Bldg Comm	176	0	0	0
GMx13	Council Chambers Renovation	City Clerk	0	0	0	0
GM14	ITS Facilities	ITS	894	0	0	0
HD01	Art in Public Places	Arts Comm	294	294	250	230
HD03	Pierre Bottineau Community Library Imp	Library Board	0	0	0	0
HD04	Northeast Community Library Imp	Library Board	0	0	0	0
HD05	Roosevelt Community Library Imp	Library Board	300	0	0	0
HD06	Webber Park Library Expansion	Library Board	0	0	0	0
HD08	Summer Foundation & Site Improvements	Library Board	0	0	0	0
HD10	Linden Hills	Library Board	0	0	0	0
HD12	North Regional	Library Board	300	0	0	0
HD13	Franklin Historic Renovation	Library Board	300	0	0	0
HD14	Southeast	Library Board	300	0	0	0
HD21	Community & Neighborhood Center Rehab	Park Board	500	500	500	0
HD22	Site & Totlot Rehab	Park Board	500	500	500	0
HD23	Shelter Building Rehab	Park Board	120	120	120	0
HD24	Athletic Field Renovation	Park Board	450	450	450	0
HD25	Service Center Rehab	Park Board	450	500	500	0
HD26	Tennis Court Renovation	Park Board	150	150	150	0
HD27	Gym Floor Replacement	Park Board	0	0	0	0
HD28	Pathways & Hardsurfaces	Park Board	175	175	175	0
HD30	Diseased Tree Removal	Park Board	400	400	400	400
HD31	ISTEA Luce Line Trail Grant Match	Park Board	0	0	0	0
HD32	ISTEA & TEA21 Grant Match	Park Board	550	550	550	0
HD33	Scenic Byway Grant Match	Park Board	150	150	150	0
HD41	Off Leash Rec Areas	Park Board	0	0	0	0
HD42	Parkway Lighting Rehab	Park Board	255	255	255	0
HD43	Armatage NRP Reimbursement	Park Board	0	0	0	0
HD44	Parking Lot Rehab	Park Board	0	0	0	0
HD51G	Roof Replacement	Park Board	150	150	150	0
HDx1	Interperative Center	Park Board	0	0	0	0
HDXX	Park Board Miscellaneous Projects	Park Board	0	0	4,200	7,420
HS03	Animal Shelter	Licenses	0	0	0	0
HS05	Fire Tng Campus Classroom/Vehicle Storage Facility	Fire	0	0	0	0
HS06	911 Center Expansion	MECC	0	0	0	0
HS08	Downtown Command Precinct Station	Police	0	0	0	0
IB1	St. Paul Minneapolis Interconnection	Water Works	5,000	0	0	0
IC1	FSP Modification	Water Works	0	0	0	0
ID1	New 34 MG Hilltop Reservoir	Water Works	0	0	0	0
ID4	New 40 MG Southwest Reservoir	Water Works	0	0	0	0
IE1	Gates and Manholes	Water Works	80	80	80	80
Ix1	Near North Stage #1 Water Main System	Water Works	0	0	0	0
IIA1	DWP Centriguge Replacement	Water Works	500	500	500	500
IIE1	Large Gate & Valve Replacement	Water Works	210	210	210	210
IIE2	Watermain Replacement and/or Cleaning & Lining	Water Works	3,323	3,323	3,323	3,323
IIE3	Meter Replacement	Water Works	0	0	0	0
IIE4	Large Watermain Cleaning & Lining	Water Works	1,732	1,732	1,732	1,732
IIE5	Manhole Repair/Replacement	Water Works	155	155	155	155
IIE7	Clean Pipeline P.S. #4 to Columbia Heights	Water Works	0	0	0	0

2004 CAPITAL BUDGET SUMMARY

Project ID	Project Title	Submitting Agency	Capital Budget Request	CLIC Recommended	Mayor Proposed	Council Adopted
IIG3	Roof Repair & Replacement	Water Works	0	0	0	0
IIG9	Complete SCADA System	Water Works	0	0	0	0
PS01a	Storm & Sanitary Tunnel & Sanitary Sewer Rehab	Sewer	1,500	1,500	1,500	1,500
PS01b	Storm & Sanitary Tunnel & Sanitary Sewer Rehab	Sewer	1,000	1,000	1,000	1,000
PS01c	Storm & Sanitary Tunnel & Sanitary Sewer Rehab	Sewer	600	600	600	600
PS02	Miscellaneous Storm Drains	Sewer	200	200	200	200
PS03	Storm Drains Street Renovations Program	Sewer	1,061	1,061	1,061	1,061
PS04	US EPA Storm Water Regulation Implementation	Sewer	250	250	250	250
PS07	Powderhorn Park Drainage Improvements	Sewer	0	0	0	0
PS08	Mpls Chain of Lakes Water Quality Improvements	Sewer	0	0	0	0
PS31	Flood Area # 24,25	Sewer	0	0	0	0
PS35	Flood Area # 8, 14, 19	Sewer	0	0	0	0
PS37	Flood Area #1	Sewer	0	0	0	0
PS39	Flood Area #33, 38, 39	Sewer	0	0	0	0
PS52	E. 60th St & 1st Ave S. - Pond (34)	Sewer	0	0	0	0
PS54	Pump Station to Minnehaha Creek (29, 30)	Sewer	0	0	0	0
PS55	E. 37th St. & Columbus Ave - Pond (12, 21, 22)	Sewer	3,300	3,300	3,300	3,300
PS56	Crystal Lake New Storm Drain	Sewer	1,600	1,600	1,600	1,600
PS57	Lake Hiawatha Lake Hiawatha New Storm Drain	Sewer	1,375	1,375	1,375	1,375
PS59	New Storm Drains-Upgrads 35W Storm Drain	Sewer	780	780	780	780
PSP60	Richfield Road	Sewer	0	0	0	0
PSPKBD	Park Board's Storm Drain Rehab	Sewer	700	700	700	700
PSx1	Near North State #1, Sanitary Sewer System	Near North	0	0	0	0
PSx2	Near North State #1, Storm Drain System	Near North	0	0	0	0
PSI	Public Safety Initiative	Various	4,300	4,300	4,300	4,300
R01	Reimbursable Paving Projects	Public Works	3,000	3,000	3,000	3,000
R02	Reimbursable Sewer & Storm Drin Projects	Sewer	3,000	3,000	3,000	3,000
R03	Water Reimburseable Projects	Water Works	2,000	2,000	2,000	2,000
R04	Reimbursable Transportation Projects	Public Works	500	500	500	500
T01	Parkway Pavings	Public Works	1,100	1,100	1,100	1,100
T01G	Parkway Paving	Public Works	0	0	0	0
T02	Miscellaneous Segments	Public Works	0	0	0	0
T03	Renovation Program	Public Works	4,775	4,775	5,375	5,287
T03G	Renovation Program	Public Works	7,852	7,852	2,777	2,047
T04	CSAH Cooperative Projects	Public Works	1,000	1,000	1,000	1,000
T05	2nd St SE Commerical	Public Works	0	0	0	0
T06G	Urban Village	Public Works	0	0	0	0
T09	California Street	Public Works	0	0	0	0
T11	Alley Resurfacing & Retaining Wall Rehab	Public Works	188	188	188	188
T14	4th Street SE	Public Works	0	0	0	0
T16	SEMI (Phase II)	Public Works	0	0	0	0
T20	I-35W (42nd Street-Crosstown)	Public Works	0	0	0	0
T21	Third Avenue South (Phase I & II)	Public Works	0	0	0	0
T23	Hiawatha/Minnehaha RR Project (Phase I & II)	Public Works	0	0	0	0
T24	Central Ave NE (27th Ave NE to 37th Ave NE)	Public Works	0	0	0	0
T25G	Nicollet Avenue South Phase I and Phase II	Public Works	0	0	0	0
T26	Tenth Street South	Public Works	0	0	0	0
T29	Sixth Street South	Public Works	0	0	0	0
T30	Chicago Ave South (E 46th - E 49th)	Public Works	0	0	0	0
T32	15th Avenue SE	Public Works	0	0	0	0
T33	Chicago Avenue South (E 14th - 28th)	Public Works	0	0	0	0
T34	LaSalle Avenue South	Public Works	0	0	0	0
T35	27th Avenue South	Public Works	0	0	0	0
T36	Richfield Road	Public Works	2,498	2,498	2,498	2,498
T37	Como Avenue Southeast	Public Works	0	0	0	0
T38	East 38th Street	Public Works	2,705	2,705	2,705	2,705
T40	6th Avenue North	Public Works	1,164	1,164	1,164	1,164
T41	Major Bridge Repair and Rehab	Public Works	200	200	200	200
T42G	East River Road over Bridal Veil Falls	Public Works	653	653	653	653
T43	Chicago Avenue South Bridge	Public Works	0	0	0	0
T44	Pleasant Avenue Bridge	Public Works	0	0	0	0

2004 CAPITAL BUDGET SUMMARY

Project ID	Project Title	Submitting Agency	Capital Budget Request	CLIC Recommended	Mayor Proposed	Council Adopted
T45	Fremont Avenue South Bridge	Public Works	485	485	485	485
T46	1st Avenue South Bridge	Public Works	0	0	0	0
T47G	Plymouth Ave/BNSF, Bassett Creek	Public Works	0	0	0	0
T49	Camden Bridge Rehabilitation	Public Works	0	0	0	0
T50	St Anthony Parkway Bridge	Public Works	0	0	0	0
T51G	10th Avenue over Miss River	Public Works	0	0	0	0
T52	Cedar Lake Parkway Bridge	Public Works	0	0	0	0
T54	New Traffic Signals	Public Works	0	0	0	0
T58	Defective Hazardous Sidewalks and Complete	Public Works	1,740	1,740	1,740	1,740
T59G	Commuter Bicycle Route System	Public Works	300	300	0	300
T60	Henn/Lyndale Bicycle Bridge	Public Works	431	431	431	0
T62	Computerized Traffic Control Expansion	Public Works	121	121	121	121
T63	Controller Conversion	Public Works	800	800	500	500
T63G	Controller Conversion Gap	Public Works	400	400	0	0
T64	Priority Vehicle Control System	Public Works	425	425	425	425
T65	Traffic Signal, Signing & Lighting Improvement	Public Works	432	432	432	432
T66	Parking Ramp Repair & Restoration	Public Works	2,000	2,000	2,000	2,000
T67	Residential Parking Program	Public Works	150	150	150	150
T70	Bicycle Parking	Public Works	30	30	30	30
T73	E Loop Distributor	Public Works	0	0	0	0
T74	S Loop Distributor Municipal Ramp	Public Works	0	0	0	0
T75	Adaptive Control Expansion	Public Works	0	0	0	0
T78	Parkway Street Lighting Replacement	Public Works	0	0	0	0
T81G	Mid-City Industrial Paving Area Phase I & II	Public Works	0	0	0	0
T90	Extend Chicago & Park Avenues	Public Works	0	0	0	0
T91	Loring Greenway, Infrastructure Gap Project	Public Works	0	0	0	0
TX3	Humboldt Ave. N. Greenway	Public Works	0	0	0	0
Tx5	18th Street Bikeway	Public Works	0	0	0	0
Tx7	Nicollet Avenue Bridge and Street	Public Works	0	0	0	0
UP	Membrane Filtration	Water Works	22,800	22,800	22,800	22,800
TOTAL			103,149	95,709	94,610	93,061

GM06b,c,d-Planning Dept withdrew request

2005 CAPITAL BUDGET SUMMARY

Project ID	Project Title	Submitting Agency	Capital Budget Request	CLIC Recommended	Mayor Proposed	Council Adopted
GM01	Building & Facilities Improvements	Public Works	1,800	1,800	1,800	1,500
GM01G	Building & Facilities Improvement Program	Public Works	100	100	100	100
GM02	Public Works Facilities Project	Public Works	6,000	6,000	6,000	6,000
GM06a	City Hall Renovation & Remodeling	Finance	800	200	200	200
GM06b	Planning Dept Office & Library	Planning	0	0	0	0
GM06c	Planning Dept Conference Room 220	Planning	0	0	0	0
GM06d	Planing Dept Graphics Division	Planning	0	0	0	0
GM06e	City Hall Fire Administration Area	Fire	0	0	0	0
GM07	Life Safety Improvements	Bldg Comm	220	0	220	220
GM08	Mechanical Systems Upgrades City	Bldg Comm	500	500	500	500
GM09	Ground Floor Public Bathrooms	Bldg Comm	62	0	0	0
GM10	Bldg Rotunda Repairs & Maintenance	Bldg Comm	0	0	0	0
GM11	Tower & Interior Court Elevators	Bldg Comm	176	0	0	0
GMx13	Council Chambers Renovation	City Clerk	0	0	0	0
GM14	ITS Facilities	ITS	0	0	0	0
HD01	Art in Public Places	Arts Comm	314	314	260	240
HD03	Pierre Bottineau Community Library Imp	Library Board	0	0	0	0
HD04	Northeast Community Library Imp	Library Board	0	0	0	0
HD05	Roosevelt Community Library Imp	Library Board	1,000	0	0	0
HD06	Webber Park Library Expansion	Library Board	0	0	0	0
HD08	Sumner Foundation & Site Improvements	Library Board	0	0	0	0
HD10	Linden Hills	Library Board	0	0	0	0
HD12	North Regional	Library Board	1,700	0	0	0
HD13	Franklin Historic Renovation	Library Board	1,000	0	0	0
HD14	Southeast	Library Board	1,700	0	0	0
HD21	Community & Neighborhood Center Rehab	Park Board	0	0	0	0
HD22	Site & Totlot Rehab	Park Board	950	950	950	0
HD23	Shelter Building Rehab	Park Board	240	245	245	0
HD24	Athletic Field Renovation	Park Board	900	900	900	0
HD25	Service Center Rehab	Park Board	0	0	0	0
HD26	Tennis Court Renovation	Park Board	150	175	175	0
HD27	Gym Floor Replacement	Park Board	100	150	150	0
HD28	Pathways & Hardsurfaces	Park Board	175	200	200	0
HD30	Diseased Tree Removal	Park Board	400	400	400	400
HD31	ISTEA Luce Line Trail Grant Match	Park Board	0	0	0	0
HD32	ISTEA & TEA21 Grant Match	Park Board	500	550	550	0
HD33	Scenic Byway Grant Match	Park Board	150	150	150	0
HD41	Off Leash Rec Areas	Park Board	0	0	0	0
HD42	Parkway Lighting Rehab	Park Board	255	255	255	0
HD43	Armatage NRP Reimbursement	Park Board	0	0	0	0
HD44	Parking Lot Rehab	Park Board	150	0	0	0
HD51G	Roof Replacement	Park Board	250	250	250	0
HDx1	Interperative Center	Park Board	0	0	0	0
HDXX	Park Board Miscellaneous Projects	Park Board	0	0	3,875	7,420
HS03	Animal Shelter	Licenses	0	0	0	0
HS05	Fire Tng Campus Classroom/Vehicle Storage Facility	Fire	2,080	0	0	0
HS06	911 Center Expansion	MECC	0	0	0	0
HS08	Downtown Command Precinct Station	Police	0	0	0	0
IB1	St. Paul Minneapolis Interconnection	Water Works	0	0	0	0
IC1	FSP Modification	Water Works	0	0	0	0
ID1	New 34 MG Hilltop Reservoir	Water Works	0	0	0	0
ID4	New 40 MG Southwest Reservoir	Water Works	2,000	2,000	2,000	2,000
IE1	Gates and Manholes	Water Works	85	85	85	85
Ix1	Near North Stage #1 Water Main System	Water Works	0	0	0	0
IIA1	DWP Centriguge Replacement	Water Works	0	0	0	0
IIE1	Large Gate & Valve Replacement	Water Works	220	220	220	220
IIE2	Watermain Replacement and/or Cleaning & Lining	Water Works	5,200	5,200	5,200	5,200
IIE3	Meter Replacement	Water Works	0	0	0	0
IIE4	Large Watermain Cleaning & Lining	Water Works	3,520	3,520	3,520	3,520
IIE5	Manhole Repair/Replacement	Water Works	160	160	160	160
IIE7	Clean Pipeline P.S. #4 to Columbia Heights	Water Works	0	0	0	0

2005 CAPITAL BUDGET SUMMARY

Project ID	Project Title	Submitting Agency	Capital Budget Request	CLIC Recommended	Mayor Proposed	Council Adopted
IIG3	Roof Repair & Replacement	Water Works	100	100	100	100
IIG9	Complete SCADA System	Water Works	0	0	0	0
PS01a	Storm & Sanitary Tunnel & Sanitary Sewer Rehab	Sewer	1,500	1,500	1,500	1,500
PS01b	Storm & Sanitary Tunnel & Sanitary Sewer Rehab	Sewer	1,000	1,000	1,000	1,000
PS01c	Storm & Sanitary Tunnel & Sanitary Sewer Rehab	Sewer	800	800	800	800
PS02	Miscellaneous Storm Drains	Sewer	220	220	220	220
PS03	Storm Drains Street Renovations Program	Sewer	556	556	556	556
PS04	US EPA Storm Water Regulation Implementation	Sewer	250	250	250	250
PS07	Powderhorn Park Drainage Improvements	Sewer	0	0	0	0
PS08	Mpls Chain of Lakes Water Quality Improvements	Sewer	0	0	0	0
PS31	Flood Area # 24,25	Sewer	390	390	390	390
PS35	Flood Area # 8, 14, 19	Sewer	0	0	0	0
PS37	Flood Area #1	Sewer	0	0	0	0
PS39	Flood Area #33, 38, 39	Sewer	0	0	0	0
PS52	E. 60th St & 1st Ave S. - Pond (34)	Sewer	0	0	0	0
PS54	Pump Station to Minnehaha Creek (29, 30)	Sewer	0	0	0	0
PS55	E. 37th St. & Columbus Ave - Pond (12, 21, 22)	Sewer	0	0	0	0
PS56	Crystal Lake New Storm Drain	Sewer	0	0	0	0
PS57	Lake Hiawatha Lake Hiawatha New Storm Drain	Sewer	1,375	1,375	1,375	1,375
PS59	New Storm Drains-Upgrads 35W Storm Drain	Sewer	780	780	780	780
PS60	Richfield Road	Sewer	0	0	0	0
PSPKBD	Park Board's Storm Drain Rehab	Sewer	800	800	800	800
PSx1	Near North State #1, Sanitary Sewer System	Near North	0	0	0	0
PSx2	Near North State #1, Storm Drain System	Near North	0	0	0	0
PSI	Public Safety Initiative	Various	0	0	0	0
R01	Reimbursable Paving Projects	Public Works	3,000	3,000	3,000	3,000
R02	Reimbursable Sewer & Storm Drin Projects	Sewer	3,000	3,000	3,000	3,000
R03	Water Reimburseable Projects	Water Works	2,000	2,000	2,000	2,000
R04	Reimbursable Transportation Projects	Public Works	500	500	500	500
T01	Parkway Pavings	Public Works	1,850	1,850	1,150	1,650
T01G	Parkway Paving	Public Works	380	380	0	0
T02	Miscellaneous Segments	Public Works	1,014	1,014	1,014	1,014
T03	Renovation Program	Public Works	0	0	2,790	3,148
T03G	Renovation Program	Public Works	6,184	6,184	3,928	3,421
T04	CSAH Cooperative Projects	Public Works	1,000	1,000	1,000	1,000
T05	2nd St SE Commerical	Public Works	0	0	0	0
T06G	Urban Village	Public Works	0	0	0	0
T09	California Street	Public Works	0	0	0	0
T11	Alley Resurfacing & Retaining Wall Rehab	Public Works	247	247	247	247
T14	4th Street SE	Public Works	1,506	1,506	0	0
T16	SEMI (Phase II)	Public Works	0	0	0	0
T20	I-35W (42nd Street-Crosstown)	Public Works	0	0	0	0
T21	Third Avenue South (Phase I & II)	Public Works	0	0	0	0
T23	Hiawatha/Minnehaha RR Project (Phase I & II)	Public Works	0	0	0	0
T24	Central Ave NE (27th Ave NE to 37th Ave NE)	Public Works	0	0	0	0
T25G	Nicollet Avenue South Phase I and Phase II	Public Works	0	0	0	0
T26	Tenth Street South	Public Works	0	0	0	0
T29	Sixth Street South	Public Works	2,309	2,309	2,309	2,309
T30	Chicago Ave South (E 46th - E 49th)	Public Works	0	0	0	0
T32	15th Avenue SE	Public Works	0	0	0	0
T33	Chicago Avenue South (E 14th - 28th)	Public Works	5,119	5,119	5,119	5,119
T34	LaSalle Avenue South	Public Works	0	0	0	0
T35	27th Avenue South	Public Works	0	0	0	0
T36	Richfield Road	Public Works	0	0	0	0
T37	Como Avenue Southeast	Public Works	2,793	2,793	2,793	2,793
T38	East 38th Street	Public Works	0	0	0	0
T40	6th Avenue North	Public Works	0	0	0	0
T41	Major Bridge Repair and Rehab	Public Works	200	200	200	200
T42G	East River Road over Bridal Veil Falls	Public Works	0	0	0	0
T43	Chicago Avenue South Bridge	Public Works	0	0	0	0
T44	Pleasant Avenue Bridge	Public Works	908	908	908	908

2005 CAPITAL BUDGET SUMMARY

Project ID	Project Title	Submitting Agency	Capital Budget Request	CLIC Recommended	Mayor Proposed	Council Adopted
T45	Fremont Avenue South Bridge	Public Works	0	0	0	0
T46	1st Avenue South Bridge	Public Works	0	0	0	0
T47G	Plymouth Ave/BNSF, Bassett Creek	Public Works	0	0	0	0
T49	Camden Bridge Rehabilitation	Public Works	0	0	0	0
T50	St Anthony Parkway Bridge	Public Works	0	0	0	0
T51G	10th Avenue over Miss River	Public Works	921	921	921	921
T52	Cedar Lake Parkway Bridge	Public Works	0	0	0	0
T54	New Traffic Signals	Public Works	200	200	200	200
T58	Defective Hazardous Sidewalks and Complete	Public Works	1,795	1,800	1,800	1,800
T59G	Commuter Bicycle Route System	Public Works	492	492	0	492
T60	Henn/Lyndale Bicycle Bridge	Public Works	408	408	408	0
T62	Computerized Traffic Control Expansion	Public Works	149	149	149	149
T63	Controller Conversion	Public Works	200	200	200	200
T63G	Controller Conversion Gap	Public Works	550	550	300	300
T64	Priority Vehicle Control System	Public Works	425	425	425	425
T65	Traffic Signal, Signing & Lighting Improvement	Public Works	425	425	425	425
T66	Parking Ramp Repair & Restoration	Public Works	2,800	2,500	2,750	2,750
T67	Residential Parking Program	Public Works	150	150	150	150
T70	Bicycle Parking	Public Works	30	30	30	30
T73	E Loop Distributor	Public Works	0	0	0	0
T74	S Loop Distributor Municipal Ramp	Public Works	0	0	0	0
T75	Adaptive Control Expansion	Public Works	300	300	300	300
T78	Parkway Street Lighting Replacement	Public Works	890	0	0	0
T81G	Mid-City Industrial Paving Area Phase I & II	Public Works	3,813	3,813	0	0
T90	Extend Chicago & Park Avenues	Public Works	0	0	0	0
T91	Loring Greenway, Infrastructure Gap Project	Public Works	2,000	500	0	0
TX3	Humboldt Ave. N. Greenway	Public Works	0	0	0	0
Tx5	18th Street Bikeway	Public Works	0	0	0	0
Tx7	Nicollet Avenue Bridge and Street	Public Works	0	0	0	0
UP	Membrane Filtration	Water Works	21,250	21,150	21,150	21,150
TOTAL			109,436	98,118	95,302	95,137

GM06b,c,d-Planning Dept withdrew request

Revenues by Funding Source

YEAR	ENTERPRISE BONDS	PITAX CDBG NDB	PAY AS YOU GO	MSA	ASSM	OTHER/ TRANSFERS	CITY TOTAL	Non Appropriated	YEAR
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ENTERPRISE FUNDED CAPITAL

SEWER

2001	10,520	0	550	0	0	3,000	14,070	0	2001
2002	7,975	0	3,313	0	0	3,000	14,288	0	2002
2003	3,615	0	3,590	0	0	3,000	10,205	0	2003
2004	9,275	0	3,091	0	0	3,000	15,366	0	2004
2005	3,375	0	4,296	0	0	3,000	10,671	0	2005
TOTAL	34,760	0	14,840	0	0	15,000	64,600	0	TOTAL

WATER

2001	10,420	0	3,520	0	0	2,000	15,940	0	2001
2002	10,035	0	2,010	0	0	2,000	14,045	0	2002
2003	24,787	0	2,313	0	0	2,000	29,100	0	2003
2004	26,123	0	2,677	0	0	2,000	30,800	0	2004
2005	28,350	0	4,085	0	0	2,000	34,435	0	2005
TOTAL	99,715	0	14,605	0	0	10,000	124,320	0	TOTAL

PARKING

2001	0	0	1,930	0	0	0	1,930	0	2001
2002	0	0	1,930	0	0	0	1,930	0	2002
2003	0	0	2,180	0	0	0	2,180	0	2003
2004	0	0	2,180	0	0	0	2,180	0	2004
2005	0	0	2,930	0	0	0	2,930	0	2005
TOTAL	0	0	11,150	0	0	0	11,150	0	TOTAL

ENTERPRISE TOTAL

2001	20,940	0	6,000	0	0	5,000	31,940	0	2001
2002	18,010	0	7,253	0	0	5,000	30,263	0	2002
2003	28,402	0	8,083	0	0	5,000	41,485	0	2003
2004	35,398	0	7,948	0	0	5,000	48,346	0	2004
2005	31,725	0	11,311	0	0	5,000	48,036	0	2005
TOTAL	134,475	0	40,595	0	0	25,000	200,070	0	TOTAL

PARK AND RECREATION

2001	0	2,000	0	0	400	1,500	3,900	0	2001
2002	0	1,920	0	0	400	3,000	5,320	0	2002
2003	0	1,920	0	0	400	4,500	6,820	0	2003
2004	0	1,920	0	0	400	5,500	7,820	0	2004
2005	0	1,920	0	0	400	5,500	7,820	0	2005
TOTAL	0	9,680	0	0	2,000	20,000	31,680	0	TOTAL

LIBRARIES

2001	0	740	0	0	0	0	740	0	2001
2002	0	577	0	0	0	0	577	0	2002
2003	0	1,000	0	0	0	0	1,000	0	2003
2004	0	0	0	0	0	0	0	0	2004
2005	0	0	0	0	0	0	0	0	2005
TOTAL	0	2,317	0	0	0	0	2,317	0	TOTAL

PITAX = PERMANENT IMPROVEMENT TAX
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 MSA = MUNICIPAL STATE AID
 ASSM = ASSESSMENTS

Revenues by Funding Source

YEAR	ENTERPRISE BONDS	PITAX CDBG NDB	PAY AS YOU GO	MSA	ASSM	OTHER/ TRANSFERS	CITY TOTAL	Non Appropriated	YEAR
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CITY CAPITAL

GOVERNMENT MANAGEMENT

2001	0	4,386	0	0	0	0	4,386	1,215	2001
2002	0	7,006	0	0	0	0	7,006	1,221	2002
2003	0	6,720	0	0	0	0	6,720	1,102	2003
2004	0	8,020	0	0	0	0	8,020	1,102	2004
2005	0	8,520	0	0	0	0	8,520	1,102	2005
TOTAL	0	34,652	0	0	0	0	34,652	5,742	TOTAL

HUMAN DEVELOPMENT

2001	0	530	0	0	0	0	530	0	2001
2002	0	230	0	0	0	0	230	0	2002
2003	0	220	0	0	0	0	220	0	2003
2004	0	230	0	0	0	0	230	0	2004
2005	0	240	0	0	0	0	240	0	2005
TOTAL	0	1,450	0	0	0	0	1,450	0	TOTAL

HEALTH AND SAFETY

2001	0	97	0	0	0	0	97	0	2001
2002	0	875	0	0	0	0	875	0	2002
2003	0	0	0	0	0	0	0	0	2003
2004	0	0	0	0	0	0	0	0	2004
2005	0	0	0	0	0	0	0	0	2005
TOTAL	0	972	0	0	0	0	972	0	TOTAL

TRANSPORTATION

2001	0	12,376	0	8,458	3,468	3,959	28,261	8,784	2001
2002	0	11,936	0	4,642	3,914	4,964	25,456	25,656	2002
2003	0	12,171	0	10,995	7,042	5,492	35,700	6,882	2003
2004	0	11,654	0	5,035	3,827	3,829	24,345	3,585	2004
2005	0	12,773	0	8,833	4,809	4,106	30,521	13,754	2005
TOTAL	0	60,910	0	37,963	23,060	22,350	144,283	58,661	TOTAL

TOTAL CITY CAPITAL

2001	0	17,389	0	8,458	3,468	3,959	33,274	9,999	2001
2002	0	20,047	0	4,642	3,914	4,964	33,567	26,877	2002
2003	0	19,111	0	10,995	7,042	5,492	42,640	7,984	2003
2004	0	19,904	0	5,035	3,827	3,829	32,595	4,687	2004
2005	0	21,533	0	8,833	4,809	4,106	39,281	14,856	2005
TOTAL	0	97,984	0	37,963	23,060	22,350	181,357	64,403	TOTAL

PUBLIC SAFETY INITIATIVE (PSI)

2001	0	0	0	0	0	365	365	0	2001
2002	0	10,534	0	0	0	350	10,884	0	2002
2003	0	15,725	0	0	0	293	16,018	0	2003
2004	0	4,300	0	0	0	0	4,300	0	2004
2005	0	0	0	0	0	0	0	0	2005
TOTAL	0	30,559	0	0	0	1,008	31,567	0	TOTAL

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Revenues by Funding Source

YEAR	ENTERPRISE BONDS	PITAX CDBG NDB	PAY AS YOU GO	MSA	ASSM	OTHER/ TRANSFERS	CITY TOTAL	Non Appropriated	YEAR
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TOTAL FIVE YEAR CAPITAL PROGRAM (PSI Included)

2001	20,940	20,129	6,000	8,458	3,868	10,824	70,219	9,999	2001
2002	18,010	33,078	7,253	4,642	4,314	13,314	80,611	26,877	2002
2003	28,402	37,756	8,083	10,995	7,442	15,285	107,963	7,984	2003
2004	35,398	26,124	7,948	5,035	4,227	14,329	93,061	4,687	2004
2005	31,725	23,453	11,311	8,833	5,209	14,606	95,137	14,856	2005
TOTAL	134,475	140,540	40,595	37,963	25,060	68,358	446,991	64,403	TOTAL

PITAX = PERMANENT IMPROVEMENT TAX
 CDBG = COMMUNITY DEVELOPMENT BLOCK GRANT
 NDB = NET DEBT BOND
 MSA = MUNICIPAL STATE AID
 ASSM = ASSESSMENTS

PARKING FUND FIVE YEAR CAPITAL PROGRAM

YEAR	PROJECT ID	PROJECT TITLE	PARKING BONDS	PARKING REVENUE	TOTAL	YEAR
2001	T66	Parking Ramp Repair and Restoration	0	1,750	1,750	2001
2002			0	1,750	1,750	2002
2003			0	2,000	2,000	2003
2004			0	2,000	2,000	2004
2005			0	2,750	2,750	2005
Total			0	10,250	10,250	Total
2001	T67	Residential Parking Program	0	150	150	2001
2002			0	150	150	2002
2003			0	150	150	2003
2004			0	150	150	2004
2005			0	150	150	2005
Total			0	750	750	Total
2001	T70	Bicycle Parking	0	30	30	2001
2002			0	30	30	2002
2003			0	30	30	2003
2004			0	30	30	2004
2005			0	30	30	2005
Total			0	150	150	Total
2001	T73	East Loop Distributor Ramp	0	0	0	2001
2002			0	0	0	2002
2003			0	0	0	2003
2004			0	0	0	2004
2005			0	0	0	2005
Total			0	0	0	Total
2001	T74	South Loop Distributor Ramp	0	0	0	2001
2002			0	0	0	2002
2003			0	0	0	2003
2004			0	0	0	2004
2005			0	0	0	2005
Total			0	0	0	Total

TOTAL REVENUES **0** **11,150** **11,150**

5 Year Capital Funding Summary

	PARKING BONDS	PARKING REVENUE	TOTAL
2001	0	1,930	1,930
2002	0	1,930	1,930
2003	0	2,180	2,180
2004	0	2,180	2,180
2005	0	2,930	2,930
Total	0	11,150	11,150

SEWER FUND FIVE YEAR CAPITAL PROGRAM

YEAR	PROJECT ID	PROJECT TITLE	SEWER BONDS	SEWER CASH FLOW	REIMB	TOTAL	YEAR
2001	PS01a	Storm Tunnel Rehabilitation	1,000	0	0	1,000	2001
2002			1,000	200	0	1,200	2002
2003			1,000	500	0	1,500	2003
2004			1,000	500	0	1,500	2004
2005			1,000	500	0	1,500	2005
Total			5,000	1,700	0	6,700	Total
2001	PS01b	Sanitary Tunnel Rehabilitation	0	0	0	0	2001
2002			0	500	0	500	2002
2003			0	750	0	750	2003
2004			1,000	0	0	1,000	2004
2005			1,000	0	0	1,000	2005
Total			2,000	1,250	0	3,250	Total
2001	PS01c	Sanitary Sewer Tunnel Rehabilitation	0	200	0	200	2001
2002			0	300	0	300	2002
2003			0	400	0	400	2003
2004			0	600	0	600	2004
2005			0	800	0	800	2005
Total			0	2,300	0	2,300	Total
2001	PS02	Miscellaneous Storm Drains	0	200	0	200	2001
2002			0	200	0	200	2002
2003			0	200	0	200	2003
2004			0	200	0	200	2004
2005			0	220	0	220	2005
Total			0	1,020	0	1,020	Total
2001	PS03	Storm & Sewer Work Street Renovation	0	0	0	0	2001
2002			1,000	113	0	1,113	2002
2003			0	0	0	0	2003
2004			1,000	61	0	1,061	2004
2005			0	556	0	556	2005
Total			2,000	730	0	2,730	Total
2001	PS04	US EPA Storm Water Regulation Implem	0	150	0	150	2001
2002			0	200	0	200	2002
2003			0	250	0	250	2003
2004			0	250	0	250	2004
2005			0	250	0	250	2005
Total			0	1,100	0	1,100	Total
2001	PS07	Powerhorn Park	520	0	0	520	2001
2002			0	0	0	0	2002
2003			0	0	0	0	2003
2004			0	0	0	0	2004
2005			0	0	0	0	2005
Total			520	0	0	520	Total
2001	PS08	Chain of Lakes Water Quality Imp	0	0	0	0	2001
2002			0	150	0	150	2002
2003			0	150	0	150	2003
2004			0	0	0	0	2004
2005			0	0	0	0	2005
Total			0	300	0	300	Total

REIMB = REIMBURSABLE

SEWER FUND FIVE YEAR CAPITAL PROGRAM

YEAR	PROJECT ID	PROJECT TITLE	SEWER BONDS	SEWER CASH FLOW	REIMB	TOTAL	YEAR
2001	PS31	Flood Area # 24, 25	0	0	0	0	2001
2002			0	0	0	0	2002
2003			0	0	0	0	2003
2004			0	0	0	0	2004
2005			0	390	0	390	2005
Total			0	390	0	390	Total
2001	PS35	Flood Area # 8, 14, 19	1,350	0	0	1,350	2001
2002			0	0	0	0	2002
2003			0	0	0	0	2003
2004			0	0	0	0	2004
2005			0	0	0	0	2005
Total			1,350	0	0	1,350	Total
2001	PS37	Flood Area # 1	525	0	0	525	2001
2002			0	0	0	0	2002
2003			0	0	0	0	2003
2004			0	0	0	0	2004
2005			0	0	0	0	2005
Total			525	0	0	525	Total
2001	PS39	Flood Area # 33, 38, 39	0	0	0	0	2001
2002			0	850	0	850	2002
2003			0	0	0	0	2003
2004			0	0	0	0	2004
2005			0	0	0	0	2005
Total			0	850	0	850	Total
2001	PS52	E. 60th St. & 1st Ave S. - Pond (34)	1,300	0	0	1,300	2001
2002			0	0	0	0	2002
2003			0	0	0	0	2003
2004			0	0	0	0	2004
2005			0	0	0	0	2005
Total			1,300	0	0	1,300	Total
2001	PS54	Pump Sttion to Minnehaha Creek (29, 30)	1,580	0	0	1,580	2001
2002			2,000	0	0	2,000	2002
2003			0	0	0	0	2003
2004			0	0	0	0	2004
2005			0	0	0	0	2005
Total			3,580	0	0	3,580	Total
2001	PS55	E. 37th St. & Columbus Ave - Pond Pond (12, 21, 22)	1,750	0	0	1,750	2001
2002			3,975	0	0	3,975	2002
2003			1,015	0	0	1,015	2003
2004			3,300	0	0	3,300	2004
2005			0	0	0	0	2005
Total			10,040	0	0	10,040	Total
2001	PS56	Crystal Lake New Storm Drain to (5)	0	0	0	0	2001
2002			0	300	0	300	2002
2003			1,600	0	0	1,600	2003
2004			1,600	0	0	1,600	2004
2005			0	0	0	0	2005
Total			3,200	300	0	3,500	Total

REIMB = REIMBURSABLE

SEWER FUND FIVE YEAR CAPITAL PROGRAM

YEAR	PROJECT ID	PROJECT TITLE	SEWER BONDS	SEWER CASH FLOW	REIMB	TOTAL	YEAR
2001	PS57	Lake Hiawatha New Storm Drain to (27)	1,375	0	0	1,375	2001
2002			0	0	0	0	2002
2003			0	0	0	0	2003
2004			1,375	0	0	1,375	2004
2005			1,375	0	0	1,375	2005
Total			4,125	0	0	4,125	Total
2001	PS59	New Storm Drains Upgrades 35W Storm Drain (18)	0	0	0	0	2001
2002			0	0	0	0	2002
2003			0	300	0	300	2003
2004			0	780	0	780	2004
2005			0	780	0	780	2005
Total			0	1,860	0	1,860	Total
2001	PS60	Richfield Road	0	0	0	0	2001
2002			0	0	0	0	2002
2003			0	440	0	440	2003
2004			0	0	0	0	2004
2005			0	0	0	0	2005
Total			0	440	0	440	Total
2001	PS_PkBd	Park Bd Sewer Capital	0	0	0	0	2001
2002			0	500	0	500	2002
2003			0	600	0	600	2003
2004			0	700	0	700	2004
2005			0	800	0	800	2005
Total			0	2,600	0	2,600	Total
2001	PSx1	Near North Stage #1 Sanitary Sewer System	195	0	0	195	2001
2002			0	0	0	0	2002
2003			0	0	0	0	2003
2004			0	0	0	0	2004
2005			0	0	0	0	2005
Total			195	0	0	195	Total
2001	PSx2	Near North Stage #1 Storm Drain System	925	0	0	925	2001
2002			0	0	0	0	2002
2003			0	0	0	0	2003
2004			0	0	0	0	2004
2005			0	0	0	0	2005
Total			925	0	0	925	Total
2001	R02	Reimburseable Sewer and Storm Drain Projects	0	0	3,000	3,000	2001
2002			0	0	3,000	3,000	2002
2003			0	0	3,000	3,000	2003
2004			0	0	3,000	3,000	2004
2005			0	0	3,000	3,000	2005
Total			0	0	15,000	15,000	Total

TOTAL REVENUES 34,760 14,840 15,000 64,600

REIMB = REIMBURSABLE

SEWER FUND FIVE YEAR CAPITAL PROGRAM

YEAR	PROJECT ID	PROJECT TITLE	SEWER BONDS	SEWER CASH FLOW	REIMB	TOTAL	YEAR
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5 Year Capital Funding Summary

	SEWER BONDS	SEWER CASH FLOW	REIMB	TOTAL
2001	10,520	550	3,000	14,070
2002	7,975	3,313	3,000	14,288
2003	3,615	3,590	3,000	10,205
2004	9,275	3,091	3,000	15,366
2005	3,375	4,296	3,000	10,671
Total	34,760	14,840	15,000	64,600

WATER FUND FIVE YEAR CAPITAL PROGRAM

YEAR	PROJECT ID	PROJECT TITLE	WATER BONDS	WATER REVENUE	REIMB	TOTAL	YEAR
2001	IB1	St. Paul/Minneapolis Interconnection	0	0	0	0	2001
2002			0	0	0	0	2002
2003			0	0	0	0	2003
2004			0	0	0	0	2004
2005			0	0	0	0	2005
Total			0	0	0	0	Total
2001	IC1	FSP Modificaiton	0	0	0	0	2001
2002			0	0	0	0	2002
2003			0	0	0	0	2003
2004			0	0	0	0	2004
2005			0	0	0	0	2005
Total			0	0	0	0	Total
2001	UP	Membrane Filtration	8,280	0	0	8,280	2001
2002			6,420	0	0	6,420	2002
2003			22,100	0	0	22,100	2003
2004			22,800	0	0	22,800	2004
2005			21,150	0	0	21,150	2005
Total			80,750	0	0	80,750	Total
2001	ID1	NEW 34 MGD Finished Water Res (Hilltop)	0	500	0	500	2001
2002			0	0	0	0	2002
2003			0	0	0	0	2003
2004			0	0	0	0	2004
2005			0	0	0	0	2005
Total			0	500	0	500	Total
2001	ID4	New 40 MGD SW Finished Water Res	0	0	0	0	2001
2002			0	0	0	0	2002
2003			0	0	0	0	2003
2004			0	0	0	0	2004
2005			2,000	0	0	2,000	2005
Total			2,000	0	0	2,000	Total
2001	IE1	Gates and Manholes	0	65	0	65	2001
2002			0	70	0	70	2002
2003			0	75	0	75	2003
2004			0	80	0	80	2004
2005			0	85	0	85	2005
Total			0	375	0	375	Total
2001	IIA1	DWP Centriguge Replacement	0	500	0	500	2001
2002			0	500	0	500	2002
2003			0	500	0	500	2003
2004			0	500	0	500	2004
2005			0	0	0	0	2005
Total			0	2,000	0	2,000	Total
2001	IIE1	Large Gate & Value Replacement	0	180	0	180	2001
2002			0	190	0	190	2002
2003			0	200	0	200	2003
2004			0	210	0	210	2004
2005			0	220	0	220	2005
Total			0	1,000	0	1,000	Total

REIMB = REIMBURSABLE

WATER FUND FIVE YEAR CAPITAL PROGRAM

YEAR	PROJECT ID	PROJECT TITLE	WATER BONDS	WATER REVENUE	REIMB	TOTAL	YEAR
2001	IIE2	Watermain Replacement/Cleaning & Lining	0	0	0	0	2001
2002			1,900	0	0	1,900	2002
2003			2,687	0	0	2,687	2003
2004			3,323	0	0	3,323	2004
2005			5,200	0	0	5,200	2005
Total			13,110	0	0	13,110	Total
2001	IIE3	Meter Replacement	0	670	0	670	2001
2002			0	330	0	330	2002
2003			0	200	0	200	2003
2004			0	0	0	0	2004
2005			0	0	0	0	2005
Total			0	1,200	0	1,200	Total
2001	IIE4	Large Watermain Cleaning and Lining	0	480	0	480	2001
2002			0	490	0	490	2002
2003			0	1,188	0	1,188	2003
2004			0	1,732	0	1,732	2004
2005			0	3,520	0	3,520	2005
Total			0	7,410	0	7,410	Total
2001	IIE5	Manhole Repair/Replacement	0	140	0	140	2001
2002			0	145	0	145	2002
2003			0	150	0	150	2003
2004			0	155	0	155	2004
2005			0	160	0	160	2005
Total			0	750	0	750	Total
2001	IIE7	Clean Pipeline PS #4 to CHFP Open Res	0	700	0	700	2001
2002			0	0	0	0	2002
2003			0	0	0	0	2003
2004			0	0	0	0	2004
2005			0	0	0	0	2005
Total			0	700	0	700	Total
2001	IIG3	Roof Repair & Replacement	0	0	0	0	2001
2002			0	0	0	0	2002
2003			0	0	0	0	2003
2004			0	0	0	0	2004
2005			0	100	0	100	2005
Total			0	100	0	100	Total
2001	IIG9	Complete Scada System	1,715	285	0	2,000	2001
2002			1,715	285	0	2,000	2002
2003			0	0	0	0	2003
2004			0	0	0	0	2004
2005			0	0	0	0	2005
Total			3,430	570	0	4,000	Total
2001	Ix1	Near North Stage #1 Watermain System	425	0	0	425	2001
2002			0	0	0	0	2002
2003			0	0	0	0	2003
2004			0	0	0	0	2004
2005			0	0	0	0	2005
Total			425	0	0	425	Total

REIMB = REIMBURSABLE

WATER FUND FIVE YEAR CAPITAL PROGRAM

YEAR	PROJECT ID	PROJECT TITLE	WATER BONDS	WATER REVENUE	REIMB	TOTAL	YEAR
2001	R03	Water Reimbursable Projects	0	0	2,000	2,000	2001
2002			0	0	2,000	2,000	2002
2003			0	0	2,000	2,000	2003
2004			0	0	2,000	2,000	2004
2005			0	0	2,000	2,000	2005
Total			0	0	10,000	10,000	Total

TOTAL REVENUES	99,715	14,605	10,000	124,320
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5 Year Capital Funding Summary

	WATER BONDS	WATER REVENUE	REIMB	TOTAL
2001	10,420	3,520	2,000	15,940
2002	10,035	2,010	2,000	14,045
2003	24,787	2,313	2,000	29,100
2004	26,123	2,677	2,000	30,800
2005	28,350	4,085	2,000	34,435
Total	99,715	14,605	10,000	124,320

PUBLIC SAFETY INITIATIVE FIVE YEAR CAPITAL PROGRAM

YEAR	PROJECT ID	PROJECT TITLE	PITAX CDBG NDB	MSA	ASSM	OTHER/ TRANSFERS	CITY TOTAL	NON APPROP	YEAR
2001	PSI01	800 MHz	0	0	0	365	365	0	2001
2002			2,450	0	0	350	2,800	0	2002
2003			12,568	0	0	293	12,861	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			15,018	0	0	1,008	16,026	0	Total
2001	PSI02	New Police Precinct #3	0	0	0	0	0	0	2001
2002			543	0	0	0	543	0	2002
2003			3,157	0	0	0	3,157	0	2003
2004			4,300	0	0	0	4,300	0	2004
2005			0	0	0	0	0	0	2005
Total			8,000	0	0	0	8,000	0	Total
2001	PSI03	New Fire Station	0	0	0	0	0	0	2001
2002			4,783	0	0	0	4,783	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			4,783	0	0	0	4,783	0	Total
2001	PSI04	Downtown Command Precinct Station	0	0	0	0	0	0	2001
2002			2,758	0	0	0	2,758	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			2,758	0	0	0	2,758	0	Total

TOTAL REVENUES	30,559	0	0	1,008	31,567	0
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5 Year Capital Funding Summary

	PITAX NDB	MSA	ASSM	OTHER/ TRANSFERS	CITY TOTAL	NON APPROP
2001	0	0	0	365	365	0
2002	10,534	0	0	350	10,884	0
2003	15,725	0	0	293	16,018	0
2004	4,300	0	0	0	4,300	0
2005	0	0	0	0	0	0
Total	30,559	0	0	1,008	31,567	0

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GOVERNMENT MANAGEMENT FIVE YEAR CAPITAL PROGRAM

YEAR	PROJECT ID	PROJECT TITLE	PITAX CDBG NDB	MSA	ASSM	OTHER/ TRANSFERS	CITY TOTAL	NON APPROP	YEAR
2001	GM01	Building & Facility Improvement Program	1,500	0	0	0	1,500	0	2001
2002			1,500	0	0	0	1,500	0	2002
2003			1,500	0	0	0	1,500	0	2003
2004			1,500	0	0	0	1,500	0	2004
2005			1,500	0	0	0	1,500	0	2005
Total			7,500	0	0	0	7,500	0	Total
2001	GM01G	Building & Facility Improvement Program Gap	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			100	0	0	0	0	100	0
Total			100	0	0	0	100	0	Total
2001	GM02	Public Works Facilities Project	800	0	0	0	800	0	2001
2002			4,700	0	0	0	4,700	0	2002
2003			4,300	0	0	0	4,300	0	2003
2004			5,600	0	0	0	5,600	0	2004
2005			6,000	0	0	0	6,000	0	2005
Total			21,400	0	0	0	21,400	0	Total
2001	GM06a	City Hall Renovation and Remodeling	0	0	0	0	0	0	2001
2002			200	0	0	0	200	0	2002
2003			200	0	0	0	200	0	2003
2004			200	0	0	0	200	0	2004
2005			200	0	0	0	200	0	2005
Total			800	0	0	0	800	0	Total
2001	GM06e	City Hall Fire Fire Administration Area	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			0	0	0	0	0	0	Total
2001	GM07	Life Safety Improvement City	213	0	0	0	213	240	2001
2002			220	0	0	0	220	240	2002
2003			220	0	0	0	220	240	2003
2004			220	0	0	0	220	240	2004
2005			220	0	0	0	220	240	2005
Total			1,093	0	0	0	1,093	1,200	Total
2001	GM08	Mechanical Systems Upgrade City	213	0	0	0	213	862	2001
2002			220	0	0	0	220	862	2002
2003			500	0	0	0	500	862	2003
2004			500	0	0	0	500	862	2004
2005			500	0	0	0	500	862	2005
Total			1,933	0	0	0	1,933	4,310	Total
2001	GM09	Ground Floor Public Bathroom City	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			0	0	0	0	0	0	Total

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GOVERNMENT MANAGEMENT FIVE YEAR CAPITAL PROGRAM

YEAR	PROJECT ID	PROJECT TITLE	PITAX CDBG NDB	MSA	ASSM	OTHER/ TRANSFERS	CITY TOTAL	NON APPROP	YEAR
2001	GM10	Building Rotunda Repairs Maintenance City	160	0	0	0	160	113	2001
2002			166	0	0	0	166	119	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			326	0	0	0	326	232	Total
2001	GM11	Tower & Interior Court Elevators	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			0	0	0	0	0	0	Total
2001	GMx13	Council Chambers Renovation	1,500	0	0	0	1,500	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			1,500	0	0	0	1,500	0	Total
2001	GM14	ITS Facilities	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			0	0	0	0	0	0	Total

TOTAL REVENUES	33,152	0	0	0	0	33,152	5,742
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5 Year Capital Funding Summary

	PITAX NDB	MSA	ASSM	OTHER/ TRANSFERS	CITY TOTAL	NON APPROP
2001	4,386	0	0	0	4,386	1,215
2002	7,006	0	0	0	7,006	1,221
2003	6,720	0	0	0	6,720	1,102
2004	8,020	0	0	0	8,020	1,102
2005	8,520	0	0	0	8,520	1,102
Total	34,652	0	0	0	34,652	5,742

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HUMAN DEVELOPMENT FIVE YEAR CAPITAL PROGRAM

YEAR	PROJECT ID	PROJECT TITLE	PITAX CDBG NDB	MSA	ASSM	OTHER/ TRANSFERS	CITY TOTAL	NON APPROP	YEAR
2001	HD01	Art in Public Places	230	0	0	0	230	0	2001
2002			230	0	0	0	230	0	2002
2003			220	0	0	0	220	0	2003
2004			230	0	0	0	230	0	2004
2005			240	0	0	0	240	0	2005
Total			1,150	0	0	0	1,150	0	Total
2001	HD03	Pierre Bottineau Community Library Improvements	50	0	0	0	50	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			50	0	0	0	50	0	Total
2001	HD04	Northeast Community Library Improvements	50	0	0	0	50	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			50	0	0	0	50	0	Total
2001	HD05	Roosevelt Community Library Improvements	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			0	0	0	0	0	0	Total
2001	HD06	Webber Park Library Expansion	0	0	0	0	0	0	2001
2002			241	0	0	0	241	0	2002
2003			1,000	0	0	0	1,000	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			1,241	0	0	0	1,241	0	Total
2001	HD08	Sumner Foundation and Site Improvements	40	0	0	0	40	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			40	0	0	0	40	0	Total
2001	HD10	Linden Hills	600	0	0	0	600	0	2001
2002			336	0	0	0	336	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			936	0	0	0	936	0	Total

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HUMAN DEVELOPMENT FIVE YEAR CAPITAL PROGRAM

YEAR	PROJECT ID	PROJECT TITLE	PITAX CDBG NDB	MSA	ASSM	OTHER/ TRANSFERS	CITY TOTAL	NON APPROP	YEAR
2001	HD12	North Regional	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			0	0	0	0	0	0	Total
2001	HD13	Franklin Historic Renovation	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			0	0	0	0	0	0	Total
2001	HD14	Southeast	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			0	0	0	0	0	0	Total
2001	HD21	Community and Neighborhood Center Rehabilitation	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			0	0	0	0	0	0	Total
2001	HD22	Site & Totlot Rehabilitation	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			0	0	0	0	0	0	Total
2001	HD23	Shelter Building Rehabilitation	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			0	0	0	0	0	0	Total
2001	HD24	Athletic Field Renovation	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			0	0	0	0	0	0	Total
2001	HD25	Service Center Rehabilitation	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			0	0	0	0	0	0	Total

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HUMAN DEVELOPMENT FIVE YEAR CAPITAL PROGRAM

YEAR	PROJECT ID	PROJECT TITLE	PITAX CDBG NDB	MSA	ASSM	OTHER/ TRANSFERS	CITY TOTAL	NON APPROP	YEAR
2001	HD26	Tennis Court Renovation	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			0	0	0	0	0	0	Total
2001	HD27	Gym Floor Replacement	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			0	0	0	0	0	0	Total
2001	HD28	Pathways & Hardsurfaces	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			0	0	0	0	0	0	Total
2001	HD30	Diseased Tree Removal	0	0	400	0	400	0	2001
2002			0	0	400	0	400	0	2002
2003			0	0	400	0	400	0	2003
2004			0	0	400	0	400	0	2004
2005			0	0	400	0	400	0	2005
Total			0	0	2,000	0	2,000	0	Total
2001	HD31	ISTEA Luce Line Trail Grant Match	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			0	0	0	0	0	0	Total
2001	HD32	ISTEA & TEA21 Grant Match	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			0	0	0	0	0	0	Total
2001	HD33	Scenic Byway Grant Match	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			0	0	0	0	0	0	Total
2001	HD41	Off Leash Rec Areas	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			0	0	0	0	0	0	Total

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HUMAN DEVELOPMENT FIVE YEAR CAPITAL PROGRAM

YEAR	PROJECT ID	PROJECT TITLE	PITAX CDBG NDB	MSA	ASSM	OTHER/ TRANSFERS	CITY TOTAL	NON APPROP	YEAR
2001	HD42	Parkway Lighting Rehabilitation	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			0	0	0	0	0	0	Total
2001	HD43	Armatage NRP NRP Reimbursement	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			0	0	0	0	0	0	Total
2001	HD44	Parking Lot Rehabilitation	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			0	0	0	0	0	0	Total
2001	HD51G	Roof Replacement	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			0	0	0	0	0	0	Total
2001	HDxx	Base Park Projects and Gap	2,000	0	0	1,500	3,500	0	2001
2002			1,920	0	0	3,000	4,920	0	2002
2003			1,920	0	0	4,500	6,420	0	2003
2004			1,920	0	0	5,500	7,420	0	2004
2005			1,920	0	0	5,500	7,420	0	2005
Total			9,680	0	0	20,000	29,680	0	Total
2001	HDx1	Interpertive Center	300	0	0	0	300	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			300	0	0	0	300	0	Total

TOTAL REVENUES 13,447 0 2,000 20,000 35,447 0

5 Year Capital Funding Summary

	PITAX NDB	MSA	ASSM	OTHER/ TRANSFERS	CITY TOTAL	NON APPROP
2001	3,270	0	400	1,500	5,170	0
2002	2,727	0	400	3,000	6,127	0
2003	3,140	0	400	4,500	8,040	0
2004	2,150	0	400	5,500	8,050	0
2005	2,160	0	400	5,500	8,060	0
Total	13,447	0	2,000	20,000	35,447	0

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HEALTH AND SAFETY FIVE YEAR CAPITAL PROGRAM

YEAR	PROJECT ID	PROJECT TITLE	PITAX CDBG NDB	MSA	ASSM	OTHER/ TRANSFERS	CITY TOTAL	NON APPROP	YEAR
2001	HS03	Animal Shelter	0	0	0	0	0	0	2001
2002			875	0	0	0	875	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			875	0	0	0	875	0	Total
2001	HS05	Fire Training Campus Classroom /Vehicle Storage Storage Facility	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			0	0	0	0	0	0	Total
2001	HS06	911 Center Expansion	97	0	0	0	97	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			97	0	0	0	97	0	Total
2001	HS08	Downtown Command Precinct Station (In PSI)	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			0	0	0	0	0	0	Total

TOTAL REVENUES	972	0	0	0	0	972	0
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5 Year Capital Funding Summary

	PITAX NDB	MSA	ASSM	OTHER/ TRANSFERS	CITY TOTAL	NON APPROP
2001	97	0	0	0	97	0
2002	875	0	0	0	875	0
2003	0	0	0	0	0	0
2004	0	0	0	0	0	0
2005	0	0	0	0	0	0
Total	972	0	0	0	972	0

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TRANSPORTATION FIVE YEAR CAPITAL PROGRAM

YEAR	PROJECT ID	PROJECT TITLE	PITAX CDBG NDB	MSA	ASSM	OTHER/ TRANSFERS	CITY TOTAL	NON APPROP	YEAR
2001	T01	Parkway Paving	1,000	0	100	0	1,100	0	2001
2002			1,000	0	100	0	1,100	0	2002
2003			1,000	0	100	0	1,100	0	2003
2004			1,000	0	100	0	1,100	0	2004
2005			1,500	0	150	0	1,650	0	2005
Total			5,500	0	550	0	6,050	0	Total
2001	T01G	Parkway Paving Gap	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			0	0	0	0	0	0	Total
2001	T02	Miscellaneous Segments	0	0	0	0	0	0	2001
2002			335	0	260	0	595	0	2002
2003			226	0	66	0	292	0	2003
2004			0	0	0	0	0	0	2004
2005			900	0	114	0	1,014	0	2005
Total			1,461	0	440	0	1,901	0	Total
2001	T03	Renovation Program	2,968	0	473	358	3,799	0	2001
2002			3,312	0	608	608	4,528	0	2002
2003			5,514	0	899	933	7,346	0	2003
2004			4,349	0	756	182	5,287	0	2004
2005			2,252	0	847	49	3,148	0	2005
Total			18,395	0	3,583	2,130	24,108	0	Total
2001	T03G	Renovation Program Gap	0	0	0	0	0	0	2001
2002			590	0	0	0	590	0	2002
2003			1,057	0	229	181	1,467	0	2003
2004			2,047	0	0	0	2,047	0	2004
2005			2,874	0	317	230	3,421	0	2005
Total			6,568	0	546	411	7,525	0	Total
2001	T04	CSAH Coopertive Projects	320	0	350	0	670	3,000	2001
2002			300	0	750	0	1,050	3,000	2002
2003			250	0	750	0	1,000	3,000	2003
2004			250	0	750	0	1,000	3,000	2004
2005			250	0	750	0	1,000	3,000	2005
Total			1,370	0	3,350	0	4,720	15,000	Total
2001	T05	2nd St. SE Commerical	500	0	182	0	682	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			500	0	182	0	682	0	Total
2001	T06G	Urban Village Gap	300	0	0	0	300	0	2001
2002			300	0	0	0	300	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			600	0	0	0	600	0	Total

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TRANSPORTATION FIVE YEAR CAPITAL PROGRAM

YEAR	PROJECT ID	PROJECT TITLE	PITAX CDBG NDB	MSA	ASSM	OTHER/ TRANSFERS	CITY TOTAL	NON APPROP	YEAR
2001	T09	California Street	0	0	0	0	0	0	2001
2002			135	0	238	0	373	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			135	0	238	0	373	0	Total
2001	T11	Alley Resurfacing and Retaining Wall Rehabilitation	201	0	67	0	268	0	2001
2002			188	0	63	0	251	0	2002
2003			183	0	62	0	245	0	2003
2004			139	0	49	0	188	0	2004
2005			185	0	62	0	247	0	2005
Total			896	0	303	0	1,199	0	Total
2001	T14	4th Street SE	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			0	0	0	0	0	0	Total
2001	T16	SEMI (Phase II)	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	2,167	1,417	651	4,235	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			0	2,167	1,417	651	4,235	0	Total
2001	T20	I-35W (42nd Street-Crosstown)	6	167	0	0	173	0	2001
2002			6	167	0	0	173	0	2002
2003			6	167	0	0	173	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			18	501	0	0	519	0	Total
2001	T21	Third Avenue South (Phase I & II)	1,243	4,385	433	0	6,061	0	2001
2002			994	0	0	0	994	11,892	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			2,237	4,385	433	0	7,055	11,892	Total
2001	T23	Hiawatha Avenue (46th to Crosstorn Hwy)	0	0	0	0	0	0	2001
2002			180	147	0	0	327	1,251	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			180	147	0	0	327	1,251	Total
2001	T24	Central Ave NE (27th Ave NE to 37th Ave NE)	0	1,959	153	0	2,112	3,062	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			0	1,959	153	0	2,112	3,062	Total

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TRANSPORTATION FIVE YEAR CAPITAL PROGRAM

YEAR	PROJECT ID	PROJECT TITLE	PITAX CDBG NDB	MSA	ASSM	OTHER/ TRANSFERS	CITY TOTAL	NON APPROP	YEAR
2001	T25G	Nicollet Avenue South Phase I and Phase II	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			743	2,275	454	0	3,472	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			743	2,275	454	0	3,472	0	Total
2001	T26	Tenth Street South	0	0	0	0	0	0	2001
2002			249	1,642	283	0	2,174	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			249	1,642	283	0	2,174	0	Total
2001	T29	Sixth Street South	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			300	1,833	176	0	2,309	0	2005
Total			300	1,833	176	0	2,309	0	Total
2001	T30	Chicago Ave South (E 46th - E 49th)	414	1,411	195	0	2,020	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			414	1,411	195	0	2,020	0	Total
2001	T32	15th Avenue SE	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			417	1,262	380	0	2,059	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			417	1,262	380	0	2,059	0	Total
2001	T33	Chicago Avenue South (E 14th - 28th)	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			1,100	3,458	561	0	5,119	0	2005
Total			1,100	3,458	561	0	5,119	0	Total
2001	T34	LaSalle Avenue South	0	0	0	0	0	0	2001
2002			571	1,574	112	0	2,257	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			571	1,574	112	0	2,257	0	Total
2001	T35	27th Avenue South	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			752	2,763	571	0	4,086	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			752	2,763	571	0	4,086	0	Total

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TRANSPORTATION FIVE YEAR CAPITAL PROGRAM

YEAR	PROJECT ID	PROJECT TITLE	PITAX CDBG NDB	MSA	ASSM	OTHER/ TRANSFERS	CITY TOTAL	NON APPROP	YEAR
2001	T36	Richfield Road	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			641	1,847	10	0	2,498	0	2004
2005			0	0	0	0	0	0	2005
Total			641	1,847	10	0	2,498	0	Total
2001	T37	Como Avenue Southeast	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			536	2,075	182	0	2,793	0	2005
Total			536	2,075	182	0	2,793	0	Total
2001	T38	East 38th Street	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			460	1,833	412	0	2,705	0	2004
2005			0	0	0	0	0	0	2005
Total			460	1,833	412	0	2,705	0	Total
2001	T40	6th Avenue North	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			236	778	150	0	1,164	0	2004
2005			0	0	0	0	0	0	2005
Total			236	778	150	0	1,164	0	Total
2001	T41	Major Bridge Repair and Rehabilitation	200	0	0	0	200	0	2001
2002			200	0	0	0	200	0	2002
2003			200	0	0	0	200	0	2003
2004			200	0	0	0	200	0	2004
2005			200	0	0	0	200	0	2005
Total			1,000	0	0	0	1,000	0	Total
2001	T42G	East River Road over Bridal Veil Falls Gap	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			653	0	0	0	653	585	2004
2005			0	0	0	0	0	0	2005
Total			653	0	0	0	653	585	Total
2001	T43	Chicago Avenue South Bridge	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			408	1,190	274	0	1,872	1,007	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			408	1,190	274	0	1,872	1,007	Total
2001	T44	Pleasant Avenue Bridge	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			781	0	0	127	908	966	2005
Total			781	0	0	127	908	966	Total

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TRANSPORTATION FIVE YEAR CAPITAL PROGRAM

YEAR	PROJECT ID	PROJECT TITLE	PITAX CDBG NDB	MSA	ASSM	OTHER/ TRANSFERS	CITY TOTAL	NON APPROP	YEAR
2001	T45	Fremont Avenue South Bridge	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			398	0	0	87	485	0	2004
2005			0	0	0	0	0	0	2005
Total			398	0	0	87	485	0	Total
2001	T46	1st Avenue South Bridge	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			244	872	290	103	1,509	963	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			244	872	290	103	1,509	963	Total
2001	T47G	Plymouth Ave/BNSF, Bassett Creek Gap	0	0	0	0	0	0	2001
2002			0	0	0	690	690	677	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			0	0	0	690	690	677	Total
2001	T49	Camden Bridge Rehabilitation	0	0	0	0	0	0	2001
2002			26	1,024	0	0	1,050	2,667	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			26	1,024	0	0	1,050	2,667	Total
2001	T50	St. Anthony Parkway Bridge	0	0	0	0	0	0	2001
2002			448	0	0	0	448	3,119	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			448	0	0	0	448	3,119	Total
2001	T51G	10th Avenue over Miss River Gap	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			234	687	0	0	921	4,762	2005
Total			234	687	0	0	921	4,762	Total
2001	T52	Cedar Lake Parkway Bridge	3,000	0	65	0	3,065	2,041	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			3,000	0	65	0	3,065	2,041	Total
2001	T54	New Traffic Signals	0	0	0	0	0	0	2001
2002			170	0	0	0	170	0	2002
2003			53	187	0	50	290	0	2003
2004			0	0	0	0	0	0	2004
2005			50	0	0	150	200	0	2005
Total			273	187	0	200	660	0	Total

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TRANSPORTATION FIVE YEAR CAPITAL PROGRAM

YEAR	PROJECT ID	PROJECT TITLE	PITAX CDBG NDB	MSA	ASSM	OTHER/ TRANSFERS	CITY TOTAL	NON APPROP	YEAR
2001	T58	Defective Hazardous Sidewalks	125	0	1,450	0	1,575	0	2001
2002			130	0	1,500	0	1,630	0	2002
2003			135	0	1,550	0	1,685	0	2003
2004			140	0	1,600	0	1,740	0	2004
2005			150	0	1,650	0	1,800	0	2005
Total			680	0	7,750	0	8,430	0	Total
2001	T59G	Commuter Bicycle Route Systems Gap	556	0	0	60	616	0	2001
2002			0	0	0	110	110	1,957	2002
2003			200	0	0	0	200	1,912	2003
2004			300	0	0	0	300	0	2004
2005			492	0	0	0	492	3,126	2005
Total			1,548	0	0	170	1,718	6,995	Total
2001	T60	Henn/Lyndale Bicycle Bridge	0	0	0	0	0	0	2001
2002			574	0	0	0	574	1,093	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	700	2005
Total			574	0	0	0	574	1,793	Total
2001	T62	Computerized Traffic Control Expansion	4	96	0	25	125	0	2001
2002			2	30	0	30	62	0	2002
2003			3	70	0	0	73	0	2003
2004			4	117	0	0	121	0	2004
2005			4	145	0	0	149	0	2005
Total			17	458	0	55	530	0	Total
2001	T63	Controller Conversion	500	0	0	0	500	0	2001
2002			500	0	0	0	500	0	2002
2003			500	0	0	0	500	0	2003
2004			500	0	0	0	500	0	2004
2005			200	0	0	0	200	0	2005
Total			2,200	0	0	0	2,200	0	Total
2001	T63G	Controller Conversion Gap	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			300	0	0	0	300	0	2005
Total			300	0	0	0	300	0	Total
2001	T64	Priority Vehicle Control System	14	392	0	0	406	681	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			25	400	0	0	425	0	2004
2005			25	400	0	0	425	0	2005
Total			64	1,192	0	0	1,256	681	Total
2001	T65	Traffic Signal, Signing and Lighting Improvements	275	48	0	16	339	0	2001
2002			260	58	0	26	344	0	2002
2003			280	42	0	74	396	0	2003
2004			312	60	0	60	432	0	2004
2005			290	85	0	50	425	0	2005
Total			1,417	293	0	226	1,936	0	Total

PITAX=PERMANENT IMPROVEMENT TAX
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TRANSPORTATION FIVE YEAR CAPITAL PROGRAM

YEAR	PROJECT ID	PROJECT TITLE	PITAX CDBG NDB	MSA	ASSM	OTHER/ TRANSFERS	CITY TOTAL	NON APPROP	YEAR
2001	T75	Adaptive Control Expansion	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			150	150	0	0	300	1,200	2005
Total			150	150	0	0	300	1,200	Total
2001	T78	Parkway Street Lighting Replacement	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			0	0	0	0	0	0	Total
2001	T81G	Mid-City Industrial Paving Area Phase I & II Gap	0	0	0	0	0	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			0	0	0	0	0	0	Total
2001	T90G	Extend Chicago & Park Avenues	300	0	0	0	300	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			300	0	0	0	300	0	Total
2001	T91	Loring Greenway, Infrastructure Gap Project	0	0	0	0	0	0	2001
2002			556	0	0	0	556	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			556	0	0	0	556	0	Total
2001	TX3G	Humboldt Ave N Greenway	400	0	0	0	400	0	2001
2002			0	0	0	0	0	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			400	0	0	0	400	0	Total
2001	Tx5	18th Street Bikeway	50	0	0	0	50	0	2001
2002			110	0	0	0	110	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			160	0	0	0	160	0	Total
2001	Tx7	Nicollet Avenue Bridge and Street, Between 29th and Lake St.	0	0	0	0	0	0	2001
2002			800	0	0	0	800	0	2002
2003			0	0	0	0	0	0	2003
2004			0	0	0	0	0	0	2004
2005			0	0	0	0	0	0	2005
Total			800	0	0	0	800	0	Total

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TRANSPORTATION FIVE YEAR CAPITAL PROGRAM

YEAR	PROJECT ID	PROJECT TITLE	PITAX CDBG NDB	MSA	ASSM	OTHER/ TRANSFERS	CITY TOTAL	NON APPROP	YEAR
2001	R01	Reimburseable	0	0	0	3,000	3,000	0	2001
2002		Paving Project	0	0	0	3,000	3,000	0	2002
2003			0	0	0	3,000	3,000	0	2003
2004			0	0	0	3,000	3,000	0	2004
2005			0	0	0	3,000	3,000	0	2005
Total			0	0	0	15,000	15,000	0	Total
2001	R04	Reimburseable	0	0	0	500	500	0	2001
2002		Transporation Projects	0	0	0	500	500	0	2002
2003			0	0	0	500	500	0	2003
2004			0	0	0	500	500	0	2004
2005			0	0	0	500	500	0	2005
Total			0	0	0	2,500	2,500	0	Total

TOTAL REVENUES	60,910	37,963	23,060	22,350	144,283	58,661
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5 Year Capital Funding Summary

	PITAX NDB	MSA	ASSM	OTHER/ TRANSFERS	CITY TOTAL	NON APPROP
2001	12,376	8,458	3,468	3,959	28,261	8,784
2002	11,936	4,642	3,914	4,964	25,456	25,656
2003	12,171	10,995	7,042	5,492	35,700	6,882
2004	11,654	5,035	3,827	3,829	24,345	3,585
2005	12,773	8,833	4,809	4,106	30,521	13,754
Total	60,910	37,963	23,060	22,350	144,283	58,661

PITAX=PERMANENT IMPROVEMENT TAX
 CDBG = COMMUNITY DEVELOPMENT BLOCK GRANT
 NDB = NET DEBT BOND
 MSA = MUNICIPAL STATE AID
 ASSM = ASSESSMENTS

Storm Water, Sewer, and Flood Mitigation Utility Fund (SWSFL) (in thousands of dollars)

Note: will be updated by Public Works in March of 2001, with presentation to City Council

TOTALs 1998 - 2006	1998	1999	2000	Phased Flood Mitigation Projects	2001 Plan	2001 Request	2002 Plan	2002 Request	2003 Plan	2003 Request
				E. 43rd St. & Park Ave. -Pond(26a)						
	1,250	0	0	PS50 Acquisition of Critical Property						
	3,800	3,300	500	Acquisition of Non-Critical Property						
	400	400	0	Design Engineering						
	1,750	0	1,750	Storm Pond Construction & CE						
	1,850	0	1,665	Storm Drain Construction & CE						
	9,050	1,435	3,700	Subtotal						
				33rd Ave. N. to Miss. River - Storm Drain(6)** School Related Project						
	450	0	0	PS51 Design Engineering						
	4,050	2,025	2,025	Storm Drain Construction & CE						
	4,500	450	2,025	Subtotal						
				E. 60th St. & 1st Ave. S. - Pond (34)						
	1,750	0	0	PS52 Acquisition of Critical Property	0	0				
	3,250	3,250	0	Acquisition of Non-Critical Property	0	0				
	400	400	0	Design Engineering	0	0				
	1,300	0	1,300	Storm Pond Construction & CE	0	0				
	2,600	0	1,300	Storm Drain Construction & CE	1,300	1,300				
	9,300	1,750	3,650	Subtotal	\$1,300	\$1,300				
				Jackson Square - Pond (9)** school related project						
	2,300	1,775		PS53 Acquisition of Non-Critical Property						
	300	0		Design Engineering						
	1,940	1,940		Storm Pond Construction & CE						
	1,060	1,060		Storm Drain Construction & CE						
	5,600	825	4,775	Subtotal						
				Pump Station to Minnehaha Creek (29,30)** school related project						
	175	0		PS58 Design Engineering						
	2,075	2,075		Storm Drain Construction & CE						
	2,250	175	2,075	Subtotal						
				29th & Logan Ave's. N. - Pond (37)						
	1,000	0	0	PS54 Acquisition of Critical Property	0	0				
	2,250	2,250	0	Acquisition of Non-Critical Property	0	0				
	420	0	420	Design Engineering	0	0				
	920	0	0	Storm Pond Construction & CE	920	920				
	2,660	0	0	Storm Drain Construction & CE	660	660	2,000	2,000		
	7,250	1,000	2,250	Subtotal	1,580	1,580	2,000	2,000		
				E. 37th St. & Columbus Ave. - Pond (12,21,22)						
	1,000	0		PS55 Acquisition of Critical Property	0	0	0	0	0	0
	3,100	1,800		Acquisition of Non-Critical Property	1,300	1,300	0	0	0	0
	450	0		Design Engineering	450	450	0	0	0	0
	3,450	0	510	Storm Pond Construction & CE	0	0	1,925	1,925	1,015	1,015
	5,350	0		Storm Drain Construction & CE	0	0	2,050	2,050	0	0
	13,350	1,000	1,800	Subtotal	1,750	1,750	3,975	3,975	1,015	1,015
				Crystal Lake new storm drain to (5)						
	300			PS56 Design Engineering			300	300	0	0
	3,200			Storm Drain Construction & CE			0	0	1,600	1,600
	3,500			Subtotal			300	300	1,600	1,600
				Lake Hiawatha new storm drain to (27)						
	375		375	PS57 Design Engineering	0	0				
	4,125		0	Storm Drain Construction & CE	1,375	1,375				
	4,500		375	Subtotal	1,375	1,375	0	0	0	0
				New storm drains when MnDOT upgades 35W storm drains (18)						
	300			PS59 Design Engineering					300	300
	2,335			Storm Drain Construction & CE					0	0
	2,635			Subtotal					300	300

Storm Water, Sewer, and Flood Mitigation Utility Fund (SWSFL) (in thousands of dollars)

Note: will be updated by Public Works in March of 2001, with presentation to City Council

TOTALs	1998	1999	2000	Phased Flood Mitigation Projects	2004	2004	2005	2005	2006	2006
1998 - 2006					Plan	Request	Plan	Request	Plan	Request
				E. 43rd St. & Park Ave. -Pond(26a)						
1,250	1,250	0	0	PS50 Acquisition of Critical Property						
3,800	0	3,300	500	Acquisition of Non-Critical Property						
400	0	400	0	Design Engineering						
1,750	0	0	1,750	Storm Pond Construction & CE						
1,850	185	0	1,665	Storm Drain Construction & CE						
9,050	1,435	3,700	3,915	Subtotal						
				33rd Ave. N. to Miss. River - Storm Drain(6)** School Related Project						
450	450	0	0	PS51 Design Engineering						
4,050	0	2,025	2,025	Storm Drain Construction & CE						
4,500	450	2,025	2,025	Subtotal						
				E. 60th St. & 1st Ave. S. - Pond (34)						
1,750	1,750	0	0	PS52 Acquisition of Critical Property						
3,250	0	3,250	0	Acquisition of Non-Critical Property						
400	0	400	0	Design Engineering						
1,300	0	0	1,300	Storm Pond Construction & CE						
2,600	0	0	1,300	Storm Drain Construction & CE						
9,300	1,750	3,650	2,600	Subtotal						
				Jackson Square - Pond (9)** school related project						
2,300	525	1,775		PS53 Acquisition of Non-Critical Property						
300	300	0		Design Engineering						
1,940	0	1,940		Storm Pond Construction & CE						
1,060	0	1,060		Storm Drain Construction & CE						
5,600	825	4,775		Subtotal						
				Pump Station to Minnehaha Creek (29,30)** school related project						
175	175	0		PS58 Design Engineering						
2,075	0	2,075		Storm Drain Construction & CE						
2,250	175	2,075		Subtotal						
				29th & Logan Ave's. N. - Pond (37)						
1,000	1,000	0	0	PS54 Acquisition of Critical Property						
2,250	0	2,250	0	Acquisition of Non-Critical Property						
420	0	0	420	Design Engineering						
920	0	0	0	Storm Pond Construction & CE						
2,660	0	0	0	Storm Drain Construction & CE						
7,250	1,000	2,250	420	Subtotal						
				E. 37th St. & Columbus Ave. - Pond (12,21,22)						
1,000	1,000	0		PS55 Acquisition of Critical Property						
3,100	0	1,800		Acquisition of Non-Critical Property						
450	0	0		Design Engineering						
3,450	0	0	510	Storm Pond Construction & CE						
5,350	0	0		Storm Drain Construction & CE	3,300	3,300				
13,350	1,000	1,800	510	Subtotal	3,300	3,300				
				Crystal Lake new storm drain to (5)						
300				PS56 Design Engineering	0	0				
3,200				Storm Drain Construction & CE	1,600	1,600				
3,500				Subtotal	1,600	1,600				
				Lake Hiawatha new storm drain to (27)						
375			375	PS57 Design Engineering	0	0	0	0		
4,125			0	Storm Drain Construction & CE	1,375	1,375	1,375	1,375		
4,500			375	Subtotal	1,375	1,375	1,375	1,375		
				New storm drains when MnDOT upgades 35W storm drains (18)						
300				PS59 Design Engineering	0	0	0	0	0	0
2,335				Storm Drain Construction & CE	780	780	780	780	775	775
2,635				Subtotal	780	780	780	780	775	775

Storm Water, Sewer, and Flood Mitigation Utility Fund (SWSFL) (in thousands of dollars)

Note: will be updated by Public Works in March of 2001, with presentation to City Council

SUMMARY of Phased Flood Mitigation Projects					2001	2001	2002	2002	2003	2003
Note: will be updated by Public Works in March of 2001					Plan	Request	Plan	Request	Plan	Request
1998 - 2006										
TOTALs	1998	1999	2000							
5,000	5,000	0	0	Acquisition of Critical Property Total	0	0	0	0	0	0
14,700	525	12,375	500	Acquisition of Non-Critical Property Total	1,300	1,300	0	0	0	0
3,570	925	800	795	Design Engineering Total	450	450	300	300	300	300
9,360	0	1,940	3,560	Storm Pond Construction & CE Total	920	920	1,925	1,925	1,015	1,015
29,305	185	5,160	4,990	Storm Drain Construction & CE Total	3,335	3,335	4,050	4,050	1,600	1,600
61,935	6,635	20,275	9,845	Subtotals						
				Annual Total	6,005	6,005	6,275	6,275	2,915	2,915
1998 - 2006					2001	2001	2002	2002	2003	2003
TOTALs	1998	1999	2000	Flood Mitigation Projects	Plan	Request	Plan	Request	Plan	Request
0				PS31 Flood Area # 24,25						
1,650		1,650		PS10 PS10 Lyndale Ave S						
750	750			PS09 PS09 Excelsior Blvd						
2,325	175	650	1,500	PS36 Flood Area # 16						
1,350				PS35 Flood Area # 8,14,19	1,350	1,350				
525				PS37 Flood Area # 1	525	525				
850				PS39 Flood Area # 33, 38 39			850	850		
				PS60 Richfield Road					440	440
0				PS61 Flood Area # 43						
				PS62 Flood Area # 46						
7,450	925	2,300	1,500	Subtotals	1,875	1,875	850	850	440	440
Recurring Projects					2,001	2,001	2,002	2,002	2,003	2,003
				PS-PkB Park Bd Sewer Capital	0	0	500	500	600	600
				PS01a Storm Tunnel Rehabilitation	1,000	1,000	1,200	1,200	1,500	1,500
				PS01b Sanitary Tunnel Rehabilitation	0	0	500	500	750	750
				PS01c Sanitary Sewer Tunnel Rehabilitation	200	200	300	300	400	400
				PS02 Miscellaneous Storm Drains	200	200	200	200	200	200
				PS03 Storm & Sewer Work Street Renovation	222	0	101	1,113	1,526	0
				PS04 US EPA Storm Water Regulation Implem	150	150	200	200	250	250
				PS08 Chain of Lakes Water Quality Imp	150	150	150	150	150	150
				Subtotals	1,772	1,550	3,151	4,163	5,376	3,850
Other/New Requests					2001	2001	2002	2002	2003	2003
				PS07 Powderhorn Park	520	520				
				PSxx Near North Stage #1, Sanitary Sewer Syst*	0	195				
				PSxx Near North Stage #1, Storm Drain Syst**	0	925				
				Subtotals	520	1,640	0	0	0	0
2001 - 2006					2001	2001	2002	2002	2003	2003
Plan	Diff	Request		SUMMARY	Plan	Request	Plan	Request	Plan	Request
520	1,120	1,640		Other / New Requests	520	1,640	0	0	0	0
10,299	(736)	9,563		Recurring Projects	1,772	1,550	3,151	4,163	5,376	3,850
3,165	0	3,165		Flood Mitigation Projects	1,875	1,875	850	850	440	440
15,195	0	15,195		Flood Mitigation Phased Projects	6,005	6,005	6,275	6,275	2,915	2,915
29,179	384	29,563		Grand Totals	10,172	11,070	10,276	11,288	8,731	7,205

* Plus \$ 200,000 of State Bonding & \$ 700,000 of assessments

** Plus \$ 500,000 of State Bonding

Storm Water, Sewer, and Flood Mitigation Utility Fund (SWSFL) (in thousands of dollars)

Note: will be updated by Public Works in March of 2001, with presentation to City Council

SUMMARY of Phased Flood Mitigation Projects				2004		2005		2006	
Note: will be updated by Public Works in March of 2001				Plan	Request	Plan	Request	Plan	Request
1998 - 2006									
TOTALs	1998	1999	2000						
5,000	5,000	0	0	Acquisition of Critical Property Total	0	0	0	0	0
14,700	525	12,375	500	Acquisition of Non-Critical Property Total	0	0	0	0	0
3,570	925	800	795	Design Engineering Total	0	0	0	0	0
9,360	0	1,940	3,560	Storm Pond Construction & CE Total	0	0	0	0	0
29,305	185	5,160	4,990	Storm Drain Construction & CE Total	7,055	7,055	2,155	2,155	775
61,935	6,635	20,275	9,845	Subtotals Annual Total	7,055	7,055	2,155	2,155	775
1998 - 2006									
TOTALs	1998	1999	2000	Flood Mitigation Projects	2004	2004	2005	2005	2006
					Plan	Request	Plan	Request	Plan
390				PS31 Flood Area # 24,25			390	390	
1,650		1,650		PS10 PS10 Lyndale Ave S					
750	750			PS09 PS09 Excelsior Blvd					
2,325	175	650	1,500	PS36 Flood Area # 16					
0				PS35 Flood Area # 8,14,19					
0				PS37 Flood Area # 1					
0				PS39 Flood Area # 33, 38 39					
				PS60 Richfield Road					
200				PS61 Flood Area # 43					550
				PS62 Flood Area # 46					200
5,315	925	2,300	1,500	Subtotals	0	0	390	390	750
Recurring Projects					2,004	2,004	2,005	2,005	2,006
					Plan	Request	Plan	Request	Plan
				PS-PKB Park Bd Sewer Capital	700	700	800	800	900
				PS01a Storm Tunnel Rehabilitation	1,500	1,500	1,500	1,500	1,700
				PS01b Sanitary Tunnel Rehabilitation	1,000	1,000	1,000	1,000	1,100
				PS01c Sanitary Sewer Tunnel Rehabilitation	600	600	800	800	1,200
				PS02 Miscellaneous Storm Drains	200	200	200	220	220
				PS03 Storm & Sewer Work Street Renovation	543	1,061	600	556	630
				PS04 US EPA Storm Water Regulation Implem	250	250	250	250	260
				PS08 Chain of Lakes Water Quality Imp					260
				Subtotals	4,793	5,311	5,150	5,126	6,010
Other/New Requests					2004	2004	2005	2005	2006
					Plan	Request	Plan	Request	Plan
				PS07 Powderhorn Park					
				PSxx Near North Stage #1, Sanitary Sewer System*					
				PSxx Near North Stage #1, Storm Drain System**					
				Subtotals	0	0	0	0	0
2001 - 2006					2004	2004	2005	2005	2006
Plan	Diff	Request		SUMMARY	Plan	Request	Plan	Request	Plan
0	0	0		Other / New Requests	0	0	0	0	0
15,953	494	16,447		Recurring Projects	4,793	5,311	5,150	5,126	6,010
1,140	0	1,140		Flood Mitigation Projects	0	0	390	390	750
9,985	0	9,985		Flood Mitigation Phased Projects	7,055	7,055	2,155	2,155	775
27,078	494	27,572		Grand Totals	11,848	12,366	7,695	7,671	7,535

* Plus \$ 200,000 of State Bonding & \$ 700,000 of assessments

** Plus \$ 500,000 of State Bonding

**RECOMMENDED WATER WORKS
CAPITAL PROGRAM 2001 - 2009
(in thousands of dollars)**

14-Dec-00	Costs	Project	2001	2002	2003	2004	2005	2006	2007	2008	2009
NEW FACILITIES	2001-2009	#									
Ultra Filtration Program (see detail sheet)	141,810	I C 2	8,280	6,420	22,100	22,800	21,150	41,140	19,920	0	0
New 34 MGD Finished Water Res @ Hilltop	500	I D 1	500								
New 40 MGD SW Finished Water Res	30,000	I D 4					2,000	11,000	11,000	6,000	
Gates & Manholes	765	I E 1	65	70	75	80	85	90	95	100	5,100
Near North Stage #1 (watermain sys)*	425	I X 1	425								
NEW FACILITIES Subtotals	178,495		9,270	6,490	22,175	22,880	23,235	52,230	31,015	6,100	5,100
	2001-2009										

* this plus \$ 100,000 of State Bonding, & \$ 600,000 of assessments

	Costs	Project	2001	2002	2003	2004	2005	2006	2007	2008	2009
EXISTING FACILITIES	2001-2009	#									
DWP Centrifuge Replacmment	2,000	II A 1	500	500	500	500					
Large Gate & Valve Replacement	1,980	II E 1	180	190	200	210	220	230	240	250	260
Watermain Replacement and/or Cleaning & Lining	35,910	II E 2	0	1,900	2,687	3,323	5,200	5,400	5,600	5,800	6,000
Meter Replacement	1,200	II E 3	670	330	200	0	0	0	0	0	0
Large Watermain Cleaning & Lining	21,750	II E 4	480	490	1,188	1,732	3,520	3,615	3,595	3,575	3,555
Manhole Repair/Replacement	1,440	II E 5	140	145	150	155	160	165	170	175	180
Clean Pipeline PS #4 to CHFP open Reservoir	700	II E 7	700								
Roof Repair & Replacement	100	II G 3					100				
Complete Scada System	4,000	II G 9	2,000	2,000	0	0	0	0	0	0	0
EXISTING FACILITIES Subtotals	69,080		4,670	5,555	4,925	5,920	9,200	9,410	9,605	9,800	9,995

	2001-2009	2001	2002	2003	2004	2005	2006	2007	2008	2009
RECOMMENDED GRAND TOTALS	247,575.00	13,940	12,045	27,100	28,800	32,435	61,640	40,620	15,900	15,095

**RECOMMENDED WATER WORKS
CAPITAL PROGRAM 2001 - 2009**

14-Dec-00	2001-2009	2001	2002	2003	2004	2005	2006	2007	2008	2009
RECOMMENDED WATER CAPITAL	247,575	13,940	12,045	27,100	28,800	32,435	61,640	40,620	15,900	15,095
RECOMMENDED Pay as You Go	(54,000)	(4,000)	(4,500)	(5,000)	(5,500)	(6,000)	(6,500)	(7,000)	(7,500)	(8,000)
Bond Program 2001 - 2009	193,575	9,940	7,545	22,100	23,300	26,435	55,140	33,620	8,400	7,095
Total Capital Program	247,575									
		13,940	12,045	27,100	28,800	32,435	61,640	40,620	15,900	15,095
Water Capital										
Culm Water Capital			25,985	53,085	81,885	114,320	175,960	216,580	232,480	247,575

**PROJECTS NOT INCLUDED in the CURRENT WATER
CAPITAL PROGRAM RECOMMENDATIONS**

	Costs	Project	2001	2002	2003	2004	2005	2006	2007	2008	2009
FSP Modification	3,000	I C 1		3,000							
St Paul/Minneapolis Interconnection	11,100	I B 1	100	1,000	5,000	5,000					
Totals	14,100		100	4,000	5,000	5,000	0	0	0	0	0

Ultra Filtration Program
Summary of Major Costs Components for
Minneapolis Water Works
Capital Outlays Scenario I in 1999 dollars
(in millions of dollars)

phasing provided by Director of Water Works

	2000	2001	2002	2003	2004	2005	2006	2007	2008	Totals
Studies	1	1								0
Design		6	6							12
CH Demolition									x	0
CH 40 MGD				20	20					40
Fridley Upgrades			x							0
Fridley Membranes I						18	18			36
Fridley Membranes II							16	16		32
Fridley GAC									x	0
Distribution & Pumping Upgrades	1	1	x							2
Totals	2	8	6	20	20	18	34	16	0	124

Ultra Filtration Program
Summary of Major Costs Components for
Minneapolis Water Works
Capital Outlays Scenario I - Estimated Inflation Adjusted dollars
(in millions of dollars)

phasing provided by Director of Water Works

3.50%

1.000 1.035 1.07 1.105 1.14 1.175 1.21 1.245 1.28

2000 2001 2002 2003 2004 2005 2006 2007 2008 Totals

	2000	2001	2002	2003	2004	2005	2006	2007	2008	Totals
Studies	1	1.035								2.035
Design		6.21	6.42							12.63
CH 40 MGD				22.1	22.8					44.9
Fridley Membranes I						21.15	21.78			42.93
Fridley Membranes II							19.36	19.92		39.28
Distribution & Pumping Upgrades	1	1.035								2.035
Totals	2	8.28	6.42	22.1	22.8	21.15	41.14	19.92	0	143.81

CITY of Minneapolis

**Water and Storm Water, Sewer, Flood Mitigation (SWSFM) Utility Pro Forma
Base Scenario @ 3% Inflation For Operating Cost Centers**

Meets Cash Goals for Funds on a Combined Basis After 2005
Water Works Capital Plan Based on Approved Capital Program
Funds Water Ultra Filtration Program 2000 to 2007 of \$ 144,000,000 in Capital Costs
Storm Water, Sewer, Flood Mitigation Utility fully funds the Approved Flood Mitigation Program
& All debt Service associated with Storm Drains, Flood Control & Flood Mitigation & Sewer
SWSFM Funds Park Board's Sewer Mtce Starting in 2000 & Capital Starting in 2002 Under Public Works
SWSFM Funds All Street Cleaning starting in 200
Includes SWSFM 2001 rate increase of \$.01 for Near North cost:
NO Fund Transfer to General Fund For Payment in Lieu of Taxes

Utility Rates (\$/100 CF)

Water

Storm Water, Sewer, Flood Mitigation

Combined Rate Impact

Effective Date	Increase	Total Rate	% Change
01/01/93	0.09	1.19	8.2%
01/01/94	0.00	1.19	0.0%
01/01/95	0.04	1.23	3.4%
01/01/96	0.06	1.29	4.9%
01/01/97	0.06	1.35	4.7%
01/01/98	0.08	1.43	5.9%
01/01/99	0.10	1.53	7.0%
01/01/00	0.12	1.65	7.8%
01/01/01	0.16	1.81	9.7%
01/01/02	0.18	1.99	9.9%
01/01/03	0.19	2.18	9.5%
01/01/04	0.19	2.37	8.7%
01/01/05	0.20	2.57	8.4%
01/01/06	0.10	2.67	3.9%
01/01/07	0.05	2.72	1.9%
01/01/08	0.05	2.77	1.8%
01/01/09	0.05	2.82	1.8%
01/01/10	0.05	2.87	1.8%

Effective Date	Increase	Total Rate	% Change
01/01/93	0.10	1.75	6.1%
01/01/94	0.15	1.90	8.6%
01/01/95	0.14	2.04	7.4%
01/01/96	0.15	2.19	7.4%
01/01/97	0.16	2.35	7.3%
01/01/98	0.16	2.51	6.8%
01/01/99	0.16	2.67	6.4%
01/01/00	0.20	2.87	7.5%
01/01/01	0.17	3.04	5.9%
01/01/02	0.12	3.16	3.9%
01/01/03	0.12	3.28	3.8%
01/01/04	0.08	3.36	2.4%
01/01/05	0.08	3.44	2.4%
01/01/06	0.08	3.52	2.3%
01/01/07	0.08	3.60	2.3%
01/01/08	0.08	3.68	2.2%
01/01/09	0.08	3.76	2.2%
01/01/10	0.08	3.84	2.1%

Effective Date	Increase	Total Rate	% Change
01/01/93	0.19	2.94	6.9%
01/01/94	0.15	3.09	5.1%
01/01/95	0.18	3.27	5.8%
01/01/96	0.21	3.48	6.4%
01/01/97	0.22	3.70	6.3%
01/01/98	0.24	3.94	6.5%
01/01/99	0.26	4.20	6.6%
01/01/00	0.32	4.52	7.6%
01/01/01	0.33	4.85	7.3%
01/01/02	0.30	5.15	6.2%
01/01/03	0.31	5.46	6.0%
01/01/04	0.27	5.73	4.9%
01/01/05	0.28	6.01	4.9%
01/01/06	0.18	6.19	3.0%
01/01/07	0.13	6.32	2.1%
01/01/08	0.13	6.45	2.1%
01/01/09	0.13	6.58	2.0%
01/01/10	0.13	6.71	2.0%

WATER FUND RATE CONSIDERATIONS

RATE SCENARIO THAT SUPPORTS THE FOLLOWING:
 3% general inflation in expend
 Treatment Mtce Gap below plan level
 Distribution Mtce Gap at plan level
 Capital projects per CLIC *
 Includes Ultra Filtration Project
 Includes Near North Stage #1 related costs

AVERAGE Water Bill Increases			AVERAGE Water Bill	
Monthly Increase	Yearly Increase	% Increase	Total Monthly	Total Yearly
			2000	\$13.75 \$165.00
\$1.33	\$16.00	9.7%	2001	\$15.08 \$181.00
\$1.50	\$18.00	9.9%	2002	\$16.58 \$199.00
\$1.58	\$19.00	9.5%	2003	\$18.17 \$218.00
\$1.58	\$19.00	8.7%	2004	\$19.75 \$237.00
\$1.67	\$20.00	8.4%	2005	\$21.42 \$257.00
\$1.25	\$15.00	5.8%	2006	\$22.67 \$272.00
\$1.25	\$15.00	5.5%	2007	\$23.92 \$287.00

2001 at \$.16

Effective Date	Rate Increase	Total Rate \$1.65	% Increase
01/01/01	\$0.16	\$1.81	9.7%
01/01/02	\$0.18	\$1.99	9.9%
01/01/03	\$0.19	\$2.18	9.5%
01/01/04	\$0.19	\$2.37	8.7%
01/01/05	\$0.20	\$2.57	8.4%
01/01/06	\$0.15	\$2.72	5.8%
01/01/07	\$0.15	\$2.87	5.5%

LOW VOLUME CONSUMPTION ELDERLY CONSUMER AVERAGE Water Bill Increases			LOW VOLUME CONSUMPTION ELDERLY CONSUMER AVERAGE Water Bill	
Monthly Increase	Yearly Increase	% Increase	Total Monthly	Total Yearly
			2000	\$6.60 \$79.20
\$0.64	\$7.68	9.7%	2001	\$7.24 \$86.88
\$0.72	\$8.64	9.9%	2002	\$7.96 \$95.52
\$0.76	\$9.12	9.5%	2003	\$8.72 \$104.64
\$0.76	\$9.12	8.7%	2004	\$9.48 \$113.76
\$0.80	\$9.60	8.4%	2005	\$10.28 \$123.36
\$0.60	\$7.20	5.8%	2006	\$10.88 \$130.56
\$0.60	\$7.20	5.5%	2007	\$11.48 \$137.76

STORM WATER, SEWER, FLOOD MITIGATION UTILITY FUND RATE CONSIDERATIONS

**RATE SCENARIO THAT SUPPORTS
THE FOLLOWING:**

3% general inflation in expend
 Infrastructure Mtce Gap Closure at plan level
 Infrastructure Capital Gap Closure at plan level
 Current Council Adopted Flood
 Mitigation Program as of Nov 1999
 Park Board Sewer Mtce program starting in 2000
 Park Board Sewer Capital program starting in 2002
 All Street Cleaning starting in 2000
 Near North Capital costs for stage #1, \$0.01 in 2001

AVERAGE BILL Increases				AVERAGE Bill	
Monthly Increase	Yearly Increase	% Increase		Total Monthly	Total Yearly
			2000	\$17.22	\$206.64
\$1.02	\$12.24	5.9%	2001	\$18.24	\$218.88
\$0.72	\$8.64	3.9%	2002	\$18.96	\$227.52
\$0.72	\$8.64	3.8%	2003	\$19.68	\$236.16
\$0.78	\$9.36	4.0%	2004	\$20.46	\$245.52
\$0.84	\$10.08	4.1%	2005	\$21.30	\$255.60
\$1.20	\$14.40	5.6%	2006	\$22.50	\$270.00
\$1.20	\$14.40	5.3%	2007	\$23.70	\$284.40

2001 at \$.17

Effective Date	Rate Increase	Total Rate \$2.87	% Increase
01/01/01	\$0.17	\$3.04	5.9%
01/01/02	\$0.12	\$3.16	3.9%
01/01/03	\$0.12	\$3.28	3.8%
01/01/04	\$0.13	\$3.41	4.0%
01/01/05	\$0.14	\$3.55	4.1%
01/01/06	\$0.20	\$3.75	5.6%
01/01/07	\$0.20	\$3.95	5.3%

LOW VOLUME CONSUMPTION ELDERLY CONSUMER AVERAGE Bill Increases				LOW VOLUME CONSUMPTION ELDERLY CONSUMER AVERAGE Bill	
Monthly Increase	Yearly Increase	% Increase		Total Monthly	Total Yearly
			2000	\$11.48	\$137.76
\$0.68	\$8.16	5.9%	2001	\$12.16	\$145.92
\$0.48	\$5.76	3.9%	2002	\$12.64	\$151.68
\$0.48	\$5.76	3.8%	2003	\$13.12	\$157.44
\$0.52	\$6.24	4.0%	2004	\$13.64	\$163.68
\$0.56	\$6.72	4.1%	2005	\$14.20	\$170.40
\$0.80	\$9.60	5.6%	2006	\$15.00	\$180.00
\$0.80	\$9.60	5.3%	2007	\$15.80	\$189.60

**COMBINED WATER FUND RATE and
STORM WATER, FLOOD MITIGATION
and SEWER UTILITY FUND
RATE CONSIDERATIONS**

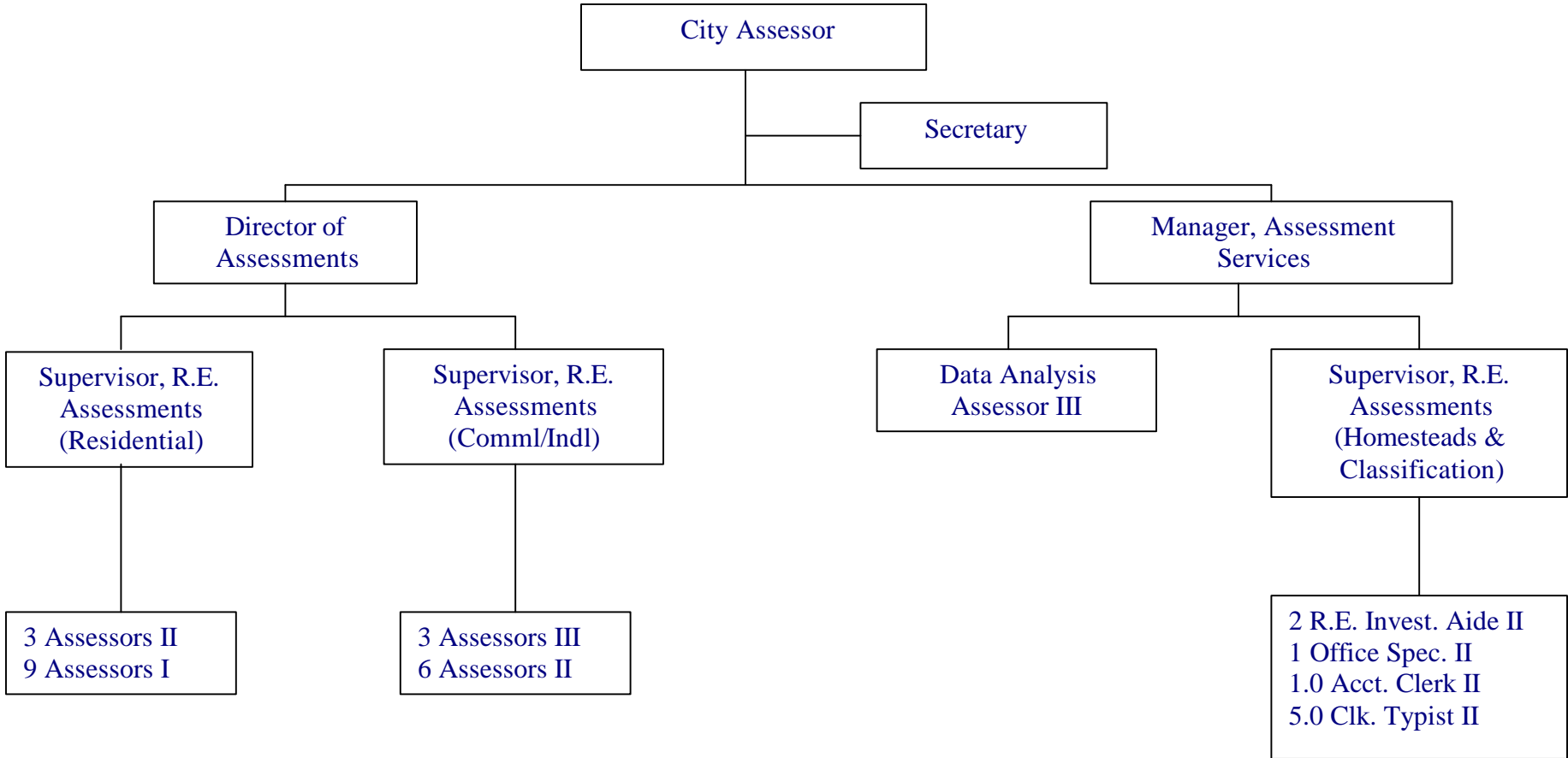
2001 at \$.33

Effective Date	Rate Increase	Total Rate \$4.52	% Increase
01/01/01	\$0.33	\$4.85	7.3%
01/01/02	\$0.30	\$5.15	6.2%
01/01/03	\$0.31	\$5.46	6.0%
01/01/04	\$0.32	\$5.78	5.9%
01/01/05	\$0.34	\$6.12	5.9%
01/01/06	\$0.35	\$6.47	5.7%
01/01/07	\$0.35	\$6.82	5.4%

AVERAGE BILL Increases			AVERAGE BILL		
Monthly Increase	Yearly Increase	% Increase	Total Monthly	Total Yearly	
			2000	\$30.97	\$371.64
\$2.35	\$28.24	7.6%	2001	\$33.32	\$399.88
\$2.22	\$26.64	6.7%	2002	\$35.54	\$426.52
\$2.30	\$27.64	6.5%	2003	\$37.85	\$454.16
\$2.36	\$28.36	6.2%	2004	\$40.21	\$482.52
\$2.51	\$30.08	6.2%	2005	\$42.72	\$512.60
\$2.45	\$29.40	5.7%	2006	\$45.17	\$542.00
\$2.45	\$29.40	5.4%	2007	\$47.62	\$571.40

LOW VOLUME CONSUMPTION ELDERLY CONSUMER AVERAGE BILL Increases			LOW VOLUME CONSUMPTION ELDERLY CONSUMER AVERAGE BILL		
Monthly Increase	Yearly Increase	% Increase	Total Monthly	Total Yearly	
			2000	\$18.08	\$216.96
\$1.32	\$15.84	7.3%	2001	\$19.40	\$232.80
\$1.20	\$14.40	6.2%	2002	\$20.60	\$247.20
\$1.24	\$14.88	6.0%	2003	\$21.84	\$262.08
\$1.28	\$15.36	5.9%	2004	\$23.12	\$277.44
\$1.36	\$16.32	5.9%	2005	\$24.48	\$293.76
\$1.40	\$16.80	5.7%	2006	\$25.88	\$310.56
\$1.40	\$16.80	5.4%	2007	\$27.28	\$327.36

ORGANIZATIONAL CHART
MINNEAPOLIS DEPARTMENT OF ASSESSOR
(AS OF 11-20-2000)



(cb)
(jsrinfo\org chart 1100)

PROGRAM AND SERVICE ACTIVITY INFORMATION
ASSESSOR (1000)

Program Description:

Estimate the value of and properly classify all real estate in the City of Minneapolis. Meet all Minnesota statutory requirements for assessment practices, reviews and appeals.

Major Initiatives for 2001:

- ◆ Business Process Reengineering Phase III
- ◆ Work Force Planning to adapt to staffing changes within Department
- ◆ Continue to analyze/reflect/defend market value increases as a result of strong market conditions

Major Service Activities:

1. Estimate the value of all taxable property at 100% of market value in order to establish the tax base. Physically view and inspect a minimum of 25% of real property yearly in compliance with State Law. Maintain property description used by all City Departments.
2. Classification and processing of parcels and owners qualifying for homestead status, exempt status or special classifications, including 4d. Apply statutory classification to all taxable real property.
3. Respond to all formal owner/taxpayer valuation appeals. Respond to property owner requests for property reviews on a timely basis.
4. Support of City Initiatives, Property Tax Programs, Minneapolis School District and other City Departments.
5. Verify and maintain records of property transfers.

Service Activity Performance Measurements:

1. Maintain mandated assessment to sale ratios. Keep level of informal and formal appeals to less than 2% of total taxable parcels; although tracking of informal appeals is difficult, it appears that this goal was met in 2000. It will be the same for 2001.
2. Maintain accuracy level for classifications processed to over 97%. Meet mandated deadlines of the state or county in the property tax cycle; change order statistics to Hennepin County show a 2.5% change level. The goal remains the same for 2001.

ASSESSOR (CONTINUED)

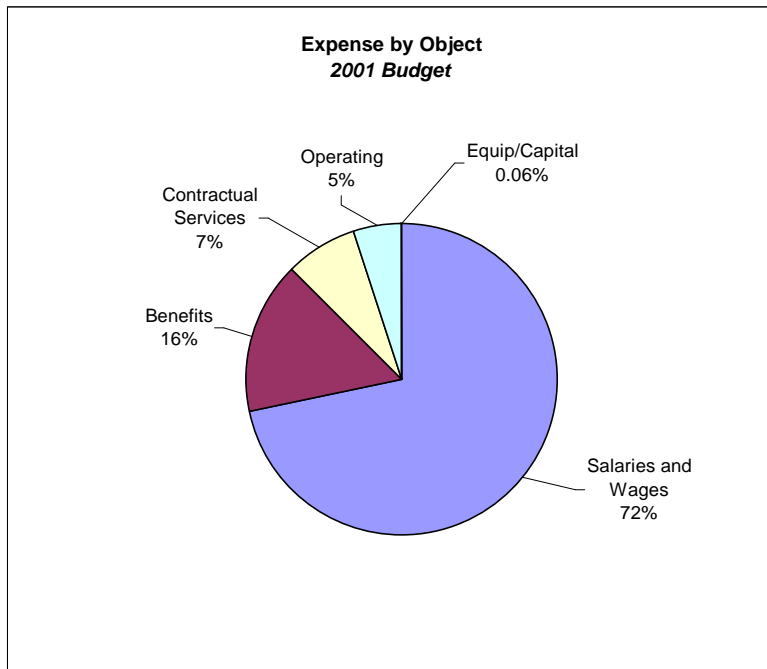
3. Resolve 75% of informal appeals before progressing to Board of Equalization or Tax Court. Net total reduction because of formal appeals will be less than 5% of total market value appealed.
4. Growth in tax base and support all enterprise initiatives; The total EMV grew by 18.2% from 1999 to 2000.
5. Receive information and enter into appropriate databases within five days of receipt. Maintain level of accuracy at over 97%; staffing shortages have prevented meeting the data entry deadline; the goal remains the same for 2001.

City Assessor

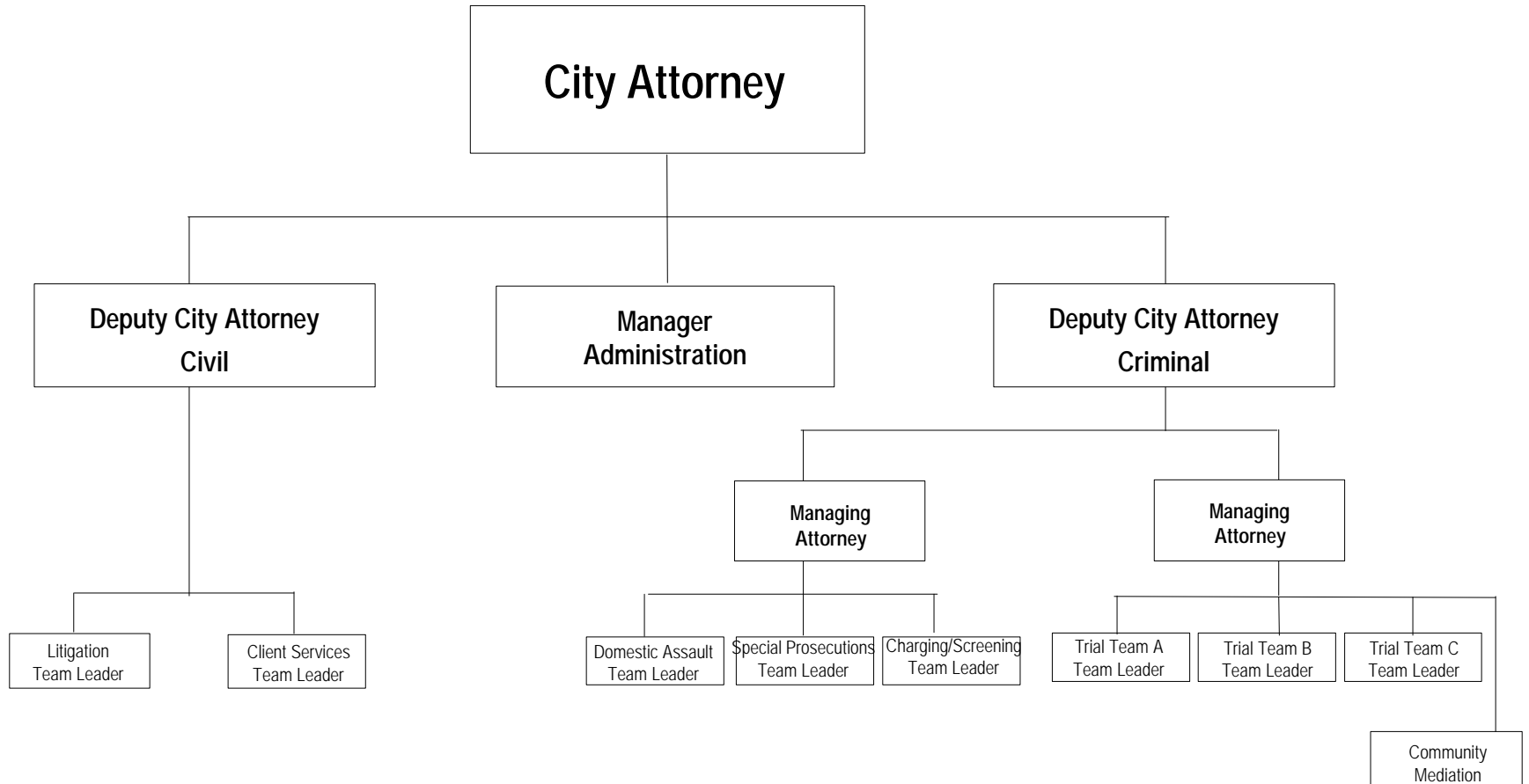
	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001
FTE's	40.30	39.00	38.00	37.00	37.00	-2.6%	(1.00)
Expense by Object:							
Salaries and Wages	1,875,660	1,831,700	1,871,286	1,860,135	1,860,135	-0.6%	(11,151)
Benefits	398,909	393,868	430,544	410,274	410,274	-4.7%	(20,270)
Contractual Services	166,409	210,768	192,015	194,196	194,196	1.1%	2,181
Operating	127,349	153,129	109,268	129,268	129,268	18.3%	20,000
Equip/Capital	1,742		1,500	1,500	1,500		-
Total Expense by Object	2,570,069	2,589,465	2,604,613	2,595,373	2,595,373	-0.4%	(9,240)
Expense by Fund:							
General Fund	2,570,069	2,589,465	2,604,613	2,595,373	2,595,373	-0.4%	(9,240)
Total Expense by Fund	2,570,069	2,589,465	2,604,613	2,595,373	2,595,373	-0.4%	(9,240)

Explanation of Changes from 2000 to 2001 Budget:

- The 2001 Recommended budget includes changes to the base budget for operating costs-transportation and parking.
- The 2001 Target Strategy is to eliminate Account Clerk II (1.0 FTE) position.



City of Minneapolis



PROGRAM AND SERVICE ACTIVITY INFORMATION

CITY ATTORNEY

CIVIL DIVISION (1440)

Department Mission or Primary Business Description:

The mission of the Civil Division is to deliver high-quality, cost-effective legal services that are responsive to the City's adopted policies, goals and objectives, and to assist the City in managing its financial exposure to the claims brought against the City.

Major Initiatives for 2001:

- ◆ Prosecute and defend legal matters, including claims and lawsuits against the City.
- ◆ Provide oral/written advice to elected officials and City departments, including attending Council and Committee meetings.
- ◆ Provide oral/written advice to City boards and commissions.
- ◆ Conduct training for City departments and staff.
- ◆ Draft and review contracts.
- ◆ Manage Division.

Major Service Activities and Performance Measurements:

The Civil Division strives to accomplish its goals by:

1. PROVIDING HIGH-QUALITY, COST-EFFECTIVE LEGAL SERVICES TO THE ELECTED OFFICIALS OF THE CITY, THE CITY'S DEPARTMENTS AND THE INDEPENDENT BOARDS AND COMMISSIONS.
 - ◆ Respond to requests for services from elected officials, City departments and City staff.
 - ◆ Staff all council and committee meetings.
 - ◆ Assign requests for legal services, cases or assignments within one working day of receipt.
 - ◆ Draft contracts on routine matters within 14 day and non-routine matters within 7 days.
 - ◆ Schedule training with affected departments 90 days in advance of delivery.
 - ◆ Meet Division work-plan goals and objectives.

CITY ATTORNEY: CIVIL DIVISION (CONTINUED)

Results: All City Council and committee meetings were staffed. Assistant City Attorneys are housed in certain City departments to provide faster and more effective delivery of legal services. Office attorneys have been directed to respond to requests for legal services within 7 days of request for routine matters. In addition, routine contracts are drafted within 14 days and non-routine contracts within 7 days. City-wide training on areas of significant liability, such as sexual harassment and discrimination, was developed and conducted. In addition, the Office developed a special curriculum on use of force for the Police Department and trained over 500 officers.

2. ASSISTING THE CITY IN MANAGING ITS LIABILITY EXPOSURE.

- ◆ Develop Case Management Plan for each filed lawsuit within 60 days after filing.
- ◆ Litigate to conclusion 35% of all filed matters.
- ◆ Prevail on at least 95% of all City contracts that are challenged in court.
- ◆ Reduce City's liability over a 3-5 year term for those matters for which training was conducted by the City Attorney's Office.

Results: A Case Management Plan was completed in 60 days for every federal and state court case filed in 1999 and to date. 93% of all litigation matters were assigned within 1 working day of receipt. In 1999, no contracts of the City were challenged in court. In 2000 to date, two (2) contracts were challenged; one was upheld in court, and the other challenge was withdrawn pursuant to a non-monetary settlement.

PROGRAM AND SERVICE ACTIVITY INFORMATION

CITY ATTORNEY

CRIMINAL DIVISION (1410)

Department Mission or Primary Business Description:

The mission of the Criminal Division is to prosecute aggressively all gross misdemeanors, misdemeanors, and petty misdemeanors in the city.

Major Initiatives for 2001:

- ◆ Prosecute all gross misdemeanors, misdemeanors and petty misdemeanors in accordance with Hennepin County District Court calendars.
- ◆ Vertically prosecute all chronic offenders and aggressively prosecute forfeiture cases.
- ◆ Prosecute cases for the University of Minnesota and the Minneapolis Park Board.
- ◆ Support Neighborhood Restorative Justice Program and the city's Weed and Seed sites.
- ◆ Maintain an effective Community Mediation Program.
- ◆ Manage Division.

Major Service Activities and Performance Measurements:

The Criminal Division strives to accomplish its goals by:

1. AGGRESSIVE PROSECUTION OF OFFENDERS UNDER CITY ATTORNEY JURISDICTION.

- ◆ Prosecute 100% of all identified chronic offenders under City Attorney's Office jurisdiction.
- ◆ 50% of all offenders prosecuted by the chronic offenders team (STOP) will not re-offend within 12 months.
- ◆ Staff all necessary courtrooms.
- ◆ Limit bench complaints regarding staffing to less than 1% of Minneapolis Division 1 Calendars.

Results: The chronic offenders team (STOP) prosecuted 100% of all identified offenders under the City Attorney's Office jurisdiction. Between August 1998 and December 1999, police arrested or cited 96 STOP offenders 460 times for misdemeanor and gross misdemeanor offenses. The average STOP offender was sentenced to 67 days in jail. In the first 6 months of 2000, police arrested or cited 84 STOP offenders 239 times for misdemeanor and gross misdemeanor offenses. STOP offender prosecutors obtained guilty pleas or convictions on 52.6% of these charges. On average, STOP offender defendants served 69.9 days in jail. 79.9% of all former STOP offenders identified by the Minneapolis City Attorney's Office have not re-offended.

CITY ATTORNEY: CRIMINAL DIVISION (CONTINUED)

2. PROACTIVE INVOLVEMENT IN IMPROVING THE CRIMINAL JUSTICE SYSTEM.

- ◆ Maintain active involvement with the Criminal Justice Coordinating Committee and its Integrated Systems Advisory Board.
- ◆ Continue partnerships with the Hennepin County District Court to improve efficiency in the court system.
- ◆ Work with the Hennepin County District Court Administrator to facilitate resolution of matters at the Violations Bureau.
- ◆ Active participation in the 3rd Precinct Community Court Calendar.

Results: The City Attorney's Office worked with the Hennepin County District Court to reorganize the 11th floor arraignment courtrooms. Specific prosecutors have been assigned the 3rd Precinct Community Court Calendar and handle all cases set for trial from that calendar. The City Attorney's Office currently is working with Hennepin County District Court to plan and administer staffing of courtrooms 1159 and 1156 to expedite the resolution of domestic assault cases. Finally, the Office has identified ways to streamline cases handled by the Violations Bureau and to give added authority to the Hearing Officers to resolve cases.

3. ACTIVE COLLABORATION WITH NEIGHBORHOODS ON COMMUNITY JUSTICE.

- ◆ Complete community mediation within 60 days of referral notice.
- ◆ Ensure no breach of conditions of agreement over a 1-year period.
- ◆ Charge unanswered citations pertaining to individual restorative justice programs within 2 weeks.
- ◆ Respond to continued requests for the City Attorney's Office involvement in neighborhood restorative justice programs.
- ◆ Assign prosecutors to all Weed and Seed sites.

Results: Since the inception of the Community Mediation program in August 1998, 91 cases have been referred to the program. The average length of time for mediation from referral to completion of mediation is 25 days. To date, only 1 mediated agreement has been breached. The pre-arraignment screening team screens all cases which come to its attention for initial referral to either our community mediation program or to other restorative justice programs. In addition, an Assistant City Attorney is assigned to Central City Neighborhood Partnership and Powderhorn Park Neighborhood Restorative Justice programs to screen and refer cases to the appropriate restorative justice program and to respond to ongoing requests. Finally, an Assistant City Attorney is assigned as a liaison to all city Weed and Seed issues.

City Attorney

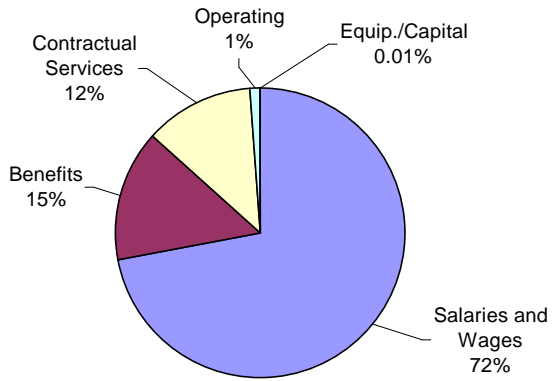
	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001
FTE's by Division:							
Criminal	48.33	63.33	61.83	65.83	65.83	6.5%	4.00
Civil	40.67	42.67	43.67	45.67	47.67	9.2%	4.00
FTE's	89.00	106.00	105.50	111.50	113.50	7.6%	8.00
Expense by Object:							
Salaries and Wages	4,541,652	5,318,187	6,052,995	6,385,668	6,512,901	7.6%	459,906
Benefits	943,956	1,077,767	1,286,577	1,334,547	1,334,547	3.7%	47,970
Contractual Services	1,287,076	1,457,176	1,104,297	1,095,297	1,095,297	-0.8%	(9,000)
Operating	380,889	417,833	107,887	106,637	106,637	-1.2%	(1,250)
Equip./Capital	36,279	56,588	1,322	1,322	1,322		-
Total Expense by Object	7,189,851	8,327,551	8,553,078	8,923,471	9,050,704	5.8%	497,626
Expense by Fund:							
General Fund	3,266,824	3,864,316	4,088,488	4,048,104	4,048,104	-1.0%	(40,384)
Grants - Federal	488,541	416,775	644,066	646,946	646,946	0.4%	2,880
Grants - Other	7,693	113,906	22,525	244,062	244,062	983.5%	221,537
Self-Insurance	3,426,793	3,932,554	3,797,999	3,984,359	4,111,592	8.3%	313,593
Total Expense by Fund	7,189,851	8,327,551	8,553,078	8,923,471	9,050,704	5.8%	497,626
Expense by Division:							
Criminal	3,770,843	4,394,997	4,755,079	4,939,112	4,939,112	3.9%	184,033
Workers Compensation	13,354	247	-	-	-		-
Civil	3,405,653	3,932,307	3,797,999	3,984,359	4,111,592	8.3%	186,360
Total Expense by Division	7,189,851	8,327,551	8,553,078	8,923,471	9,050,704	5.8%	497,626

Explanation of Changes from 2000 to 2001 Budget:

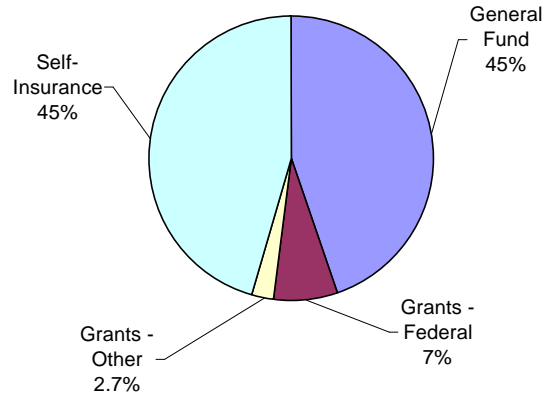
- The base budget was adjusted for 1.0 FTE additional Assistant City Attorney I, 2.0 FTEs Paralegals, 1.0 FTE Legal Investigator, and 2.FTEs Office Support Specialist II in the Criminal Division(1410) as approved by City Council (Resolution 99R-364) and funded by the CODEFOR state grant.
- The Grants - Other Fund constitutes funding from the State of Minnesota related to Computer-Optimized Deployment Focused on Results (CODEFOR).
- General Fund reduction strategies include a decrease of \$10,250 in operating expenditures, and the transfer of one City Attorney II from the Criminal Division to the Civil Division, with a corresponding decrease in the professional services expenditure budget of the Self-Insurance Fund Liability Agency (Agency 150)
- The City Council authorized the hiring of 1.0 FTE Condemnation Attorney (City Attorney II) and 1.0 FTE Paralegal.

City Attorney

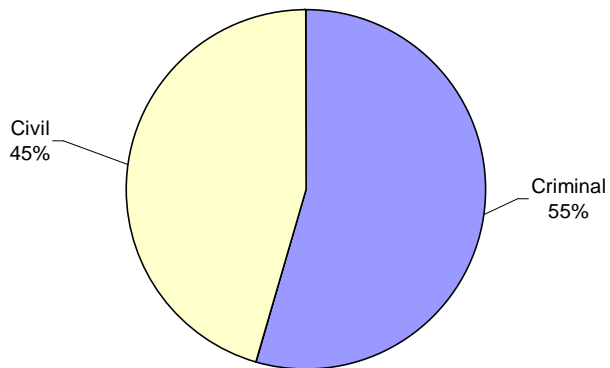
Expense by Object 2001 Budget



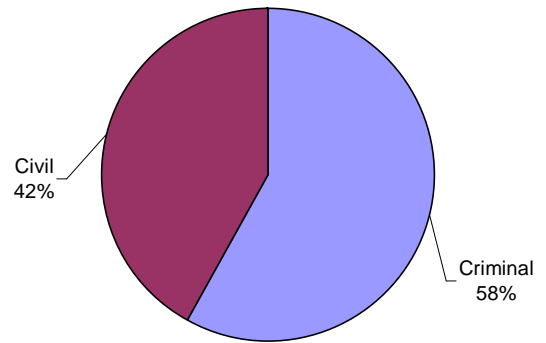
Expense by Fund 2001 Budget



Expense by Division 2001 Budget



FTE by Division 2001 Budget



PROGRAM AND SERVICE ACTIVITY INFORMATION
CITY COUNCIL (2400)

Program Description:

Establish general policies, subject to the approval of the Mayor, to insure the health, safety, life, property and general, social, and economic welfare of the City's citizens.

Major Service Activities:

- ◆ Conduct regularly scheduled Council meetings, committee meetings and public hearings to carry out the policies of the City.
- ◆ Carry out objectives and outcomes in eleven goal areas in accordance with Year 2001 City Goals as adopted by the City Council on August 10, 2000. The eleven goals include:
 1. Build Community – Increase safety and confidence in the city of Minneapolis through effective and efficient law enforcement and prosecution, and criminal justice system reform.
 2. Build Community – Strengthen the participation of all citizens, including children, in the economic and civic life of the community.
 3. Build Community – Reduce the negative environmental impacts of the Airport, while maintaining the economic benefits of the Airport for Minneapolis.
 4. Strengthen Markets – Increase the city's population and tax base by developing and supporting housing choices citywide through preservation of existing housing and new construction.
 5. Strengthen Markets – Position the city in the world marketplace to grow diverse, resilient economy.
 6. Strengthen Markets – Create strong vital commercial corridors citywide through mixed-use development, including a variety of businesses and creative housing.
 7. Strengthen Markets – Make downtown a great place to live, work, play and do business.
 8. Keep the City Clean and Healthy – Improve public transportation to get people to jobs, school, fun and other daily activities.

CITY COUNCIL (CONTINUED)

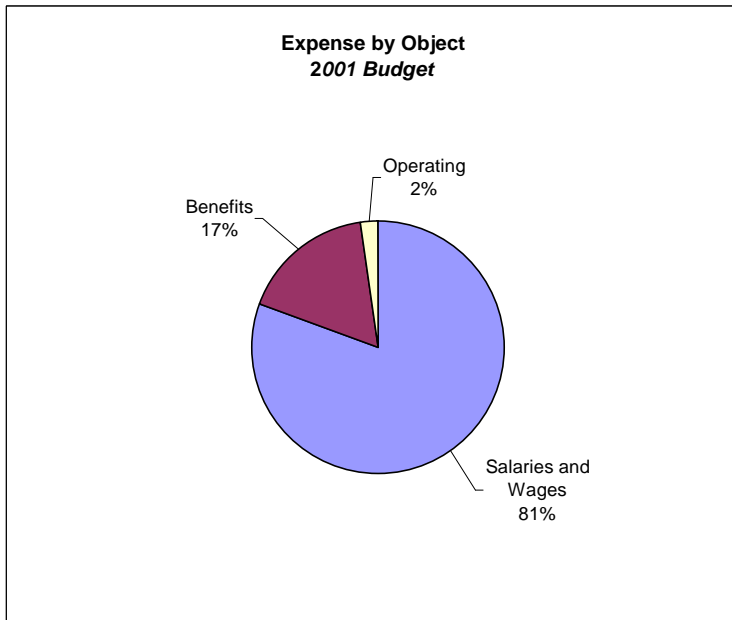
- 9.** Keep the City Clean and Healthy – Preserve, enhance and create a sustainable natural and historic environment citywide.
 - 10.** Keep the City Clean and Healthy – Strengthen our city through infrastructure investments.
 - 11.** Provide Strong Leadership and Management – Provide an efficient effective, results-oriented city government that has a clearly defined role in relationship to other levels of government.
- ◆ Resolve citizen concerns and complaints.

City Council

	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001
FTE's	13.00	13.00	13.00	13.00	13.00		-
Expense by Object:							
Salaries and Wages	761,658	821,270	818,792	831,961	831,961	1.6%	13,169
Benefits	157,295	161,255	170,325	179,242	179,242	5.2%	8,917
Operating	22,291	22,291	22,291	22,291	22,291		-
Total Expense by Object	941,244	1,004,816	1,011,408	1,033,494	1,033,494	2.2%	22,086
Expense by Fund:							
General Fund	941,244	1,004,816	1,011,408	1,033,494	1,033,494	2.2%	22,086
Total Expense by Fund	941,244	1,004,816	1,011,408	1,033,494	1,033,494	2.2%	22,086

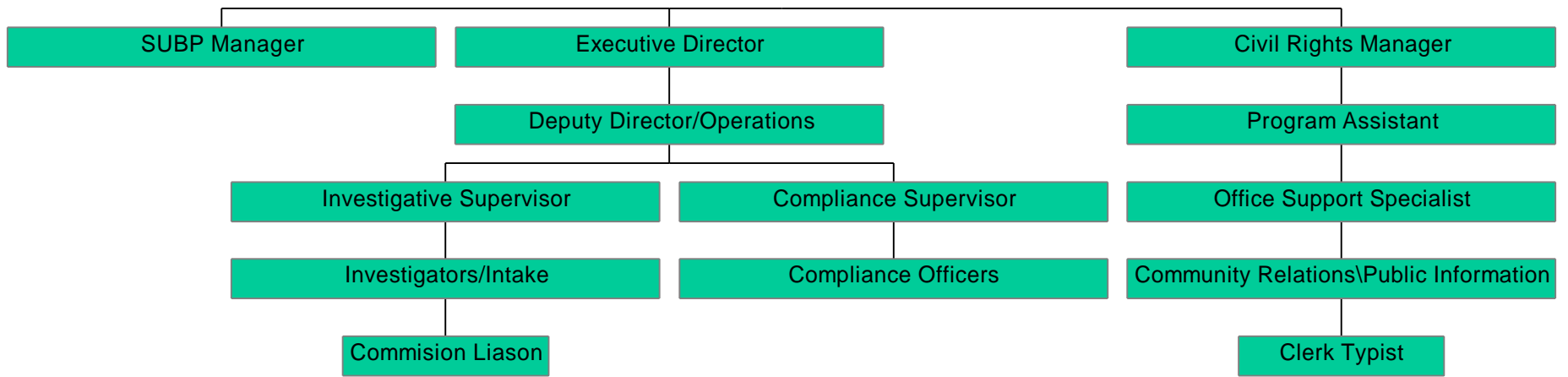
Explanation of Changes from 2000 to 2001 Budget:

- Change in health benefits is due to changes in coverage (i.e., change from family to single or elimination of coverage).



Civil Rights Organizational Chart

Staff Organizational Chart



PROGRAM AND SERVICE ACTIVITY INFORMATION

CIVIL RIGHTS

ADMINISTRATION (3010)

Department Mission or Primary Business Description:

Maintain a quality work environment that values and models cultural diversity. Provide support for the program of the Minneapolis Commission on Civil Rights. Administer the Department of Civil Rights to optimally fulfill the requirements of Chapter 139 and 141 of the Minneapolis Code of Ordinances. Maintain a quality work environment that values and models cultural diversity.

Major Initiatives for 2001:

- ◆ Increase the participation rate of women and minorities doing business with the City of Minneapolis.
- ◆ Increase public awareness on civil rights and visibility in the various communities.
- ◆ Work collaboratively with the Commission to address issues of discrimination.
- ◆ Provide training opportunities for staff and commissioners.

Major Service Activities:

1. Maintain contract with EEOC, providing information and case reports in a timely manner.
2. Provide administrative support to the Commission on Civil Rights to ensure the Commission's ability to adequately perform its functions.
3. Provide civil rights informational and educational materials, workshops and presentations to community, businesses and other groups, and promote the department through selected media opportunities.
4. Implementation of the computerized case management and contract compliance monitoring systems.
5. Develop collaborative ventures with other community organizations and agencies who share Department goals and purposes.

Performance Measurements:

1. Input data as required for both intakes and closures.
2. File all reports in a timely manner consistent with EEOC directives using computerized systems.
3. Provide liaison services for the Commission.

CIVIL RIGHTS: ADMINISTRATION (CONTINUED)

4. Provide Commissioners with necessary procedural and substantive information, as requested by the Commission.
5. Maintain PR plan that educates and informs the public about civil rights and the Department's fair housing programs.
6. Develop interfaces between the various systems to share data among them.
7. Continue training all staff on the new systems.
8. Make available information about our services, resources, needs and activities in our local communities that address problems of discrimination and civil rights.

PROGRAM AND SERVICE ACTIVITY INFORMATION
CIVIL RIGHTS
COMPLAINT INVESTIGATION (3020)

Department Mission or Primary Business Description:

Provide quality process for investigation and resolution of complaints of discrimination. Respond to inquires about civil rights issues, make appropriate referrals, processes charges of discrimination and conduct complete investigation; including early resolution of charges through the use of mediation and conciliation.

Major Initiatives for 2001:

- ◆ Continue to maximize the use of technology and reduce the length of an investigation 180 days.
- ◆ Fair housing: Major campaign focusing on housing discrimination.
- ◆ Cross-training with other enforcement agencies for investigators.
- ◆ Provide complaint intake at numerous community locations.
- ◆ Maintain 180-day investigation goal.

Major Service Activities:

1. Conduct intake interviews and draft formal charges of discrimination.
2. Conduct investigation in a timely manner following department procedures.
3. Maintain visibility in the various protected class communities.

Performance Measurements:

1. Provide intake package to potential complaints within 24 hours of inquiry.
2. Prepare a complaint for complainants within 48 hours of receipt of completed intake questionnaire.
3. Cases are docketed within 24 hours.
4. Complaint data input in computer within 24 hours.
5. Complete all case investigation within one year of filing date.
6. Maintain goal of 6 closures per month for each investigator.
7. Resolve 40% of cases through mediation or agreements.

CIVIL RIGHTS: COMPLAINT INVESTIGATION (CONTINUED)

8. Summarize investigation in clear concise manner.
9. Refer cases to City Attorney within 3 days.

PROGRAM AND SERVICE ACTIVITY INFORMATION

CIVIL RIGHTS

CONTRACT COMPLIANCE (3030)

Department Mission or Primary Business Description:

Promote equal opportunity and affirmative action through quality programs, research, education and contract compliance. Conduct affirmative action compliance reviews for businesses providing goods or services to the City of Minneapolis, assisting such businesses in achieving affirmative action employment goals; monitor compliance with Davis-Bacon and other federal mandates.

Major Initiatives for 2001:

- ◆ Continue to maximize the use of technology in contract compliance monitoring.
- ◆ Standardize contract compliance monitoring and reviews.
- ◆ Focus on contract compliance activities that have a direct impact on job placements.

Major Service Activities:

1. Review affirmative action plans of city contractors, issuing certificates of compliance to businesses that meet the appropriate standards.
2. Conduct continuous audits of city contractors to assess the contractor's adherence to the goals and timetables specified in the contractor's affirmative action plans.
3. Ensure that no-complying contractors are subject to the penalties of the Ordinance.
4. Ensure compliance with Davis-Bacon and other federal mandates for businesses receiving federal funds.
5. Update new Contract Compliance procedures manual.
6. Implement computerized contract compliance system.

Performance Measurements:

1. Complete all certification reviews within the time period specified in the Ordinance and compliance rules.
2. List all construction projects in the computer.
3. Complete desk audits.
4. Complete summary reports.

CIVIL RIGHTS: CONTRACT COMPLIANCE (CONTINUED)

5. Provide technical assistance as requested by contractors.
6. Publish all contractors with approved AAP's and Certificates of Compliance on the Internet.
7. Provide a monthly update on all contractors with approved affirmative action plans.
8. Periodic reports to contractor on progress to goals.
9. Electronically receive, file and analyze reports on contractors workforce statistics.
10. Report all non-complying contractors to the Executive Director.
11. Monitor projects with Davis-Bacon requirements.
12. Update standardized process and procedures for carrying out the duties and responsibilities in Implementation of Minneapolis City Ordinance 139.50.
13. Review and approve process of affirmative action plans.
14. Update a detailed process for monitoring construction projects.
15. Train staff on the new systems including data input and manipulation and report generation.
16. Interface the computerized case management system with EEOC's case docketing system.

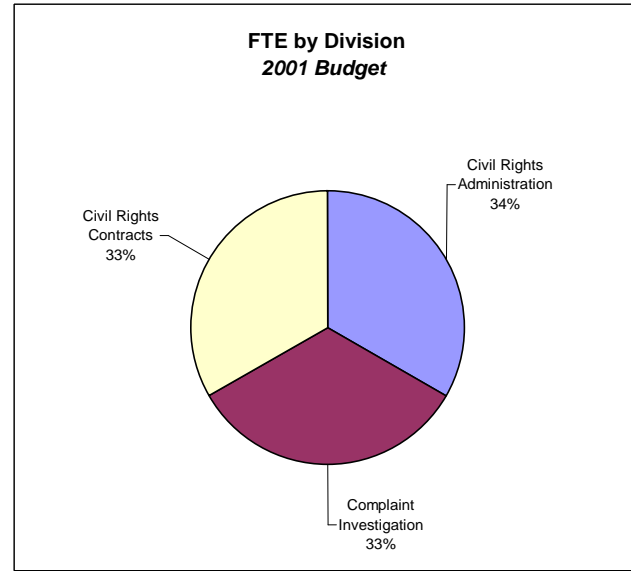
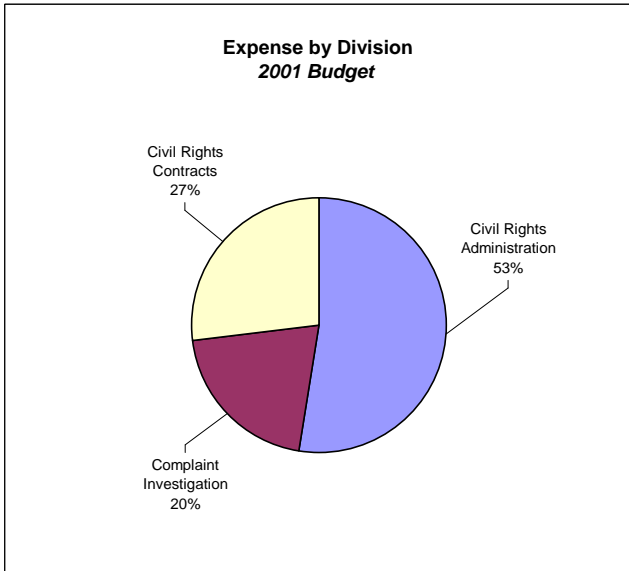
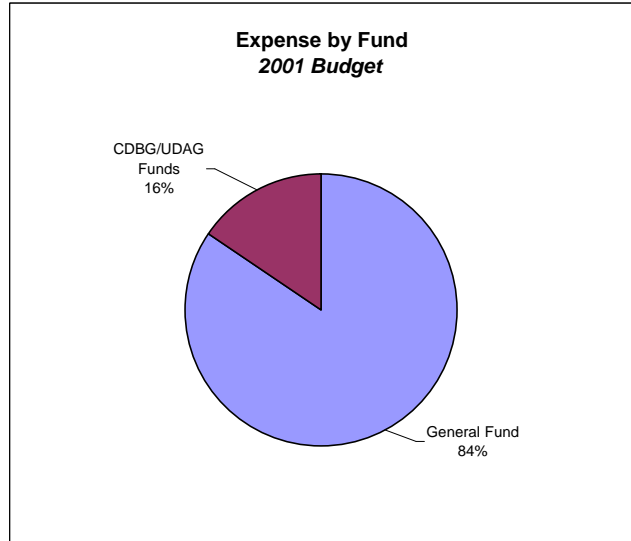
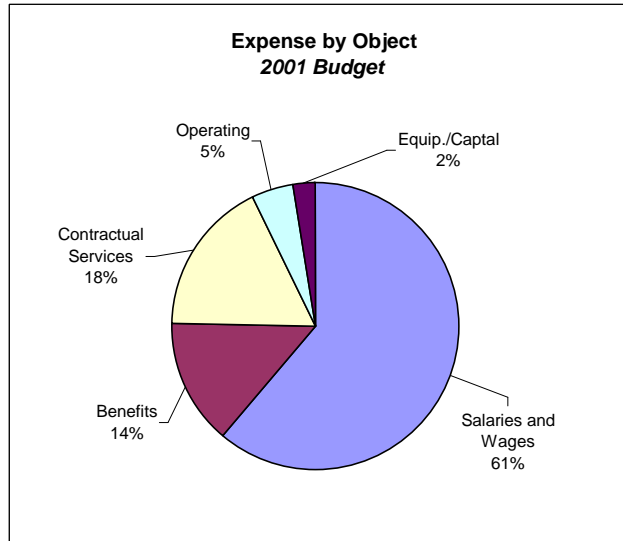
Civil Rights Department

	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001
FTE's by Division:							
Civil Rights Administration	8.00	8.00	9.00	8.00	8.00	-11.1%	(1.00)
Complaint Investigation	8.00	8.00	8.00	8.00	8.00	0.0%	-
Civil Rights Contracts	7.00	8.00	8.00	8.00	8.00	0.0%	-
FTE's	23.00	24.00	25.00	24.00	24.00	-4.0%	(1.00)
Expense by Object:							
Salaries and Wages	1,081,287	1,073,550	1,143,211	1,254,311	1,254,311	9.7%	111,100
Benefits	221,526	225,282	264,429	290,329	290,329	9.8%	25,900
Contractual Services	198,313	197,117	362,197	361,259	361,259	-0.3%	(938)
Operating	122,902	125,639	97,444	97,444	97,444	0.0%	-
Equip./Capital	99,619	55,459	48,763	48,763	48,763	0.0%	-
Total Expense by Object	1,723,646	1,677,047	1,916,044	2,052,106	2,052,106	7.1%	136,062
Expense by Fund:							
General Fund	1,362,251	1,370,426	1,618,279	1,733,445	1,733,445	7.1%	115,166
CDBG/UDAG Funds	361,395	306,621	297,765	318,661	318,661	7.0%	20,896
Total Expense by Fund	1,723,646	1,677,047	1,916,044	2,052,106	2,052,106	7.1%	136,062
Expense by Division:							
Civil Rights Administration	932,150	1,011,254	1,082,630	1,079,040	1,079,040	-0.3%	(3,590)
Complaint Investigation	320,706	213,794	395,143	420,393	420,393	6.4%	25,250
Civil Rights Contracts	470,790	451,999	438,271	552,673	552,673	26.1%	114,402
Total Expense by Division	1,723,646	1,677,047	1,916,044	2,052,106	2,052,106	7.1%	136,062

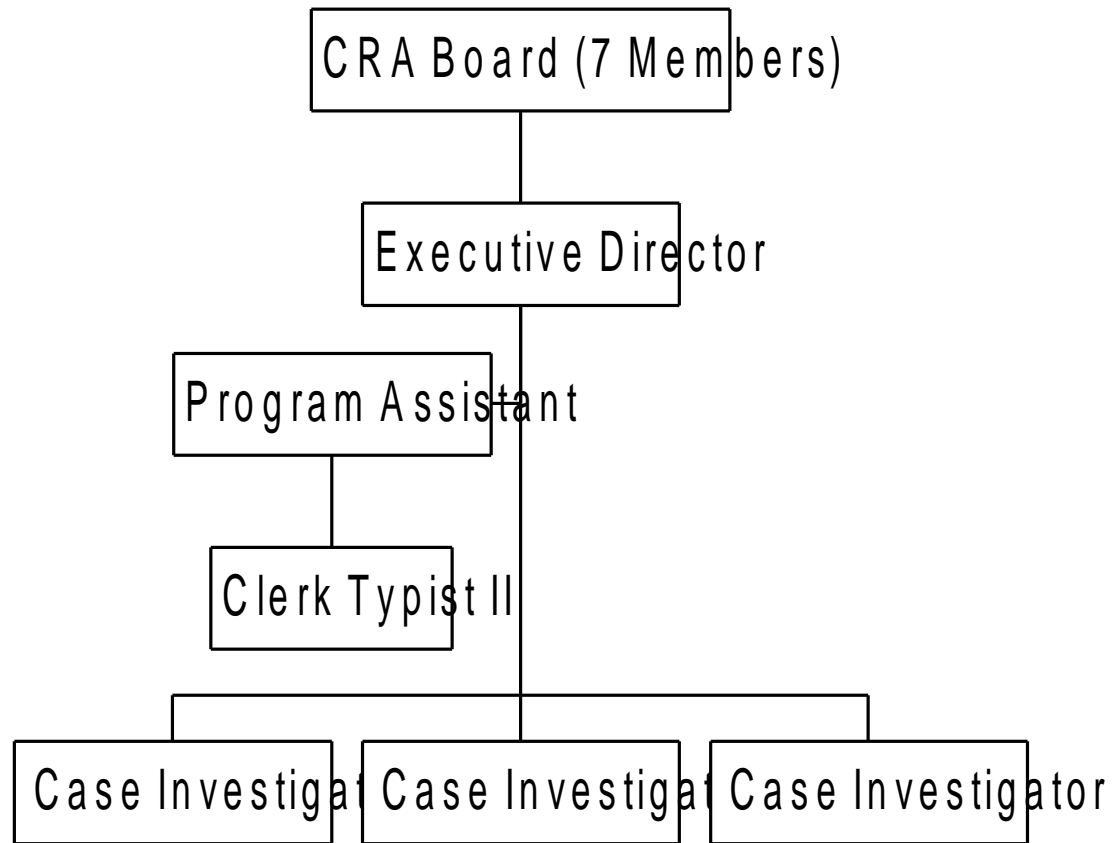
Explanation of Changes from 2000 to 2001 Budget:

- Approximately 16 personnel FTE positions were reclassified for a salaries and wages increase in 2001 of approximately \$100,000.
- For 2001 two support specialist positions will be eliminated and one contract compliance officer will be added for a net savings of \$29,519.

Civil Rights Department



CIVILIAN POLICE REVIEW AUTHORITY



PROGRAM AND SERVICE ACTIVITY INFORMATION
CIVILIAN POLICE REVIEW AUTHORITY (4200)

Department Mission or Primary Business Description:

The Minneapolis Civilian Police Review Authority (hereinafter referred to as the "Authority") was established by the City of Minneapolis to provide a fair and impartial process for review of citizen complaints of misconduct by Minneapolis police officers. The Authority exists to promote the highest attainable standards of integrity and professionalism in our city's Police Department. Public confidence is strengthened by assuring that citizen complaints about police conduct are taken seriously, are carefully investigated and are reviewed by panels made up of citizens of the city.

The best interests of the people of the City of Minneapolis are promoted by the fair and thorough examination of the conduct of Minneapolis police officers. The goal of civilian involvement in review and disposition of citizen complaints is the improvement of the quality of police service in Minneapolis. This can only be achieved by treating all parties—complainants, witnesses and charged officers—fairly and with respect.

Major Initiatives for 2001:

- ◆ Continue to maintain a fair and impartial process of review of citizen complaints of misconduct by Minneapolis police officers.
- ◆ Increase public awareness of the Authority.
- ◆ Encourage more mediations.
- ◆ Monitor and evaluate the Authority's performance.

Major Service Activities:

1. Receive, consider, investigate and make determinations regarding complaints brought by the public against Minneapolis police officers.
2. Coordinate and monitor mediation of some complaints.
3. Conduct formal administrative hearings.

Performance Measurements:

The Authority is guided by Administrative Rules established under the Ordinance:

Investigations must be completed within 120 business days of the date the signed complaint was filed. In unusual circumstances they may be extended an additional 60 business days. After there is notice of a probable cause determination, the Authority must make reasonable efforts to commence and hold a hearing within 45 business days, but no longer than 60 business days.

CIVILIAN POLICE REVIEW AUTHORITY (CONTINUED)

Within 30 business days of the closing of the hearing record, the Hearing Panel must make Findings of Fact and Determination of the complaint. When a complaint is sustained and after a period for reconsideration, the Findings of Fact and Determination must be submitted to the Chief of Police to make a disciplinary determination. Within 30 days of the receipt of the record, the Chief must provide the Authority and the Mayor with a written explanation of his/her disciplinary decision.

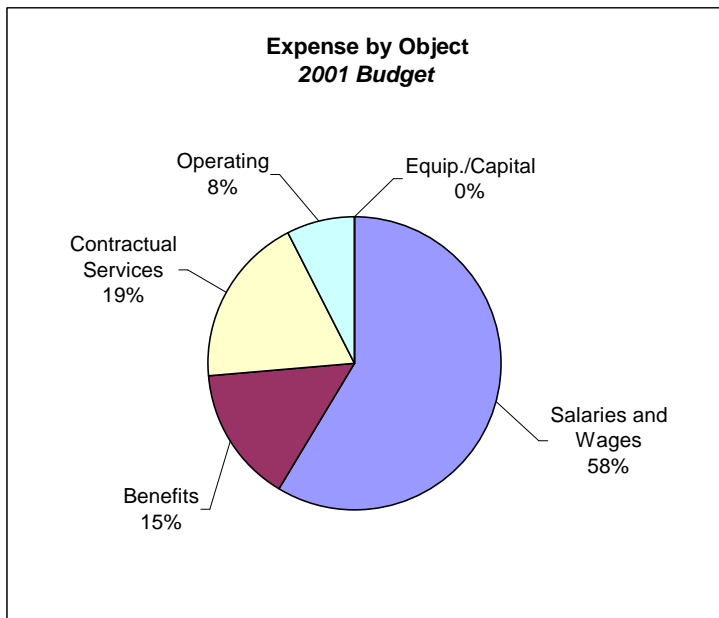
1. For the year 1999, 15 complaints (of 22 attempted) were successfully mediated.
2. For the year 1999, average length of investigation was 89 days.
3. For the year 1999, the hearing process was completed within the timeframe provided by the Administrative Rules.

Civilian Police Review Authority

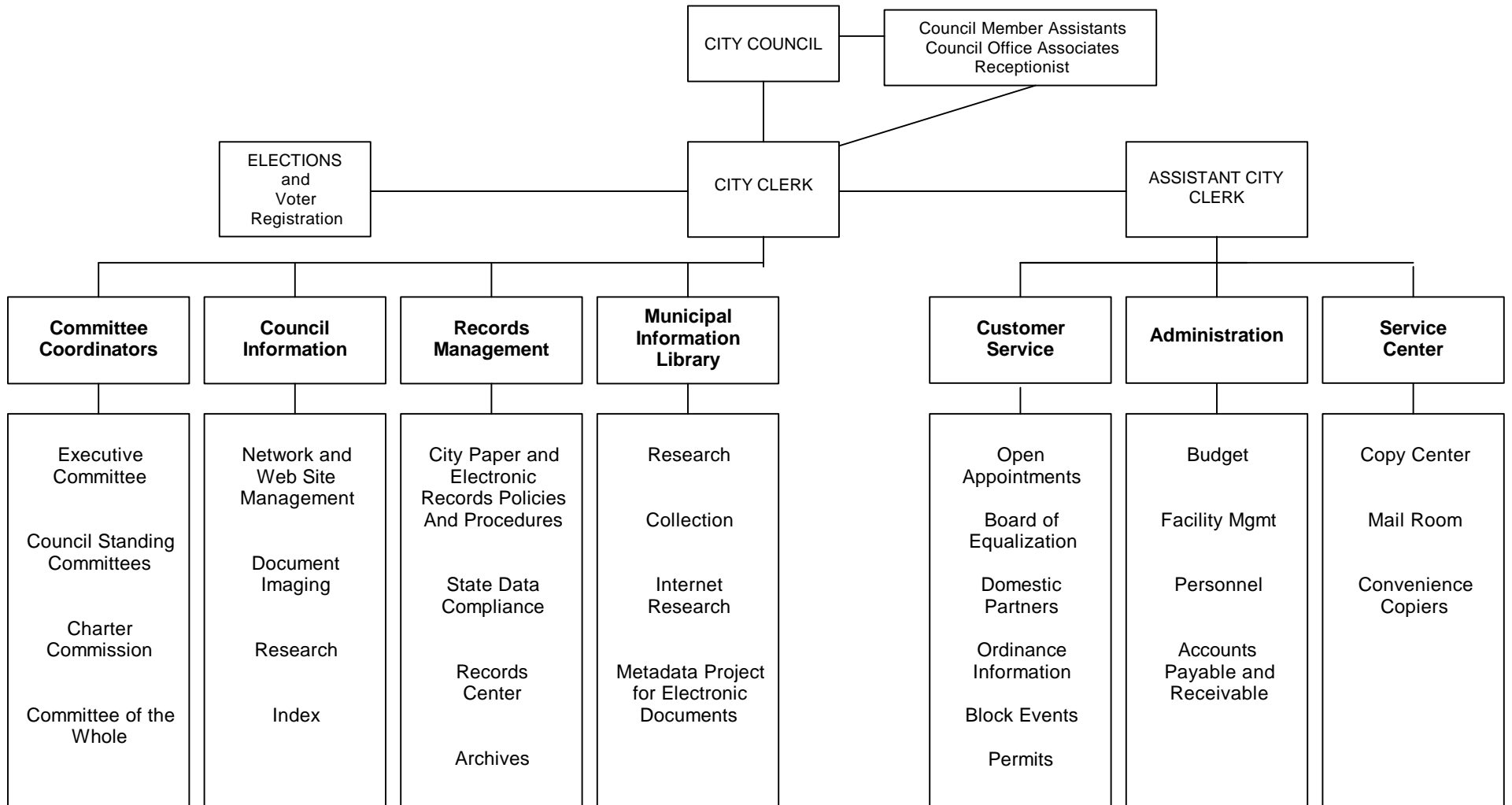
	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001
FTE's	7.00	7.00	7.00	6.00	5.00	-28.6%	(2.00)
Expense by Object:							
Salaries and Wages	311,001	315,449	320,426	311,079	256,079	-20.1%	(64,347)
Benefits	119,450	63,784	67,264	64,449	64,449	-4.2%	(2,815)
Contractual Services	43,869	53,406	77,916	82,416	82,416	5.8%	4,500
Operating	29,614	29,908	33,169	33,169	33,169		-
Equip./Capital	2,192	-	1,000	-	-		(1,000)
Total Expense by Object	506,126	462,547	499,775	491,113	436,113	-12.7%	(63,662)
Expense by Fund:							
General Fund	506,126	462,547	499,775	491,113	436,113	-12.7%	(63,662)
Total Expense by Fund	506,126	462,547	499,775	491,113	436,113	-12.7%	(63,662)

Explanation of Changes from 2000 to 2001 Budget:

- Contractual services increase due to increase in annual building rent of \$4,500.
- Equipment expenditures decreased \$1,000 as part of the target strategy reduction.
- The adopted budget includes a reduction of 1.0 FTE Clerk Typist II (\$38,000).
- The City Council approved a further reduction of 1.0 FTE Case Investigator (\$55,000).



Minneapolis City Clerk Organization Chart



PROGRAM AND SERVICE ACTIVITY INFORMATION
CITY CLERK (2610)

ADMINISTRATION AND CUSTOMER SERVICE

Program Description:

Provide support services for the City Clerk and City Council offices, including managing budget and personnel issues, purchasing and coordinating customer services.

Major Initiative for 2001:

Assist the design and construction of the \$590,000 presentation, information and communication system project and the \$500,000 heating, ventilating and air conditioning/life-safety/asbestos removal project, both in the City Council Chambers.

Major Service Activities:

1. Administer personnel matters.
2. Manage the department's budget, including preparation and oversight, inter-departmental transfer of funds, expense reimbursement, purchasing, invoice paying, contract management and inventory control.
3. Answer inquiries from the public on Ordinance information and Council activities, and provide certified copies of Council actions.
4. Provide customer services, including Block Event permits, Domestic Partners, Open Appointments, Encroachments, Street and Alley improvements, Board of Equalization, Special Permits and Claims.

Service Activity Performance Measurements:

	<u>1999 Actual Level</u>	<u>2000 Actual Level</u>	<u>2001 Target Level</u>
<u>Efficiency Measure:</u>			
Number of Contracts processed annually per FTE	652	500	500
Number of Special Council Permits processed annually per FTE	199	220	220
<u>Effectiveness Measure:</u>			
Percent information request processed within a one-day turnaround and to the customer's satisfaction	99	99	99

CITY CLERK (CONTINUED)

COUNCIL INFORMATION

Program Description:

Provide service to City of Minneapolis staff and constituents by indexing City Council Proceedings and supporting information for consistent and quick access.

Major Initiatives for 2001:

- ◆ Expand publishing of the official City Council Proceedings on the Internet by linking scanned images of supporting documentation (Petitions and Communications).
- ◆ Continue to provide scanning services to departments in TIFF, PDF and OCR formats.
- ◆ Develop procedures for City Council offices to scan letters and, if possible, to append the letters to the constituent tracking application.
- ◆ Provide content descriptions on the Intranet through metadata using Dublin Core methodology on existing and new pages.
- ◆ Provide City Council offices with Internet expertise to perform web publishing and maintenance.

Major Service Activities:

1. Index the City Council Proceedings so all actions are catalogued and retrievable.
2. Proofread published City Council Proceedings against original documents. Edit, enter and proofread indexed entries for input into data base/word processing equipment.
3. Microfilm City Council Proceedings, Index, Ordinances and Resolutions for the permanent and archival record, Image communications and petitions.
4. Research and reply to inquires concerning past and current City Council actions.
5. Provide expertise and coordination for Clerk automation and document imaging.
6. Provide Intranet and Internet publishing.

Service Activity Performance Measurements:

	<u>1999 Actual Level</u>	<u>2000 Actual Level</u>	<u>2001 Target Level</u>
<u>Efficiency Measure:</u>			
Number of service requests and inquiries, including scanning, Code of Ordinance support, information research and web page design/ support per 4 FTEs per year	900 Inquiries 600 Service requests	950 500	950 400
<u>Effectiveness Measure:</u>			
Percent of customer satisfaction with quality of the response time and the response time	98	95	95

CITY CLERK (CONTINUED)

COMMITTEE COORDINATION

Program Description:

Provide administrative services to the City Council standing committees, Charter Commission, Executive Committee and City Council meetings to ensure all proceedings follow legal requirements and are accurately recorded.

Major Initiative for 2001:

Through legislative change, designate the City website as the official publication document.

Major Service Activities:

1. Review requests for committee action to insure that requests are correct and complete.
2. Prepare and distribute agendas for City Council, Council committees, Charter Commission and Executive Committee meetings.
3. Record and transcribe summary minutes of committee meetings.
4. Write committee reports on actions taken during committee meetings.
5. Publish City Council actions.
6. Respond to requests for information from citizens and City staff.
7. Update Redbook for use by all departments.

Service Activity Performance Measurements:

	1999 <u>Actual Level</u>	2000 <u>Actual Level</u>	2001 <u>Target Level</u>
<u>Efficiency Measure:</u>			
Average number of Council committee meetings coordinated, and number of agenda items per Committee Coordinator per year	28 Meetings 366 Agenda items	30 375	30 375
<u>Effectiveness Measure:</u>			
Percent of City Council actions for publication within 8 days (excluding holidays) of a City Council meeting	100%	100%	100%

CITY CLERK (CONTINUED)

RECORDS MANAGEMENT

Program Description:

Provide records management services to all City departments so information is collected, stored, retrieved and disposed of in the most cost-effective manner possible and according to legal requirements.

Major Initiative for 2001:

Develop government standards for the processes and procedures to authenticate electronic systems and schedule electronic records by developing partnerships with the State Archives and other municipalities.

Major Service Activities:

1. Develop Records Management policies: Research legal, fiscal and administrative record requirements to assure all State and Federal requirements are met.
2. Train and assist City departments on the Policies and Procedures Manual.
3. Maintain the City Records Center: Provide central, low-cost secure records storage.
4. Retrieve records on request and re-file when returned.
5. Maintain a computerized index of all records stored within the Record Center and Archives.
6. Destroy records after the legal retention period has expired.
7. Determine archival records, index and store them for future reference.
8. Determine vital records within City departments.

Service Activity Performance Requirements:

	1999 <u>Actual Level</u>	2000 <u>Actual Level</u>	2001 <u>Target Level</u>
<u>Efficiency Measure:</u>			
Number of retrieved and re-filed records per year per FTE	2,474	2,500	2,500
<u>Effectiveness Measure:</u>			
Percent retrieval of requested records within two hours of receipt of request, with a percent customer satisfaction with turnaround time	100%/	100%/	100%/
	100%	100%	100%

CITY CLERK (CONTINUED)

MUNICIPAL INFORMATION LIBRARY (MIL)

Program Description:

Provide information and document delivery services to City employees; maintain a collection of City of Minneapolis documents; acquire publications of current interest to City officials and employees; and provide reference service pertaining to Minneapolis City government for the public.

Major Initiative for 2001:

Implement a metadata system for the City's intranet and establish policies, procedures and other appropriate tools.

Major Service Activities:

1. Provide research and reference service to City employees using local library collections and online computerized information services.
2. Provide document delivery and copy services for any requested publication.
3. Provide reference service to the general public, nonprofits, community organizations and other government agencies.
4. Maintain collections of books, periodicals, newspapers, vertical files, maps and other publications of interest to City departments.
5. Maintain and provide access to publications subscribed to by other City departments.
6. Investigate applications of new technology and provide City employees with direct experience in using electronic sources of information.

Service Activity Performance Measurements:

	1999 <u>Actual Level</u>	2000 <u>Actual Level</u>	2001 <u>Target Level</u>
<u>Efficiency Measure:</u>			
Number of information requests per year per 2 FTEs	5,660	5,000	5,000
<u>Effectiveness Measure:</u>			
Percent of research requests completed within the negotiated time frame, with percent of information needs met satisfactorily as judged by the requestor	100%/ 99%	100%/ 99%	100%/ 99%

PROGRAM AND SERVICE ACTIVITY INFORMATION

CITY CLERK

CENTRAL MAILING (2620)

Program Description:

Provide timely and efficient mail service for City departments located in City Hall, the Public Service Center, Midland Square, CCP/SAFE Building, City of Lakes Building, Anderson Consulting Tower and the Jerry Haaf Parking Ramp.

Major Initiative for 2001:

Purchase a replacement postage machine.

Major Service Activities:

1. Affix correct postage to letters and packages for City departments.
2. Provide a minimum of once a day pick-up and delivery of interdepartmental mail.
3. Provide United Parcel Service (UPS) to all departments.

Service Activity Performance Measurements:

	1999 <u>Actual Level</u>	2000 <u>Actual Level</u>	2001 <u>Target Level</u>
<u>Efficiency Measure:</u>			
Number of pieces of United States Postal Service (USPS) mail, and number of pieces of City interoffice mail processed per 0.7 FTE per year	1.3 million USPS 129,000 Interoffice	1.4 million USPS 129,000 Interoffice	1.41 million USPS 129,000 Interoffice
<u>Effectiveness Measure:</u>			
Percent of USPS mail sent out by the end of each work day	100%	100%	100%

PROGRAM AND SERVICE ACTIVITY INFORMATION

CITY CLERK

COPY CENTER (2630)

Program Description:

Provide high-quality, low-cost copying and duplicating services to all City departments located in City Hall, the Public Service Center, Midland Square, CCP/SAFE Building, City of Lakes Building, Metropolitan Center, Downtown Police Command and the Jerry Haaf Parking Ramp.

Major Initiatives for 2001:

- ◆ Begin bidding and purchasing digital equipment for all City departments, to include scanners, printers, copiers and facsimile machines.
- ◆ Purchase a new digital high-speed copier and network up to three departments.

Major Service Activities:

1. Duplicate and bind original documents requiring more than 25 copies on high-speed copiers and presses (Xerox Model 5090, a Lanier Model 7100, and two A. B. Dick 9810's).
2. Print envelopes and stationery for City departments on an A. B. Dick 9810 offset press.
3. Manage the convenience copier system to reproduce copies of less than 25 copies per original on convenience copiers located in City Hall, the Public Service Center, Midland Square, CCP/SAFE Building, City of Lakes Building, Anderson Consulting Tower, Downtown Police Command and the Jerry Haaf Parking Ramp.

Service Activity Performance Measurements:

	1999 <u>Actual Level</u>	2000 <u>Actual Level</u>	2001 <u>Target Level</u>
<u>Efficiency Measure:</u>			
Number of impressions per year per 4.7 FTEs	14.89 million	13.60 million	13.60 million
<u>Effectiveness Measure:</u>			
Percent of orders completed within customer time frame, with percent meeting quality expectations	98%	98%	98%

PROGRAM AND SERVICE ACTIVITY INFORMATION
CITY CLERK
ELECTIONS AND VOTER REGISTRATION (2643)

Program Description:

Conduct well organized and accurate elections which facilitate the maximum participation of all Minneapolis residents eligible to vote. Maintain public confidence in the accuracy of the election process. Administer budget, personnel issues, purchasing of goods and services to facilitate the election process and coordinate customer services.

Major Initiatives for 2001:

- ◆ Conduct City and School District elections.
- ◆ Transition voter registration data entry function to County.
- ◆ Voter equipment warehouse relocation and storage planning.
- ◆ Begin preparations for redistricting.

Major Service Activities:

1. Process voter registration applications, and maintain file of over 205,000 registered voters.
2. Plan for and conduct election activities by preparing ballots, obtaining polling places, training election judges and staffing polling places, conducting absentee ballot process, servicing health care facilities, conducting and organizing election day activities.
3. Provide 100% operational voting equipment and supplies needed for election day. Conduct required preliminary ballots tests per state statute and provide timely delivery of equipment to correct precinct.
4. Provide customer service to the public relating to elections and voter registration.
5. Administer city-wide process for State financial reporting requirements for elected and appointed officials.
6. Provide administrative support to the Charter Commission on election related issues.

Service Activity Performance Measurements:

	2000 <u>Actual Level</u>	2001 <u>Target Level</u>
<u>Efficiency Measure:</u>		
Planned elections are conducted within established budget (cost per registered voter).	\$4.56	\$4.42

CITY CLERK: ELECTIONS AND VOTER REGISTRATION (CONTINUED)

	<u>2000 Actual Level</u>	<u>2001 Target Level</u>
<u>Effectiveness Measure:</u>		
Percent of staff, procedures, equipment, supplies and materials in proper working condition by 7:00 a.m. on election day.	98%	98%
Voter registration cards, average turnaround time for entry into State system.	N/A	Within 5 days

City Clerk Department

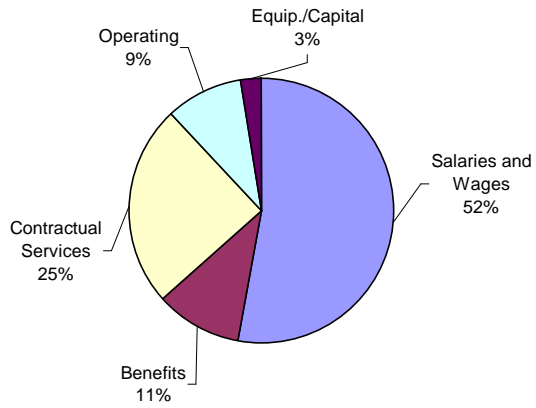
	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001
FTE's by Division:							
Operations	47.75	47.85	47.75	47.00	46.00	-3.7%	(1.75)
Central Mailing	0.80	0.80	0.80	0.80	0.80		-
Central Copy Center	4.70	4.70	4.70	4.70	4.70		-
Elections and Registration	26.00	24.25	27.00	25.50	25.50	-5.6%	(1.50)
FTE's	79.25	77.60	80.25	78.00	77.00	-4.0%	(3.25)
Expense by Object:							
Salaries and Wages	2,598,302	2,711,830	2,898,437	2,957,836	2,902,836	0.2%	4,399
Benefits	500,158	524,579	579,836	591,137	591,137	1.9%	11,301
Contractual Services	1,240,339	1,265,738	1,252,252	1,362,078	1,362,078	8.8%	109,826
Operating	518,846	535,258	505,233	509,400	509,400	0.8%	4,167
Equip./Capital	127,059	93,400	125,587	143,684	143,684	14.4%	18,097
Total Expense by Object	4,984,705	5,130,805	5,361,345	5,564,135	5,509,135	2.8%	147,790
Expense by Fund:							
General Fund	3,723,384	3,843,400	4,049,577	4,201,977	4,146,977	2.4%	97,400
Intergovernmental Service	1,261,320	1,287,405	1,311,768	1,362,158	1,362,158	3.8%	50,390
Total Expense by Fund	4,984,705	5,130,805	5,361,345	5,564,135	5,509,135	2.8%	147,790
Expense by Division:							
Operations	2,963,547	3,071,231	3,113,850	3,292,309	3,237,309	4.0%	123,459
Central Mailing	517,996	524,126	514,959	551,389	551,389	7.1%	36,430
Central Copy Center	743,325	763,279	796,809	810,769	810,769	1.8%	13,960
Elections and Registration	759,837	772,149	935,727	909,668	909,668	-2.8%	(26,059)
Total Expense by Division	4,984,705	5,130,785	5,361,345	5,564,135	5,509,135	2.8%	147,790

Explanation of Changes from 2000 to 2001 Budget:

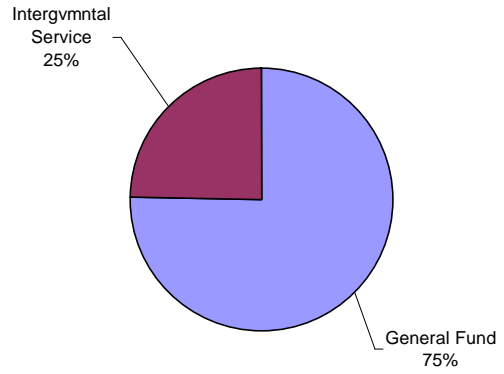
- Clerk Operations has reduced personnel by 0.75 FTE for a \$27,000 reduction - additionally, voluntary leave will be taken for a budget reduction of \$12,000.
- Elections has reduced personnel by 1.5 FTEs for the 2001 Budget and has reclassified 1.0 FTE personnel for approximately \$14,500 in savings.
- Clerk Operations and Elections have reduced computer related expenses for a budget reduction of approximately \$12,000.
- Total contractual expenses have been increased to account for ballot publication and expected postage rate increases; advertising expense was restored for publication of official Council proceedings.
- The Mayor recommends a decision package for \$23,000 for carpeting and reupholstering of City Council offices.
- The Council approved the elimination of a vacant Council Member Assistant/Aide position.

City Clerk Department

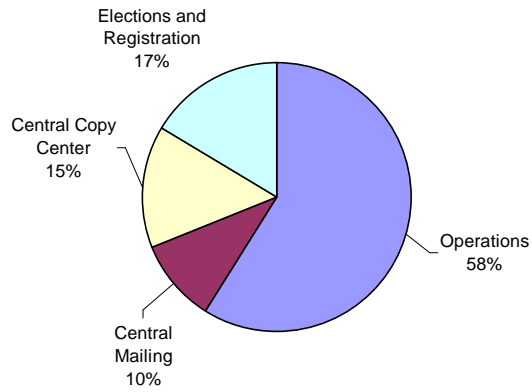
**Expense by Object
2001 Budget**



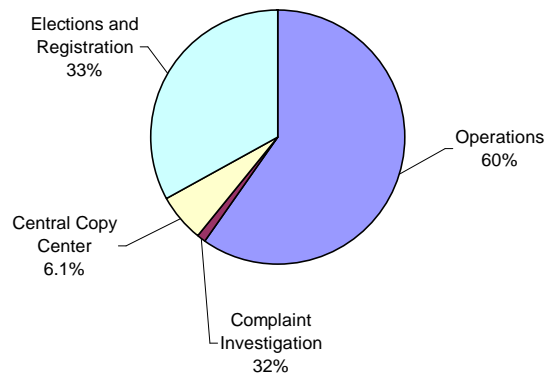
**Expense by Fund
2001 Budget**



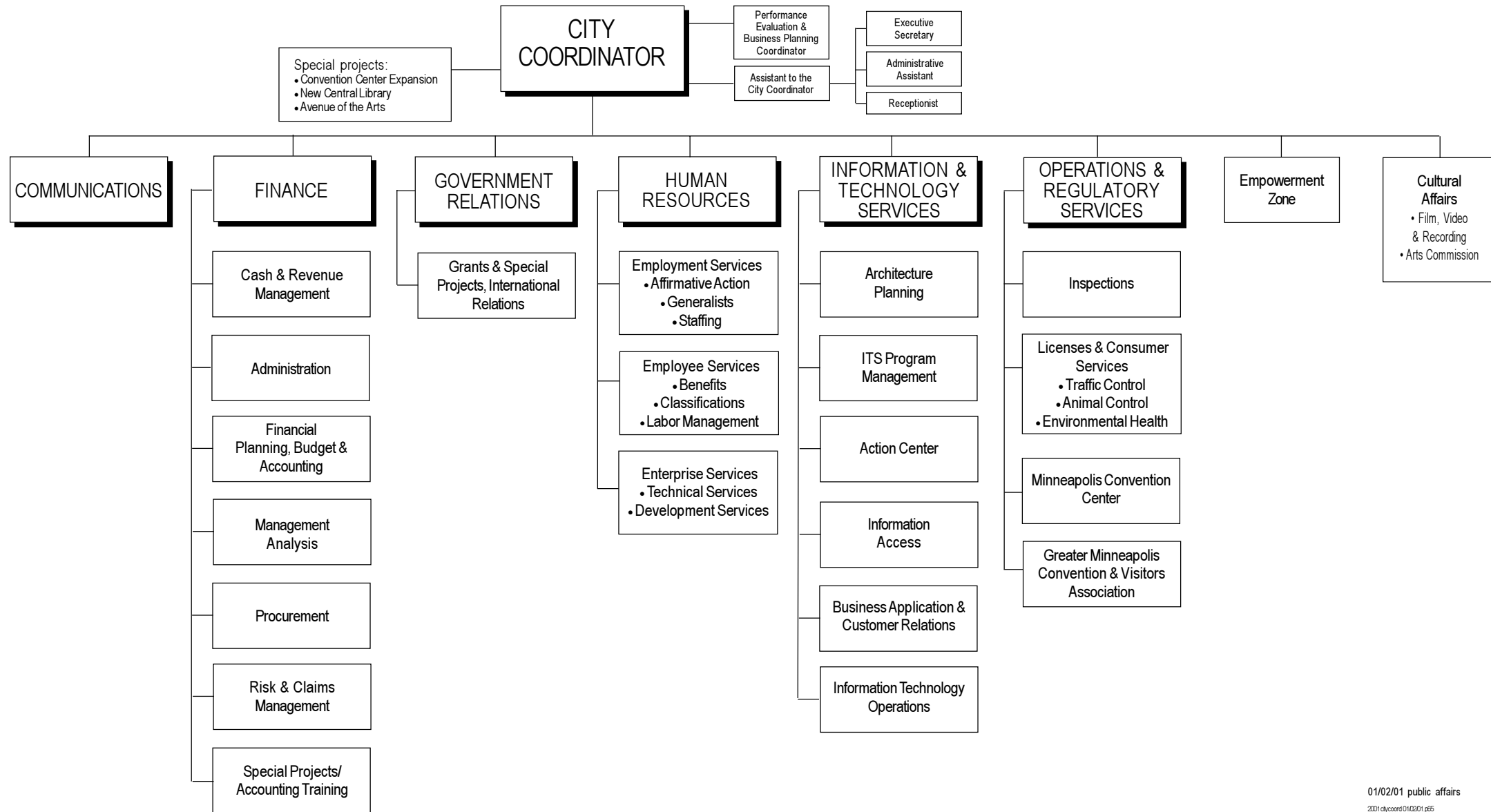
**Expense by Division
2001 Budget**



**FTE by Division
2001 Budget**



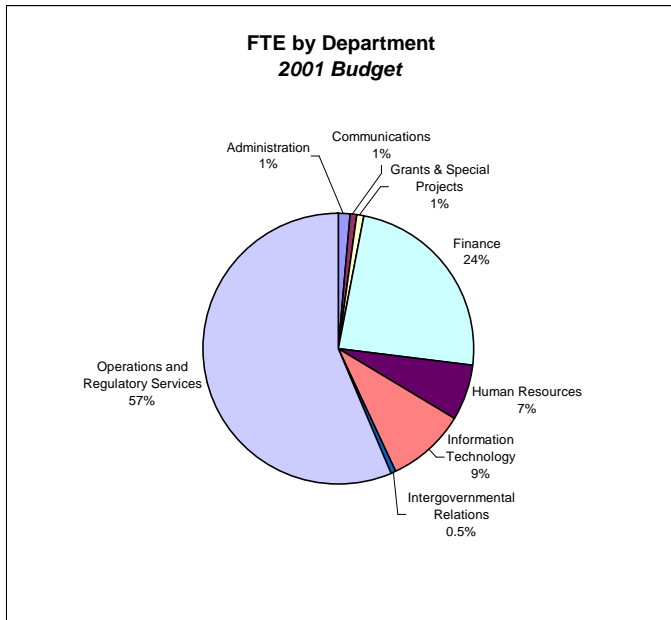
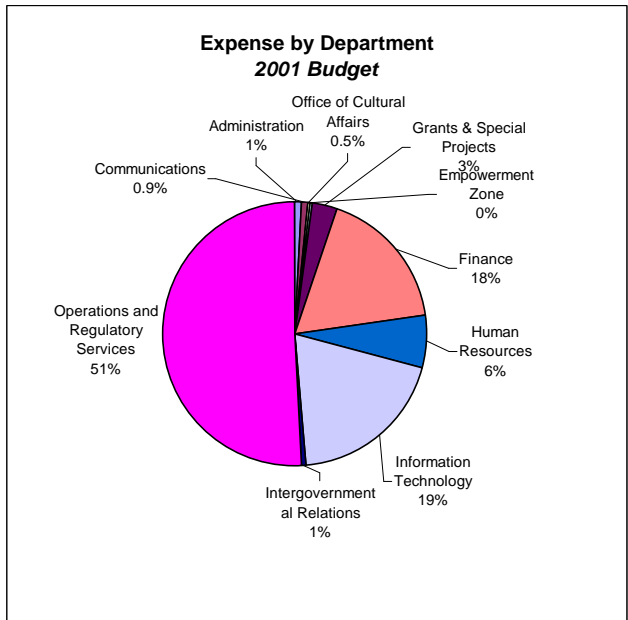
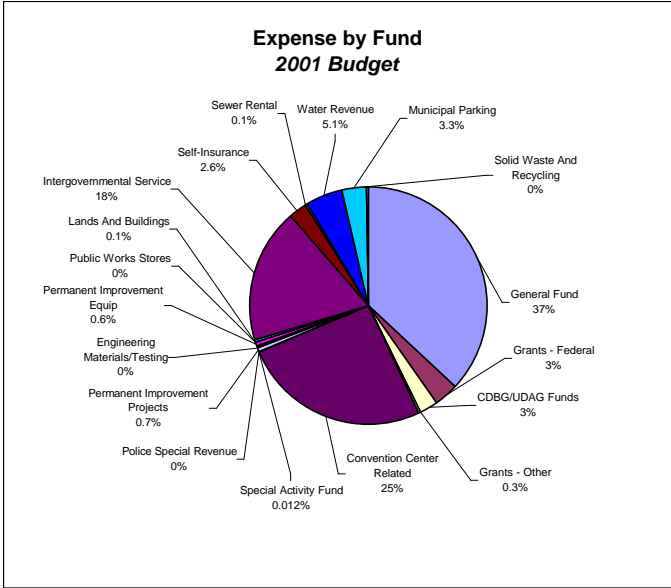
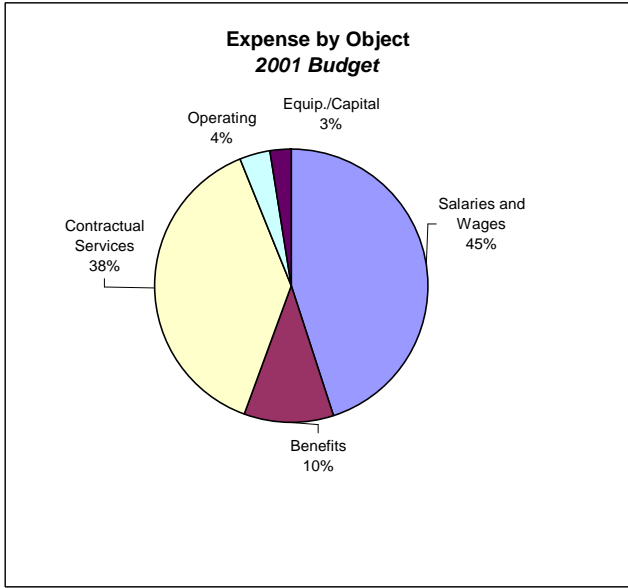
2001 Organizational Chart



Total City Coordinator Departments

	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001
FTE's by Department:							
Administration	5.00	5.00	11.00	12.00	12.00	9.1%	1.00
Communications	10.00	11.00	11.00	7.00	7.00	-36.4%	(4.00)
Grants & Special Projects	10.75	10.75	10.00	8.00	8.00	-20.0%	(2.00)
Finance	210.00	207.00	204.00	202.00	202.00	-1.0%	(2.00)
Human Resources	55.50	56.50	56.50	58.50	58.50	3.5%	2.00
Information Technology	67.35	66.35	67.35	79.85	79.85	18.6%	12.50
Intergovernmental Relations	4.00	4.00	4.00	4.00	4.00	-	-
Operations and Regulatory Services	408.65	411.65	411.65	470.45	481.45	17.0%	69.80
FTE's	771.25	772.25	775.50	841.80	852.80	10.0%	77.30
Expense by Object:							
Salaries and Wages	31,340,581	32,366,327	35,064,225	37,380,783	37,983,779	8.3%	2,919,554
Benefits	7,270,398	7,382,725	8,634,933	8,683,505	8,683,505	0.6%	48,572
Contractual Services	22,778,982	25,782,850	30,465,708	32,352,532	32,377,732	6.3%	1,912,024
Operating	2,660,512	2,693,858	2,905,459	2,970,768	3,011,568	3.7%	106,109
Equip./Capital	2,074,401	2,357,776	1,569,094	2,125,435	2,125,435	35.5%	556,341
Total Expense by Object	66,124,874	70,583,536	78,639,419	83,513,023	84,182,019	7.0%	5,542,600
Expense by Fund:							
General Fund	27,214,473	27,785,870	29,869,337	30,317,241	30,986,237	3.7%	1,116,900
Grants - Federal	1,198,786	2,058,296	2,967,037	2,886,607	2,886,607	-2.7%	(80,430)
CDBG/UDAG Funds	1,096,520	1,481,545	2,262,568	2,207,740	2,207,740	-2.4%	(54,828)
Grants - Other	377,318	180,489	368,577	250,779	250,779	-32.0%	(117,798)
Convention Center Related	16,100,192	16,576,047	18,450,682	21,331,802	21,331,802	15.6%	2,881,120
Special Activity Fund		9,181		10,000	10,000		10,000
Police Special Revenue	696	660	1,000	1,000	1,000		-
Permanent Improvement Projects	444,002	455,134	659,755	616,295	616,295	-6.6%	(43,460)
Engineering Materials/Testing	93,414	89,335	96,819	98,985	98,985	2.2%	2,166
Permanent Improvement Equip	455,785	461,082	540,092	527,064	527,064	-2.4%	(13,028)
Lands And Buildings	111,981	131,527	77,988	92,682	92,682	18.8%	14,694
Public Works Stores	165,842	160,550	136,760	129,282	129,282	-5.5%	(7,478)
Intergovernmental Service	10,705,101	12,834,306	14,023,043	15,451,183	15,451,183	10.2%	1,428,140
Self-Insurance	1,715,396	1,798,830	2,036,315	2,204,620	2,204,620	8.3%	168,305
Sewer Rental	89,461	99,625	110,005	116,173	116,173	5.6%	6,168
Water Revenue	3,797,019	3,868,110	4,078,803	4,290,497	4,290,497	5.2%	211,694
Municipal Parking	2,394,276	2,397,329	2,755,543	2,770,248	2,770,248	0.5%	14,705
Solid Waste And Recycling	164,613	195,620	205,095	210,825	210,825	2.8%	5,730
Total Expense by Fund	66,124,874	70,583,536	78,639,419	83,513,023	84,182,019	7.0%	5,542,600
Expense by Department:							
Administration	432,377	424,413	589,719	590,952	590,952	0.2%	1,233
Communications	1,450,229	1,697,993	1,616,244	744,173	744,173	-54.0%	(872,071)
Office of Cultural Affairs		5,277	383,560	379,386	379,386	-1.1%	(4,174)
Empowerment Zone		54,917	250,001	251,466	251,466	0.6%	1,465
Grants & Special Projects	954,911	1,070,113	2,573,848	2,368,661	2,368,661	-8.0%	(205,187)
Finance	13,365,851	13,638,377	14,718,716	14,921,028	14,921,028	1.4%	202,312
Human Resources	4,464,118	4,581,874	4,967,148	5,259,782	5,259,782	5.9%	292,634
Information Technology	10,858,494	12,726,741	13,915,398	16,380,061	16,405,061	17.9%	2,489,663
Intergovernmental Relations	493,158	449,266	525,134	537,386	537,386	2.3%	12,252
Operations and Regulatory Services	34,105,736	35,934,565	39,099,651	42,080,128	42,724,124	9.3%	3,624,473
Total Expense by Department	66,124,874	70,583,536	78,639,419	83,513,023	84,182,019	7.0%	5,542,600

Total City Coordinator Departments



PROGRAM AND SERVICE ACTIVITY INFORMATION

CITY COORDINATOR

ADMINISTRATION (8401)

Department Mission or Primary Business Description:

The City Coordinator is responsible for providing leadership and direction in the coordination of Minneapolis City Government by assisting the Mayor and City Council in defining City policy and establishing priorities; mobilizing the Charter Department Heads and Coordinator's staff to implement the Mayor's and Council's priorities; and strengthening the management systems of the City.

Major Initiatives for 2001:

- ◆ Avenue of the Arts
- ◆ Convention Center Completion Project
- ◆ Empowerment Zone
- ◆ Enterprise GIS Deployment
- ◆ Enterprise Performance Measurement Model Implementation
- ◆ Near Northside Redevelopment
- ◆ New Central Library

Major Service Activities:

1. Assist the Mayor and City Council in defining City policy and establishing priorities. Includes acting as advisor and consultant to the Mayor and City Council; making recommendations relating to projects, policies and programs for the general welfare of the people and the efficient administration of the City's affairs; and ensuring that policy implementation is consistent with Mayor and Council action.
2. Mobilize the Charter Department Heads and Coordinator's staff to implement the Mayor's and Council's priorities, which includes overseeing major special projects.
3. Strengthen the management systems of the City, including providing leadership to and collaboration with other city departments (individually and through facilitating citywide department teams) to build management capacity in the organization.

Performance Measurements: (Performance measures are assigned according to the respective major service activity identified above.)

1. Assist the Mayor and City Council by staffing the Executive Committee and Ways and Means Committee.
Attended Executive Committee and Ways and Means Committee meetings and ensured that staff prepared the necessary information to support decisions.

CITY COORDINATOR: ADMINISTRATION (CONTINUED)

Coordinate the strategic planning and priority-setting processes to assist Mayor and Council in development of City goals and vision to link the comprehensive plan with the City's core processes.

Designed and convened Priorities 2001 meetings. Series of 8 meetings, three of which included the Mayor and City Council. This was a collaborative effort to identify key challenges that the city is currently facing. The group broke into teams that developed recommended strategies to address the key challenges. Teams are presenting their reports to Council in September.

Ensure that policy implementation is consistent with Mayor and Council action.

Chair NRP Management Review Team, working with Mayor, City Council and NRP for the next 10 years.

NRP Policy Board adopted NRP Phase II policy framework in July 2000.

Develop a strong working relationship with the Charter Department Heads, including the implementation of Management Team Building and the Technology Steering Committee, and convene Department Heads to solve problems together.

Convened Management Team Building work sessions. This year's sessions focused on workforce planning and succession planning for the respective departments.

Work with the Labor Management Committee and Board of Business Agents to develop labor management initiatives to strengthen city services, attain Mayor/City goals and participate in AFL-CIO Cities Labor Management Program.

Served on City-wide Labor Management Committee. Prepared organization for healthcare issues by convening a panel discussion in February 2000 with speakers John Kralewski of the University of Minnesota, Duane Benson of Minnesota Business Partnership, Representative Lee Greenfield of the State of Minnesota and Jan Malcolm, State Commissioner of Health).

Convene city-wide staff teams to address major project areas.

Lead, participate in or provide staff to interdepartmental teams that coordinate the City's core processes, including strategic planning and goal setting, management team building, priority setting, business planning, resource allocation and performance measurement.

2. Work with business partners to promote a strong downtown, diverse economy and accessible transportation.

Direct a steering committee and working groups to complete expansion of the Convention Center.

Serve as member of Convention Center Implementation Committee; provide executive oversight to ensure project stays in budget and on schedule.

CITY COORDINATOR: ADMINISTRATION (CONTINUED)

Work with public and private partners on the Downtown Library Implementation Committee, the Avenue of the Arts Implementation Committee and the Near Northside Implementation Committee.

3. Provide management services to all City departments, including change management coordination, process definition, business planning and re-engineering to achieve efficient administration of city services.

Oversee city administration and financial operations. Initiate and participate in actions to develop the City's core processes—the priorities process, annual budget and performance evaluation.

Designed and implemented business planning and performance measurement processes and provided staff support to departments.

Provide leadership and collaboration with other city departments, individually and through facilitating city-wide department teams, to build management capacity in the organization.

Led a team who developed and implemented a Cross Department Team Training module, which has been offered to City employees since March.

Implement the roles and responsibilities of the management systems, monitoring their effectiveness, and focus on continuous improvement.

Ensure that there is strong leadership for each of the management systems by providing work direction and guidance to the City Coordinator's direct reports.

Recruited interim leadership for ITS and Finance. Appoint permanent CIO and Finance Officer in 2000.

Develop and maintain effective methods of communication within city government and with the people who live and work in the city.

Produce annual calendar; continually update website; propose annual report and citizen survey as part of performance measurement and core processes.

Chair the MECC User Board and integrate MECC into public safety business organization.

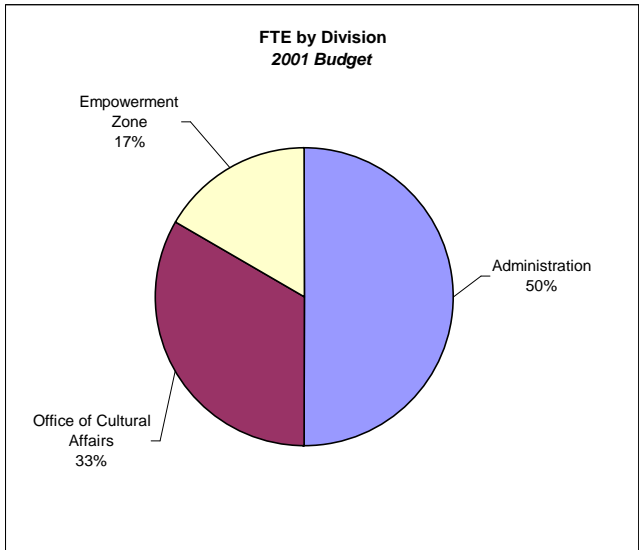
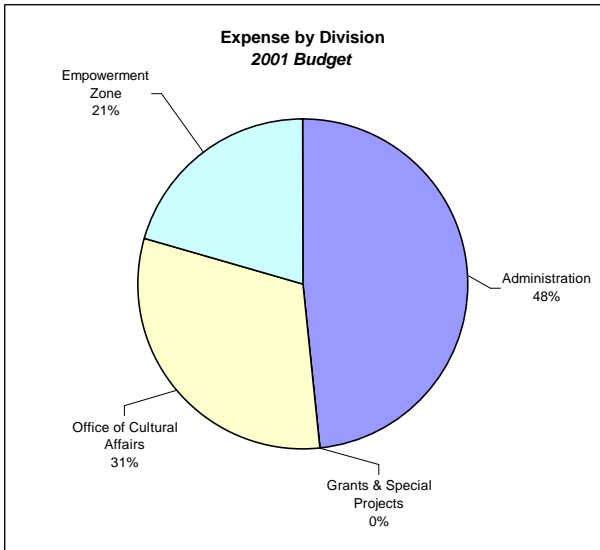
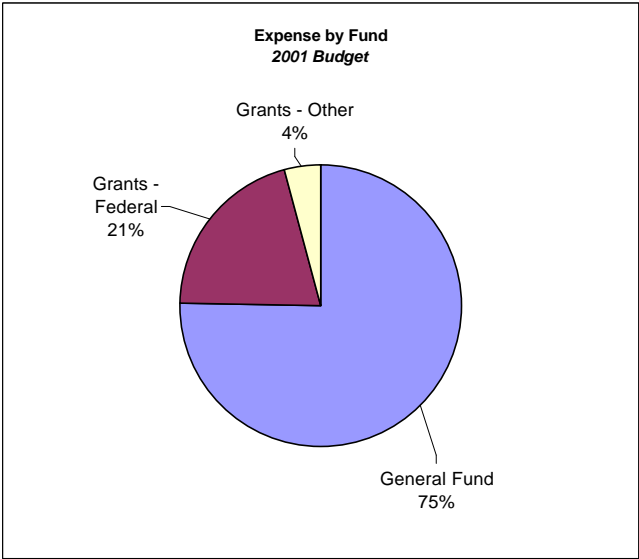
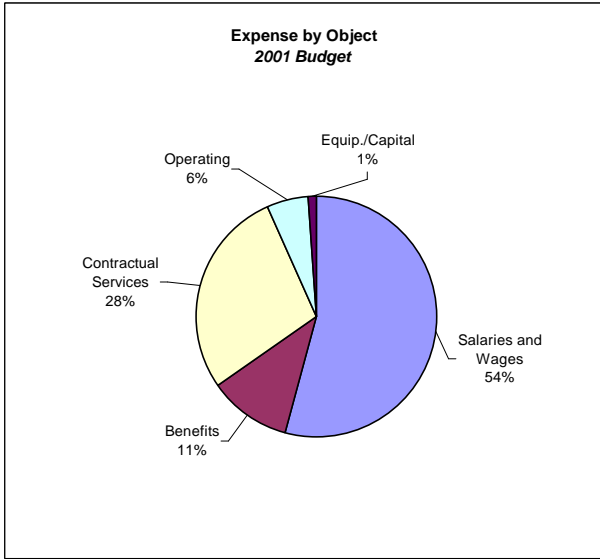
City Coordinator Administration

	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001
FTE's by Division:							
Administration	5.00	5.00	5.00	6.00	6.00	20.0%	1
Office of Cultural Affairs			4.00	4.00	4.00		-
Empowerment Zone			2.00	2.00	2.00		-
FTE's	5.00	5.00	11.00	12.00	12.00	9.1%	1
Expense by Object:							
Salaries and Wages	238,701	288,803	590,997	662,973	662,973	12.2%	71,976
Benefits	36,688	55,289	124,963	134,273	134,273	7.5%	9,310
Contractual Services	87,752	90,114	436,414	342,152	342,152	-21.6%	(94,262)
Operating	65,610	31,519	58,506	70,006	70,006	19.7%	11,500
Equip./Capital	3,631	18,882	12,400	12,400	12,400		-
Total Expense by Object	432,381	484,607	1,223,280	1,221,804	1,221,804	-0.1%	(1,476)
Expense by Fund:							
General Fund	432,381	484,607	953,279	919,338	919,338	-3.6%	(33,941)
Grants - Federal	-		250,001	251,466	251,466	0.6%	1,465
Grants - Other	-		20,000	51,000	51,000	155.0%	31,000
Total Expense by Fund	432,381	484,607	1,223,280	1,221,804	1,221,804	-0.1%	(1,476)
Expense by Division:							
Administration	432,381	424,413	589,719	590,952	590,952	0.2%	1,233
Grants & Special Projects		5,277		-	-		-
Office of Cultural Affairs	-	54,917	383,560	379,386	379,386	-1.1%	(4,174)
Empowerment Zone	-	-	250,001	251,466	251,466	0.6%	1,465
Total Expense by Object	432,381	484,607	1,223,280	1,221,804	1,221,804	-0.1%	(1,476)

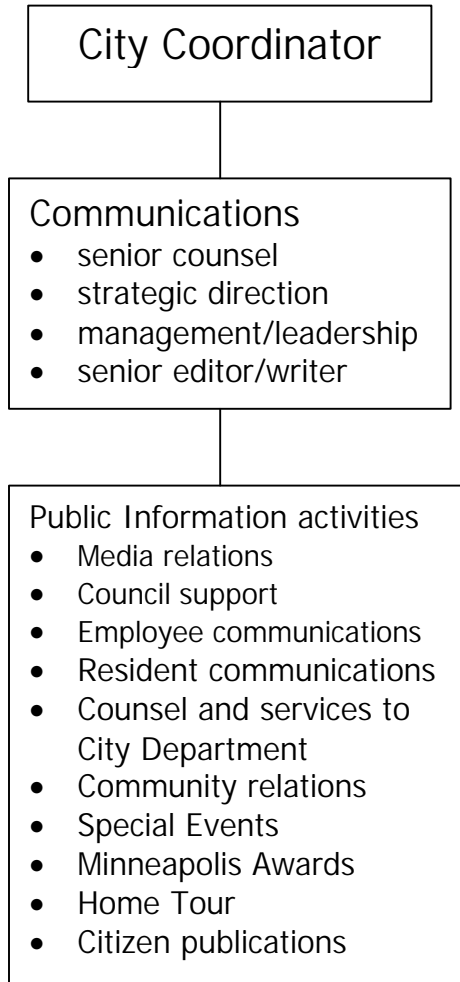
Explanation of Changes from 2000 to 2001 Budget:

- For 2001 one-time budgeted expenses for contractual services for ITS and Citizen Participation have been removed for a reduction of \$125,000.
- The Coordinator moved a position from the Communications department to the Administration Agency.
- The Mayor recommended \$50,000 for a Citizen Survey.

City Coordinator Administration



Communications Department City of Minneapolis



PROGRAM AND SERVICE ACTIVITY INFORMATION
COMMUNICATIONS (8411)

Program Description:

The Department of Communications helps facilitate easy access to City information by residents; maximizes the City's positive image; and supports City leadership—both elected and administrative—in its shared goals for clarity, integrity and congruence in its communication to all audiences. Audiences include, but are not limited to: City leadership; residents; City employees media; cable broadcast viewers; Web site visitors; county, state and federal elected officials; and foreign visitors.

Major Initiatives for 2001:

- ◆ Formalize content support role for City Web site and Ch. 34 programming
- ◆ Readership survey and publication upgrade of *For Your Information*
- ◆ Business planning, including formalizing all-City communications council
- ◆ Support performance measurement and produce spring 2001 report to citizens
- ◆ Increase department influence and communications in neighborhoods and among neighborhood organizations

Major Service Activities and Service Standards:

1. Communications planning, including proactive development of messages and actions
2. General communications counsel to leadership on matters affecting City government
3. Crisis communications leadership and management
4. Collaborative communications efforts (multi-jurisdictional, including MPHA, MPD, Mayor's Office, MCDA, NRP)
5. Employee communications
6. Publications systems and production management
7. Special projects and events (i.e., annual calendar, Home Tour, Mpls. Awards)
8. Long-term project support (i.e., NRP Phase II, new Central Library)
9. Support to Inter-Governmental Relations team in lobbying efforts

COMMUNICATIONS (CONTINUED)

Performance Measurements:

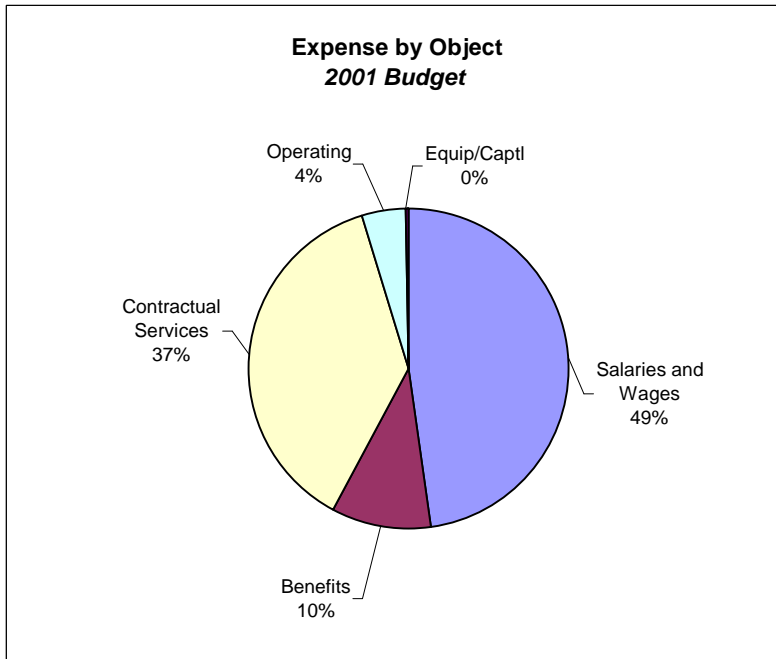
1. Reader survey returns
2. Budget management (including revenues, which account for 25% of our project expenditures)
3. Project-by-project success, specifically as related to media placement

Communications

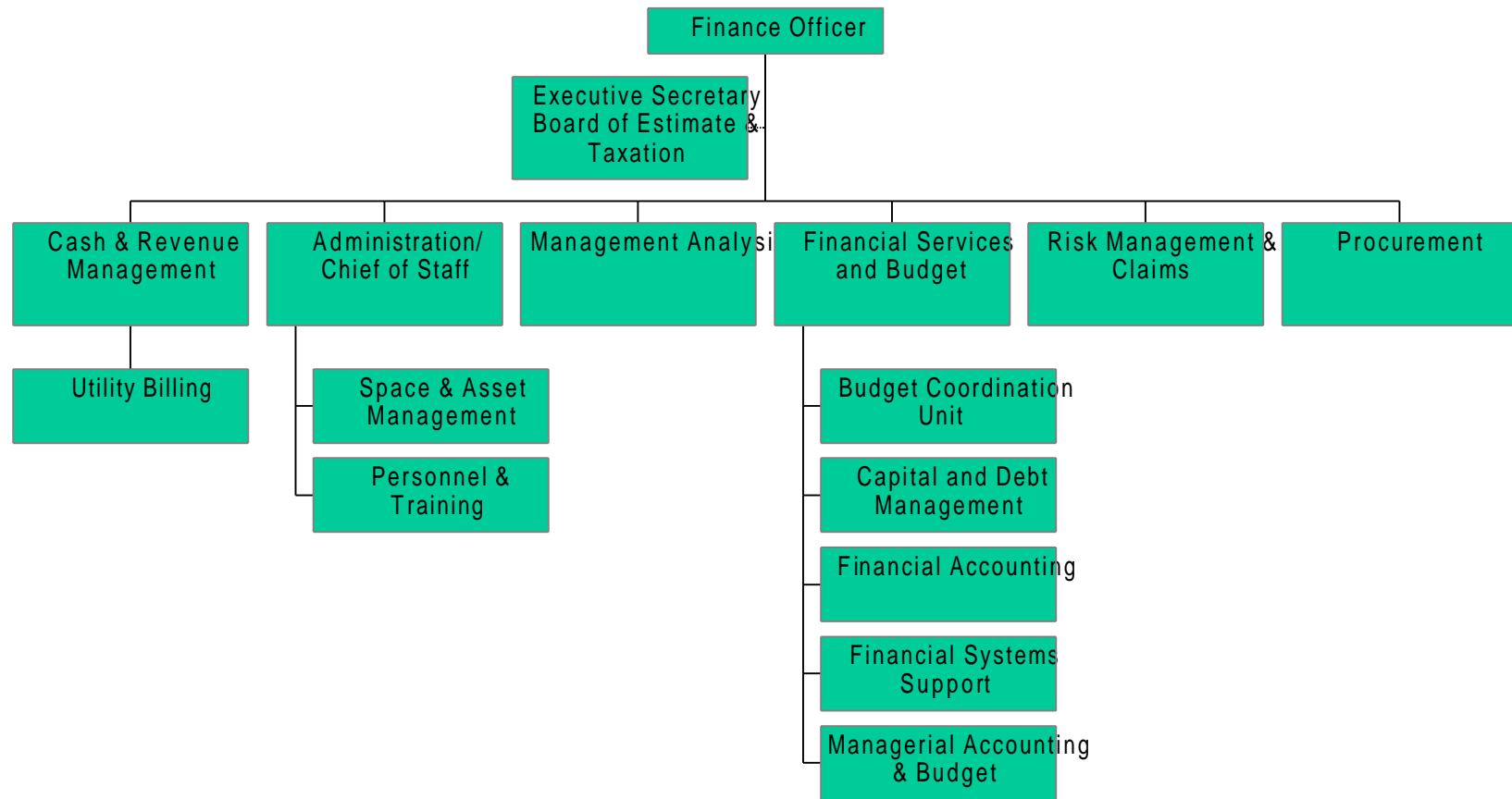
	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001
FTE's	10.00	11.00	11.00	7.00	7.00	-36.4%	(4.00)
Expense by Object:							
Salaries and Wages	444,933	542,358	510,247	355,204	355,204	-30.4%	(155,043)
Benefits	88,967	109,585	104,090	75,602	75,602	-27.4%	(28,488)
Contractual Services	819,594	926,626	875,056	278,770	278,770	-68.1%	(596,286)
Operating	70,787	99,461	67,851	32,597	32,597	-52.0%	(35,254)
Equip./Capital	25,948	19,963	59,000	2,000	2,000	-96.6%	(57,000)
Total Expense by Object	1,450,229	1,697,993	1,616,244	744,173	744,173	-54.0%	(872,071)
Expense by Fund:							
General Fund	1,450,229	1,697,993	1,616,244	744,173	744,173	-54.0%	(872,071)
Total Expense by Fund	1,450,229	1,697,993	1,616,244	744,173	744,173	-54.0%	(872,071)

Explanation of Changes from 2000 to 2001 Budget:

- The 2001 Recommended Budget reflects the transfer of Video Services and Cable Regulation to ITS which accounts for a reduction in the total Communications budget of approximately \$1,065,000 and 4.0 FTE positions.
- For 2001 additional budgeted contracted expenses were added for \$70,000 for work provided to other departments for which \$70,000 in revenue is anticipated.
- The Mayor recommends a \$50,000 decision package for a Report to Citizens.
- Grants & Special Projects has moved to Intergovernmental Relations (IGR).



City of Minneapolis Minneapolis Finance Department



PROGRAM AND SERVICE ACTIVITY INFORMATION

FINANCE

ADMINISTRATION (8210)

Primary Business Description:

- ◆ Provide city-wide leadership on financial policies and procedures relating to all departments, independent boards and the Community Development Agency.
- ◆ Provide leadership to the Finance Department based on sound management principles resulting in efficient and effective departmental operations.
- ◆ Provide financial analysis support for all potential changes in State Statues and budgets.
- ◆ Provide oversight of financial policies and revision to financial policies.

Major Initiatives for 2001:

- ◆ The City will have a new Finance Officer in 2001 who will need to review and reprioritize internal initiatives
- ◆ Training and research on the implementation of the new financial reporting model (GASB-34)
- ◆ Implementation of Work Force planning action plans
- ◆ First phase in implementation of City-wide space and asset management policies and procedures
- ◆ Continued work on implementation of the NRP, Convention Center and Target Center finance plans

Major Service Activities:

1. Ensure the appropriate communication on financial issues takes place within the City and with outside interests. Ensure effective, thorough and objective decision support is provided on financial policies and issues.
2. Space and Asset Management: Provide City-wide space management services by coordinating short-term and long-term strategic space and asset planning, and by developing the City's policies, procedures and standards to promote fairness, equity, and clear and understandable processes.

Service Activity Performance Measurements:

1. Recruitment

- a. Timely recruitment for open positions with competent, professional new employees

	<u>1998</u>	<u>1999</u>	<u>2000 YTD</u>
Average number of calendar days between submission of requisition and receipt of eligible list	Not available	Not available	Not available

FINANCE: ADMINISTRATION (CONTINUED)**b. Employee retention—turnover as a percent of total positions**

	<u>1998</u>	<u>1999</u>	<u>2000 YTD</u>
Total authorized	210	207	204
Separations from City	8	12	11
Transfers to other departments	0	0	2
Percent departed	3.8%	5.8%	6.4%

c. Employee promotion—number of promotions as percent of total workforce

	<u>1998</u>	<u>1999</u>	<u>2000 YTD</u>
Total authorized	210	207	204
Number of promotions or reclassifications	Not available	11	13
Percent upgraded	Not available	5.3%	6.4%

2. Space and Asset Management

Timely response, needs determination and resolution to departments' space issues. Adoption of policies, procedures and standards by the City Council.

3. Department's Career Development supplemental funding program

	<u>1998</u>	<u>1999</u>	<u>2000 YTD</u>
Number of participants	13	14	6

4. Grievances and Affirmative Action complaints filed against Department vs. sustained

	<u>1998</u>	<u>1999</u>	<u>2000 YTD</u>
Labor grievances filed/sustained	0/0	3/1	0/0
Affirmative Action complaints filed/sustained	3/0	2/0	0/0

PROGRAM AND SERVICE ACTIVITY INFORMATION

FINANCE

FINANCIAL SERVICES AND BUDGET DIVISION (8220)

Program Description:

The Financial Services and Budget Division of the Finance Department provides the following services: capital and debt management, financial planning and budgeting, general accounting, and managerial and financial reporting.

Major Initiatives for 2001:

- ◆ Develop a strategy for improving the financial management reporting process.
- ◆ Develop strategy for implementing the new financial reporting model as required by GASB Statement 34.
- ◆ Update and develop financial and budget policies and guidelines.
- ◆ Improve accounting transaction processes to promote greater efficiency, ease of understanding and meaningfulness of data produced.
- ◆ Better integrate accounting and budget support as part of the continued implementation of the recent Finance Department reorganization.
- ◆ Continue to implement grants accounting policy and procedure redesign began in 2000.

Major Service Activities:

1. Provide managerial accounting services to customer departments through written service agreements.
2. Provide leadership and coordination for the City's annual budget process, including staffing the Mayor with budget recommendation development.
3. Provide capital and debt management for the City.
4. Provide financial accounting services for the City, including accounts payable, payroll and external financial reporting.
5. Provide system support for the City's financial system (FISCOL) in coordination with the City's Information Technology Services Department.

Service Activity Performance Measurements:

1. Continue to ensure that the City receives the Certificate of Achievement for Excellence in Financial Reporting for an efficiently organized CAFR whose contents conform to the program standards of the Government Finance Officers' Association.

FINANCE: FINANCIAL SERVICES AND BUDGET DIVISION (CONTINUED)

2. Eliminate all current and past State Auditor findings of material weakness in processes, and ensure sound processes are in place to prevent future findings.
3. Reduced or constant staffing levels with constant improvement in managerial and financial reporting.
4. Monthly analysis of major fund revenues and expenses is completed within 10 days of period end and presented to the departments. Quarterly analysis of all revenue and expenditures for all funds within 15 days of period end.
5. Obtain the Government Finance Officers' Association Certificate of Achievement for Excellence in Budgeting.

PROGRAM AND SERVICE ACTIVITY INFORMATION

FINANCE

CASH & REVENUE MANAGEMENT (8240)

Program Description:

Read water meters manually or through the automatic meter reading systems to determine amounts to be billed for water and sewer. Invoice, receipt, process, deposit, document, invest and disburse all monies of the City and its agencies, with attention to safety, security, internal controls and liquidity. Ensure accurate and timely effective communications with customers, vendors, contractors, financial institutions and investment managers.

Major Initiatives for 2001:

- ◆ Continue communication and implementation of variety customer/vendor payment processes.
- ◆ Continue implementation of the MUPS billing system and relational data base.
- ◆ Implement new interactive voice response and interactive web response systems.
- ◆ Establish and maintain a citywide Cash Forecasting System.

Major Service Activities:

Accurately report, document and process all Cash Management transactions while adhering to strong internal controls. Establish/maintain a citywide Cash Forecasting analysis utilizing future funding requirements that support the City's strategic objectives.

Banking Relations/Depository Designation with local banks. Communicate consistently with these banks to exchange information on activities and changes.

Ensure cash management goals are communicated and integrated with strategic objectives and policy decisions of other areas of the City that impact cash flows. Invoicing, receipting, processing, depositing, and documenting of over 2,000,000 transactions annually.

1. Invest for optimum yield and maintain liquidity for daily, as well as unexpected needs that may arise. Monitor investment management firms by ensuring the short-term and long-term investment earnings are equal to the appropriate benchmarks.
2. Minneapolis Fire Fighter's Relief Association, City Council Appointed Trustee.
3. Properly understand the structure of the U.S. payments system, which consists of paper-based and electronic payments. Ensure the timely disbursement of vendor claims and payroll payments. Ensure 100% of payments are delivered on the appropriate business day.

FINANCE: CASH & REVENUE MANAGEMENT (CONTINUED)

4. Receive meter readings, bill accounts, maintain accounts, and mail bills for all water, sewer, solid waste service accounts in and outside the City of Minneapolis.
5. Collect amounts owed, answer customer inquiries, and resolve any billing issue concerning water, sewer, solid waste, recycling, taxes and related fees.
6. Utility Billing administration of all meter reading, billing, and customer service for water, sewer, solid waste, recycling, taxes and related fees within and outside the City of Minneapolis.
7. Accurately establish customers; monitor/maintain customer financial information within FISCOL.
8. Process/approve/mail receivables to the customers. Ensure proper follow-up on overdue accounts. Proper and timely processing of Special Assessment payment.

Service Activity Performance Measurements:

1. Prepare all banking and investment reconciliation reports within 90 days of receiving bank and trust statements. Prepare daily, monthly and annual cash forecasts.
2. Communicate at least monthly with each designated depository and to meet quarterly with the main depository bank.
3. Utilize new banking initiatives, as they become available. Best protect and expand City deposits. Utilize the depositories for small investment opportunities. Operations and maintenance costs to receive meter readings, bill accounts, maintain accounts and mail bills.
4. Receive 100% of actual meter readings, bill 100% of eligible accounts, perform 100% of maintenance of accounts required, and mail 100% of all bills.
5. Operations and maintenance costs of collecting revenues, responding to customer inquiries and resolving billing issues.
6. 100% of sales revenue collected, respond to 100% of customer inquiries, resolve 99.9% of billing issues.
7. Administrative expenditures to ensure meter reading, billing, collections and responding to customers.
8. Ensure reading 90% actual meter readings, billing 100% of eligible accounts, collect 97% of revenue and respond to all customer within 10 working days.

FINANCE: CASH & REVENUE MANAGEMENT (CONTINUED)

9. That 1,800,000 Utility Billing transactions are deposited with 24 hours of receipt.
10. The City and investment managers will purchase the appropriate investments and will generate a yield greater than the 1 year Treasury. The investment managers will maintain portfolio within a small variance of the duration and yield benchmarks
11. Attend 95% of all regular and special meetings of the Minneapolis Fire Fighters Relief Association.
12. Properly prepare and distribute to all City employees and vendors either paper or electronic payments in a timely manner.
13. Process, approve and mail invoices to customers within 48 hours of information being posted to FISCOL.

PROGRAM AND SERVICE ACTIVITY INFORMATION

FINANCE

PROCUREMENT (8250)

Program Description:

Procurement of required equipment, supplies and service for the City, boards and related agencies in a timely, cost-effective and accurate manner, in accordance with specifications and consistent with all applicable laws, regulations and policies.

Major Initiatives for 2001:

- ◆ Continue increased utilization and availability of procurement /bid information on the Internet and Intranet.
- ◆ Participate in the Small Business Enterprise Program.
- ◆ Complete implementation of a procurement card program for small dollar purchases.
- ◆ Review, study and implement any applicable e-commerce opportunities.
- ◆ Implement Contract Management Monitoring program.

Major Service Activities:

1. Process formal bids, including establishment of price agreements in accordance with Municipal Contracting Law and Council approval process.
2. Contract Management review, processing, monitoring, input to Fiscol, file maintenance and approval review.
3. Procurement of required equipment, supplies and services.

Service Activity Performance Measurements:

1. Average completion time from initial solicitation to Council approval.
2. Contracts processed per FTE.
3. Dollar amount of purchases per FTE.

PROGRAM AND SERVICE ACTIVITY INFORMATION

FINANCE

MANAGEMENT ANALYSIS (8260)

Primary Business Description:

Management Analysis is an internal management consulting service that provides the analytical, process development, research, facilitating and coordinating services needed and requested by City management to do its job more effectively and efficiently.

The Division leverages internal and external resources to work collaboratively with elected officials and City departments on best practice studies, project research and management; financial, operational and policy analyses; problem definition and work plan development; service redesign; and other related management analysis tasks.

Major Initiatives for 2001:

- ◆ Continue to provide, as requested, internal management consulting services to City management.
- ◆ Continue to represent the City on the Police Pension Board and other assigned committees and work teams.

Major Service Activities:

1. Support the annual Priorities process by helping to staff citywide work teams and working with City departments on addressing the Priorities process redesigns. Staff provides the analysis and process development support necessary for successful completion of redesign projects.
2. Assist City management with special projects and multi-departmental or jurisdictional efforts. Staff provides the analysis, research and process development support necessary for the departments to meet their goals and objectives.
3. Integrate best practice and performance indicator processes in projects throughout the City. Assist with implementation of the City's adopted performance measure system. The goal is to improve service delivery and respond efficiently and responsibly to the needs of the City.

Service Activity Performance Measurements:

1. Provide management consulting services on an average of 25 efforts; complete projects in a timely manner and produce high-quality products.

	<u>1998</u>	<u>1999</u>	<u>2000 Est</u>
Projects initiated	25	10	10

FINANCE: MANAGEMENT ANALYSIS (CONTINUED)

	<u>1998</u>	<u>1999</u>	<u>2000 Est</u>
Formal reports to Mayor/City Council	6	6	12
Formal reports to customer departments	11	10	7

2. Become a recognized resource for City departments that need consulting services.
3. Expand client base to include departments that have not yet used MAD services. During 2000, Management Analysis provided services to the following: Mayor, City Council, City Coordinator, Finance, Health and Family Support, Inspections, Licenses, MCDA, NRP, Park Board, Police, Police Pension Board and Public Works.
4. Assist departments in successfully implementing project recommendations.

PROGRAM AND SERVICE ACTIVITY INFORMATION

FINANCE

RISK MANAGEMENT AND CLAIMS (8290)

Department Mission or Primary Business Description:

The program goals of Risk Management and Claims are to create and promote a safe and supportive work environment and reduce financial exposure throughout City government by:

- ◆ Promoting an accident-free workplace and a positive work experience for City employees;
- ◆ Ensuring that the public has a positive service experience with City employees;
- ◆ Initiating and developing risk management policies and procedures; and
- ◆ Monitoring, analyzing and reassessing loss experience and exposure.

These goals are addressed through the four major functions of this division: policy analysis, workers' compensation administration, loss prevention, and tort liability and property damage claims management.

Major Initiatives for 2001

- ◆ Implement a coordinated reporting and analysis of loss data for each City department to assist each department in refining a loss prevention program based upon their service activities.
- ◆ Reduce re-employment claim liabilities.

Major Service Activities:

1. Provide training and reporting system for re-employment claims to reduce the City's liability.
2. Develop on-line capacity to complete workers' compensation forms both internally and for forwarding to the State to migrate to a paperless system.
3. Administer a uniform and comprehensive Occupational Health & Safety Program City-wide. Complete mandated OSHA health and safety reports and activities to comply with the Minnesota First Program.
4. Develop a "Hot Spot" program to identify areas with increased loss activity and assist in designing department level responses.
5. Work with departments on education and compliance with federal and local legislation, rules and regulations.

FINANCE: RISK MANAGEMENT (CONTINUED)

Performance Measurements:

1. Develop an actuarial-based formula that factors in a department's claims loss experience, expenses and projected future reserves for budgeting purposes.
2. Assist departments in reducing the overall injury/illness incidence rates.
3. Develop an ICMA Risk Management tool to collect insurance deck sheet limits, deductibles, commissions paid, year-end claims reported and losses filed.

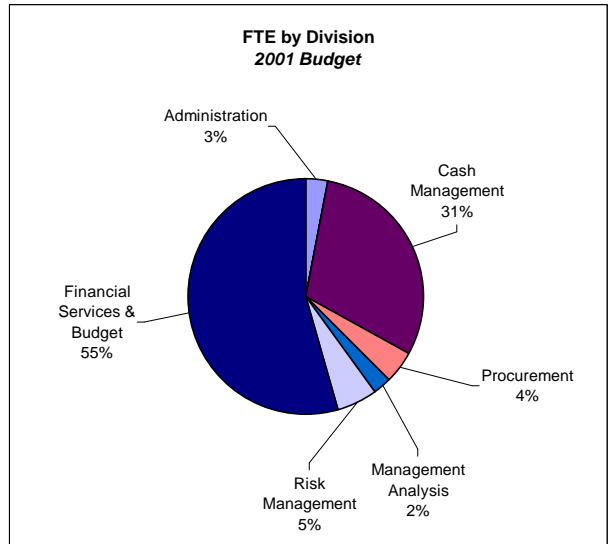
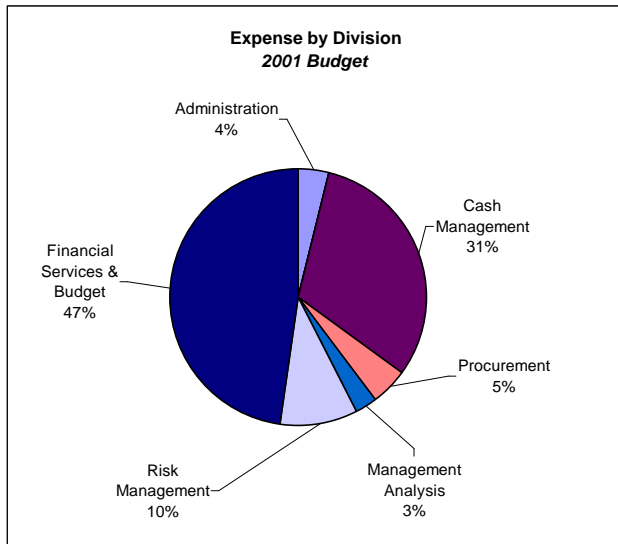
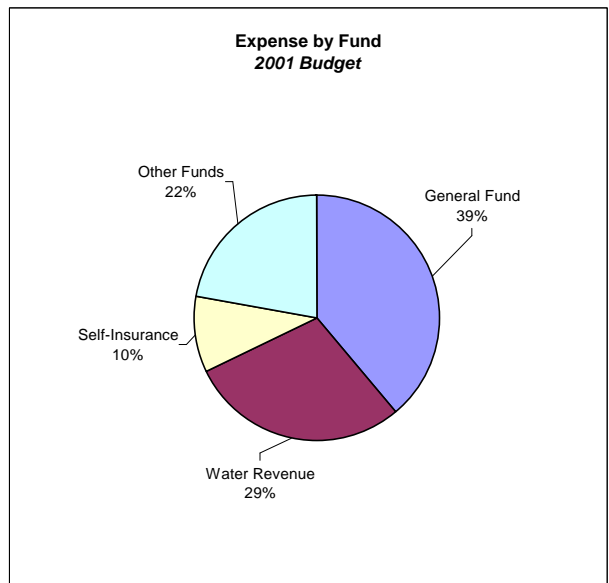
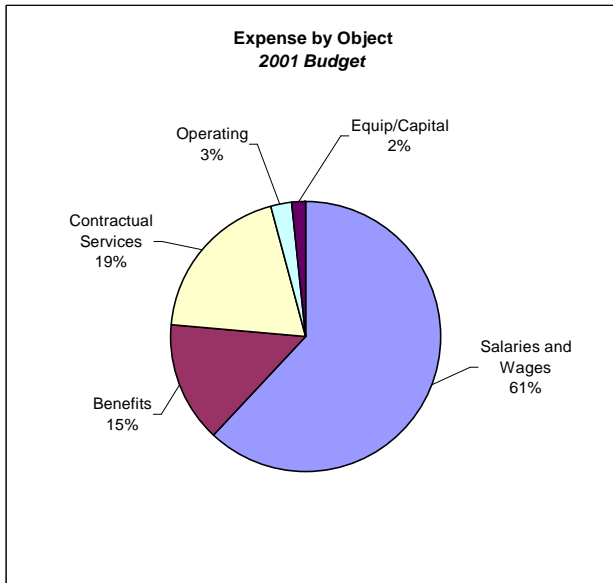
Finance Department

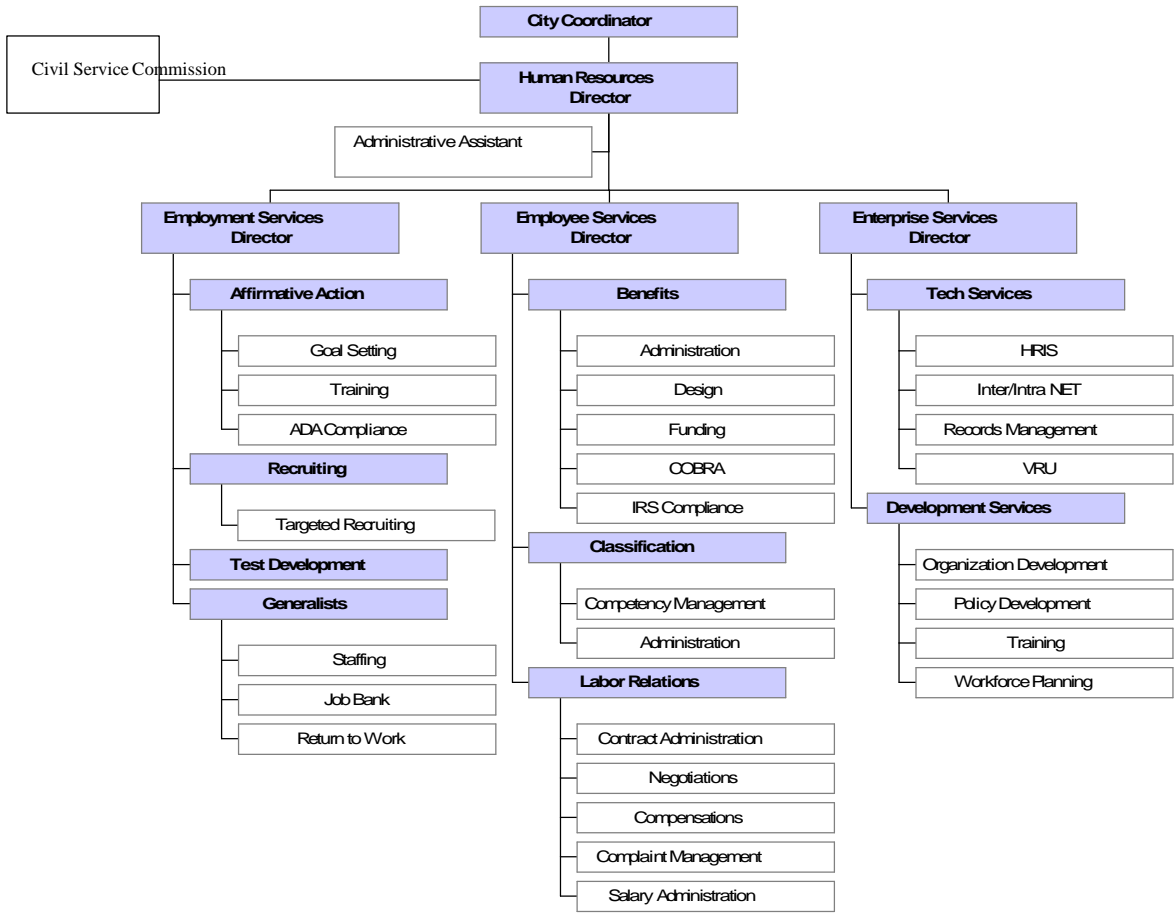
	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001
FTE's by Division:							
Administration	3.00	3.00	7.00	6.00	6.00	-14.3%	(1.00)
General Accounting	25.00	20.00	19.00				(19.00)
Financial Operations	88.00	86.00	83.00				(83.00)
Financial Planning and Budget	8.00	9.00	8.00				(8.00)
Cash Management	62.00	63.00	62.00	61.00	61.00	-1.6%	(1.00)
Procurement	10.00	10.00	9.00	9.00	9.00		-
Management Analysis	5.00	5.00	5.00	5.00	5.00		-
Risk Management	9.00	11.00	11.00	11.00	11.00		-
Financial Services & Budget			-	110.00	110.00		110.00
FTE's	210.00	207.00	204.00	202.00	202.00	-1.0%	(2.00)
Expense by Object:							
Salaries and Wages	8,674,409	8,807,302	9,188,798	9,235,363	9,235,363	0.5%	46,565
Benefits	2,042,522	1,967,581	2,238,731	2,177,674	2,177,674	-2.7%	(61,057)
Contractual Services	1,966,464	2,243,348	2,729,111	2,874,434	2,874,434	5.3%	145,323
Operating	471,548	328,855	379,816	379,117	379,117	-0.2%	(699)
Equip/Capital	210,908	291,291	182,260	254,440	254,440	39.6%	72,180
Total Expense by Object	13,365,851	13,638,377	14,718,716	14,921,028	14,921,028	1.4%	202,312
Expense by Fund:							
General Fund	5,607,831	5,492,525	5,857,478	5,821,674	5,821,674	-0.6%	(35,804)
Grants - Federal	125,625	122,418	121,194	129,212	129,212	6.6%	8,018
CDBG/UDAG Funds	347,765	297,121	428,733	452,357	452,357	5.5%	23,624
Grants - Other	36,935	55,098	71,698	65,600	65,600	-8.5%	(6,098)
Convention Center Related	258,797	233,320	240,603	248,405	248,405	3.2%	7,802
Police Special Revenue	696	660	1,000	1,000	1,000		-
Permanent Improvement Projects	444,002	455,134	659,755	616,295	616,295	-6.6%	(43,460)
Engineering Materials/Testing	93,413	89,335	96,819	98,985	98,985	2.2%	2,166
Permanent Improvement Equip	455,786	461,082	540,092	527,064	527,064	-2.4%	(13,028)
Lands And Buildings	111,981	131,527	77,988	92,682	92,682	18.8%	14,694
Public Works Stores	165,841	160,550	136,760	129,282	129,282	-5.5%	(7,478)
Intergovernmental Service	90,978	107,565	107,645	143,671	143,671	33.5%	36,026
Self-Insurance	1,118,009	1,395,121	1,466,388	1,481,563	1,481,563	1.0%	15,175
Sewer Rental	89,462	99,625	110,005	116,173	116,173	5.6%	6,168
Water Revenue	3,797,019	3,868,110	4,078,803	4,290,497	4,290,497	5.2%	211,694
Municipal Parking	457,100	473,566	518,660	495,743	495,743	-4.4%	(22,917)
Solid Waste And Recycling	164,611	195,620	205,095	210,825	210,825	2.8%	5,730
Total Expense by Fund	13,365,851	13,638,377	14,718,716	14,921,028	14,921,028	1.4%	202,312
Expense by Division:							
Administration	450,017	318,527	767,141	593,890	593,890	-22.6%	(173,251)
General Accounting	1,684,115	1,478,387	1,565,953				(1,565,953)
Financial Operations	4,459,391	4,469,815	4,744,930				(4,744,930)
Financial Planning and Budget	591,033	595,075	596,624				(596,624)
Cash Management	4,106,313	4,260,667	4,567,906	4,644,598	4,644,598	1.7%	76,692
Procurement	654,525	750,834	608,410	693,645	693,645	14.0%	85,235
Management Analysis	345,287	383,075	414,516	425,082	425,082	2.5%	10,566
Risk Management	1,075,170	1,381,997	1,453,236	1,426,298	1,426,298	-1.9%	(26,938)
Financial Services & Budget				7,137,515	7,137,515		7,137,515
Total Expense by Division	13,365,851	13,638,377	14,718,716	14,921,028	14,921,028	1.4%	202,312

Explanation of Changes from 2000 to 2001 Budget:

- A reorganization has been implemented, combining the General Accounting, Financial Operations, Financial Planning and Budget into Financial Services and Budget.
- Target Strategy was achieved by reducing 2.0 FTE's, Professional Services, and Administrative Supplies

Finance Department





PROGRAM AND SERVICE ACTIVITY INFORMATION

HUMAN RESOURCES

ADMINISTRATION (8154)

Program Description:

The Human Resources Administration Division manages and directs all Human Resources functions so that each City operating department makes the best decisions about their human capital investments. These investments should result in a workforce that is well-trained, highly motivated and productive in carrying out the mission of their departments. The HR Administration provides assistance with recruiting and selecting new employees, affirmative action, job evaluation, employee relations, compensation and benefits administration, training and development, and employee records maintenance.

Major Initiatives for 2001:

- ◆ Finish the HR Reform – Key Initiatives to Improve Recruiting, Streamline Staffing, Complete Workforce Action Plans for each department, and Improve HR Service Delivery.
- ◆ Implement completed Workforce Action Plans for individual operating departments, and implement enterprise-wide model for Succession Planning.
- ◆ Implement new organizational structure for HR department, and improve the HR Generalist model, as defined by HR Reform team.

Major Service Activities:

1. Direct the completion of the four HR Reform Project Teams to assure successful achievement of all the major milestones and process improvements on the expected deadlines.
2. Provide overall direction and leadership to the HR Department as we complete HR Reform.
3. Provide strategic HR leadership for the enterprise through the HR Generalist expertise assigned to each City Council department.
4. Support the Civil Service Commission as it carries out its mission.

Service Activity Performance Measurements:

1. Survey results of HR “customers” (including directors, managers, supervisors, employees and applicants) that document level of satisfaction with services.

1999 – HR Reform comprehensive survey results show medium to low levels of satisfaction.

HUMAN RESOURCES: ADMINISTRATION (CONTINUED)

2000 – Specific surveys completed by Affirmative Action and Staffing division, Training and Development division, and Benefits division show mostly medium levels of satisfaction (but the range is wider with a few high scores).

2. Department Head assessment of HR Generalist performance as defined in Service Agreements.

1999 – No data.

2000 – Incomplete data shows most Department Heads are either moderately to highly satisfied with the HR Generalist performance for their department.

PROGRAM AND SERVICE ACTIVITY INFORMATION

HR—EMPLOYMENT SERVICES

AFFIRMATIVE ACTION & STAFFING (8155)

Program Description:

Help departments increase the race, gender and disabled diversity of their staff. Help departments create respectful and hospitable work environments.

Provide highly qualified, diverse candidates for employment in City departments, Park Board, Library Board and Minneapolis School Board positions by effective recruitment, screening, selection and referral procedures.

Major Initiatives for 2001:

- ◆ Evaluate the effectiveness of the affirmative action roundtable.
- ◆ Evaluate Affirmative Action case management system and modify for needs of internal complaint process.
- ◆ Complete survey of City Council department employees on reasonable accommodations.
- ◆ Implement Improve Recruiting HR Reform initiatives, including the feeder system concept for departments with Workforce Action Plans.
- ◆ Distribute updated affirmative action plans to all departments
- ◆ Implement cluster testing for high turnover positions.
- ◆ Put into operation the Competency Management database to better match applicant skills to vacant positions.
- ◆ Provide applicants with the ability to apply for positions via the internet/intranet.
- ◆ Redesign the internal transfer program to improve the process and encourage current employees to stay within the organization.

Major Service Activities:

1. Resolve discrimination complaints from city employees in a timely manner.
2. Consult with departments and employees on sexual harassment, disability issues, diversity and related issues.
3. Provide training in affirmative action and related issues
4. Update recruiting material and strategies to more effectively conduct community recruiting of affirmative action personnel.
5. Process all aspects of the staffing process, from requisition to certification to fill vacancies for City Council departments and the independent boards.

HR—EMPLOYMENT SERVICES: AFFIRMATIVE ACTION & STAFFING (CONTINUED)

6. Develop, review and maintain high quality testing tools to match the best candidates to the positions.

Service Activity Performance Measurements:

	<u>1999</u>	<u>2000</u>
1. Time required to resolve employee complaint of discrimination (GOAL: 60 days w/EDR)	Not available	120
2. Percentage of qualified, protected class candidates on eligible lists (GOAL: 26%)	29%	30%
3. Number of community events held for recruiting employees (GOAL: 60 events/year)	Not available	55
4. Results of employment applicant surveys analyzing the effectiveness of the recruiting efforts	Not available	
5. Number of days required to create an eligible list of good candidates (GOAL: 35 days)	70	60

PROGRAM AND SERVICE ACTIVITY INFORMATION
HR—EMPLOYEE SERVICES
EMPLOYER/EMPLOYEE RELATIONS (8160)

Program Description:

The Employer Employee Relations Division is responsible for labor contract negotiations, contract administration and grievance processing, compensation administration, classification system administration, alternative dispute resolution and returning employees injured on the job to work.

Major Initiatives for 2001:

- ◆ Refine the appointed employee management system.
- ◆ Incorporate and align HR major initiatives into collective bargaining strategies.
- ◆ Establish a classification maintenance schedule.

Major Service Activities:

In fulfilling its responsibilities, the Division will:

1. Develop the collective bargaining strategy for the 23 bargaining units.
2. Conduct labor contract negotiations.
3. Oversee labor contract administration.
4. Manage the grievance/arbitration process.
5. Manage the compensation administration process.
6. Manage the Alternative Dispute Resolution program.
7. Manage the Return to Work program.
8. Manage the job classification/reclassification process.

Service Activity Performance Measurements:

1. Number of grievances per bargaining unit per member per department.

1999 – 0.0196

2000 – 0.0200

HR—EMPLOYEE SERVICES: EMPLOYER/EMPLOYEE RELATIONS (CONTINUED)

2. Number of Collective bargaining agreements within the operational and financial parameters established by the Executive Committee of the Minneapolis City Council.

1999 – 100%

2000 – 100% (projected)

3. Number of position audit requests completed within 60 days.

1999 – 149 = 92%

2000 – ??? = 75% (Resources have been redirected to support HR Initiatives.)

4. Number of classification titles reviewed (new initiative).

2001 – Establish schedule.

2001 – Complete 25 classification reviews on schedule.

PROGRAM AND SERVICE ACTIVITY INFORMATION

HR—EMPLOYEE SERVICES

EMPLOYEE BENEFITS (8161)

Program Description:

Responsible for the design and management of Employee Benefits plans. Also responsible for employee benefit funding, communications and administration, for the City of Minneapolis and Independent Boards and Agencies using city benefits. Assure compliance with federal and state employer benefit statutes and proper operation of tax exempt plans offered under Section 125.

Major Initiatives for 2001:

- ◆ Manage and communicate the new BlueCross BlueShield Health Care Options.
- ◆ Implement the Long Term Health Care Purchasing and Cost Containment Strategy.
- ◆ Coordinate the Health Insurance Labor Management Committee quarterly meetings to provide education and encourage labor participation in health care decisions.
- ◆ Develop and implement strategies to efficiently manage health care utilization by retired employees under age 65.
- ◆ Implement Post Employment Health Care Savings Account.
- ◆ Integrate Employee Benefit criteria as part of the PeopleSoft upgrade from version 7.5 to 8.0.
- ◆ Coordinate an employee wellness program with the Finance Risk Management division.

Major Service Activities

1. Develop, manage, communicate and administer employee benefits that provide a full range of protection against personal and financial loss due to illness, accidental injury or premature death.
2. Provide comprehensive benefit options, based on the diverse needs of the city workforce.
3. Meet all legal requirements for employer-provided benefits.
4. Provide best tax advantage to employees using employee benefit programs.

Performance Measures

1. Scope and cost of City Benefit Packages compared to similar private and public sector employers.

1999 and 2000 – Comparative data for previous years available in detailed reports.

HR—ENTERPRISE SERVICES: HRIS/RECORDS (CONTINUED)

Percent of updates and audits completed within one payroll cycle (approximate based on available data for 1998 & 1999):

1998 – 95%

1999 –95%

2000 (estimate)¹ – 93%

2001 (estimate) – 98%

¹Lower percentage based on problems encountered in new version which forced delay of entry and update of some salary schedules.

PROGRAM AND SERVICE ACTIVITY INFORMATION

HR—ENTERPRISE SERVICES

HRIS/RECORDS (8185)

Program Description:

- ◆ Coordinate the Human Resources Information System HR functions and records management processes for Human Resources to insure that complete and accurate information is available when needed.
- ◆ Effectively use information technology to streamline processes to insure accurate and up-to-date employment records in compliance with applicable laws and regulations.
- ◆ Maintain official personnel files for all classified employees of the City, Park and Library, as well as active appointed employees in City Council Departments to insure compliance with laws, regulations and approved records retention schedules.
- ◆ Process all financial transactions for the Human Resources Department to comply with City policies and procedures.

Major Initiatives for 2001:

- ◆ Complete competency profiles for all City job titles not completed in 2000 to be used to identify qualified applicants and employees to recruit for vacancies. This will also support Workforce Planning efforts by identifying employees qualified for job development or promotion to expected future vacancies.
- ◆ Implement linkage of Competency Management information with Job Codes and Training Plans in HRIS.
- ◆ Work with City departments to insure new department employee files are maintained and processed according the City's new Record Retention plan.
- ◆ Begin the upgrade of HRIS from PeopleSoft 7.5 to 8.5, expanding functionality to implement web-based features of the system.
- ◆ Optimize the use of information contained in the HRIS by department heads, managers and other City workers to leverage the City's investment and to provide information needed to effectively managing the City.

Performance Measurements:

Process all salary, job, position and employee record updates within one payroll cycle after all approvals and publications are completed. Audit entries made by HRIS Representatives to Job Data, Absence Data and other HR related records within one payroll cycle of entry.

HR—ENTERPRISE SERVICES: HRIS/RECORDS (CONTINUED)

Percent of updates and audits completed within one payroll cycle (approximate based on available data for 1998 & 1999):

1998 – 95%

1999 –95%

2000 (estimate)¹ – 93%

2001 (estimate) – 98%

¹Lower percentage based on problems encountered in new version which forced delay of entry and update of some salary schedules.

HR—EMPLOYEE SERVICES: EMPLOYER/EMPLOYEE RELATIONS (CONTINUED)

2. Number of Collective bargaining agreements within the operational and financial parameters established by the Executive Committee of the Minneapolis City Council.

1999 – 100%

2000 – 100% (projected)

3. Number of position audit requests completed within 60 days.

1999 – 149 = 92%

2000 – ??? = 75% (Resources have been redirected to support HR Initiatives.)

4. Number of classification titles reviewed (new initiative).

2001 – Establish schedule.

2001 – Complete 25 classification reviews on schedule.

PROGRAM AND SERVICE ACTIVITY INFORMATION
HR—ENTERPRISE SERVICES
TRAINING & DEVELOPMENT (8156)

Program Description:

Provide employees and managers with valuable training that gives them the competencies they need to perform their jobs.

Major Initiatives for 2001:

- ◆ Work with Workforce Planning Team and Individual Departments to develop training plans to support identified needs.
- ◆ Re-evaluate citywide training needs and design new programming to meet those needs.
- ◆ Enhance coordination with training units of operating departments to minimize duplication and maximize programming options.
- ◆ Revise work plan for 2001 to reflect approved organizational and functional changes resulting from HR Reform Improve Service Delivery recommendations.

Major Service Activities:

In fulfilling its responsibilities, the Division will:

1. Provide training to employees in essential areas and assist departments in meeting their training needs.
2. Provide skill-building workshops to increase job performance.
3. Develop current and future City managers and leaders.
4. Assist departments with targeted, specific Professional Development planning.
5. Administer disbursements of funds of the Upward Mobility Program to maximize the City's investment in its employees.
6. Develop and deliver training on performance appraisal discussions to managers and employees.

Service Activity Performance Measurements:

1. Number of new courses or programs added to address specific needs identified in the Workforce Planning process.

New measure – No historical data available.

HR—ENTERPRISE SERVICES: TRAINING & DEVELOPMENT (CONTINUED)

2. Provide an average of 4.75 hours for each employee (based on the number of employees at 4045).

1999 – Approximately 3.1 hours per employee.

YTD – 4.4 hours per employee (estimate 5.0 by year-end)

3. Provide training that results in an average participant satisfaction rating of 3.5 on a 1-5 scale, with 5 being high.

1999 – This data is not available

2000 – 3.9 average satisfaction rating on 5.0 scale

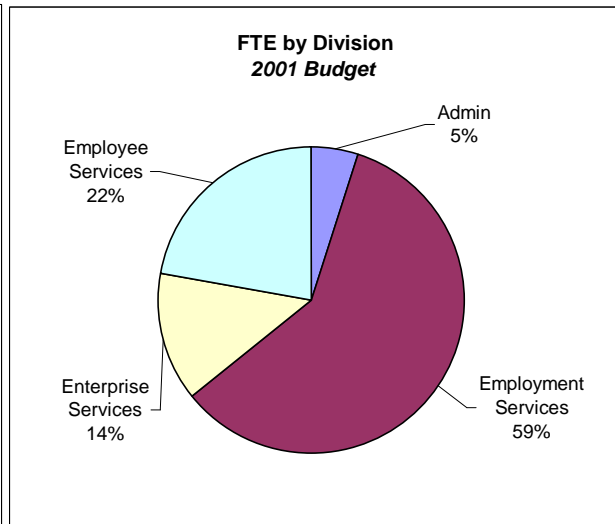
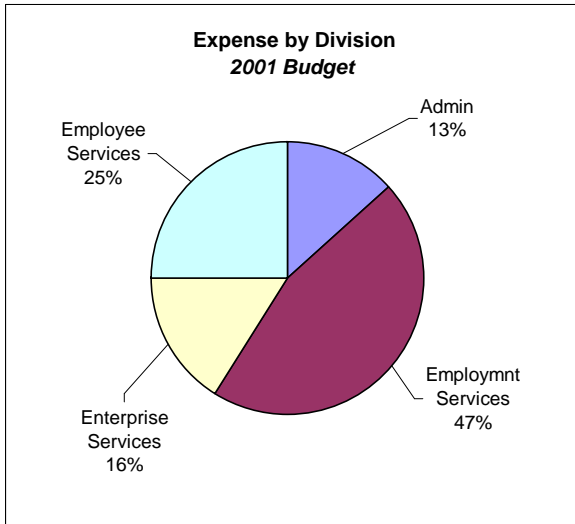
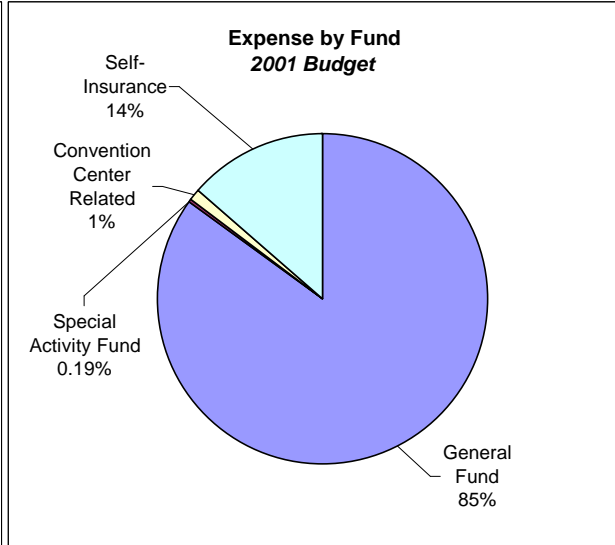
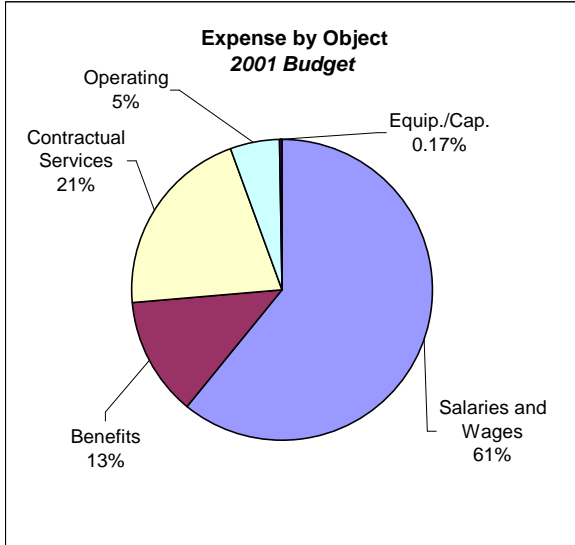
Human Resources Department

	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001
FTE's by Division:							
Administration	3.00	3.00	3.00	3.00	3.00		-
Employment Services	31.50	31.50	33.50	34.50	34.50	3.0%	1.00
Enterprise Services	6.00	7.00	7.00	8.00	8.00	14.3%	1.00
Employee Services	15.00	15.00	13.00	13.00	13.00		-
FTE's	55.50	56.50	56.50	58.50	58.50	5.3%	2.00
Expense by Object:							
Salaries and Wages	2,602,567	2,856,561	3,007,691	3,202,755	3,202,755	6.5%	195,064
Benefits	543,199	605,855	664,913	675,421	675,421	1.6%	10,508
Contractual Services	892,128	793,130	981,275	1,085,837	1,085,837	10.7%	104,562
Operating	274,393	287,258	304,369	286,669	286,669	-5.8%	(17,700)
Equip./Capital	65,003	39,070	8,900	9,100	9,100	2.2%	200
Total Expense by Object	4,377,290	4,581,874	4,967,148	5,259,782	5,259,782	5.9%	292,634
Expense by Fund:							
General Fund	3,822,086	4,121,650	4,349,789	4,474,533	4,474,533	2.9%	124,744
Special Activity Fund	-	9,181	-	10,000	10,000		10,000
Convention Center Related	44,719	47,334	47,432	52,192	52,192	10.0%	4,760
Self-Insurance	510,485	403,709	569,927	723,057	723,057	26.9%	153,130
Total Expense by Fund	4,377,290	4,581,874	4,967,148	5,259,782	5,259,782	5.9%	292,634
Expense by Division:							
Administration	811,324	1,549,822	1,647,077	694,414	694,414	-57.8%	(952,663)
Employment Services	1,937,185	1,185,813	1,431,061	2,405,136	2,405,136	68.1%	974,075
Enterprise Services	602,923	817,716	759,325	851,086	851,086	12.1%	91,761
Employee Services	1,025,858	1,028,523	1,129,685	1,309,146	1,309,146	15.9%	179,461
Total Expense by Division	4,377,290	4,581,874	4,967,148	5,259,782	5,259,782	5.9%	292,634

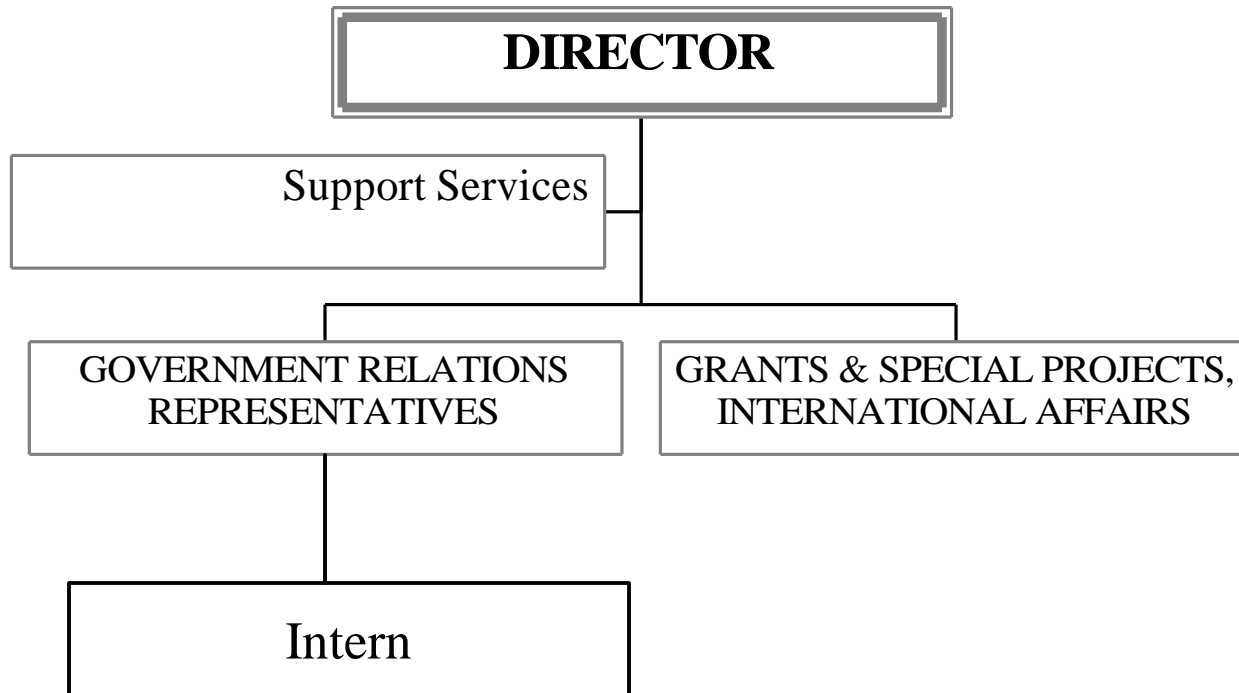
Explanation of Changes from 2000 to 2001 Budget:

- Addition of 1.0 FTE receptionist as approved by Resolution 2000R-322.
- 1.0 FTE Workforce Planning Manager will be transferred from Fire.
- HR is reorganizing into four cost centers for 2001. Financial history has been restated to reflect the reorganization.
- Affirmative Action and Staffing will become a part of the Employment Services Division. Employee Benefits, Employer/Employee Relations, and ADR will become a part of the Employee Services Division. HRIS, Training and Development, will become a part of the Enterprise Services Division.
- Per HR's target strategy, the operating and outside professional services budget was reduced by \$65,000, along with an increase of \$91,875 in charges for services revenue.

Human Resources Department



Intergovernmental Relations Organizational Chart



PROGRAM AND SERVICE ACTIVITY INFORMATION
INTERGOVERNMENTAL RELATIONS (8410)

Department Mission or Primary Business Description:

The Intergovernmental Relations office serves as a valuable and essential resource for the City in its policy development, priority setting, issue management and government relations initiatives, and effectively represents the City's policies and priorities before federal, state and regional governments.

Major Initiatives for 2001:

- ◆ Researching, drafting, adopting and lobbying a federal legislative program
- ◆ Developing and implementing a comprehensive issue management strategy for major legislative issues
- ◆ Continue to develop solid working relationships with policy makers
- ◆ Continue to lobby on one of the City's top priorities, affordable housing

Major Service Activities:

1. Legislative Analysis: Identify issues and political concerns needing review and decision by the Mayor, Council and department heads. Assist local officials and policy development on these issues and develop strategies to lobby them as directed.
2. Message: Present a clear message of the policy positions and service needs of Minneapolis to federal, state and regional governments.
3. Information Delivery: Federal, state and local lobbying advocating on behalf of Minneapolis' interests as outlined and prioritized by the Council and Mayor.
4. Strategic Planning: Continuous defining of role/purpose of IGR in the City. Listen to those served by IGR office (customers). Assess effectiveness in the past. Design plan enhancing productivity and quality.
5. Information Resource: Present to the public a positive image of the City. Provide the Mayor, Council, department heads, legislators and other City partners with legislative information.
6. Department Heads: Educate department heads on IGR functions and responsibilities. Involve department heads in the formation of legislative agendas and coordination of department head participation before legislative bodies.
7. Representation: Represent the City on boards and task forces and numerous affinity organizations charged with designing public policy

INTERGOVERNMENTAL RELATIONS (CONTINUED)

Performance Measurements:

- 1.** Inclusion of Minneapolis Legislative delegation in setting legislative priorities. Establish work teams and incorporate team research results into legislative package. Develop unique action plan for each priority.
- 2.** Effective professional presentation on city legislative priorities. IGR staff and Communications staff design and produce issue information. Present information to affected state agencies, governor, federal agencies and City partners. Success of legislative priorities agenda and completion of comprehensive issue management strategy.
- 3.** Provide federal lobbyist with necessary tools and resources to be effective in Washington D.C.
- 4.** Number and participation of city elected officials and IGR staff on various boards and commissions: AMM, LMC, CJCC, North Metro Mayors, Suburban Mayors, Property Tax Study Group.

PROGRAM AND SERVICE ACTIVITY INFORMATION
Grants and Special Projects (8031)
(a division of the Office of Intergovernmental Relations)

Department Mission or Primary Business Description:

The purpose of Grants and Special Projects is to provide leadership and direction to the City and its departments in the areas of grant seeking, writing and management, including both government and non-government grants and partnerships. The office also oversees the International Affairs office, which provides competent staff services facilitating the City's formal and informal relationships with its international colleagues.

Major Initiatives for 2001:

- ❑ Implement findings of the Grants Management Roles and Responsibilities study
- ❑ Provide leadership to 2001 Consolidated Plan
- ❑ Assist Empowerment Zone in maximizing revenue possibilities
- ❑ Undertake administrative oversight and management of Agency 123 fund projects

Major Service Activities

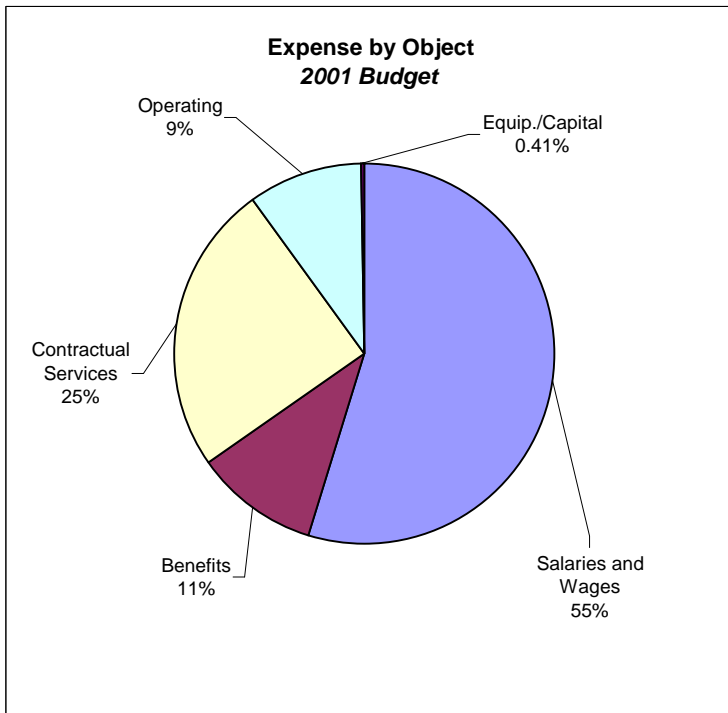
- ❑ Provide leadership and coordination to attract program revenues from external funding sources
- ❑ Provide administrative management of Consolidated Plan funded projects, Agency 123 funded projects
- ❑ Lend technical assistance and training to City departments on grantor expectations, requirements, and performance reporting
- ❑ Coordinate special cross-departmental initiatives such as 2001 Final Four tournament
- ❑ Assist foreign visitors to City government; assist City officials visiting foreign governments; and assist citizen groups who support City relationships with foreign cities

Performance Measures:

- ❑ Percentage of grant-related revenue contributed to City revenue budget
- ❑ Minimize grant-related findings and exceptions in government audits
- ❑ Value of international contacts to City government

Intergovernmental Relations Department

	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001
FTE's	4.00	4.00	4.00	4.00	4.00		-
Expense by Object:							
Salaries and Wages	258,177	274,590	283,283	294,756	294,756	4.1%	11,473
Benefits	47,544	53,004	55,906	56,685	56,685	1.4%	779
Contractual Services	131,578	76,214	132,618	132,618	132,818	0.2%	-
Operating	49,986	41,889	51,143	51,143	50,943	-0.4%	-
Equip./Capital	5,874	3,569	2,184	2,184	2,184		-
Total Expense by Object	493,158	449,266	525,134	537,386	537,386	2.3%	12,252
Expense by Fund:							
General Fund	493,158	449,266	525,134	537,386	537,386	2.3%	12,252
Total Expense by Fund	493,158	449,266	525,134	537,386	537,386	2.3%	12,252

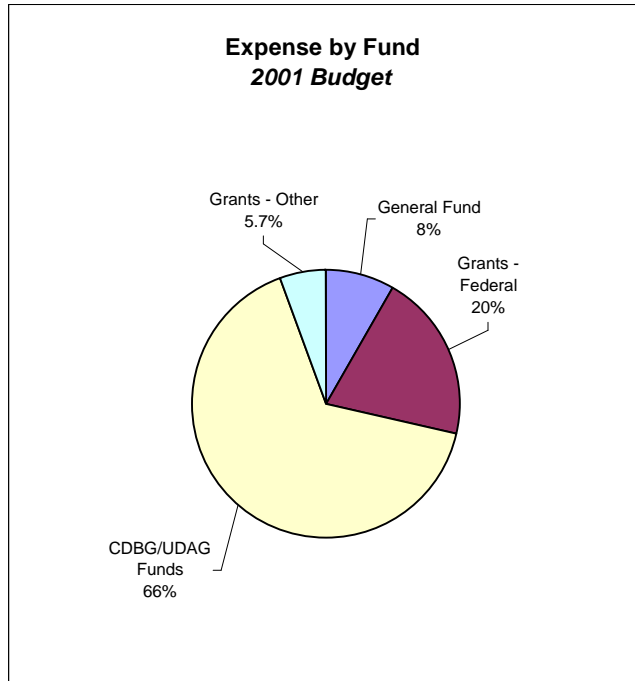
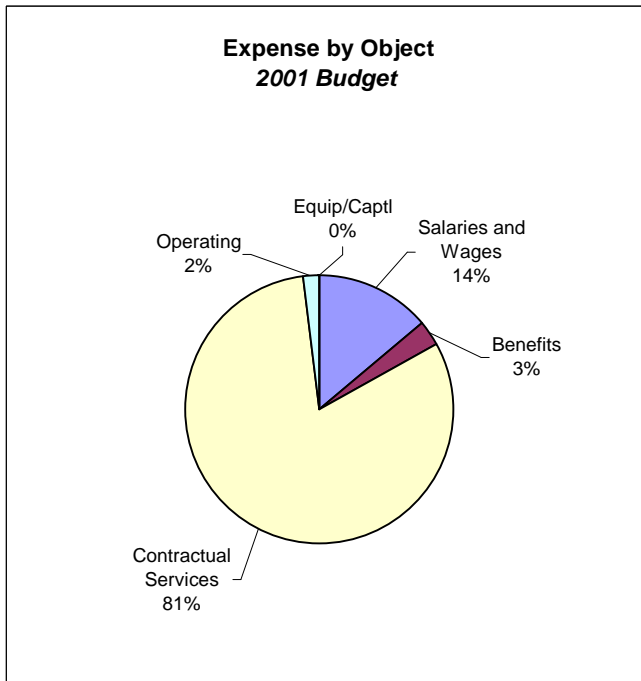


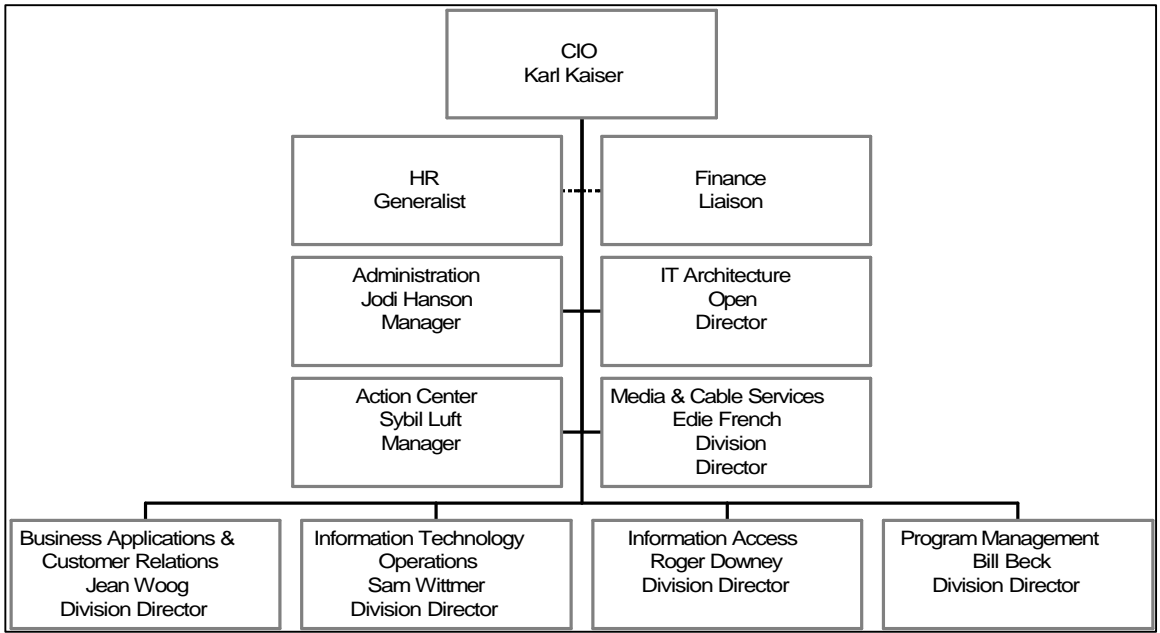
Grants and Special Projects

	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001
FTE's	10.75	10.75	10.00	8.00	8.00	-20.0%	(2.00)
Expense by Object:							
Salaries and Wages	405,271	431,927	433,632	331,622	331,622	-23.5%	(102,010)
Benefits	78,030	81,384	96,918	70,865	70,865	-26.9%	(26,053)
Contractual Services	419,038	500,014	1,994,357	1,917,233	1,917,233	-3.9%	(77,124)
Operating	50,982	56,322	48,016	48,016	48,016		-
Equip./Capital	1,590	466	925	925	925		-
Total Expense by Object	954,911	1,070,113	2,573,848	2,368,661	2,368,661	-8.0%	(205,187)
Expense by Fund:							
General Fund	346,026	326,594	191,624	198,064	198,064	3.4%	6,440
Grants - Federal	127,234	114,985	479,145	481,035	481,035	0.4%	1,890
CDBG/UDAG Funds	349,165	510,501	1,635,835	1,555,383	1,555,383	-4.9%	(80,452)
Grants - Other	132,486	118,033	267,244	134,179	134,179	-49.8%	(133,065)
Total Expense by Fund	954,911	1,070,113	2,573,848	2,368,661	2,368,661	-8.0%	(205,187)

Explanation of Changes from 2000 to 2001 Budget:

- During 2000 grant funding for Weed & Seed was removed leaving 2.0 vacant FTEs unfunded, one of these positions has been transferred to the Coordinator's Office; also, an Administrative Assistant II position was transferred to Health & Family Services.
- The CDBG budget includes the Emergency Shelter Grant (ESG) and the Housing Opportunities for People with Aids (HOPWA) programs. These programs do not appear in the agency's actual expenditures.
- Both for 2001 and beyond, this agency will report to the Office of Intergovernmental Relations.

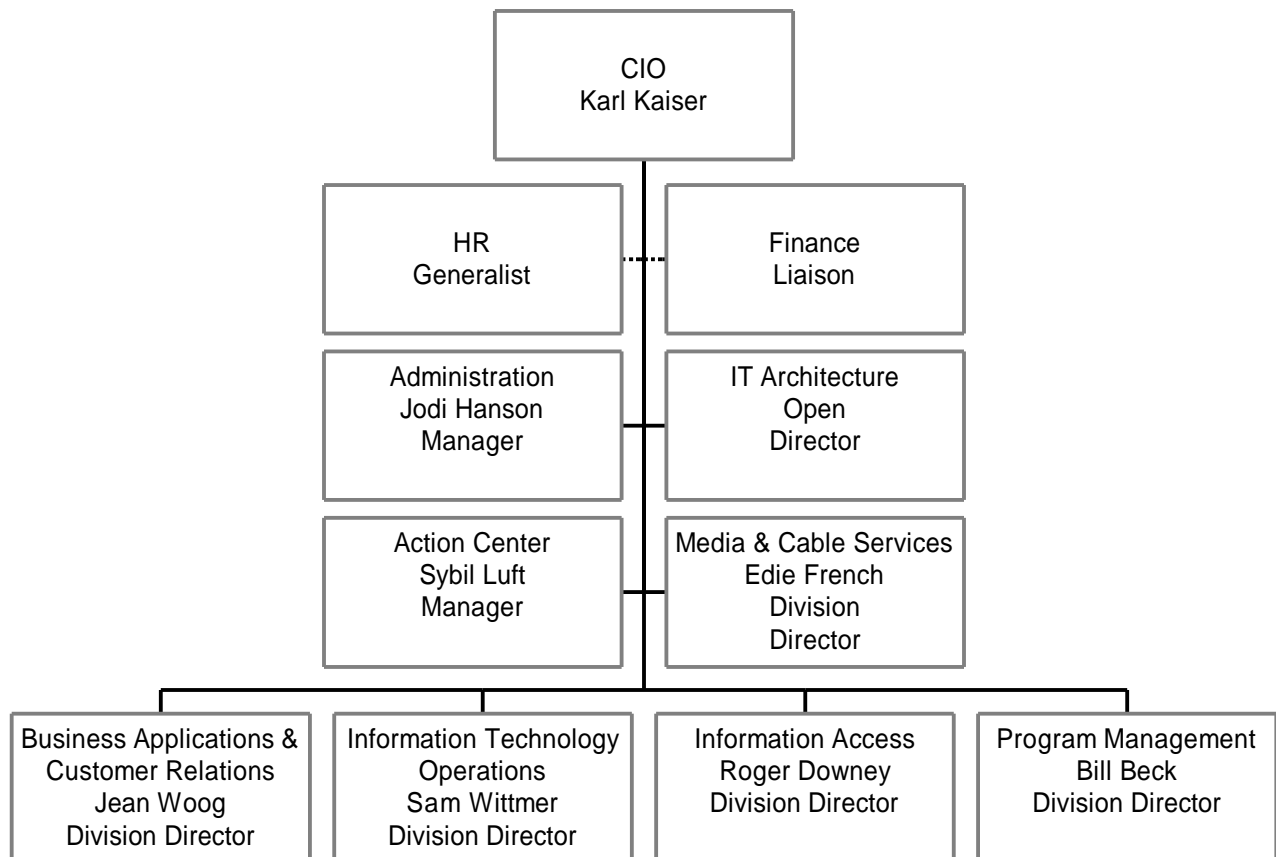




PROGRAM AND SERVICE ACTIVITY INFORMATION
INFORMATION TECHNOLOGY SERVICES
THE ITS ORGANIZATION

ITS Strategies for 2001 are to build stronger customer relations and to streamline the operation into a more effective Information Services provider to City departments. Furthermore, by reducing the number of contractors used to augment ITS staff, we should see significant cost savings during the course of the 2001 budget year.

To focus ITS on becoming a more fiscally responsible organization, and better position ITS as a centralized enterprise wide provider of information services in the City, required an organizational restructure. A key objective of the restructure is to enable ITS to function as an information services “business” within the City. Effective in August 2000 ITS was realigned as follows:



- ◆ By elevating the Action Center to report directly to the CIO and making it the first point of contact for all service requests, we expect significantly improved communications.

INFORMATION TECHNOLOGY SERVICES: THE ITS ORGANIZATION (CONTINUED)

- ◆ The newly structured Business Applications & Customer Relations division will meet with all departments to initiate the process of defining Service Level Agreements (SLAs), which will provide the foundation for ITS to function as a “business” within the City.
- ◆ By combining our two technology organizations, previously named Technology Services and Telecomm/Network, into Information Technology Operations, we should see much greater efficiencies in the support of the City’s client/server hardware and software infrastructure.
- ◆ We have strengthened the Information Access division by combining all Intranet, Internet, Web and Voice activated activities involved in providing on-line access to City information.
- ◆ Adding a Program Management division will significantly improve the coordination, management and cost-control of all activities that are of a one-time, or project nature. Typically this includes all customer service requests outside of those that can be accommodated by ITS support divisions as “routine” requests for service and that are funded through the City’s SISP funding process.
- ◆ Technologies related to information processing, telecommunications and audio/video production and broadcasting are merging at a rapid pace. With the transfer of Media & Cable Services from Communications to ITS we will be in a much better position to assure an enterprise wide approach towards technology decisions and initiatives.

PROGRAM AND SERVICE ACTIVITY INFORMATION
INFORMATION TECHNOLOGY SERVICES
ADMINISTRATION (8810)

Department Mission or Primary Business Description:

Provides administrative assistance to the CIO. Develops and monitors ITS budgets. Administers ITS contracts and serves as the primary liaison to the Finance and Human Resource Departments.

Major Initiatives for 2001:

- ◆ Human Resource Realignment:
 - Decrease the ratio of contract to full time staff
 - Reclassify employees to meet the new structure needs
- ◆ Partner with Finance to create an IT Cost Allocation/Charge-back methodology
- ◆ Real-time Strategic Planning Forum (Update SISP)
- ◆ Enterprise IT (MPD merger, Public Works merger)

Major Service Activities:

1. Coordinate ITS human resources
2. Coordinate ITS finances, including operating and capital budgets and SISP expenditures. Primary interface to the Finance Department.
3. Prepare preliminary and final budget requests and maintain records.
4. Maintain and analyze the financial status of the department.
5. Train and supervise administrative support personnel.
6. Direct and supervise contract and hardware/software license administration.
7. Direct and supervise IT-related purchasing and personnel payroll process.
8. Coordinate and supervise administrative procedures and clerical support activities between all sections of the department.

Performance Measurements:

1. Effectiveness Measure: Assist ITS management with budgeting and forecasting. Stay within 2% of budget annually unless the budget is revised for scope. Applies to both Operations and Capital Project budgets.

INFORMATION TECHNOLOGY SERVICES: ADMINISTRATION (CONTINUED)

Performance Measurements:

2. Effectiveness Measure: Assist ITS management with budgeting and forecasting. Stay within 2% of budget annually unless the budget is revised for scope. Applies to both Operations and Capital Project budgets.
3. Efficiency Measure: Assist CIO in decreasing ratio of staff augmentation contractors to full time staff from approximately 50/50 today to 25/75.

2001 Target: 35/65.

4. Contract and Vendor Management:

Efficiency Measure: Process vendor invoices within 5 business days of invoice receipt. Measure number of days between vendor invoice date and system entry date. The difference should be less than 14 days. Process payments to vendors within terms. Track differences.

Target: Exceptions to be less than 1% of all invoices processed.

PROGRAM AND SERVICE ACTIVITY INFORMATION
INFORMATION TECHNOLOGY SERVICES
ACTION CENTER (8815)

Department Mission or Primary Business Description:

Functions as the City's IT Help Desk and central point for all customer service requests. All customer requests for service, including calls for trouble resolution, will be logged and routed for disposition to the appropriate organization within ITS. Trouble resolution takes precedence over all other ITS activities.

The Action Center will develop and implement a trouble resolution procedure as follows:

- ◆ If call taker can not resolve problem within a specified period of time the resolution will be escalated to the next skill level (level 2) within ITS.
- ◆ If skill level 2 is unable to resolve problem within a specified period of time the resolution will be further escalated to a skill level 3 within ITS, and a status notification will be communicated by voice mail to all affected City departments and the CIO.
- ◆ Further need for escalation to a skill level 4 will be to respective IT vendors.
- ◆ Status notifications to affected departments and the CIO will continue in specified intervals until the problem is resolved.

All other customer service requests, including requests for routine services, such as moves, adds and changes, requests for application software modifications/ enhancements, new applications and or hardware, will be electronically communicated to and recorded by the Action Center. The Action Center will route the request to the respective organization(s) within ITS and initiate an automatic response to the requesting organization indicating receipt of the request. Within 5 business days, ITS will notify the requesting organization of a disposition for the request.

All of the above procedures and processes will become an integral part of Service Level Agreements between ITS and all City departments.

Major Initiatives for 2001:

- ◆ Research and implement automated interactive service desk applications.
- ◆ Define and implement escalation paths for trouble resolution.
- ◆ Align resources within the new Action Center functions.

INFORMATION TECHNOLOGY SERVICES: ACTION CENTER (CONTINUED)

Major Service Activities:

1. Receive, record, route and manage all trouble calls.
2. Receive, record, route and monitor all customer service requests.
3. Maintain electronic and/or voice communication on status for all requests.

Performance Measurements:

1. Efficiency Measure: Provide resolution at level 1 for 50% of all trouble calls.

Target: Achieve 50% within 1 year of implementation of service desk management application.

2. Efficiency Measure: Implement customer service request process.

Target: End of 2nd Q 2001.

PROGRAM AND SERVICE ACTIVITY INFORMATION
INFORMATION TECHNOLOGY SERVICES
BUSINESS APPLICATIONS & CUSTOMER RELATIONS (8820-8829)

Department Mission or Primary Business Description:

This division functions as the primary ITS interface to all City departments.

Major Initiatives for 2001:

- ◆ Establish service level agreements with all City Departments
- ◆ Build business know-how
- ◆ Conduct periodic customer surveys

Major Service Activities:

1. Customer Relations
 - ◆ Primary interface to customers
 - ◆ Define ITS "services"
 - ◆ Establish SLAs with all City Departments
 - ◆ Monitor and review ITS service against SLAs
 - ◆ Resolve SLA issues
 - ◆ Establish routine schedule to meet with City Department management
 - ◆ Conduct periodic Customer Satisfaction Surveys
2. Business Applications Liaison
 - ◆ Build and maintain business know-how
 - ◆ Build and maintain know-how in ITS standards, architecture, operations and support processes
 - ◆ Determine and define business requirements
3. Business Applications Support
 - ◆ Provide application maintenance and support
 - ◆ Maintain application support contracts
 - ◆ Interface with application vendors

Performance Measurements:

1. Efficiency Measure: Define citywide generic part of SLAs.

Target: 1st Q 2001.

**INFORMATION TECHNOLOGY SERVICES: BUSINESS APPLICATIONS & CUSTOMER RELATIONS
(CONTINUED)**

2. Effectiveness Measure: Define and negotiate SLA with Public Works.

Target: 2nd Q 2001.

3. Effectiveness Measure: Conduct citywide Customer Satisfaction Survey.

Target: 3rd Q 2001.

PROGRAM AND SERVICE ACTIVITY INFORMATION
INFORMATION TECHNOLOGY SERVICES
INFORMATION TECHNOLOGY OPERATIONS (8843 & 8845 / 8885-8886)

Department Mission or Primary Business Description:

This newly formed division is the consolidation of the former Technology Services and Telecomm and Network organizations. The division's charter is to implement and maintain the City's information technology infrastructure through five major functions: Telecomm Services, Security Services, Systems & Infrastructure, Data Center Operations and Client Support.

Major Initiatives for 2001:

- ◆ Strengthen middle management to support the new organization
- ◆ Align technology teams to meet the City business requirements
- ◆ Disaster Recovery/Business Continuance
- ◆ Information Security Management
- ◆ Remote Computing
- ◆ E-Government Technology Infrastructure

Major Service Activities:

1. Telecomm Services
 - ◆ IVR/VRU administration
 - ◆ Cell phone/pager administration
 - ◆ IP telephony research
 - ◆ Voice – PBX, cabling, operators circuit management
 - ◆ Call center management
 - ◆ Special projects
2. Security Services
 - ◆ Anti-virus administration
 - ◆ Security management
 - ◆ Security policies, standards and procedures
3. Systems & Infrastructure
 - ◆ NT & Unix server administration
 - ◆ Database administration
 - ◆ Mail server administration
 - ◆ Network planning, design and management
 - ◆ Remote access management

INFORMATION TECHNOLOGY SERVICES: INFORMATION TECHNOLOGY OPERATIONS (CONTINUED)

- ◆ System & network policies, standards and procedures
- ◆ Backup/recovery planning and execution
- ◆ Storage management

4. Data Center Operations

- ◆ Data Center facilities planning
- ◆ processing, backup/recovery, disaster recovery
- ◆ Hardware installation
- ◆ Printing services
- ◆ Mail administration
- ◆ Telecom administration

5. Client Support

- ◆ Trouble ticket management
- ◆ User account administration
- ◆ NT Domain administration
- ◆ E-mail account administration
- ◆ Desktop image management
- ◆ Desktop inventory management
- ◆ Electronic software distribution
- ◆ Desktop inventory management
- ◆ Desktop anti-virus management
- ◆ Special projects

Performance Measurements:

1. Effectiveness Measure: 95 % availability of servers, databases, networks and telephone resources
2. Efficiency Measure: 75% of trouble calls for desktops and servers corrected in less than 4 hours.
3. Efficiency Measure: 99% of reports delivered on time.

PROGRAM AND SERVICE ACTIVITY INFORMATION
INFORMATION TECHNOLOGY SERVICES
INFORMATION ACCESS (8860-8866)

Department Mission or Primary Business Description:

The focus of this division is on providing structure, guidelines, policies and technology for the ability to provide Web access to City information. The division manages Internet and Intranet content and site design, develops and implements Web applications, supports the data warehouse and City reporting system and provides oversight for the City's telephone operators.

Major Initiatives for 2001:

- ◆ Realign Division to manage Web Development
- ◆ Use of the public Web site for increased access to government services
- ◆ Integration of Intranet applications -- GIS and others
- ◆ Increase use of Intranet for citywide business collaboration
- ◆ Implement content management solution to control growing Intranet site
- ◆ Increase publishing of citywide organizational content to Intranet and Public Web site
- ◆ Develop strategies and implementation plans for consolidated phone center and its integration with Web sites

Major Service Activities:

1. Web Site Management
 - ◆ Web information architecture
 - ◆ Web site tools
 - ◆ Web site design
 - ◆ Content management
 - ◆ Content publishing
 - ◆ Web usability
 - ◆ Web usage analysis
2. Web Development
 - ◆ Business analysis
 - ◆ Data analysis
 - ◆ Design & development
 - ◆ Testing & deployment

INFORMATION TECHNOLOGY SERVICES: INFORMATION ACCESS (CONTINUED)

3. Data Warehouse

- ◆ Data Warehouse support
- ◆ City reporting systems support
- ◆ Query development
- ◆ User training

4. City Telephone Operations

Performance Measurements:

1. Effectiveness Measure: Number of page requests to the Internet and Intranet sites.

Target: 5.5 million.

2. Efficiency Measure: Increase the number of departments that publish their own information to the Internet or Intranet.

Target: Increase from two departments to six.

3. Effectiveness Measure: Develop phone center/Internet integration strategy.

Target: September 2001.

PROGRAM AND SERVICE ACTIVITY INFORMATION
INFORMATION TECHNOLOGY SERVICES
PROGRAM MANAGEMENT (8870)

Department Mission or Primary Business Description:

The ITS Program Management Division is responsible for the assessment, planning, and delivery of new IT solutions fully supported by institutionalized business practices.

Major Initiatives for 2001:

- ◆ Complete and institutionalize Property GIS
- ◆ Complete and institutionalize Property E2K
- ◆ Structure Program Management Organization

Major Service Activities:

1. Translate City (RTSF) Program goals into strategic direction and business objectives.
2. Develop executable project plans and budgets from the business objectives.
3. Drive IT solutions with business process.
4. Research and propose Make vs. Buy decisions.
5. Departmental/inter-agency/Enterprise IT solution decisions.
6. Manage the development and deployment of IT solutions.
7. Deliver IT solutions integrated into the Enterprise infrastructure.
8. Combine appropriate enabling technology, existing IT application/infrastructure & COT's products in proposed IT solutions.

Performance Measurements:

1. Ultimap replaced and users migrated to Enterprise GIS
2. New concurrent engineering methodology and computer aided engineering software implemented that enables proactive electronic interaction between all engineering and non-engineering stakeholders in the development of capital projects.
3. A program management methodology instituted that focuses on strict budget management procedures, contingency planning and risk assessment throughout project execution.

PROGRAM AND SERVICE ACTIVITY INFORMATION
INFORMATION TECHNOLOGY SERVICES
MEDIA AND CABLE SERVICES (8890)

Department Mission or Primary Business Description:

This newly formed Division coordinates the regulatory concerns of developing telecommunications technologies and the production functions of video services.

Major Initiatives for 2001:

- ◆ Development of Comprehensive Telecommunications Ordinance
- ◆ Complete implementation of Information and Communications System (upgrading City Council chambers)
- ◆ Development of Institutional Network/Public Private Partnership

Major Service Activities:

1. Telecommunications Work Team
 - ◆ Development of Comprehensive Telecommunications Ordinance
 - ◆ Development and implementation of Common Conduit Ordinance
 - ◆ Facilitate entry of telecommunications providers
 - ◆ Business development
 - ◆ Development of institutional network/public-private partnership
2. Cable Regulation
 - ◆ Oversight of current cable franchise
 - ◆ Coordination of competitive providers
 - ◆ Oversight of public access provider (MTN)
 - ◆ Legislative initiatives
3. Video Services
 - ◆ Development of PICS project
 - ◆ Production of informational programs for City departments
 - ◆ "Artifacts," "Inside Minneapolis," "Mayor's Round Table," "A Public Health Journal," "City Beat," PSA's, etc.
 - ◆ Scheduling of programs on City cable channel
4. Police Video Services
 - ◆ Production of training videos
 - ◆ Video support for case-related investigations

INFORMATION TECHNOLOGY SERVICES: MEDIA AND CABLE SERVICES (CONTINUED)

5. Council Committee Production

- ◆ Video taping and cablecast of all City Council committee meetings

Performance Measurements:

1. Successfully complete negotiations with Time Warner Cable.
2. Propose a telecommunications ordinance that will encourage and coordinate the development of telecommunications infrastructure and reduce negative impacts on public and private property.

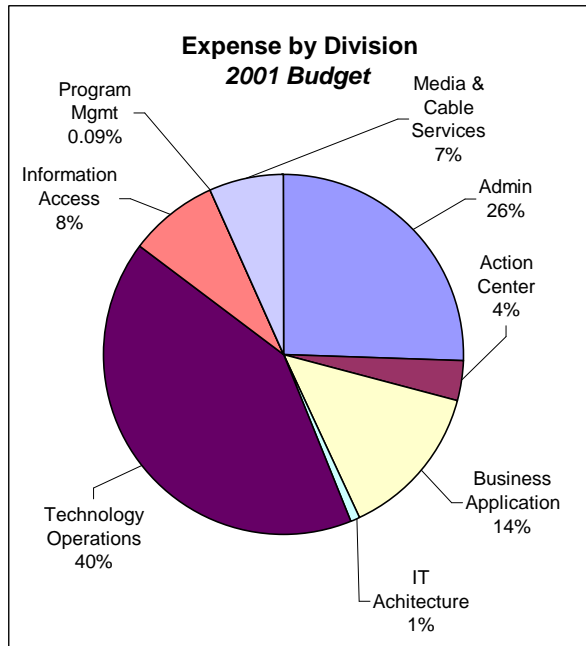
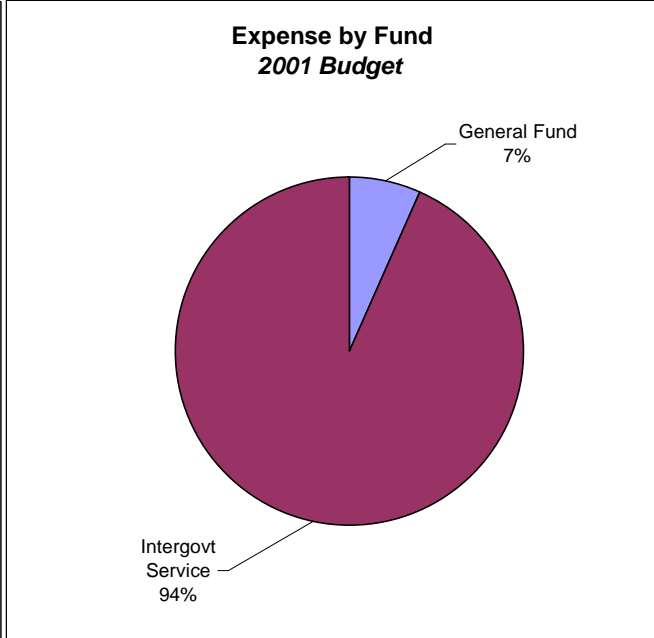
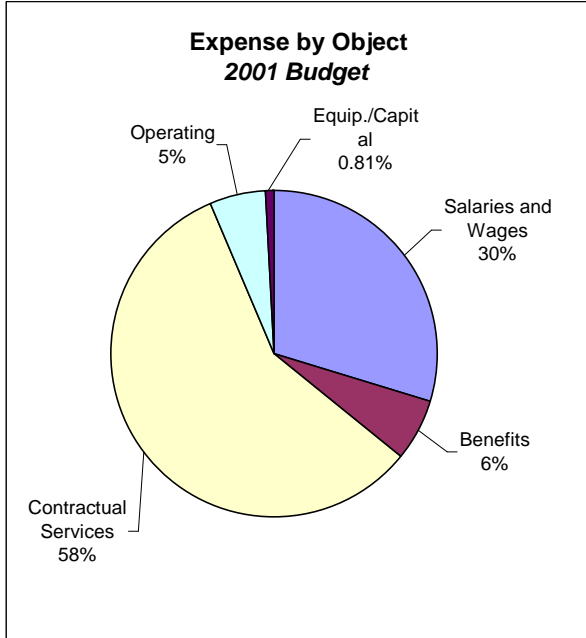
Information Technology Services Department

	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001
FTE's	67.35	66.35	67.35	79.85	79.85	18.6%	12.50
Expense by Object:							
Salaries and Wages	2,969,693	3,164,989	3,581,026	4,857,783	4,857,783	35.7%	1,276,757
Benefits	688,677	686,299	854,031	1,010,729	1,010,729	18.3%	156,698
Contractual Services	6,075,420	7,627,065	8,578,305	9,479,579	9,504,579	10.8%	926,274
Operating	515,143	704,547	827,036	899,970	899,970	8.8%	72,934
Equip./Capital	609,561	543,841	75,000	132,000	132,000	76.0%	57,000
Total Expense by Object	10,858,494	12,726,741	13,915,398	16,380,061	16,405,061	17.9%	2,489,663
Expense by Fund:							
General Fund	244,369			1,072,549	1,097,549		1,097,549
Intergovernmental Service	10,614,125	12,726,741	13,915,398	15,307,512	15,307,512	10.0%	1,392,114
Total Expense by Fund	10,858,494	12,726,741	13,915,398	16,380,061	16,405,061	17.9%	2,489,663
Expense by Division:							
Administration	790,841	1,157,965	1,235,816	4,202,489	4,202,489	240.1%	2,966,673
Action Center	-	-	-	591,728	591,728		591,728
Business Applications	1,138,383	1,418,327	4,817,236	2,256,927	2,256,927	-53.1%	(2,560,309)
IT Architecture	267,540	237,003	637,591	170,411	170,411	-73.3%	(467,180)
Technology Operations	7,694,246	9,398,878	6,450,219	6,756,363	6,756,363	4.7%	306,144
Information Access	349,507	514,268	774,536	1,314,594	1,314,594	69.7%	540,058
Program Management	617,977	300	-	15,000	15,000		15,000
Media & Cable Services	-	-	-	1,072,549	1,097,549		1,097,549
Total Expense by Division	10,858,494	12,726,741	13,915,398	16,380,061	16,405,061	17.9%	2,489,663

Explanation of Changes from 2000 to 2001 Budget:

- 7.50 FTEs and the associated operating budget were transferred into ITS from MPD System Development Division as part of the MPD/ITS merger completed in 2000.
- Video Services/Cable Regulation was moved from Communications into ITS, bringing 4.0 FTEs and a budget of \$946,549.
- A total of \$148,000 has been added to contractual services for increases in maintenance contracts.
- Turnover savings were eliminated in the calculation of the salaries and wages budget.
- Decision packages related to filming of Council Committees (\$51,000; 1.0 FTE) and an increase to MTN operating expenditures (\$75,000) are a part of the adopted budget.
- The City Council approved an additional \$25,000 increase to the MTN operating budget.

Information Technology Services Department

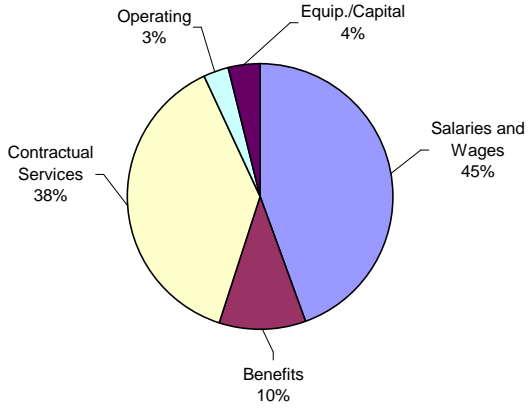


Operations and Regulatory Services

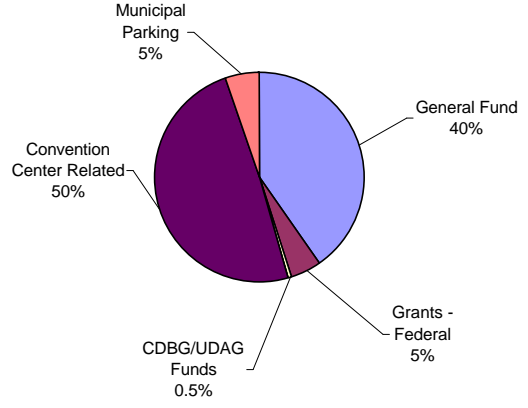
	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001 Final	Change From 2000 to 2001 Final
FTE's by Division:							
Convention Center Operations	139.40	139.40	141.40	201.20	201.20	42.3%	59.80
Inspections	154.00	156.00	154.00	147.00	153.00	-0.6%	(1.00)
Licenses	115.25	116.25	116.25	122.25	127.25	9.5%	11.00
FTE's	408.65	411.65	411.65	470.45	481.45	17.0%	58.80
Expense by Object:							
Salaries and Wages	15,701,225	15,999,707	17,468,551	18,440,327	19,043,323	9.0%	1,574,772
Benefits	3,733,098	3,823,728	4,495,381	4,482,256	4,482,256	-0.3%	(13,125)
Contractual Services	12,366,127	13,526,429	14,751,213	16,241,909	16,241,909	10.1%	1,490,696
Operating	1,154,544	1,144,007	1,168,722	1,203,250	1,244,250	6.5%	75,528
Equip./Capital	1,150,742	1,440,694	1,228,425	1,712,386	1,712,386	39.4%	483,961
Transfers	-	-	-	-	-		-
Total Expense by Object	34,105,736	35,934,565	39,112,292	42,080,128	42,724,124	9.2%	2,967,836
Expense by Fund:							
General Fund	14,818,482	15,213,235	16,375,789	16,549,524	17,193,520	5.0%	817,731
Grants - Federal	945,928	1,820,893	2,116,697	2,024,894	2,024,894	-4.3%	(91,803)
CDBG/UDAG Funds	399,590	673,923	198,000	200,000	200,000	1.0%	2,000
Grants - Other	207,896	7,358	22,276	-	-		(22,276)
Convention Center Related	15,796,668	16,295,393	18,162,647	21,031,205	21,031,205	15.8%	2,868,558
Municipal Parking	1,937,172	1,923,763	2,236,883	2,274,505	2,274,505	1.7%	37,622
Total Expense by Fund	34,105,736	35,934,565	39,112,292	42,080,128	42,724,124	9.2%	2,967,836
Expense by Division:							
GMCVA	4,131,597	4,494,300	4,919,635	6,430,995	6,430,995	30.7%	1,511,360
Convention Center Operations	11,833,668	11,801,093	13,252,647	14,600,210	14,600,210	10.2%	1,347,563
Inspections	10,749,430	11,215,081	11,961,822	11,521,564	11,855,560	-0.9%	(106,262)
Licenses	7,391,042	8,424,091	8,978,188	9,527,359	9,837,359	9.6%	859,171
Total Expense by Division	34,105,736	35,934,565	39,112,292	42,080,128	42,724,124	9.2%	2,967,836

Operations and Regulatory Services

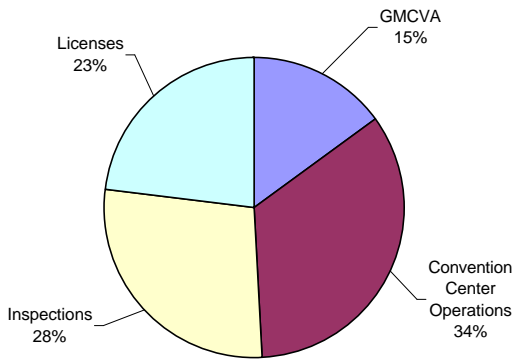
**Expense by Object
2001 Budget**



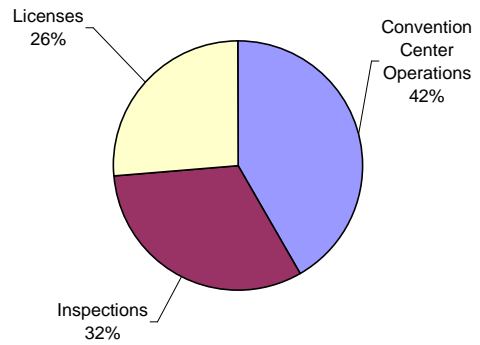
**Expense by Fund
2001 Budget**



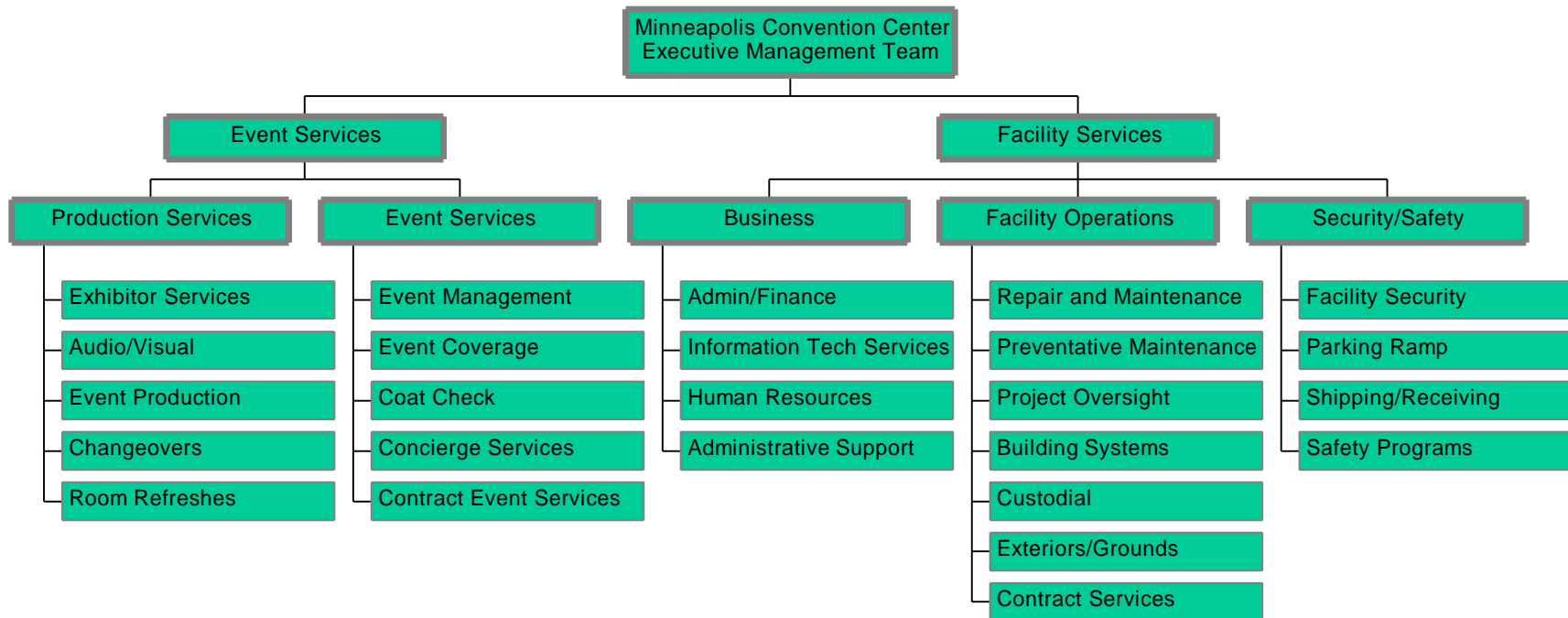
**Expense by Division
2001 Budget**



**FTE by Division
2001 Budget**



Convention Center Organizational Functions



PROGRAM AND SERVICE ACTIVITY INFORMATION
OPERATIONS AND REGULATORY SERVICES
MINNEAPOLIS CONVENTION CENTER (865)

Program Description:

The Convention Center provides public assembly space and related services, including equipment, technological services and event expertise to a variety of local, regional, national and international clients so they can entertain, educate and/or sell products to their clients and guests. These clients and their guests contribute to the economic vitality of the City of Minneapolis by purchasing goods and services and contributing to the tax base.

Major Initiatives for 2001:

- ◆ Effectively manage ongoing reorganization
- ◆ Expand internal and external services to increase revenue and efficiencies
- ◆ Ensure that increased service demands of guests are met during completion, operation of opening and operation of expanded convention center

Major Service Activities:

1. Event Services - Event Coordination; Housekeeping/Setup; Special Services/Technical; and Exhibitor Services
2. Facility Services - General Facility Management & Administration; Plant Operations; Security & Safety; and Capital Expenditures Program
3. Tallmadge Building Operations – The MCC manages rental property at 1219 Marquette. This building was purchased by the City in the acquisition phase prior to construction of MCC and Plaza Parking Ramp.

Service Activity Performance Measurements:

1. Annual earned revenue vs. operating costs; number of attendees; number of events in building: international, national and local conventions; trade shows; public consumer shows; and SMERF (social, military, education, religious and fraternity).
2. Percent of facility capacity booked; average dollars per day spent by attendees; total convention attendee spending.
3. Tallmadge Building – Revenue vs. operating expenses; occupancy rate.

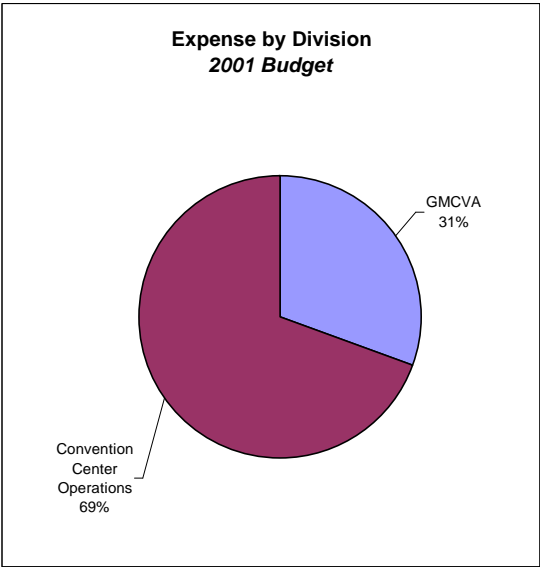
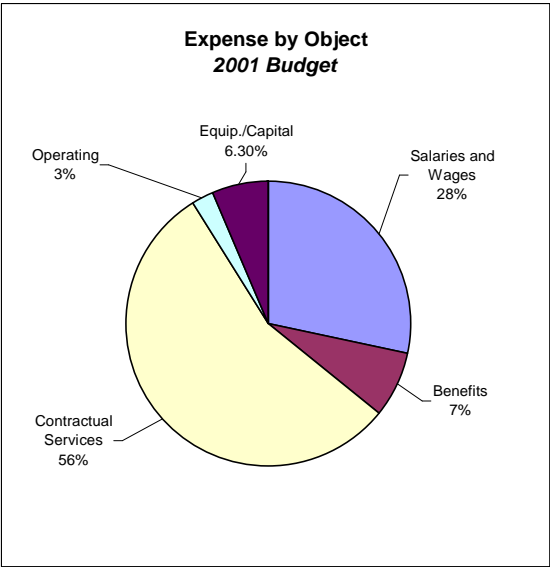
**Operations and Regulatory Services
Convention Center (including GMCVA)**

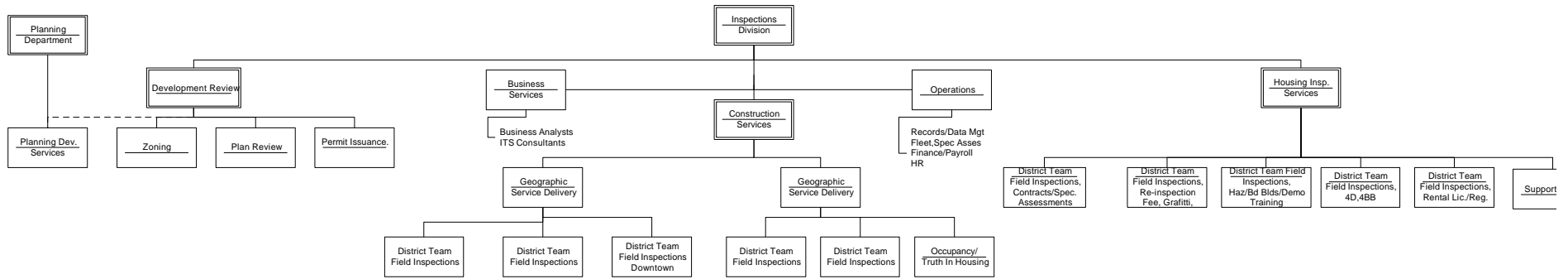
	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001
FTE's by Division:							
GMCVA							
Convention Center Operations	139.40	139.40	141.40	201.20	201.20	42.3%	59.80
FTE's	139.40	139.40	141.40	201.20	201.20	42.3%	59.80
Expense by Object:							
Salaries and Wages	4,432,192	4,562,370	5,304,687	5,936,631	5,936,631	11.9%	631,944.00
Benefits	1,203,179	1,240,920	1,477,622	1,574,854	1,574,854	6.6%	97,232.00
Contractual Services	9,022,552	9,326,060	10,027,491	11,664,026	11,664,026	16.3%	1,636,535.00
Operating	567,448	508,464	519,182	530,594	530,594	2.2%	11,412.00
Equip./Capital	739,892	657,579	843,300	1,325,100	1,325,100	57.1%	481,800.00
Transfers							-
Total Expense by Object	15,965,265	16,295,393	18,172,282	21,031,205	21,031,205	15.7%	2,858,923
Expense by Fund:							
Grants - Other	168,597		9,635	-	-		(9,635)
Convention Center Related	15,796,668	16,295,393	18,162,647	21,031,205	21,031,205	15.8%	2,868,558
Total Expense by Fund	15,965,265	16,295,393	18,172,282	21,031,205	21,031,205	15.7%	2,858,923
Expense by Division:							
GMCVA	4,131,597	4,494,300	4,919,635	6,430,995	6,430,995	30.7%	1,511,360
Convention Center Operations	11,833,668	11,801,093	13,252,647	14,600,210	14,600,210	10.2%	1,347,563
Total Expense by Division	15,965,265	16,295,393	18,172,282	21,031,205	21,031,205	15.7%	2,858,923

Explanation of Changes from 2000 to 2001 Budget:

- In 2001, GMCVA will not receive grant funding.
- A total of \$1,520,995 has been added to contractual services for the GMCVA.
- Expenses related to painting the interior of the existing Convention Center has been added to equipment.
- In preparation for the expansion of the Convention Center, 59.80 FTEs have been added.

**Operations and Regulatory Services
Convention Center (including GMCVA)**





Inspections Division

12/6/00

PROGRAM AND SERVICE ACTIVITY INFORMATION
OPERATIONS AND REGULATORY SERVICES
INSPECTIONS (8510)

Department Mission or Primary Business Description:

Work with stakeholders to protect building safety and promote community livability by consistently applying codes affecting the Minneapolis built environment through education, information, development review and inspections services.

Major Initiatives for 2001:

- ◆ Continuation of Building Inspection Information System (BIIS) implementation in Environmental Management & Health. Commence TISH model and begin implementation of Remote Inspector.
- ◆ Implementation of next steps in the Inspections Business Plan:
 - Increase effectiveness of communications with all stakeholders to promote a safe and livable community.
 - Develop and sustain effective partnerships with all stakeholders to provide a collaborative environment to address community issues.
 - Improve the working environment for all Inspections employees, providing tools necessary to accomplish responsibilities of their current positions and future advancement.
 - With policy makers, define a mix of service levels that aligns with the City's goals and reflects allocated resources.
 - Provide services in response to customer needs.
- ◆ Implementation of new HPC ordinance.

Major Service Activities:

1. Development Review Services: Assist customers in complying with state laws and city ordinances related to building construction and land use. In addition, it issues all building, plumbing, mechanical, electrical, elevator, zoning and other building construction permits and collects the associated revenue. Development Review Services is comprised of three principal units:
 - ◆ Plan Review - The Plan Review unit reviews and approves building construction plans for all proposed construction within the City. This service is provided directly to customers for a fee and is required by state law. In addition, the unit provides technical assistance and information to assist customers in complying with building construction requirements.

OPERATIONS AND REGULATORY SERVICES: INSPECTIONS (CONTINUED)

- ◆ Zoning - The Zoning unit is responsible for enforcing the City's zoning laws in cooperation with Planning Department staff. The unit approves all proposed land uses within the City for compliance with the zoning code, and assists customers in complying. In addition, zoning staff acts as staff to the zoning appeal bodies established by ordinance, and is the primary secretariat for all zoning appeals processes. The unit also includes field enforcement staff to respond to complaints and ensure compliance with approved plans.
- ◆ Permit Issuance - The Permit Issuance unit is responsible for issuing all permits for the Inspections Division and collecting all associated revenue.

2. Housing Inspections Services:

- ◆ Conduct inspections for customer service requests to ensure compliance with the Housing Maintenance Code and other applicable codes.
- ◆ Routine inspections for environmental nuisance type violations on residential properties, vacant lots and commercial properties.
- ◆ Exterior structural inspections of existing residential properties and systematic inspections of rental properties; to ensure preservation of the housing supply.
- ◆ Encourage rehabilitation and re-use of existing structurally sound buildings through the Hazardous Boarded Building program.
- ◆ Provide specialized services for CAP, Problem Properties Task Forces, City Wide Inspector Assignment, Citizen Inspections, Board and Lodging, Clean Minneapolis Initiative, Graffiti Removal, New Arrival Initiative, special neighborhood inspection projects etc.

3. Construction Inspection Services: Provide construction inspections services to citizens, businesses, developers and contractors so they can conform to applicable codes and regulations relating to safety, health and livability in the following areas:

- ◆ Construction Inspections - New construction and remodeling inspections for building, site alteration, wrecking, stucco/plastering, street use, electrical, elevator, plumbing and mechanical permits. Coordination of the issuance of certificates of occupancy to assure compliance with codes prior to public occupancy.
- ◆ Truth in Sale of Housing - Administration of the truth in sale of housing program to provide buyers with quality information on a property's condition and to assure the correction of specific hazards.
- ◆ Code Compliance - Administration of the code compliance program on condemned buildings and moved structures to allow occupancy only after building is in compliance with the code and local ordinances.

OPERATIONS AND REGULATORY SERVICES: INSPECTIONS (CONTINUED)

- ◆ Hazardous Buildings/Emergency Demolitions - Removal of hazardous structures to protect public safety and process the special assessments to recover removal and administrative costs.
- ◆ Fire Escrow - Administer the fire escrow program in compliance with State Statute to assure fire-damaged buildings are either repaired or removed using insurance funding available.

Performance Measurements:

1. Development Review Services:

- ◆ Plan Review - Number of plans reviewed and average elapsed time required for review.
- ◆ Zoning - Number of applications processed. Number and percentage of sites inspected for compliance. Number and percentage of complaints investigated.
- ◆ Permit Issuance - Number of permits issued.

2. Housing Inspections Service:

- ◆ ICMA Report and other supporting activities reports for 1999 - Number of customer service complaints is 13,280 vs. number of routine inspections conducted is 36,655. The total number of Housing cases is 48,835. The average number of days to respond to customer service requests is 5 days. The number of cases brought into voluntary compliance is 25,672. The number of cases brought into compliance through Admin/Judicial process is 5,637. The number of days from first inspection to transfer to Admin/Judicial process is 29 days. The number of re-inspections conducted is 78,236.

3. Construction Inspections Services:

- ◆ Construction Inspections - Number of construction inspections conducted and number of certificates of occupancy issued.
- ◆ Truth in Sale of Housing - Number of Truth in sale of Housing evaluations processed and number of TISH Certificates of Approvals issued.
- ◆ Code Compliance - Number of code compliance inspections. Number of code compliance certificates, including temporary certificates, issued on condemned buildings and moved structures.
- ◆ Hazardous Buildings/Emergency Demolitions - Number of hazardous buildings demolished and total amount of special assessments.
- ◆ Fire Escrow - Number of fire escrow requested and number of fire escrow accounts closed.

PROGRAM AND SERVICE ACTIVITY INFORMATION
OPERATIONS AND REGULATORY SERVICES
INSPECTIONS (8510)

Department Mission or Primary Business Description:

Work with stakeholders to protect building safety and promote community livability by consistently applying codes affecting the Minneapolis built environment through education, information, development review and inspections services.

Major Initiatives for 2001:

- ◆ Continuation of Building Inspection Information System (BIIS) implementation in Environmental Management & Health. Commence TISH model and begin implementation of Remote Inspector.
- ◆ Implementation of next steps in the Inspections Business Plan:
 - Increase effectiveness of communications with all stakeholders to promote a safe and livable community.
 - Develop and sustain effective partnerships with all stakeholders to provide a collaborative environment to address community issues.
 - Improve the working environment for all Inspections employees, providing tools necessary to accomplish responsibilities of their current positions and future advancement.
 - With policy makers, define a mix of service levels that aligns with the City's goals and reflects allocated resources.
 - Provide services in response to customer needs.
- ◆ Implementation of new HPC ordinance.

Major Service Activities:

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OPERATIONS AND REGULATORY SERVICES: INSPECTIONS (CONTINUED)

- ◆ Zoning - The Zoning unit is responsible for enforcing the City's zoning laws in cooperation with Planning Department staff. The unit approves all proposed land uses within the City for compliance with the zoning code, and assists customers in complying. In addition, zoning staff acts as staff to the zoning appeal bodies established by ordinance, and is the primary secretariat for all zoning appeals processes. The unit also includes field enforcement staff to respond to complaints and ensure compliance with approved plans.
- ◆ Permit Issuance - The Permit Issuance unit is responsible for issuing all permits for the Inspections Division and collecting all associated revenue.

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- ◆ Conduct inspections for customer service requests to ensure compliance with the Housing Maintenance Code and other applicable codes.
- ◆ Routine inspections for environmental nuisance type violations on residential properties, vacant lots and commercial properties.
- ◆ Exterior structural inspections of existing residential properties and systematic inspections of rental properties; to ensure preservation of the housing supply.
- ◆ Encourage rehabilitation and re-use of existing structurally sound buildings through the Hazardous Boarded Building program.
- ◆ Provide specialized services for CAP, Problem Properties Task Forces, City Wide Inspector Assignment, Citizen Inspections, Board and Lodging, Clean Minneapolis Initiative, Graffiti Removal, New Arrival Initiative, special neighborhood inspection projects etc.

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- ◆ Code Compliance - Administration of the code compliance program on condemned buildings and moved structures to allow occupancy only after building is in compliance with the code and local ordinances.

OPERATIONS AND REGULATORY SERVICES: INSPECTIONS (CONTINUED)

- ◆ Hazardous Buildings/Emergency Demolitions - Removal of hazardous structures to protect public safety and process the special assessments to recover removal and administrative costs.
- ◆ Fire Escrow - Administer the fire escrow program in compliance with State Statute to assure fire-damaged buildings are either repaired or removed using insurance funding available.

Performance Measurements:

1. Development Review Services:

- ◆ Plan Review - Number of plans reviewed and average elapsed time required for review.
- ◆ Zoning - Number of applications processed. Number and percentage of sites inspected for compliance. Number and percentage of complaints investigated.
- ◆ Permit Issuance - Number of permits issued.

2. Housing Inspections Service:

- ◆ ICMA Report and other supporting activities reports for 1999 - Number of customer service complaints is 13,280 vs. number of routine inspections conducted is 36,655. The total number of Housing cases is 48,835. The average number of days to respond to customer service requests is 5 days. The number of cases brought into voluntary compliance is 25,672. The number of cases brought into compliance through Admin/Judicial process is 5,637. The number of days from first inspection to transfer to Admin/Judicial process is 29 days. The number of re-inspections conducted is 78,236.

3. Construction Inspections Services:

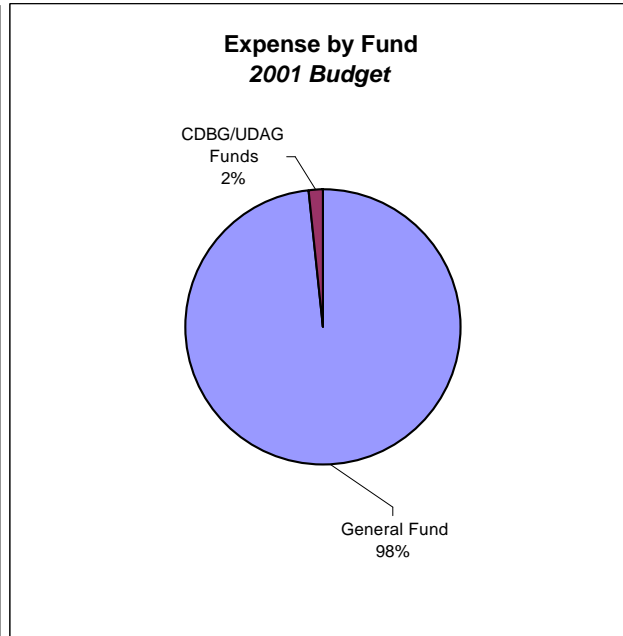
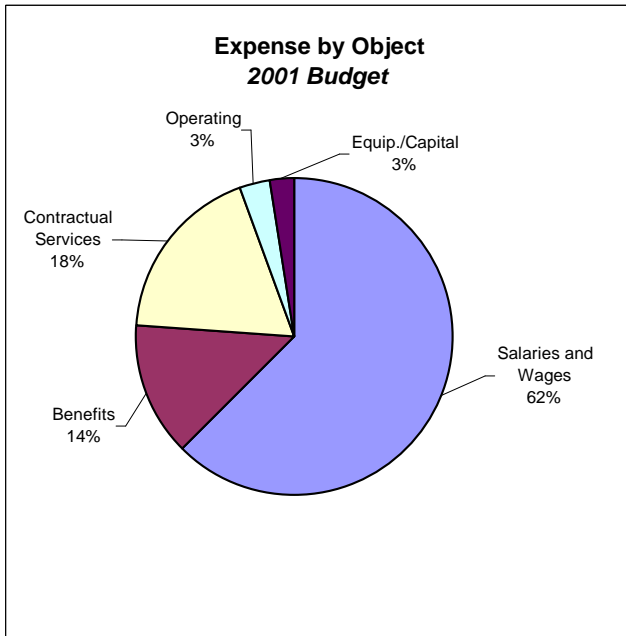
- ◆ Construction Inspections - Number of construction inspections conducted and number of certificates of occupancy issued.
- ◆ Truth in Sale of Housing - Number of Truth in sale of Housing evaluations processed and number of TISH Certificates of Approvals issued.
- ◆ Code Compliance - Number of code compliance inspections. Number of code compliance certificates, including temporary certificates, issued on condemned buildings and moved structures.
- ◆ Hazardous Buildings/Emergency Demolitions - Number of hazardous buildings demolished and total amount of special assessments.
- ◆ Fire Escrow - Number of fire escrow requested and number of fire escrow accounts closed.

**Operations and Regulatory Services
Inspections**

	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001
FTE's	154.00	156.00	154.00	147.00	153.00	-0.6%	(1.00)
Expense by Object:							
Salaries and Wages	6,731,368	6,950,518	7,217,169	7,082,667	7,416,663	2.8%	199,494
Benefits	1,481,462	1,515,873	1,771,772	1,622,497	1,622,497	-8.4%	(149,275)
Contractual Services	1,929,719	1,729,804	2,323,671	2,157,629	2,157,629	-7.1%	(166,042)
Operating	297,193	302,792	337,371	350,871	350,871	4.0%	13,500
Equip./Capital	309,687	716,094	311,839	307,900	307,900	-1.3%	(3,939)
Total Expense by Object	10,749,430	11,215,081	11,961,822	11,521,564	11,855,560	-0.9%	(106,262)
Expense by Fund:							
General Fund	10,477,222	10,899,475	11,763,822	11,321,564	11,655,560	-0.9%	(108,262)
CDBG/UDAG Funds	232,909	315,606	198,000	200,000	200,000	1.0%	2,000
Grants - Other	39,299			-	-	0.0%	-
Total Expense by Fund	10,749,430	11,215,081	11,961,822	11,521,564	11,855,560	-0.9%	(106,262)

Explanation of Changes from 2000 to 2001 Budget

- 9.0 FTE's for Environmental Services were moved to License and Consumer Services, along with non-personnel expenditures
- The division's target cut was accomplished through enhanced revenues for implementing the Universal Building Code
- The Mayor recommended \$70,000 for Zoning Inspections to hire entry level staff to reduce the backlog of conditional use permits and site plan review
- The Council approved 2.0 FTE's for Vacant Building Registration Program
- The Council approved 4.0 FTE's for Un-permitted Work & Customer Service Gap



LICENSES DIVISION ORGANIZATION CHART

Assistant City Coordinator

Director

**Deputy Director
Business Services**

Licensing

Traffic
Control/Parking

**Deputy Director
Environmental Services**

Environmental Management

Environmental Health

Lead Abatement

Animal Control

PROGRAM AND SERVICE ACTIVITY INFORMATION
LICENCES AND CONSUMER SERVICES
BUSINESS SERVICES – LICENSES (8360)

Department Mission or Primary Business Description:

Perform inspections, investigations and regulation of some 120 categories of licensed business activities including: taxicab service issues, liquor, and entertainment facility regulation, towing regulation, parking lot regulation, landscaping repair garage regulation and other auto-related uses. This involves a significant amount of research and development of new ordinance amendments to resolve emerging business-related concerns.

Major Initiatives for 2001: Major Initiatives 2001:

- ◆ Implement administrative fine system for code violations
- ◆ Address problem businesses through interdepartmental geographic teams
- ◆ Enhance clean city efforts with respect to businesses
 - Ordinance changes
 - Business practices
- ◆ KIVA computerization of enforcement information
- ◆ Participate in E-Government initiative
- ◆ Increased complex legal challenges to business regulation
- ◆ Many outdated business licensing ordinances needing revision to address management responsibilities and standards of business operation.

Major Service Activities:

1. Inspection and enforcement of business licensing laws with respect to over 8,000 entities in the City.

Performance Measurements:

	<u>1998</u>	<u>1999</u>	<u>2000 Projected</u>
<u>Efficiency Measure:</u>			
Licenses issued per FTE	858	837*	727**
<u>Effectiveness Measure:</u>			
Percent of licenses in delinquent status	11.12%	12.8%*	9.6%

*State took over Building Contractor; State legislation reduced Amusement Device fee.

**New KIVA computer system does not include False Alarm permits.

LICENSES AND CONSUMER SERVICES: BUSINESS SERVICES – LICENSES (CONTINUED)

Major Service Activities:

2. Collect and maintain required public information and license fees on over 8,000 licensed businesses in the City.

Performance Measurements:

	<u>1998</u>	<u>1999</u>	<u>2000 Projected</u>
<u>Efficiency Measure:</u>			
Amount of revenue per FTE	\$155,210	\$144,541*	\$147,041*
<u>Effectiveness Measure:</u>			
Department cost per FTE	\$73,313	\$69,178	\$72,140

Better performance indicators should deal with our significant problem-solving activities; however, these types of indicators cannot be developed until License Department enforcement action is computerized. That is why we are concerned to implement the KIVA RFS module as soon as possible.

PROGRAM AND SERVICE ACTIVITY INFORMATION
LICENCES AND CONSUMER SERVICES
BUSINESS SERVICES – TRAFFIC CONTROL (8370)

Department Mission or Primary Business Description:

Provide traffic control during rush hours downtown, for the Metrodome, Minneapolis Convention Center, Target Center, Aquatennial, construction zones and other special events. Provide enforcement of City parking ordinances and state statutes as well as enforcement during street cleaning and snow emergencies. Respond to downtown and neighborhood parking complaints, such as abandoned vehicles and blocked driveways. Collect revenue from City's parking meters.

Major Initiatives for 2001:

- ◆ Traffic Control for the Light Rail Construction project
- ◆ Traffic control for the Convention Center, Aquatennial and other special events
- ◆ Late Night Enforcement: Friday and Saturday until 3 a.m.
- ◆ Illegal Handicap Parking Permit Initiative
- ◆ Work with Light Rail Planning to coordinate effective traffic control throughout project
- ◆ Increase accessibility for the disabled due to a decrease in disability parking zones
- ◆ Diminish congestion due to construction projects through effective traffic control
- ◆ Improve neighborhood livability due to a decrease in abandoned vehicles left on City streets

Major Service Activities:

1. Direct traffic, assuring pedestrian safety and smooth traffic flow during rush hours, at construction sites and many special events at the Metrodome, Target Center and Convention Center.

Performance Measurements:

	<u>1998</u>	<u>1999</u>	<u>2000 Projected</u>
<u>Efficiency Measure:</u>			
Provide traffic control for both rush hours and at special events	296 Special events and both rush hours	300 Special events, both rush hours and Convention Center expansion	400 Special events, both rush hours, Convention Center expansion, light rail construction

LICENSES AND CONSUMER SERVICES: BUSINESS SERVICES – TRAFFIC CONTROL (CONTINUED)

	<u>1998</u>	<u>1999</u>	<u>2000 Projected</u>
<u>Effectiveness Measure:</u>			
Smoothness of traffic as measured by no accidents occurring at intersection where TCA's were posted and by requests for service	0 Accidents at intersections with TCA's	0 Accidents at intersections with TCA's	0 Accidents at intersections with TCA's

Major Service Activities:

2. Inspection and enforcement of parking laws in the City and collection of coins from parking meters. Enforcement includes meters, critical parking areas, snowbanks, snow emergencies, abandoned vehicles, rush hour restrictions and commercial parking zones

Performance Measurements:

	<u>1998</u>	<u>1999</u>	<u>2000 Projected</u>
<u>Efficiency Measure:</u>			
Citations per FTE and coin revenue per FTE	8,636 Citations	8,242 Citations	8,500 Citations
	\$104,610 Meter collections	\$151,129 Meter collections	\$145,000 Meter collections
<u>Effectiveness Measure:</u>			
Number of responses to abandoned vehicles	2,816	3,100	4,000

PROGRAM AND SERVICE ACTIVITY INFORMATION

LICENCES AND CONSUMER SERVICES

BUSINESS SERVICES – CAP/SPACE (8380)

Department Mission or Primary Business Description:

Two staff persons (total of 1 FTE) provide Space Planning services, Americans with Disabilities Act compliance guidance to departments and act as professional and administrative staff to the Coordinated Action Program and its subcommittees. Space Planning involves coordinating departmental needs under the direction of the Space Planning Committee and the City's facilities managers. American with Disabilities Act compliance requires training and advising City staff on federal mandates related to hiring and serving individuals with disabilities, and assisting employees to secure modifications in their positions to ensure effectiveness.

Major Initiatives for 2001:

- ◆ Maintain the progress of the Problem Properties Effort, which includes a six-neighborhood coordinating team, a citywide problem properties team and the nuisance business team.
- ◆ Develop the Neighborhood Early Warning System in conjunction with ITS and the neighborhood Minneapolis Neighborhood Early Warning System Steering Committee.

Major Service Activities:

1. Provide professional and administrative support to ADA implementation and the Coordinated Action Program (CAP) and its subcommittees.
2. Improve the response to chronic problem properties through a coordination of services and information between the various City divisions and various levels of government.
3. Develop an outreach brochure of access services for hard-of-hearing/deaf customers, which includes information on interpretive services and assisted listening devices.
4. Complete evacuation plan services for City Hall and other City owned buildings, including purchase of Evacuation chairs and training for volunteers.

Performance Measurements:

1. Evaluate performance of coordinated efforts in pilot project at year's end.
2. Develop data measures and tracking capacity for ADA and CAP
3. Decrease number of problem properties.

PROGRAM AND SERVICE ACTIVITY INFORMATION
LICENCES AND CONSUMER SERVICES
ENVIRONMENTAL SERVICES – ENVIRONMENTAL HEALTH
– FOOD AND SANITATION (8391)

Department Mission or Primary Business Description:

Prevent environmentally caused disease and disability by promoting and maintaining a safe and healthful environment free of disease agents and hazards in City food establishments and institutions.

Major Initiatives for 2001:

- ◆ Implementation of the Minnesota Department of Agriculture (MDA) Delegation Agreement to take all regulation of grocery stores per legislative requirement
- ◆ Information Technology System / Data Capture and Retrieval
 - Consolidation and access of data across the enterprise through KIVA
 - Field Technology - Laptops
- ◆ Expand the number of two-hour food handler classes to train 300 food service workers
- ◆ Improve communication with Somali and Spanish licensees through the Somali Action Council, Somali media (TV, newspaper and Radio), CCP Safe Somali Interpreter, Spanish speaking bilingual EH Staff, and expanded use of recently developed and to-be-developed Somali and Spanish materials
- ◆ Improve communication and regulation of import food stores
- ◆ Increased focus on Hazardous Analytical Critical Contact Points (HACCP) inspections for higher risk category establishments

Major Service Activities:

Enforce city food and beverage ordinance, lodging and boarding code and pool code through a uniform inspection system for licensed facilities. Conduct 7,600 inspections of licensed food establishments, vehicles and schools.

Performance Measurements:

	<u>1998</u>	<u>1999</u>	<u>2000 Projected</u>
<u>Efficiency Measure:</u>			
Average 500 general inspections per FTE	500	500	450 (4 vacancies for 3-4 months)
<u>Effectiveness Measure:</u>			
Minimize outbreaks of food-borne illness in Minneapolis	5 Confirmed 4 Probable	2 Confirmed 4 Probable	1 Confirmed (to date) 4 Probable

PROGRAM AND SERVICE ACTIVITY INFORMATION
LICENCES AND CONSUMER SERVICES
ENVIRONMENTAL MANAGEMENT – LEAD HAZARD CONTROL (8392)

Department Mission or Primary Business Description:

Prevent childhood lead poisoning in Minneapolis and respond to reported elevated blood lead level cases through lead risk assessments and environmental interventions.

Major Initiatives for 2001:

- ◆ Continue Condemnation Prevention Program and Case Management activities
- ◆ Provide expertise and services to Federally assisted programs for compliance with new Federal Lead Regulation
- ◆ Provide Lead Risk Assessment and Clearance services
- ◆ Implementation of Comprehensive Lead Plan recommendations
- ◆ Seek funding and partnerships
- ◆ Development of new “Healthy Homes” initiative incorporating lead hazard control, asthma prevention, indoor air quality and other indoor environment issues
- ◆ Seek funding to replace current grant funds: HUD Round VI, CDC, State and MCDA/CDBG
- ◆ Increased Mandated Activity Level due to: State Screening Guidelines, HMO program priority, Medicaid Requirement
- ◆ Assist and respond to the new Federal Lead Regulation in effect September 15, 2000, which impacts all Federally assisted housing programs and units.

Major Service Activities:

1. Perform lead hazard inspection/risk assessments at dwellings with children with reported blood lead levels of 20 ug/dl or higher and for at-risk families participating in prevention programs. Identify sources of lead exposure, issue orders and follow up to insure compliance.

Performance Measurements:

	<u>1998</u>	<u>1999</u>	<u>2000</u>
<u>Efficiency Measure:</u>			
Lead risk assessments/inspections per Inspector FTE	35.5	64	49

**LICENSES AND CONSUMER SERVICES: ENVIRONMENTAL MANAGEMENT – LEAD HAZARD CONTROL
(CONTINUED)**

	<u>1998</u>	<u>1999</u>	<u>2000</u>
<u>Effectiveness Measure:</u>			
Percentage of children tested positive for blood lead levels of 10 ug/dl and above will decline by 2% per year	25.5%	Not available*	Not available*

Major Service Activities:

2. Perform lead hazard reductions for dwellings selected for the HUD Round IV 10,000 Windows Project, write specifications for lead reduction and clear properties as required.

Performance Measurements:

	<u>1998</u>	<u>1999</u>	<u>2000 Projected</u>
<u>Efficiency Measure:</u>			
Complete 200 lead reductions per year	15 (completed with HUD Round IV funds)	254	240

<u>Effectiveness Measure:</u>			
Percentage of children tested positive for blood lead levels of 10 ug/dl and above will decline by 2% per year	25.5%	Not available*	Not available*

*State of Minnesota Department of Health has not captured and compiled all of the data needed for this information at this point in time.

PROGRAM AND SERVICE ACTIVITY INFORMATION
LICENCES AND CONSUMER SERVICES
ENVIRONMENTAL SERVICES – ANIMAL CONTROL (8395)

Department Mission or Primary Business Description:

Protect the community from animal bites and other hazards and nuisances created by irresponsible pet ownership through the enforcement of animal control ordinances and state statutes. Investigate animal-related complaints and provide service responses. Provide sheltering and appropriate care and veterinary services for all animals impounded. Provide information to the public regarding pet licenses and promotion of animal adoption activities.

Major Initiatives for 2001:

- ◆ Animal shelter construction and move in the most economical manner in an inflationary and high-demand construction market
- ◆ Initiating “24/7” field operations to ensure prompt support to the police and service in relation to aggressive animals and livability issues, such as nuisance barking.
- ◆ Institute and refine the enforcement and abatement procedure for nuisance barking initiated during the Barking Pilot Project.
- ◆ Complete the revision and updating of the animal ordinances.
- ◆ Acquire and introduce a new phone answering and message system that provides quality service to our customers.
- ◆ Coordinate more effectively with geographically oriented enforcement efforts.
- ◆ Communicate with recently arrived ethnic and racial groups about animal control services, regulations and health concerns.

Major Service Activities:

1. Protect the community from animal bites and other hazards created by irresponsible pet ownership through the enforcement of animal control ordinance and state statutes.

Performance Measurements:

	<u>1998</u>	<u>1999</u>	<u>2000 Projected</u>
<u>Efficiency Measure:</u>			
Number of service request responses per FTE	1,360	1,177	1,250
<u>Effectiveness Measure:</u>			
Issue approximately 104 citations and 280 warnings per year per FTE	104 Citations 280 Warnings	Not available	100 Citations 275 Warnings

**LICENSES AND CONSUMER SERVICES: ENVIRONMENTAL SERVICES – ANIMAL CONTROL
(CONTINUED)**

Major Service Activities:

2. Operate the animal shelter facility providing sheltering, appropriate care and veterinary services for all impounded animals.

Performance Measurements:

	<u>1998</u>	<u>1999</u>	<u>2000 Projected</u>
<u>Efficiency Measure:</u>			
Number of stray animals picked up per FTE	Not available	456	500
<u>Effectiveness Measure:</u>			
Percent placement rate of animals returned to owner or adopted	38%	41%	42%

PROGRAM AND SERVICE ACTIVITY INFORMATION
LICENCES AND CONSUMER SERVICES
ENVIRONMENTAL SERVICES – ENVIRONMENTAL MANAGEMENT (8396)

Department Mission or Primary Business Description:

The mission of the Environmental Management Section is to protect and enhance the air, water and soil resources of the City of Minneapolis.

Major Initiatives for 2001:

- ◆ In cooperation with Water Works, we will assist in implementing a source water protection plan to protect the city's drinking water supply and assure safe water for half a million metro residents.
- ◆ In cooperation with the Fire Department, we will assist in inspections of high-risk structures.
- ◆ In cooperation with MCDA and IGR, we will work to make Petrofund an even more effective predevelopment tool for the city.
- ◆ In cooperation with the other sections of Environmental Services, we will implement KIVA RFS, new interactive websites and geographic-based inspector areas.
- ◆ Respond to requests for information, assistance and inspections related to air quality, odors, water pollution, spills, contaminated sites and dumping.

Performance Measurements:

	<u>2001 Projected</u>
<u>Efficiency Measure:</u>	
Requests for services per inspector	600
 <u>Effectiveness Measure:</u>	
Percentage of RFS resolved in a satisfactory manner	90%

Major Service Activities:

Generate \$800,000 in annual revenue from annual registrations, permits and fees.

Performance Measurements:

	<u>2001 Projected</u>
<u>Efficiency Measure:</u>	
Revenue generated per inspector	\$100,000

**LICENSES AND CONSUMER SERVICES: ENVIRONMENTAL SERVICES – ENVIRONMENTAL
MANAGEMENT (CONTINUED)**

2001 Projected

Effectiveness Measure:

Cost per inspector

\$79,000

In cooperation with our county, state and federal partners we will develop better long-term baseline monitoring data to more accurately define trends in air and water quality.

Development and integration of new databases to measure environmental outcomes will result in an enhanced capacity to measure performance.

**Operations and Regulatory Services
Licenses and Consumer Services**

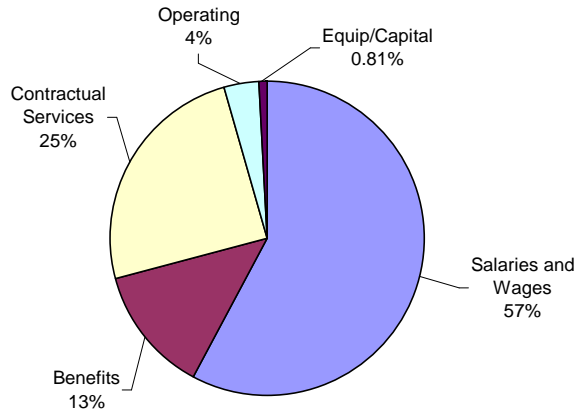
	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	From 2000 to 2001 Current Service	Change From 2000 to 2001
FTE's by Division:							
Administration	24.00	24.00	24.00	24.00	24.00		-
Parking and Traffic Control	36.00	37.00	37.00	37.00	38.00	2.7%	1.00
CNAP - Space Planning	1.00	1.00	1.00	1.00	1.00		-
Environmental Health	34.25	34.25	34.25	31.25	34.25		-
Animal Control	20.00	20.00	20.00	20.00	21.00	5.0%	1.00
Environmental Services	-	-	-	9.00	9.00		9.00
FTE's	115.25	116.25	116.25	122.25	127.25	9.5%	11.00
Expense by Object:							
Salaries and Wages	4,537,664	4,486,819	4,946,695	5,421,029	5,690,029	15.0%	743,334
Benefits	1,048,456	1,066,935	1,245,987	1,284,905	1,284,905	3.1%	38,918
Contractual Services	1,413,856	2,470,565	2,400,051	2,420,254	2,420,254	0.8%	20,203
Operating	289,902	332,751	312,169	321,785	362,785	16.2%	50,616
Equip/Capital	101,163	67,021	73,286	79,386	79,386	8.3%	6,100
Total Expense by Object	7,391,042	8,424,091	8,978,188	9,527,359	9,837,359	9.6%	614,514
Expense by Fund:							
General Fund	4,341,260	4,313,760	4,611,967	5,227,960	5,537,960	20.1%	925,993
Grants - Federal	945,928	1,820,893	2,116,697	2,024,894	2,024,894	-4.3%	(91,803)
CDBG/UDAG Funds	166,682	358,317	-	-	-		-
Grants - Other	-	7,358	12,641	-	-		(12,641)
Municipal Parking	1,937,172	1,923,763	2,236,883	2,274,505	2,274,505	1.7%	37,622
Total Expense by Fund	7,391,042	8,424,091	8,978,188	9,527,359	9,837,359	9.6%	614,514
Expense by Division:							
Administration	1,683,766	1,660,286	1,847,745	1,846,216	1,846,216	-0.1%	(1,529)
Parking and Traffic Control	1,944,808	1,923,763	2,236,883	2,274,505	2,329,505	4.1%	92,622
CNAP - Space Planning	72,016	81,551	97,372	96,712	96,712	-0.7%	(660)
Environmental Health	2,569,484	3,672,091	3,617,706	3,529,570	3,744,570	3.5%	126,864
Animal Control	1,120,967	1,086,400	1,178,482	1,154,041	1,194,041	1.3%	15,559
Environmental Services	-	-	-	626,315	626,315		626,315
Total Expense by Division	7,391,042	8,424,091	8,978,188	9,527,359	9,837,359	9.6%	614,514

Explanation of Changes from 2000 to 2001 Current Service Level Budget:

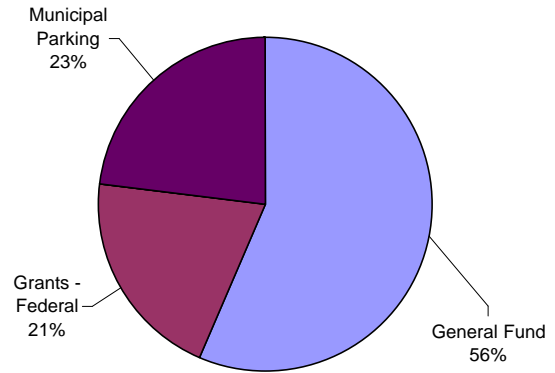
- In 2001 the Environmental Services division moves into Licenses from Inspections - as a result, salaries and wages will increase 9.0 FTEs for \$542,000, and non-personnel expense will increase approximately \$100,000.
- In 2001 three grant funded FTE personnel positions were removed from Environmental Health for a reduction of \$112,000.
- The division accomplished its target cut through an across the board expense reduction and license and inspection fee revenue increases.
- The Council approved an Environmental Health fee increase for Tier Two chemical storage facilities for an increase in revenue of \$44,000 in addition to what the Mayor had recommended.
- The Council approved an additional FTE for a Traffic Control Agent to start to provide, plan and supervise the traffic control related needs of the light rail transit (LRT).
- The Council approved to add three revenue-neutral FTEs for Sanitarian I positions for new grocery license fees.
- The Council approved the addition of one FTE for Animal Warden to contain aggressive animals and abate nuisance barking on a regular basis.

**Operations and Regulatory Services
Licenses and Consumer Services**

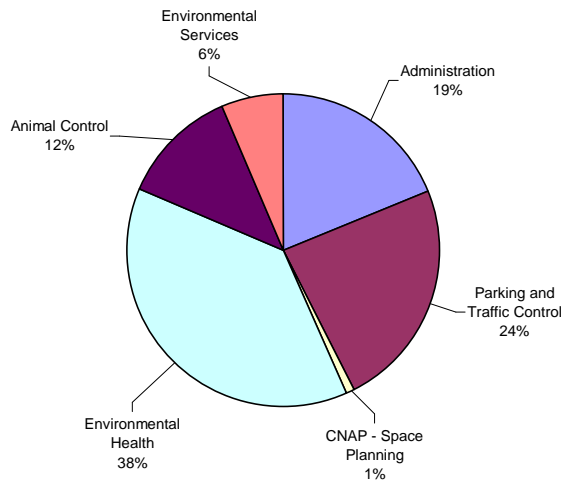
**Expense by Object
2001 Budget**



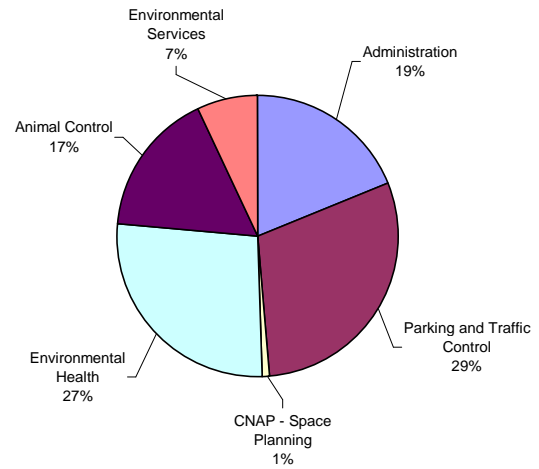
**Expense by Fund
2001 Budget**



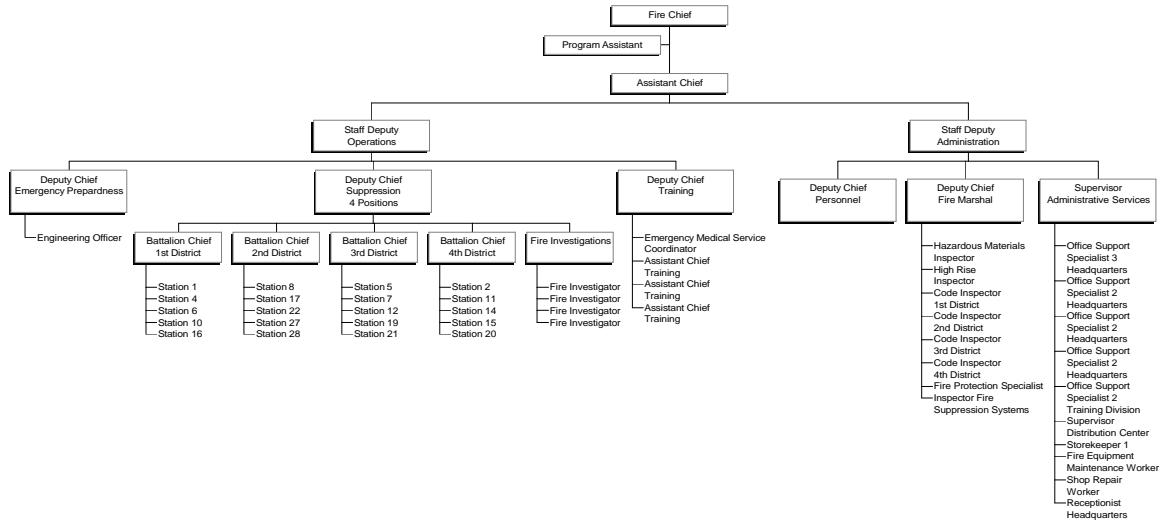
**Expense by Division
2001 Budget**



**FTE by Division
2001 Budget**



Minneapolis Fire Department 2001 Organizational Chart



PROGRAM AND SERVICE ACTIVITY INFORMATION

FIRE ADMINISTRATION (2805)

Department Mission or Primary Business Description:

Administration of department and to provide the necessary resources, personnel, equipment, training, and efficient direction of these resources so fire suppression and emergency medical services can be effectively delivered to the citizens of Minneapolis.

Major Initiatives for 2001:

- ◆ Bell Curve Staffing - In 2001, hire and promote sufficient personnel to achieve and maintain bell curve staffing model.
- ◆ Work closely with ITS to continue development of FireWorks (record management system). The inspection and training module are not yet developed. There is still lost functionality within the incident reporting module that needs to be developed.
- ◆ Conduct "Professionalism" training for all Fire Captains. Diversity training will be included in the curriculum.
- ◆ Create opportunities for succession planning.

Major Service Activities:

- ◆ Utilize Bell Curve Staffing to insure appropriate staffing levels.
- ◆ Provide continuing education in the areas of fire suppression and emergency medical services (EMS) to ensure professionalism.
- ◆ Manage all resources to maintain effective fire suppression and emergency medical service operations.

Performance Measurements:

- ◆ Maintain daily staffing above 104 firefighters in order to meet the NFPA standard of 14 firefighters at the scene of a fire in less than 8 minutes.
- ◆ 99% of emergency response personnel maintain EMT certification.
99% of personnel are re-certified with Self Contained Breathing Apparatus.
- ◆ Provide services within the authorized budget.

PROGRAM AND SERVICE ACTIVITY INFORMATION

FIRE SUPPRESSION & EMERGENCY MEDICAL SERVICE (2820)

Department Mission or Primary Business Description:

To minimize loss of life and property due to fires, hazardous conditions, and medical emergencies.

Major Initiatives for 2001:

- ◆ Develop plan to consolidate two fire stations into a new Fire Station Six.
Plan and implement a new strategic response plan.
- ◆ Maintain an average response time of 3 ½ minutes.
- ◆ Maintain EMT certification for all personnel.
- ◆ Provide ongoing fire suppression training for all personnel.
- ◆ Provide professional development training for company officers.
- ◆ Conduct training exercises with our mutual aid partners.

Major Service Activities:

- ◆ Incident response to all fires, rescues and hazardous materials incidents within the City.
- ◆ Respond to all medical emergencies within the City.
- ◆ Continue mutual aid response with mutual aid partners in the metro area.

Performance Measurements:

- ◆ Maintain a faster average response time than the established NFPA standard of 5 minutes.
- ◆ Insure all responding personnel are certified as Emergency Medical Technicians.
- ◆ Develop a mutual aid response plan for incidents outside the city limits of Minneapolis.

PROGRAM AND SERVICE ACTIVITY INFORMATION

EMERGENCY PREPAREDNESS (2880)

Department Mission or Primary Business Description:

Plan and administer emergency preparedness programs for effective disaster response and the mitigation of potential disaster threats.

Major Initiatives for 2001:

- ◆ Develop a Metropolitan Medical Response System with the U.S. Public Health Service and the City of St. Paul for the seven county metropolitan area.
- ◆ Update the City of Minneapolis Emergency Operations Plan as per the state and federal guidelines, expanding it to include weapons of mass destruction terrorist events.
- ◆ Design and conduct a full scale exercise with the City of Fridley and Minneapolis Water Works Department to respond to a threat to the Minneapolis water supply.

Major Service Activities:

- ◆ Coordinate training for emergency personnel at the Responder Awareness Level.
- ◆ Obtain protective equipment and emergency supplies in order to more effectively respond to emergency events by monitoring grant opportunities and available funds from outside sources.
- ◆ Plan and prepare key officials for their roles in the Emergency Operations Center.

Performance Measurements:

- ◆ All firefighters will receive training at the Responder Awareness Level.
- ◆ All firefighters will be aware of the level of protection required to work at a Hazardous Materials Incident.
- ◆ The Emergency Operations Center will demonstrate competency by participation in exercises and training for major emergencies.

PROGRAM AND SERVICE ACTIVITY INFORMATION

FIRE PREVENTION BUREAU (2870)

Department Mission or Primary Business Description:

To prevent and/or reduce fire risk through the administration of fire code inspections.

Major Initiatives for 2001:

- ◆ Implementation of non-automated inspection record keeping system.
- ◆ Implementation of inspection training program for all Fire Suppression Captains.
- ◆ Implementation of civilian Fire Inspectors into cyclical inspection program.
- ◆ Continue development of hazardous materials program.

Major Service Activities:

- ◆ Fire Prevention Inspectors inspect all commercial buildings throughout the City.
- ◆ Fire Prevention personnel review building plans and fire protection systems to insure compliance with the fire code.
- ◆ Investigation of all fires with a loss over \$100. for cause and origin.

Performance Measurements:

- ◆ Every commercial building in the City will be inspected every three years.
- ◆ All new construction will be reviewed for compliance with the fire code.
- ◆ Fire Investigators will determine the cause of all fires with a loss over \$100.

Fire Department

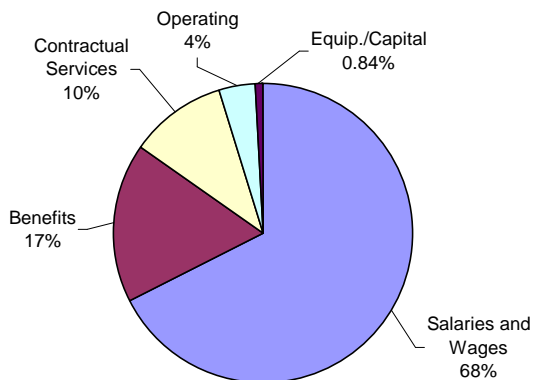
	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001
FTE's by Division:							
Administration	17.00	17.00	19.00	21.00	21.00	10.5%	2.00
Fire Suppression & Emerg. Svcs	449.00	449.00	457.00	444.00	444.00	-2.8%	(13.00)
Fire Prevention	15.50	15.50	15.50	16.50	16.50	6.5%	1.00
Emergency Preparedness	1.50	1.50	1.50	1.50	1.50		-
FTE's	483.00	483.00	493.00	483.00	483.00	-2.0%	(10.00)
Expense by Object:							
Salaries and Wages	25,278,124	26,117,423	26,003,163	26,327,691	26,327,691	1.2%	324,528
Benefits	6,372,989	6,361,539	7,653,812	6,679,574	6,679,574	-12.7%	(974,238)
Contractual Services	2,771,148	2,888,206	2,906,337	4,071,006	4,071,006	40.1%	1,164,669
Operating	1,196,571	1,443,273	1,479,140	1,526,440	1,526,440	3.2%	47,300
Equip./Capital	96,798	136,591	313,232	325,232	325,232	3.8%	12,000
Total Expense by Object	35,715,630	36,947,032	38,355,684	38,929,943	38,929,943	1.5%	574,259
Expense by Fund:							
General Fund	35,683,608	36,919,236	38,330,418	38,929,943	38,929,943	1.6%	599,525
Grants - Federal	29,266	25,233	25,266	-	-		(25,266)
Grants - Other	2,756	2,563					-
Total Expense by Fund	35,715,630	36,947,032	38,355,684	38,929,943	38,929,943	1.5%	574,259
Expense by Division:							
Administration	1,349,459	1,827,331	1,910,411	1,994,678	1,994,678	4.4%	84,267
Fire Suppression & Emerg. Svcs	33,057,460	33,638,597	35,123,670	35,490,122	35,490,122	1.0%	366,452
Fire Prevention	1,177,428	1,252,891	1,122,984	1,241,009	1,241,009	10.5%	118,025
Emergency Preparedness	131,283	228,213	198,619	204,134	204,134	2.8%	5,515
Total Expense by Division	35,715,630	36,947,032	38,355,684	38,929,943	38,929,943	1.5%	574,259

Explanation of Changes from 2000 to 2001 Budget:

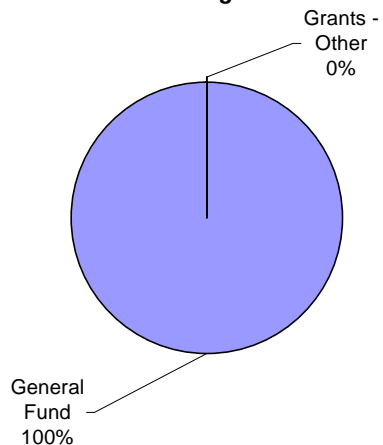
- An increase of \$100 in the uniform allowance for sworn firefighters (473.0 FTEs) was negotiated in the labor agreement effective through Oct. 14, 2002, of the International Association of Fire Fighters, Local No. 82.
- Contractual increase due to property rent increase projection of \$51,869 on City owned buildings.
- Target reduction strategy calls for a reduction of \$750,000 in personnel expenditures through the consolidation of the two downtown fire stations.
- 1.0 million was added to the Fire Suppression and Emergency Services mobile rent budget to maintain fleet operations.
- The adopted budget includes the Self Contained Breathing Apparatus (SCBA) Replacement/Repair decision package of \$112,000, and the Professionalism Training for Fire Captains decision package of \$84,800.

Fire Department

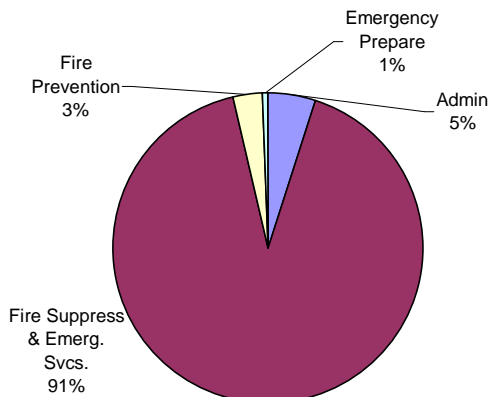
**Expense by Object
2001 Budget**



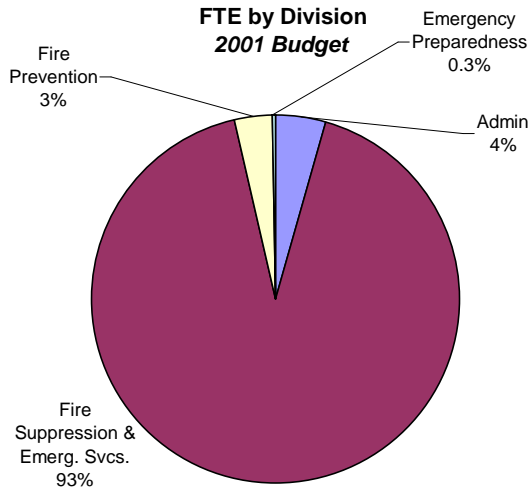
**Expense by Fund
2001 Budget**



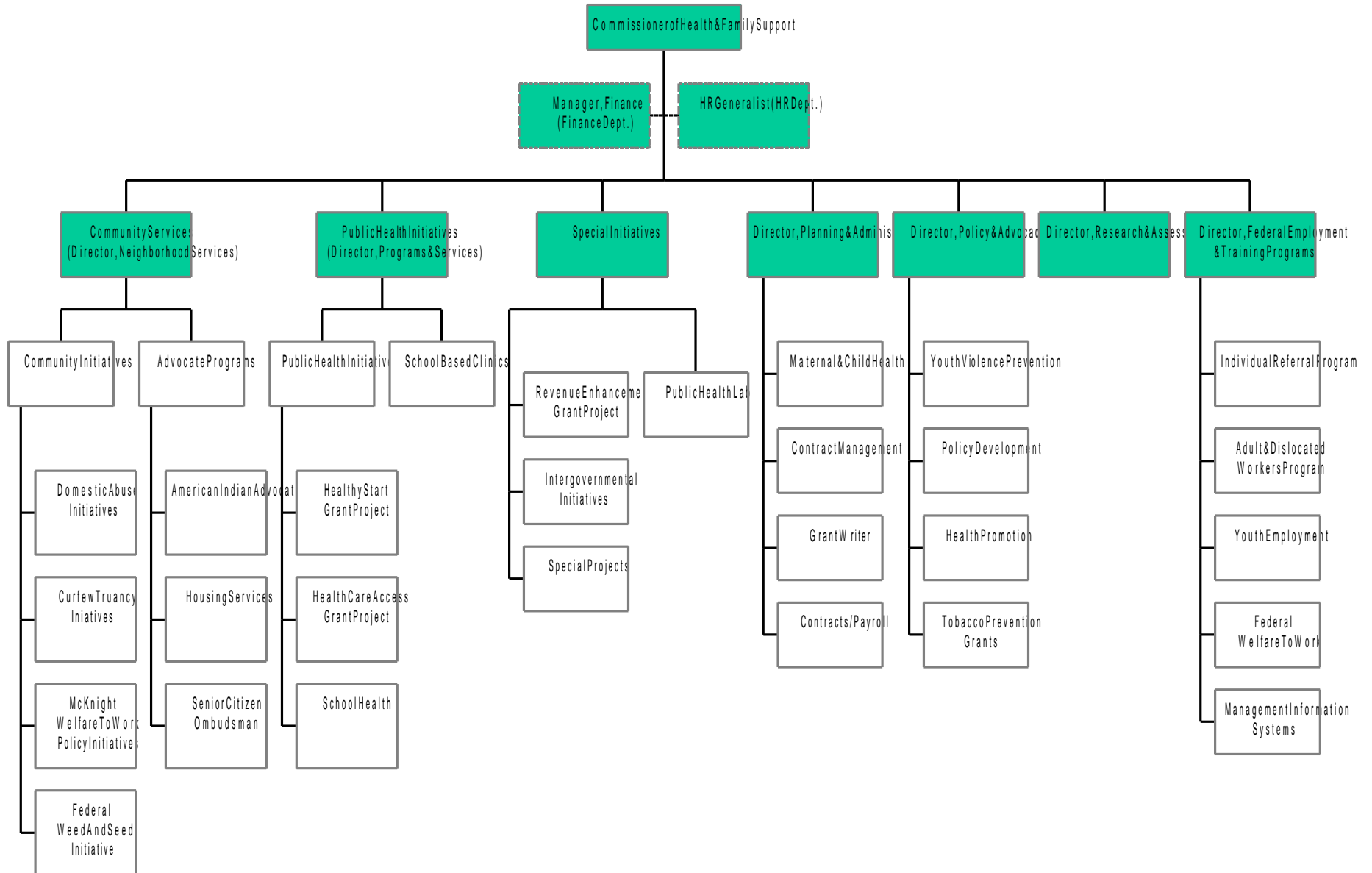
**Expense by Division
2001 Budget**



**FTE by Division
2001 Budget**



Minneapolis Department of Health and Family Support Organization Chart



PROGRAM AND SERVICE ACTIVITY INFORMATION
HEALTH AND FAMILY SUPPORT
ADMINISTRATION (8611)

Program Description:

Provide administrative leadership and managerial direction for employment and training activities, community services and the health activities of research, policy, assurance and public health initiatives. Ensure department planning processes that establish priorities, goals and measurable objectives, including regulatory standards, to affect changes in health and employment status for Minneapolis residents.

Major Initiatives for 2001:

- ◆ Domestic Violence: Develop consistent and effective policies and coordination among City Departments, as well as the County and other community organizations working with domestic violence. Assure a strong working relationship with the police department on violence issues.
- ◆ Family Stability and Self-Sufficiency: Implement policies and programs that increase and maintain individual and family stability and self-sufficiency in the City. Integrate MDHFS activities in the areas of public health, employment and training and community services to move toward more coordinated services and referrals among health, employment and other agencies.
- ◆ Health Disparities: Work with community partners to enhance the well being of the Minneapolis community by calling attention to health disparities and other social and economic circumstances that limit the ability of Minneapolis residents to improve their quality of life. The department will examine and report disparities, and work with partners and other stakeholders to develop strategies and actions that address these conditions.
- ◆ Revenue Enhancement: Due to flat funding sources, generate revenue through grants, third-party payors and from other forms of public reimbursement to support department activities and initiatives. These include the School-Based Clinics and the New Family Center/Welcome Center.
- ◆ Seniors: Expand City support of services that promote independent living and improved quality of life for Minneapolis seniors, and work with community partners on issues affecting seniors, such as housing and social isolation.

Major Service Activities:

1. Domestic Violence: Sponsor a collaborative with internal and external stakeholders to assess current activities and service gaps, as well as develop recommendations and policies. Assess the cost and extent of domestic violence, and strengthen working relationships with the police department.

HEALTH AND FAMILY SUPPORT: ADMINISTRATION (CONTINUED)

2. Family Stability: Research specific conditions and services that promote individual and family stability and self-sufficiency, including private conditions and resources, as well as public programs and policies.
3. Health Disparities: Identify strategies to eliminate disparities within communities, and particularly in the areas of infant mortality and adolescent risk behaviors. Implement the recommendations from the Minority Health Assessment.
4. Revenue Enhancement: Implement methods for financing school health initiatives, including the School-Based Clinics and Welcome Center/New Family Center, and implement changes to generate revenues.
5. Seniors: Develop and monitor additional contracts for services.
6. New Arrivals: Develop systems for working within the City's New Arrivals program, and address New Arrival health issues in contracts for services.

Service Activity Performance Measurements:

1. Develop specific program objectives, methods and evaluation for the 2001 initiatives, and implement.
2. Implement a School-Based Clinic billing system, and participate in the Local Collaborative Time Study process.

PROGRAM AND SERVICE ACTIVITY INFORMATION
HEALTH AND FAMILY SUPPORT
EMPLOYMENT AND TRAINING PROGRAM (8600)

Program Description:

Establish detailed plans which maximize the efficient use of funds available for program activities which lead to unsubsidized employment, work experience opportunities that provide a work history and job-keeping skills and summer youth employment; recommend program operators who meet the criteria established for demonstrated effectiveness; and administer, monitor and evaluate all employment-related activities consistent with federal, state, city and private foundation regulations and rules.

Major Initiatives for 2001:

- ◆ Explore the development of incumbent worker training programs.
- ◆ Expand the industry cluster program.
- ◆ Continue to apply for employment and training discretionary grants.

Major Service Activities:

1. Apply for and administer state or federal grants to provide youth employment and training services.
2. Apply for and administer state or federal grants to provide adult and dislocated worker employment and training services.
3. Apply for and administer state or federal grants to provide welfare-to-work employment and training services.
4. Apply for and administer state or federal grants to provide miscellaneous employment and training services.

Service Activity Performance Measurements:

Meet 85% of grant requirements and have no disallowed costs.

PROGRAM AND SERVICE ACTIVITY INFORMATION
HEALTH AND FAMILY SUPPORT
COMMUNITY SERVICES (8605)

Program Description:

Provide community services to Minneapolis residents that include special initiatives and advocacy services. Special Initiatives include: Domestic Abuse Services, the Curfew Truancy Center and the Weed & Seed Program. Advocacy Services provide advocacy and information to: tenants and landlords about their rights and obligations; American Indian residents and resolve problems; and senior citizens. The Senior Citizen program also provides tax return preparation for seniors and low-income households.

Major Initiatives for 2001:

- ◆ Work with others concerned about domestic abuse (police, Attorney's Office, community advocates, etc.) to determine if the strategy the City is currently pursuing is the right one. Despite our investment and the investments of others, domestic abuse and its impacts on individuals and families continues to worsen.
- ◆ Analyze the data collected by the Curfew Truancy Center for the follow-up project (implemented in 2000) to determine if the follow-up services provided increased school attendance.
- ◆ Work to expand the Curfew Truancy Center to a 7-day per week curfew operation by securing the funding and gaining the support from the other stakeholders.
- ◆ Complete the conversion of Weed & Seed to the Department and ensure the lifting of the sanction for the Central site.
- ◆ Ensure continued funding for the McKnight Welfare-to-Work Networks for 2001.

Major Service Activities:

1. Respond to tenant and landlord problems.
2. Provide advocacy for seniors and American Indian residents.
3. Ensure domestic abuse and Curfew Truancy Center services via contracts.
4. Full participation with the Metropolitan Urban Indian Directors.
5. Provide staffing of the Senior Advisory Committee, the Minneapolis Advisory Committee on Drug and Alcohol Problems and the Advisory Council on Disabilities.
6. Participate in the three McKnight Foundation Welfare-to-Work Networks, and provide the necessary reports to the county and McKnight Foundation.

HEALTH AND FAMILY SUPPORT: COMMUNITY SUPPORT (CONTINUED)

Performance Measurements:

- 1.** Increase the level of curfew and truancy enforcement in Minneapolis to a minimum of 1,600 youth per year in each area.
- 2.** Initial contacts with a minimum of 500 victims/survivors of abuse within 48 hours of receipt of information from the Police Department.
- 3.** For domestic abuse victims/survivors where the perpetrator is gone when the police arrive, at least 60% will request and receive advocacy services from the project.
- 4.** Follow-up within 24 hours on requests for service for the Senior Ombudsman's office and the American Indian Advocate.

PROGRAM AND SERVICE ACTIVITY INFORMATION
HEALTH AND FAMILY SUPPORT
ASSURANCE DIVISION (8610)

Program Description:

Ensure that community residents have services and programs necessary to achieve agreed upon goals. Provide grant and contract administration, including timely development of contracts and monitoring of contract compliance, and ensure continuing grant support by submitting all grant requests, modifications and program information by the due date. Ensure adequate systems in place to manage a public health emergency.

Major Initiatives for 2001:

- ◆ Ensure all contracts between MDHFS and service contractees are developed in accordance with relevant laws and regulations, and in compliance with multiple funding sources.
- ◆ Increase department revenue through consistent application of an indirect cost allocation to grants.
- ◆ Update the Public Health Annex of the City's Emergency Preparedness Plan.

Major Service Activities:

1. Maintain a performance management effectiveness system, including performance measures particularly for the largest contracts.
2. Develop the Public Health Annex in coordination with Hennepin County and the Minnesota Department of Health.
3. Apply for and administer state, federal or other grants to provide public health services.
4. Work with the Finance Department to develop a department indirect cost plan.

Service Activity Performance Measurements:

1. Implementation of the performance management effectiveness system and performance measures.
2. Provide annual documented monitoring site visits for at least 50% of health contracts, with appropriate follow-up on any problems identified and provision of technical assistance as needed.
3. Develop Standard Operating Procedures in support of the Public Health Annex.
4. Implementation of the indirect cost plan.

PROGRAM AND SERVICE ACTIVITY INFORMATION
HEALTH AND FAMILY SUPPORT
PUBLIC HEALTH LABORATORY (8614)

Department Mission or Primary Business Description:

Provide clinical, environmental and chemical laboratory services to City of Minneapolis and other public sector customers, including local law enforcement, the division of Environmental Health, school-based clinics, Minneapolis Park and Recreation Board, Hennepin County Health Assessment and Promotion Clinic and the public.

Major Initiatives for 2001:

- ◆ Strengthen core assurance function by providing Environmental, Chemical and Clinical testing for City Departments and maintain testing expertise related to Public Health.
- ◆ Continue internal and external marketing to maintain laboratory test volume.
- ◆ Become a part of bioterrorism program development, and define laboratory involvement needs for working with City, County and State bioterrorism programs.

Major Service Activities:

1. Clinical testing services for private physicians/clinics, Hennepin County agencies and the School-Based Clinic program.
2. Environmental food, water and lead testing for Environmental Health, Hennepin County Community Health and the Minnesota Department of Health.
3. Chemical testing and expert witness testimony for the Minneapolis Police Department, Hennepin County Sheriff's Office and numerous community police departments and task forces.

Performance Measurements:

1. Meet or exceed minimum proficiency standards in all areas of testing.
2. Provide accurate results in a timely manner for all samples submitted. Perform 100,000 total tests in 2001.
3. Maintain CLIA, AIHA and State EPA laboratory accreditation.
4. Generate \$500,000 in revenue.

PROGRAM AND SERVICE ACTIVITY INFORMATION
HEALTH AND FAMILY SUPPORT
POLICY AND ADVOCACY (8615)

Program Description:

Based on needs identified by the community and public health research, MDHFS advocates for policy change and develops community initiatives that will positively impact families and individuals.

Major Initiatives for 2001:

- ◆ Violence prevention activities (possibly transitioning the Stay Alive Program to a community organization)
- ◆ Development and implementation of Department's legislative agenda
- ◆ Policy issues/services related to long-term MFIP recipients
- ◆ Youth tobacco prevention efforts
- ◆ New Arrivals initiative focused on improving city services for recent immigrants
- ◆ Policy issues related to the release of two major department reports: CHAMP and the Minority Health Assessment

Major Service Activities:

1. Violence prevention activities, including the Stay Alive Program, a violence prevention initiative targeting African American and American Indian young males in the Phillips, Powderhorn and Near North neighborhoods.
2. Development and successful passage of Department's legislative agenda.
3. Research, develop and implement services and policies for long-term MFIP recipients.
4. Reducing youth access to alcohol and tobacco.
5. Implementation of comprehensive lead plan to reduce and prevent childhood exposure to lead.
6. Implementation of recommendations contained in the report "Welcoming New Arrivals to Minneapolis."
7. Health Promotion activities based on priorities of Department.
8. Communication planning, including coordinating media for the Department.
9. Assist the Research Division in developing and advocating for policy recommendations from CHAMP and the Minority Health Assessment.

HEALTH AND FAMILY SUPPORT: POLICY AND ADVOCACY (CONTINUED)

10. In conjunction with Hennepin County Community Health, implement comprehensive youth tobacco prevention Initiative.

Service Activity Performance Measurements:

1. Participants of the Stay Alive Project will remain arrest free during the time that they participate in the project.
2. Department's top legislative priorities are enacted by the state legislature.
3. Community-based organizations and the City Council come to consensus on a citywide lead plan to reduce childhood exposure to lead.

PROGRAM AND SERVICE ACTIVITY INFORMATION
HEALTH AND FAMILY SUPPORT
RESEARCH DIVISION (8618)

Department Mission or Primary Business Description:

Collect and analyze data to maintain surveillance of the health and well-being of Minneapolis residents, and work with the Policy Division to disseminate information to policy makers and public. Provide evaluation support for measuring outcomes for Department activities and contracted services.

Major Initiatives for 2001:

- ◆ Continuation of Child Health Assessment Monitoring Project (CHAMP) survey project: data dissemination and community involvement in data interpretation.
- ◆ Planning and implementation of the second Survey of the Health of Adults in the Population and Environment (SHAPE II) project, in partnership with Hennepin County.
- ◆ Development and pilot testing of a maternal and infant health/postpartum survey instrument at local hospitals.

Major Service Activities:

1. Implement and dissemination of plans for CHAMP data and reports.
2. Develop analysis and dissemination plan for SHAPE II report.
3. Support the Twin Cities Healthy Start federal grant with evaluation activities.
4. Maintain surveillance of key public health vital statistics.
5. Provide evaluation support for measuring outcomes for Department activities and contracted services.

Performance Measurements:

1. Complete dissemination and community interaction for CHAMP.
2. Implementation of SHAPE II study.
3. Implementation and evaluation of postpartum survey pilot.
4. Completion of evaluation plan for three key contracts.
5. Completion of Vital Statistics contribution to State of City Report.

PROGRAM AND SERVICE ACTIVITY INFORMATION
HEALTH AND FAMILY SUPPORT
PUBLIC HEALTH INITIATIVES (8620)

Department Mission or Primary Business Description:

This program ensures department capacity to undertake priority public health initiatives and to respond to emerging public health needs in a timely manner, in coordination with key stakeholders. Program areas include: school-based clinics; other school health activities, including the New Families Center; Healthy Start, a program to address disparities in infant mortality; oversight of community distribution of state funds to reduce youth risk behaviors; and a health care access/employment initiative supported by a Centers for Disease Control Prevention Specialist.

Major Initiatives for 2001:

- ◆ Assist new arrival families adjusting to life in Minneapolis through the New Families Center (previously the Welcome Center), providing immunizations, help with enrollment in health plans and connections to community services.
- ◆ Continue collaboration with the community on the Healthy Start Program to decrease infant mortality among Twin Cities African Americans and American Indians.
- ◆ Promote health care coverage for all Minneapolis residents, especially families with children.
- ◆ Initiate third-party billing for school-based clinic services.
- ◆ Improve and maintain the capacity to address the developmental, and mental and physical health needs of Minneapolis youth.

Major Service Activities:

1. Assure operation of the health and family stabilization component of the Minneapolis Public Schools' New Families Center. Expand involvement of other partners in this activity.
2. Provide staffing for school-based clinics in 5 Minneapolis high schools and three other educational and alternative school sites serving Minneapolis adolescents.
3. In collaboration with the Healthy Start Consortium, oversee community-based initiatives to reach out to pregnant and parenting African American and American Indian families, providing home visiting services, transportation, education, mentoring and health education.
4. Work with community organizations to promote youth development and reduce risk factors related to teen pregnancy and sexually transmitted diseases.

HEALTH AND FAMILY SUPPORT: POLICY AND ADVOCACY (CONTINUED)

Service Activity Performance Measurements:

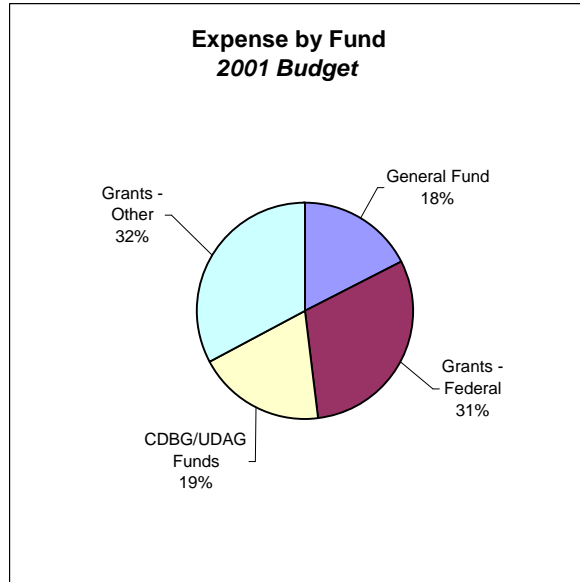
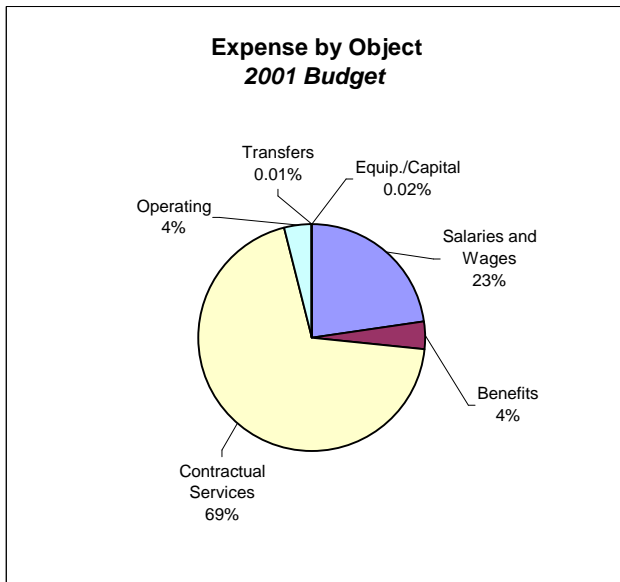
- 1.** Provide services to 6,000 children who are enrolling in Minneapolis Public Schools (immunizations, enrollment in health plan and/or evaluate health status).
- 2.** Provide health services to 1,700 adolescents enrolled in Minneapolis public schools.
- 3.** Coordinate care and provide enhanced services for 200 pregnant African American or American Indian women who live in either Minneapolis or St. Paul to reduce infant mortality in these populations.

Health and Family Support Department

	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001
FTE's	69.97	70.97	73.90	80.40	80.40	8.8%	6.5
Expense by Object:							
Salaries and Wages	3,999,234	1,891,246	4,496,734	4,954,434	4,954,434	10.2%	457,700
Benefits	688,027	288,702	761,278	839,992	839,992	10.3%	78,714
Contractual Services	12,143,128	7,539,433	15,112,953	15,034,130	15,006,630	-0.7%	(106,323)
Operating	1,189,810	1,225,649	818,129	815,299	815,299	-0.3%	(2,830)
Equip./Capital	49,322	10,575	7,150	4,500	4,500	-37.1%	(2,650)
Transfers	150,470	68,320	-	2,650	2,650	0.0%	2,650
Total Expense by Object	18,219,990	11,023,925	21,196,244	21,651,005	21,623,505	2.0%	427,261
Expense by Fund:							
General Fund	3,669,363	48,455	3,717,006	3,745,422	3,797,922	2.2%	80,916
Grants - Federal	4,714,926	3,860,779	5,742,232	6,623,087	6,623,087	15.3%	880,855
CDBG/UDAG Funds	3,288,926	2,605,320	4,007,209	4,165,891	4,085,891	2.0%	78,682
Grants - Other	6,546,775	4,509,371	7,729,797	7,116,605	7,116,605	-7.9%	(613,192)
Total Expense by Fund	18,219,990	11,023,925	21,196,244	21,651,005	21,623,505	2.0%	427,261

Explanation of Changes from 2000 to 2001 Budget:

- Two school Based Clinic Nurses were added with an equal offset to Professional Services of \$108,000.
- 1.5 Program Aides were added during the current service level as a result of Council action in September 1999 to add the Welcome Center Project funded by a State grant.
- An Administrative Assistant position was transferred from Communications.
- The Mayor recommends a \$41,136 decision package for an additional Medical Lab Technician with additional revenue of \$50,000.
- The Mayor recommends a \$160,000 decision package for the Office of New Arrivals including the addition of one FTE.
- The Council approved contract payment for the Domestic Abuse Project (DAP) from the General Fund.
- The Council approved to include the issue of New Arrivals, but to cut the amount by one-half to \$80,000, from \$160,000.



PROGRAM AND SERVICE ACTIVITY INFORMATION
MAYOR (3750)

Program Description:

The Mayor:

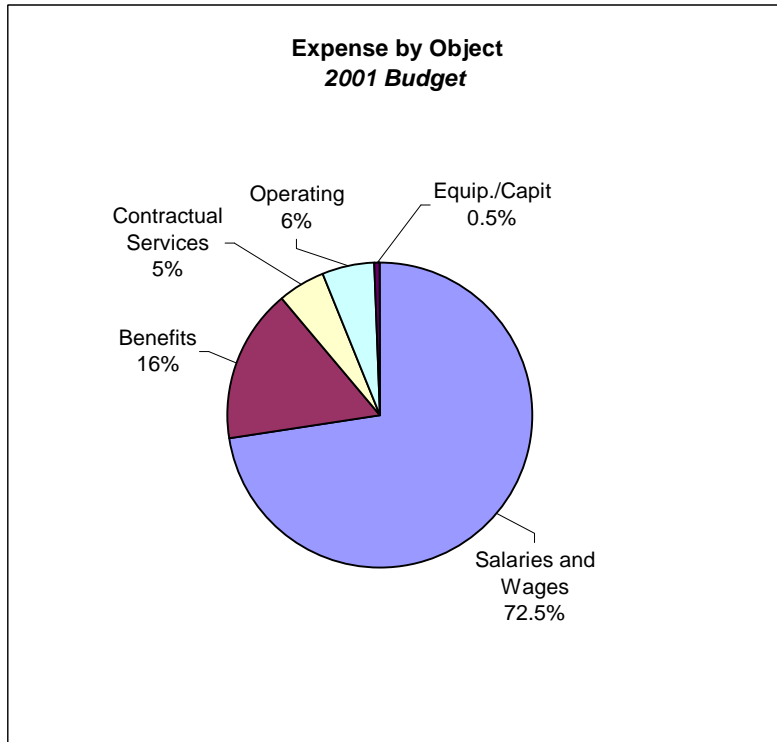
- ◆ Sets forth citywide goals and perspectives to enhance the overall quality of life in the City of Minneapolis.
- ◆ Assists in developing and implementing policies, programs and projects in conjunction with the Council.
- ◆ Serves as a resource and advocate for constituents.

Major Service Activities:

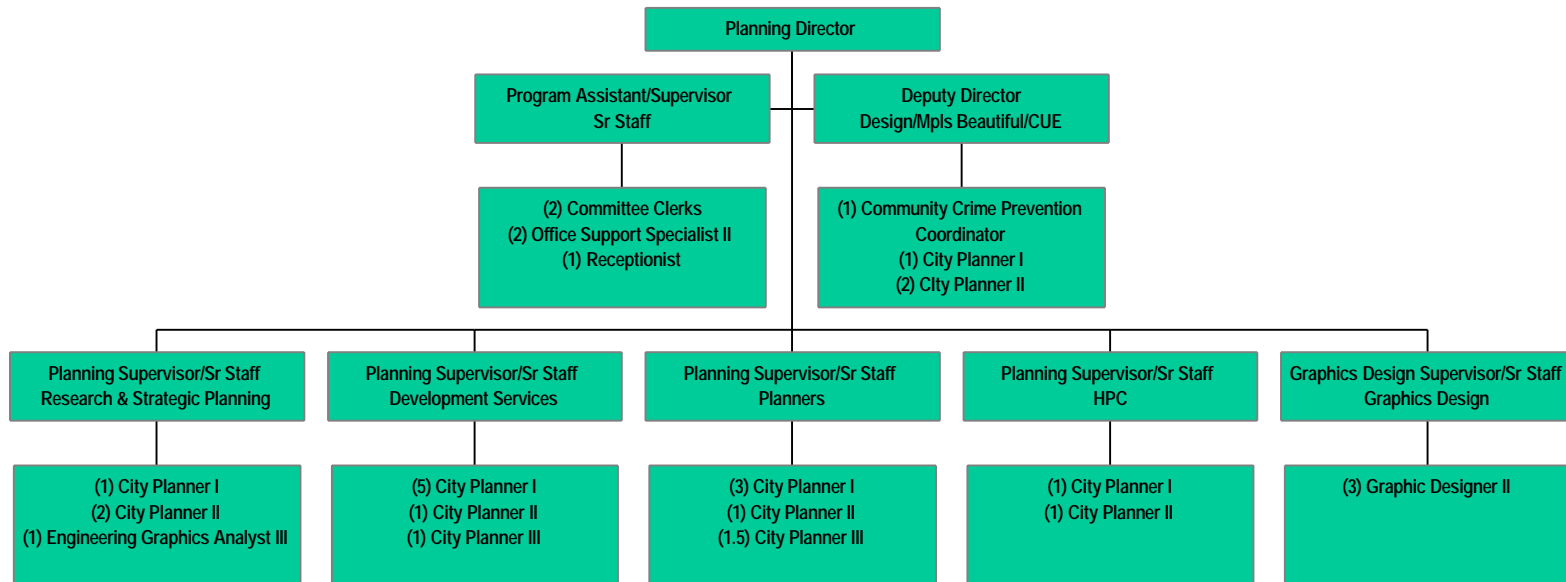
1. Develop and implement goals and objectives as outlined in the Mayor's State of the City Address.
2. Develop a budget for the City
3. Provide oversight of the management of the City. Meet with Charter Department Heads to monitor workplans.
4. Work with the Council to coordinate policy priorities.

Mayor

	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001
FTE's	13.00	13.00	13.00	13.00	13.00		-
Expense by Object:							
Salaries and Wages	613,364	597,515	633,959	663,299	663,299	4.6%	29,340
Benefits	131,405	131,558	150,148	148,682	148,682	-1.0%	(1,466)
Contractual Services	57,345	73,321	45,866	45,866	45,866		-
Operating	78,615	69,552	52,178	52,178	52,178		-
Equip./Capital	8,454		4,391	4,391	4,391		-
Total Expense by Object	889,183	871,946	886,542	914,416	914,416	3.1%	27,874
Expense by Fund:							
General Fund	889,183	871,946	886,542	914,416	914,416	3.1%	27,874
Total Expense by Fund	889,183	871,946	886,542	914,416	914,416	3.1%	27,874



Minneapolis Planning Department



PROGRAM AND SERVICE ACTIVITY INFORMATION

PLANNING

ADMINISTRATIVE (3820)

Program Description:

The administrative support functions include office management, clerical support, payroll, budget, supply and inventory control, personnel, accounting, affirmative action, safety coordination, receptionist and informational resource. Data entry, analysis writing and active participation in team meetings are other areas which have developed into daily functions of the administrative staff.

Major Initiatives for 2001:

Implement the Minneapolis Plan through Light Rail Station Master Plans; 40-acre studies like Downtown East or the Upper Mississippi; Minneapolis Beautiful Guidelines; Commercial Corridor Guidelines; Planning Commission decisions; and Historic Preservation Commission decisions.

Major Service Activities:

Respond to requests for all support functions as soon as possible and complete by requested deadline.

Service Activity Performance Measurements:

1. Provide biweekly payroll for employees.

1999 – 37 employees

2000 – 38.5 employees

2. Complete and monitor reports to/from Affirmative Action in a timely manner to ensure Department and City goals are being met.

1999 – 37 employees; 3 minorities; 7 disabled; 19 males (17 white; 1 Asian; 1 American Indian); 18 females (17 white; 1 Hispanic); 32 non-clerical, of which 13 were female

2000 – 38.5 employees, 5 minorities; 7 disabled; 19 males (17 white; 1 Asian; 1 American Indian); 19.5 females (1 Hispanic; 2 Black; 16.5 white); 34 non-clerical, of which 14 were female

3. Provide safety policy and procedures to Department that meet OSHA and Risk Management requirements. Safety checks and reports begun and completed in a timely manner (monthly Safety Publication Reviews from Risk Management; annual Emergency Evacuation Drill; annual OSHA 200 reports).

1999 – 0 injuries

2000 – 2 injuries)

PLANNING: ADMINISTRATIVE (CONTINUED)

4. Develop and maintain the Planning Departments ADA Standards for providing material conversion for the blind and sign language interpreters for the hearing impaired to improve the integration of our services. (This has been tailored for the department in general.)
5. Manage the Department's computer and internal communications system to link the operations of staff in several locations with each other and other City offices.
6. Develop and maintain the Department's records management system.

ADA Compliance Requirements

The Americans with Disabilities Act (ADA) requires that publications produced by the City of Minneapolis must include the following language displayed in a **prominent** location:

If you need more information or have special needs, please call the (name of department/division) at (612) 673-XXXX. Please allow a reasonable amount of time for special needs accommodation.

Public meetings should be held in buildings and rooms that are accessible to people with mobility impairments and the meeting notices must also include the following text:

This meeting is accessible to people with mobility impairments.

Text must be in 10-point text **minimum**. If you have a question as to whether your document requires the above tags, contact Dan Jones (ADA coordinator for the Planning Department) at 612-673-2341, or Kellie Jones (ADA Coordinator for the City of Minneapolis) at 612-673-3506.

There is no need to prepare large-print items or any other special material at this time. If a person calls with special needs, that is the time to work out with them how best to meet their needs. The ADA allows for reasonable solutions and does not require extreme measures, so it should not be much of a problem.

Part of the goal here is not just to look at it as something required by law but rather as a reaching out to all of our residents.

PROGRAM AND SERVICE ACTIVITY INFORMATION

PLANNING

COMMUNITY PLANNING (3820)

Program Description:

Work in partnership with elected officials, residents, city departments, neighborhood groups and other interested parties to guide the evolution of the city with respect to physical, economic and social factors, and with special consideration for the long-range consequences of present-day actions.

Major Initiatives for 2001:

- ◆ Help facilitate the second phase of the Neighborhood Revitalization Program planning process by developing and distributing preliminary census data on neighborhood population and housing counts, presenting community-specific guidance from *The Minneapolis Plan* at community meetings and creating a model planning process to be used at community training sessions
- ◆ Work with City Departments to devise department-specific strategies for implementing *The Minneapolis Plan*, including small-area studies and 40-acre studies.
- ◆ Work with the MCDA, Park Board and other City Departments to develop small-area plans and, where appropriate, 40-acre studies to foster the development of growth centers, potential growth centers, activity centers, major housing sites, community corridors and commercial corridors identified in *The Minneapolis Plan*.
- ◆ Work with the Park Board, MCDA and other implementing agencies to refine and clarify strategies that will implement the vision expressed in the Upper River Master Plan, *Above the Falls*.
- ◆ Form an interdisciplinary team to study and determine appropriate long-term locations for heavy industrial uses in the city.
- ◆ Work with neighborhoods, upon request, to complete long-term community master plans and other related planning initiatives.
- ◆ Collaborate with Metropolitan Council, Hennepin County, Minneapolis Public Works and area residents in planning LRT station areas along the Hiawatha Corridor and the North Star Corridor.

Major Service Activities:

The Community Planning Section of the Planning Department provides the following services:

1. Promotes the use of the city's comprehensive plan, *The Minneapolis Plan*.

PLANNING: COMMUNITY PLANNING (CONTINUED)

2. Provides assistance and technical expertise in neighborhood-initiated planning projects.
3. Coordinates special projects of community-wide or city-wide importance and involving one or more neighborhoods.
4. Provides planning assistance to other City departments and agencies working on community-based projects.
5. Responds to general inquiries and requests for information from community members.

SERVICE ACTIVITY PERFORMANCE MEASUREMENTS:

	<u>1999</u>	<u>2000</u>	<u>2001 Projected</u>
1. Number of presentations of TMP training sessions for City Departments	Plan in process of adoption	3	5
2. Number of neighborhood planning projects assisted by the Planning Department	25	25	30
3. Number of community- or city-wide initiatives coordinated/assisted	20	25	30
4. Number of departments and agencies assisted	5	5	10
5. Number of times annually community planners respond to questions from the public	1,500	1,600	1,000

PROGRAM AND SERVICE ACTIVITY INFORMATION

PLANNING

GRAPHICS (3850)

Program Description:

The Graphic Section provides graphic design services, production, consultation and information support to serve the needs of the Planning Department in its role of delivering community service. Service is also provided to planning project partners, the Mayor, the City Council and other City departments

Major Initiatives for 2000:

Produce documents and materials to assist in implementing the Minneapolis Plan through Light Rail Station Master Plans; 40-acre studies like Downtown East or the Upper Mississippi; Minneapolis Beautiful Guidelines; Commercial Corridor Guidelines; Planning decisions; and Historic Preservation Commission decisions.

Major Service Activities:

Provide professional graphic and publication services to Planning Department and other units of the City in a timely and accurate manner.

Service Activity Performance Measurements:

1. Provide graphic design, and production services.

1999 – 390 jobs

2000 – Estimate 425 jobs

2. Serve as an educational resource to the Planning Department and others in City Hall on the subject of graphic communication. This involves training in the preparation and presentation of information through print material and audiovisual formats, and also educating customers about all of the possibilities available to accomplish their communication objectives.

1999 – 129 sessions

2000 – Estimate 140 sessions

3. Train staff in use of digital camera and how to use digital photos in documents and presentations.

1999 – 0 staff trained

2000 – All Graphics staff and half of Planning staff trained

PLANNING: GRAPHICS (CONTINUED)

4. Postcard auto labeling (reduces need for administrative staff to hand-label postcards.)

1999 – 0 cards

2000 – About 5000 cards (capability developed in 3rd quarter)

5. Advanced image scanning capabilities to reduce need for costly scanning by service vendors.

1999 – This skill was developing

2000 – This is a proficiency

6. Advanced capability to produce State of the City electronically with zero print production errors thus saving the City the cost of alterations in the printing process.

1999/2000 – This ability is applicable to future large-scale projects

7. Have advanced composite drawing skills. Training to staff has resulted in better composites and more suspects have been identified. Year 2000 finds new capabilities in facial reconstruction.

1999 – 12 composites

2000 – 20-22 composites

PROGRAM AND SERVICE ACTIVITY INFORMATION

PLANNING

DESIGN REVIEW/CPTED/MINNEAPOLIS BEAUTIFUL INITIATIVE—CUE (3820)

Program Description:

Work in partnership with elected officials, residents, city departments, neighborhood groups and other interested parties to guide the development of the city with respect to the Urban Design.

Major Initiatives for 2001:

- ◆ Integration of design principles in the City’s comprehensive plan with economic development and neighborhood planning priorities through communication, cooperation, collaboration and negotiation with the Minneapolis Community Development Agency (MCDA), City departments, developers and other public agencies.
- ◆ Formation of an acceptable framework for design review to ensure consistent, fair and timely application of design principles.
- ◆ Integration of Crime Prevention Through Environmental Design (CPTED) principles into the planning and development of projects by coordinating with City departments and other public entities.
- ◆ Refinement of the Minneapolis Beautiful Initiative to shape a process that further encourages the development and preservation of the natural and built environment, excellence in architectural design, neighborhood beautification, cultural amenities, public art and urban forestry through the Committee on Urban Environment (CUE).

Major Service Activities:

Urban design review and initiatives to beautify and strengthen Minneapolis’ best qualities are the major areas of service. The Department provides design review on projects in context of parameters set in the Minneapolis Plan, the Zoning Code and other development guidelines established by the City. Crime Prevention through Environmental Design (CPTED), Committee on the Urban Environment (CUE) and the Minneapolis Beautiful Initiative complement design review. Staff coordinates and negotiates with developers, architects, neighborhood groups, business owners and others to ensure good design, safety, other desirable amenities and aesthetics.

Service Activity Performance Measurements:

	<u>1999</u>	<u>2000</u>	<u>2001</u>
<u>Design Reviews:</u>			
Number of design review project consultations	20	30	35

PLANNING: DESIGN REVIEW/CPTED/MINNEAPOLIS BEAUTIFUL INITIATIVE—CUE (CONTINUED)

	<u>1999</u>	<u>2000</u>	<u>2001</u>
Number of Blooming Boulevard Award applications	1,338	1,144	1,500
Number of CUE Award applications	107	70	120
<u>CPTED Reviews and Training:</u>			
*Number of CPTED project consultations and training initiatives	Not applicable	10	36

*This is a new service activity for the Planning Department.

PROGRAM AND SERVICE ACTIVITY INFORMATION

PLANNING

DEVELOPMENT SERVICES (3820)

Program Description:

Work in partnership with elected officials, residents, city departments, neighborhood groups and other interested parties to guide the evolution of the city with respect to physical, economic and social factors, and with special consideration for the long-range consequences of present-day actions.

Major Initiatives for 2001:

- ◆ Analyze and recommend on land use and development issues.
- ◆ Staff Planning Commission, Zoning & Planning Committee, Board of Adjustment.
- ◆ Complete revision to training manual.
- ◆ Work with other departments to streamline review processes.

Major Service Activities:

1. Staff the City Planning Commission, Zoning & Planning Committee and Board of Adjustment.
2. Provide analysis and recommendation on land use and development issues.
3. Provide technical support to complete EAWs and EISs.

Service Activity Performance Measurements:

1. Provide professional analysis and recommendations; prepare report and present for public hearings within 30 days.
2. Review and comment on consistency of reviews with the Comprehensive Plan.
3. Provide technical support for required environmental reviews to be completed within state and federal mandated regulations.

PROGRAM AND SERVICE ACTIVITY INFORMATION
PLANNING
HERITAGE PRESERVATION (3820)

Program Description:

Work in partnership with elected officials, residents, city departments, neighborhood groups and other interested parties to guide the evolution of the city with respect to physical, economic and social factors, and with special consideration for the long-range consequences of present-day actions.

Major Initiatives for 2001:

- ◆ Adopt and implement new heritage preservation regulations.
- ◆ Survey downtown and south Minneapolis areas to identify historic resources.
- ◆ Assist in development of nonprofit organization to promote heritage preservation education and activities.
- ◆ Develop a historic resources geographic information system.

Major Service Activities:

1. Review proposed alterations to landmarks and properties in historic districts.
1999 – 80-90 2000 – 80-90 completed
2. Review proposed demolitions to landmarks and properties in historic districts.
1999 – 475 2000 – 375
3. Prepare historic resources surveys and designation studies.
1999 – 50 2000 – 50
4. Education and outreach, including walking tours, preservation week.
1999 – 12 2000 – 18
5. Responding to inquiries concerning designated properties and city history.
1999 – 1000-1500 2000 – 1000-1500

Service Activity Performance Measurements:

1. Completion of required reviews in a timely manner.
2. Completion of surveys and designation studies as directed.
3. Completion of education and outreach in an effective manner.

PROGRAM AND SERVICE ACTIVITY INFORMATION

PLANNING

RESEARCH & STRATEGIC PLANNING (3820)

Program Description:

Provide accurate, objective information and analysis as well as alternative strategies and policy choices.

Major Initiatives for 2001:

- ◆ Respond to requests for information and analysis, prepare analysis, reports and legislation.
- ◆ Prepare annual State of the City report.
- ◆ Maintain databases and networks.
- ◆ Prepare neighborhood profiles for NRP.
- ◆ Staff priorities process, NRP, City Planning Commission and City Council.
- ◆ Prepare publications relating to housing and economic development.
- ◆ Staff CLIC and conduct surveys of citizens relating to city policy issues.
- ◆ Help coordinate commercial corridor activities.
- ◆ Coordinator Census 2000 activities.
- ◆ Assist in development of new GIS system.

Major Service Activities:

The Research and Strategic Planning function provides accurate, objective information and analysis as well as alternative strategic and policy choices.

Service Activity Performance Measurements:

	<u>1999</u>	<u>2000</u>	<u>2001</u> <u>Expected</u>
1. Number of informational reports provided to elected officials	8	10	15*
2. Contribution to the development of the new GIS system, in man hours	104	160	150
3. How many times information was provided to citizens and neighborhood groups	1,300	1,500	2,000 or more*

*Due to Census data, etc.

Planning Department

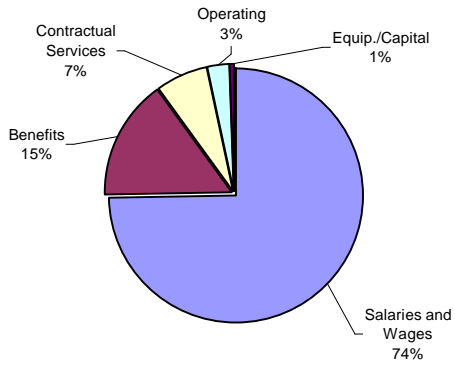
	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001
FTE's by Division:							
Planning	28.00	35.00	35.00	34.50	35.50	1.4%	0.50
Graphics	4.00	4.00	4.00	4.00	4.00		-
FTE's	32.00	39.00	39.00	38.50	39.50	1.3%	0.50
Expense by Object:							
Salaries and Wages	1,471,927	1,578,242	1,891,712	2,007,541	2,057,541	8.8%	165,829
Benefits	301,099	326,204	415,277	417,611	417,611	0.6%	2,334
Contractual Services	294,567	366,811	292,488	184,888	184,888	-36.8%	(107,600)
Operating	82,227	85,133	88,530	69,971	69,971	-21.0%	(18,559)
Equip./Capital	34,073	72,662	47,000	18,000	18,000	-61.7%	(29,000)
Transfers	-	2,151	-	1,000	1,000		1,000
Total Expense by Object	2,183,892	2,431,203	2,735,007	2,699,011	2,749,011	0.5%	14,004
Expense by Fund:							
General Fund	1,114,609	1,487,283	1,636,146	1,620,922	1,670,922	2.1%	34,776
Grants - Federal	6,000		6,000	6,000	6,000		-
CDBG/UDAG Funds	1,046,890	941,243	1,092,861	1,072,089	1,072,089	-1.9%	(20,772)
Total Expense by Fund	2,183,892	2,431,203	2,735,007	2,699,011	2,749,011	0.5%	14,004
Expense by Division:							
Planning	1,953,921	2,196,456	2,490,656	2,451,458	2,501,458	0.4%	10,802
Graphics	229,971	234,747	244,351	247,553	247,553	1.3%	3,202
Total Expense by Division	2,183,892	2,431,203	2,735,007	2,699,011	2,749,011	-1.3%	14,004

Explanation of Changes from 2000 to 2001 Budget:

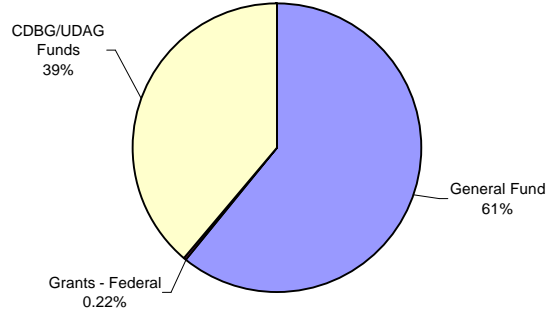
- For 2001 one-time budget expense items for Census 2000 and Minneapolis Plan were removed for a reduction of \$104,000.
- The 2001 salary expense increase results from position reclassifications and an added position for Crime Prevention through Environmental Design.
- The Council approved an additional Planner position as a dedicated airport staff person experienced in airport operations matters, noise abatement measures and the Federal Aviation Administration.

Planning Department

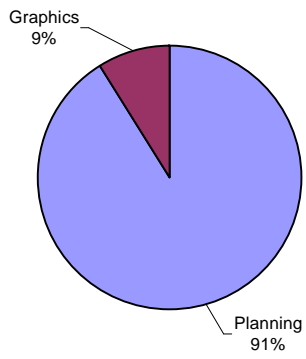
Expense by Object 2001 Budget



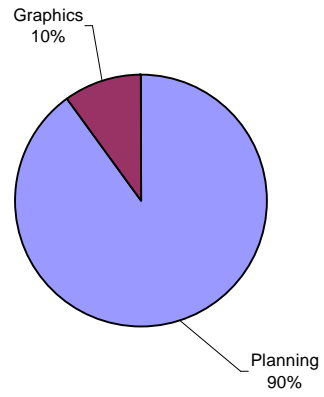
Expense by Fund 2001 Budget



Expense by Division 2001 Budget

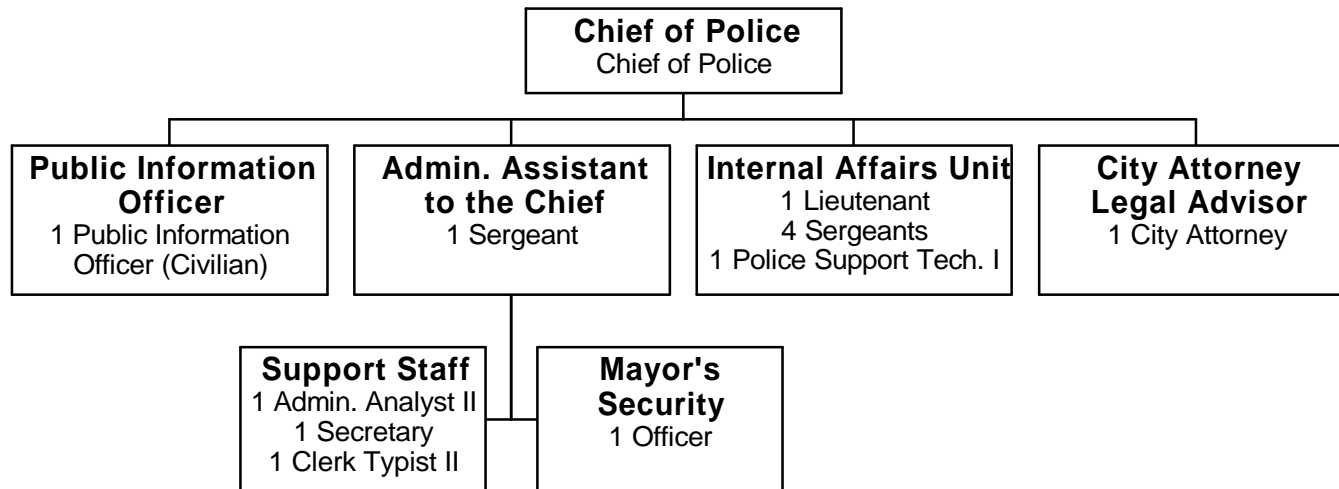


FTE by Division 2001 Budget



2001 Proposed

MINNEAPOLIS POLICE DEPARTMENT



PROGRAM AND SERVICE ACTIVITY INFORMATION

POLICE

ADMINISTRATION (4005)

Department Mission or Primary Business Description:

The Chief of Police and the Police Administration is responsible for the overall management of the Department by providing direction and policy planning.

The Internal Affairs Unit conducts internal affairs investigations.

Major Initiatives for 2001:

- ◆ Continue Codefor initiatives; address crime trends and livability issues.
- ◆ Continue to build relationships with the city and county attorney, judicial system and other law enforcement agencies, elected officials and the community.
- ◆ Develop a Quality Service Unit for internal compliance audits.
- ◆ Establish a facilitator to coordinate community services for violent and dysfunctional households.
- ◆ Establish a Family Violence Unit to better serve families with multiple issues.
- ◆ Enhance recruitment through expanding a CSO program with other departments.
- ◆ Maintain expected service levels within budgetary constraints.

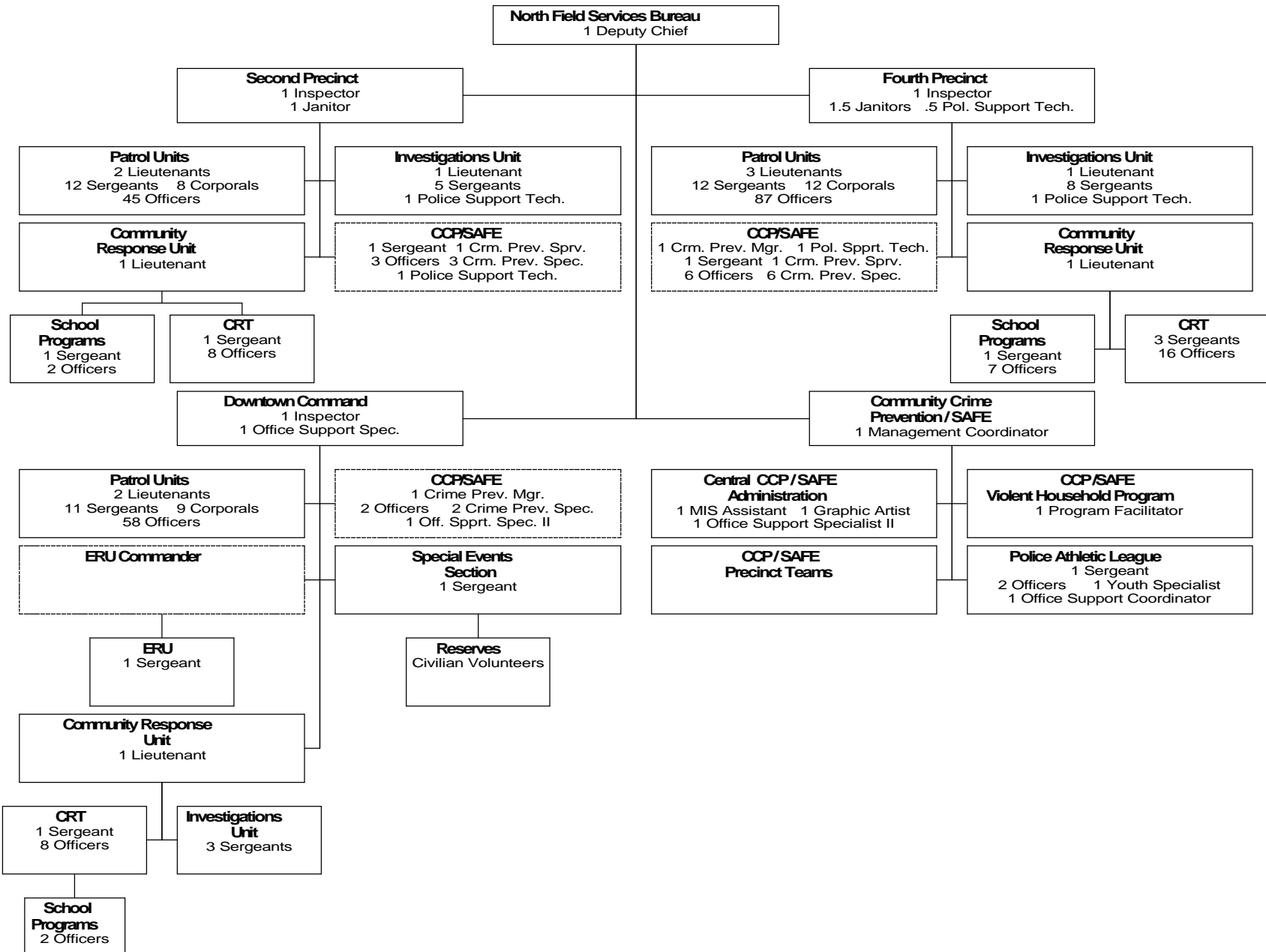
Major Service Activities:

1. The Chief, Deputy Chiefs and Directors manage, direct and control the Department and its operations. They are responsible for developing and implementing policies and programs for improvement of the Department and for officially representing the Department before the Mayor and City Council.
2. Internal Affairs investigates incidents of improper or illegal behavior by Department employees, based on allegations primarily from other employees, and assists the public as requested.

Service Activity Performance Measurements:

Internal Affairs investigated 124 allegations in 1999, with 30.6% of those allegations sustained. Of the 25 cases involving sustained allegations (some involving multiple sustained allegations), 1 officer was dismissed from the Department, 13 were suspended, 7 received a written or oral reprimand and 4 received other dispositions.

MINNEAPOLIS POLICE DEPARTMENT



PROGRAM AND SERVICE ACTIVITY INFORMATION

POLICE

NORTH FIELD SERVICES BUREAU (4030)

Department Mission or Primary Business Description:

The North Field Services Bureau provides effective response to calls for police services and enforces laws with specific emphasis on community policing, street crime, tactical expertise and traffic safety. The Bureau is comprised of two precincts (the 2nd and the 4th) and the Downtown Command (DTC).

The precincts and DTC are primary responders for 911 police calls; they also investigate property crimes, staff the Community Response Teams, provide CCP/Safe Teams and fill School Programs positions. All commands in the Bureau focus on service while improving neighborhood livability and community safety. The Bureau also commands the Emergency Response, Emergency Preparedness and Special Events Units.

Major Initiatives for 2001:

- ◆ Strengthen precinct-based outreach to youth through Minneapolis schools and programs such as Juvenile Crime Prevention Curriculum, Chronic Truancy, Supervised Suspension and PAL.
- ◆ Keep the community engaged in crime prevention and community organizing.
- ◆ Pursue the capital program for a permanent Downtown Command facility.
- ◆ Continue to address and respond to the increasing service demands of the burgeoning Downtown and Northeast Minneapolis entertainment districts.
- ◆ Establish a facilitator to coordinate services for violent and dysfunctional families.

Major Service Activities:

1. All precinct patrol units respond to emergency and non-emergency calls for service, apprehending offenders, preventing and deterring crime, initially investigating and gathering evidence at crime scenes and maintaining order within the community. Staff city-wide events and assist other precincts/units as requested.
2. Precinct Property Crimes units investigate burglary, robbery, theft, damage to property and motor vehicle theft, damage to or theft from a motor vehicle, referring cases for prosecution.

Community Crime Prevention/SAFE units identify problems in neighborhoods that contribute to increased crime and citizen dissatisfaction, address neighborhood livability and organize and educate the community about crime prevention. Coordinate with other departments on livability issues.

POLICE: NORTH FIELD SERVICES BUREAU (CONTINUED)

3. Community Response Teams are mobile, flexible precinct units that are available for assignment in uniform or plain clothes on a priority basis. Assignments may include drug suppression, vice, surveillance, warrants, crowd control and high crime patrol. Staff city-wide events and assist other precincts/units as requested.
4. School Programs focus on education and safety issues affecting school children. The unit identifies problems to intervene in the early stages of delinquency and makes presentations to classes and the community.

Service Activity Performance Measurements:

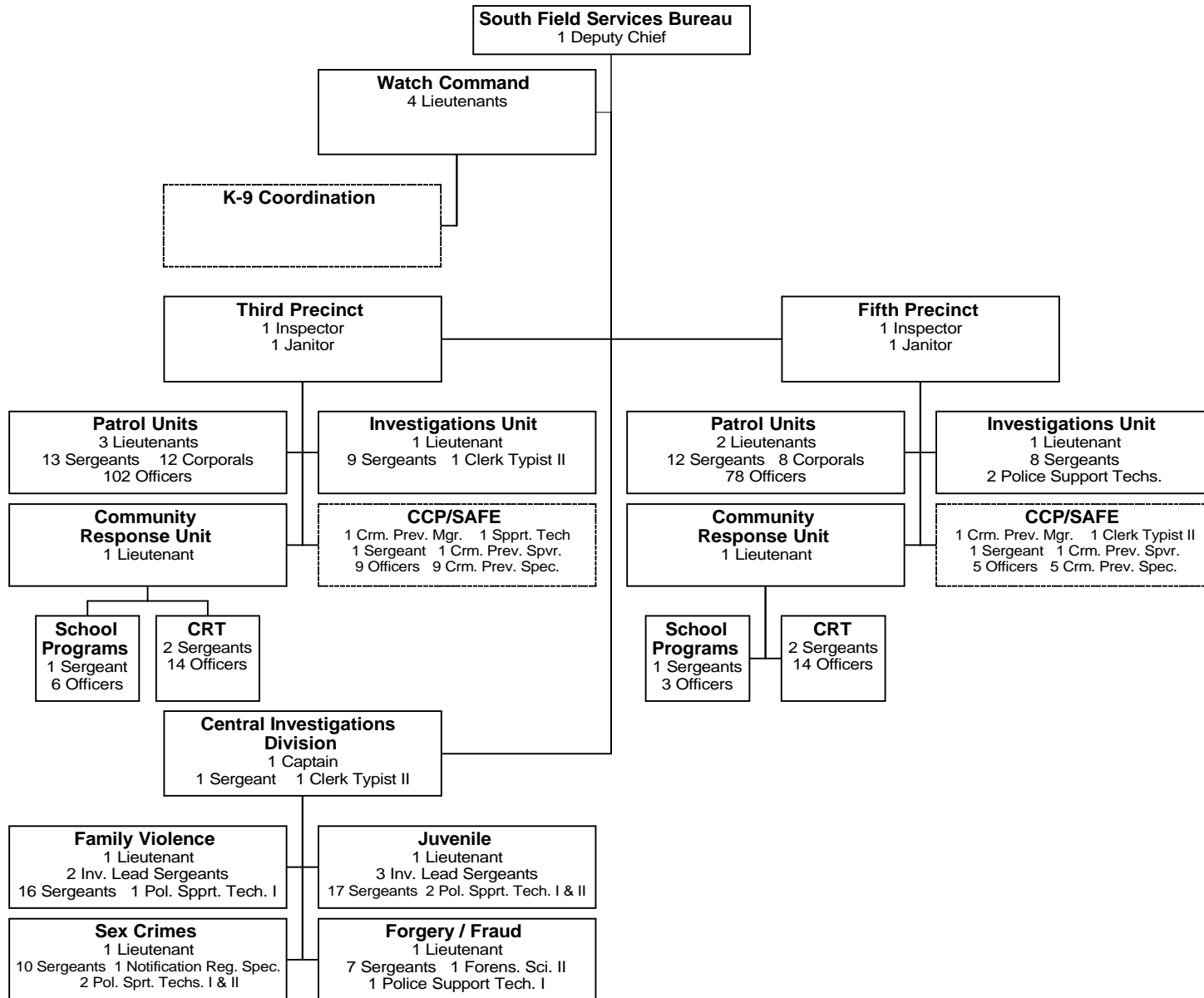
<u>1999</u>	<u>2nd Precinct</u>	<u>4th Precinct</u>	<u>DTC</u>
9-1-1 Calls	46,782	91,843	53,431
Arrests—Total	6,726	17,090	11,571
Petty Misdemeanors	615	1,321	719
Misdemeanors	5,385	13,444	9,701
Gross Misdemeanors	179	341	137
Felonies	547	1,984	1,014
Property Crimes Investigations	804	1,685	

<u>Community Reponse Team</u>	<u>2nd Precinct</u>	<u>4th Precinct</u>	<u>DTC</u>
Investigations	148	1,390	230
Total Arrests	680	1,706	690

<u>School Programs</u>	<u>2nd Precinct</u>	<u>4th Precinct</u>
Incidents Reported		
Theft	66	98
Fights/Threats	205	164
Neighborhood Complaints	56	414
Other Security Incidents	865	391
Arrests	107	189

<u>Community Crime Prevention/SAFE</u>	<u>2nd Precinct</u>	<u>4th Precinct</u>	<u>DTC</u>
Community Meetings Held	375	859	325
Attendance	10,756	20,088	5,219
Meetings Attended	338	774	325
Attendance	10,128	18,981	5,219
Premise Security Surveys Conducted	50	69	73
Police Calls Handled/Assisted	743	2,289	0
Arrests	54	109	141
Citations	70	292	0
<u>Part I Offenses</u>	<u>2nd Precinct</u>	<u>4th Precinct</u>	<u>DTC</u>
1997	4,893	10,002	6,507
1998	4,345	8,287	5,772
1999	3,683	7,448	5,080
'99 vs. '98	-16%	-12%	-12%
'99 vs. '97	-25%	-25%	-22%

MINNEAPOLIS POLICE DEPARTMENT



PROGRAM AND SERVICE ACTIVITY INFORMATION

POLICE

SOUTH FIELD SERVICES BUREAU (4040)

Department Mission or Primary Business Description:

The South Field Services Bureau provides effective response to calls for police services and enforces laws with specific emphasis on community policing, street crime, tactical expertise and traffic safety. The Bureau is comprised of two precincts (the 3rd and the 5th) and the Criminal Investigations Unit.

The precincts are primary responders for 911 police calls; they also investigate property crimes, staff the Community Response Teams, provide CCP/Safe Teams and fill School Programs positions. All commands in the Bureau focus on service while improving neighborhood livability and community safety. The Criminal Investigations Division investigates personal crimes citywide.

Major Initiatives for 2001:

- ◆ Focus on Codefor crime trends; continue priority of livability issues and community partnership.
- ◆ Continue working with community courts and restorative justice programs.
- ◆ Continue plans for the new 3rd Precinct facility; secure office location for Safe personnel.
- ◆ Develop a Family Violence Unit (combining Domestic Assault and Child Abuse Units).
- ◆ Establish a facilitator to coordinate services for violent and dysfunctional households.

Major Service Activities:

All precinct patrol units respond to emergency and non-emergency calls for service, apprehending offenders, preventing and deterring crime, initially investigating and gathering evidence at crime scenes and maintaining order within the community.

1. Precinct Property Crimes investigate burglary, robbery, theft or damage to property and motor vehicle theft, damage to or theft from a motor vehicle, referring cases to the Attorney's Office for prosecution.
2. Community Crime Prevention/SAFE identify problems in neighborhoods that contribute to increased crime and citizen dissatisfaction, address neighborhood livability and organize and educate the community about crime prevention. Coordinate with other city departments on livability issues.

Community Response Teams are mobile, flexible precinct units that are available for assignment in uniform or plain clothes on a priority basis. Assignments may include drug suppression, vice, surveillance, warrants, crowd control and high crime patrol.

Staff city-wide events and assist other precincts/units as requested.

POLICE: SOUTH FIELD SERVICES BUREAU (CONTINUED)

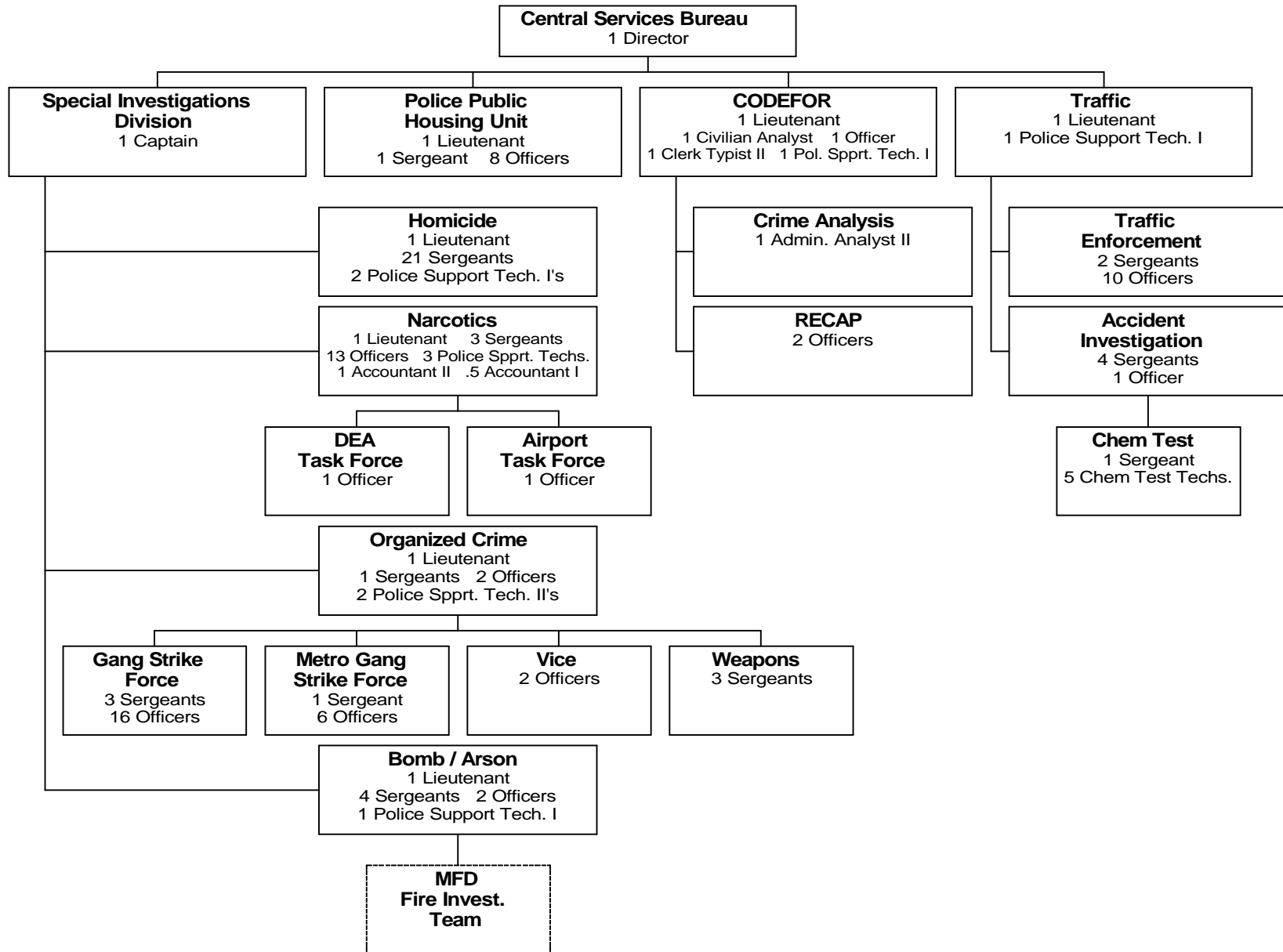
3. School Programs focuses on education and safety issues affecting school children. The unit identifies problems to intervene in the early stages of delinquency and makes presentations to classes and the community.
4. The citywide Criminal Investigations Division investigates and prepares Sex Crimes, Child Abuse, Domestic Assault, Juvenile and Forgery/Fraud unit cases for prosecution. Analyze crime patterns; participate in Codefor priorities.

Service Activity Performance Measurements:

<u>1999</u>	<u>3rd Precinct</u>	<u>5th Precinct</u>
9-1-1 Calls	120,088	80,259
Arrests—Total	19,574	13,818
Petty Misdemeanors	1,183	1,115
Misdemeanors	16,329	11,494
Gross Misdemeanors	283	158
Felonies	1,779	1,051
Property Crimes Investigations	2,090	1,172
<u>Community Response Team</u>	<u>3rd Precinct</u>	<u>5th Precinct</u>
Investigations	2,392	374
Total Arrests	2,057	1,148
<u>School Programs</u>	<u>3rd Precinct</u>	<u>5th Precinct</u>
Incidents Reported		
Theft	240	221
Fights/Threats	195	91
Neighborhood Complaints	435	247
Other Security Incidents	218	722
Arrests	693	213
<u>Community Crime Prevention/SAFE</u>	<u>3rd Precinct</u>	<u>5th Precinct</u>
Community Meetings Held	1,009	823
Attendance	21,341	19,079

Meetings Attended		823	643
Attendance		18,422	15,809
Premise Security Surveys Conducted		58	122
Police Calls Handled/Assisted		4,966	2,349
Arrest		637	185
Citations		721	1,418
<u>Part I Offenses</u>		<u>3rd Precinct</u>	<u>5th Precinct</u>
1997		13,111	7,774
1998		10,664	6,419
1999		8,922	6,321
'99 vs. '98		-16%	-2%
'99 vs. '97		-32%	-19%
<u>Criminal Investigations—1999</u>			
<u>Number of Cases by Unit</u>	<u>Reported</u>	<u>Investigated</u>	<u>Cleared</u>
Robbery	1,753	1,068	339
Sex Crimes	1,445	1,380	597
Child Abuse	716	716	286
Domestic Assault	7,491	1,174	1,069
Juvenile	10,995	3,077	9,284
Forgery/Fraud	1,384	781	659

MINNEAPOLIS POLICE DEPARTMENT



PROGRAM AND SERVICE ACTIVITY INFORMATION

POLICE

CENTRAL SERVICES BUREAU (4065)

Department Mission or Primary Business Description:

The Central Services Bureau provides specific enforcement, investigative and crime prevention capabilities on a citywide basis. The Special Investigations Division, Traffic and Public Housing enforcement functions, and CODEFOR, including Crime Analysis and RECAP, are administered by the Bureau.

Major Initiatives for 2001:

- ◆ Improve cooperation and coordination between Homicide, Organized Crime and Narcotics, and with the Department's CODEFOR strategy.
- ◆ Expand the coverage of the Public Housing Unit to better serve the city's public housing residents.

Major Service Activities:

1. Special Investigations investigates and prepares Homicide, Narcotics, Organized Crime and Bomb/Arson cases for criminal prosecution.
2. Bureau enforces all traffic laws; investigates hit and run, fatal, severe injury and government vehicle accidents; and provides directed patrol in high-crime areas as a crime-reduction tactic and in high-accident areas.
3. Conducts Crime Analysis to help direct effective allocation of police resources and to mitigate problems identified at high-call addresses.
4. Provides police response in public housing.

Service Activity Performance Measurements:

Special Investigations Division—1999

<u>Number of Cases by Unit</u>	<u>Reported</u>	<u>Investigated</u>	<u>Cleared</u>
Homicide*	7,960	1,193	955
Narcotics (only)		105	N/A
Organized Crime:			
ROP		49	127 (Arrests)
Gang		140	620 (Arrests)

POLICE: CENTRAL SERVICES BUREAU (CONTINUED)

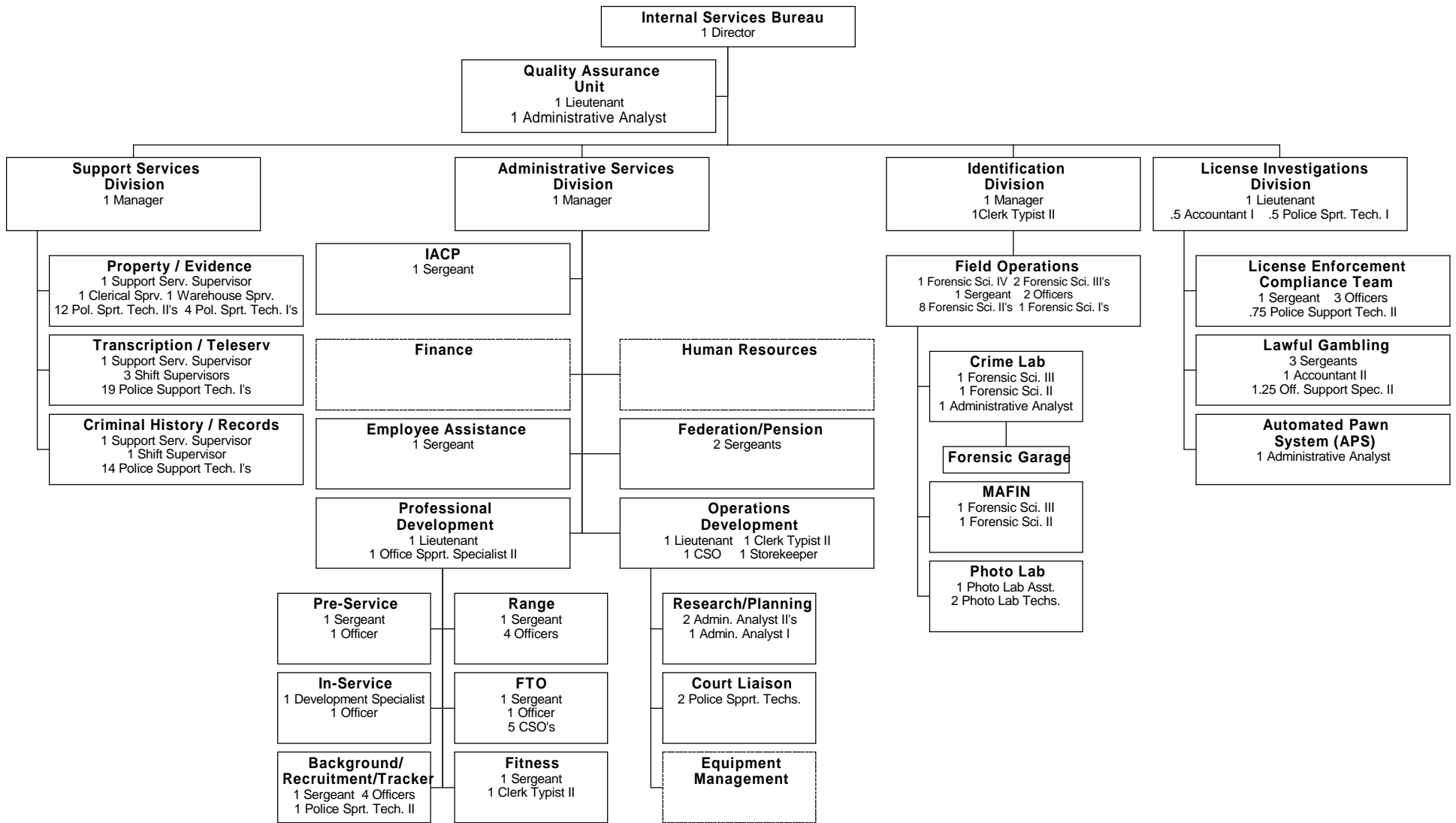
<u>Number of Cases by Unit</u>	<u>Reported</u>	<u>Investigated</u>	<u>Cleared</u>
Vice		50	55 (Cases)
Bomb/Arson	555	302	78

*48 Homicides reported/investigated; 30 cleared.

	<u>Reported</u>	<u>Investigated</u>	<u>Arrests</u>
<u>Accidents—1999</u>	7,012	4,191	1,612

	<u>Investigated</u>	<u>Search Warrants</u>	<u>Arrests</u>
<u>Public Housing—1999</u>	7,012	4,191	1,612

MINNEAPOLIS POLICE DEPARTMENT



PROGRAM AND SERVICE ACTIVITY INFORMATION

POLICE

INTERNAL SERVICES BUREAU (4130)

Department Mission or Primary Business Description:

The Internal Services Bureau supports the Chief's administrative detail, North and South Field Services, Central Services and Emergency Communications & Technology Bureaus through management of personnel, finances, and equipment. The Internal Services Bureau is comprised of the following five divisions: Administrative Services; Support Services; Identification; License Investigations; and Quality Assurance.

Major Initiatives for 2001:

- ◆ Continue to expand fiscal control capacity notably through the implementation of automated payroll, time, scheduling as well as grants management.
- ◆ Advance a comprehensive professional MPD facilities needs assessment and long-term plan.
- ◆ Strengthen and broaden our personnel recruitment efforts to ensure a diverse workforce. An outcome would be increasing the diversity of our workforce.
- ◆ The License Division will enter its fourth year of reducing youth access to alcohol through random compliance checks of licensed retailers and strong enforcement of liquor-related laws.
- ◆ Upgrade record retention procedures and investigate long-term storage (possibly electronic) for police records.
- ◆ Complete compliance with the Property & Evidence audit procedures.
- ◆ Improve compliance with Policy and Procedures, streamline processes and improve service through unit audits.

Major Service Activities:

1. Administrative Services develops, implements and evaluates new and existing programs, policies and technologies, and coordinates officers' court appearances. Manages Departmental finance and Human Resources.
2. Support Services is comprised of Property and Evidence, Transcription, Tele-Serve, and Criminal History.
3. The Identification Division conducts crime scene examinations, including the collection,

preservation and analysis of evidence for court.

4. License Investigations investigates applicants for various licenses required by the city for handguns, gambling, liquor, pawnshops and the sex industry.
5. Quality assurance will audit unit activities and department-wide processes to ensure compliance with policy, improve service both internally and externally, and enhance processes.

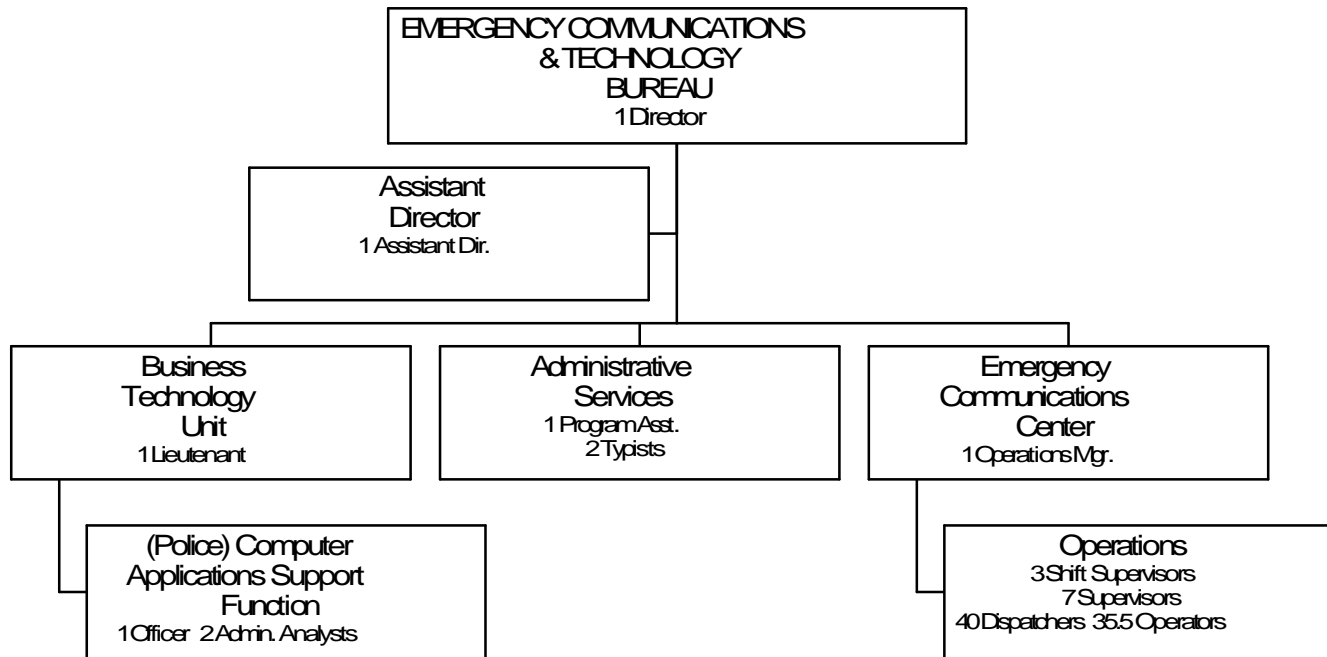
POLICE: INTERNAL SERVICES BUREAU (CONTINUED)

Service Activity Performance Measurements:

1. Completed 20 policy/procedure revisions in 1999, 108 other projects and 54 information requests; submitted 16 Grant applications; served 488 EAP clients; and processed 16,801 officer court appearances. Completed 89 sworn and 287 civilian background checks; hired 33 officers.
2. Processed 110,467 offenses and arrest reports in 1999; 12,230 fingerprint cards; 38,327 Criminal History packs; made 6,659 NCIC/MINCIS queries; processed 293,750 property/evidence items; and processed 1,500 DUIs.
3. Processed 1,112 crime scenes in 1999; examined 7,377 latent prints; examined 2,745 pieces of evidence. Identified 121 total prints, 227 suspect prints.
4. License applications processed in 1999: 180 liquor, 1,960 handgun and 674 pawn. Permits processed: 53 gambling, 37 beer. Investigated 79 alcohol complaints and 65 gambling complaints. Made 142 gambling and 525 pawn inspections; 269 liquor decoy operations; and 15 gambling compliance reviews.

2001 Proposed

MINNEAPOLIS POLICE DEPARTMENT



PROGRAM AND SERVICE ACTIVITY INFORMATION

POLICE

EMERGENCY COMMUNICATIONS & TECHNOLOGY BUREAU (4180)

Department Mission or Primary Business Description:

The Emergency Communications & Technology Bureau is responsible for assuring that the people in Minneapolis are protected against threats to their health, safety and tranquility by providing an efficient and responsive access point to public safety services. The Bureau facilitates the appropriate response of public safety emergency services, provides other required support functions, and provides a consolidated and coordinated public service voice and data system for the city. Systems Development within the Bureau coordinates with ITS for the development and implementation of Department systems and technological advancements.

Major Initiatives for 2001:

- ◆ Complete Phase 1 of the MECC21 9-1-1 Center renovation project, which calls for construction and renovation work on the basement level of City Hall to make room for improvements on the sub-basement level.
- ◆ Begin Phase 2 of the MECC21 project after the busy summer season. Phase 2 calls for expansion of the area available for operational 9-1-1 work stations on the sub-basement level. Improvements will include the installation of larger, ergonomically correct work stations, increasing the number of work stations from 22 to 25 to handle increased call volume expected from wireless 9-1-1 callers, and infrastructure improvements such as improved HVAC and acoustics for the 9-1-1 Center. Phase 2 will be completed in early 2002.
- ◆ Install the first round of Mobile Data Computers (MDCs) in MPD squad cars, and complete the software development and training that will allow this new technology to become useful. Installation of more MDCs and refinement of the software to add new capabilities will continue through at least 2002 before reaching a plateau.
- ◆ Integrate appropriate hardware and software in the 9-1-1 Center to improve efficiency and effectiveness and to reduce the long-term cost of hardware.
- ◆ Install the ability to map the location of wireless 9-1-1 callers in MECC.

Major Service Activities:

1. Dispatches Minneapolis Police and Fire resources to emergency and non-emergency scenes. Answers 9-1-1 calls and non-emergency calls. Dispatches Fire Department assets to medical calls and forwards CAD/call information to HCMC and North Memorial Hospital for ambulance dispatching.

POLICE: EMERGENCY SERVICES & TECHNOLOGY BUREAU (CONTINUED)

2. Systems Development develops, coordinates with ITS to implement and support automated systems and technology for the department, including Information Systems (CAPRS and the Network).

Service Activity Performance Measurements:

1. Total calls answered/ dispatched events:
1999 – 660,131 Total calls: 392,672 9–1–1 calls and 267,459 non-emergency calls
487,901 Dispatched events: 83.7% police, 7.0% fire and 9.3% ambulance
2. Responses to Help Desk and direct staff queries:
1999 – 15,671
3. MECC complaints:
1997 – 69 total (35 sustained)
1998 – 76 total (34 sustained)
1999 – 49 total (19 sustained)

Police Department

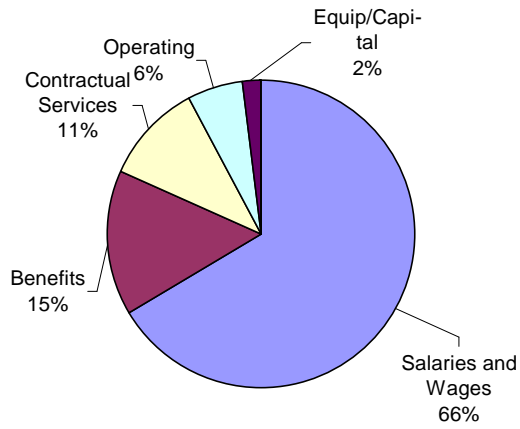
	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001
FTE's by Division:							
Administration	20.00	14.00	13.00	13.00	13.00	-	-
North Field Services Bureau	397.00	369.00	386.00	384.00	384.00	-0.5%	(2.00)
South Field Services Bureau	412.00	411.00	411.00	411.00	411.00	-	-
Central Services Bureau	137.00	162.50	140.50	138.50	138.50	-1.4%	(2.00)
Internal Services Bureau	136.00	146.50	136.50	140.50	140.50	2.9%	4.00
Emergency Communications Ctr	103.50	99.50	104.00	95.50	95.50	-8.2%	(8.50)
FTE's	1,205.50	1,202.50	1,191.00	1,182.50	1,182.50	-0.7%	(8.50)
Expense by Object:							
Salaries and Wages	57,654,510	59,520,509	58,363,895	62,640,567	62,365,567	6.9%	4,001,672
Benefits	14,672,212	14,860,538	15,641,764	14,356,970	14,356,970	-8.2%	(1,284,794)
Contractual Services	8,857,165	9,202,276	9,525,844	9,933,309	10,008,309	5.1%	482,465
Operating	5,296,225	5,271,062	5,454,489	5,458,751	5,458,751	0.1%	4,262
Equip./Capital	965,395	1,077,433	1,199,753	1,737,273	1,737,273	44.8%	537,520
Transfers	23,047	-	-	-	-	-	-
Total Expense by Object	87,468,554	89,931,818	90,185,745	94,126,870	93,926,870	4.1%	3,741,125
Expense by Fund:							
General Fund	82,247,567	85,196,828	87,596,482	90,997,569	90,797,569	3.7%	3,201,087
Grants - Federal	3,204,010	2,707,544	1,173,347	1,719,661	1,719,661	46.6%	546,314
Grants - Other	1,027,027	793,852	199,750	297,750	297,750	49.1%	98,000
Police Special Revenue	989,950	1,233,594	1,216,166	1,111,890	1,111,890	-8.6%	(104,276)
Total Expense by Fund	87,468,554	89,931,818	90,185,745	94,126,870	93,926,870	4.1%	3,741,125
Expense by Division:							
Administration	1,997,880	1,634,909	1,072,391	1,105,104	1,105,104	3.1%	32,713
North Field Services Bureau	21,829,212	26,433,769	30,025,086	28,383,998	28,283,998	-5.8%	(1,741,088)
South Field Services Bureau	22,739,205	23,505,690	23,180,959	28,212,726	28,112,726	21.3%	4,931,767
Central Services Bureau	15,280,558	12,188,993	10,723,975	11,280,708	11,280,708	5.2%	556,733
Internal Services Bureau	19,668,809	20,166,059	19,022,493	19,023,238	19,023,238	0.0%	745
Emergency Communications	5,952,891	6,002,398	6,160,841	6,121,096	6,121,096	-0.6%	(39,745)
Total Expense by Division	87,468,554	89,931,818	90,185,745	94,126,870	93,926,870	4.1%	3,741,125

Explanation of Changes from 2000 to 2001 Budget:

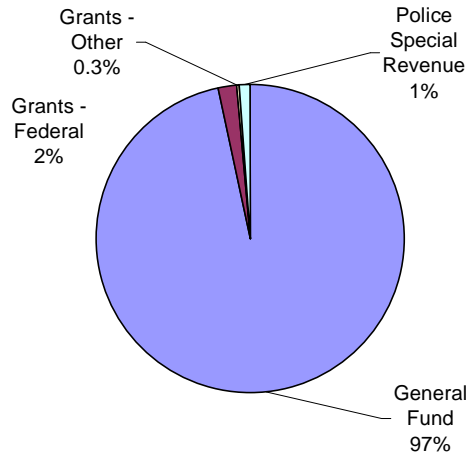
- Performance Premium and Holiday Pay were added under the Police Officers' Federation Labor Agreement, totaling \$487,550.
- A transfer of 7.50 FTEs from MPD System Development Division to ITS occurred as part of the MPD/ITS merger.
- Projected rent increases of \$26,642 on City-owned property was added to contractual services budget.
- An additional \$38,797 was added to the contractual budget for telephone repair and maintenance.
- Four positions will be civilianized and two positions cut to meet the department's target, with another 11 positions left unfilled though 2001 as part of the target reduction strategy, saving \$1,010,666.
- City Council approved the budget amendment reducing the Community Crime Prevention/Safety for Everyone (CCP/SAFE) Program by \$200,000.
- The Community Crime Prevention Coordinator position will remain unfilled, with the funds redirected towards an outside study of the CCP/SAFE program (up to \$75,000).

Police Department

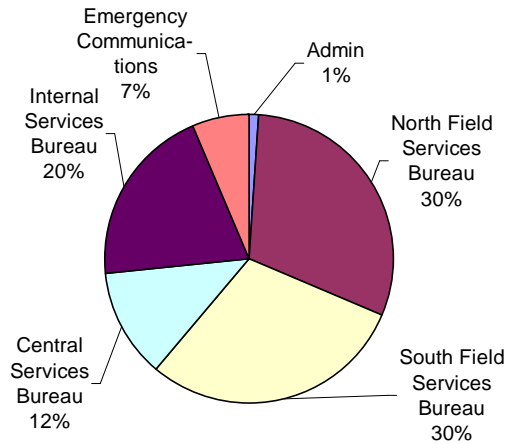
**Expense by Object
2001 Budget**



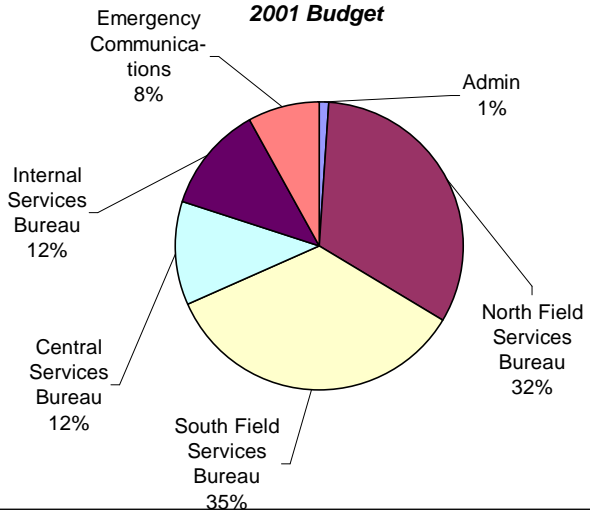
**Expense by Fund
2001 Budget**

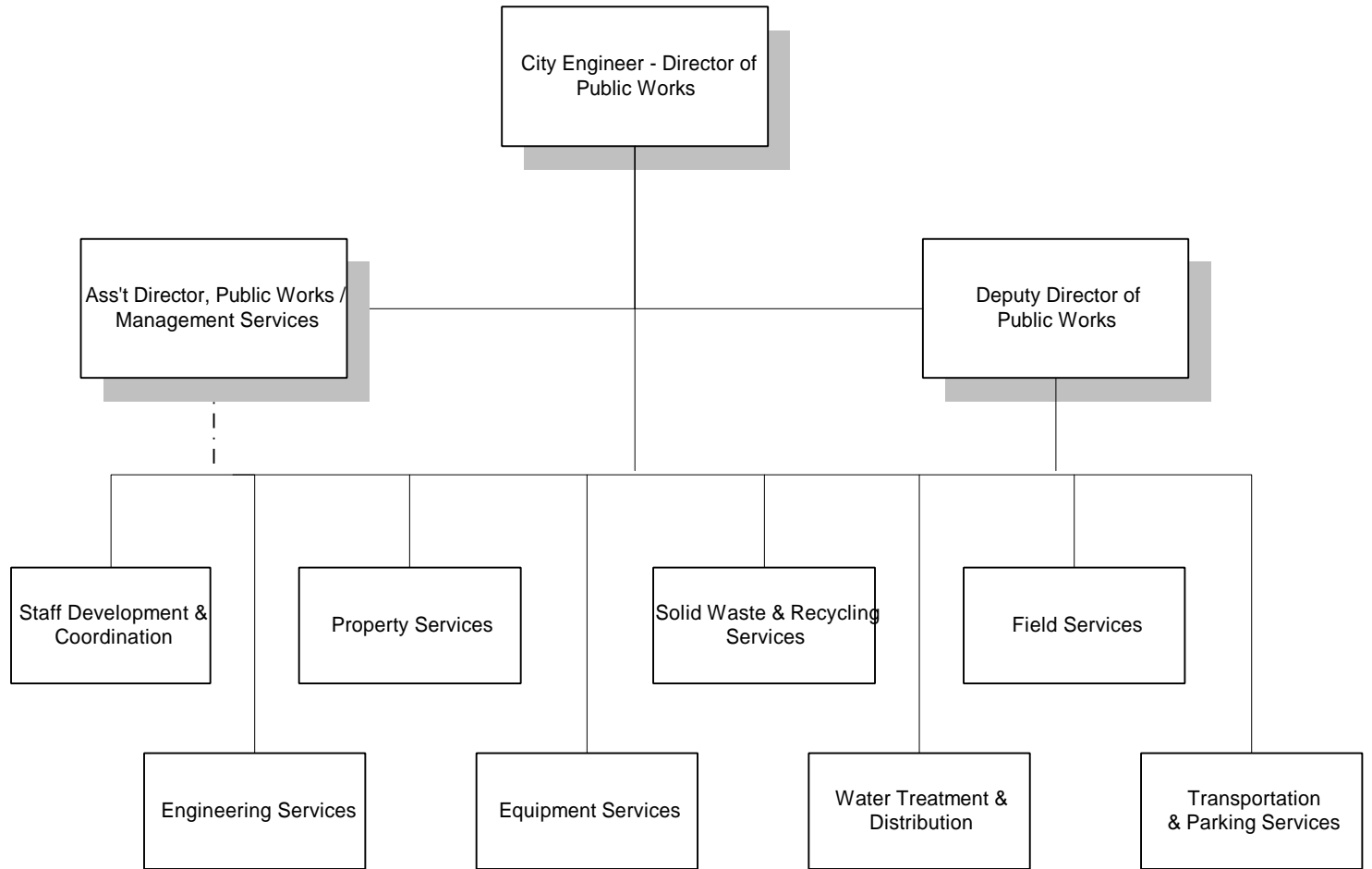


**Expense by Division
2001 Budget**



**FTE by Division
2001 Budget**



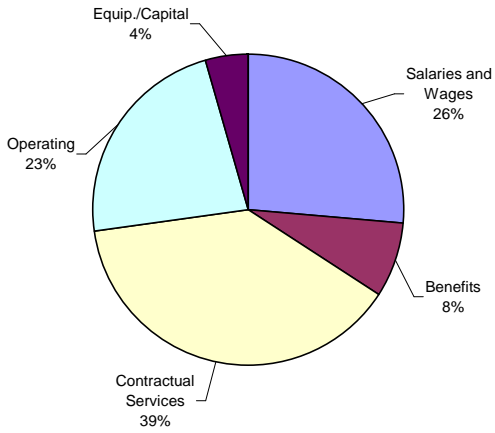


TOTAL PUBLIC WORKS DEPARTMENT

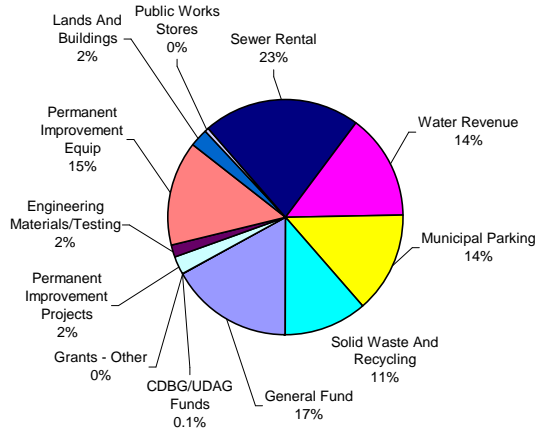
	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001
FTE's by Division:							
Administration	9.70	9.70	20.00	20.00	20.00	-	-
Engineering Design	74.00	75.00	98.50	98.50	98.50	-	-
Field Services	192.40	192.90	196.50	200.30	207.10	5.4%	10.60
Sewer Maintenance	61.20	63.60	59.10	61.10	61.10	3.4%	2.00
Engineering Materials	29.50	28.70	26.50	26.50	26.50	-	-
Solid Waste	126.05	125.65	120.65	126.65	126.65	5.0%	6.00
Transportation	106.14	107.04	108.04	110.04	110.54	2.3%	2.50
Water	257.75	257.75	240.75	240.75	240.75	-	-
Equipment Services	264.00	250.60	247.60	247.60	247.60	-	-
Property Services	59.45	66.30	65.00	63.90	63.90	-1.7%	(1.10)
FTE's	1,180.19	1,177.24	1,182.64	1,195.34	1,202.64	1.1%	12.70
Expense by Object:							
Salaries and Wages	50,141,148	51,119,264	52,576,114	55,239,326	55,776,697	6.1%	3,200,583
Benefits	16,213,855	15,858,464	16,782,357	16,580,613	16,616,071	-1.0%	(166,286)
Contractual Services	70,555,947	74,019,819	78,119,640	81,619,284	82,044,499	5.0%	3,924,859
Operating	42,041,825	38,514,170	46,880,345	48,012,311	48,166,900	2.7%	1,286,555
Equip./Capital	11,035,424	7,830,156	6,782,506	7,407,222	9,407,222	38.7%	2,624,716
Transfers	-	1,020,000	-	-	-	-	-
Total Expense by Object	189,988,200	188,361,873	201,140,962	208,858,756	212,011,389	3.8%	7,717,794
Expense by Fund:							
General Fund	36,469,501	38,515,986	32,614,737	34,916,959	35,681,959	9.4%	3,067,222
CDBG/UDAG Funds	49,696	265,684	162,498	162,498	162,498	-	-
Grants - Other	-	19,299	-	-	-	-	-
Permanent Improvement Project	4,090,392	4,047,293	6,558,298	5,249,626	5,249,626	-20.0%	(1,308,672)
Engineering Materials/Testing	3,023,384	2,612,842	3,417,053	3,434,277	3,434,277	0.5%	17,224
Permanent Improvement Equip	29,762,584	27,659,653	25,854,754	28,981,723	30,981,723	19.8%	5,126,969
Lands And Buildings	4,463,009	4,747,762	4,585,964	5,280,901	5,280,901	15.2%	694,937
Public Works Stores	658,302	624,745	1,787,789	838,979	838,979	-53.1%	(948,810)
Sewer Rental	38,063,147	34,724,467	44,034,933	45,947,061	45,947,061	4.3%	1,912,128
Water Revenue	27,012,019	25,740,306	28,757,013	30,391,414	30,604,047	6.4%	1,847,034
Municipal Parking	24,104,011	27,269,218	29,982,930	29,452,134	29,627,134	-1.2%	(355,796)
Solid Waste And Recycling	22,292,155	22,134,618	23,384,993	24,203,184	24,203,184	3.5%	818,191
Total Expense by Fund	189,988,200	188,361,873	201,140,962	208,858,756	212,011,389	3.8%	7,717,794
Expense by Division:							
Administration	822,530	801,088	1,682,167	1,755,035	1,755,035	4.3%	72,868
Engineering Design	5,035,718	5,132,754	8,273,853	8,763,921	8,763,921	5.9%	490,068
Field Services	24,710,986	26,218,950	25,338,802	26,121,529	26,796,529	5.8%	1,457,727
Sewer Maintenance	37,016,201	33,662,353	37,413,027	39,095,934	39,095,934	4.5%	1,682,907
Engineering Materials	3,435,213	3,003,646	4,939,733	4,003,612	4,003,612	-19.0%	(936,121)
Solid Waste	22,292,155	22,153,917	23,384,993	24,203,184	24,203,184	3.5%	818,191
Transportation	34,820,445	38,568,246	40,806,299	40,739,190	41,004,190	0.5%	197,891
Water	26,962,665	25,682,968	28,188,768	29,751,229	29,963,862	6.3%	1,775,094
Equipment Services	28,080,785	26,069,497	23,918,747	26,870,592	28,870,592	20.7%	4,951,845
Property Services	6,811,502	7,068,454	7,194,573	7,554,530	7,554,530	5.0%	359,957
Total Expense by Division	189,988,200	188,361,873	201,140,962	208,858,756	212,011,389	3.8%	7,717,794

TOTAL PUBLIC WORKS DEPARTMENT

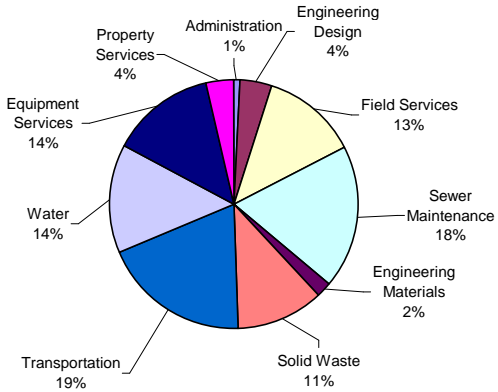
**Expense by Object
2001 Budget**



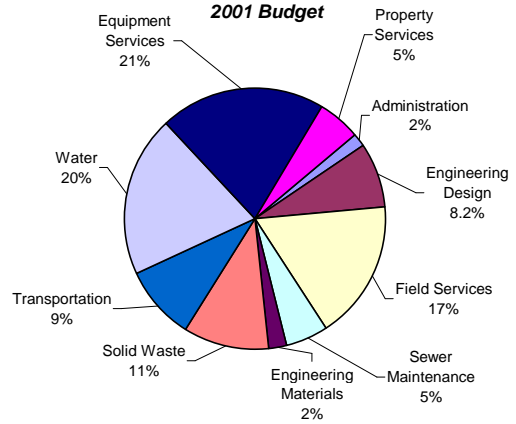
**Expense by Fund
2001 Budget**



**Expense by Division
2001 Budget**



**FTE by Division
2001 Budget**



PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
ADMINISTRATION – MANAGEMENT SERVICES (650-6510)

Program Description:

Major Initiatives for 2001:

- ◆ Participate in a leadership role in the Light Rail Transit (LRT) project as it is planned and constructed within Minneapolis.
- ◆ Coordinate the continuing implementation of the Public Works Reorganization, which began in mid-1999.
- ◆ Assist other Public Works Divisions in the establishment of performance measurement methods and in evaluating performance criteria for the entire Public Works Department.

Major Service Activities:

Provide Public Works management direction to efficiently and effectively accomplish services to meet the City's Goals and Objectives. This includes performing management support to address interdivisional and interdepartmental operational and administrative issues concerning utilization of Departmental resources. This support service is provided to all Public Works agencies.

Service Activity Performance Measurements:

Percent of Public Works operating and budgets spent on central PW administration and Management Services.

1999 Actual – 0.08%

2000 Target – 0.08%

PROGRAM AND SERVICE ACTIVITY INFORMATION

PUBLIC WORKS

ADMINISTRATION – SAFETY & RISK MANAGEMENT (650-6520)

Program Description:

Major Initiatives for 2001:

- ◆ Progress toward the establishment of a comprehensive, effective Public Works Safety and Loss Control Program.
- ◆ Implement a focused Safety training program for various Public Works work groups, according to the work activities.

Major Service Activities:

Provide leadership for and management of the Department's Safety and Loss Control Program to reduce the negative effects of job-related illness and/or injury on employees, and to reduce expenditures for workers' compensation resulting from on-the-job illness and injuries. Ensure effective administrative management of State and Federal mandates from DOT, EPA, OSHA and other agencies.

Service Activity Performance Measurements:

Cost for employee lost days due to on-the-job illness/injury vs. spent on Safety administration.

1999 Actual –

2000 Target –

PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
ADMINISTRATION – SPECIAL ASSESSMENTS (650-6530)

Program Description:

Major Initiatives for 2001:

- ◆ Analyze processes and procedures to ensure compliance with City Charter and Ordinances.
- ◆ Implement changes required by the conversion by ITS of the Special Assessment computer system.
- ◆ Implement changes required due to implementation of the Engineering 2000 system.
- ◆ Assist in implement in the Priorities redesign concerning the one-stop shop for special assessment information.

Major Service Activities:

Prepare and maintain assessment rolls for capital projects, special service districts, Nicollet Mall and other special assessments, such as solid waste dirty collection point cleanups.

Service Activity Performance Measurements:

Number of assessment rolls processed per FTE.

1999 Actual – 10

2000 Target – 10

Public Works Administration

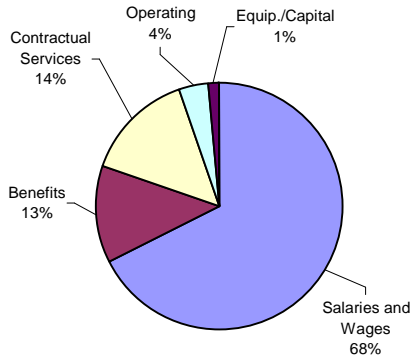
	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001
FTE's by Division:							
Management Services	9.70	9.70	13.00	13.00	13.00		-
Safety/Risk Management	-	-	4.00	4.00	4.00		-
Special Assessments	-	-	3.00	3.00	3.00		-
FTE's	9.70	9.70	20.00	20.00	20.00		-
Expense by Object:							
Salaries and Wages	552,192	555,321	1,118,786	1,184,743	1,184,743	5.9%	65,957
Benefits	107,687	112,235	245,941	222,852	222,852	-9.4%	(23,089)
Contractual Services	93,862	85,495	224,244	254,244	254,244	13.4%	30,000
Operating	47,826	44,308	66,946	66,946	66,946		-
Equip./Capital	20,962	3,729	26,250	26,250	26,250		-
Transfers	-	-	-	-	-		-
Total Expense by Object	822,530	801,088	1,682,167	1,755,035	1,755,035	4.3%	72,868
Expense by Fund:							
General Fund	773,176	743,750	1,682,167	1,755,035	1,755,035	4.3%	72,868
Water Revenue	49,354	57,338	-	-	-		-
Total Expense by Fund	822,530	801,088	1,682,167	1,755,035	1,755,035	4.3%	72,868
Expense by Division:							
Administration	822,530	801,088	1,208,774	1,215,187	1,215,187	0.5%	6,413
Safety/Risk Management	-	-	306,443	335,485	335,485	9.5%	29,042
Special Assessments	-	-	166,950	204,363	204,363	22.4%	37,413
Total Expense by Division	822,530	801,088	1,682,167	1,755,035	1,755,035	4.3%	72,868

Explanation of Changes from 2000 to 2001 Budget:

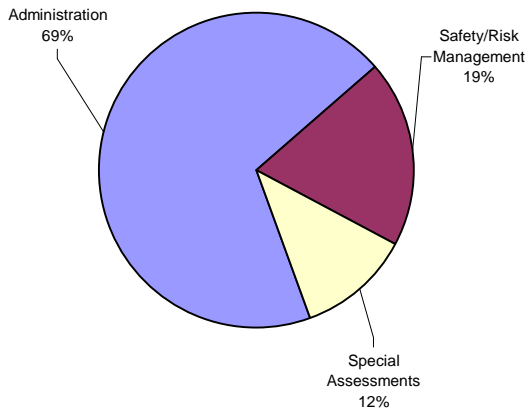
Overall the Administration agency has remained steady as compare to the 2000 Original Budget. There was one exception request approved to increase contractual services by \$30,000. This increase was necessary to provide support for the increase in capital projects that are assessed.

Public Works Administration

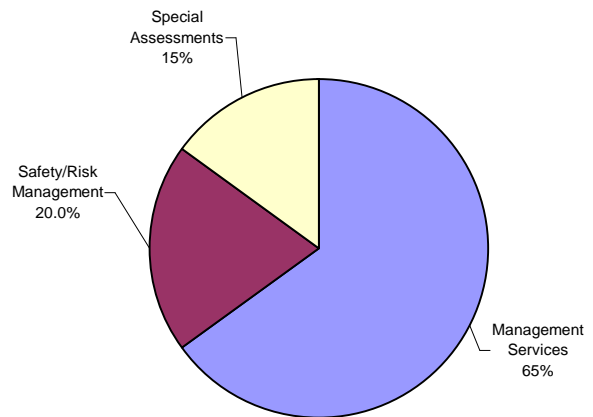
Expense by Object 2001 Budget



Expense By Division 2001 Budget



FTE By Division 2001 Budget



PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
ENGINEERING SERVICES – STREET DESIGN (600-6025)

Program Description:

Major Initiatives for 2001:

- ◆ PW Reorganization as it applies to Engineering Services. Delivering capital services through project team/project manager concept. Transferring Bridge Inspection function to Bridge Maintenance cost center.
- ◆ Engineering 2000 – Implementation, including all surveying and design techniques using Intergraph.
- ◆ GIS 2000 – Implement tools in GIS Print Room.
- ◆ Review and adjust CIP one-pagers; educate City staff to use one-page & CIP map.

Major Service Activities:

1. Program, plan, design, survey, coordinate and provide construction assistance for City, Park Board, County and MnDOT road projects. This includes continuous update and maintenance of the City's digital topographic base map for Public Works functions.

Service Activity Performance Measurements:

MSA design hours per mile of new MSA street construction.

1999 Actual – 900 hours

2000 Target – 900 hours

2. Produce and sell GIS topographical information, maps, products and services to citizens' City/County/State neighborhoods, Council Members/Mayor/other agencies, developers, etc. This includes maintaining the GIS Print Room.

Service Activity Performance Measurements:

Number of GIS product requests produced per year.

1999 Actual – 4,000 requests

2000 Target – 5,200 requests

3. Plan, program, design, inspect, coordinate and provide construction management for all City bridge/projects. This also includes partnership efforts for Park Board, County and MnDOT bridge projects within the City limits.

PUBLIC WORKS: ENGINEERING SERVICES – STREET DESIGN (CONTINUED)

Service Activity Performance Measurements:

Percent of Design/Construction Engineering costs.

	<u>Design</u>	<u>Construction</u>
<u>1999 Actual</u> –	24%	73%
<u>2000 Target</u> –	20%	78%

4. Provide liaison services for Public Works to the Neighborhood Revitalization Program. Includes providing Public Works assistance to NRP neighborhoods so that they receive appropriate input and assistance in developing neighborhood plans to ensure that engineering issues are satisfactorily resolved.

Service Activity Performance Measurements:

Number of reimbursement agreements processed with MCDA.

<u>1999 Actual</u> –	19
<u>2000 Target</u> –	20

PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
ENGINEERING SERVICES – RIGHT-OF-WAY MANAGEMENT (600-6040)

Program Description:

Major Initiatives for 2001:

- ◆ Adjust to Public Works reorganization plans.
- ◆ Start Right-of-Way inventory update.
- ◆ Engineering 2000 – Computerize systems (record keeping).

Major Service Activities:

1. Manage land-related aspects of City of Minneapolis' street and alley rights-of-way, such as processing vacations, encroachments, site plans and tax-forfeited land transactions.

Service Activity Performance Measurements:

Number of vacations and encroachments reviewed per FTE.

	<u>Vacation Petitions</u>	<u>Encroachments</u>
<u>1999 Actual</u> –	50	130
<u>2000 Target</u> –	65	160

2. Provide administration and inspection of connections to Minneapolis water and sewer systems by public and private contractors, as well as all excavation in Minneapolis' Right-of-Way.

Service Activity Performance Measurements:

Number of permits Issued.

	<u>Water</u>	<u>Utility</u>	<u>Sewer</u>	<u>Repair</u>
<u>1999 Actual</u> –	669	577	249	2,032
<u>2000 To Date</u> –	435	372	160	1,164
<u>2000 Target</u> –	675	250	250	2,000

PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
ENGINEERING SERVICES – SEWER & STORM WATER DESIGN (600-6063)

Program Description:

Major Initiatives for 2001:

- ◆ Finalize Minneapolis Stormwater Manual to aid developments in technical and procedural issues of site planning.
- ◆ Negotiate CSO permit with MPCA.
- ◆ Initiate development of Local Water Resources Plan.
- ◆ Create first annual report for NPDES Stormwater Program.

Major Service Activities:

1. Manage watershed work and related Special Water Quality project work such as Chain of Lakes project, including environmental-related investigation and remediation to protect City's built environment.

Service Activity Performance Measurements:

FTEs to accomplish program.

1999 Actual – 1.0

2000 Target – 1.0

2. Assist citizens, Council Members, contractors, developers and others to be in compliance with the City's existing and future sewer infrastructure system through site investigations and technical advice, including site-plan review for compliance with erosion control and other zoning and planning ordinances.

Service Activity Performance Measurements:

Number of site plans reviewed.

1999 Actual – 245

2000 Target – 250

3. Renegotiate 5-year CSO permit. Manage and implement CSO permit conditions, including PCA and EPA.

PUBLIC WORKS: ENGINEERING SERVICES – SEWER & STORM WATER DESIGN (CONTINUED)

Service Activity Performance Measurements:

FTEs to accomplish program.

1999 Actual – 1.0

2000 Target – 1.0

4. Plan, program, design, survey, coordinate and provide construction assistance for all City, Park Board, County and MnDOT sewer projects, including flood control projects.

Service Activity Performance Measurements:

Total number of City blocks of storm drains designed.

1999 Actual – 22.5

2000 Target – 22.5

5. Perform location services and related administration for sewer and other underground facilities for which the PW Engineering Design maintains records.

Service Activity Performance Measurements:

Number of locates.

1999 Actual – 4,640

2000 Target – 5,000

6. Develop an electronic database of the sanitary and storm drainage utility

Service Activity Performance Measurements:

Number of plats digitized.

1999 Actual – 465

2000 Target – 150

Number of plats attributed per FTE.

1999 Actual – 116

2000 Target – 75

7. Manage National Pollutant Discharge Elimination System (NPDES) permit for stormwater, including coordinating these activities with State and Federal agencies.

Service Activity Performance Measurements:

Number of FTEs involved in maintaining the permit.

1999 Actual – 1.0

2000 Target – 1.0

Public Works Engineering Services

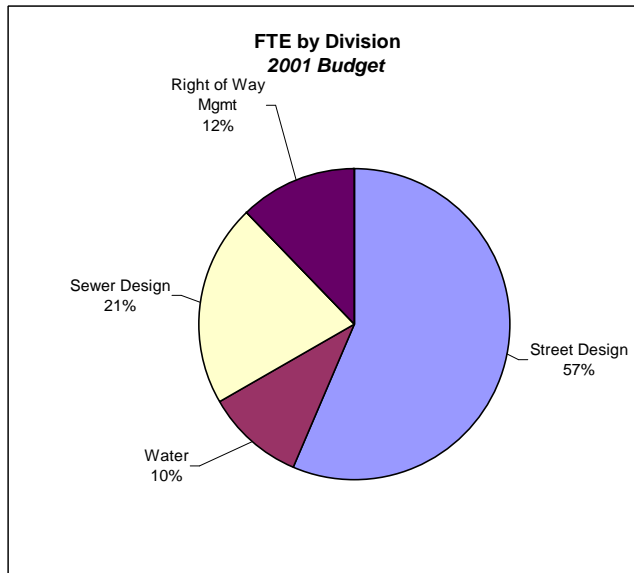
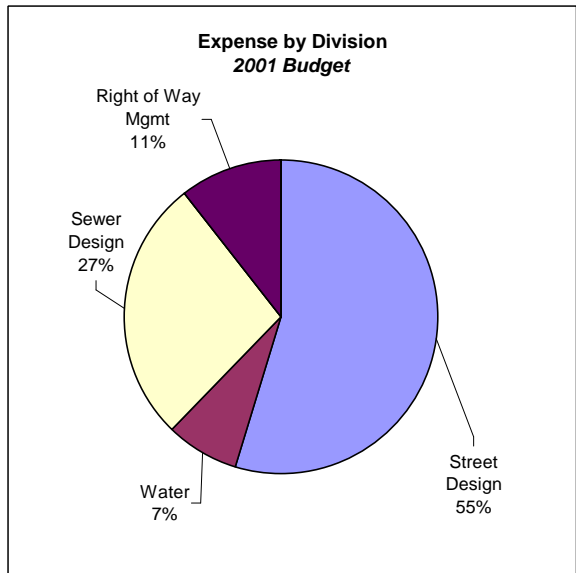
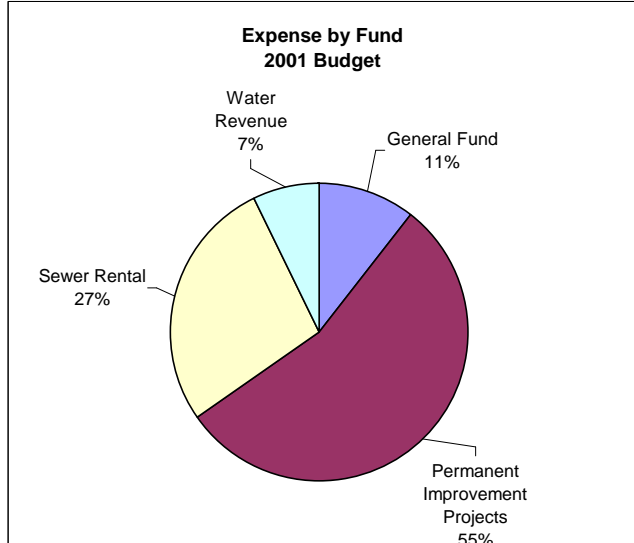
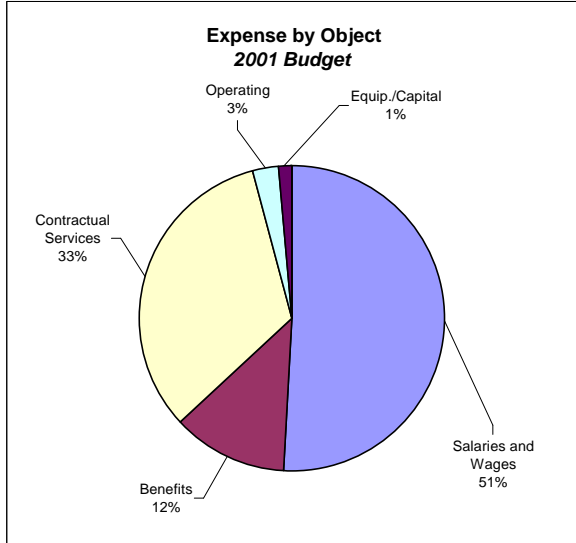
	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001
FTE's by Division:							
Street Design	46.60	47.60	56.60	55.60	55.60	-1.8%	(1.00)
Water	-	-	10.00	10.00	10.00		-
Sewer Design	18.40	18.40	20.90	20.90	20.90		-
Storm Water Mgmt	1.50	1.50	-	-	-		-
Right of Way Mgmt	-	-	11.00	12.00	12.00	9.1%	1.00
Real Estate & Assess.	7.50	7.50	-	-	-		-
FTE's	74.00	75.00	98.50	98.50	98.50	7.3%	-
Expense by Object:							
Salaries and Wages	2,775,087	2,884,059	4,352,772	4,466,866	4,466,866	2.6%	114,094
Benefits	736,183	709,498	1,090,289	1,066,554	1,066,554	-2.2%	(23,735)
Contractual Services	1,217,298	1,251,411	2,396,812	2,857,165	2,857,165	19.2%	460,353
Operating	201,826	182,942	253,064	247,839	247,839	-2.1%	(5,225)
Equip./Capital	105,323	104,844	180,916	125,497	125,497	-30.6%	(55,419)
Transfers	-	-	-	-	-		-
Total Expense by Object	5,035,718	5,132,754	8,273,853	8,763,921	8,763,921	5.9%	490,068
Expense by Fund:							
General Fund	383,684	410,298	749,537	921,736	921,736	23.0%	172,199
Permanent Improvement Projects	3,104,184	3,218,829	4,792,528	4,805,705	4,805,705	0.3%	13,177
Sewer Rental	1,547,850	1,503,627	2,163,543	2,396,295	2,396,295	10.8%	232,752
Water Revenue	-	-	568,245	640,185	640,185	12.7%	71,940
Total Expense by Fund	5,035,718	5,132,754	8,273,853	8,763,921	8,763,921	5.9%	490,068
Expense by Division:							
Street Design	3,104,184	3,218,829	4,792,528	4,805,705	4,805,705	0.3%	13,177
Water	-	-	568,245	640,185	640,185	12.7%	71,940
Sewer Design	1,114,463	1,058,519	2,163,543	2,396,295	2,396,295	10.8%	232,752
Storm Water Mgmt	433,387	445,108	-	-	-		-
Right of Way Mgmt	-	-	749,537	921,736	921,736	23.0%	172,199
Real Estate & Assess.	383,684	410,298	-	-	-		-
Total Expense by Division	5,035,718	5,132,754	8,273,853	8,763,921	8,763,921	5.9%	490,068

Explanation of Changes from 2000 to 2001 Budget:

There have been several changes which have impacted the 2001 budget. Within the personnel budget several positions have been moved netting to a reduction of one FTE. The reduction in non-personnel came from the removal of one-time projects scheduled for 2000.

The Mayor has recommended a decision package in the amount of \$115,000 for the mapping of utilities within the Minneapolis Rights-of Way. This increase includes the addition of one Engineering Graphics Analyst position as well as professional and computer support.

Public Works Engineering Services



PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
EQUIPMENT SERVICES – MAINTENANCE (675-6752)

Program Description:

Major Initiatives for 2001:

- ◆ Consolidate maintenance functions from 3607 East 44th Street into the new Currie/Royalston Campus.
- ◆ Begin to schedule Preventative Maintenance (PM) activities using data from M4's fuel system.
- ◆ Consolidate all City vehicle fueling under ESD's automated system; solicit new fueling customers, such as MnDOT and Hennepin County.

Major Service Activities:

1. Provide maintenance, service and repair to Sedans (106) and Light Trucks (463) in order to provide reliable transportation for City departments and Agencies.

Service Activity Performance Measurements:

Operation expenditures per vehicle equivalent.

	<u>Sedans</u>		<u>Light Trucks</u>	
	<u>VEs</u>	<u>Cost/VE</u>	<u>VEs</u>	<u>Cost/VE</u>
<u>1999 Actual</u> –	106.0	\$2,439	1,253	\$1,843
<u>2000 Target</u> –	106.0	\$2,200	1,250	\$1,800

2. Provide maintenance and repair of Police vehicles (479) and Fire (82) vehicles, other mobile equipment.

Service Activity Performance Measurements:

Operating expenditures per vehicle equivalent.

	<u>Police</u>		<u>Fire</u>	
	<u>VEs</u>	<u>Cost/VE</u>	<u>VEs</u>	<u>Cost/VE</u>
<u>1999 Actual</u> –	1,509	\$2,676	404	\$6,540
<u>2000 Target</u> –	1,500	\$2,650	404	\$6,500

PUBLIC WORKS: EQUIPMENT SERVICES – MAINTENANCE (CONTINUED)

3. Provide maintenance and repair to Construction Equipment (97) and Large Trucks (152), in compliance with Federal and State DOT regulations, for all Public Works field operations.

Service Activity Performance Measurements:

Maintenance cost per Vehicle Equivalent

	<u>Construction Equipment</u>		<u>Heavy Trucks</u>	
	<u>VEs</u>	<u>Cost/VE</u>	<u>VEs</u>	<u>Cost/VE</u>
<u>1999 Actual</u> –	427.5	\$3,904	954.5	\$3,795
<u>2000 Target</u> –	425.0	\$3,900	950.0	\$3,750

4. Fueling Operations—Provide gasoline and diesel motor fuel supply and distribution for City vehicles and equipment. This service activity supports all Public Works activities, the Minneapolis Fire Department, MPRB, MCDA, MPHA, Head Start, etc.

Service Activity Performance Measurements:

Difference in the cost per gallon of regular fuel vs. the average retail cost of regular fuel.

1999 Actual – \$0.25 per gallon
2000 Target – \$0.25 per gallon

PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
EQUIPMENT SERVICES – OPERATIONS (675-6758)

Program Description:

Major Initiatives for 2001:

- ◆ Improve "Workforce Utilization" by adding and enhancing training components.
- ◆ Expand Dispatching Services without additional cost to improve service and efficiency.
- ◆ Enlarge rental base for ESD equipment to minimize costs to all customers.

Major Service Activities:

Assign and dispatch truck drivers (100), equipment operators (60), and equipment for construction, maintenance, snow and ice control, emergencies, and other Public Works and Park Board field operations. Administer contracts for construction equipment and trucks to supplement the City's fleet during peak periods of activity.

Service Activity Performance Measurements:

Equipment Services field operations expenditures per vehicle hour rental.

1999 Actual – \$32.53 per hour

2000 Target – \$33.19 per hour

PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
EQUIPMENT SERVICES – PURCHASING (675-6765)

Program Description:

Major Initiatives for 2001:

- ◆ Of \$7.1 million in purchasing budget, ESD will allocate \$1.8 million to the Police Department, \$1.25 million to the Fire Department and \$4.05 million to other customers.
- ◆ Standardize vehicle specifications to lower maintenance costs and streamline purchasing.
- ◆ Establish, collect and evaluate performance criteria for the Purchasing Organization.

Major Service Activities:

Procurement and Disposal Administration—Prepare specifications, manage procurement and re-marketing of all mobile equipment and attachments.

Service Activity Performance Measurements:

Percent of fleet vehicles that are within the useful life cycle.

1999 Actual – 62%

2000 Target – 70%

**Public Works
Equipment Services**

	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001
FTE's by Division:							
Maintenance	66.40	52.00	75.60	75.60	75.60	-	-
Municipal Garage	11.00	12.00	12.00	12.00	12.00	-	-
Operations	186.60	186.60	160.00	160.00	160.00	-	-
Purchasing	-	-	-	-	-	-	-
FTE's	264.00	250.60	247.60	247.60	247.60		-
Expense by Object:							
Salaries and Wages	10,442,799	10,566,032	11,021,735	11,915,006	11,915,006	8.1%	893,271
Benefits	3,456,120	3,355,626	3,653,334	3,636,728	3,636,728	-0.5%	(16,606)
Contractual Services	3,140,214	3,466,677	3,539,078	3,347,458	3,347,458	-5.4%	(191,620)
Operating	3,646,532	3,745,945	3,536,600	3,803,400	3,803,400	7.5%	266,800
Equip./Capital	7,395,119	4,935,217	2,168,000	4,168,000	6,168,000	184.5%	4,000,000
Transfers	-	-	-	-	-	-	-
Total Expense by Object	28,080,785	26,069,497	23,918,747	26,870,592	28,870,592	20.7%	4,951,845
Expense by Fund:							
Permanent Improvement Equip	28,080,785	26,069,497	23,918,747	26,870,592	28,870,592	20.7%	4,951,845
Total Expense by Fund	28,080,785	26,069,497	23,918,747	26,870,592	28,870,592	20.7%	4,951,845
Expense by Division:							
Maintenance	8,845,886	8,347,239	9,685,207	10,138,189	10,138,189	4.7%	452,982
Municipal Garage	851,362	1,081,266	1,211,263	1,263,649	1,263,649	4.3%	52,386
Operations	11,391,934	11,651,697	10,815,277	11,261,754	11,261,754	4.1%	446,477
Purchasing	6,991,602	4,989,295	2,207,000	4,207,000	6,207,000	181.2%	4,000,000
Total Expense by Division	28,080,785	26,069,497	23,918,747	26,870,592	28,870,592	20.7%	4,951,845

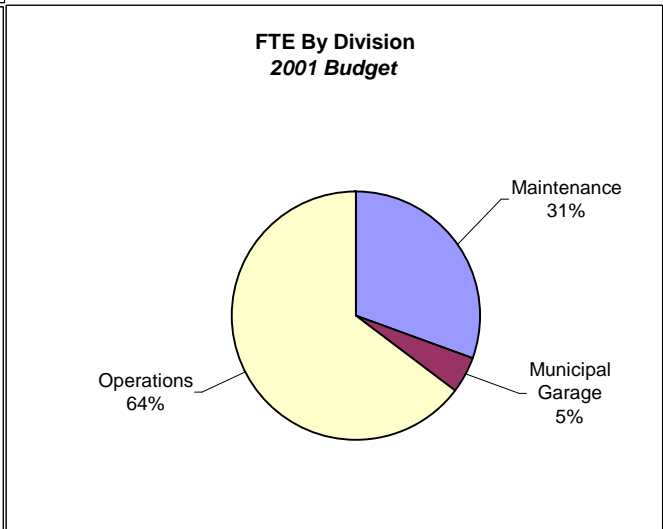
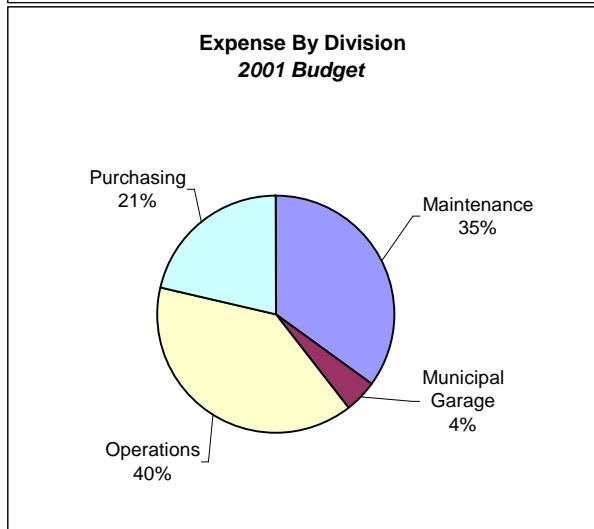
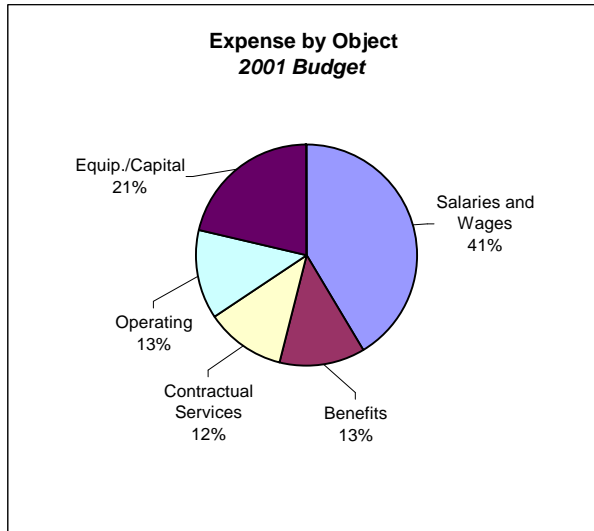
Explanation of Changes from 2000 to 2001 Budget:

The increase in salaries and wages came from the approval of \$450,000. Council had approved this increase in February, 2000.

The Mayor has recommended an increase in capital purchases by \$2 million, which will push the total capital purchases to \$4 million.

The approved budget includes an increase in capital purchases by \$2 million for a total of \$6 million.

**Public Works
Equipment Services**



PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
PROPERTY SERVICES – RADIO EQUIPMENT (680-6803)

Program Description:

Major Initiatives for 2001:

- ◆ Continue development and preparation for 800 MHz Regional Public Safety Radio System in anticipation of 2002 implementation.
- ◆ Establish, collect and evaluate performance criteria for the Radio Organization.

Major Service Activities:

1. Provide for the wireless communications needs of City departments through the purchase, installation, repair and maintenance of related equipment, including base station and microwave infrastructure, portable and mobile equipment, mobile data terminals, 9-1-1 Emergency Communications Center equipment; electronic support equipment, including sirens, radar units, decoders, public address, cable TV systems inside buildings, video, audio and control equipment and FCC Licensing; maintenance of emergency generators for Police and other departments. Customers include Police, Fire, Public Works and other City departments.

Service Activity Performance Measurements:

Cost to provide complete wireless communication services per unit per year.

1999 Actual – 1,130 units per technician
2000 Target – 1,130 units per technician

2. Purchase, provide and manage air time for cellular telephone equipment as requested by City departments; provide and manage paging services for all City departments. Customers include Police, Fire, Public Works and other City departments.

Service Activity Performance Measurements:

Cellular phone units in service

1999 Actual – 1,016 units
2000 Target – 883 units

PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
PROPERTY SERVICES – MUNICIPAL MARKET (680-6818)

Program Description:

Major Initiatives for 2001:

- ◆ Remove and replace roof and refurbish superstructure for South Shed.
- ◆ Design entrance and curbing improvements for future consideration.
- ◆ Repair damaged roofing on North Shed.

Major Service Activities:

Provide a suitable location and relevant services for the Municipal Market to adequately function.

Service Activity Performance Measurements:

Cost of maintenance per vendor stall provided at the Municipal Market.

1998 Actual – \$156.00 (88 stalls)

1999 Actual – \$253.00

2000 Target – \$253.00

PROGRAM AND SERVICE ACTIVITY INFORMATION

PUBLIC WORKS

PROPERTY SERVICES – LANDS & BUILDINGS MAINTENANCE (680-6821)

Program Description:

Major Initiatives for 2001:

- ◆ Implementation of New Facilities, Space and Asset Management Programs.
- ◆ Implementation of Energy Tracking & Management System.
- ◆ Implementation of Phase 5 Computer-Aided Facility Management (CAFM) System.
- ◆ Implementation of Facility Auditing Program.
- ◆ Extension of preventive maintenance program for Water Works facilities.

Major Service Activities:

Facility Management for 120 City-owned buildings and grounds under the jurisdiction of Property Services and utilized by Police, Fire, Public Works and other City Charter departments by providing services that include professional and technical planning, design and project management services. Manage and provide for the Capital Improvement needs of City-owned buildings and grounds. Responsible for operation, corrective and preventive maintenance, repair and construction services for building structures, grounds and mechanical/electrical systems. Provide repair and construction services as requested by tenants. Responsible for life safety issues, indoor air quality (IAQ), accessibility, function improvements and compliance with State and Local building codes. Provide for the acquisition and disposal of City-owned buildings and grounds.

Service Activity Performance Measurements:

Maintenance & Operation costs per gross square foot of building space a year.

1998 Actual – \$4.06 per sq. ft. per year average (1,095,950 square feet)

1999 Actual – \$4.31 per sq. ft. per year average

2000 Target – \$4.45 per sq. ft. per year average

NOTE: This performance measurement does not include costs for maintaining the Water Works Facilities or the Parking Ramps and Skyways. These performance measures are included in the appropriate cost centers in the Water and Parking funds.

PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
PROPERTY SERVICES – COMMUNITY CENTER OPERATIONS (680-6832)

Program Description:

Major Initiatives for 2001:

Pursue title transfer options.

Major Service Activities:

Provide building and grounds services at the Pilot City Regional Center and the Native American Center. PWPS retains \$48,000 of the total funding to performance owner's obligations under lease arrangements.

Service Activity Performance Measurements:

Cost of maintenance and operations per square foot.

1998 Actual – \$1.13 per sq. ft. average (94,420 square feet)

1999 Actual – \$3.46 per sq. ft. average

2000 Target – \$1.14 per sq. ft. average

NOTE: In 1999, a significant repair to the exterior of the Pilot City Regional Center was completed that is included in the performance measurement.

PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
PROPERTY SERVICES – PROJECT MANAGEMENT OFFICE (680-6840)

Program Description:

Major Initiatives for 2001:

- ◆ Central Library Project
- ◆ Avenue of the Arts
- ◆ Public Works Facility Program
- ◆ GIS

Major Service Activities:

Provide advanced planning, project coordination and project management services for projects with multi-disciplinary professional services, including architecture, engineering and landscape architecture, for City and other governmental agencies, such as MCDA, Park Board, NRP, MPHA and the Minneapolis School Board.

Service Activity Performance Measurements:

The percent of billable hours compared to total hours.

1999 Actual – 69%

2000 Target – 73%

**Public Works
Property Services**

	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001
FTE's by Division:							
Radio	10.30	10.30	10.30	10.30	10.30		-
Municipal Market	0.15	0.15	0.15	0.15	0.15		-
Lands and Building Maintenance	44.00	50.85	50.55	50.45	50.45	-0.2%	(0.10)
Community Center Operations	-	-	-	-	-		-
Special Projects	5.00	5.00	4.00	3.00	3.00	-25.0%	(1.00)
FTE's	59.45	66.30	65.00	63.90	63.90	-1.7%	(1.10)
Expense by Object:							
Salaries and Wages	2,743,364	2,837,713	2,971,548	3,049,811	3,049,811	2.6%	78,263
Benefits	863,075	866,224	936,989	901,031	901,031	-3.8%	(35,958)
Contractual Services	1,904,904	2,249,660	2,045,633	2,369,635	2,369,635	15.8%	324,002
Operating	824,135	807,197	765,403	759,053	759,053	-0.8%	(6,350)
Equip./Capital	476,024	307,660	475,000	475,000	475,000		-
Transfers	-	-	-	-	-		-
Total Expense by Object	6,811,502	7,068,454	7,194,573	7,554,530	7,554,530	5.0%	359,957
Expense by Fund:							
CDBG/UDAG Funds	49,696	265,684	162,498	162,498	162,498		-
Permanent Improvement Project	616,998	464,852	510,104	-	-		(510,104)
Permanent Improvement Equip	1,681,799	1,590,156	1,936,007	2,111,131	2,111,131	9.0%	175,124
Lands And Buildings	4,463,009	4,747,762	4,585,964	5,280,901	5,280,901	15.2%	694,937
Total Expense by Fund	6,811,502	7,068,454	7,194,573	7,554,530	7,554,530	5.0%	359,957
Expense by Division:							
Radio	1,681,799	1,590,156	1,936,007	2,111,131	2,111,131	9.0%	175,124
Municipal Market	13,734	22,497	22,287	22,835	22,835	2.5%	548
Lands and Building Maintenance	4,449,275	4,725,265	4,565,601	4,875,227	4,875,227	6.8%	309,626
Community Center Operations	49,696	265,684	162,498	162,498	162,498		-
Special Projects	616,998	464,852	508,180	382,839	382,839	-24.7%	(125,341)
Total Expense by Division	6,811,502	7,068,454	7,194,573	7,554,530	7,554,530	5.0%	359,957

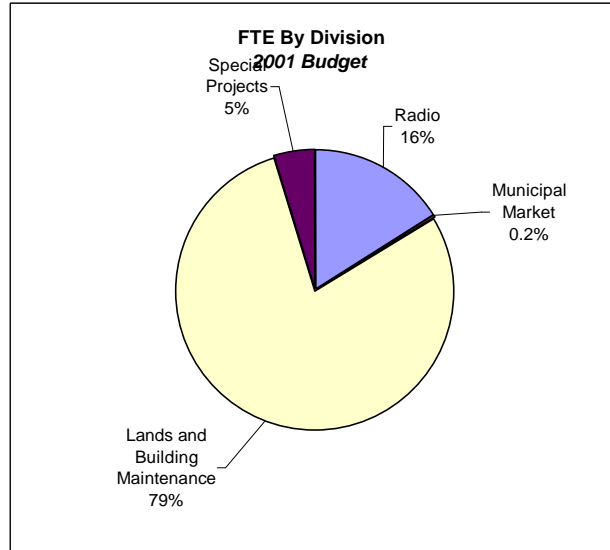
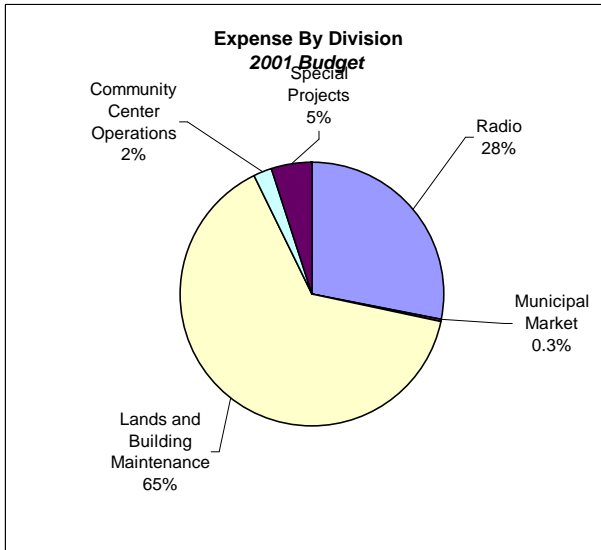
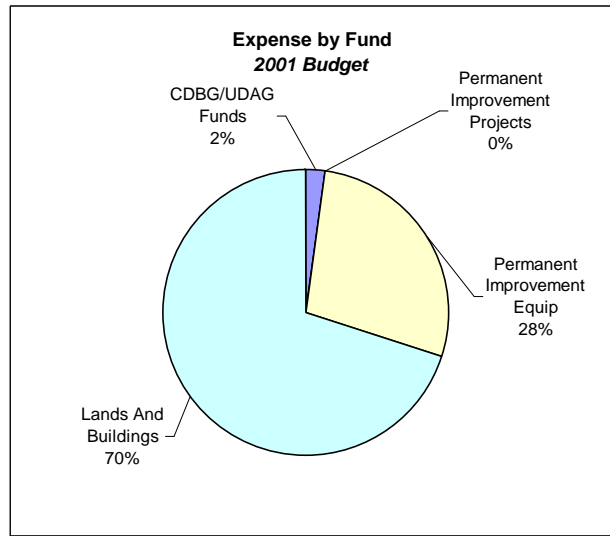
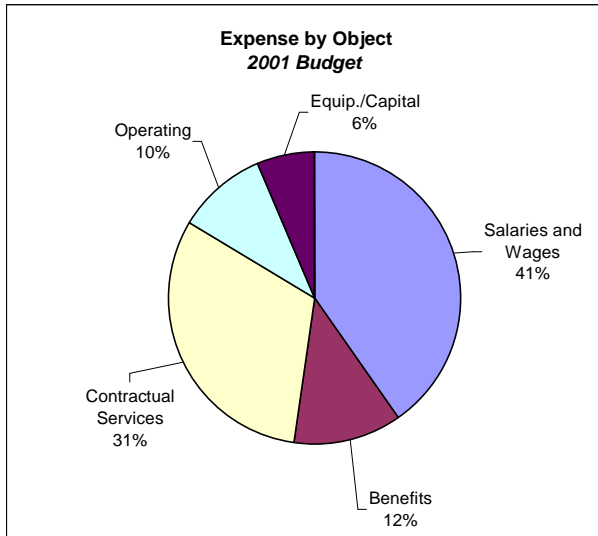
Explanation of Changes from 2000 to 2001 Budget:

The decrease by 1.0 FTE was from the transfer of an Engineer II position to the Engineering Design Agency. Another major impact to the budget came from the non-personnel section. The Radio Shop non-personnel budget increase by \$142,000 for increased airtime charges. Also, within the Property Services area there were \$121,000 in increases for contractual services.

The Mayor has recommended the infrastructure decision package in the amount of \$55,000. This amount will allow for the hiring of a consultant to assist in the roof management program and provides for landscaping and site improvement needs.

**Public Works
Property Services**

The adopted budget includes the Mayor's recommendations.



PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
ENGINEERING MATERIALS & TESTING – CENTRAL STORES (640-6403)

Program Description:

Major Initiatives for 2001:

- ◆ Continue expanding customer base for increased revenue growth.
- ◆ Continue overall management to eliminate the Central Stores portion of the fund deficit by the year 2009.
- ◆ Continue implementing the recommendations of the City Council–approved Central Stores Redesign Project.

Major Service Activities:

Provide a Central Stores Inventory Function. Procure and maintain a warehouse of stocked inventory to support Public Works construction and maintenance operations, and also furnish other supplies and materials to City Departments and Boards.

Service Activity Performance Measurements:

Number of transactions per FTE per year.

1999 Actual – 4,397

2000 Target – 4,500

PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
ENGINEERING MATERIALS & TESTING – ASPHALT PLANT (640-6407)

Program Description:

Major Initiatives for 2001:

- ◆ Continue with plant improvements for overall effective operations.
- ◆ Continue to expand customer base to increase revenue growth.
- ◆ Commence effective space utilization following the completion of the Hiawatha Avenue reconstruction project.

Major Service Activities:

Produce bituminous products for Public Works construction and maintenance projects (Asphalt Plant).

Service Activity Performance Measurements:

Percentage of total (RAPable) asphalt products that contains RAP (Recycled Asphalt Pavement).

1999 Actual – 90% RAP

2000 Target – 90% RAP

PROGRAM AND SERVICE ACTIVITY INFORMATION

PUBLIC WORKS

ENGINEERING MATERIALS & TESTING – ENGINEERING LABORATORY (640-6414)

Program Description:

Major Initiatives for 2001:

- ◆ Develop and implement a succession and recruitment plan to address the current and near-future need to replace highly experienced and knowledgeable employees.
- ◆ Continue to implement recommendations of the City Council–approved Pavement Products Study.
- ◆ Incorporate Pavement Management in the organization of the Engineering Laboratory.

Major Service Activities:

Provide the Environmental & Geo-Technical Services Function, which includes on-site and in-lab testing, inspection, research and environmental and soil boring services to ensure quality control of concrete, asphalt and soils for Public Works construction, maintenance, plant operations and special projects.

Service Activity Performance Measurements:

The overhead (multiplier) factor charged to our customers.

1999 Actual – 2.5 overhead (multiplier) factor actually charged

2000 Target – 2.5 overhead (multiplier) factor

Public Works Engineering Materials and Testing

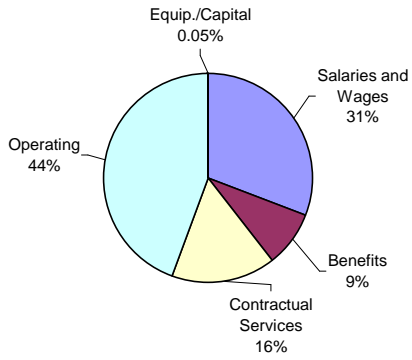
	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm	2001 Final Approved	% Chg From 2000 to 2001	Change From 2001 to 2001
FTE's by Division:							
Central Stores	6.10	6.00	6.00	6.00	6.00	-	-
Asphalt Plant	7.80	8.20	8.00	8.00	8.00	-	-
Concrete Plant	2.60	2.00	-	-	-	-	-
Engineering Laboratory	13.00	12.50	12.50	12.50	12.50	-	-
FTE's	29.50	28.70	26.50	26.50	26.50		-
Expense by Object:							
Salaries and Wages	1,137,346	998,016	1,170,146	1,238,282	1,238,282	5.8%	68,136
Benefits	398,313	320,521	369,600	345,252	345,252	-6.6%	(24,348)
Contractual Services	512,575	682,797	633,621	637,162	637,162	0.6%	3,541
Operating	1,351,751	985,554	2,764,366	1,780,916	1,780,916	-35.6%	(983,450)
Equip./Capital	35,228	16,758	2,000	2,000	2,000	-	-
Transfers	-	-	-	-	-	-	-
Total Expense by Object	3,435,213	3,003,646	4,939,733	4,003,612	4,003,612	-19.0%	(936,121)
Expense by Fund:							
Engineering Materials/Testing	3,023,384	2,612,842	3,417,053	3,434,277	3,434,277	0.5%	17,224
Public Works Stores	411,829	390,804	1,522,680	569,335	569,335	-62.6%	(953,345)
Total Expense by Fund	3,435,213	3,003,646	4,939,733	4,003,612	4,003,612	-19.0%	(936,121)
Expense by Division:							
Central Stores	411,829	390,804	1,522,680	569,335	569,335	-62.6%	(953,345)
Asphalt Plant	2,180,532	1,634,640	2,413,439	2,402,093	2,402,093	-0.5%	(11,346)
Concrete Plant	77,309	12,203	-	-	-	-	-
Engineering Laboratory	765,543	965,999	1,003,614	1,032,184	1,032,184	2.8%	28,570
Total Expense by Division	3,435,213	3,003,646	4,939,733	4,003,612	4,003,612	-19.0%	(936,121)

Explanation of Changes from 2000 to 2001 Budget:

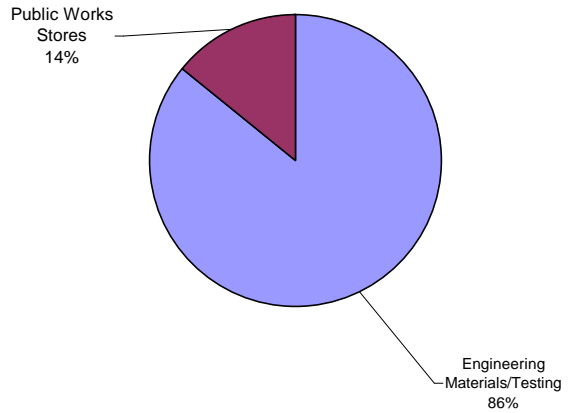
The one significant change for this agency came from the removal of the cost of goods sold budget. An accounting change that occurred when the FISCOL system was established removed the need to budget for cost of goods sold.

Public Works Engineering Materials and Testing

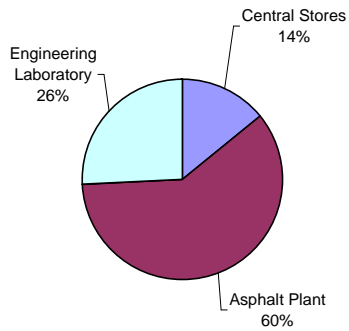
Expense by Object 2001 Budget



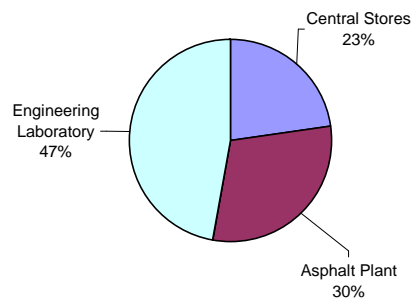
Expense by Fund 2001 Budget



Expense by Division 2001 Budget



FTE by Division 2001 Budget



PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
SEWERS – SEWER MAINTENANCE (630-6310)

Program Description:

Major Initiatives for 2001:

- ◆ Complete the inspection of Park Board Storm Water System.
- ◆ Reduce mainline plugs from 18 to 17 per year.
- ◆ Reduce cleaning cost per mile.
- ◆ Initiate Manhole Rehabilitation program.

Major Service Activities:

Clean, inspect, repair and renovate sanitary sewers and structures, as well as storm sewers and associated structures.

Service Activity Performance Measurements:

Cost per mile to clean sanitary sewer system.

1999 Actual – \$2,201

2000 Target – \$2,100

PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
SEWERS – SEWER & WATER CONNECTIONS (630-6360)

Program Description:

Major Initiatives for 2001:

Establish, collect and evaluate performance criteria for the Connections Organization.

Major Service Activities:

Provide administration and inspection of connections to Minneapolis water and sewer systems by public and private contractors, as well as all excavation in Minneapolis' Right-of-Way.

Service Activity Performance Measurements:

Permit revenue per FTE.

1999 Actual – \$80,336

2000 Target – \$80,400

PROGRAM AND SERVICE ACTIVITY INFORMATION

PUBLIC WORKS

SEWERS – METRO COUNCIL (630-6370)

Program Description:

Major Initiatives for 2001:

Payment of costs in timely planner.

Major Service Activities:

Metro Council Wastewater services cost center – \$30,877,797 in 1999.

Service Activity Performance Measurements:

1999 Actual – Yes

2000 Target – Yes

Public Works Sewer Maintenance

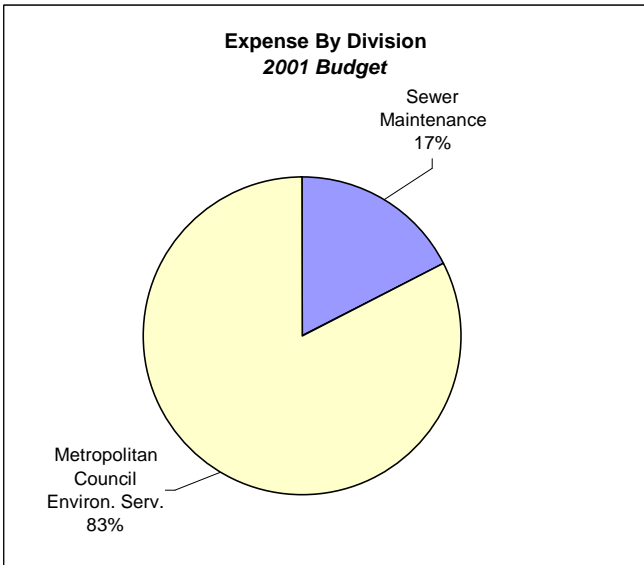
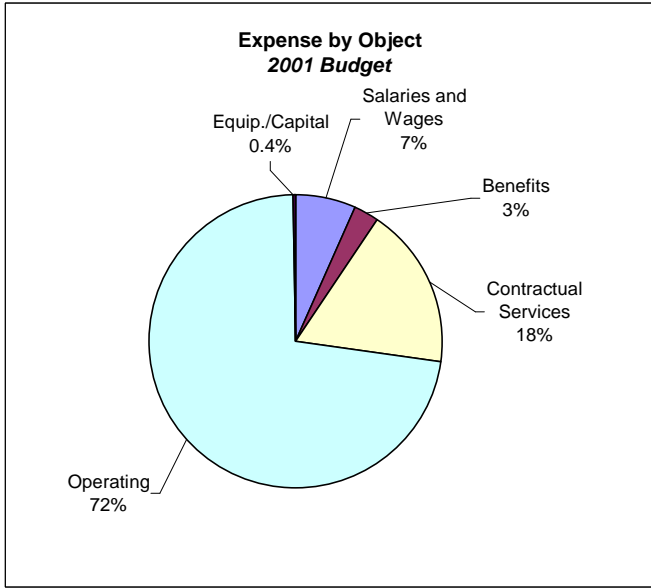
	1998 Actual	1999 Actual	2000 Original Budget	2000 Recomm.	2000 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001
FTE's by Division:							
Sewer Maintenance	54.70	57.1	59.10	61.10	61.10	3.4%	2.00
Sewer and Water Connections	6.50	6.5	-	-	-	-	-
Metropolitan Council Environ. Serv.	-	-	-	-	-	-	-
FTE's	61.20	63.60	59.10	61.10	61.10	3.4%	2.00
Expense by Object:							
Salaries and Wages	2,597,128	2,688,414	2,463,984	2,659,556	2,659,556	7.9%	195,572
Benefits	1,057,830	1,006,425	976,929	1,015,623	1,015,623	4.0%	38,694
Contractual Services	5,775,029	5,905,113	6,418,990	7,011,638	7,011,638	9.2%	592,648
Operating	27,135,796	23,867,181	27,399,124	28,255,117	28,255,117	3.1%	855,993
Equip./Capital	450,418	195,220	154,000	154,000	154,000	-	-
Transfers	-	-	-	-	-	-	-
Total Expense by Object	37,016,201	33,662,353	37,413,027	39,095,934	39,095,934	4.5%	1,682,907
Expense by Fund:							
General Fund	500,904	441,513	-	-	-	-	-
Sewer Rental	36,515,297	33,220,840	37,413,027	39,095,934	39,095,934	4.5%	1,682,907
Total Expense by Fund	37,016,201	33,662,353	37,413,027	39,095,934	39,095,934	4.5%	1,682,907
Expense by Division:							
Sewer Maintenance	6,715,306	5,787,591	6,535,230	6,825,894	6,825,894	4.4%	290,664
Sewer and Water Connections	500,904	441,513	-	-	-	-	-
Metropolitan Council Environ. Serv.	29,799,991	27,433,249	30,877,797	32,270,040	32,270,040	4.5%	1,392,243
Total Expense by Division	37,016,201	33,662,353	37,413,027	39,095,934	39,095,934	4.5%	1,682,907

Explanation of Changes from 2000 to 2001 Budget:

The Mayor has recommended the infrastructure gap funding decision package in the amount of \$150,000. This increase includes one construction maintenance laborer position and contractual services.

The adopted budget includes the Mayor's recommendations.

Public Works Sewer Maintenance



PROGRAM AND SERVICE ACTIVITY INFORMATION

PUBLIC WORKS

SOLID WASTE & RECYCLING SERVICES – ADMINISTRATION (664-6660)

Program Description:

Provide management and direction for the Solid Waste Division. Implement City Council–directed services. Provide daily supervision of solid waste collection, disposal, recycling, yard waste removal and problem material collection and disposal.

Major Initiatives for 2001:

Study ways of helping to maximize general fund revenue.

Major Service Activities:

1. Negotiate contracts with various contractors.
2. Ensure Division is maximizing revenues and minimizing expenses.
3. Provide management and supervision for core functions.
4. Attend neighborhood meetings to raise awareness of solid waste related topics.
5. Coordinate with other City-wide and Public Works–wide issues.

Service Activity Performance Measurements:

1. Keep costs below revenues, balance the budget.
2. Increase customer satisfaction.
3. Reduce accidents and injuries of solid waste workforce.
4. Education of solid waste workforce and the public

PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
SOLID WASTE & RECYCLING SERVICES – COLLECTION (664-6641)

Program Description:

Collection of refuse and performance of related support services for the City of Minneapolis.

Major Initiatives for 2001:

- ◆ Collect garbage.
- ◆ Establish, collect and evaluate performance criteria for the Solid Waste Collection Organization.

Major Service Activities:

1. Provide for garbage collection from 108,000 residential dwelling units.
2. Provide support and coordination of Hennepin County Household Hazardous Waste Collection events.

Service Activity Performance Measurements:

1. Percent of complaints from missed pick-ups.

1998 Actual – 0.05%

1999 Actual – 0.05%

2000 Target – 0.04%

2. Amount of garbage collected.

1998 Actual – 113,435 tons

1999 Actual – 113,890 tons

2000 Target – 114,500 tons

PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
SOLID WASTE & RECYCLING SERVICES – DISPOSAL (664-6645)

Program Description:

Dispose of, in a cost-effective and environmentally protective manner, solid waste collected in Minneapolis.

Major Initiatives for 2001:

- ◆ Dispose of Garbage collected.
- ◆ Dispose of tires, construction and demolition debris dropped off at transfer station.
- ◆ Dispose of wastes illegally dumped and collected through Clean City program.

Major Service Activities:

Dispose of solid waste, from collection, at the contracted disposal sites.

Service Activity Performance Measurements:

1. Amount of garbage disposed of.

1998 Actual – 113,000 tons

1999 Actual – 113,890 tons

2000 Target – 114,000 tons

2. Amount of collection and demolition debris disposed of.

1998 Actual – 3,054 tons

1999 Actual – 4,500 tons

2000 Target – 4,800 tons

3. Amount of tires disposed of.

1998 Actual – 313 tons

1999 Actual – 250 tons

2000 Target – 425 tons

PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
SOLID WASTE & RECYCLING SERVICES – RECYCLING (664-6650)

Program Description:

Collection of recyclables and performance of related support services for the City of Minneapolis.

Major Initiatives for 2001:

- ◆ Collect recyclables from Minneapolis SW&R customers for processing and marketing.
- ◆ Meet State and County recycling goals.
- ◆ Establish, collect and evaluate performance criteria for the Recycling Organization.

Major Service Activities:

Provide Recycling service activities.

Service Activity Performance Measurements:

1. Amount of recyclables collected per year.

1998 Actual – 21,872 tons

1999 Actual – 22,591 tons

2000 Target – 23,000 tons

2. Percent of complaints from missed pickups.

1998 Actual – 0.05%

1999 Actual – 0.05%

2000 Target – 0.04%

PROGRAM AND SERVICE ACTIVITY INFORMATION

PUBLIC WORKS

SOLID WASTE & RECYCLING SERVICES – YARD WASTE PROGRAM (664-6657)

Program Description:

Collection and composting of yard wastes generated by Minneapolis customers.

Major Initiatives for 2001:

- ◆ Collect and contract for composting of yard wastes from SW&R customers.
- ◆ Establish, collect and evaluate performance criteria for the Yard Waste Organization.

Major Service Activities:

Provide seasonal yard waste collection services from spring through fall.

Service Activity Performance Measurements:

Amount of yard waste composted.

1998 Actual – 20,527 tons

1999 Actual – 17,094 tons

2000 Target – 18,500 tons

PROGRAM AND SERVICE ACTIVITY INFORMATION

PUBLIC WORKS

**SOLID WASTE & RECYCLING SERVICES – LARGE ITEM/
PROBLEM MATERIALS (664-6658)**

Program Description:

Collection, processing and recycling or disposal of large items and problem materials, such as hide-a-beds, freezers, stoves, gutters, swing sets, computers, televisions, etc.

Major Initiatives for 2001:

- ◆ Collect larger items/problem materials from SW&R customers.
- ◆ Remove hazardous materials for constituents and properly dispose of; manage separate program for TVs, VCRs, Computer CPUs and monitors at request of Hennepin County.
- ◆ Sell scrap metals.

Major Service Activities:

Provide problem materials/large item services.

Service Activity Performance Measurements:

1. Amount of large item/problem materials collected.

1998 Actual – 3,591 tons

1999 Actual – 4,500 tons

2000 Target – 5,000 tons

2. Amount of televisions, VCRs and computers collected.

1998 Actual – 292 tons

1999 Actual – 320 tons

2000 Target – 420 tons

PROGRAM AND SERVICE ACTIVITY INFORMATION

PUBLIC WORKS

SOLID WASTE & RECYCLING SERVICES – TRANSFER STATIONS (664-6659)

Program Description:

Operate South Transfer Station to support citizen voucher programs and “for pay” wastes disposal.

Major Initiatives for 2001:

- ◆ Operate South Transfer Station for convenience/voucher program for SW&R customers.
- ◆ Operate South Transfer Station for commercial customers.
- ◆ Operate/maintain South and North Transfer Stations for emergency or disaster recovery efforts.

Major Service Activities:

Provide Voucher programs for tires, construction debris, and other materials to City residents.

Service Activity Performance Measurements:

Number of voucher customers per year.

1998 Actual – 14,500

1999 Actual – 17,835

2000 Target – 21,402

PROGRAM AND SERVICE ACTIVITY INFORMATION

PUBLIC WORKS

SOLID WASTE & RECYCLING SERVICES – CUSTOMER SERVICE (664-6665)

Program Description:

Educate and respond to questions and concerns regarding customer service. Develop customer service quality data.

Major Initiatives for 2001:

- ◆ Outreach to new residents
- ◆ Waste reduction campaign

Major Service Activities:

1. Respond to customer service questions via phone, e-mail and walk-in.
2. Enter and analyze customer service parameters.
3. Coordinate tag and enforcement programs.
4. Convey charges to Utility Billing for special services.
5. Develop and distribute educational materials.

Service Activity Performance Measurements:

1. All calls answered in 15 seconds.
2. Less than 2% of calls abandoned.
3. A minimum of 3 direct mail pieces sent each year to Solid Waste customers.

PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
SOLID WASTE & RECYCLING SERVICES – CLEAN CITY (664-6670)

Program Description:

Coordinate activities to achieve a cleaner Minneapolis through clean sweeps, graffiti removal, programs for voluntary cleanup, education and enforcement of ordinances.

Major Initiatives for 2001:

- ◆ Dedicate graffiti removal personnel.
- ◆ Increase removal of graffiti from sensitive surfaces.
- ◆ Increase volunteer efforts.
- ◆ Increase awareness of anti-litter and dumping efforts.

Major Service Activities:

1. Clean sweeps
2. Graffiti removal
3. Illegal dumping clean-up
4. Education
5. Adopt-a-litter program

PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
SOLID WASTE & RECYCLING SERVICES – EQUIPMENT (664-6675)

Program Description:

Responsible for Solid Waste & Recycling Division fleet vehicle repairs. Management of the parts inventories to include the Fleet Management System.

Major Initiatives for 2001:

- ◆ Set time standards for vehicle repairs.
- ◆ Use of the Maintenance Management system for closer tracking inventory.
- ◆ Continue to upgrade the Solid Waste & Recycling fleet.

Major Service Activities:

1. Repair of vehicle fleet
2. Monitoring of vehicle repair costs
3. Tracking of maintenance history
4. Management of Solid Waste facilities
5. Production of an annual fleet management report

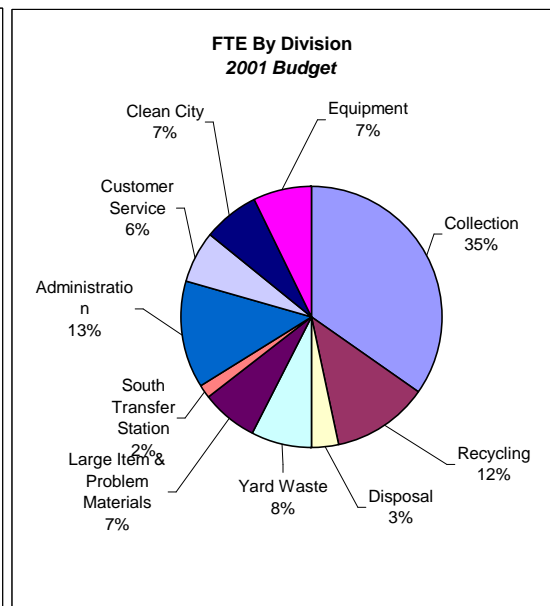
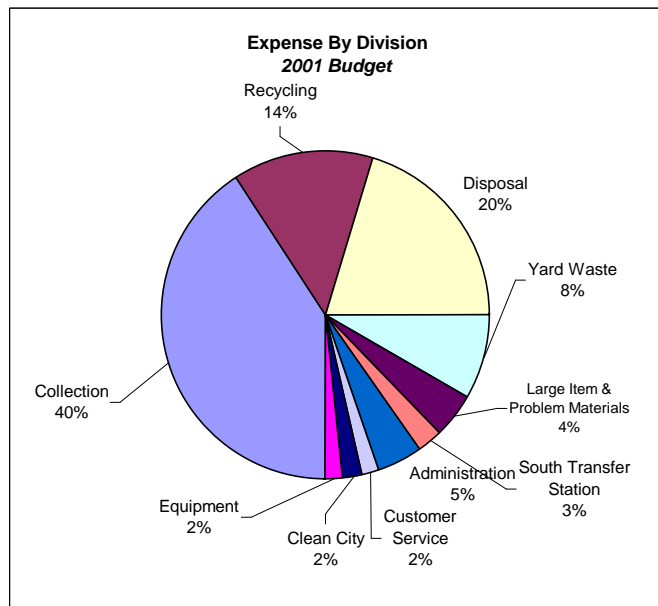
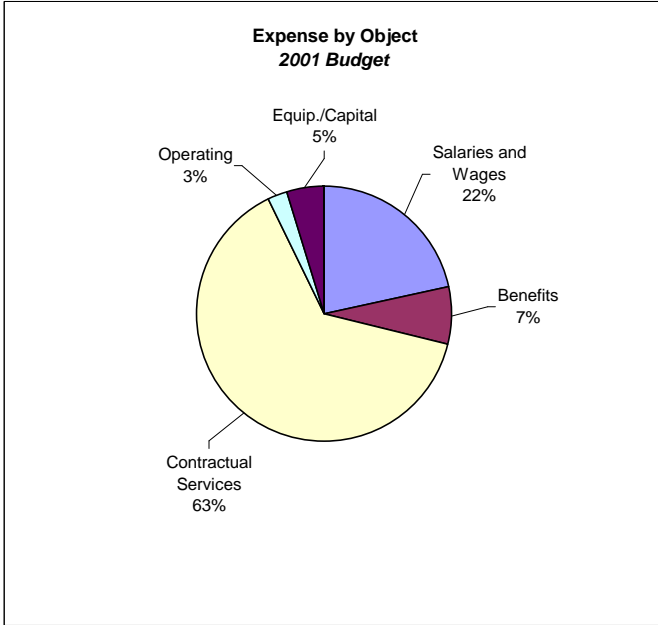
Public Works Solid Waste

	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001
FTE's by Division:							
Collection	70.95	70.15	67.45	44.15	44.15	-34.5%	(23.30)
Recycling	29.00	29.00	28.40	15.00	15.00	-47.2%	(13.40)
Disposal	2.20	2.60	2.20	4.00	4.00	81.8%	1.80
Yard Waste	17.80	17.80	17.30	9.50	9.50	-45.1%	(7.80)
Large Item & Problem Materials	2.00	2.00	2.00	9.00	9.00	350.0%	7.00
South Transfer Station	4.10	4.10	3.30	2.00	2.00	-39.4%	(1.30)
Administration	-	-	-	17.00	17.00		17.00
Customer Service	-	-	-	8.00	8.00		8.00
Clean City	-	-	-	9.00	9.00		9.00
Equipment	-	-	-	9.00	9.00		9.00
FTE's	126.05	125.65	120.65	126.65	126.65	5.0%	6.00
Expense by Object:							
Salaries and Wages	4,607,448	4,825,083	4,956,030	5,273,446	5,273,446	6.4%	317,416
Benefits	1,681,932	1,659,396	1,764,166	1,749,306	1,749,306	-0.8%	(14,860)
Contractual Services	14,026,567	14,480,884	15,176,066	15,412,117	15,412,117	1.6%	236,051
Operating	559,172	583,196	614,231	632,815	632,815	3.0%	18,584
Equip./Capital	1,417,036	605,358	874,500	1,135,500	1,135,500	29.8%	261,000
Transfers	-	-	-	-	-		-
Total Expense by Object	22,292,155	22,153,917	23,384,993	24,203,184	24,203,184	3.5%	818,191
Expense by Fund:							
Grants - Other		19,299		-	-		-
Solid Waste And Recycling	22,292,155	22,134,618	23,384,993	24,203,184	24,203,184	3.5%	818,191
Total Expense by Fund	22,292,155	22,153,917	23,384,993	24,203,184	24,203,184	3.5%	818,191
Expense by Division:							
Collection	9,919,661	10,648,316	11,202,972	9,898,751	9,898,751	-11.6%	(1,304,221)
Recycling	4,212,848	3,623,988	3,764,753	3,354,271	3,354,271	-10.9%	(410,482)
Disposal	4,823,576	-	-	4,877,061	4,877,061		4,877,061
Yard Waste	1,865,704	6,731,113	7,036,458	2,056,710	2,056,710	-70.8%	(4,979,748)
Large Item & Problem Materials	779,214	844,902	689,295	1,030,215	1,030,215	49.5%	340,920
South Transfer Station	691,152	305,598	691,515	649,343	649,343	-6.1%	(42,172)
Administration	-	-	-	1,091,296	1,091,296		1,091,296
Customer Service	-	-	-	373,225	373,225		373,225
Clean City	-	-	-	447,723	447,723		447,723
Equipment	-	-	-	424,589	424,589		424,589
Total Expenses by Division	22,292,155	22,153,917	23,384,993	24,203,184	24,203,184	3.5%	818,191

Explanation of Changes from 2000 to 2001 Budget:

The increase in FTE's came from a council action in March 2000 to provide support for the increase in solid waste collected. The major increase to equipment purchases is to provide the appropriation for the purchase of recycling vehicles.

Public Works Solid Waste



PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
FIELD SERVICES – SIDEWALK INSPECTION (607-6076)

Program Description:

Major Initiatives for 2001:

Evaluate, establish and collect performance criteria for the Sidewalk Organization.

Major Service Activities:

1. Inspect and repair sidewalks as needed to maintain a safe environment for pedestrians and to minimize liability claims against the City.

Service Activity Performance Measurements:

Cost per permit to administer, inspect and collect for sidewalk replacement.

1999 Actual – 3,385 permits, or \$85.80 per permit

2000 Target – 3,400 permits, or \$85.49 per permit.

2. Enforcement of snow removal ordinances to maintain a safe pedestrian environment and minimize liability claims against the City.

Service Activity Performance Measurements:

Cost per warning ticket to administer sidewalk snow enforcement ordinances.

1999 Actual – 1,568 inspections, or \$92.62 per inspection

2000 Target – 2,000 inspections, or \$72.67 per inspection

PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
FIELD SERVICES – BRIDGE MAINTENANCE & REPAIR (607-6091)

Program Description:

Major Initiatives for 2001:

- ◆ Continuation of concrete sealing program initiated in 1999. Protocols for monitoring the effectiveness of the program will be implemented.
- ◆ Reestablishment of bridge painting program of railings, beam sets, bearings and other appurtenant bridge components.
- ◆ Evaluate and establish performance criteria for the City retaining walls, especially near bridges.

Major Service Activities:

Preserve, maintain and rehabilitate bridges, retaining walls and related structures on and adjacent to City streets and roadways. Provide annual inspection for all City bridges.

Service Activity Performance Measurements:

Appropriate Unit Cost (each, square foot, linear foot) for maintenance costs.

1999 Actual – Costs being developed

2000 Target –

PROGRAM AND SERVICE ACTIVITY INFORMATION

PUBLIC WORKS

FIELD SERVICES – NICOLLET MALL (607-6130)

Program Description:

Major Initiatives for 2001:

- ◆ Investigate funding strategies for renovation work on the Nicollet Mall Extension from 13th Street to Grant Street.
- ◆ Work with Nicollet Mall Advisory Board to continue to develop streetscape enhancements.
- ◆ Identify areas for Low-Level Lighting improvements.

Major Service Activities:

Provide year-round maintenance for the Nicollet Mall Special Service District

Service Activity Performance Measurements:

Cost to maintain Nicollet Mall per centerline foot (100% assessed).

1999 Actual – \$227

2000 Target – \$324

PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
FIELD SERVICES – SPECIAL SERVICE DISTRICTS (607-6140)

Program Description:

Major Initiatives for 2001:

- ◆ Establish, collect and evaluate performance criteria for the Special Service Districts Organization.
- ◆ Administer service contracts for any new Special Service District.

Major Service Activities:

Provide maintenance services for Special Service Districts.

Service Activity Performance Measurements:

Lump-sum contract costs to maintain each Special Service District.

1999 Actual – \$325,500

2000 Target – \$325,500

PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
FIELD SERVICES – STREET MAINTENANCE & REPAIR (607-6160)

Program Description:

Major Initiatives for 2001:

- ◆ Work with the Park Board to implement service agreements for parkway maintenance.
- ◆ Investigate alternative sealcoat treatments and materials for parkways.
- ◆ Develop maintenance strategies to effectively utilize additional infrastructure GAP funding.

Major Service Activities:

Provide repair and maintenance of City streets and alleys. Continue to develop and maintain a City-wide pavement management system for coordination and prioritization of street replacement and repair.

Service Activity Performance Measurements:

Cost per square yard of pavement to repair and maintain (streets only—does not include alleys).

1999 Actual – \$0.35 per sq. yard, to \$2,481 per lane mile

2000 Target – \$0.36 per sq. yard, to \$2,529 per lane mile

PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
FIELD SERVICES – STREET ADMINISTRATION (607-6180)

Program Description:

Major Initiatives for 2001:

- ◆ Investigate alternative cost accounting procedures to produce more accurate and timely budget tracking and expenditure projections.
- ◆ Continue to implement Public Works Reorganization proposal to create the Public Works Service Centers.
- ◆ Establish, collect and evaluate performance criteria for Special Service Districts.

Major Service Activities:

Provide general administration and coordination of all Street Maintenance activities. This includes all indirect labor costs—vacation pay, sick pay, salaries, benefits, labor additives, unemployment, workers' compensation, etc.—for Street Maintenance & Repair, Street Cleaning, Snow & Ice Control and Malls & Plazas Maintenance.

Service Activity Performance Measurements:

Percent of total street maintenance activities budget spent on supervision and administrative support.

1999 Actual – 12%

2000 Target – 12%

PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
FIELD SERVICES – STREET CLEANING (607-6200)

Program Description:

Major Initiatives for 2001:

- ◆ Investigate alternative disposal methods for street sweeping debris.
- ◆ Improve performance data reporting for Chain of Lakes sweeping.
- ◆ Incorporate any potential changes to cleaning/sweeping activities that might result from the Clean City Initiative.

Major Service Activities:

1. Provide fall street sweeping and leaf pick-up.

Service Activity Performance Measurements:

Cost of street sweeping per curb mile.

1999 Actual – \$533

2000 Target – \$544

2. Provide summer sweeping of City and special cleaning of inner city and business districts.

Service Activity Performance Measurements:

Cost of street sweeping per curb mile.

1999 Actual – \$236

2000 Target – \$279

3. Clean catch basins and drains to prevent street flooding.

Service Activity Performance Measurements:

Annual cleaning cost per catch basin.

1999 Actual – \$1.15

2000 Target – \$1.60

FIELD SERVICES: STREET CLEANING (CONTINUED)

4. Provide spring street and alley sweeping and cleaning.

Service Activity Performance Measurements:

Cost of street sweeping per curb mile.

1999 Actual – \$354

2000 Target – \$410

PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
FIELD SERVICES – SNOW & ICE CONTROL (607-6220)

Program Description:

Major Initiatives for 2001:

- ◆ Investigate salt and sand application rates.
- ◆ Continue to look at most efficient and effective uses of Workforce Utilization staffing.
- ◆ Investigate alternative disposal methods for snow that is removed from streets.

Major Service Activities:

Control snow and ice on City streets, alleys, pedestrian bridges, vehicular bridges and bridge sidewalks. This includes downtown streets and intersections.

Service Activity Performance Measurements:

Cost per lane mile plowed (streets only—does not include alleys).

1999 Actual – \$2,053

2000 Target – \$1,579

PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
FIELD SERVICES – MALLS & PLAZAS MAINTENANCE (607-6240)

Program Description:

Major Initiatives for 2001:

- ◆ Develop best management practices for maintenance responsibilities of off-street bikeways assumed by Public Works.
- ◆ Define program for capital improvements of the Loring Greenway.
- ◆ Work with MnDot to identify new maintenance responsibilities resulting from construction on Trunk Highway 55 (Hiawatha Avenue).

Major Service Activities:

Maintain and clean all landscaped areas of the public right-of-way, including debris clean-up and grass mowing on and around pedestrian bridges and bridge sidewalks.

Service Activity Performance Measurements:

Cost per acre to maintain green areas.

1999 Actual – \$4,455

2000 Target – \$4,338

Public Works Field Services

	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001
FTE's by Division:							
Sidewalk Inspections	5.50	5.00	6.00	6.00	6.00		-
Bridge Maintenance	17.10	16.80	17.50	19.50	20.70	18.3%	3.20
Nicollet Mall	13.80	11.80	11.80	11.80	11.80		-
Street Maintenance	75.50	78.80	75.50	77.20	82.80	9.7%	7.30
Street Administration	12.80	12.80	10.80	10.80	10.80		-
Street Cleaning	26.10	26.10	26.10	26.10	26.10		-
Snow & Ice Control	20.60	20.60	27.80	28.20	28.20	1.4%	0.40
Malls and Plazas Maintenance	21.00	21.00	21.00	20.70	20.70	-1.4%	(0.30)
FTE's	192.40	192.90	196.50	200.30	207.10	1.9%	3.80
Expense by Object:							
Salaries and Wages	8,395,385	8,707,113	8,074,382	8,701,293	8,989,856	11.3%	915,474
Benefits	2,609,634	2,730,665	2,733,065	2,726,494	2,761,952	1.1%	28,887
Contractual Services	11,053,751	11,740,292	11,398,381	11,741,298	11,991,513	5.2%	593,132
Operating	2,587,997	2,848,260	2,907,974	2,768,309	2,869,073	-1.3%	(38,901)
Equip./Capital	64,219	192,620	225,000	184,135	184,135	-18.2%	(40,865)
Transfers	-	-	-	-	-		-
Total Expense by Object	24,710,986	26,218,950	25,338,802	26,121,529	26,796,529	3.1%	782,727
Expense by Fund:							
General Fund	24,341,777	25,855,338	19,774,773	21,222,776	21,897,776	10.7%	2,123,003
Permanent Improvement Projects	369,210	363,612	1,105,666	443,921	443,921	-59.9%	(661,745)
Sewer Rental	-	-	4,458,363	4,454,832	4,454,832	-0.1%	(3,531)
Total Expense by Fund	24,710,986	26,218,950	25,338,802	26,121,529	26,796,529	3.1%	782,727
Expense by Division:							
Sidewalk Inspections	369,210	363,612	435,666	443,921	443,921	1.9%	8,255
Bridge Maintenance	1,513,456	1,509,813	1,473,433	1,530,151	1,620,151	10.0%	146,718
Nicollet Mall	1,032,657	1,011,800	1,117,074	1,131,150	1,131,150	1.3%	14,076
Special Services	150,327	233,221	325,970	325,970	325,970		-
Street Maintenance	6,715,823	6,987,403	8,115,701	8,125,696	8,710,696	7.3%	594,995
Street Administration	3,608,413	3,784,769	1,933,032	2,237,414	2,237,414	15.7%	304,382
Street Cleaning	5,191,145	3,733,752	4,458,363	4,454,832	4,454,832	-0.1%	(3,531)
Snow & Ice Control	4,684,484	7,033,819	5,819,722	6,180,600	6,180,600	6.2%	360,878
Malls and Plazas Maintenance	1,445,471	1,560,761	1,659,841	1,691,795	1,691,795	1.9%	31,954
Total Expense by Division	24,710,986	26,218,950	25,338,802	26,121,529	26,796,529	3.1%	782,727

Explanation of Changes from 2000 to 2001 Budget:

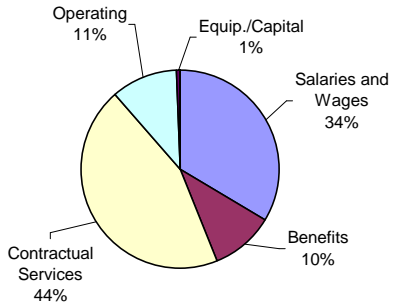
The significant change from the 2000 budget has been the removal of the one-time maintenance infrastructure gap funding for a total decrease of \$670,000 and 3.9 FTE's.

Other exception requests that impacted the budget were for rental rates increased by \$126,000 and the funding of operator and driver wages increased by \$300,000.

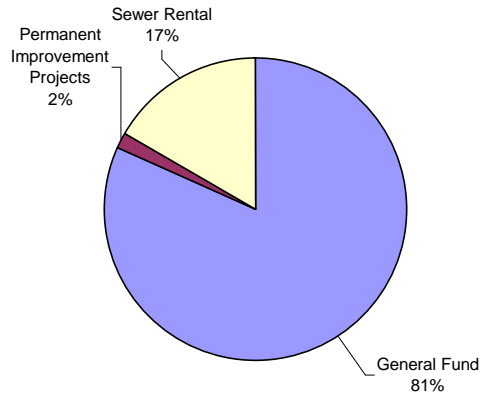
The Mayor has recommended funding for the maintenance infrastructure in the amount of \$670,000. This infrastructure funding includes 5.0 FTE's. The adopted budget increased the Mayor's recommendation by \$675,000 and 6.8 FTE's for additional infrastructure gap funding.

Public Works Field Services

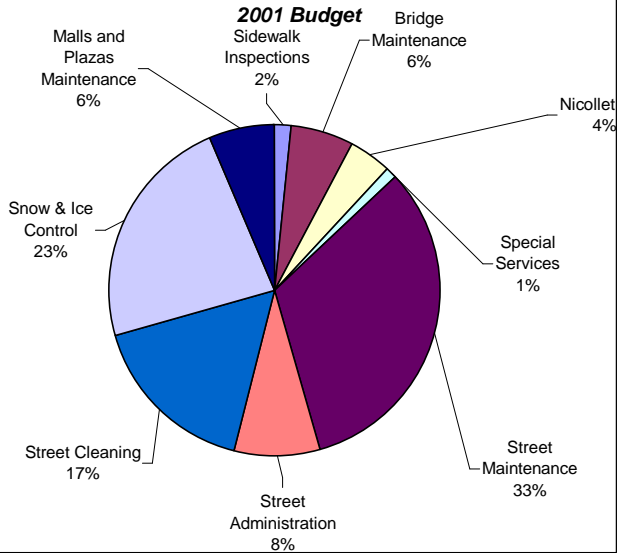
**Expense by Object
2001 Budget**



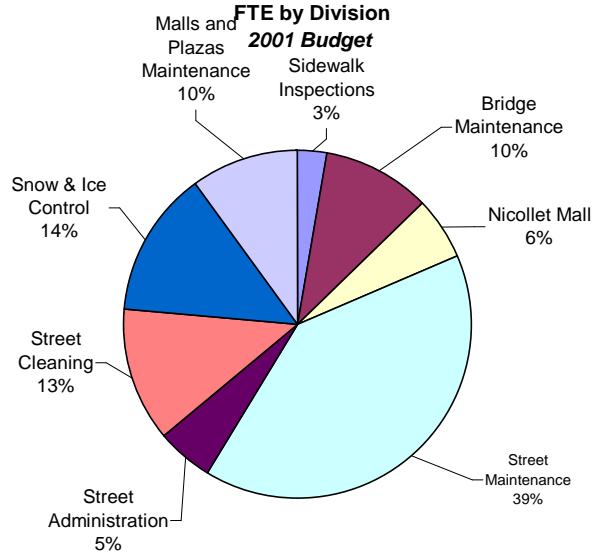
**Expense by Fund
2001 Budget**



**Expense by Division
2001 Budget**



**FTE by Division
2001 Budget**



PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
TRANSPORTATION SERVICES – STREET LIGHTING (685-6851)

Program Description:

Major Initiatives for 2001:

- ◆ Continue replacement of badly rusted street light poles using Infrastructure Maintenance GAP funding.
- ◆ Field inspection of all streetlight poles and bases.
- ◆ Establish, collect and evaluate performance criteria for the Street Lighting Organization.

Major Service Activities:

Manage and administer the Minneapolis Street Lighting System.

Service Activity Performance Measurements:

Annual maintenance cost per streetlight (with or without electricity expenses).

1999 Actual – \$4,941,579 / 33,000 = \$149.74

2000 Target – \$4,590,229 / 33,000 = \$137.84

PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
TRANSPORTATION SERVICES – PLANNING & DESIGN (685-6860)

Program Description:

Major Initiatives for 2001:

- ◆ Modify traffic counting program to better meet need for special counts and studies.
- ◆ Support field inspection effort required for the installation of large street lighting projects.
- ◆ Establish, collect and evaluate performance criteria for the Planning & Design Organization.

Major Service Activities:

Manage and Administer the Minneapolis Traffic Signal System.

Service Activity Performance Measurements:

Total traffic counts performed (mechanical and manual).

1999 Actual – 890

2000 Target – 1,050

PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
TRANSPORTATION SERVICES – INVENTORY (685-6870)

Program Description:

Major Initiatives for 2001:

- ◆ Increase inventory to accommodate maintenance of parkway lighting.
- ◆ Increase inventory to accommodate maintenance of parkway signing.
- ◆ Establish, collect and evaluate performance criteria for the Inventory Organization.

Major Service Activities:

Provide Traffic Stores that procure and stock materials and equipment as requested for the Transportation Division and for other City departments and agencies.

Service Activity Performance Measurements:

Number of transactions per FTE per year.

1999 Actual – $5351 / 2 = 2676$

2000 Target – $5500 / 2 = 2750$

PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
TRANSPORTATION SERVICES – FIELD OPERATIONS (685-6874)

Program Description:

Major Initiatives for 2001:

- ◆ Conversion of school crossing signs from yellow to fluorescent yellow-green.
- ◆ Begin exchange of real time data with MnDOT to support the Orien Program.
- ◆ Establish, collect and evaluate performance criteria for the Field Operations Organization.

Major Service Activities:

1. Construct, operate and maintain all traffic control devices and facilities, such as signs, signals, pavement markings, bus lanes, bike lanes, etc.
2. Administer and manage the Transportation System, including autos, buses, bikes, pedestrians, trucks, taxis and limousines, as well as any operational and safety issues involved in those systems.

Service Activity Performance Measurements:

Number of requests and complaints received per FTE, per year.

1999 Actual – 15,000 / 15 = 1000

2000 Target – 16,000 / 15 = 1066

PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
TRANSPORTATION SERVICES – ON-STREET PARKING (685-6888)

Program Description:

Major Initiatives for 2001:

- ◆ Develop and promote cash card program for parking meters.
- ◆ Increase utilization of operational features of new parking meter system.
- ◆ Establish, collect and evaluate performance criteria for the On-Street Parking Organization.

Major Service Activities:

Coordinate and manage the performance, construction, operation and maintenance of the On-Street Parking System (Parking Meters).

Service Activity Performance Measurements:

Average revenue per parking meter, per year.

1999 Actual – $\$4,312,319 / 6400 = \673.80

2000 Target – $\$4,400,000 / 6400 = \687.50

PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
TRANSPORTATION SERVICES – OFF-STREET PARKING (685-6892)

Program Description:

Major Initiatives for 2001:

- ◆ Complete and open the Hawthorne Transportation Center Ramps.
- ◆ Complete the Fiber Optic Backbone for the Parking Ramps
- ◆ Develop and implement a new Automatic Revenue Control system in one ramp.

Major Service Activities:

Coordinate and manage the performance, construction, operation and maintenance of the Municipal Parking System (Parking Ramps).

Service Activity Performance Measurements:

Parking System average revenue per space, per year.

1999 Actual – \$1,940

2000 Target – \$1,990

PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
TRANSPORTATION SERVICES – TOWING & IMPOUND LOT (685-6898)

Program Description:

Major Initiatives for 2001:

- ◆ Implement higher level of coordination between Public Works field personnel and management.
- ◆ Change Impound Lot Security Program.
- ◆ Establish, collect and evaluate performance criteria for the Towing & Impound Lot Organization.

Major Service Activities:

Manage and coordinate the Municipal Impound Lot.

Service Activity Performance Measurements:

Number of tows per year.

1998 Actual – 40,679

1999 Actual – 45,811

Public Works Transportation

	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001
FTE's by Division:							
Street Lighting	3.45	3.45	7.45	6.60	6.60	-11.4%	(0.85)
Engineering Systems	2.00	2.00	-	-	-		-
Planning and Design	9.50	9.50	6.50	6.50	6.50		-
Inventory	2.00	2.00	2.00	2.00	2.00		-
Field Operations	50.04	50.14	51.14	52.74	53.24	4.1%	2.10
On-Street Parking	8.50	8.30	8.30	8.30	8.30		-
Off-Street Parking	8.85	9.85	10.85	12.10	12.10	11.5%	1.25
Towing and Impound	21.80	21.80	21.80	21.80	21.80		-
FTE's	106.14	107.04	108.04	110.04	110.54	1.9%	2.00
Expense by Object:							
Salaries and Wages	5,649,134	5,883,687	5,270,843	5,597,749	5,633,924	6.9%	363,081
Benefits	1,685,815	1,708,635	1,498,869	1,521,683	1,521,683	1.5%	22,814
Contractual Services	25,987,873	27,469,147	30,311,497	31,534,389	31,709,389	4.6%	1,397,892
Operating	1,293,832	1,291,031	1,493,085	1,393,364	1,447,189	-3.1%	(45,896)
Equip./Capital	203,790	1,195,746	2,232,005	692,005	692,005	-69.0%	(1,540,000)
Transfers	-	1,020,000	-	-	-		-
Total Expense by Object	34,820,445	38,568,246	40,806,299	40,739,190	41,004,190	-0.2%	(67,109)
Expense by Fund:							
General Fund	10,469,961	11,065,087	10,408,260	11,017,412	11,107,412	6.7%	699,152
Permanent Improvement Project:	-	-	150,000	-	-		(150,000)
Public Works Stores	246,473	233,941	265,109	269,644	269,644	1.7%	4,535
Municipal Parking	24,104,011	27,269,218	29,982,930	29,452,134	29,627,134	-1.2%	(355,796)
Total Expense by Fund	34,820,445	38,568,246	40,806,299	40,739,190	41,004,190	-0.2%	(67,109)
Expense by Division:							
Street Lighting	4,243,189	4,608,366	4,710,229	4,809,686	4,809,686	2.1%	99,457
Engineering Systems	208,989	196,602	-	-	-		-
Planning and Design	775,625	540,881	531,062	549,225	549,225	3.4%	18,163
Inventory	246,473	233,941	265,109	269,644	269,644	1.7%	4,535
Field Operations	5,570,985	5,913,797	5,597,591	5,931,454	6,021,454	7.6%	423,863
On-Street Parking	771,813	730,543	873,579	783,543	783,543	-10.3%	(90,036)
Off-Street Parking	19,200,910	22,813,431	24,930,050	24,506,510	24,681,510	-1.0%	(248,540)
Towing and Impound	3,802,461	3,530,685	3,898,679	3,889,128	3,889,128	-0.2%	(9,551)
Total Expense by Division	34,820,445	38,568,246	40,806,299	40,739,190	41,004,190	-0.2%	(67,109)

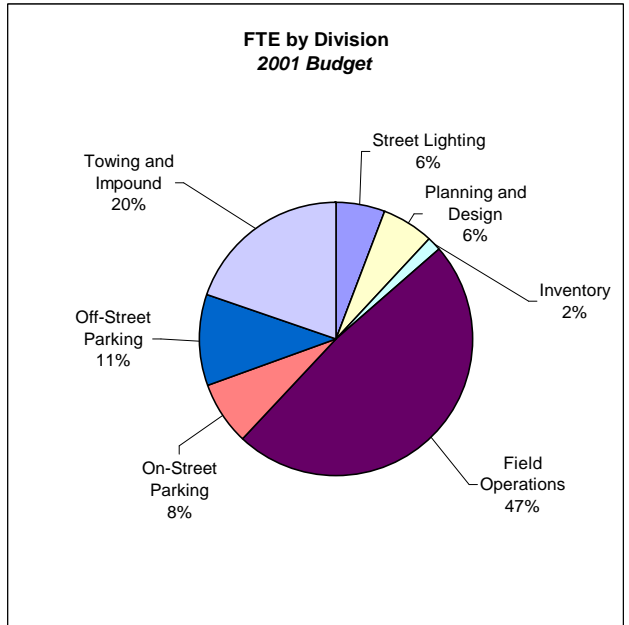
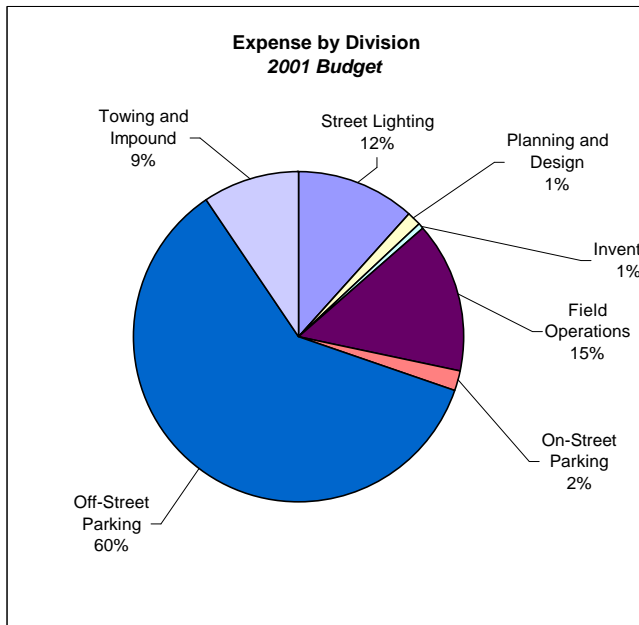
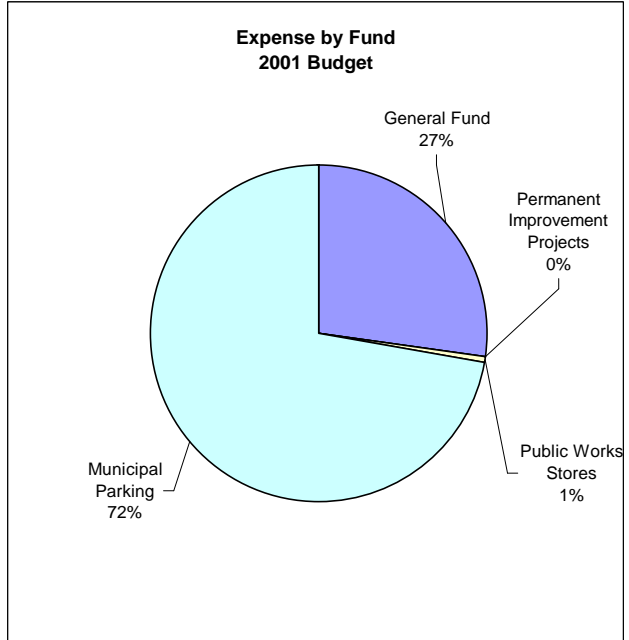
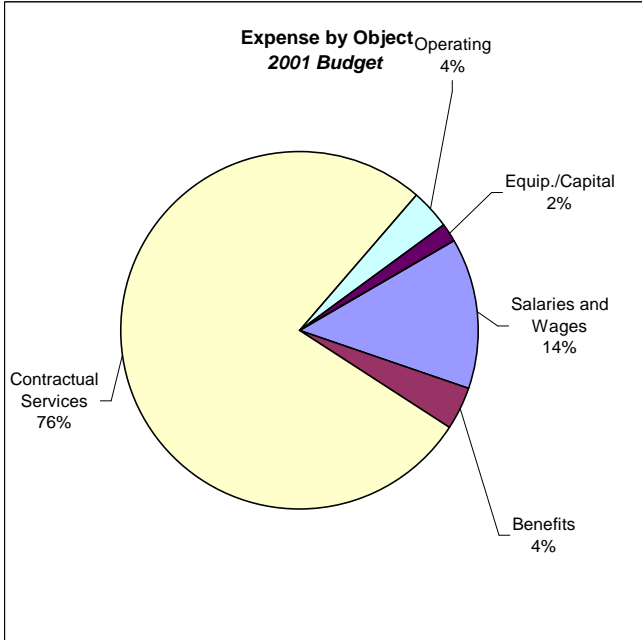
Explanation of Changes from 2000 to 2001 Budget:

Overall there are several changes which has impacted personnel and non-personnel budget. The first impact was the removal of one-time projects which included the maintenance infrastructure gap budget. The total reduction was \$2.5 million and 1.5 FTE's. In mid-year 2000, outside of the mid-year budget process, two FTE's were approved to support the ramp system.

The Mayor has recommended funding for the maintenance infrastructure gap effort with \$130,000, which includes 1.5 FTE's. The Mayor has also recommended the living wage increase in the amount of \$175,000. This increase will improve the wages for the operational staff of both parking operators, for positions such as cashiers, janitors, attendants and event staff.

The adopted budget includes the final living wage increase, within the Parking fund, of \$175,000 for a total of \$350,000. The adopted budget also includes an increase of \$90,000 and 0.5 FTE for infrastructure gap funding.

Public Works Transportation



PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
WATER TREATMENT & DISTRIBUTION SERVICES –
CONTRIBUTION TO OTHER FUNDS (690-6901)

Program Description:

Major Initiatives for 2001:

Not applicable; not within Public Works/Water Control.

Major Service Activities:

Provide for contributions to other funds. Water Fund Obligation to make up unfunded portion of MERF share.

Service Activity Performance Measurements:

1999 Actual –

2000 Target –

PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
WATER TREATMENT & DISTRIBUTION SERVICES –
ADMINISTRATION & PERMITS (690-6905)

Program Description:

Major Initiatives for 2001:

- ◆ Coordinate the Water Works Change Management Process.
- ◆ Oversee continuation of meter replacement and Radio Automatic Reading System installation.
- ◆ Issue water connection and hydrant use permits.
- ◆ Oversee membrane filtration project.

Major Service Activities:

Provide Water Works management direction to efficiently and effectively provide safe water to Minneapolis and suburban customers. Issue water connection and hydrant use permits.

Service Activity Performance Measurements:

Percent of overall Water operating and capital budget spent on Water Administration.

1999 Actual – 2.25%

2000 Target –2.54%

PROGRAM AND SERVICE ACTIVITY INFORMATION

PUBLIC WORKS

WATER TREATMENT & DISTRIBUTION SERVICES – TREATMENT (690-6930)

Program Description:

Major Initiatives for 2001:

- ◆ Pilot test and select an ultrafiltration membrane system design and installation.
- ◆ Continuing design and installation of a master SCADA (Supervisory Control and Data Acquisition) System.
- ◆ Completion of 34 million gallon reservoir concrete structure.

Major Service Activities:

Provide an adequate supply of safe (palatable and potable) water to Minneapolis and suburban customers by treating, pumping, monitoring and administering Water plant and pumping operations.

Service Activity Performance Measurements:

Treatment cost per gallon of water.

1999 Actual – \$0.000427 per gallon

2000 Target – \$0.000431 per gallon (increased cost of chemicals and energy)

PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
WATER TREATMENT & DISTRIBUTION SERVICES –
TREATMENT MAINTENANCE (690-6950)

Program Description:

Major Initiatives for 2001:

- ◆ Perform preventative maintenance and repair of pumps and motors.
- ◆ Perform maintenance and repair of chemical feed equipment.
- ◆ Perform maintenance and repair of process control systems.

Major Service Activities:

Perform scheduled and unscheduled maintenance and construction to ensure operation of water treatment and pumping facilities. This function is critical to the activity of providing an adequate supply of safe water to Minneapolis and suburban customers.

Service Activity Performance Measurements:

Total maintenance cost per gallon of water produced.

1999 Actual – \$0.00020 per gallon

2000 Target – \$0.00021 per gallon

PROGRAM AND SERVICE ACTIVITY INFORMATION

PUBLIC WORKS

WATER TREATMENT & DISTRIBUTION SERVICES – DISTRIBUTION (690-6980)

Program Description:

Major Initiatives for 2001:

- ◆ Clean and line approximately 20,000 feet of small water mains (6"–12").
- ◆ Clean and line approximately 4,500 feet of large (24" and larger) water mains.
- ◆ Replace 4 old worn large gate valves.

Major Service Activities:

1. Provide supervision/support services for the distribution maintenance and construction work force. This activity supports the activity of scheduled and unscheduled maintenance and construction of the water distribution system, as well as the activity of providing an adequate supply of safe water to Minneapolis and suburban customers.

Service Activity Performance Measurements:

Average repair cost per hydrant.

1999 Actual – \$518

2000 Target – \$500

2. Provide scheduled and unscheduled maintenance and construction of the water distribution system to ensure delivery of a safe water supply to Minneapolis and suburban customers.

Service Activity Performance Measurements:

Maintenance cost per mile of water main.

1999 Actual – \$4,807

2000 Target – \$4,800

3. Meter Services—Read, install and repair water meters.

Service Activity Performance Measurements:

Average annual meter maintenance and operating cost per customer.

1999 Actual –

2000 Target –

PUBLIC WORKS: WATER TREATMENT & DISTRIBUTION SERVICES – DISTRIBUTION (CONTINUED)

4. Perform location services and related administration functions to facilitate location of water works underground facilities for public and private contractors and for private landowners as required by Minnesota Statute 216.0. (Gopher State One Call)

Service Activity Performance Measurements:

Cost per locate.

1999 Actual – \$21.26

2000 Target – \$20.00

PROGRAM AND SERVICE ACTIVITY INFORMATION
PUBLIC WORKS
WATER TREATMENT & DISTRIBUTION SERVICES –
MAJOR REPAIRS & REPLACEMENT (690-6990)

Program Description:

Major Initiatives for 2001:

- ◆ Complete repair of Washburn Water Tower
- ◆ Coagulation basin repair
- ◆ Sludge bed cleaning
- ◆ Electrical transformer replacement
- ◆ Pump motor repairs
- ◆ Hydrant replacement.

Major Service Activities:

Complete major repairs and replacement projects to support providing a safe water supply to Minneapolis and suburban customers.

Service Activity Performance Measurements:

1. Major repair and replacement cost per mile of distribution system.

1999 Actual – \$832

2000 Target –\$840

2. Major plant repair and replacement cost per million gallons of water produced.

1999 Actual – \$52

2000 Target –\$90

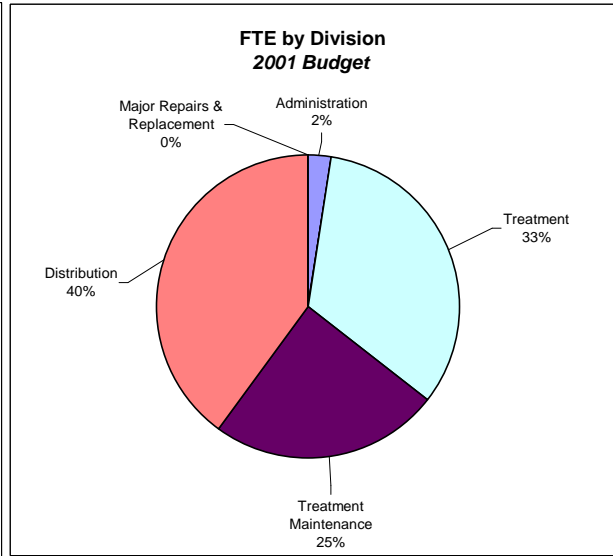
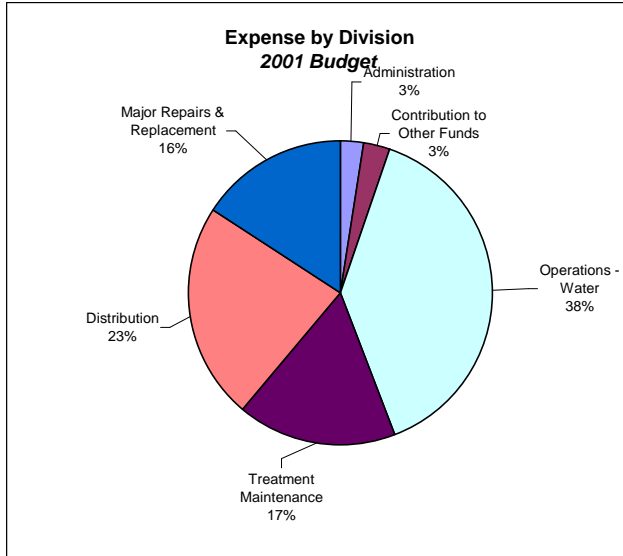
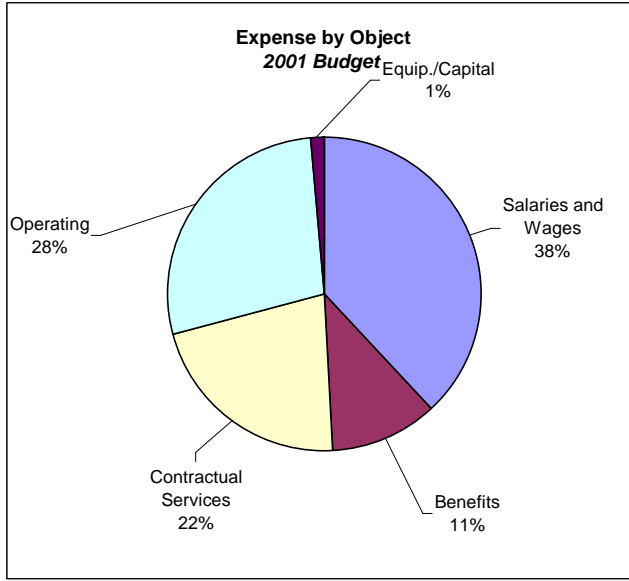
**Public Works
Water**

	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001 Final
FTE's by Division:							
Administration	6.00	6.00	6.00	6.00	6.00		-
Contribution to Other Funds	-	-	-	-	-		-
Engineering	18.00	18.00	-	-	-		-
Treatment	79.75	79.75	79.75	79.75	79.75		-
Treatment Maintenance	57.00	57.00	59.00	59.00	59.00		-
Distribution	97.00	97.00	96.00	96.00	96.00		-
Major Repairs & Replacement	-	-	-	-	-		-
FTE's	257.75	257.75	240.75	240.75	240.75		-
Expense by Object:							
Salaries and Wages	11,241,265	11,173,826	11,175,888	11,152,574	11,365,207	1.7%	189,319
Benefits	3,617,265	3,389,239	3,513,175	3,395,090	3,395,090	-3.4%	(118,085)
Contractual Services	6,843,873	6,688,343	5,975,318	6,454,178	6,454,178	8.0%	478,860
Operating	4,392,957	4,158,556	7,079,552	8,304,552	8,304,552	17.3%	1,225,000
Equip./Capital	867,305	273,004	444,835	444,835	444,835		-
Transfers	-	-	-	-	-		-
Total Expense by Object	26,962,665	25,682,968	28,188,768	29,751,229	29,963,862	6.3%	1,775,094
Expense by Fund:							
Water Revenue	26,962,665	25,682,968	28,188,768	29,751,229	29,963,862	6.3%	1,775,094
Total Expense by Fund	26,962,665	25,682,968	28,188,768	29,751,229	29,963,862	6.3%	1,775,094
Expense by Division:							
Administration	600,909	577,689	717,450	752,815	763,907	6.5%	46,457
Contribution to Other Funds	944,349	717,817	763,097	801,870	801,870	5.1%	38,773
Engineering	1,045,754	933,699	-	-	-		-
Operations - Water	10,803,959	10,183,478	10,946,777	11,627,800	11,699,063	6.9%	752,286
Treatment Maintenance	3,939,302	4,818,271	5,036,032	5,068,246	5,068,246	0.6%	32,214
Distribution	6,519,183	6,364,008	6,848,514	6,769,717	6,899,995	0.8%	51,481
Major Repairs & Replacement	3,109,210	2,088,006	3,876,898	4,730,781	4,730,781	22.0%	853,883
Total Expense by Division	26,962,665	25,682,968	28,188,768	29,751,229	29,963,862	6.3%	1,775,094

Explanation of Changes from 2000 to 2001 Budget:

There are two main areas that have had significant changes from the 2000 budget. For the first time, the Water Works operation been charged turnover amou
This reduced the personnel budget by \$272,000. Also, an exception request for increased contractual supplies in the amount of \$800,000 was approved.
The Mayor has recommended the infrastructure maintenance gap funding in the amount of \$900,000.
This increase will further improve the Water Departments facilities and distribution system.
The adopted budget includes an adjustment to the turnover calculation within the personnel budget for a unique within the Water Department. The adjustment
resulted in an increase of appropriation of \$212,633.

**Public Works
Water**



PROGRAM AND SERVICE ACTIVITY INFORMATION
BOARD OF ESTIMATE & TAXATION
INTERNAL AUDIT (5030)

Department Mission or Primary Business Description:

Internal Audit provides an independent appraisal function of internal controls. Internal Audit reviews and evaluates accounting, financial and operating policies and programs on a city-wide basis, furnishing city management with objective information on city business as well as making recommendations for future efficiencies.

Major Initiatives for 2001:

- ◆ Continue to furnish City management with objective information regarding City business and related internal controls.
- ◆ Conduct special reviews of suspected irregularities as requested by the Audit Management Committee (AMC).
- ◆ Keep abreast of new developments in the audit profession.

Major Service Activities:

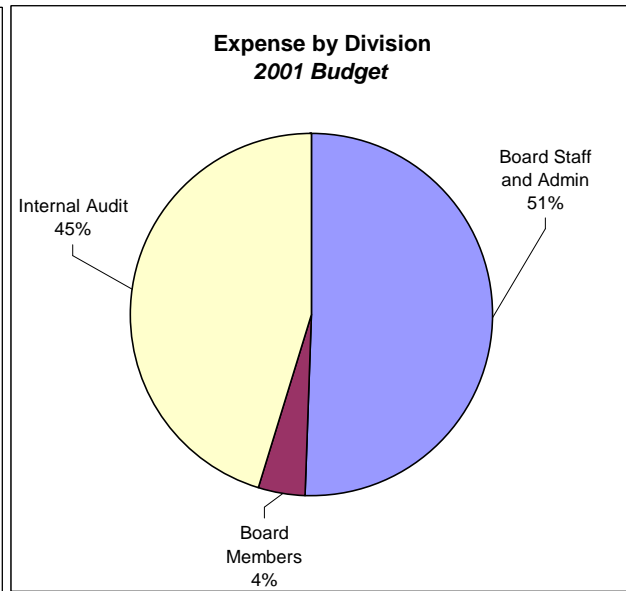
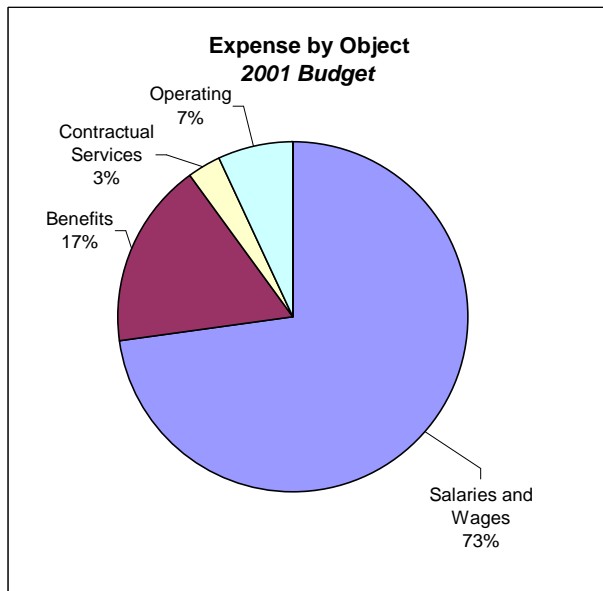
1. Assess internal controls within City departments or with entities with whom the City may conduct business, and provide written audit reports on the results of those reviews.
2. Conduct special reviews/audits, as requested, as well as assisting external auditors.

Performance Measurements:

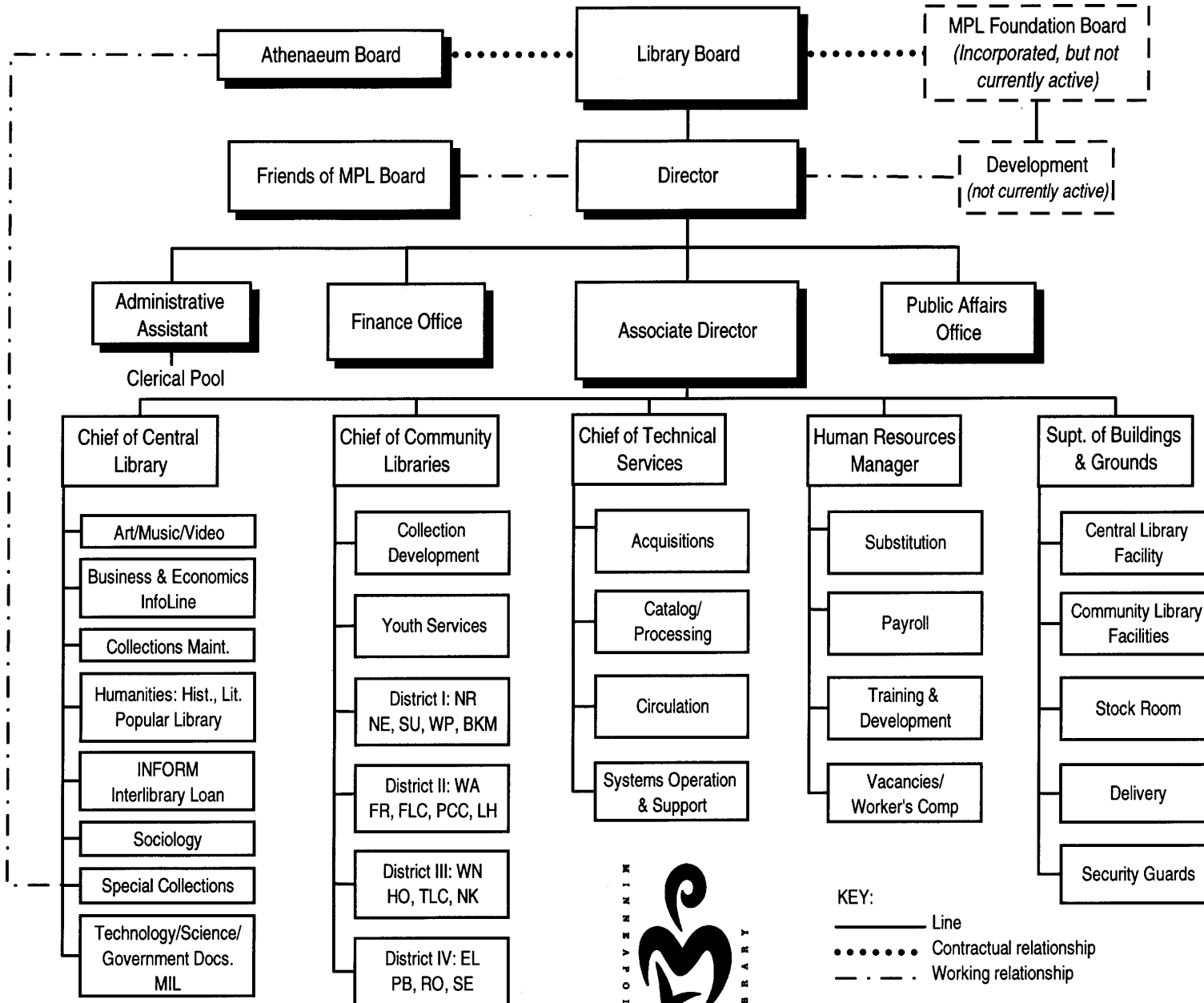
1. Develop and execute an annual audit plan to review financial, operational and compliance of selected City departments/divisions/subdivisions.
2. Conduct reviews for audit requests discussed and prioritized by the Audit Management Committee.
3. Present audit reports for review to the Audit Management Committee, the Board of Estimate & Taxation and the appropriate policy committees.

Board of Estimate and Taxation

	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001
FTE's	2.00	2.00	2.00	2.00	2.00		-
Expense by Object:							
Salaries and Wages	150,592	160,976	159,198	165,304	165,304	3.8%	6,106
Benefits	26,536	28,113	34,846	38,740	38,740	11.2%	3,894
Contractual Services	1,654	3,239	7,471	7,471	7,471		-
Operating	16,032	14,509	15,485	15,485	15,485		-
Equip./Capital	234						-
Transfers	107						-
Total Expense by Object	195,155	206,837	217,000	227,000	227,000	4.6%	10,000
Expense by Fund:							
Estimate And Taxation	195,155	206,837	217,000	227,000	227,000	4.6%	10,000
Total Expense by Fund	195,155	206,837	217,000	227,000	227,000	4.6%	10,000
Expense by Division:							
Board Staff and Admin	97,721	108,465	109,910	115,006	115,006	4.6%	5,096
Board Members	8,830	6,871	9,445	9,445	9,445		-
Internal Audit	88,604	91,501	97,645	102,549	102,549	5.0%	4,904
Total Expense by Division	195,155	206,837	217,000	227,000	227,000	4.6%	10,000



Minneapolis Public Library Organizational Chart



KEY:
 ——— Line
 Contractual relationship
 - - - Working relationship

PROGRAM AND SERVICE ACTIVITY INFORMATION

LIBRARY BOARD

ADMINISTRATION (5852)

Program Description:

Responsible for the efficient accomplishment of goals and provision of services to meet the Library's vision statement and Strategic Planning Document service priorities under the policy direction of the Library Board of Trustees.

Major Initiatives for 2001:

- ◆ Provide continued support for New Central Library Implementation Committee process and planning for New Central Library and capital improvements for community libraries.
- ◆ Complete revision of the Library's Collection Development Policy to guide collection retention and preservation.
- ◆ Prepare proposed State funding request for Planetarium for 2001 Legislative session.
- ◆ Begin private fundraising as part of capital improvements funding strategy.

Major Service Activities:

1. Provide administrative support to Library Board Committees—Central and Community Library Relations, Finance, General, Legislative and Personnel.
2. Plan, direct, coordinate and manage ongoing projects, policies and programs established by the Library Board.
3. Negotiate, prepare and process contracts and contract amendments for Library Board projects.
4. Provide information related to Library Board actions to Library staff, the public and other municipalities.
5. Provide timely and efficient mail service for Library departments within the Central Library building, to community libraries and to deliver interdepartmental mail to City Hall.

Service Activity Performance Measurements:

1. Provided support to the New Central Library Implementation Committee, established by the Library Board and City Council, to study and plan for a new central library facility.

Mixed-use concept approved on Library/Nicollet Hotel sites.

LIBRARY BOARD: ADMINISTRATION (CONTINUED)

2. Prepared and processed more than 40 contracts for service for the Library Board.
3. Revised Internet Use Guidelines Policy, Internet Policy, Sexual Harassment Policy.
4. Provided information for State Capitol funding request for New Central Library project. \$1 million legislated for the Planetarium.
5. Expanded East Lake Community Library hours of service.

Program Description:

Provide pertinent management information for optimum accountability in administration of the fiscal operations of the Library Board, so that program priorities are efficiently and effectively implemented with available resources.

Major Initiatives for 2001:

- ◆ Continue the process to change the Library's furniture and equipment inventory to a barcoding system.
- ◆ Complete the Comprehensive Annual Financial Report for the Library Board, and submit it to the Certificate of Achievement for Excellence in Financial Reporting Program by June 30, 2001.
- ◆ Continue work towards interfacing the Library's new acquisition system to FISCOL.

Major Service Activities:

1. Provide management of the budget in accordance with Library Board approved goals and priorities.
2. Maintain the central accounting and financial record system for the Library Board.
3. Prepare quarterly and annual financial reports of general accounting activity for the Library Board and appropriate staff.
4. Record, process and collect Accounts Receivable bills for the Library Board.
5. Promptly record and deposit all revenues received by the Library Board, and manage investments according to sound fiduciary principles.
6. Procure required equipment, supplies and services for Library agencies in a timely, cost-effective and accurate manner in accordance with specifications and consistent

with all applicable regulations and policies.

LIBRARY BOARD: ADMINISTRATION (CONTINUED)

Service Activity Performance Measurements:

1. Received the tenth consecutive Government Finance Officers Association Excellence in Financial Reporting Certificate of Achievement for fiscal year ended December 31, 1998.
2. Made 153 cash deposits with the use of armored car service.
3. Processed approximately 10,881 invoices including intergovernmental payments.

Program Description:

Coordinate internal and external public relations to promote more and better use of the library through publications, media relations, exhibits, signage and other communications techniques.

Major Initiatives for 2001:

- ◆ Continue to communicate the need for New Central Library and branch improvements.
- ◆ Promote services for new immigrant families through Carnegie Gateway Project.
- ◆ Promote electronic reference services.
- ◆ Introduce newly formatted joint Friends/Library newsletter.
- ◆ Promote Library card sign-up initiative in collaboration with the Friends of the Library.

Major Service Activities:

1. Distribute timely and accurate publicity about the library to users and potential users through a wide variety of printed and electronic media.
2. Gather, package and release information about library programs and services through newsletters, publicity flyers and posters, informational brochures and booklists, news releases and public service announcements.
3. Plan and coordinate displays to promote awareness and use of the library collection.
4. Coordinate planning and promotion of special events and presentations targeted to library users and potential users.

5. Participate in planning of metro-wide library promotional projects.

LIBRARY BOARD: ADMINISTRATION (CONTINUED)

6. Participate in development of the library's Web site and promotion of library services and activities via the World Wide Web.

Service Activity Performance Measurements:

1. Provided information on library services and events via World Wide Web; promoted libraries as public Internet access sites.
2. Highlighted MPL collections through publications including 1999 *Annual Report*, through displays featuring Special Collections and through public programs.
3. Participated in the development and execution of a communications plan for a new Central Library.
4. Promoted awareness and use of the new Web-based online catalog through public information, education and outreach activities.
5. Used *Currents* newsletter to increase awareness of library and its impact on people's lives.

Program Description:

Provide an efficient and comprehensive personnel management system for the Library Board, including salary administration, performance evaluation, contract negotiations, employee benefits, affirmative action and training.

Major Initiatives for 2001:

- ◆ Update substitute database so it reports hours of work uniform with labor agreements.
- ◆ Develop online timesheet that automates reporting and record keeping.
- ◆ Streamline payroll processing procedures.
- ◆ Complete employment practices survey.
- ◆ Develop comprehensive safety training program for all current and new employees.
- ◆ Implement performance evaluation system and training program.
- ◆ Implement Sexual Harassment program and training.

- ◆ Implement new medical insurance plan for Library employees.

LIBRARY BOARD: ADMINISTRATION (CONTINUED)

- ◆ Revise Library Personnel Manual.
- ◆ Bring writing of labor contracts in-house.
- ◆ Negotiate new three-year contract with AFSCME, Local 99.

Major Service Activities:

1. Provide direction, guidance and leadership to Library managers in their respective areas of responsibility to assure the delivery of sound cost effective human resource practices in a consistent manner to all departments.
2. Determine, together with administrative staff, what training and development opportunities should be provided to library employees and make those available to managers, supervisors and employees.
3. Provide general personnel management services to the Executive Committee as needed.
4. Provide assistance to departments regarding administration of disciplinary procedures.
5. Ensure that the Library's Affirmative Action commitments are met and that the protected class community sees the Library Board as a fair and objective employer.
6. Provide program for employees' work-related injuries and accommodations.

Service Activity Performance Measurements:

1. Updated one section of the Personnel Manual. This is an ongoing project.
2. Training programs for safety and performance evaluation initiated. This is an ongoing project.
3. Performance evaluation system established. Request for Proposals will be issued so training can be accomplished.
4. Negotiated new four-year contract with Professional Library Union of Minneapolis (PLUM).

Program Description:

Provide general records management information and support with regard to storage, retrieval, purging, disposition, legal requirements, filing methods, storage devices

and related services for all library agencies.

LIBRARY BOARD: ADMINISTRATION (CONTINUED)

Major Initiatives for 2001:

- ◆ Inventory records series at all locations for a comprehensive records management system.
- ◆ Inventory all art works and valuable papers in the library's collection for the insurance bid process to ensure that library materials are insured to maximum allowed.
- ◆ Organize building plans and consolidate building construction documents and data by project for efficient retrieval and storage.
- ◆ Utilize automation for storage and retrieval all record series for easier access and disposal monitoring.

Major Service Activities:

1. Provide central records storage assuring secure, efficient and economic storage.
2. Provide research assistance to library staff and patrons regarding library historical records and programs.

Service Activity Performance Measurements:

1. Continued to streamline centralized files for convenient access and retrieval of records in the Administrative Offices and for records retention coding and disposal.
2. Began preliminary process to automate reports and records retention process.
3. Disposed of records in accordance with established records retention schedule.

PROGRAM AND SERVICE ACTIVITY INFORMATION

LIBRARY BOARD

COMMUNITY LIBRARIES (5855)

Program Description:

Administer and operate 14 community libraries, two technology centers, a bookmobile, Franklin Learning Center and Youth Services. Provide services, books and materials responsive to the public through adequate facilities, appropriate staffing levels and hours convenient to the public.

Major Initiatives for 2001:

- ◆ Implement \$500,000 Carnegie grant to revitalize and expand library services and programs to new immigrants, aimed particularly at supporting Southeast Asian, Hispanic and East African immigrant families in their transition to life in Minneapolis. Complete June 30, 2001.
- ◆ Begin construction for expansion to Linden Hills Library in spring 2001.
- ◆ Participate in planning and development for a Webber Park community center, including a library, in collaboration with the neighborhoods and other jurisdictions.
- ◆ Develop a prioritized schedule of major capital improvements for community libraries based on *Outlook Twenty Ten*, and begin plan implementation pending outcome of 2000 referendum.
- ◆ Begin preliminary planning for Sumner Library service and capital improvements in conjunction with the Near Northside Implementation Committee.
- ◆ Develop and enhance Youth Web site.

Major Service Activities:

1. Provide reference and reader's advisory service, as well as assistance in using computers to people of all ages at neighborhood libraries throughout the City.
2. Provide new materials and maintain existing collections, all selected for their pertinence and interest to the citizens of Minneapolis, including books, magazines and newspapers, compact discs, videos, books on tape and recordings.
3. Operate, maintain and manage 14 community libraries and a bookmobile.

LIBRARY BOARD: COMMUNITY LIBRARIES (CONTINUED)

4. Operate, maintain and manage special library programs and services, including the Bookmobile, Franklin Learning Center, Phillips Computer Center and Hosmer Technology Learning Center.
5. Serve the youth of Minneapolis by maintaining and expanding children and teen collections, offering story times and live programs for young children, presenting Summer Reading Program with incentives for reading and participation, and promoting reading, libraries and information access through programs and publicity.
6. Provide Homework Helper Program with free tutorial assistance and computer access to teens at 11 libraries in school year 2000–2001.
7. Expand the capacity of library service by collaborating with schools, neighborhoods and organizations on projects and partnerships that support the library's mission.
8. Preserve architectural integrity of library buildings and implement capital improvement projects, including working with neighborhood groups and planning expansions and improvements responsive to community needs.
9. Maintain capital improvements program for community libraries.

Service Activity Performance Measurements:

1. Managed and promoted two technology learning centers, funded by neighborhoods, and used extensively by residents of varying technology skills—11,780 user sessions at Hosmer's Technology Learning Center and over 2,300 at Franklin's Phillips Computer Center.
2. Participated in a collaborative effort to improve Webber Park with the potential of a combined library/park facility.
3. Participated in Pierre Bottineau Residents Advisory Team and the Friends of Sumner Library to improve library service to the community.
4. Developed and initiated a \$500,000 Carnegie Corporation grant to expand services for immigrant families and students by providing multicultural outreach and programs, acquisition of pertinent materials, presentation of bilingual story hours to children and adults and purchase of computer equipment.
5. Provided 7,761 Homework Helper sessions assistance at ten libraries, including the acquisition of new computers with academic enrichment programs at eight sites.

LIBRARY BOARD: COMMUNITY LIBRARIES (CONTINUED)

6. Provided one-on-one tutoring and computer assisted instruction to 395 learners from 25 countries to improve their communication skills at Franklin Learning Center. A total of 126 volunteers contributed more than 5,100 hours of time and energy.
7. Managed the "Read Team" summer volunteer program with over 80 youth participants who, in all, contributed 2076 hours to the Summer Reading Program.
8. Provided increased hours of 621 hours of service per week for over 31,118 hours, and circulated 1,642,254 items in 1999.
9. Developed a discussion document for capital improvements for all community libraries for the Library Board, and submitted a revised capital funding plan to CLIC.
10. Provided bookmobile service, and enhanced promotion, to neighborhoods throughout the city, including high rises, childcare facilities, community centers and parks and expanded service to Spanish-speaking clientele; increased circulation by 7%.
11. Presented free programs at all libraries to over 21,000 children, with Summer Reading Program attracting more than 14,000 young participants.
12. Hosted 868 school groups at Central and Community Libraries, with 18,840 students visiting the library with classes; 30% were from suburban schools.

Program Description:

Identify required capital improvements, plan and develop scope of capital improvements, implement projects and act as the Library's owner representative. Participate in community, neighborhood and city-wide committees and task forces, and in collaborative efforts to connect library projects with city and community initiatives.

Major Initiatives for 2001:

- ◆ Complete construction drawings and bidding for capital improvements and expansion to Linden Hills Library in preparation for construction start in spring 2001.
- ◆ Participate in planning and development for a Webber Park community center, including a library, in collaboration with Camden's neighborhoods and other jurisdictions.
- ◆ Initiate Sumner Library service and capital improvements in conjunction with the Near Northside development project.
- ◆ Address the potential for Pierre Bottineau Library to relocate to the historic Grain Belt

Brewery complex in partnership with the MCDA.

LIBRARY BOARD: COMMUNITY LIBRARIES (CONTINUED)

- ◆ Represent the Library in the Northeast Culture and Fitness Campus collaboration.

Major Service Activities:

1. Expand the capacity of library service by collaborating with schools, neighborhoods and organizations on projects and partnerships that support the Library's mission.
2. Preserve architectural integrity of library buildings and implement capital improvement projects, including working with neighborhood groups and planning expansions and improvements responsive to community needs.
3. Establish prioritized 2000–2010 capital improvements program for community libraries.
4. Participate in NRP Phase II implementation, Near Northside Implementation Committee, Webber Park community collaboration, Northeast Culture and Fitness Campus task force, Northside Agencies Committee and other community activities.

Service Activity Performance Measurements:

1. Participated in a collaborative effort to improve Webber Park, with the potential of a combined library/park facility.
2. Participated in Pierre Bottineau Residents Advisory Team and the Friends of Sumner Library to improve library service to the community.
3. Managed the Library's community libraries capital improvements planning process based on *Outlook Twenty Ten: A Discussion Plan to Improve All Minneapolis Libraries*.
4. Developed and presented a revised capital funding plan to CLIC based on Library Board direction.
5. Directed Linden Hills Library's expansion/renovation and historic preservation project through schematic design, community input, variance and HPC approvals; initiated design development.
6. Managed the preliminary planning phase for capital improvements to Sumner Library by completing a feasibility study including community input before the study and, upon completion, further addressed issues related to the proposed project.
7. Initiated a potential project to relocate the Pierre Bottineau Library to the Grain Belt Brewery complex in conjunction with the MCDA and in cooperation with the Sheridan Neighborhood Organization.

PROGRAM AND SERVICE ACTIVITY INFORMATION

LIBRARY BOARD

BUILDING MAINTENANCE (5857)

Program Description:

Provide personnel, materials and equipment to maintain and repair Library-owned buildings and grounds in a clean, comfortable, safe and inviting condition on a daily basis at Central and 14 community libraries.

Major Initiatives for 2001:

- ◆ Work with project team to develop construction drawings and specifications for the expansion and renovation of Linden Hills and begin construction.
- ◆ Work with project team to develop project drawings, specifications and cost estimates for the possible construction of a new Pierre Bottineau Community Library.
- ◆ Work with project team to develop project drawings, specifications and cost estimates for the possible expansion and renovation of Sumner Community Library.
- ◆ Complete study of existing conditions of the parking deck at Walker and develop project specifications based on that report.
- ◆ Complete a study of underground fuel tanks at Central and North Regional Community Library.
- ◆ Work with project team on development of a joint Library Board/Park Board project that would include a new expanded Webber Park Community Library.
- ◆ Work with project team on the planning for a new Central Library.
- ◆ Develop and implement plan to sell old useable equipment and furniture.

Major Service Activities:

1. Provide custodial, operating and repair services for all library facilities.
2. Develop plans, drawings and specifications for repair and renovation of library facilities and systems.
3. Provide labor and materials to repair and maintain library facilities and systems.

LIBRARY BOARD: BUILDING MAINTENANCE (CONTINUED)

4. Monitor building contract services and projects, including major renovation and construction projects, elevator service contracts and all outside repairs of facilities and systems.
5. Provide care of all exterior areas of the buildings, including lawn care and snow removal from sidewalks and parking lots.
6. Provide security staff at Central and selected community libraries to respond to incidents and vandalism.
7. Provide, issue and manage stock of the most frequently used office, library and building materials and supplies.
8. Provide pick-up and delivery of library materials between facilities.

Service Activity Performance Measurements:

1. Completed action plan, with the Minneapolis Fire Inspection Department, to address fire code and life safety issues at the Central Library and began its implementation.
2. Prepared sites at all locations for increased internet access by the public.
3. Disposed of all old computer system components, including the recycling of all old monitors that were classified as hazardous materials.
4. Completed a consultant's review of the condition of the parking ramp at Southeast.
5. Issued specifications for East Lake Community Library re-carpet project.
6. Completed specifications for renovation of parking lots at community libraries.

PROGRAM AND SERVICE ACTIVITY INFORMATION

LIBRARY BOARD

CENTRAL LIBRARY (5854)

Program Description:

Process access to the Central Library collection and services through skilled, trained staff and information that is responsive to the varied needs of the public.

Major Initiatives for 2001:

- ◆ Participate in detailed planning for the new Central Library configuration and operations, including staffing and collections, and promote the project as needed.
- ◆ Plan collections, services, physical location and arrangement for an interim location for Central Library during construction.
- ◆ Evaluate collections for possible preservation or digitization; begin work as funding and staff time allow.
- ◆ Evaluate collection for potential off-site storage at Minnesota Library Access Center, for short-term storage during construction of a new Central Library and for possible deaccessioning.
- ◆ Begin developing procedures for collection development based on new collection development policy.

Major Service Activities:

1. Provide centralized telephone service responsive to information needs of the public.
2. Provide general reference service assistance in person, by telephone and electronically in subject departments.
3. Manage collection of 2.5 million books, periodicals, government publications and other items, an important community asset.

Service Activity Performance Measurements:

1. Provided more than 3,250 hours of service to customers to answer 985,486 reference questions through the Central Library staff in person, by telephone and electronically.
2. Enhanced Central Library's extensive collection through selection of new titles, removal of worn and outdated materials and preservation of unique items deteriorating in their present state.

LIBRARY BOARD: CENTRAL LIBRARY (CONTINUED)

3. Circulated 814,473 items to Central Library users.
4. Increased customer access to information by incorporating electronic resources into the Library's collection, especially world wide web based information products.
5. Provided in-person assistance to more than 762,457 customers visiting the Central Library in 1999.
6. Finalized preservation plan and continued implementation of library's preservation initiative.

PROGRAM AND SERVICE ACTIVITY INFORMATION
LIBRARY BOARD
SPECIAL SERVICES (5858)

Program Description:

Provide special library functions, such as INFORM, a fee-based research service, and interlibrary loan service.

Major Initiatives for 2001:

- ◆ Create greater performance efficiencies through updating and redevelopment of client record keeping and billing system, job intake procedures and office/work space design.
- ◆ Devise and implement marketing strategies to expand INFORM customer base and increase overall business
- ◆ Implement ILL's ILL module to allow MPL patrons to place requests directly on MPL catalog without staff mediation.
- ◆ Participate in statewide MnLINK ILL effort so that patrons throughout the state, including MPL patrons, can place requests for materials not available at the local library (deferred from 2000, owing to failure of MnLINK DRSS system).

Major Service Activities:

1. Deliver high-quality, fee-based research services to the business community and the general public through INFORM.
2. Deliver prompt document delivery services using a variety of material formats (B&W and color prints, color photocopies, scanned electronic documents and images, electronic files) and delivery mechanisms (mail, fax, courier, e-mail, FedEx) for the business community and the general public through INFORM.
3. Provide materials to Minneapolis Public Library users and users of other libraries through the Interlibrary Loan Service.

Service Activity Performance Measurements:

1. Responded to 85% of client requests for service within one week.
2. Provided document delivery service within 24 hours.
3. Provided 2236 searches to INFORM clients and delivered 1163 items in 1999 at customer request.

LIBRARY BOARD: SPECIAL SERVICES (CONTINUED)

4. Generated \$168,398 in revenues toward the costs of staff time to provide the service.
5. Supplied 18,605 items (books and photocopies) from MPL collection to other libraries; borrowed 2850 items from other libraries for use by MPL patrons.
6. Responded to 80% of ILL requests within twenty-four hours of receipt.

PROGRAM AND SERVICE ACTIVITY INFORMATION

LIBRARY BOARD

TECHNICAL SERVICES (5856)

Program Description:

Provide technological support and networking capability for the Library to increase efficiency and productivity, and to meet increasing information needs of customers.

Major Initiatives for 2001:

- ◆ Expand Web-based services indicated by the technology plan developed in 2000.
- ◆ Implement an intranet to include time records for all staff.
- ◆ Complete the Innopac/FISCOL interface for materials budget expenditures.
- ◆ Implement a public printing payment system.

Major Service Activities:

1. Order, catalog and process materials such as books, magazines, audiotapes, videotapes, compact discs and other formats for the central and community libraries and the Municipal Information Library at City Hall.
2. Manage operations of the Library's automated systems twenty-four hours a day, seven days a week.
3. Provide technical support in use of microcomputers in all Library agencies.
4. Provide circulation services for the Central Library. Support circulation services in community libraries through Innopac.
5. Manage the voice/data network systems.

Service Activity Performance Measurements:

1. Ordered, cataloged and processed more than 140,000 volumes (35,000 titles) for the library's collection.
2. Continued to expanded public access to Internet information resources and Web-based subscriptions.
3. Developed a three-year technology plan.

LIBRARY BOARD: TECHNICAL SERVICES (CONTINUED)

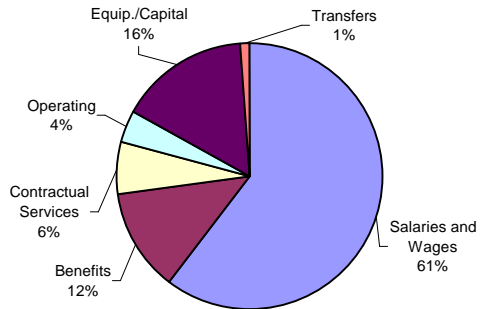
4. MnLINK provides catalog access and patron authentication for shared information services.
5. Revenue recapture program implemented through the MN Department of Revenue.
6. Implemented signup-timeout software for public Internet workstations.
7. Contracted for improved subscription management services.
8. Trained staff to use Millennium circulation.
9. Expanded network to support forty-seven computers funded by the Gates grant.

Library Board

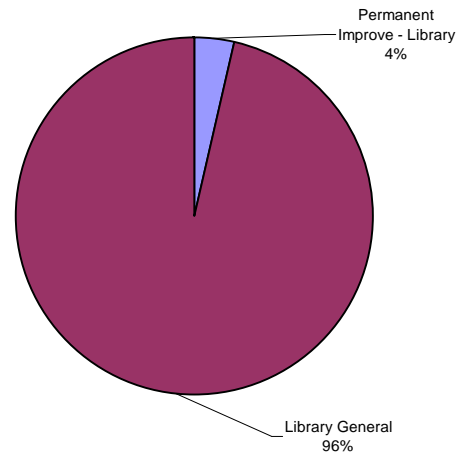
	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001 Target	Change From 2000 to 2001 Target
FTE's by Division:							
Administration	20.00	23.50	23.00	23.50	23.50	2.2%	0.50
Central Library	120.90	112.30	112.30	110.70	110.70	-1.4%	(1.60)
Community Libraries	99.89	109.19	109.69	110.69	110.69	0.9%	1.00
Technical Services	62.31	63.31	63.31	61.60	61.60	-2.7%	(1.71)
Building Maintenance	44.00	45.50	45.50	47.50	47.50	4.4%	2.00
Special Services	5.09	5.09	5.09	4.00	4.00	-21.4%	(1.09)
							-
FTE's	352.19	358.89	358.89	357.99	357.99	-0.3%	(0.90)
Expense by Object:							
Salaries and Wages	11,128,868	11,394,166	12,247,419	12,405,837	12,405,837	1.3%	158,418
Benefits	1,966,011	2,227,009	2,450,857	2,545,924	2,545,924	3.9%	95,067
Contractual Services	1,279,402	1,085,135	1,218,992	1,322,023	1,322,023	8.5%	103,031
Operating	517,085	582,651	748,861	777,331	777,331	3.8%	28,470
Equip./Capital	4,037,137	3,521,143	3,004,541	3,278,588	3,278,588	9.1%	274,047
Transfers	19,660	239,434	191,669	205,321	205,321	7.1%	13,652
Total Expense by Object	18,948,163	19,049,538	19,862,339	20,535,024	20,535,024	3.4%	672,685
Expense by Fund:							
Permanent Improve - Library	1,118,729	910,858	400,000	740,000	740,000	85.0%	340,000
Library General	17,829,434	18,138,680	19,462,339	19,795,024	19,795,024	1.7%	332,685
							-
Total Expense by Fund	18,948,163	19,049,538	19,862,339	20,535,024	20,535,024	3.4%	672,685
Expense by Division:							
Administration	1,437,118	1,589,008	1,810,531	1,809,893	1,809,893	0.0%	(638)
Central Library	5,969,696	5,964,679	6,426,669	6,474,496	6,474,496	0.7%	47,827
Community Libraries	5,397,154	5,756,459	5,624,412	5,547,427	5,547,427	-1.4%	(76,985)
Technical Services	2,695,664	2,593,713	2,878,640	3,133,983	3,133,983	8.9%	255,343
Building Maintenance	2,384,134	2,260,986	2,765,511	2,817,984	2,817,984	1.9%	52,473
Special Services	254,374	256,073	256,576	261,241	261,241	1.8%	4,665
Unfunded Pension Expense	(308,706)	(282,238)	(300,000)	(250,000)	(250,000)	-16.7%	50,000
Capital Improvement	1,118,729	910,858	400,000	740,000	740,000	85.0%	340,000
Total Expense by Division	18,948,163	19,049,538	19,862,339	20,535,024	20,535,024	3.4%	672,685

Library Board

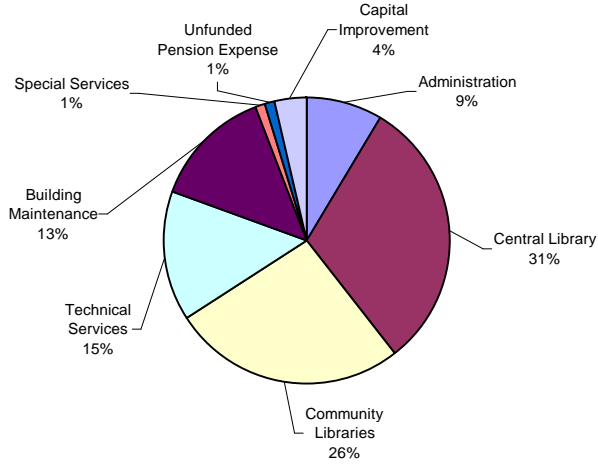
**Expense by Object
2001 Budget**



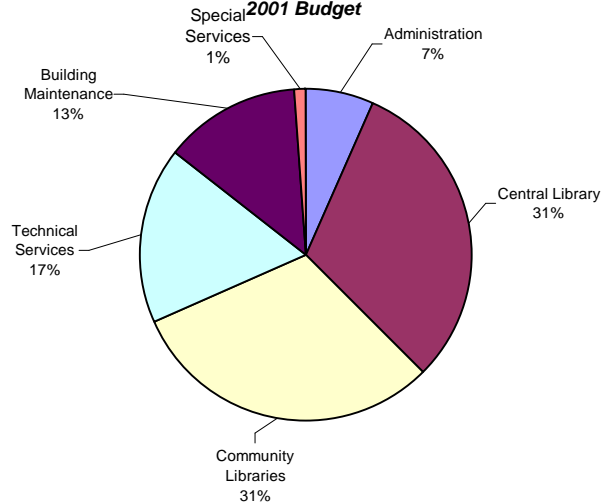
**Expense by Fund
2001 Budget**

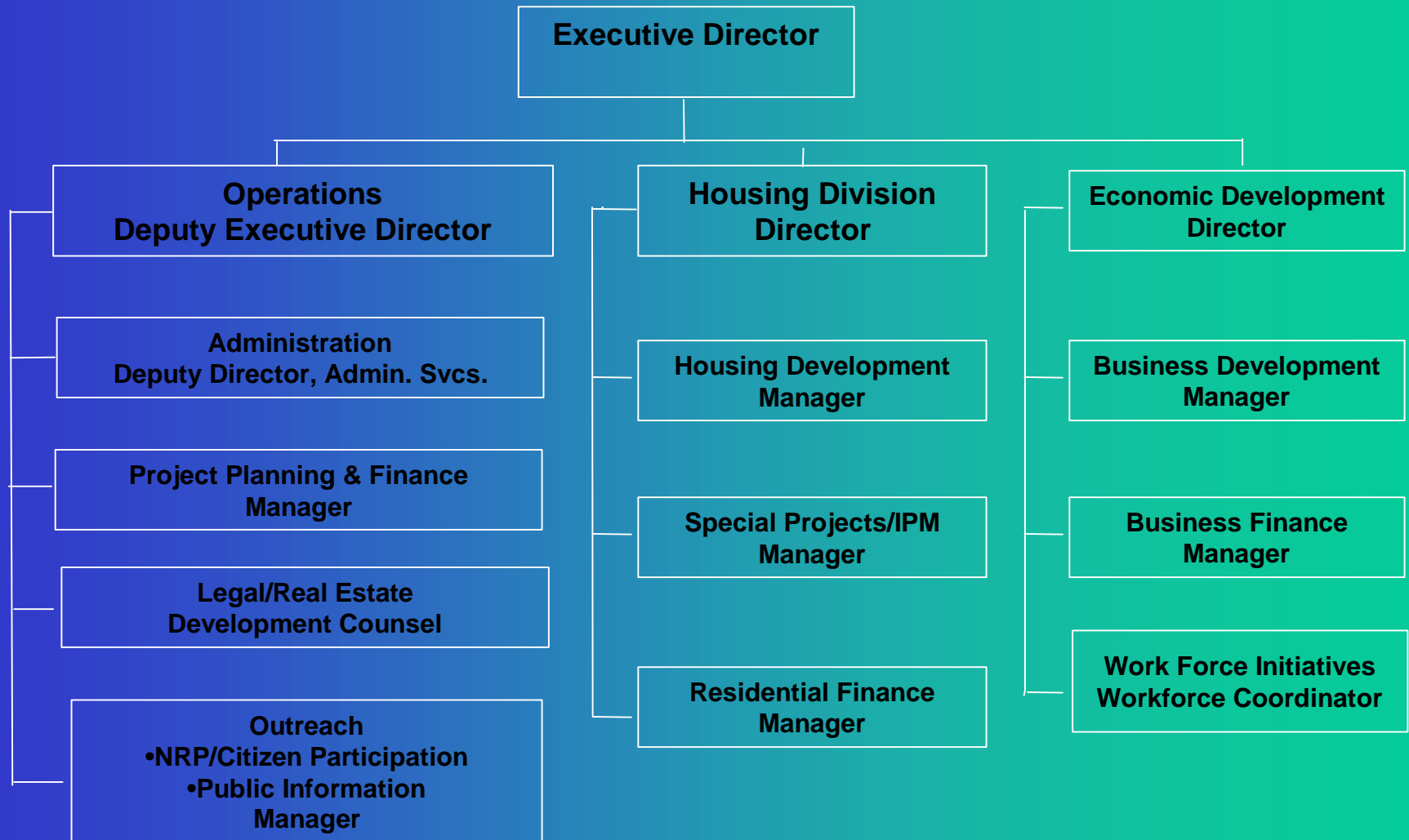


**Expense by Division
2001 Budget**



**FTE by Division
2001 Budget**





MINNEAPOLIS COMMUNITY DEVELOPMENT AGENCY

PROGRAM AND SERVICE ACTIVITY INFORMATION
MINNEAPOLIS COMMUNITY DEVELOPMENT AGENCY (MCDA)
EXECUTIVE ADMINISTRATION (3410)

Program Description:

The mission of the Minneapolis Community Development Agency (MCDA) is to sustain and improve the residential, economic and aesthetic environment of the city for the benefit of residents, employees and businesses in Minneapolis through implementation of development and financing programs. Executive Administration provides leadership to remain focused on the core mission.

Major Initiatives for 2001:

- ◆ Oversee implementation of *Building a City that Works: A Strategic Plan for the MCDA*.
- ◆ Start of records management and reduction project.
- ◆ Customer Service improvement initiative.
- ◆ Implement a program performance measures system.

Major Service Activities:

1. Ensure sound fiscal management.
2. Clear policy and strategic direction to staff and advice to policy makers.
3. Provide high-quality service to customers, partners and vendors.
4. Provide financial, technical and administrative resources to staff.
5. Continue the information management improvement process.

Service Activity Performance Measures:

1. Programs of the Agency are conducted within allocated FTE and dollars.
2. Directors, managers and staff have clear policy direction to implement City and Agency policy.
3. Customer satisfaction measures.
4. Staff has tools and resources necessary to accomplish mission.
5. IS systems are modern, reliable and useful.

PROGRAM AND SERVICE ACTIVITY INFORMATION
MINNEAPOLIS COMMUNITY DEVELOPMENT AGENCY (MCDA)
OPERATIONS (3420)

Program Description:

Provide a variety of specialized services which support MCDA, NRP and neighborhood activities, including financial, legal, engineering, relocation, public information and neighborhood outreach.

Major Initiatives for 2001:

- ◆ Aggressively seek, establish and manage partnerships that leverage resources and supplement the MCDA and City goals.
- ◆ Develop an ongoing technical training program for technical, financial and project coordination staff.

Major Service Activities:

1. Provide technical assistance, logistical support and contract monitoring and management for NRP.
2. Provide funding and technical support for eligible neighborhood groups to assist the MCDA in delivering services.
3. Administer an outreach program for constituents, program recipients, neighborhoods and City and MCDA staff.
4. Provide legal, financial, engineering, relocation, research, graphics and technical support for agency activities.

Service Activity Performance Measures:

1. All year-end reports on NRP expenditures, obligation and revenues tie to FISCOL and audit.
2. All eligible neighborhood associations receive funds pursuant to contracts.
3. Outreach services delivered on time and within budget.
4. All services provided within allocated FTE and dollars.

PROGRAM AND SERVICE ACTIVITY INFORMATION
MINNEAPOLIS COMMUNITY DEVELOPMENT AGENCY (MCDA)
ECONOMIC DEVELOPMENT (3450)

Program Description:

Promote a diverse, resilient economy that creates needed job opportunities. Support businesses that offer key services to neighborhoods. Provide clean sites for commercial and industrial development. Retain Minneapolis companies that create living wage jobs for city residents. Concentrate development in areas likely to result in significant employment gains for Minneapolis residents. Assure that downtown is the retail, employment and entertainment center of the region.

Major Initiatives for 2001:

- ◆ Develop Business Finance programs target toward diverse populations.
- ◆ Develop a partnership with the University of Minnesota to create a Technology/ Research Park.
- ◆ Provide support for Industry Cluster initiatives being promoted by GMCVA, METP and the Nets.

Major Service Activities:

1. Assist the Planning Department in its identification of target commercial areas that are economically sustainable.
2. Focus financial and other MCDA assistance on those target commercial areas identified by the Planning Department process.
3. Support active neighborhood business associations.
4. Prioritize and implement the cleanup of contaminated land.
5. Maintain an inventory of attractive industrial sites.
6. Identify, through the BusinessLink and other resources, those businesses that will provide new job opportunities.
7. Provide Minneapolis businesses with information access to resources through BusinessLink and other tools.
8. Work to ensure that downtown has a range of retail.

MINNEAPOLIS COMMUNITY DEVELOPMENT AGENCY: ECONOMIC DEVELOPMENT (CONTINUED)

9. Focus on the redevelopment of historic properties the MCDA already owns (e.g., Washburn-Crosby Mill, Grain Belt Brewery and Hollywood Theater).
10. Provide oversight on Mann/Pantages Theatre renovation.
11. Help create partnerships between majority general contractors and minority and women-owned general contractors.

Service Activity Performance Measures:

1. When 89+ projects and programs that maintain and improve the vitality of the downtown and riverfront areas are planned, implemented or monitored.
2. When 66+ projects and programs that encourage and support job-generating industrial businesses are planned, implement or monitored.
3. When 180+ loans to start-up, expand or relocated businesses in Minneapolis are packaged and serviced.
4. Assist 250+ businesses in dealing with regulatory services, locating financing and office space and accessing business information and resources.

PROGRAM AND SERVICE ACTIVITY INFORMATION
MINNEAPOLIS COMMUNITY DEVELOPMENT AGENCY (MCDA)
ADMINISTRATIVE SERVICES (3470)

Program Description:

Provide accounting, budget, contract, human resources and information management services in support of all MCDA programs and activities.

Major Initiatives for 2001:

Begin records management project ,including initial assessment and development of record retention schedule.

Major Service Activities:

Provide accounting, budget, contract, human resources and information management services in support of all MCDA programs and activities.

Service Activity Performance Measures:

1. ESB and wage compliance review requests are done within two working days, and State audit produces no material findings or management comments.
2. Annual budget and related actions are approved on a timely basis.
3. Key personnel services are performed within departmental guidelines 90% of the time.
4. Consolidated Annual Financial Report (CAFR) is certified by a clean opinion from independent (State and other) audit.
5. MCDA and NRP required contracting and information systems services are provided within departmental guidelines.

PROGRAM AND SERVICE ACTIVITY INFORMATION
MINNEAPOLIS COMMUNITY DEVELOPMENT AGENCY (MCDA)
HOUSING DEVELOPMENT (3530)

Program Description:

Develop and support livable neighborhoods through housing programs. Provide a diversity of housing choices within each community. Foster investor confidence in Minneapolis and its neighborhoods. Expand downtown housing opportunities.

Major Initiatives for 2001:

- ◆ Develop meaningful and effective standards and measures for the housing strategies defined in *Building a City That Works*.
- ◆ Continued emphasis on lot reduction activities.
- ◆ Increased marketing emphasis coordinated with Avenue of the Arts development.

Major Service Activities:

1. Improve access to existing housing by working on affordability and discrimination issues.
2. Provide financing and technical assistance for maintenance and rehabilitation of existing housing.
3. Encourage and assist the production of housing products varied in style, size, type and price, with particular attention to housing that is attractive to families.
4. Remove or renovate blighted structures and remove other blighting influences.
5. Increase levels of home ownership among city residents.
6. Address redevelopment issues in neighborhoods throughout the city while focusing on areas of high stress and opportunity.
7. Provide site assembly for owner-occupied and rental housing.
8. Support creative reuse of existing buildings for housing.

Service Activity Performance Measures:

1. Inspection violations on Agency owned property are reduced from 2000.

MINNEAPOLIS COMMUNITY DEVELOPMENT AGENCY: HOUSING DEVELOPMENT (CONTINUED)

2. Provide rehab loans to rental property owners at a level of 10 or more per FTE, at a level of \$4,800 per unit.
3. Close at least 95% of rehab or deferred loans within department standards.
4. Complete rental units equivalent in number to at least 9.5% of Consolidated Plan identified need.
5. Acquire; rehabilitate, construct or demolish properties equivalent in number to at least 1.5% of the substandard units in the City.

Minneapolis Community Development Agency

	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001
FTE's by Division:							
Executive Administration	5.00	5.00	6.00	7.00	7.00	16.7%	1.00
Operations	7.00	7.00	33.00	35.00	35.00	6.1%	2.00
Economic Development	59.50	59.50	34.50	34.50	34.50		-
Administrative Services	20.00	21.00	19.00	18.00	18.00	-5.3%	(1.00)
Housing Development	71.00	71.00	64.50	63.50	63.50	-1.6%	(1.00)
							-
FTE's	162.50	163.50	157.00	158.00	158.00	0.6%	1.00
Expense by Object:							
Salaries and Wages	8,045,870	8,043,433	8,392,874	8,482,504	8,482,504	1.1%	89,630
Benefits	1,691,901	1,659,721	1,762,458	1,781,332	1,781,332	1.1%	18,874
Contractual Services	25,330,387	25,792,755	18,271,825	18,048,742	18,048,742	-1.2%	(223,083)
Operating	1,067,036	931,422	1,321,600	1,160,451	1,160,451	-12.2%	(161,149)
Equip./Capital	60,622,853	75,647,048	46,936,901	28,963,030	29,442,030	-37.3%	(17,494,871)
Transfers	67,983,009	115,800,393	65,743,390	55,058,808	55,058,808	-16.3%	(10,684,582)
Total Expense by Object	164,741,056	227,874,772	142,429,048	113,494,867	113,973,867	-20.0%	(28,455,181)
Expense by Fund:							
Tax Increment Administration	7,042,457	7,675,371	5,894,057	3,503,963	3,503,963	-40.6%	(2,390,094)
Camden Medical Facility	-	-	80,000	30,800	30,800	-61.5%	(49,200)
Common Project Uncertified	1,956,619	4,551,793	1,689,461	4,363,259	4,363,259	158.3%	2,673,798
West Broadway	149,040	1,106,385	836,773	668,289	668,289	-20.1%	(168,484)
East Bank 1335	1,730,859	2,555,927	3,248,105	1,930,627	1,930,627	-40.6%	(1,317,478)
Grant	1,007,728	706,391	881,150	739,732	739,732	-16.0%	(141,418)
Chicago And Lake	387,384	436,084		500,000	500,000		500,000
Ninth & Hennepin	47,997	137,721	244,634	124,640	124,640	-49.1%	(119,994)
North Loop	9,117,976	5,388,165	9,720,523	5,657,975	5,657,975	-41.8%	(4,062,548)
Industry Square	4,341,441	7,067,150	6,464,429	2,272,121	2,272,121	-64.9%	(4,192,308)
Seaward South	1,089,224	1,996,933	1,926,377	678,771	678,771	-64.8%	(1,247,606)
Cedar Riverside	1,651,210	5,200,307	5,123,307	984,115	984,115	-80.8%	(4,139,192)
Housing For Chronic Alcoholics	5,000						-
Hennepin & Lake	909,485	2,679,734	1,031,959	386,326	386,326	-62.6%	(645,633)
Broadway 35-W	724,986	1,110,099	850,856	1,050,079	1,050,079	23.4%	199,223
Conservatory				1,398,250	1,398,250		1,398,250
Franklin Avenue	67,074	72,191	135,038	69,640	69,640	-48.4%	(65,398)
Symphony Place	599,456						-
Loring Park	5,497,414	5,187,834	5,323,224	5,359,118	5,359,118	0.7%	35,894
Laurel Village	1,750,973	1,751,046	1,935,600	2,169,566	2,169,566	12.1%	233,966
City Center	13,500,048	8,767,651	7,287,748	7,012,329	7,012,329	-3.8%	(275,419)
South Nicollet Mall	4,086,578	68,407,072	4,251,500	2,811,550	2,811,550	-33.9%	(1,439,950)
Deep Rock Tax Increment	264,254	54,839	71,921	50,371	50,371	-30.0%	(21,550)
Former Fed Reserve				2,898	2,898		2,898
Graco TI				9,625	9,625		9,625
110 Grant	640,000			286,470	286,470		286,470
Historic Depot Reuse Dist 93				5,665	5,665		5,665
Humboldt Greenway Dist 98				8,185	8,185		8,185
East Hennepin & University				34,504	34,504		34,504
Camden Area Impact	13,204	5,294	35,748	97,990	97,990	174.1%	62,242
Local Contribution Fund				75,000	75,000		75,000
Nicollet Franklin				24,522	24,522		24,522
NRP	20,640,956	21,197,937	11,255,118	6,129,506	6,129,506	-45.5%	(5,125,612)
NWIP	3,455,662	2,460,506	2,623,316	600,450	600,450	-77.1%	(2,022,866)
Holmes	1,934,988	2,034,173	2,232,561	111,332	111,332	-95.0%	(2,121,229)
Nicollet Island East Bank	1,837,893	1,630,398	2,072,107	535,140	535,140	-74.2%	(1,536,967)
Nokomis Holmes	218,502	29,440	30,262	29,799	29,799	-1.5%	(463)

Minneapolis Community Development Agency

Elliot Park	222,883	95,644	105,000	165,000	165,000	57.1%	60,000
Nicollet & Lake	460,000	380,000	460,000	400,000	400,000	-13.0%	(60,000)
Central & 20Th	175,000	250,000					-
Miles I	-	100,000					-
NBA Arena	5,161,059	5,962,511	5,356,435	5,764,506	5,764,506	7.6%	408,071
Lasalle Place	4,858,303	1,429,026	2,264,762	1,692,800	1,692,800	-25.3%	(571,962)
Capital Projects- Other	3,760	3,998	28,355				(28,355)
Preliminary Planning	1,430,077	1,566,692	3,053,792	3,139,117	3,139,117	2.8%	85,325
Neiman Marcus	2,654,235	2,481,147	925,319	1,145,000	1,145,000	23.7%	219,681
IDS Data Service Center	1,168,719	1,000,000					-
Block E	2,764,915	534,574	111,200	1,205,960	1,205,960	984.5%	1,094,760
36Th And Marshall	249,272	228,094	225,000	250,000	250,000	11.1%	25,000
Common Project Reserve	-	5,101,170	5,700,000				(5,700,000)
Creamette District 84	-	-	78,000	92,000	92,000	17.9%	14,000
Rosacker Nursery Site	686,838			20,000	20,000		20,000
Semi-Phase 1	99,839	348,237	385,000	497,579	497,579	29.2%	112,579
Semi-Phase 2	123,650	311,304	210,000	229,430	229,430	9.3%	19,430
Semi-Phase 3	-			42,399	42,399		42,399
Semi-Phase 4	-	167,515	192,000	186,210	186,210	-3.0%	(5,790)
Semi-Phase 5				3,924	3,924		3,924
Spring & Central	20,000	15,000	25,000	5,000	5,000	-80.0%	(20,000)
Stinson				193,376	193,376		193,376
Towers at Elliot Park				9,270	9,270		9,270
10th and Washington				5,966	5,966		5,966
United Van Bus	4,804	350	34,701	57,930	57,930	66.9%	23,229
Hsg Replace-Watershed 3				500	500		500
West Side Milling District	2,738,227	563,927					-
Hsg Replace-Watershed 0				500	500		500
MCDA Debt Service	3,428,267	3,286,084	10,200,636	8,299,900	8,299,900	-18.6%	(1,900,736)
Fed Home Ln Bank Econ Develo	68,388	120,045	209,500	212,000	212,000	1.2%	2,500
FHLB Housing Development		4,350					-
Housing Ownership Program	3,244,887	3,705,085	2,132,814	2,067,411	2,067,411	-3.1%	(65,403)
Home Ownership & Renovation	1,167,687	885,152	989,532	772,037	772,037	-22.0%	(217,495)
Loan & Grant Programs	110,821	152,278	54,679	127,531	127,531	133.2%	72,852
River Terminal	3,056,098	2,774,468	2,666,538	2,657,226	2,657,226	-0.3%	(9,312)
GARFS	325,135	394,773	546,528	468,696	468,696	-14.2%	(77,832)
MCDA CDBG	9,699,061	11,470,319	9,748,042	9,571,940	10,050,940	3.1%	302,898
Federal Empowerment Zone	-	15,758	128,442	99,341	99,341	-22.7%	(29,101)
MCDA Federal Grants-Other	1,986,560	3,327,545	3,435,773	4,059,888	4,059,888	18.2%	624,115
MCDA Neighborhood Devel Acct	7,599,880	2,918,976	1,700,000	1,760,000	1,760,000	3.5%	60,000
MCDA General Fund	8,206,822	6,487,073	5,902,719	6,877,074	6,877,074	16.5%	974,355
Joint Board	7,220	42,707					-
Mpls Economic Development Co	171,226	260,416					-
NRP Administration				1,356,019	1,356,019		1,356,019
Development Account	8,666,721	11,691,039	4,959,509	5,724,049	5,724,049	15.4%	764,540
Economic Development Program	1,173,493	1,098,071	1,735,025	1,221,458	1,221,458	-29.6%	(513,567)
Housing Finance	-	657,426	744,904	308,404	308,404	-58.6%	(436,500)
Housing Program	113,200	177,016	216,685	228,459	228,459	5.4%	11,774
MCDA State Grants & Loan	5,510,725	3,076,403	167,499				(167,499)
Neighborhood Housing	74,536	74,036	77,039	74,039	74,039	-3.9%	(3,000)
Residential Housing	1,444,117	1,338,298	1,061,356	724,270	724,270	-31.8%	(337,086)
Theatres	1,196,223	1,167,824	1,351,490	2,066,051	2,066,051	52.9%	714,561
Total Expense by Fund	164,741,056	227,874,772	142,429,048	113,494,867	113,973,867	-20.0%	(28,455,181)

Minneapolis Community Development Agency

Expense by Division:

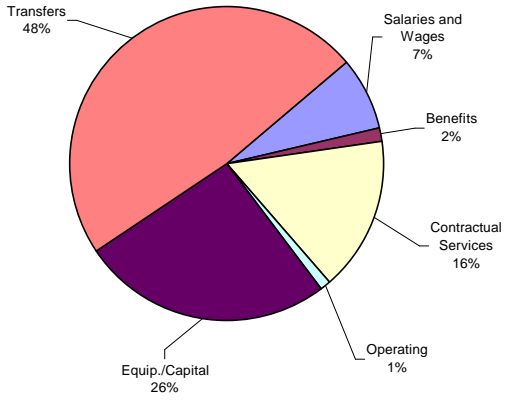
Executive Administration	471,511	474,980	672,525	815,306	815,306	21.2%	142,781
Operations	1,073,766	1,543,343	5,930,638	6,790,271	6,790,271	14.5%	859,633
Economic Development	34,282,561	48,642,731	16,885,421	12,833,534	13,062,534	-22.6%	(3,822,887)
Administrative Services	3,202,016	2,806,033	3,730,657	4,123,377	4,123,377	10.5%	392,720
Indirect Costs MCDA	4,774,078	4,051,133	4,308,431	4,077,611	4,077,611	-5.4%	(230,820)
Program Indirect Costs	71,262,534	118,773,915	74,724,333	55,293,627	55,293,627	-26.0%	(19,430,706)
Housing Development	30,332,228	29,913,838	22,255,387	20,774,409	21,024,409	-5.5%	(1,230,978)
Neighborhood Revitalization	16,499,999	18,640,610	11,255,118	6,129,506	6,129,506	-45.5%	(5,125,612)
Joint Board	178,443	303,123	-	-	-		-
River Terminal	2,663,920	2,725,066	2,666,538	2,657,226	2,657,226	-0.3%	(9,312)
Total Expense by Division	164,741,056	227,874,772	142,429,048	113,494,867	113,973,867	-20.0%	(28,455,181)

Explanation of Charges from 2000 to 2001 Budget:

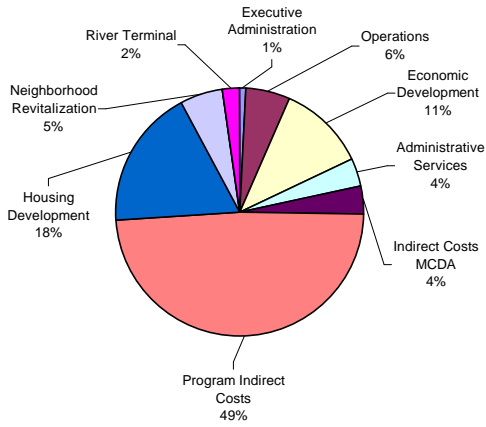
- 1998 and 1999 include capital rollover from the previous years
- Council approved an increase of \$479,000 in Community Development Block Grants

Minneapolis Community Development Agency

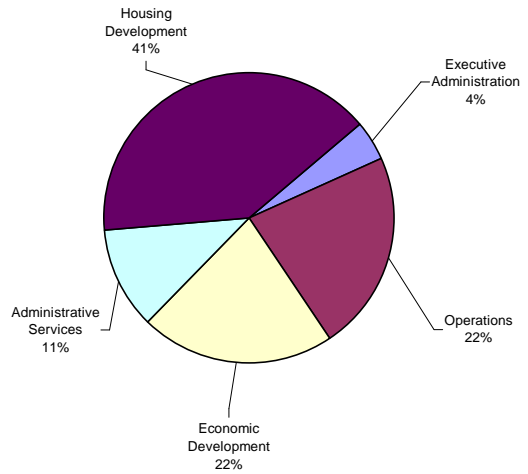
**Expense by Object
2001 Budget**



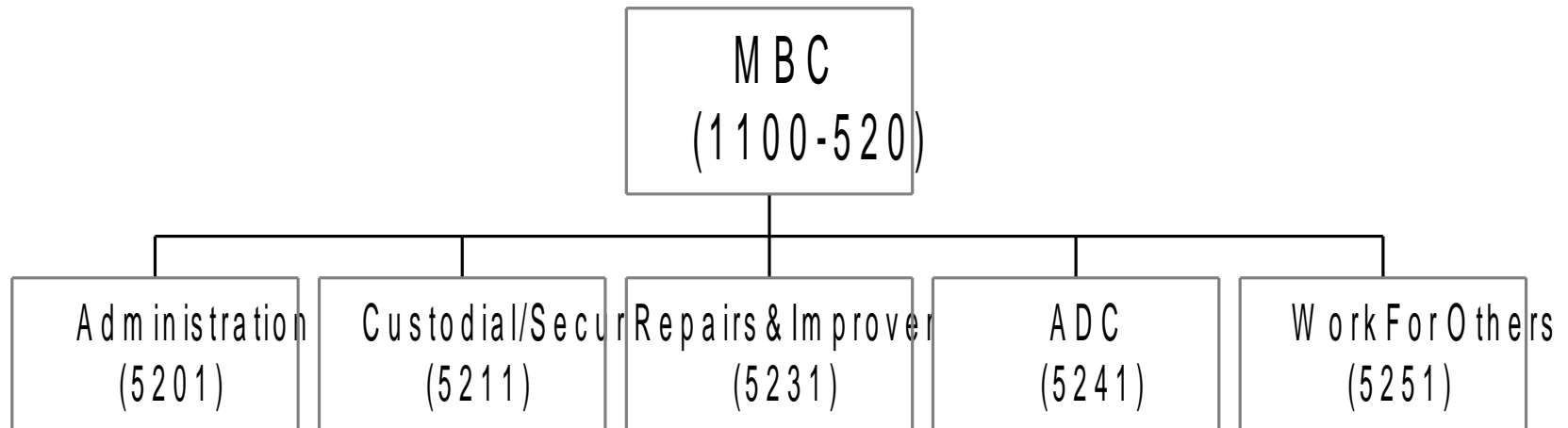
**Expense by Division
2001 Budget**



**FTE by Division
2001 Budget**



Municipal Building Commission Organizational Chart by Function



PROGRAM AND SERVICE ACTIVITY INFORMATION
MUNICIPAL BUILDING COMMISSION
ADMINISTRATION (5201)

Program Description:

As created by Minnesota State Statute, the Municipal Building Commission Board is charged with the care and custody of the Minneapolis City Hall/Courthouse. The MBC coordinates budgeting, personnel, contracts, space assignments, labor and construction for the building.

Major Initiatives for 2001:

- ◆ Continue to develop, implement and utilize MAXIMO database software for corrective and preventive maintenance activities.
- ◆ Continue to develop Aperture—a Computer-Aided Facilities Management (CAFM) system—in partnership with the City of Minneapolis and Hennepin County; populate the program with information about building departments, and meet with other departments to explore further uses of the CAFM program.
- ◆ Utilize the reporting features of MAXIMO and Aperture to monitor, track and streamline MBC response to tenant service needs, and improve overall agency decision making.
- ◆ Provide building tenants access to the MBC Occupant Handbook via the agency's Internet/Intranet Web site.
- ◆ Develop and disseminate the Supervisor's Handbook.
- ◆ Continue to offer training opportunities for MBC staff.

Major Service Activities:

1. Communicate agency activities to MBC Board and execute Board directives.
2. Provide full administrative services to MBC organization.
3. Recruit, hire, train and develop workforce for care and custody of building.
4. Oversee all personnel-related, union, benefits and workers' compensation functions for MBC employees.
5. Maintain and update agency Internet and Intranet Web site.

MUNICIPAL BUILDING COMMISSION: ADMINISTRATION (CONTINUED)

Service Activity Performance Measurements:

1. Establish best practices standards in facilities management.
2. Establish preventive maintenance work schedule to reduce corrective maintenance calls.
3. Reduction in workers compensation and other liability claims to the MBC.
4. Respond to all tenant/public requests for concerns within three days.

PROGRAM AND SERVICE ACTIVITY INFORMATION
MUNICIPAL BUILDING COMMISSION
CUSTODIAL & SECURITY (5211)

Program Description:

Provide custodial and security services to the City of Minneapolis and Hennepin County departments located in the City Hall/Courthouse building.

Major Initiatives for 2001:

- ◆ Utilize MAXIMO computerized work order system to schedule and perform preventive maintenance tasks.
- ◆ Implement and utilize a computerized custodial training program based on industrial cleaning standards.
- ◆ Develop standards and guidelines for inventory control and storage of materials within the City Hall/Courthouse building.
- ◆ Develop and implement a training program for MBC security staff.
- ◆ Formulate criteria and implement a performance appraisal program for evaluating staff work activities on an annual basis.
- ◆ Continue security modifications to the facility.

Major Service Activities:

1. Provide custodial services, including cleaning, trash removal, moving functions, relamping and periodic maintenance to designated areas of the building on a five-day-per-week frequency. Provide these same services to selected areas of the building on a seven-day-per-week frequency.
2. Provide security services covering access control, emergency alarm monitoring and response, and security tours to areas in the building outside of the Hennepin County Adult Detention Center.
3. Provide the building with emergency evacuation services. Coordinate with the Hennepin County Adult Detention Center as needed.
4. Provide general grounds keeping services for the building.

MUNICIPAL BUILDING COMMISSION: CUSTODIAL & SECURITY (CONTINUED)

Service Activity Performance Measurements:

1. On a regular basis, conduct inspection of all areas of the City Hall/Courthouse building.
2. Through the use of MAXIMO and industry standards, determine the appropriate staffing levels and budget required to provide current service levels.
3. On a regular basis, review reports from a computerized security tour recording program, surveillance tapes and security logs.
4. Respond to spills, product outages and service requests within two hours after notification.
5. Perform office moving functions within time constraints of both the MBC and building occupants.
6. Conduct annual building evacuation exercise.

PROGRAM AND SERVICE ACTIVITY INFORMATION
MUNICIPAL BUILDING COMMISSION
REPAIRS & IMPROVEMENTS (5231)

Program Description:

Provide physical plant maintenance for the City Hall/Courthouse building.

Major Initiatives for 2001:

- ◆ Utilize MAXIMO computerized work order system to schedule and perform preventive maintenance tasks.
- ◆ Implement and maintain an effective energy management program for the facility.
- ◆ Complete major maintenance activities on Third and Mezzanine floors of the City Hall/Courthouse building, including updating of the carpet, paint, carpentry, electrical, plumbing and ceilings within the City Council and City Coordinator office suites.
- ◆ Formulate criteria and implement a performance appraisal program for evaluating staff work activities on an annual basis.

Major Service Activities:

1. Provide physical plant maintenance, including mechanical, electrical, carpentry and painting. Services provided through a combination of skilled in-house personnel and service contracts.
2. Provide corrective maintenance as required and requested.
3. Implement, maintain and evaluate preventive maintenance program for the facility using MAXIMO.
4. Continue retrofit of existing lighting systems.
5. Continue to update and maintain AutoCAD electrical distribution plan to reflect existing conditions.

Service Activity Performance Measurements:

1. Through the use of MAXIMO, determine the appropriate staffing levels and budget required to provide current service levels for the building.

MUNICIPAL BUILDING COMMISSION: REPAIRS & IMPROVEMENTS (CONTINUED)

2. Complete 50 percent of all corrective maintenance within 24 hours of the time of request. If request cannot be met within 24 hours, a communicated response shall be given to the requester regarding the status of their request.
3. Complete 75 percent of preventive maintenance schedules by the targeted completion date.
4. Provide analysis of future projects in a timely manner to be incorporated in future budgetary requests.

PROGRAM AND SERVICE ACTIVITY INFORMATION
MUNICIPAL BUILDING COMMISSION
ADULT DETENTION CENTER (5241)

Program Description:

Provide additional services as required by the Hennepin County Sheriff's Department and the Minnesota Department of Corrections for the Hennepin County Adult Detention Center located in the Minneapolis City Hall/Courthouse building.

Major Initiatives for 2001:

- ◆ Implement and utilize the MAXIMO computerized maintenance program to schedule and perform preventive maintenance tasks.
- ◆ Evaluate current disaster planning, including contingency plans for the HCADC.
- ◆ Formulate criteria and implement a performance appraisal program for evaluating staff work activities on an annual basis.
- ◆ Evaluate and respond to potential service level changes after the new Public Safety Facility opens.

Major Service Activities:

1. Maintain facility to the Department of Correction Accreditation Standards.
2. Provide physical plant maintenance, including mechanical, electrical, carpentry and painting. Services provided through a combination of skilled in-house personnel and service contracts.
3. Provide corrective maintenance as required and requested.
4. Implement, maintain and evaluate preventive maintenance program for the facility using MAXIMO.
5. Provide custodial services, including cleaning, sanitizing, trash removal, emergency clean-up and relamping in both HCADC staff and inmate areas.
6. Purchase and restock supplies and cleaning equipment used in the ADC.

Service Activity Performance Measurements:

1. On a regular basis, conduct coordinated inspection with HCADC staff to identify any deficiencies.

MUNICIPAL BUILDING COMMISSION: ADULT DETENTION CENTER (CONTINUED)

2. Through the use of MAXIMO, determine the appropriate staffing levels and budget required to provide current service levels.
3. Complete 50 percent of all corrective maintenance within 24 hours of the time of request. If request cannot be met within 24 hours, a communicated response shall be given to requester regarding the status of their request.
4. Complete 75 percent of preventive maintenance schedules by the targeted completion date.
5. Complete 100 percent of blood and body fluid spills within two hours of notification.
6. Complete five rotations of scrub crew cleaning in all housing areas annually.

PROGRAM AND SERVICE ACTIVITY INFORMATION
MUNICIPAL BUILDING COMMISSION
WORK FOR OTHERS/SERVICE REQUESTS (5251)

Program Description:

Provide design, project management and construction services upon the request of departments to meet their operational needs.

Major Initiatives for 2001:

- ◆ Assist Hennepin County in implementing the security control system in the HCADC.
- ◆ Provide project management services for any capital projects approved by the City of Minneapolis or Hennepin County for the building.
- ◆ Formulate criteria and implement a performance appraisal program for evaluating staff work activities on an annual basis.

Major Service Activities:

1. Provide professional project management services as requested.
2. Provide or acquire cost estimates, schedules and design services for construction projects in the building.
3. Provide professional construction services as requested.

Service Activity Performance Measurements:

1. Provide regular communication to requester as to status of the request, including all pertinent information as to schedule, costs and change in scope.
2. Complete 25 percent of requests within 90 days of request.
3. Complete 75 percent of requests within 180 days.
4. Complete 90 percent of requests within 360 days of request.
5. Work will be facilitated within all established policies and procedures of the Municipal Building Commission and the governmental agency requesting the work.

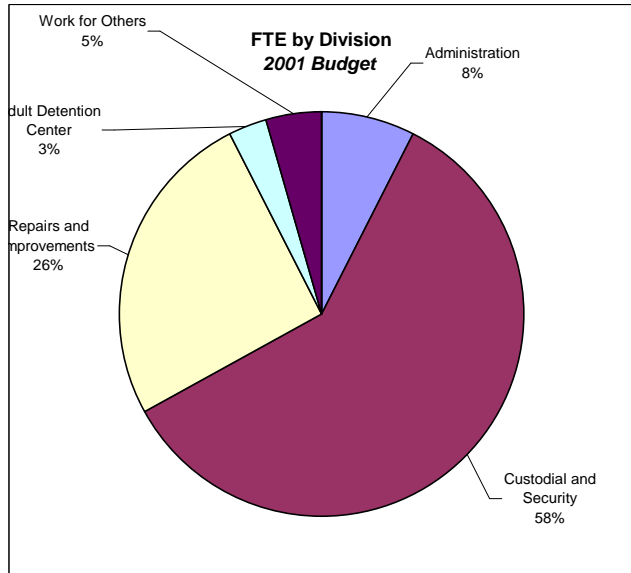
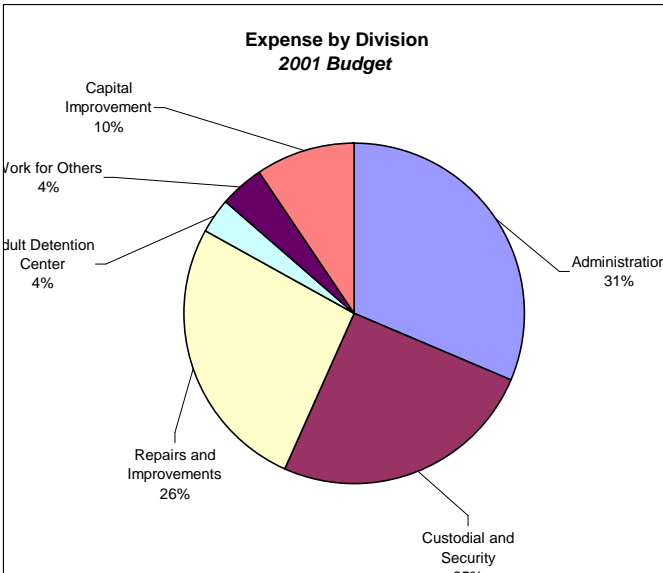
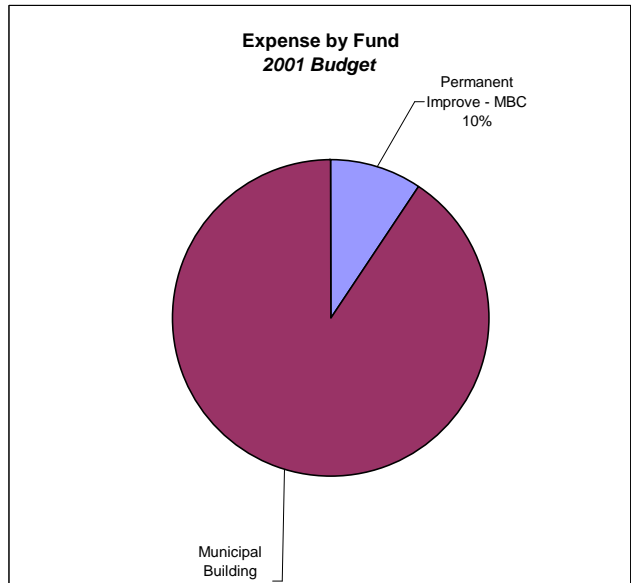
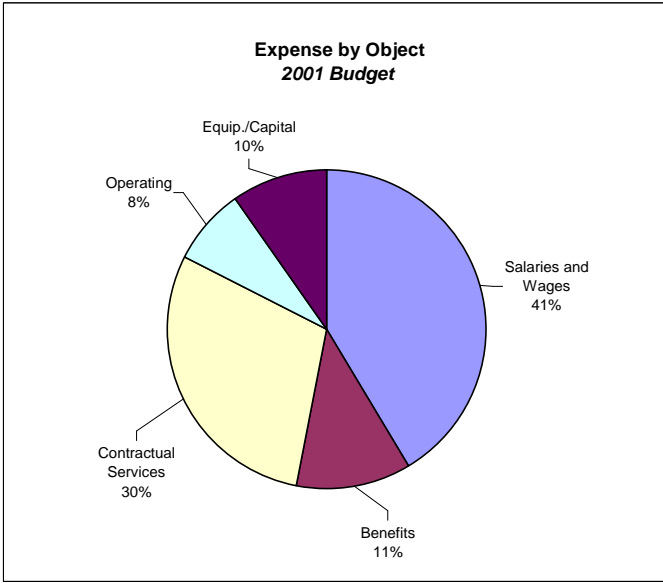
Municipal Building Commission

	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001 Target	Change From 2000 to 2001 Target
FTE's by Division:							
Administration	3.00	6.00	7.50	5.00	5.00	-33.3%	(2.50)
Custodial and Security	40.50	44.00	38.00	39.50	39.50	3.9%	1.50
Repairs and Improvements	15.00	22.00	16.00	17.00	17.00	6.3%	1.00
Adult Detention Center	2.00	2.00	2.00	2.00	2.00		-
Work for Others			3.00	3.00	3.00		-
Capital Improvement							
FTE's	60.50	74.00	66.50	66.50	66.50		-
Expense by Object:							
Salaries and Wages	2,429,310	2,739,518	2,843,734	2,967,212	2,967,212	4.3%	123,478
Benefits	737,889	779,753	836,764	821,937	821,937	-1.8%	(14,827)
Contractual Services	3,923,827	2,153,424	2,153,424	2,118,260	2,118,260	-1.6%	(35,164)
Operating	511,305	579,139	579,139	551,153	551,153	-4.8%	(27,986)
Equip./Capital	4,047	1,351,700	1,571,068	700,068	700,068	-55.4%	(871,000)
Transfers	230,036						-
Total Expense by Object	7,836,414	7,603,534	7,984,129	7,158,630	7,158,630	-10.3%	(825,499)
Expense by Fund:							
Permanent Improve - MBC	2,042,825	1,321,000	1,554,000	683,000	683,000	-56.0%	(871,000)
Municipal Building Commission	5,793,589	6,282,534	6,430,129	6,475,630	6,475,630	0.7%	45,501
Total Expense by Fund	7,836,414	7,603,534	7,984,129	7,158,630	7,158,630	-10.3%	(825,499)
Expense by Division:							
Administration	2,131,618	2,163,852	2,443,616	2,237,198	2,237,198	-8.4%	(206,418)
Custodial and Security	1,624,496	1,834,194	1,694,744	1,816,246	1,816,246	7.2%	121,502
Repairs and Improvements	1,395,587	1,756,399	1,739,089	1,884,071	1,884,071	8.3%	144,982
Adult Detention Center	194,868	275,707	278,540	252,892	252,892	-9.2%	(25,648)
Work for Others	447,020	252,382	274,140	285,223	285,223	4.0%	11,083
Capital Improvement	2,042,825	1,321,000	1,554,000	683,000	683,000	-56.0%	(871,000)
Total Expense by Division	7,836,414	7,603,534	7,984,129	7,158,630	7,158,630	-10.3%	(825,499)

Explanation of Changes from 2000 to 2001 Budget:

- The 911 Center Expansion project received \$97,000 for 2001. The project reduced by \$871,000 from 2000.
- Utilities, repairs and maintenance supplies were reduced to match normal spending trends.

Municipal Building Commission



PROGRAM AND SERVICE ACTIVITY INFORMATION
NEIGHBORHOOD REVITALIZATION PROGRAM (8630)

Program Description:

The Minneapolis Neighborhood Revitalization Program works to make Minneapolis neighborhoods better places to live, work, learn and play through neighborhood-based planning and priority setting. The NRP staff works with neighborhood residents, government, nonprofits and the private sector to facilitate and support the development and implementation of a neighborhood plan for each of the City's neighborhoods.

Major Initiatives for 2001:

- ◆ Implementation of the second ten years of the program (Phase II).
- ◆ Evaluation of Neighborhood Action Plans which have reached the 80% expenditure threshold in preparation for Phase II planning.
- ◆ Celebrate completion of Phase I and initiate Phase II.

Major Service Activities:

1. Create a greater sense of community so that the people who live, work, learn and play in Minneapolis have an increased sense of commitment to and confidence in their neighborhood and their City.
2. Sustain and enhance neighborhood capability in order to strengthen the civic involvement of all members of the community.
3. Ensure that neighborhood-based planning remains the foundation of the program, is informed and leads to creative and innovative approaches.
4. Strengthen the partnerships among neighborhoods and jurisdictions to identify and accomplish shared citywide goals.
5. Ensure that government agencies learn from and respond to neighborhood plans so that public services ultimately reflect neighborhood priorities.
6. Develop and support life cycle housing citywide through the preservation of existing housing and new construction by reaffirming our commitment to the state mandate that 52.5% of NRP funds be spent on housing.

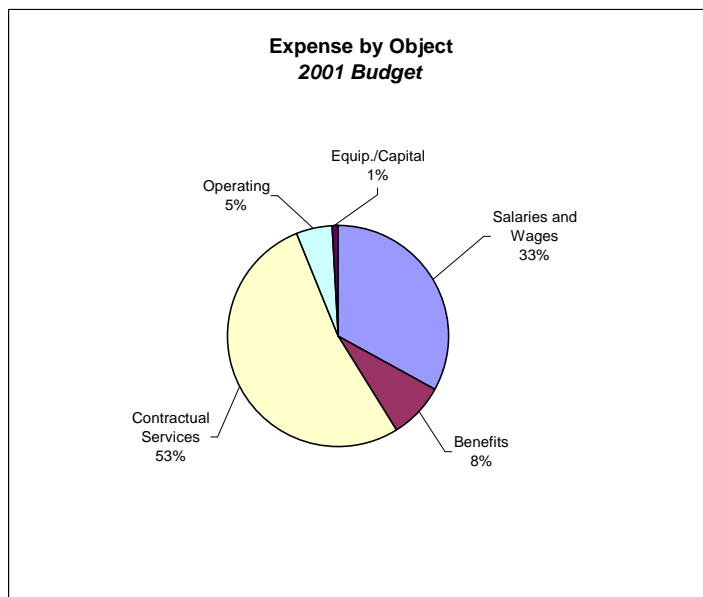
Service Activity Performance Measurements:

1. Number of neighborhoods reaching the threshold for conducting a Phase 1 review.

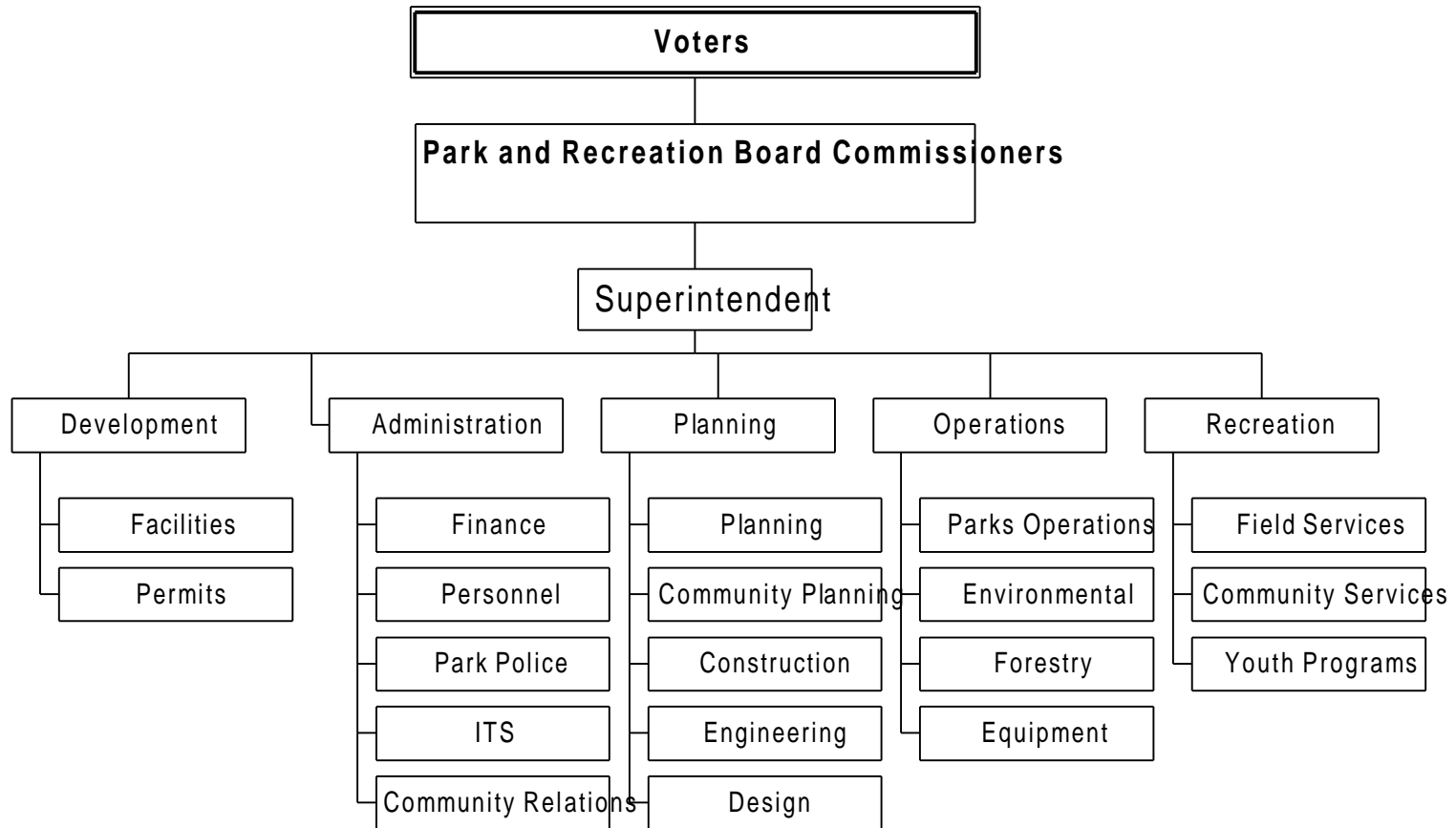
2. Number of Neighborhood Action Plans approved.
3. Expenditures on neighborhood strategies and obligations for implementation of neighborhood strategies.
4. Attendance at neighborhood plan development activities.
5. Number of neighborhood votes received on proposed plans.

Neighborhood Revitalization Program

	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm	2001 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001
FTE's	19.00	18.00	16.00	15.00	15.00	-6.3%	(1)
Expense by Object:							
Salaries and Wages	684,006	606,836	676,523	653,980	653,980	-3.3%	(22,543)
Benefits	140,082	126,659	165,982	157,415	157,415	-5.2%	(8,567)
Contractual Services	1,068,029	1,395,750	1,051,000	1,043,950	1,043,950	-0.7%	(7,050)
Operating	44,411	48,305	80,500	104,500	104,500	29.8%	24,000
Equip./Capital	17,945	17,089	21,500	19,000	19,000	-11.6%	(2,500)
Total Expense by Object	1,954,473	2,194,639	1,995,505	1,978,845	1,978,845	-0.8%	(16,660)
Expense by Fund:							
Mpls Neighborhood Revital Poli	1,954,474	2,194,639	1,995,505	1,978,845	1,978,845	-0.8%	(16,660)
Total Expense by Fund	1,954,474	2,194,639	1,995,505	1,978,845	1,978,845	-0.8%	(16,660)



Minneapolis Park & Recreation Board



PROGRAM AND SERVICE ACTIVITY INFORMATION
PARK BOARD
PARK ADMINISTRATION (7250)

PROGRAM DESCRIPTION

Coordinate and direct activities that provide well-balanced recreational opportunities for Minneapolis as well as supportive financial, personnel and public information services for all divisions of the park system and its facilities.

MAJOR SERVICE ACTIVITIES AND SERVICE STANDARDS

Service Activity:

Administration—Overall development and implementation of policies with input from the board, city residents, and other agencies.

Service Standards:

Respond to 100% of public requests and needs during the year.

Service Activity:

Volunteer Coordination—Coordinate and act as a human resource office for volunteers: screening, recruiting and training of volunteers. Assess volunteer needs of the Park and Recreation Board. Assist in volunteer placement based on the needs of the Park and Recreation Board and the skills of the individual.

Service Standards:

Respond to 100% of public requests for volunteer opportunities.

Service Activity:

Finance/Accounts Payable/Accounts Receivable—Coordinate and provide internal management and annual comprehensive financial reports. Monitoring and financial control of all Park Board funds. Provide a centralized process for the payment of all Park Board invoice and contract disbursements. Provide a centralized process of recording revenue received. Provide financial support of the issuance for special permits.

Service Standards:

1. Provide 100% monitoring of balances for all capitol projects to insure positive cash flow.
2. Process all billings for grants, bonds, special assessments and restitution within ten days of the close of accounting period.
3. Produce annual component unit financial statements in accordance with requirements.
4. Process all vendor payments within a week of receipt of invoice—95%.
5. Respond to all special assessment inquiries within a 24 hour period—97%.
6. Deposit daily revenue received—100%.

PARK BOARD: PARK REHABILITATION (CONTINUED)

Service Activity:

Personnel, Payroll—Perform personnel functions relating to liaison with civil service, unemployment compensation claims and reporting, employees bargaining unit agreements, and employee disciplinary actions. Issue payroll to employees and maintain all associated records.

Service Standards:

Maintain up-to-date files on employees and issue accurate payroll checks on biweekly basis.

Service Activity:

Self-insurance—Provide insurance for workers' compensation, unemployment compensation claims and liability coverage for other than forestry and enterprise fund functions.

Service Standards:

Respond to 100% claimants within ten days of claim.

PROGRAM AND SERVICE ACTIVITY INFORMATION

PARK BOARD AFTER-SCHOOL PROGRAM - 7700

PROGRAM DESCRIPTION

Youth in Minneapolis After-School Program, a city of Minneapolis program administered by the Minneapolis Park and Recreation Board, is a collaboration of parks, schools, libraries, churches, and other youth-serving agencies providing positive, supervised after school activities for middle school age youth.

MAJOR SERVICE ACTIVITIES AND SERVICE STANDARDS

Service Activity:

Provide structured, supervised programs and activities in the categories of Intramural Sports, Life Skills, Community Involvement, Academic Skills, and Creative Expression at locations throughout Minneapolis.

Service Standard:

Ensure a minimum of 100 parks, schools, libraries, churches, and other youth-serving agencies provide a variety of programs and activities between the hours of 2:00 p.m. and 6:00 p.m., Monday through Friday during the school year.

Involve a minimum of 4000 youth in the program each quarter.

Service Activity:

Youth Outreach Workers are informed of all program offerings in their assigned hub and ensure that residents in each hub are familiar with Y-MAP and are invited and encouraged to participate.

Service Standards:

Implement weekly outreach strategies to youth, parents, schools, and the neighborhood.

Ensure that Youth Outreach Workers visit each program provider a minimum of once each week to stay abreast of all program offerings.

Service Activity:

Youth, parents, program providers, community members, and staff develop the program.

Service Standards:

Ensure that the City Advisory Council meets quarterly to advise program development and review and recommend program proposals for the upcoming quarter.

Ensure that the Hub Advisory Council meets a minimum of once each quarter to advise program development.

PROGRAM AND SERVICE ACTIVITY INFORMATION
PARK BOARD
ENVIRONMENTAL (7160)

PROGRAM DESCRIPTION

Provide a high-quality recreational and open space environment for Minneapolis residents by controlling pollution levels in city lakes, providing water quality related educational programs, preserving park amenities and managing the park system natural resources. The Lake Pollution Control Fund will conduct ongoing investigations of Park Board natural resources. Investigation results shall be used to develop management plans. Results will be communicated to elected officials, staff used in a public information program concerning environmental issues in a clear and concise manner.

MAJOR SERVICE ACTIVITIES AND SERVICE STANDARDS

Service Activity:

Monitoring/Education—Inventory, document and develop management plans of environmental resources within the park system.

Service Standards:

1. Monitor 13 City lakes and wetlands on a yearly basis. Develop management plans for the protection and improvement of water quality.
2. Develop educational materials, programs and provide assistance in informing the public on environmental topics, especially water quality.
3. Develop water quality information programs in cooperation with other City departments and state agencies.

Service Activity:

Erosion/Shoreline—Maintain or improve existing water/land edges to reduce erosion impacts and provide remedial action as needed.

Service Standards:

Fund and construct shoreline erosion control projects on a yearly basis, utilizing cost-share grants whenever possible.

Service Activity:

Sediment Control—Reduce the amount of sediment and nutrients entering water bodies through vacuum sweeping.

Service Standards:

Vacuum sweep the parkway system and Park and Recreation Board parking lots twice annually to control pollution.

Service Activity:

Water Exchange—Maintain within practical limits a stable water elevation on lakes, streams and wetlands.

PARK BOARD: ENVIRONMENTAL (CONTINUED)

Service Standards:

Maintain the Chain of Lakes at a stable elevation (142.5 City datum) through pumping. Well pumping for lake level maintenance, including Roberts Bird Sanctuary, Loring Pond, Webber Pond and Powderhorn Lake within the limits set by MN DNR permits.

Service Activity:

Vegetation Management—Monitor and manage natural and introduced plant communities in the Park system.

Service Standards:

Remove nuisance vegetation, especially Eurasian water milfoil from Minneapolis lakes, wetlands and upland sites as needed. Use outside grant funds for this activity whenever possible. Reintroduce native plant species communities at appropriate locations, especially prairies and wetlands. Manage prairie and wetland plant communities on Park and Recreation locations.

Service Activity:

Fish Management—Work with other agencies to manage fish populations in lakes and streams.

Service Standards:

Work to improve fish habitat in City lakes and streams by working with state agencies. Operate the Powderhorn aeration system to maintain the fish community in Powderhorn Lake.

**PROGRAM AND SERVICE ACTIVITY INFORMATION
PARK BOARD
EQUIPMENT (7590)**

PROGRAM DESCRIPTION

Maintain and supply equipment for rental to other Park Board cost centers from a central pool.

Set rental rates which provide sufficient funds for purchase of new equipment on a scheduled basis commensurate with economical replacement expectancy. The rental rates for equipment must reflect the true cost of operating expenses together with a specified depreciation schedule.

MAJOR SERVICE ACTIVITIES AND STANDARDS

Service Activity:

Equipment Maintenance—Maintenance of an equipment pool of 258 units as well as related attachments and accessories.

Service Standards:

1. Preventative Maintenance—Perform OEM suggested preventative maintenance procedures on all equipment.
2. Equipment Repair—Repair equipment within 48 hours of issuance of a work order. Emergency equipment repair will be performed prior to the next shift needed.

Service Activity:

Equipment Replacement—Equipment is replaced on a scheduled basis commensurate with economical life expectancy.

Service Standards:

Equipment is replaced at the predetermined scheduled time.

PROGRAM AND SERVICE ACTIVITY INFORMATION
PARK BOARD
FORESTRY (7329)

PROGRAM DESCRIPTION

The Forestry Division provides services which enhance the real estate value of the City of Minneapolis. This is done by increasing the awareness, importance and value of the urban forest. In addition to the design and execution of tree planting and maintenance policies and programs, there is a commitment to community partnerships and educational programs.

MAJOR SERVICE ACTIVITIES AND SERVICE STANDARDS

Service Activity:

Tree Maintenance—Provides for pruning of mature street trees, certain park trees and young and newly planted trees.

Service Standards:

Maintain a five-year rotation to lessen potential of Dutch Elm Disease, lessen conflicts between trees and residents and ensure proper development of young trees.

Service Activity:

Tree and Stump Removal—Remove diseased and other trees which are dead, decayed, declining or of an improper species.

Service Standards:

Complete tree and stump removal in a timely manner to reduce the spread of disease and lessen the presence of hazardous conditions.

Service Activity:

Reforestation—Plant trees in vacant planting sites which occur on boulevards or in parks to perpetuate the urban forest.

Service Standards:

Plant and/or replace approximately 4,000 trees per year, and mulch, water and provide other care during the first year after planting.

Service Activity:

Pest Control, Inspections and Surveys—Prevent the establishment and spread of various insects and disease using integrated pest management techniques. Inspect contracted tree work to ensure compliance. Survey the urban forest for pest problems that may require control procedures. Inspect residential requests for service on boulevard trees and advise about private trees.

Service Standards:

Monitor the presence of various pest problems and initiate control measures with the Department of Agriculture and/or the University of Minnesota. Inspect boulevard trees to allow for scheduling of prescribed work. Monitor the urban forest for pest conditions. Review contracted work to guarantee propriety.

PARK BOARD: FORESTRY (CONTINUED)

Service Activity:

Preventative Maintenance and Minor Storm Damage—Completion of clean-up and tree health improvement procedures.

Service Standards:

Timely storm clean-up to eliminate hazardous tree debris. Tree health improvement procedures are performed on an as-needed basis.

**PROGRAM AND SERVICE ACTIVITY INFORMATION
PARK BOARD
INFORMATION TECHNOLOGY SYSTEMS (7580)**

PROGRAM DESCRIPTION

Coordinate and maintain all computer-related services for each division of the Minneapolis Park and Recreation board.

MAJOR SERVICE ACTIVITIES AND SERVICE STANDARDS

Service Activity:

Maintain and upgrade all computer hardware, systems software and network software. Backup all systems for disaster recovery. Assist in the development of software applications.

Service Standards:

1. Provide network access to users at 100% with exception for scheduled maintenance.
2. Provide necessary updates to network hardware and software to operate a wide-area network.

PROGRAM AND SERVICE ACTIVITY INFORMATION
PARK BOARD
PARK MAINTENANCE (7200)

PROGRAM DESCRIPTION

Maintain and repair park buildings and grounds; to provide safe, functional and aesthetically pleasing park environments; to provide the maintenance support necessary to conduct recreational activities.

MAJOR SERVICE ACTIVITIES AND STANDARDS

Service Activity:

Building Maintenance—Maintenance and repair of 99 park buildings.

Service Standards:

Provide daily cleaning of buildings. Maintain buildings in a clean and safe manner as to provide for needed usage. Maintain buildings to maximize their life and minimize capital deterioration.

Service Activity:

Turf Maintenance—Maintenance and repair of 2,500 acres of turf.

Service Standards:

Maintain turf at a height of 2-3/4"–3-1/2" on a cutting cycle of 10 working days. Fertilize, aerate and overseed limited high-usage or high-visibility areas on an annual basis. Maintain turf health within established IPM tolerances.

Service Activity:

Athletic Field and Court Maintenance—Maintenance and repair of 332 athletic fields and courts for various uses.

Service Standards:

Inspect, clean and repair fields and courts on a daily basis. Maintain turf at a height of 2-3/4"–3-1/2" on a cutting cycle of 10 working days. Repair broken or damaged structures within one week of report.

Service Activity:

Winter Activity Maintenance—Maintenance and repair of 100 winter activity facilities, including skating, hockey and broomball rinks, ski hills, tubing hills and cross-country ski trails.

Service Standards:

Groom all facilities on a daily basis.

Service Activity:

Pool, Fountain, Beach and Well Maintenance—Maintenance and repair of 60 wading pools, 3 full size pool complexes, 11 beaches and 5 fountains; free-standing drinking fountains; and hand pumps. Yearly installation of sailboat docks and fishing platforms.

PARK BOARD: PARK MAINTENANCE (CONTINUED)

Service Standards:

Provide daily maintenance to pools and beaches in accordance with local and state ordinances. Remove unsanitary or unsafe conditions from service immediately upon discovery. Repair broken equipment within 24 hours of discovery.

Service Activity:

Structure Maintenance - Maintenance and repair of park equipment.

Service Standards:

Repair all park structures within 14 days of report. Inspect tot lots and playgrounds 3–7 times per week and maintain them within current industry standards.

PROGRAM DESCRIPTION

Planting and maintenance of floral displays in both the regional and neighborhood parks in Minneapolis. This includes the typical park sign floral beds, the larger regional and memorial displays and the Cowles Conservatory.

MAJOR SERVICE ACTIVITIES AND STANDARDS

Service Activity:

Design, select and bid plant materials for these gardens.

Service Standards:

Process designs and compile bid by late December-early January.

Service Activity:

Plant, maintain, replace and water floral displays

Service Standards:

Plantings installed between late May to mid-June, watered as needed, and weekly maintenance by Horticulture staff.

Service Activity:

Assist neighborhood groups in their adopt-a-garden programs.

Service Standards:

Provide review of gardens and assist in a timely manner as requested.

Service Activity:

Provide displays at the Cowles Conservatory, Lyndale Rose Garden, Annual/Perennial Garden and Rock Garden.

Service Standards:

Staff and team members meet weekly to select and order plantings, evaluate potential pest conditions and assess existing plants.

PARK BOARD: PARK MAINTENANCE (CONTINUED)

Service Activity:

Provide IPM services at the general garden sites and the Cowles Conservatory.

Service Standards:

Examine plantings on a weekly or as needed basis and recommend treatments.

Service Activity:

Prepare, install and maintain signage for blooming materials to assist in public education.

Provide educational handouts.

Service Standards:

Prepare signs and install as plants come into bloom during the growing season. Check kiosk weekly to restock handouts.

Service Activity:

Provide a safe, clean site for visitors.

Service Standards:

Daily tour gardens, pickup litter and report/correct safety conditions as needed. Make access improvements as needed or required.

**PROGRAM AND SERVICE ACTIVITY INFORMATION
PARK BOARD
PARKWAY MAINTENANCE (7140)**

PROGRAM DESCRIPTION

Maintain and repair a safe, functional and aesthetically pleasing park environment for use by the public.

MAJOR SERVICE ACTIVITIES AND SERVICE STANDARDS

Service Activity:

Provide electricity, maintenance and repairs for parkway lighting units and underground conductors.

Service Standards:

NSP provides energy, maintenance and repair of 1,957 lights. Light pole maintenance, repair and replacement is done year-round as needed.

Service Activity:

Patch surface of 58 miles of parkway. Preparation for sealcoating and/or a function of pavement condition.

Service Standards:

As determined by cost effectiveness indicated by the Pavement Management Program and available funding.

Service Activity:

Sealcoat 58 miles of parkway on seven-year cycles.

Service Standards:

Sealcoat program of eight miles per year will be instituted when parkways reach uniformity.

Service Activity:

Repair and replacement of parkway signs/posts-posts are painted on a five-year cycle and signs replaced as needed.

Service Standards:

Of the 6,000 posts, approximately 1,200 are cleaned or sandblasted and painted during the three-month period each year. The 7,500 signs secured to the posts are replaced as required, due to loss or illegibility, throughout the year.

Service Activity:

Sweep 58 miles of parkway twice a year. Debris removed helps prevent plugging of storm drains and catch basins.

Service Standards:

Thorough sweeping is done on all 58 miles twice each year and some areas are swept for special events.

PARK BOARD: PARK REHABILITATION (CONTINUED)

Service Activity:

Remove snow and prevent ice from 58 miles of parkway.

Service Standards:

Snow plowing, sanding, removal and clean-up after snowstorms is required periodically from November to April.

Service Activity:

Marking of roadways for traffic control at selected intersections and a limited number of centerlines where required.

Service Standards:

Paint approximately 11,000 feet of striping as needed for clarity and safety by the parkway user.

Service Activity:

Ancillary Structures—Maintain structures associated with parkway furnishings, signage and barricades.

Service Standards:

Paint, repair and replace ancillary structures along 58 miles of parkway, as required, year-round.

Service Activity:

Catch Basin, Manhole, and Pipe Cleaning—Clean storm drains and manholes which become filled with debris and dirt.

Service Standards:

This service provides for cleaning, as required, 1,720 catch basins and manholes and 141,000 feet of storm drains.

Service Activity:

Catch Basins and Manholes Repair and Maintenance—Prevent water flooding and potentially hazardous conditions.

Service Standards:

Repair as reported, all catch basins and manholes requiring attention: Responsible for 1,720 structures.

PROGRAM AND SERVICE ACTIVITY INFORMATION
PARK BOARD
PLANNING (7290)

PROGRAM DESCRIPTION

Prepare capital improvement program that meets infrastructure and unfilled recreational needs of the park system. Capital budget limitations hold this program to about 50-60% of fully meeting this desired standard.

Meet at least once with affected neighborhoods whose parks are designated in the CIP funding year. This standard is 100% met and usually exceeded when additional meetings are needed or desired.

Prepare schematic plans with affected neighborhoods for funded park improvements. On some occasion, plan preparation may proceed to a more detailed level. This standard is usually 100% met.

Accomplish completion of funded capital improvements within budget on a timely basis. This standard is approximately 80-90% accomplished. Factors such as unexpected construction problems, price rises, inefficiency of the construction industry, cumbersome charter requirements for administration procedures, limited staff time for monitoring and weather conditions, etc., preclude meeting this standard 100%.

Response to projects generated by other agencies timely. This service is approximately 90% met. The substantial number of outside projects affecting the park system, their complexity, and the limited amount of staff time available, keep this standard from being met 100%.

Participate fully with other agencies in city, county-wide or metro-wide planning projects that involve or relate to the park system. This standard is approximately 80% met. Limited staff time keeps this standard from being fully met.

Meet with neighborhoods contemplating and engaging in neighborhood revitalization planning as needed or desired. This is accomplished about 90% of the time. Time conflicts and staff availability preclude this from being accomplished 100%.

Prepare special reports and/or organize special study committees timely. This standard is accomplished 95% of the time. Limited staff time or outside factors such as the availability of data preclude this from being 100% timely.

Prepare master plans for parks in conjunction with NRP neighborhoods. The standard is currently being met at about 95%. Outside factors affecting the project can keep this from being accomplished at 100%.

PARK BOARD: PLANNING (CONTINUED)

Prepare or update master plans for regional parks as required by the Metropolitan Council. This standard is usually met at 100%.

Seek grant funding from a variety of State, Federal, and Private sources to fund park and master planning and construction. This standard is approximately 90% met. Limited staff time keeps this standard from being met 100%.

PROGRAM AND SERVICE ACTIVITY INFORMATION
PARK BOARD
PARK POLICE (7240)

PROGRAM DESCRIPTION

Patrol the entire park system on a regular basis, identifying and responding to activities and conditions that hinder or detract from the free and enjoyable use of the parks by the general public. Prevent crimes and unwanted activity through prioritized and directed patrol practices.

MAJOR SERVICE ACTIVITIES AND SERVICE STANDARDS

Respond to emergency and routine calls for service in a timely fashion, take reports and gather evidence.

Service Activity:

Respond to calls for emergency and routine service in parks.

Service Standards:

Achieve an 90% response rate by park units for all emergency and routine service calls in parks.

Service Activity:

Patrol and stop in all the parks and identify and patrol problem areas on a frequent basis.

Service Standards:

At least one unit stops in each staffed park daily, patrol the non-staffed parcels in varying intervals based on size. Average ten positive public contacts per eight-hour shift per uniformed employee. Achieve a better than 50% correlation rate between the top ten park areas in need of patrol and the areas actually patrolled.

MAJOR SERVICE ACTIVITIES AND SERVICE STANDARDS

Investigate juvenile and property offenses that occur on park property, identify persons responsible and prepare cases for prosecution. Track criminal and unwanted activity and provide information for directed police practices.

Service Activity:

Investigate park offenses and incidents where the department is the primary investigating agency.

Service Standards:

Follow-up on all cases in are deemed appropriate or where the seriousness of the case warrants further work. Achieve a 50% closure rate on cases where there are suspects. Contact 95% of the crime victims in which the department is investigating within four working days, whether by direct contact or by mail.

PARK BOARD: PARK POLICE (CONTINUED)

Service Activity:

Track and investigate significant crime patterns in parks.

Service Standards:

Identify crime patterns each month where a specific crime in parks or crimes in a specific park have increased more than 30%. Through a coordinated plan, reduce to 30% below the standard.

Service Activity:

Plan and present crime prevention programs.

Service Standards:

Plan and present a variety of prevention programs including a safety camp, employee personal safety workshops, bike rodeos and park watch dinners. Prepare crime prevention plans for 70% of new park designs.

Service Activity:

Conduct background investigations of Park Board applicants who deal with children.

Service Standards:

Complete investigations for 95% of all applicants for such positions.

MAJOR SERVICE ACTIVITIES AND SERVICE STANDARDS

Provide regulation and control for special events. Provide visible presence at regular activities as needed.

Service Activity:

Staff special events for crowd and traffic control and provide footbeats at identified parks.

Service Standards:

Comply with 90% of requests for special event coverage in parks with Park Police personnel. Staff a minimum of five problem area parks with a uniformed Park Police officer or agent.

MAJOR SERVICE ACTIVITIES AND SERVICE STANDARDS

Prepare and present informational programs and services.

Service Activity:

Attend and participate in community meetings and present school programs on Park vandalism.

Service Standards:

Respond to 90% of requests for Park Police at neighborhood and other community meetings. Present the Juvenile Crime Prevention Curriculum, a 40-minute program on vandalism in parks to 90% of 9th graders.

PARK BOARD: PARK POLICE (CONTINUED)

Service Activity:

Produce and distribute literature on park safety and crime prevention in parks.

Service Standards:

Prepare two sets of materials on specific topics yearly. Update 50% of materials yearly.

MAJOR SERVICE ACTIVITIES AND SERVICE STANDARDS Enforce applicable laws, ordinances and rules in the parks.

Service Activity:

Enforce Park and Parking ordinances, enforce speed limits and monitor parking meters.

Service Standards:

Identify the violations most frequently issued and provide special training and patrol emphasis. Average eight hours of radar enforcement per week at the top five identified zones in need of speed control. Provide an average of 24 hours per week of meter and limited parking zone enforcement.

PROGRAM AND SERVICE ACTIVITY INFORMATION

PARK BOARD - RECREATION DIVISION – 7600 - 7800

PROGRAM DESCRIPTION

Plan and implement high quality neighborhood recreation programs and services based on neighborhood needs utilizing a "Benefits Based" approach.

MAJOR SERVICE ACTIVITIES AND SERVICE STANDARDS

Service Activity: Provide "Benefits Based" quality Recreation program services.

Service Standards: Reorganize park centers into 15 Neighborhood Recreation Service Delivery Teams. Meet management objectives for personal, socio-cultural, economic and environmental benefits.

Service Activity: Ensure a Basic Set of Recreation Program Services is offered which meet the social, physical, cultural and environmental needs of neighborhood and community residents.

Service Standards: Basic Set programs will be offered at all full-time professionally staffed recreation centers. Each neighborhood helps to decide which recreation programs will best meet their needs.

Service Activity: Maximize involvement of residents in the recreation program operation, services and activities.

Service Standards: Convene planning and advisory councils that work toward improving direct service delivery. Hold Annual Neighborhood Town Meetings to establish goals and benefits to be achieved.

MAJOR SERVICE ACTIVITIES AND SERVICE STANDARDS

Service Activity: Provide Recreation Plus+ school-aged child care services designed to be safe, fun and affordable.

Service Standards: Provide child care services which allow children to take advantage of park program.

Service Activity: Provide specialized programming which require participant fees to support program costs.

Service Standards: Programs are developed based upon costs of the service delivered. Program fee waivers are available to participants. Provide a minimum of two self-supporting programs per season at recreation centers.

Service Activity and Standard: Enhance community use of recreation centers through a building use policy and applicable rental fees that allow organizations to use MPRB facilities for their own self-directed programs.

MAJOR SERVICE ACTIVITIES AND SERVICE STANDARDS

Service Activity and Standard: Provide a citywide adult sports league program in seven spots. Organize ten team sports each year for boys and girls ages 7-17. Provide rules, draw schedules, hire officials.

Service Activity and Standard: Conduct clinics for coaches/officials on rules and philosophy and conduct. Conduct five clinics for youth in various team and individual sport areas.

MAJOR SERVICE ACTIVITIES AND SERVICE STANDARDS:

Service Activity: Operate eleven beaches and five pools. Recruit, hire, train and schedule 100 seasonal lifeguards who meet red cross certified lifeguarding standards for service.

Service Standard: Maintain 100 red cross certified lifeguards for duty in a year. Hold one preseason training session and weekly training sessions for nine weeks during the season. Maintain necessary rescue and safety equipment for each beach and pool.

MAJOR SERVICE ACTIVITIES AND SERVICE STANDARDS:

Service Activity and Standards: Conduct a minimum of three city wide instructional programs for adults. Promote, schedule and recruit groups for a series of concerts and plays during the summer. Plan, promote and conduct the annual 25k city of lakes marathon. Plan, promote and operate the wirth winter recreation area for ten weeks. Conduct social groups in area of golf and trips for adults.

MAJOR SERVICE ACTIVITIES AND SERVICE STANDARDS:

Service Activity: Distribute information on recreation program opportunities to the citizens of Minneapolis

Service Standard: Publish one city wide brochure for mail distribution to all Minneapolis households. Prepare four seasonal neighborhood brochures for each of the 45 recreation centers. Prepare monthly press releases and articles for neighborhood newspapers on recreation programs. Distribute program information, annual town meeting announcements and youth sport information. Provide & train reception staff to deal with the public.

PROGRAM AND SERVICE ACTIVITY INFORMATION

PARK BOARD - RECREATION DIVISION – 7600 - 7800

PROGRAM DESCRIPTION

Plan and implement high quality neighborhood recreation programs and services based on neighborhood needs utilizing a "Benefits Based" approach.

MAJOR SERVICE ACTIVITIES AND SERVICE STANDARDS

Service Activity: Provide "Benefits Based" quality Recreation program services.

Service Standards: Reorganize park centers into 15 Neighborhood Recreation Service Delivery Teams. Meet management objectives for personal, socio-cultural, economic and environmental benefits.

Service Activity: Ensure a Basic Set of Recreation Program Services is offered which meet the social, physical, cultural and environmental needs of neighborhood and community residents.

Service Standards: Basic Set programs will be offered at all full-time professionally staffed recreation centers. Each neighborhood helps to decide which recreation programs will best meet their needs.

Service Activity: Maximize involvement of residents in the recreation program operation, services and activities.

Service Standards: Convene planning and advisory councils that work toward improving direct service delivery. Hold Annual Neighborhood Town Meetings to establish goals and benefits to be achieved.

MAJOR SERVICE ACTIVITIES AND SERVICE STANDARDS

Service Activity: Provide Recreation Plus+ school-aged child care services designed to be safe, fun and affordable.

Service Standards: Provide child care services which allow children to take advantage of park program.

Service Activity: Provide specialized programming which require participant fees to support program costs.

Service Standards: Programs are developed based upon costs of the service delivered. Program fee waivers are available to participants. Provide a minimum of two self-supporting programs per season at recreation centers.

Service Activity and Standard: Enhance community use of recreation centers through a building use policy and applicable rental fees that allow organizations to use MPRB facilities for their own self-directed programs.

MAJOR SERVICE ACTIVITIES AND SERVICE STANDARDS

Service Activity and Standard: Provide a citywide adult sports league program in seven spots. Organize ten team sports each year for boys and girls ages 7-17. Provide rules, draw schedules, hire officials.

Service Activity and Standard: Conduct clinics for coaches/officials on rules and philosophy and conduct. Conduct five clinics for youth in various team and individual sport areas.

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**PROGRAM AND SERVICED ACTIVITY INFORMATION
PARK BOARD
PARK REHABILITATION (7110)**

PROGRAM DESCRIPTION

Maintain and repair as required safe, functional and aesthetically pleasing park environment for use by the public.

MAJOR SERVICE ACTIVITIES AND SERVICE STANDARDS

Service Activity:

Path Sealcoating—Sealcoat approximately 600,000 square yards of walking and biking paths to renew surface appearance and prevent deterioration.

Service Standards:

Sealcoat all park and parkway paths over a seven-year period during a three-month timeframe each year.

Service Activity:

Parking Lot Sealcoating—Repair and sealcoat parking lots every seven years.

Service Standards:

Sealcoat parking lots on a seven-year basis during an annual three-month timeframe.

Service Activity:

Path and Parking Lot Rehabilitation—Repair paths and parking lots that are in potentially hazardous conditions or not in compliance with ADA requirements.

Service Standards:

Repair pathways and parking lots and install ADA approved pedestrian ramps as needed during a three-month period each year.

Service Activity:

Colorcoat Play Courts—Repair, colorcoat and stripe bituminous tennis, volleyball and basketball surfaces.

Service Standards:

Colorcoat all 114,000 square yards of play areas each five-year period, during a three-month timeframe each year.

Service Activity:

Building Rehabilitation—Nonroutine repair of over 3/4 million square feet of park buildings, i.e., roofs, mechanical equipment, sewer and water services, etc.

Service Standards:

Provide repairs to park buildings to prevent deterioration and damage due to failures of roofs, furnaces, water or sewer lines, etc.

PARK BOARD: PARK REHABILITATION (CONTINUED)

Service Activity:

Building Equipment Replacement—Replace worn out building equipment, i.e., carpeting, ranges, refrigerators, drapes, shades, tables, chairs, etc.

Service Standards:

Replace unusable appurtenances with new as required to maintain a pleasant and comfortable environment for the park user.

**PROGRAM AND SERVICE ACTIVITY INFORMATION
PARK BOARD
SPECIAL SERVICES (7400)**

PROGRAM DESCRIPTION

Provide and maintain Park and Recreation facilities and service on a self-supporting basis in special-interest areas of higher skill levels than is made available to the general public through the tax supported basic programs.

MAJOR SERVICE ACTIVITIES AND SERVICE STANDARDS

Service Activity:

Golf—Maintain and operate five (5) 18-hole golf courses, one (1) 9-hole golf course, one (1) Par-3 golf course and one (1) golf learning center.

Service Standards:

Provide a meaningful golfing experience at a fee that is based on 49,685 average rounds per course supportive of operating maintaining and repair and replacement program cost.

Service Activity:

Refectories—Operate refectories offering food and beverages at five (5) locations throughout the system.

Service Standards:

Provide a refreshing light meal at an affordable price.

Service Activity:

Special Facilities—Maintain and operate Parade Parking Lot, Sculpture Garden, Ice Gardens, lighted softball and baseball fields and Nicollet Indoor Tennis Center.

Service Standards:

Provide highly maintained facilities of special interest at a fee that is reasonable and yet enough to cover all cost and future capital improvements.

Service Activity:

Boating—Operate and maintain 100 rental canoes, ten rental rowboats, lake excursion boat, 400 mooring buoys, 359 canoe public rental racks and contract river excursion boat.

Service Standards:

Provide water-related experience, following all regulatory safety standards.

PROGRAM AND SERVICE ACTIVITY INFORMATION

PARK BOARD TEEN TEAMWORKS - 7720

PROGRAM DESCRIPTION

Teen Teamworks offers a positive park maintenance work experience, recreational opportunities and educational sessions to the target population of unemployed or underemployed "at risk" Minneapolis youth between the ages of 14 to 18.

MAJOR SERVICE ACTIVITIES AND SERVICE STANDARDS

Service Activity: Provide supervised, summer employment to Minneapolis "at risk" youth.

Service Standards: Establish neighborhood work crew of 8 to 10 youth and one on-site adult supervisor at 25 park locations throughout the City.

Service Activity: Provide educational sessions for all TEEN TEAMWORKS youth workers.

Service Standards:

- * Provide job seeking/keeping curriculum (i.e. - attendance, punctuality, attitude).
- * Effective communication skill building (i.e. - peer, adults and work environment).
- * Survival/life skills development (i.e. - drug education and prevention, sexual harassment education).

Service Activity: Provide recreational opportunities and for TEEN TEAMWORKS youth workers.

Service Standards:

- * Demonstrate to youth the appropriate use of leisure time through recreational opportunities.
- * Provide forum for positive interaction between youth and adults from various cultural groups within their community and neighborhood.

PROGRAM AND SERVICE ACTIVITY INFORMATION

PARK BOARD YOUTHLINE OUTREACH - 7726

PROGRAM DESCRIPTION

Youthline Outreach Mentorship Program involves youth ages 12-16 in positive leisure time activities, introduces them to community resources, and encourages a sense of belonging. Youthline is located at 11 parks year-round and at an additional 25 parks during the summer.

MAJOR SERVICE ACTIVITIES AND SERVICE STANDARDS

Service Activity: Provide structured, supervised programs and activities for youth in the categories of Life Skills Learning, Community Involvement, Creative Expression, and Wish List (field trips and special events).

Service Standards:

Involve youth an average of three hours daily, five times a week during the school year in structured programs and provide an additional two+ hours daily of supervised non-structured hours at the park. Ensure 10-100 youth participate in each activity daily at each park.

Service Activity: Youth Outreach Mentors ensure that residents in the 6-block area surrounding the park are informed of the Youthline Program and invited and encouraged to participate.

Service Standards:

Implement major outreach efforts citywide four weeks annually (one per quarter) through school and neighborhood activities.

Service Activity: A Girls' Focus Group, as part of the citywide Girls' Program, is established at each park. Monthly Girls' Program activities are offered citywide, with park activities organized bi-weekly.

Service Standards:

Ensure that each park has a Girls' Group Leader who is available at the park during regularly scheduled hours to provide leadership and support for the Girls' Program.

Maintain 8-12 participants in each Girls' Group and schedule regular bi-weekly meetings. Ensure that 20+ participants from each park attend monthly events.

Service Activity: Organize a Teen Council at each park to involve teens in planning and organizing activities and in the overall development of the Youthline program.

Service Standards:

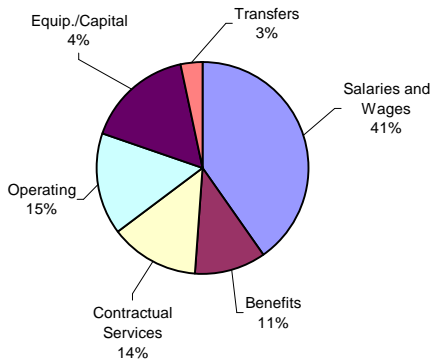
Ensure that each park has a Teen Council with a minimum of 10 youth that meet at least once a month to discuss teen issues and plan activities and programs.

Minneapolis Parks and Recreation Board

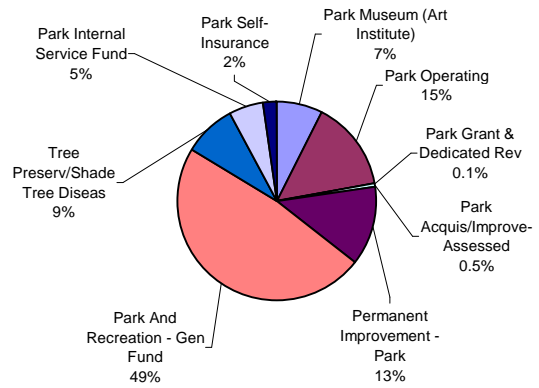
	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001
FTE's by Division:							
Administration	35.50	36.50	38.60	38.60	38.60	-	-
Parkway Maintenance	1.98	1.98	1.98	-	-		(1.98)
Environmental Operations	7.04	8.14	8.14	10.45	11.23	38.0%	3.09
Park Maintenance	233.73	238.79	241.27	236.68	237.37	-1.6%	(3.90)
Police	46.51	51.00	51.00	57.00	57.00	11.8%	6.00
Planning	14.00	14.00	15.00	18.25	17.00	13.3%	2.00
Forestry	91.41	92.41	96.41	97.06	96.71	0.3%	0.30
Special Services	120.65	125.73	125.73	127.89	129.89	3.3%	4.16
Revolving Other	0.03	0.03	0.03	-	-		(0.03)
Information Technology Systems	7.00	7.00	6.00	7.00	6.00		-
Equipment	15.05	15.05	15.05	15.05	15.17	0.8%	0.12
Citywide Recreation	271.11	274.59	276.67	296.27	299.48	8.2%	22.81
Teen Teamworks	10.00	10.00	10.00	10.00	21.75	117.5%	11.75
Youthline Outreach	15.00	15.00	17.25	19.00	19.00	10.1%	1.75
Self-Insurance Revolving	0.25	0.25	0.25	0.25	0.25		-
FTE's	883.26	890.47	903.38	933.50	949.45	5.1%	46.07
Expense by Object:							
Salaries and Wages	26,166,509	26,987,875	28,509,074	32,911,690	32,572,240	14.3%	4,063,166
Benefits	7,027,752	7,280,181	8,327,303	8,487,666	8,567,009	2.9%	239,706
Contractual Services	12,951,738	12,525,063	10,049,461	11,147,394	11,098,747	10.4%	1,049,286
Operating	9,292,370	10,142,109	11,703,115	12,499,039	12,459,653	6.5%	756,538
Equip./Capital	13,900,481	13,528,835	10,905,904	13,440,527	13,311,667	22.1%	2,405,763
Transfers	678,816	959,048	1,261,072	2,685,535	2,685,535	113.0%	1,424,463
Total Expense by Object	70,017,666	71,423,111	70,755,929	81,171,851	80,694,851	14.0%	9,938,922
Expense by Fund:							
Park Museum (Art Institute)	4,354,685	4,749,113	5,149,670	6,030,172	6,030,172	17.1%	880,502
Park Operating	9,934,768	11,224,056	10,529,569	11,943,260	11,943,260	13.4%	1,413,691
Park Grant & Dedicated Rev	137,459	605,349	45,000	45,000	45,000		-
Park Acquis/Improve-Assessed	260,242	456,828	250,000	300,000	400,000	60.0%	150,000
Permanent Improvement - Park	10,793,802	10,482,509	8,085,500	10,515,500	10,320,500	27.6%	2,235,000
Park And Recreation - Gen Fund	31,344,909	32,955,686	34,071,566	39,108,867	38,726,867	13.7%	4,655,301
Tree Preserv/Shade Tree Diseas	8,819,939	7,083,056	6,681,927	6,955,077	6,955,077	4.1%	273,150
Park Internal Service Fund	3,135,002	2,463,389	4,167,525	4,427,514	4,427,514	6.2%	259,989
Park Self-Insurance	1,236,860	1,403,125	1,775,172	1,846,461	1,846,461	4.0%	71,289
Total Expense by Fund	70,017,666	71,423,111	70,755,929	81,171,851	80,694,851	14.0%	9,938,922
Expense by Division:							
Administration	3,161,343	3,814,754	4,837,360	2,677,992	2,677,992	-44.6%	(2,159,368)
Entity Wide Costs				2,663,371	2,663,371		2,663,371
Park Rehabilitation	474,288	245,459	412,085	347,585	347,585	-15.7%	(64,500)
Parkway Maintenance	989,341	957,767	-	-	-		-
Environmental Operations	902,741	760,596	661,971	859,576	859,576	29.9%	197,605
Park Maintenance	13,848,594	14,813,570	15,147,910	15,465,025	15,413,282	1.8%	265,372
Police	3,298,582	3,437,739	3,829,169	4,322,188	4,269,250	11.5%	440,081
Planning	1,006,332	1,006,237	1,296,836	1,353,456	1,353,456	4.4%	56,620
Forestry	8,819,939	7,083,056	6,681,927	6,955,077	6,955,077	4.1%	273,150
Special Services	6,860,644	7,552,133	7,072,582	8,162,328	8,162,328	15.4%	1,089,746
Revolving Supplies	24,588	62,962	1,000,000	1,000,000	1,000,000		-
Revolving Other	50,395	89,132	20,000	20,000	20,000		-
Information Technology Systems	618,334	627,187	710,770	774,327	774,327	8.9%	63,557
Equipment	2,492,080	1,773,240	2,456,755	2,653,187	2,653,187	8.0%	196,432
Citywide Recreation	9,119,771	9,372,173	9,219,707	11,058,884	10,851,565	17.7%	1,631,858
Teen Teamworks	464,785	485,441	125,000	500,000	430,000	244.0%	305,000
Youthline Outreach	586,284	598,494	632,265	740,234	740,234	17.1%	107,969
Special Service Improvements	1,092,007	1,171,485	1,138,250	1,171,488	1,171,488	2.9%	33,238
Transfers	418,729	815,809	1,070,000	2,540,000	2,540,000	137.4%	1,470,000
Self-Insurance Revolving	1,236,860	1,403,125	1,775,172	1,846,461	1,846,461	4.0%	71,289
Park Museum	4,354,685	4,749,113	5,149,670	6,030,172	6,030,172	17.1%	880,502
Unfunded Pension Expense	(943,764)	(851,915)	(842,000)	(810,000)	(810,000)	-3.8%	32,000
Capital Improvement	11,141,108	11,455,554	8,360,500	10,840,500	10,745,500	28.5%	2,385,000
Total Expense by Division	70,017,666	71,423,111	70,755,929	81,171,851	80,694,851	14.0%	9,938,922

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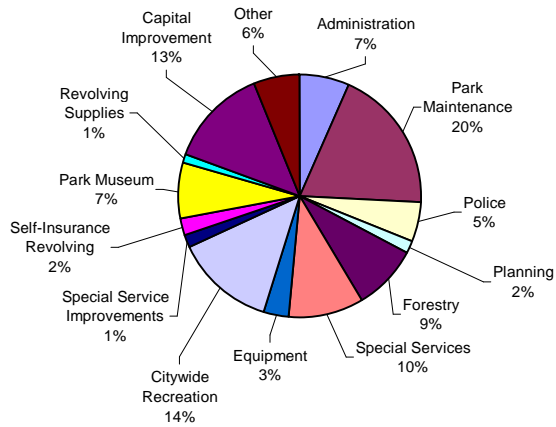
**Expense by Object
2001 Budget**



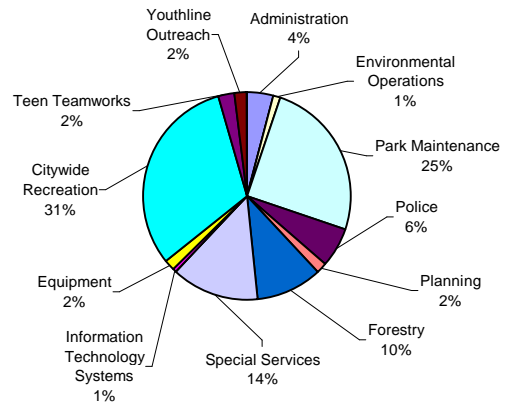
**Expense by Fund
2001 Budget**



**Expense by Division
2001 Budget**



**FTE by Division
2001 Budget**



PROGRAM AND SERVICE ACTIVITY INFORMATION

PUBLIC HOUSING AUTHORITY

PROGRAM DESCRIPTION: CITIZEN PARTICIPATION

To fund public housing resident councils to enhance community involvement within public housing and the larger community throughout the city. Grants are provided to resident councils to work in partnership with MPHA to ensure resident review of programs, projects and policies and to jointly develop plans to improve public housing communities. Funds are used to provide training opportunities for resident council officers to develop their leadership and organizational skills and capacities.

Major Initiatives for 2001:

- ◆ Funding resident councils' efforts in facilitating resident involvement and participation in the review of MPHA programs and policies.
- ◆ Funding of resident councils' activities related to community organizing and community building.
- ◆ Capacity building activities for resident councils through providing training of council officers.

Major Service Activities:

- ◆ Setting criteria for groups to receive funding: democratic elections, fair representations and open meetings.
- ◆ Seeking proposals from resident groups for CDBG funding.
- ◆ Providing training to resident council officers.
- ◆ Monitoring performance

Performance Measures

- ◆ Enhanced quality of life in MPHA communities due to efforts to encourage resident involvement.
- ◆ Provide funding/support to assist residents in maintaining the current thirty-seven (37) residents councils.

PROGRAM AND SERVICE ACTIVITY INFORMATION

PUBLIC HOUSING AUTHORITY

PROGRAM DESCRIPTION: CAPITAL FUND

Annual Federal Grant from U.S. Department of Housing and Urban Development. Fund is used for capital improvements at low-income housing developments. Funds are also used on a limited basis for management improvements. Fund application: MPHA staff, residents and local elected officials form the City-Wide Comp Grant Committee, which meets regularly to plan capital fund activities as well as to complete the application for funding each upcoming fiscal year.

Major Initiatives for 2001:

- ◆ Minimize long-term maintenance costs through capital improvements
- ◆ Obtain the "High Performer" status under HUD's new Public Housing Assessment System (PHAS)
- ◆ Closer integration between maintenance and capital improvements

Major Service Activities/Primary Business:

- ◆ Major system repair or replacement (e.g. roofs, HVAC, elevators, windows, etc.)
- ◆ Apartment and building modernization (e.g. replacement of cabinets, flooring, bathroom updates, community room improvements and exterior repair/improvements.)
- ◆ Statutory compliance, improvements include 504 handicapped accessibility and lead-based paint testing and abatement
- ◆ MPHA management improvements (e.g. security, Management & Information Systems training, etc.)
- ◆ Resident activities and programs to meet the needs expressed by the residents (e.g. Resident Self-Help employment, Project Lookout, Tool Rental, etc.)

Performance Measures:

- ◆ Procurement of goods and services is performed within Federal, State and HUD statutory guidelines, as well as MPHA policy limits and goals for Women/Minority Business enterprise participation. All funds to date have been obligated and expended within required time frame, continue to do so
- ◆ Design and construction activities conform to Federal and State standards and are routinely audited by the HUD Inspector General as well as internal MPHA audits and/or State Auditor's Office
- ◆ Maintain High Performer status under HUD's PHAS physical inspections of public housing properties
- ◆ Resident Satisfaction

PROGRAM AND SERVICE ACTIVITY INFORMATION

PUBLIC HOUSING AUTHORITY

PROGRAM DESCRIPTION: DEVELOPMENT

Major Initiatives for 2001:

- ◆ To make available up to 300 units of Section 8 Project based subsidy for use in qualifying buildings
- ◆ To continue development of suburban Hollman replacement units through the Metropolitan Housing Opportunities Program (M-HOP)
- ◆ To complete the development of all 88 Minneapolis Hollman replacement units (C-HOP)
- ◆ To initiate the construction of 200 replacement public housing units as part of the Near Northside Redevelopment
- ◆ To initiate the design process for the new 100 unit seniors housing facility as part of the Near Northside Redevelopment

Major Service Activities/Primary Businesses:

- ◆ To develop quality, affordable housing that meets HUD's development standards
- ◆ Processing procurement activities to identify qualified developers for the creation of project-based Section 8 units
- ◆ Processing development and cooperative agreements for the remaining M-HOP units in suburban communities

Performance Measures:

- ◆ Complete acquisition and construction of all 88 C-HOP units – complete all necessary lead-based-paint abatement and other significant rehab work to have units ready for occupancy
- ◆ To date (9-8-00), 142 M-HOP units have been secured and are ready for occupancy and 52 additional units are in the process of being acquired or constructed
- ◆ MPHA is currently in negotiations with the Metropolitan Council to transfer existing M-HOP units and for the development of the remaining M-HOP units

PROGRAM AND SERVICE ACTIVITY INFORMATION

PUBLIC HOUSING AUTHORITY

PROGRAM DESCRIPTION: ECONOMIC DEVELOPMENT AND SUPPORTIVE SERVICES GRANT PROGRAM (JOBS AND HOUSING CHOICE PROGRAM)

Assist public housing residents who relocated as a result of the Hollman Consent Decree and other MPHA residents living in concentrated areas to achieve their self-sufficiency goals

Major Initiatives for 2001:

- ◆ Increase client participation in EDSS

- ◆ Work with MPHA relocation efforts to create additional incentive for EDSS clients to move into Metropolitan Housing Opportunity Program (M-HOP) units in suburban areas

- ◆ Promote home ownership opportunities for EDSS clients

- ◆ Enhance participation by clients who have language and cultural barriers

Major Service Activities/Primary Businesses:

- ◆ Case management

- ◆ Outreach and recruitment

- ◆ Network with M-FIP providers and community based organizations

Performance Measures:

- ◆ Provide services to 200 EDSS clients

- ◆ Have at least 100 EDSS clients transition off of welfare

- ◆ Assist 32 EDSS clients in purchasing homes

PROGRAM AND SERVICE ACTIVITY INFORMATION

PUBLIC HOUSING AUTHORITY

PROGRAM DESCRIPTION: HOME PROGRAM

MPHA funds are used to provide first-time homebuyer information and educational counseling to public housing residents and Section 8 families whose goals are to become homeowners. Funding from MPHA and the Family Housing Fund is available for down payment and closing cost loan assistance, in partnership with Wells Fargo Bank of Minnesota.

Major Initiatives for 2001:

- ◆ Market HOME Program to provide first-time homebuyer counseling to new public housing residents and Section 8 participants
- ◆ Work in cooperation with MPHA's Family Self-Sufficiency activities to coordinate services to eligible HOME Program participants
- ◆ Homebuyer Club expansion

Major Service Activities/Primary Businesses:

- ◆ Provide first-time homebuyer counseling to public housing residents and Section 8 participants. Work with families in getting them mortgage-ready
- ◆ Homeownership financial assistance in the form of entry cost loans and closing cost loan assistance

Performance Measures:

- ◆ More than 650 families have participated in counseling, increase that number in 2001
- ◆ 117 families have purchased homes (9-25-00), increase that number in 2001

PROGRAM AND SERVICE ACTIVITY INFORMATION

PUBLIC HOUSING AUTHORITY

PROGRAM DESCRIPTION: HIGHRISE LIVABILITY AND SECURITY

To increase the security in MPHA's 40 highrises along with providing drug prevention and support programs for all MPHA residents and Section 8 participants

Major Initiatives for 2001:

- ◆ Security Guards in highrise buildings as well as a 10 member MPD Public Housing Police Team to work exclusively in MPHA public housing

- ◆ Drug prevention programs and activities

- ◆ Empowerment (i.e. education and employment) programs for all public housing residents and Section 8 participants.

Major Service Activities/Primary Business:

- ◆ Administration of security guard services in various highrises throughout Minneapolis

- ◆ Reimbursement to the Minneapolis Police Department for additional security and protective services

- ◆ Coordination of Voluntary Resident Patrol Programs in 26 buildings

Performance Measures

- ◆ Security guard services provided to 24 MPHA high-rise buildings

- ◆ Reimbursement to the MPD for \$774,000 of additional protective services

- ◆ Voluntary Resident Patrol Progress

PROGRAM AND SERVICE ACTIVITY INFORMATION

PUBLIC HOUSING AUTHORITY

PROGRAM DESCRIPTION: LOW RENT and CDBG GENERAL REHAB

Major Initiatives for 2001:

- ◆ All Property Management functions for 5,700 Public Housing units in Minneapolis
- ◆ Ensure lease compliance and safe housing by aggressively pursuing evictions for cause
- ◆ Provide procedures to implement the Community Service requirement of the Quality Housing and Work Responsibility Act and implement procedures to sustain a high performance status under HUD's Public Housing Assessment System (PHAS)

Major Service Activities/Primary Businesses:

- ◆ Application screening/high occupancy
- ◆ Responding to work order requests
- ◆ Assist residents with lease compliance issues
- ◆ Training for immigrant and refugee residents to assist them with proper and safe home care and maintenance responsibilities such as proper use of stoves, toilets, smoke detectors and windows.

Performance Measures:

- ◆ MPHA has sustained an Occupancy rate of 99% for 58 consecutive months (8-31-00). This is done in conjunction with our strict screening policy to assure that Public Housing residents have the ability to be successful residents.
- ◆ MPHA responds to all emergency work orders within 24 hours
- ◆ MPHA in conjunction with VOA/Senior Resources provides assistance to residents in many realms, including lease compliance issues and other daily living skills.
- ◆ Maintain MPHA's national high performance evaluation ranking by earning HUD's High Performer designation

PROGRAM AND SERVICE ACTIVITY INFORMATION

PUBLIC HOUSING AUTHORITY

PROGRAM DESCRIPTION: MOVING HOME SECTION 8 HOMEOWNERSHIP PROGRAM – A MOVING TO WORK (MTW) DEMONSTRATION PROGRAM

MPHA funds are used to provide first-time homebuyer information and education to Minneapolis Section 8/Family Self-Sufficiency families whose goals are to become homeowners. Funding from HUD is available for limited down payment assistance and costs associated with independent homebuyer inspections for program participants.

Major Initiatives for 2001:

- ◆ Market MTW Moving Home Program to provide first-time homebuyer counseling to new MPHA Section 8 participants
- ◆ Work in cooperation with Family Self Sufficiency staff to coordinate MTW Moving Home Program services to eligible FSS/Section 8 participants
- ◆ Work with HUD professional service contractor, Abt and Spectrum Associates, to develop marketing plan and schedule in include public housing mobility program participants

Major Service Activities/Primary Businesses:

- ◆ Provide first-time homebuyer counseling to Minneapolis Section 8 participants. Work with families in getting them mortgage ready.
- ◆ Homeownership grant assistance not to exceed \$1,000 per eligible family to be used for down payment assistance and independent homebuyer inspection fees.

Performance Measures

- ◆ Finalize MTW Moving Home Evaluation Plan for HUD approval

PROGRAM AND SERVICE ACTIVITY INFORMATION

PUBLIC HOUSING AUTHORITY

PROGRAM DESCRIPTION: PUBLIC HOUSING DRUG ELIMINATION PROGRAM (PHDEP)

HUD grant to reduce crime, gang, drugs and drug-related activities in public housing communities through increased security and police services and drug prevention and empowerment programs for all MPHA residents and Section 8 participants.

Major Initiatives for 2001:

- ◆ Security guards in highrise buildings as well as a 10 member Minneapolis Police Department's Public Housing Police Team to work exclusively in MPHA public housing.

- ◆ Drug prevention programs for youth and families (in both low-income public housing and Section 8 programs).

- ◆ Empowerment (i.e. education and employment) programs for all public housing residents and Section 8 participants.

Major Service Activities:

- ◆ Administration of security guard services in various high-rises throughout the City.

- ◆ Reimbursement to the Minneapolis Police Department for additional security and protective services.

- ◆ Coordination of Project Lookout Volunteer Patrol program.

- ◆ Administration of Drug Prevention/Empowerment programs.

- ◆ Monitoring of performance of sub-grantees.

Performance Measures

- ◆ Police reports

- ◆ Data collected specifically for MPHA (e.g. Knock and Talks, attendance at community meetings, Arrests on MPHA property, etc.).

- ◆ Monthly and quarterly reports.

PROGRAM AND SERVICE ACTIVITY INFORMATION

PUBLIC HOUSING AUTHORITY

PROGRAM DESCRIPTION: PROJECT SELF-SUFFICIENCY

Provide self-sufficiency services to MPHA public housing residents and Section 8 participants

Major Initiatives for 2001:

- ◆ Increase staff by 1 FTE to provide better services and enable more MPHA residents and Section 8 participants to take advantage of program
- ◆ Link PSS with MPHA HOME Program and MPHA Section 8 Home Ownership Moving to Work Program
- ◆ Establish forums for PSS clients to learn more about specific issues related to self-sufficiency (e.g. Earned Income Tax Credits, dealing with bad credit history)

Major Service Activities/Primary Businesses:

- ◆ Case Management
- ◆ Education and outreach
- ◆ Network with Community Based Organizations
- ◆ Coordinate with internal and external resources to ensure MPHA residents with language and/or cultural barriers can fully take part in our programs and services

Service Activity Performance

- ◆ Provide services to 300 PSS clients
- ◆ Have at least 5 PSS clients purchase their own homes in the next year
- ◆ Set up at least one client education forum for each quarter in the next year

PROGRAM AND SERVICE ACTIVITY INFORMATION

PUBLIC HOUSING AUTHORITY

PROGRAM DESCRIPTION: RAFS (Rental Assistance for Family Stabilization)

To provide rent subsidy for caretaker parents receiving public assistance and who have an approved employment and training plan.

Major Initiatives for 2001:

- ◆ To work with Hennepin County and Minnesota Housing Finance Agency (MFHA) on development of a Central Employment and Training Referral Source
- ◆ To develop a Portability Process in partnership with other MN Housing Authorities
- ◆ To provide on-going training to Employment and Service Providers

Major Service Activities/Primary Businesses:

- ◆ To ensure timely lease up of RAFS participants
- ◆ To maintain an efficient working relationship with Hennepin County's Employment and Training Programs and MHFA
- ◆ To ensure housing quality standards of leased units

Performance Measures

- ◆ A streamlined Referral Process and a Standardized Portability Process
- ◆ An increase in the utilization of RAFS vouchers
- ◆ Strengthened communications with MHFA and employment and service providers

PROGRAM AND SERVICE ACTIVITY INFORMATION

PUBLIC HOUSING AUTHORITY

PROGRAM DESCRIPTION: SECTION 4D INSPECTIONS

Major Initiatives for 2001:

- ◆ The State of Minnesota will provide MPHA with the random listing of participants who are to be monitored for 2001

Major Service Activities/Primary Businesses:

- ◆ Providing education and outreach to landlords regarding the 4D property tax classification

Performance Measures:

- ◆ Ensure monitoring of all landlords randomly selected is completed by the end of 2001
- ◆ Ensuring landlords understand the program and are prepared for the monitoring
- ◆ Increased participation by landlords through successful outreach

PROGRAM AND SERVICE ACTIVITY INFORMATION

PUBLIC HOUSING AUTHORITY

PROGRAM DESCRIPTION: SECTION 8

To provide rental assistance to eligible families and to market the Section 8 Program to Minneapolis and metropolitan area property owners to promote and expand affordable housing

Major Initiatives for 2001:

- ◆ To maintain an open waiting list monthly, allowing greater numbers of households to apply
- ◆ To implement a Renter's Education Program for applicants and participants
- ◆ To develop programs and strategies for recruitment of owners to the program

Major Service Activities/Primary Businesses:

- ◆ To make timely and accurate Housing Assistance Payments (HAP) to owners
- ◆ To respond promptly to inquiries from our customers and the public
- ◆ To ensure Housing Quality Standards (HQS) of all leased units in the Section 8 program

Performance Measures:

- ◆ An increase in the utilization of Housing Choice Vouchers
- ◆ Participants who are more knowledgeable of the rental market and the responsibilities of renting
- ◆ Active participation from owners through MPHA's owner workshops and Owner Advisory Committee

PROGRAM AND SERVICE ACTIVITY INFORMATION

PUBLIC HOUSING AUTHORITY

PROGRAM DESCRIPTION: SERVICE COORDINATOR

HUD grant to provide social and community services to elderly and disabled public housing residents.

Major Initiatives for 2001:

- ◆ Social services to elderly and disabled highrise residents.

- ◆ Case management

Major Service Activities:

- ◆ Services are contracted through Volunteers of America of Minnesota/Senior Resources Division that provides other social services to elderly high-rise residents.
- ◆ Coordination with outside resources to bring other community resources to bear for high-rise residents.
- ◆ Recruitment of community and corporate volunteers.
- ◆ Monitoring of performance.

Performance Measures

- ◆ Enhanced services to elderly and disabled residents, inclusive of social services to non-elderly disabled residents.
- ◆ Coordination with resident councils in securing on-site services and community resources.

PROGRAM AND SERVICE ACTIVITY INFORMATION

PUBLIC HOUSING AUTHORITY

PROGRAM DESCRIPTION: YOUTH APPRENTICE GRANT

Create opportunities for MPHA resident youth to receive training in clerical skills and building trades

Major Initiatives for 2001:

- ◆ Complete activities funded under this grant (*Note- MPHA has exceeded all the goals under this Grant, but due to administrative efficiencies has funds remaining in the account. HUD has allowed MPHA to expand this program to utilize the remaining funds)

Major Service Activities/Primary Businesses:

- ◆ Recruit and train MPHA resident youth (17-24) for pre-apprentice activities in clerical and trade fields

Performance Measures:

- ◆ Grant goals: Assist 24 youth (12 clerical and 12 trades) in receiving training and on the job experience
- ◆ Work with Summit Academy OIC to ensure training and education experiences are successful
- ◆ Coordinate with other MPHA programs to ensure optimum opportunities for youth participants

Public Housing Authority

	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001
FTE's	334.00	329.00	334.00	332.00	332.00	-0.6%	(2)
Expense by Object:							
Salaries and Wages	10,461,917	12,819,981	12,169,647	12,951,506	12,951,506	6.4%	781,859
Benefits	2,426,959	2,916,244	3,114,416	3,629,382	3,629,382	16.5%	514,966
Contractual Services	4,820,049	6,176,886	5,380,411	5,282,391	5,282,391	-1.8%	(98,020)
Operating	26,819,706	29,923,082	29,215,069	31,085,000	31,085,000	6.4%	1,869,931
Equip./Capital	22,083,667	20,752,150	34,245,976	34,759,371	34,759,371	1.5%	513,395
Total Expense by Object	66,612,298	72,588,343	84,125,519	87,707,650	87,707,650	4.3%	3,582,131
Expense by Fund:							
Low Rent Public Housing	24,125,296	24,265,699	27,275,637	26,507,779	26,507,779	-2.8%	(767,858)
Highrise Livability	907,496	937,137	970,000	970,000	970,000	-	-
Section 8	17,353,161	20,429,023	20,343,933	22,800,000	22,800,000	12.1%	2,456,067
RAFS	284,675	452,870	540,000	825,000	825,000	52.8%	285,000
Low Rent & PSS (CDBG)	385,040	297,047	387,231	181,000	181,000	-53.3%	(206,231)
Citizen Participation (CDBG)	84,975	156,787	100,000	100,000	100,000	-	-
Liability Insurance Claim Fund	265,287	167,542	200,000	275,000	275,000	37.5%	75,000
Comprehensive Grant	19,779,883	15,880,702	17,898,269	15,500,000	15,500,000	-13.4%	(2,398,269)
MCDA Hollman Pre-Planning		129,567					-
Home Program	32,880	87,914	89,000	75,000	75,000	-15.7%	(14,000)
Moving Home Program		25,000		75,000	75,000		75,000
Hope VI		1,354,552					-
Section 4d Properties		24,950		34,000	34,000		34,000
Mobility Counseling	150,869						-
Setp-UP Program	12,722						-
Vista Grant	2,437						-
Youth Grant	264,724	45,806	103,299	8,000	8,000	-92.3%	(95,299)
Service Coordinator Program	321,465	237,959	55,990	220,000	220,000	292.9%	164,010
Comp Grant Transfer to Operations	638,419	109,694					-
Public Housing Drug Elimination	610,180	1,677,104	837,660	950,000	950,000	13.4%	112,340
Hollman Development	1,129,487	5,233,462	15,000,000	18,500,000	18,500,000	23.3%	3,500,000
GMMHC Loans	100,835	11,059		2,500	2,500		2,500
Energy Bond Phase I	162,467	562,548		496,725	496,725		496,725
Energy Bond Phase II		181,213		187,646	187,646		187,646
MFIPS		276,646	262,500				(262,500)
EDSS		44,062	62,000				(62,000)
Total Expense by Fund	66,612,298	72,588,343	84,125,519	87,707,650	87,707,650	4.3%	3,582,131

PROGRAM AND SERVICE ACTIVITY INFORMATION

Minneapolis Youth Coordinating Board Administration (2210)

Department Mission or Primary Business Description:

The Minneapolis Youth Coordinating Board (YCB) is an intergovernmental organization dedicated to promoting the healthy, comprehensive development of children and youth ages 0 – 20 through collaborative action. The YCB strives to achieve this through public policy, programming, partnerships, communications and initiatives.

Major Initiatives for 2001:

- ◆ What's Up? Youth Info Line
- ◆ Minneapolis Mayor's Youth Council
- ◆ Way to Grow
- ◆ Minneapolis FATHER Project
- ◆ Minneapolis Redesign
- ◆ Mona H. Moede Neighborhood Early Learning Center

Major Service Activities:

- ◆ Provide financial management for YCB programs and activities
- ◆ Provide administrative leadership for YCB programs and activities

Performance Measurements:

- ◆ Identify and remedy conditions that hinder or prevent the community's youth from becoming healthy, productive members of society.
- ◆ Facilitate improved coordination, cooperation, and engagement among the community, youth-related organizations and local governmental bodies.
- ◆ Communicate accurate and timely information concerning issues facing children, youth, and families.

PROGRAM AND SERVICE ACTIVITY INFORMATION

Minneapolis Youth Coordinating Board Neighborhood Early Learning Centers (2220)

Department Mission or Primary Business Description:

The Neighborhood Early Learning Center (NELC) initiative is a capital program to create spaces in Neighborhood settings for existing or developing early childhood and family programs and support services.

Major Initiatives for 2001:

- ◆ Mona H. Moede Neighborhood Early Learning Center

Major Service Activities:

- ◆ Strengthen families and improve school readiness among children by providing a variety of support services for families with young children in accessible neighborhood locations.

Performance Measurements:

- ◆ Maintain collaborative environment for six existing Neighborhood Early Learning Centers and facilitate the construction and opening of an additional center in 2000.

PROGRAM AND SERVICE ACTIVITY INFORMATION

Minneapolis Youth Coordinating Board Youth Initiatives (2240)

Department Mission or Primary Business Description:

YCB programs, partnerships, and special events

Major Initiatives for 2001:

- ◆ What's Up? Youth Information Line
- ◆ Minneapolis Mayor's Youth Council
- ◆ Phat Summer

Major Service Activities:

- ◆ Develop and manage programs that promote collaboration between public and private organizations in delivery of services that promote the positive development of Minneapolis children and youth
- ◆ Facilitate improved coordination and cooperation among the community, youth-related agencies and governmental bodies.
- ◆ Communicate accurate and timely information concerning issues facing children, youth and families, and coordinate community responses to those issues.

Performance Measurements:

- ◆ **Phat Summer**— Obtain funding, coordinate communications and facilitate coordination of an evening recreation program for youth ages 12-18 that provides free, positive youth development activities in approximately 30 parks, schools and neighborhood centers citywide, Monday-Friday, 7-10:30 pm for eight weeks during the summer. Phat Summer is a partnership of the YCB, Minneapolis Park and Recreation Board, Minneapolis Public Schools and the Office of the Mayor.
- ◆ **Beacons Project**— Promote and coordinate extended-service schools run by community-based organizations in partnership with Minneapolis Public Schools. Beacons sites offer a range of youth development, educational enrichment, recreation and service learning activities during non-school hours. A partnership between the YCB, YMCA of Greater Minneapolis and Minneapolis Public Schools' Family and Community Education Services (FACES).
- ◆ **What's Up? Youth Info Line**—Fund, manage and promote an information phone line, 612-399-9999, providing comprehensive information about youth programs and activities to youth ages 7-18, parents and youth program providers. Provide a Coordinator and several teenage phone operators. Since its inception in 1996, What's Up? staff has fielded more than 70,000 calls.

- ◆ **Minneapolis Mayor's Youth Council** — Train and prepare youth to participate in policy level discussions through leadership development activities. Provides a comprehensive youth voice for the current YCB agenda.
- ◆ **What's Up? Summer Jam**—Coordinate and promote an annual summer event that provides youth ages 7-18 with information about positive youth development programs and activities through a resource fair.
- ◆ **Y-MAP (Youth in Minneapolis After-School Program)**—Promote delivery of positive youth development activities for middle school aged youth by facilitating improved coordination between program providers to address barriers to participation and tie program activities to the school day. Services are delivered at middle school, elementary school serving 6th, 7th and 8th graders, parks, libraries and community centers.
- ◆ **City Children's 2007** —Grant funds to community projects which demonstrate the principles of the "City Children's 2007."

PROGRAM AND SERVICE ACTIVITY INFORMATION

Minneapolis Youth Coordinating Board Way to Grow (2250)

Department Mission or Primary Business Description:

Way To Grow is a citywide school readiness program that assists families and children ages 0-6 by coordinating community-based formal and informal support systems. The FATHER Project is a public/private partnership that provides comprehensive employment and training, child support, and fatherhood development services to low-income, non-custodial fathers in inner city Minneapolis.

Major Initiatives for 2001:

- ◆ Minneapolis FATHER Project

Major Service Activities:

- ◆ Improve school-readiness for children ages 0-6 in each of the City's planning districts
- ◆ Enable FATHER Project participants to overcome barriers that prevent them from supporting and nurturing their children
- ◆ Assist FATHER Project participants to begin a career path at a livable wage, enabling them to support themselves and their children.

Performance Measurements:

- ◆ Maintain the Way to Grow program in the following nine planning districts: Camden, Northeast, Near North, Phillips, Powderhorn, Southwest, Central, Longfellow, and Southeast (University).
- ◆ Maintain the FATHER Project in five targeted planning districts: Camden, Powderhorn, Phillips, Central, and North

PROGRAM AND SERVICE ACTIVITY INFORMATION

Minneapolis Youth Coordinating Board Minneapolis Redesign (2260)

Department Mission or Primary Business Description:

Minneapolis Redesign is a citywide collaborative among families, schools, community residents, and public, private, and nonprofit organizations to promote healthy development and school success for all Minneapolis students.

Major Initiatives for 2001:

- ◆ Family and Community Resource Centers

Major Service Activities:

- ◆ Increase school-readiness
- ◆ Improve academic achievement
- ◆ Enhance the ability of parents/guardians to support their children's healthy development.
- ◆ Promote a more coordinated, collaborative system of educational and social services for families

Performance Measurements:

- ◆ Maintain Family and Community Resource Centers at five school locations:
 - ◆ *Longfellow-Nokomis Area*
Roosevelt High School
 - ◆ *North Area*
North Star Community School
 - ◆ *Northeast/Southeast Area*
Northeast Middle School
 - ◆ *Southwest Area*
Washburn High School
 - ◆ *South Area*
Andersen School Complex

Youth Coordinating Board

	1998 Actual	1999 Actual	2000 Original Budget	2001 Recomm.	2001 Final Approved	% Chg From 2000 to 2001	Change From 2000 to 2001
FTE's by Division:							
Administration	6.00	7.00	7.00	7.00	7.00		-
New Early Learning Centers (NELC)	-	-		-	-		-
Youth Initiatives	14.00	9.63	7.00	6.00	6.00	-14.3%	(1.00)
Way to Grow	6.00	10.00	10.00	11.00	11.00	10.0%	1.00
Mpls. Redesign	5.00	4.50	4.50	6.00	6.00	33.3%	1.50
FTE's	31.00	31.13	28.50	30.00	30.00	5.3%	1.50
Expense by Object:							
Salaries and Wages	860,244	764,449	1,005,306	1,202,674	1,202,674	19.6%	197,368
Benefits	166,241	192,164	118,891	140,000	140,000	17.8%	21,109
Contractual Services	5,819,209	5,280,083	8,020,474	6,137,253	6,137,253	-23.5%	(1,883,221)
Operating	153,953	125,011	136,985	122,995	122,995	-10.2%	(13,990)
Equip./Capital	48,184	36,255	27,500	47,058	47,058	71.1%	19,558
Transfers	586,592	1,068,702	212,337	265,632	265,632	25.1%	53,295
Total Expense by Object	7,634,423	7,466,664	9,521,493	7,915,612	7,915,612	-16.9%	(1,605,881)
Expense by Fund:							
Youth Coordinating Board	7,634,423	7,466,664	9,521,493	7,915,612	7,915,612	-16.9%	(1,605,881)
Total Expense by Fund	7,634,423	7,466,664	9,521,493	7,915,612	7,915,612	-16.9%	(1,605,881)
Expense by Division:							
Administration	422,750	415,231	390,427	478,992	478,992	22.7%	88,565
New Early Learning Centers (NELC)	210,431	248,250	2,738,070	967,633	967,633	-64.7%	(1,770,437)
Youth Initiatives	1,074,499	874,788	1,032,605	1,193,213	1,193,213	15.6%	160,608
Way to Grow	3,203,837	3,318,136	3,719,744	3,810,400	3,810,400	2.4%	90,656
After School Pilot	464,479	-	-	-	-		-
Mpls. Redesign	2,258,425	2,610,259	1,640,647	1,465,374	1,465,374	-10.7%	(175,273)
Total Expense by Division	7,634,421	7,466,664	9,521,493	7,915,612	7,915,612	-16.9%	(1,605,881)

GENERAL FUND TARGET STRATEGIES BY DEPARTMENT

Department	Description of Request	Requested		Recommended	
		Expense	Revenue	Expense	Revenue
Council Changes to the Mayor's Recommended Target Strategies are outlined in the footnotes to the budget resolution.					
Assessor	Reduce 1.0 FTE, Account Clerk II	(36,153)		(36,153)	
Assessor Total		(36,153)		(36,153)	
City Attorney	Transfer of City Attorney II to Civil Division with reduction of contractual expense in self insurance fund to offset increase, and reduction in other operating expenditures	(122,102)		(122,102)	
City Attorney Total		(122,102)		(122,102)	
City Clerk and Elections	Reduced 0.75 FTE, reclassified another position, budgeted savings with voluntary leave and reduced computer software expenses	(57,806)		(57,806)	
City Clerk and Elections Total		(57,806)		(57,806)	
Communications	Reduction in contractual expense and shift of personnel costs to grants Reduction in contractual expense and shift of personnel costs to grants	(20,922)		(20,922)	
Communications Total		(20,922)		(20,922)	
Human Resources	Reduction in professional services; Reduction in operating costs for Benefits administration	(65,000)		(65,000)	
Human Resources	Increase in Board of Education Revenue		91,875		91,875
Human Resources Total		(65,000)	91,875	(65,000)	91,875

GENERAL FUND TARGET STRATEGIES BY DEPARTMENT

Department	Description of Request	Requested		Recommended	
		Expense	Revenue	Expense	Revenue
Finance	Reduce 2.0 FTE's and other changes in professional services.	(177,467)		(177,467)	
Finance Total		(177,467)		(177,467)	
Licenses	Environmental Site Fee for licenses required from business operations that store large quantities of dangerous chemicals		88,000		44,000
Licenses	Adjust fees of specific business licenses		25,000		25,000
Licenses	Overall 1% cut across the division	(52,700)		(52,700)	
Licenses Total		(52,700)	113,000	(52,700)	69,000
Special Projects	Eliminate general fund contribution to Near North and New Central Library Projects	(187,500)		(187,500)	
Administration and Office of Cultural Affairs	Reduce operating expenses and salary savings	(14,979)		(14,979)	
City Coordinator Administration Total		(202,479)		(202,479)	
Inspections	Increase Building Code Fee to State recommended guidelines		900,000		900,000
Inspections Total			900,000		900,000
TOTAL CITY COORDINATOR		(518,568)	1,104,875	(518,568)	1,060,875
Civil Rights	Changes in staffing	(29,519)		(29,519)	
Civil Rights Total		(29,519)		(29,519)	
Civilian Review	1.0 FTE Clerk Typist	(38,000)		(38,000)	
Civilian Review Total		(38,000)		(38,000)	
Fire	Personnel reductions	(750,000)		(750,000)	

GENERAL FUND TARGET STRATEGIES BY DEPARTMENT

Department	Description of Request	Requested		Recommended	
		Expense	Revenue	Expense	Revenue
Fire Total		(750,000)		(750,000)	
Health and Family Support	Reduction in contractual and operating expense	(112,830)		(112,830)	
Health and Family Support Total		(112,830)		(112,830)	

GENERAL FUND TARGET STRATEGIES BY DEPARTMENT

Department	Description of Request	Requested		Recommended	
		Expense	Revenue	Expense	Revenue
Planning	Reduce operating expense/professional services	(50,000)		(50,000)	
Planning Total		(50,000)		(50,000)	
Police	Staffing Strategy	(1,010,666)		(1,010,666)	
Police Total		(1,010,666)		(1,010,666)	
Streets	Continue transfer of County routes to Hennepin County	(107,772)	(107,772)		
Streets	Turn off irrigation system on most landscaped areas	(33,200)			
Streets	Stop replacing trees and shrubs in landscaping areas	(20,000)			
Streets	Reduce the amount greenspace mowing & maintenance	(100,000)			
Streets	Reduce seal coating of streets	(700,000)			
Transportation	Reduce preventive signal maintenance	(43,758)			
Transportation	Eliminate Alley Speed Bump maintenance	(24,442)			
Transportation	Reduce sign installation and maintenance by 30%	(84,057)			
Transportation	Paint messages & crosswalks every other year vs. every year	(78,677)			
Transportation	Eliminate monitoring traffic signal system during special events	(5,000)			
Transportation	Discontinue Urban Corps Training Program	(10,000)			
Transportation	Turn off 2 of 8 street lights downtown	(21,000)			
Transportation	Street lighting utility, city-wide		1,500,000		
Transportation	Parking Parking meter increase (on street)		1,225,000		
Transportation	Parking Parking ramp and lot rate increases (off street)		1,064,258		800,000

GENERAL FUND TARGET STRATEGIES BY DEPARTMENT

Department	Description of Request	Requested		Recommended	
		Expense	Revenue	Expense	Revenue
Public Works Total		(1,227,906)	3,681,486		800,000
Public Works	Public Works Impound Lot - Towing Fee Increase				1,300,000
Park Board - Youth Line				(312,000)	
Park Board - YMAP				(50,000)	
Park Board - Investigations Transfer					204,000
GRAND TOTAL		(3,953,550)	4,786,361	(3,087,644)	3,364,875

2001 Target Strategy

Title: Reduce 1.0 FTE

Department: Assessor

Organization: Assessor Operations

Fund # 0100

Agency # 100

Organization # 1000

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

Fund	Cost	Revenues	FTE's	Job Titles/other related costs
0100	(\$36,153)	\$	1.0	Account Clerk II

Please identify offsetting cost reductions to fund these initiatives.

Fund	Cost	Revenues	FTE's	Job Titles/other related costs
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: This position is being attrition as a result of a retirement. The functions of this position have been transferred to other staff in the office, and some purchasing/bill paying functions are provided by the Finance staff.

Impact on Services: Difficulty in completing required operational responsibilities of the department. Reduction in level of support for professional staff.

Mayor's Recommendation:

The Mayor recommends this target strategy.

2001 Target Strategy

Title: Staffing

Department: Attorney

Organizations: Criminal, Civil

Fund # 0100, 6900

Agency # 140, 150

Organization # 1410, 1440, 1500

Please indicate total by fund.

Fund	Cost	Revenues	FTE's	Job Titles/other related costs
0100	(\$111,852)	\$-0-	-1.0	Attorney II
6900	\$111,852		+1.0	Attorney II
6900	(\$111,852)		-	Reduction in outside contractual services Agency 150 Liability.
0100	(\$10,250)		-	Reduction of operating expenditures.

Proposal Description: Transfer an Attorney II position from the Criminal Division to the Civil Division; eliminate one (1) Attorney II (Step 7) Position in the Criminal Division. Reduce operating expenditures in the Criminal Division.

Impact on Services: The City Attorney's Office Criminal Division is funded from the general fund; the Civil Division from the self-insurance fund. The City Attorney's Office, as part of its target budget reduction, proposes transferring an Assistant City Attorney II (Step 7) position from the Criminal Division to the Civil Division and reducing the authorized complement in the Criminal Division by one (1) Attorney II (Step 7) position. Contractual services will be reduced by the same amount in the Liability Agency (Agency/Org 150-1500). The Criminal Division's non-personnel operating budget has been under-funded for many years. Most non-personnel operating expenditures are funded by holding positions vacant. Nonetheless, the City Attorney's Office, as part of its target budget reduction, proposes to further reduce non-personnel operating expenditures as follows:

- ◆ Interns (5070) \$ 7,000
- ◆ Travel (6190) \$ 1,250
- ◆ Printing (5020) \$ 2,000
- Total \$10,250

Mayor's Recommendation:

The Mayor recommends this target strategy.

2001 Target Strategy

Title: City Clerk 2001 Target Strategy

Department: City Clerk

Organizations: 2600

Fund # 0100

Agency # 260

Organization # 2610

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
0100	\$27,432	\$-0-	.75	Clerk Typist II
0100	11,564	\$-0-	0.00	Leaves w/o pay
	\$38,996			

Proposal Description: It is proposed to eliminate .75 Clerk Typist II position and encourage leaves without pay.

Impact on Services: The Clerk Typist II position is currently vacant. The job duties have been assigned to other department personnel or eliminated. Leaves without pay will be encouraged in 2001 (account code 7900). The leaves will be minimal impact.

Mayor's Recommendation:

The Mayor recommends this target strategy.

2001 Target Strategy

Title: Reduction in Contract-Related Expenses

Department: Communications

Organizations: Public Affairs

Fund # 0100

Agency # 800

Organization # 8011

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
0100	\$16,530	\$		

Proposal Description: Diminish contracted services in 2001 by \$16,530 (line item 5070).

Impact on Services: The work of Public Affairs—and the value it provides—is in large part its ability to act quickly in the face of opportunity or crisis. Diminishment of funds of this type further diminishes the department's ability to be responsive and creative on behalf of the organization. It is our hope to focus this decrease in the Home Tour project.

Mayor's Recommendation:

The Mayor recommends this target strategy.

2001 Target Strategy

Title: Reduction in General Fund–Supported Staff Time

Department: Intergovernmental Relations **Organizations:** Grants and Special Projects

Fund # 0100

Agency # 800

Organization # 8031

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
0100	\$4,392	\$		

Proposal Description: Decrease general fund percentage of salary for organization personnel.

Impact on Services: The decrease in service will be minimal due to anticipated fee-for-service arrangements and grant dollars.

Mayor's Recommendation:

The Mayor recommends this target strategy.

2001 Target Strategy

Title: Professional Services and Operating Cost Reductions; Additional School Board Revenue

Department: Human Resources

Organizations: Administration, Employment Services,
Employee Services, Enterprise
Services

Fund # 0100

Agency # 815

Organization # 8154, 8155, 8156, 8160

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
0100	(\$35,000)		0	Reduction in Professional Services
0100	(\$30,000)		0	Reduction in Operating Costs
0100		\$41,875	0	Addition Revenue Minneapolis School Board - 2000
0100		\$50,000	0	Addition Revenue Minneapolis School Board - 2001

Proposal Description: HR managers have mastered project management, planning and technical skills, which will allow us to be self-sufficient as we pursue new initiatives and be less reliant on outside experts. Our ability to reduce operating expenditures is dependent upon a resolution to the Internal Service Funding formula for the Employee Benefits division. The other HR divisions will no longer need to "subsidize" the Benefits division.

Based on demand for additional eligible lists, we will earn at least another \$41,875 above our 2000 base contract with the Minneapolis School Board. We will also present a revised contract for 2001 that will increase our base contract by \$50,000. If the School Board chooses to end the contract, we will save about \$50,000 in reduced salaries/benefits, advertising, and operating expenditures.

Total cost savings and revenue increases equals \$156,875.

Impact on Services: The proposed budget reductions and revenue additions should allow the Human Resources Department to continue its quest for HR Reform.

Mayor's Recommendation:

The Mayor recommends this target strategy.

2001 Target Strategy

Title: Reduction of FTE's, Professional Services and Administrative Supplies

Department: Finance

Organizations:

Fund # 0100

Agency # 820

Organization #

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
0100	(\$98,080)	\$	2.0	Payroll Clerk III & Acct Clerk I
0100	(\$79,387)			Reduce Professional Service & Admin. Supplies

Proposal Description: A vacant Payroll Clerk III position and an Account Clerk I will not be filled. This will require reviewing and rearrangement of work load of existing personnel.

Impact on Services: Account Clerk I position has regular turnover. The specific position to be unfilled will be determined by review of year-end vacancies. Dollar savings are displayed in Cash & Revenue Management Cost Center. No significant impact is expected in professional services area, but could result in department seeking appropriation adjustment if unbudgeted situation arises during the year.

Mayor's Recommendation:

The Mayor recommends this target strategy.

2001 Target Strategy

Title: Division Overall 1% Cut

Department: Licenses and Consumer Services

Organizations: Licenses and Consumer Services

Fund # 0100

Agency # 835

Organization #

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
0100	(\$52,702)	\$		

Proposal Description: 1% Division cut to be managed by each individual unit of the division.

Impact on Services: It is anticipated that an overall 1% (\$52,702) general cut to be administered by the various units within the department would be manageable and without significant ramifications to the level of service to the public.

Mayor's Recommendation:

The Mayor recommends this target strategy.

2001 Target Strategy

Title: Additional License Fee Adjustments – Revenue Option

Department: Licensing and Consumer Services

Organization: Business Services - Licenses

Fund # 0100

Agency # 835

Organization # 8360

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
0100	\$	\$25,000		Additional License Fee Adjustments

Proposal Description: Revenue additional categories adjustment of license fee based on service demand increase.

The study of License fees done in conjunction with Management Analysis Division this year revealed some categories of license that should be reviewed that were not in the original categories studied. Some of these categories came to light in the process of the review and others were suggested by departments and inspectors dealing with problem businesses. Some of those suggested are car washes, valet services, asphalt manufacturer, All Night Food, All Night Bowling and Billiards, Food Manufacturer and other food service categories. It appears that the food manufacturer and other food service categories should be revamped and a fee set based on food risk. For all of these categories we are estimating an \$25,000 in revenue.

Impact on Services:

Mayor's Recommendation:

The Mayor recommends this target strategy.

2001 Target Strategy

Title: Environmental Site Fee – Revenue Option

Department: Licenses and Consumer Services

Organization: Environmental Services – Environmental Management

Fund # 0100

Agency # 835

Organization # 8396

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
0100	\$	\$88,000		

Proposal Description: This is new revenue for businesses that store and use large quantities of dangerous chemicals. Environmental Site Fee implementation through the annual pollution control billing system.

Impact on Services: This proposal will result in a \$500 fee for those businesses that store and use large quantities of dangerous chemicals. These businesses are known as Tier Two facilities because they are required by federal and state law to report their use of toxic, explosive, flammable or corrosive materials. There are 178 such facilities in the City of Minneapolis. They are usually large operations and have been, and increasingly will be, the focus of preventative environmental and fire inspections. Not infrequently, these facilities are the source of hazardous materials incidents and chemical spills.

Mayor's Recommendation:

The Mayor recommends a \$250 fee increase to provide \$44,000 in additional revenue, or half of the requested amount.

2001 Target Strategy

Title: City Coordinator - Administration 2001 Target Strategy

Department: Coordinator

Organizations: Administration

Fund # 0100

Agency # 840

Organization # 8401

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
0100	\$1,200.00	\$		Parking
0100	\$2,300.00			Administrative Supplies & Other Operating Costs

Proposal Description: Reduce Coordinator Administration budget by \$3,500 in the areas of Parking and Administrative Supplies/Other Operating Costs.

Impact on Services: This reduction will limit the department's discretionary funds. As a result, the organization will have a lesser amount of flexibility when facing opportunity or crisis.

Mayor's Recommendation:

The Mayor recommends this target strategy.

2001 Target Strategy

Title: City Coordinator – Cultural Affairs 2001 Target Strategy

Department: Coordinator

Organizations: Cultural Affairs

Fund # 0100

Agency # 840

Organization # 8450

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
0100	\$11,479	\$		Executive Secretary Arts Commission pending reclassification Program Manager

Proposal Description: Proposed reclassification of vacant position at a level will allow the department a savings of 11,479.

Impact on Services: The OCA anticipates providing the same level of service, with greater focus on current programming.

Mayor's Recommendation:

The Mayor recommends this target strategy.

2001 Target Strategy

Title: Inspections Division Building Permit Revenue Increase

Department: Operations & Regulatory Services

Organizations: Inspections Division

Fund # 0100

Agency # 850

Organization # 8510

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
0100	\$	\$900,000		

Proposal Description: We propose meeting the target by increasing building permit fees by approximately \$900,000. This will meet our target and allow for investments to partially correct service level inadequacies in two of our business lines.

The State of Minnesota normally adopts a new building code edition on a three-year cycle. The current Minnesota Building Code was created in 1998, and the technical provisions of that code were automatically effective in all cities in Minnesota on the date the new code was effective. Shortly thereafter, we amended our Minneapolis ordinances to reflect our enforcement of the most current edition of the state building code.

Each new edition of the state building code also contains a recommended building permit fee schedule that all municipalities enforcing the code may elect to adopt. In 1998, when we amended the ordinance to reflect the new technical standards, we did not adopt the new recommended fee schedule that was a part of the new state building code. Consequently, the City of Minneapolis is still using the recommended fee schedule from the 1994 Minnesota State Building Code that was adopted by the City in March of 1995.

Other municipalities in the metro area, such as Maple Grove, Plymouth and Hopkins, have adopted the fee schedule recommended in the current code. In addition, the state expects to adopt a new edition of the building code with a new recommended fee schedule in 2002. Minneapolis should adopt the most current fee table to stay in sync with other municipalities in the metro area and to prepare for the new state code edition in 2002.

See the following chart for details of the proposed fees and a comparison to the current fee schedule. It is estimated that, based on recent construction volume and valuation, the proposed fees would increase annual building permit and plan examination revenue by approximately \$900,000.

The new revenue could be used to fund two proposed Decision Packages. First, Decision Package #1a Truth In Sale of Housing/Construction Inspections Service Level Investment of \$167,000. Second, Decision Package #b Zoning Inspection/ Zoning Data Stewardship Service Level Investment of \$130,000. The total cost of these two decision packages would be \$297,000 bringing the total target reduction amount offered by the Inspections Division to \$603,000.

2001 Target Strategy

Impact on Services: With concurrent adoption of 2001 Decision Packages 1(a) and 1(b), service level for zoning complaint investigation would increase from 30% to 60%, and site plan/conditional use permit verification service level would increase from 20% to 60%. Also, data stewardship of zoning data would be performed.

Mayor's Recommendation:

The Mayor recommends this revenue increase.

2001 Target Strategy

Title: 2001 Budget Proposal

Department: Civil Rights

Organizations:

Fund # 0100

Agency # 3010

Organization #

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
0100	(\$47,244)	\$	1	Office Specialist II (eliminate)
0100	(\$47,046)		1	Office Specialist II (eliminate)
0100	\$64,771		1	Compliance Officer (add)

Proposal Description: Eliminate 2 office support specialists II, reducing budget by \$94,290; add 1 contract compliance officer at \$64,771. Results are a net reduction of the 2001 budget in the amount of \$29,519.

Impact on Services: Due to the increased number of constructions projects MDCR is required to monitor, we are proposing adding 1 contract compliance officer. With the additional contract compliance officer, current contract compliance officers' workloads will be reduced to a workable level. With the elimination of the 2 office specialists, contract compliance officers will be required to input data and will be responsible for written correspondence to their contractors. The re-assigning of contract compliance officers' duties will enable the department to maintain its current service levels.

Mayor's Recommendation:

The Mayor recommends this target strategy.

2001 Target Strategy

Title: Personnel and Equipment Reduction

Department: Civilian Police Review
Authority

Organizations:

Fund # 0100

Agency # 420

Organization # 4200

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
0100	(\$38,000)		1.0	1 Clerk Typist II
0100	(\$1,000)			Software

Proposal Description: We are proposing to cut one Clerk Typist II, and eliminate the purchase of computer software in the coming year.

Impact on Services: This will reduce the authorized level to 6.0 FTEs, with one Clerk Typist remaining on the staff. Personnel will be required to perform more of the clerical duties.

Mayor's Recommendation:

The Mayor recommends this target strategy.

2001 Target Strategy

Title: Personnel Reduction

Department: Fire Department

Organizations: Fire Suppression and Emergency
Medical Services

Fund # 0100

Agency # 280

Organization # 2800

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
0100	(\$750,000)	\$-0-	10	2 Fire Captain 2 Fire Motor Operator 6 Firefighters

Proposal Description: The redesign of the downtown Fire and EMS response service was a Target Strategy approved through the budget process for the year 2000. Annual savings from this strategy will not be realized until the construction of new Fire Station 6 is complete and the station is fully staffed and in operation. This strategy included the reduction of 16 FTE's.

Of the 16 FTE reductions, we are proposing to prematurely cut 10 FTE's beginning on January 1st of 2001. This strategy will reduce our personnel costs for the year by \$750,000.

Impact on Services: This will reduce the authorized average daily strength from 109 to 107, and will cause some fire rigs to be staffed with fewer people. Because of the improved technology of fire suppression systems, there are fewer fires in the downtown district. Fire rigs located in this area will be staffed with fewer personnel.

Mayor's Recommendation:

The Mayor recommends this target strategy and supports the combining of Fire Station #10 within Fire Station #6 next year. The Mayor also supports the need to study whether a new Downtown Fire Station will be needed as planned in the budget or whether Fire Station #6 will meet long-term service needs.

2001 Target Strategy

Title: 3% Reduction From Department's General Fund Budget

Department: Health & Family Support **Organizations:** Contract Services

Fund # 0100 **Agency #** 860 **Organization #** 8611, 8618, 8623

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
0100	\$112,830	\$		

Proposal Description: The Department proposes to reduce its Year 2001 Current Service Level General Fund Budget of \$3,761,039 to \$3,648,209, a 3% reduction.

The Department proposes to use the following strategy to achieve the 3% target reduction of \$112,830:

- ◆ Reduce the General Fund appropriations to the Department by \$20,000 with the reduction taken in the Health Education contracts. Up to \$10,000 of new state funds will be focused on new efforts to reduce youth risk behaviors. This reduction is reflected in fund 0100 860 8623 and 0600 860 8615 accounts.
- ◆ Reduce \$42,000 of General funds from Minnesota Visiting Nurses Association (MVNA) contract for Community Nursing services now eligible for reimbursement under the TANF (Temporary Assistance For Needy Family) Grant Funds. The funding comes from the Minnesota Department of Human Services to Hennepin County, and the MVNA is contracting with the County for home visiting programs. The reduction is reflected in fund 0100 860 8623 5070 account.
- ◆ Reduce up to \$48,000 from Department's Research Division budget. This will reduce the annual funding available for Research Divisions survey activities and require the staff to seek increased outside research funds. The reduction is reflected in fund 0100 860 8618 5070 account.
- ◆ Reduce \$2,830 in Administrative division in General Funds. This reductions are shown in account 0100 860 8611 6104

2001 Target Strategy

Impact on Services: The Department of Health and Family Support's budget has been significantly reduced over the last five years. In addition to the General fund reductions, the Department also faces declining revenues from its traditional funding sources, Maternal Child Health and Community Health Services Grants.

Mayor's Recommendation:

The Mayor recommends this target strategy.

2001 Target Strategy

Title: Target Strategy

Department: Police Administration

Organizations: North Field Services, South Field Services, Central Services, Internal Services, Communications

Fund # 0100

Agency # 400

Organization # 4030, 4040, 4065, 4130, 4180

Please indicate total by fund.

Fund	Cost	Revenues	FTE's	Job Titles/other related costs
0100	(\$1,010,666)	\$	8	2 Lieutenants 3 Sergeants 1 Officers 11 Authorized Unfilled Positions (Strategic Vacancies)

Proposal Description: The Police Department's budget reduction strategy is designed to take advantage of our successful crime reduction strategy in the resources needed for ongoing training and support during 2001, and reduction in upper manager positions as the result of management level workload predicted but not realized. This reduction proposal eliminates a total of 6 sworn positions as a result of a 30% reduction in investigative workload realized over the last three years through our successful CODEFOR Management Strategy and the reduction of staffing necessary for our recently initiated Watch Commanders. These reductions will result in a total sworn authorized strength of 896 positions and 286.5 civilian positions, for a total authorized staffing level of 1,182.5. This reduction of FTE's will result in a savings of \$488,679.

Additionally, there are several areas where delays in staffing with no negative impact on the Department's operations can be accomplished during the budget year. This is due to detailed assignments to other agencies where salaries are being reimbursed and where grants for positions may not be refunded, but could be with grants developed during the budget year; and by not filling two training positions due to a reduction in the number and size of any recruit classes. By leaving these positions authorized but unfilled for various amounts of time during the budget year, the projected savings is \$521,987, for a total budget reduction in real dollars of \$1,010,666.

Impact on Services: As stated above, impact on services will be minimal with no reduction in precinct, field, resources or CODEFOR support, with all but one of the eliminated sworn positions being supervised/investigators and one non/sworn position eliminated as a result of reduced workload. Attached is a Finance Department outline of the specific cut positions and their related savings, as well as the positions to be continued to be authorized, but left unfunded for various amounts of time during the budget year.

The Department will have sufficient attrition by January 1, 2001, to accommodate these cuts and vacancies so there will be no adverse personnel actions on any individuals as a result of this budget reduction.

2001 Target Strategy

		<u>FTE</u>			
		<u>Sworn</u>	<u>Civil</u>	<u>Total</u>	<u>Amount</u>
	Current Service Level	902	282.5	1,184.5	
<u>Reductions</u>					
<u>/Civilianized:</u>					
	Sgt.	(3)			(\$232,851)
	Officer	(1)			(66,354)
	Lt.	(2)			(189,474)
	Admin.		1		62,113
	Anlyst. II				
	Supv.		1		65,703
	C.P.				
	Mgr.		1		78,370
	Coord.				
	Admin.		1		62,113
	Anlyst. II				
Total Cuts		896	286.5	1,182.5	(\$220,380)
<u>Unfilled</u>					
<u>Positions:</u>					
	Assigned to Corrections for 4 months	Sgt.			(25,872)
	LOA - Kosovo 6 months	Sgt.			(38,809)
	LOA - Kosovo 9 months	Officer			(49,766)
	Unfilled for 12 months	4 Sgts.			(311,254)
	Unfilled for 12 months	3 Officers			(209,757)
	Unfilled for 7 months	4 Officers			(154,828)
Total Target Reductions					(\$1,010,666)
	Turnover Savings				(400,000)
Total Budget Savings					<u>(\$1,410,666)</u>

Mayor's Recommendation:

The Mayor recommends this request.

2001 Target Strategy

Total Valuation	Current Fee	Proposed Fee	% Increase
\$1.00 to \$500.00	\$21.00	\$23.50	11.9
\$501.00 to \$2,000.00	\$21.00 for the first \$500.00 plus \$2.75 for each additional \$100.00 or fraction thereof, to and including \$2,000.00	\$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00 or fraction thereof, to and including \$2,000.00	10.9
\$2,001.00 to \$25,000.00	\$62.25 for the first \$2,000.00 plus \$12.50 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00	12.0
\$25,001.00 to \$50,000.00	\$349.75 for the first \$25,000.00 plus \$9.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00	12.2
\$50,001.00 to \$100,000.00	\$574.75 for the first \$50,000.00 plus \$6.25 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00	12.0
\$100,001.00 to \$500,000.00	\$887.25 for the first \$100,000.00 plus \$5.00 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00	12.0
\$500,001.00 to \$1,000,000.00	\$2,887.25 for the first \$500,000.00 plus \$4.25 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00	11.8
\$1,000,001.00 and up	\$5,012.25 for the first \$1,000,000.00 plus \$2.75 for each additional \$1,000.00 or fraction thereof	\$5,608.75 for the first \$1,000,000.00 plus \$3.65 for each additional \$1,000.00 or fraction thereof.	32.7

2001 Target Strategy

Title: 2001 Target Strategy

Department: Planning

Organizations: 380

Fund # 0100

Agency # 380

Organization # 3820

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
0100	\$50,000	\$-0-	0	

Proposal Description: Primary reductions in professional services and printing/copying; other minor reductions in general operating costs.

Impact on Services: Limit department's ability to respond to requests for special studies.

Advertising/Publications	\$ 2,175
Radio/Cellphone	700
Telephone	4,000
Printing/Copying	10,000
Professional Services	24,263
Parking	2,000
Office Supplies	3,662
Refreshments	1,000
Subscriptions	300
Books	200
Capitalized Software	<u>1,700</u>
Target Budget	\$50,000

Mayor's Recommendation:

The Mayor recommends this request.

2001 Target Strategy

Title: B11 - Reduce Seal Coating of Streets

Department: Public Works – Field Services

Organizations: Streets & Malls – Street Maintenance & Repair

Fund # 0100

Agency # 607

Organization # 6160

Please indicate total by fund.

Fund	Cost	Revenues	FTE's	Job Titles/other related costs
0100	\$ 700,000	\$	1.6	CML
			0.4	FORE

Proposal Description: Seal coating of streets is a preventative maintenance activity that effectively extends pavement life cycles of streets. To meet a target reduction, it is proposed to eliminate all maintenance-related seal coating in 2001. Seal coating will still be performed on all new paving construction (as it is part of the capital paving project) and seal coating on Parkways (as it was agreed to continue alternative surface treatments on Parkways as part of the PW/MPRB service exchange in 2000). Seal coating will not be performed on arterials or residential streets as a preventative maintenance strategy. Some specialized seal coat preparation/repair work will also not be required. Cost savings will be realized through major reductions in materials (chips and emulsion) and equipment (trucking, outsourced trailers, rollers, roto-milling, etc.) and labor.

Labor	\$ 80,403
Fringe	15,620
Equipment	362,386
Materials	<u>241,591</u>
Total	\$700,000

Impact on Services: This activity is a major component of the preventative maintenance strategy used to protect our investment in pavement infrastructure. Long term impacts will include a loss in ride quality, more potholes, decreased aesthetics, and a shortening of pavement life cycles that will translate into increased capital funding requirements for street reconstruction. The 2001 streets that would not be seal coated in 2001 would include:

Residential paving projects:

Jordan West, Highland, Edison, Calhoun North, Lyndale, Pennhurst, Northrup

Arterials:

W 61st St. from Lyndale to Nicollet

E 60th St. from Nicollet to Chicago

Sheridan Ave. S from 39th St. to 44th St.

W 39th St. from France to Sheridan

2001 Target Strategy

Bloomington Ave. from Franklin to Lake
E/W 24th St. from Hennepin to Hiawatha
W Franklin from Lyndale to Oliver
Bryant Ave. N from 45th Ave to 53rd Ave.
E 60th/Sunrise Drive/E 58th Streets from Xerxes to Lyndale Ave.
51st Ave. N from Queen to Xerxes N.

Mayor's Recommendation:

The Mayor does not recommend this target strategy.

2001 Target Strategy

Title: B12 - Reduce Seal Coating of Parkways

Department: Public Works – Field
Services

Organizations: Streets & Malls - Maintenance &
Repair

Fund # 0100

Agency # 607

Organization # 6160

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
0100	\$200,000	\$	0.5	CML(0.3), FORE(0.2)

Proposal Description: Seal coating of Parkways is a preventative maintenance activity that effectively extends pavement life cycles of streets. To meet a target reduction, it is proposed to eliminate all maintenance-related Parkway seal coating in 2001. Seal coating may still be performed on any new paving construction (as it would be part of the capital paving project). Seal coating will not be performed on parkways as a preventative maintenance strategy. Cost savings will be realized through major reductions in materials (special order chips and emulsion) and equipment (trucking, out-source trailers, rollers, roto-milling, etc.) and labor.

Labor	\$ 21,106
Fringe	4,041
Contractual	100,000
Materials	<u>74,852</u>
Total	\$200,000

Impact on Services: This activity is a major component of the preventative maintenance strategy used to protect the investment in pavement infrastructure. Long-term impacts will include MORE POTHOLEs, a loss in ride quality, decreased aesthetics, and a shortening of pavement life cycles that will translate into increased capital funding requirements for Parkway reconstruction. Indirect impacts will be seen in the potential for a loss of matching Federal funding for the MPRB as part of the National Scenic Byways Program. Parkways deleted for 2001 seal coating would include:

Kenwood Parkway
Segments of Minnehaha Parkway
A portion of West River Parkway

Mayor's Recommendation:

The Mayor does not recommend this target strategy.

2001 Target Strategy

Title: B13 - Reduction of County Road Snow and Ice Control

Department: Public Works – Field Services

Organizations: Streets & Malls – Snow & Ice Control

Fund # 0100

Agency # 607

Organization # 6220

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
0100	\$-107,772	\$-107,772		

Proposal Description: As a result of a pilot program for snow and ice control conducted by Hennepin County, the County will expand their snow and ice control activities in Minneapolis in 2001. This Target Strategy reflects the reduction in revenue paid to the City under the routine Road Maintenance Agreement for the services that were provided by the City in the past. The revenue impact to the City is derived by considering what County revenues were projected for 2001 prior to notification of their expansion, minus what the actual amended amount will be (per the Agreement):

2001 revenues without expansion	\$257,124
2001 revenues with expansion	<u>149,352</u>
Net 2001 reduction	\$107,772

Equipment - \$ 107,772

Impact on Services: Beginning July of 2001, snow and ice control on all County roads (with the exception of downtown County Roads – Park, Portland and Washington Avenues) will be performed by Hennepin County forces.

Mayor's Recommendation:

The Mayor does not recommend this target strategy.

2001 Target Strategy

Title: B14 - Eliminate Winter Alley Maintenance & Plowing

Department: Public Works – Field Services

Organizations: Streets & Malls – Snow & Ice Control

Fund # 0100

Agency # 607

Organization # 6220

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
0100	\$520,251	\$	0.7	FORE
			0.7	MCL

Proposal Description: Eliminate all snow and ice control services on the approximately 4,100 city alleys. This includes all initial and follow-up plowing, and machine or hand sand/salting for ice control. Cost savings would be realized through elimination of private sector contractual services, city forces equipment rental and labor, and materials costs.

It must be noted that because this activity is divided over two budget cycles, only a portion of the projected savings will be available in the 2001 budget and not fully realized until the year 2002 budget.

Labor	\$ 62,479
Fringe	11,773
Equipment	243,000
Contractual	170,000
Materials	<u>33,000</u>
Total	\$520,251

Impact on Services: Property owners would be responsible for winter maintenance of alleys. Winter alley maintenance would not be consistent across city. Unpredictable costs for enforcement of alley plowing, similar to sidewalk clearing enforcement, may offset savings. There would likely be impacts to solid waste services.

Mayor's Recommendation:

The Mayor does not recommend this target strategy.

2001 Target Strategy

Title: B15 - Grass Mowing – Reduction in Service

Department: Public Works – Field Services **Organizations:** Streets & Malls – Malls & Plazas

Fund # 0100

Agency # 607

Organization # 6240

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
0100	\$100,000	\$	2.0	Foreman (0.1); Maintenance Crew Leader (0.9); Construction Maintenance Laborer (1.0)

Proposal Description: It is proposed to curtail grass mowing and maintenance on all city owned green spaces. Areas that will not be impacted are those that are maintained through routine maintenance agreements with the State (e.g., the Hiawatha Corridor, 35W triangle, 35W and I94 right-of-ways, etc.) and Hennepin County, as these activities are paid for by the respective agencies. Other areas that will not be affected are City-owned, high profile areas such as Pioneer & Soldiers Cemetery and The Loring Greenway. All remaining parcels are determined to be secondary, or discretionary in nature, and are proposed to have a lower level of service in the future.

To reduce expenditures, maintenance cycle times will essentially doubled. Weekly maintenance will be biweekly, areas maintained on a 15-day cycle will be maintained about every 30 days, etc. Because it will take longer on each visit to maintain the overgrown conditions, doubling the cycle times will result in something less than one-half the expenditure.

Labor	\$ 79,922
Fringe	16,130
Equipment	3,500
Materials	448
Total	\$100,000

Impact on Services: City-owned green spaces would be poorly maintained. These spaces will also become more littered because litter control is performed in conjunction with grass mowing.

Mayor's Recommendation:

The Mayor does not recommend this target strategy.

2001 Target Strategy

Title: B16 - Eliminate Tree and Shrub Replacement

Department: Public Works – Field Services

Organizations: Streets & Malls – Malls & Plazas

Fund # 0100

Agency # 607

Organization # 6240

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
0100	\$20,000	\$	0.3	CML

Proposal Description: This proposal will eliminate miscellaneous tree and shrub replacement on all City plazas, mini-malls and green spaces. Typical locations would include areas such as the Loring Greenway, Peavey Plaza, Hennepin Dunwoody area, as well as all areas such as diverters, medians and other miscellaneous areas. As trees and shrubs need replacement due to death, disease, accidents or vandalism, they will simply be moved without replacement.

Labor	\$11,457
Fringe	2,261
Contractuals	4,500
Materials	<u>1,782</u>
Total	\$20,000

Impact on Services: The appearances of many public green spaces will slowly change for the worse as greenery is eliminated.

Mayor's Recommendation:

The Mayor does not recommend this target strategy.

2001 Target Strategy

Title: B17 - Turn Off Irrigation Systems of Landscaped Areas of the Public Right-of-Way

Department: Public Works – Field Services

Organizations: Streets & Malls – Malls & Plazas

Fund # 0100

Agency # 607

Organization # 6240

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
0100	\$33,200	\$	0.1	MCL

Proposal Description: It is proposed to discontinue the use of approximately one half of the automatic irrigation systems that provide grass watering to various city owned green spaces. These systems are aging and require increasing expenditures to maintain. The systems to remain in service are those that serve areas covered by State routine Maintenance Agreements, or serve high profile areas, some of which the system may only consist of hose bib connections.

To be discontinued: West 31st Street; Washington Av. S; Royalston Ave.; Main St N.E.; Industrial Blvd

To remain in service: I 35W Triangle; Nicollet Mall; Loring Greenway; Peavey Plaza; Hennepin/Dunwoody; 51st St and Ewing S.

Cost savings would be realized through: labor savings to initiate the systems in the spring (install meters, repair breaks and faulty parts), maintain during season (most are manually operated requiring someone to turn on and off, and repairs) and shut down in fall (remove meters, drain down and blow out); substantially increasing materials costs for parts replacements (pipe, pumps, meters, valves, sprinkler heads, controllers, etc.).

Labor	\$ 4,101
Fringe	792
City Contractual	<u>28,307</u>
Total	\$33,200

Impact on Services: Previously irrigated green spaces must rely on natural watering source

Mayor's Recommendation:

The Mayor does not recommend this target strategy.

2001 Target Strategy

Title: Alley Speed Bump Maintenance

Department: Public Works

Organizations: Transportation and Parking Services

Fund # 0100

Agency # 685

Organization # 6876

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
0100	\$24,442	\$	½	Seasonal

Proposal Description: The Transportation Division has increased its involvement in maintaining alley speed bumps over the years. The alley speed bump program, as it was originally developed, was to be maintained by residents living adjacent to the improved alleys. This decision package will result in seasonal labor savings of \$24,442. Public Works will need to restate their policy and if assistance is requested by the taxpayers the city will not be able to provide the response being requested.

Impact on Services: No Public Works maintenance of alley speed bumps.

Mayor's Recommendation:

The Mayor does not recommend this target strategy.

2001 Target Strategy

Title: Street Light Utility

Department: Public Works

Organizations: Transportation and Parking Services

Fund # 0100

Agency # 685

Organization # 6851

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
0100	\$1,500,000			

Proposal Description: The City contracts with NSP to install maintain and operate approximately 30,000 wood pole streetlights in alleys, mid-block and at intersections in Minneapolis. Establish a streetlight utility for a portion of the cost of operation and maintenance of streetlights. 100,000 properties @ \$15 per property. Actual payments to NSP for electrical costs are approximately \$4 million per year. This decision package would produce funds to cover 38% of the streetlight bills from NSP.

Impact on Services:

Mayor's Recommendation:

The Mayor does not recommend this target strategy.

2001 Target Strategy

Title: Reduce Sign Maintenance by 30%

Department: Public Works

Organizations: Transportation and Parking Services

Fund # 0100

Agency # 685

Organization # 6874

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
0100	\$84,057	\$	2	Construction Maintenance Labor

Proposal Description: No new signs, other than stop signs will be installed. Repairing of bent signposts, damaged sign panels and faded sign face will not be done. The result will be slower response and a decreased level of maintenance of the city's sign system infrastructure. This decrease in maintenance will reduce the favorable image and public perception of the city's street, warning, regulatory and guide signs.

Impact on Services: Decreased level of service for the city's sign system infrastructure.

Mayor's Recommendation:

The Mayor does not recommend this target strategy.

2001 Target Strategy

Title: Eliminate "Unwarranted" Traffic Signals

Department: Public Works

Organizations: Transportation and Parking Services

Fund # 0100

Agency # 685

Organization # 6880

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
0100	\$61,600	\$		

Proposal Description: Turn off forty "unwarranted" traffic signals. Maintenance and electrical costs are currently \$1,540 per signal. Savings would be $\$1,540 \times 40 = \$61,600$. Removal of these signals would result in a traffic signal system whose operation can be justified by established quantifiable criteria.

Impact on Services: Removal of an existing traffic signal is often very controversial.

Mayor's Recommendation:

The Mayor does not recommend this target strategy.

2001 Target Strategy

Title: Eliminate Overtime for Traffic Monitoring During Special Events

Department: Public Works

Organizations: Transportation and Parking Services

Fund # 0100

Agency # 685

Organization # 6875

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
0100	\$5,000	\$		

Proposal Description: Eliminate overtime for monitoring of the computerized traffic signal system during special events. This condition may promote the image that Minneapolis is unable to manage major events like the Vikings, Wolves, Gophers and other events, such as NCAA Final Four or Super Bowls.

Impact on Services: Without traffic monitoring during special events, traffic jams caused from problems with the traffic signals would not receive immediate attention and would result in increased congestion and delays.

Mayor's Recommendation:

The Mayor does not recommend this target strategy.

2001 Target Strategy

Title: Discontinue Urban Corps Training Program

Department: Public Works

Organizations: Transportation and Parking Services

Fund # 0100

Agency # 685

Organization # 6876

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
0100	\$10,000	\$		

Proposal Description: Eliminate The Transportation Division's participation in the Urban Corps Training Program. This program entails hiring two students to work for the city in the summer.

Impact on Services: Minimal impact on the transportation division, except the workplace experience for the intern would be lost. In a period of employee shortages our ability to attract future employees will be negatively impacted.

Mayor's Recommendation:

The Mayor does not recommend this target strategy.

2001 Target Strategy

Title: Turning Off Street Lights

Department: Public Works

Organizations: Transportation and Parking Services

Fund # 0100

Agency # 685

Organization # 6851

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
0100	\$21,000	\$		

Proposal Description: Turn off two out of eight streetlights on every block downtown. The annual energy cost to operate a downtown streetlight is approximately \$60. Turning off two streetlights per block in the downtown area (approximately 350 lights) would represent a saving of \$21,000 per year.

Impact on Services: Less lighting in the downtown area.

Mayor's Recommendation:

The Mayor does not recommend this target strategy.

2001 Target Strategy

Title: Street Light Utility

Department: Public Works

Organizations: Transportation and Parking Services

Fund # 0100

Agency # 685

Organization # 6851

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
0100	\$	\$1,500,000		

Proposal Description: The City contracts with NSP to install maintain and operate approximately 30,000 wood pole streetlights in alleys, mid-block and at intersections in Minneapolis. Establish a streetlight utility for a portion of the cost of operation and maintenance of streetlights. 100,000 properties @ \$15 per property. Actual payments to NSP for electrical costs are approximately \$4 million per year. This decision package would produce funds to cover 38% of the streetlight bills from NSP.

Impact on Services:

Mayor's Recommendation:

The Mayor does not recommend this request for 2001 budget, but encourages the Public Works Department to begin the work now to pursue the feasibility and rationale for implementing a street lighting utility in time for the 2002 budget.

2001 Target Strategy

Title: Off-Street Parking Rate Increases

Department: Public Works

Organizations: Transportation and Parking Services

Fund # 7500

Agency # 685

Organization # 6896

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
7500	\$	\$1,064,258		

Proposal Description: The 2001 revenue projection for rate increases in the Municipal Ramps and Lots was calculated for rate increases of 3%. A 3% rate increase would generate \$560,136 not including the TAD garages and \$504,122 in new business.

Impact on Services: Our analysis concludes that a 3% increase would result in a revenue increase of \$1,064,258.

Mayor's Recommendation:

The Mayor does not recommend this target strategy.

2001 Target Strategy

Title: Traffic Signal Maintenance

Department: Public Works

Organizations: Transportation and Parking Services

Fund # 0100

Agency # 685

Organization # 6874

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
0100	\$43,758	\$		

Proposal Description: Revise staffing of weekend signal service activity. Reduce weekday signal service truck coverage from 19 to 16 hours.

Impact on Services: Slower responses to damaged or non-operational traffic signals. This may result in increased delays to motorists.

Mayor's Recommendation:

The Mayor does not recommend this target strategy.

2001 Target Strategy

Title: Message and Crosswalk Painting

Department: Public Works

Organizations: Transportation and Parking Services

Fund # 0100

Agency # 685

Organization # 6874

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
0100	\$78,677	\$		

Proposal Description: Paint pavement marking messages (turn arrows, bike symbols, and railroad crossing) and crosswalks every other year instead of once a year.

Impact on Services: Citizen complaints are expected to increase.

Mayor's Recommendation:

The Mayor does not recommend this target strategy.

2001 Target Strategy

Title: Turn Off Short-Block NSP Lights Installed in 1995

Department: Public Works

Organizations: Transportation and Parking Services

Fund # 0100

Agency # 685

Organization # 6851

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
0100	\$600,000	\$		

Proposal Description: Turn off short block NSP street lights

Impact on Services: Let lighting in the neighborhood may be a neighborhood livability issue.

Mayor's Recommendation:

The Mayor does not recommend this target strategy.

2001 Target Strategy

Title: Increase On-Street Parking Meter Rates

Department: Public Works

Organizations: Transportation and Parking Services

Fund # 7500

Agency # 685

Organization # 6888

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
7500	\$	\$1,225,000		

Proposal Description: The parking meter rates for the \$1 and \$1.50 per hour rate meters would be increased by \$.50 per hour. This rate increase would generate \$1,225,000 in additional revenue.

Impact on Services: The meters affected would be only the downtown meters.

Mayor's Recommendation:

The Mayor does not recommend this target strategy.

2001 Target Strategy

Title: Impound Lot Towing Fee Increase

Department: Public Works –
Transportation

Organizations: Impound Lot

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
0100	\$	\$1,300,000		

Proposal Description: This proposal will increase the Impound Lot towing fee from \$75 to \$125, a \$50 increase. This fee is a tow release charge and is paid by the owner of towed vehicle. This proposal was not submitted by the Public Works Department.

Mayor's Recommendation:

The Mayor recommends this target strategy.

2001 Target Strategy

Title: YMAP Funding

Department: Park Board

Organizations:

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
	\$	\$50,000		

Proposal Description: The Mayor is recommending a reduction of the City's payment to the Youth in Minneapolis After School Program (YMAP) of \$50,000.

Mayor's Recommendation:

The Mayor proposes and recommends this target strategy.

2001 Target Strategy

Title: Investigations Transfer

Department: Park Board

Organizations:

Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/other related costs</u>
	\$	\$204,000		

Proposal Description: This proposal arose from Footnote *qq* in the 2000 Budget, which directed the Police Department and the Park Board to “undertake a comprehensive review and analysis of the current level of service provided by the MPD and MPBP for the purpose of identifying possible gaps and/or overlaps that may be addressed.” As a result of this review, the Police Department will be absorbing the investigative functions of the Park Police.

Mayor's Recommendation:

The Mayor recommends this target strategy.

DECISION PACKAGES BY DEPARTMENT

Department	Fund	Description of Request	Requested			Adopted		
			General Fund Expense	Non-General Fund Expense	Revenue	General Fund Expense	Non-General Fund Expense	Revenue
City Attorney	Self Insurance	Condemnation Services for MCDA					0	
City Attorney Total								
Convention Center	Conv. Related	Staffing for Convention Center Expansion		\$593,982			\$593,982	
Convention Center	Conv. Related	Painting Project		\$621,000			\$621,000	
Convention Center Total				\$1,214,982			\$1,214,982	
Communications	General Fund	Report to Citizens	\$60,000			\$50,000		
Communications Total			\$60,000			\$50,000		
Coordinator Administration	General Fund	Citizen Survey	\$60,000			\$50,000		
Coordinator Administration Total			\$60,000			\$50,000		
GMCVA	Conv. Related	Business Plan		\$1,520,995			\$1,520,995	
GMCVA Total				\$1,520,995			\$1,520,995	
Human Resources	General Fund	Employment Advertising	\$55,248					
Human Resources Total			\$55,248					

DECISION PACKAGES BY DEPARTMENT

Department	Fund	Description of Request	Requested			Adopted		
			General Fund Expense	Non-General Fund Expense	Revenue	General Fund Expense	Non-General Fund Expense	Revenue
Inspections	General Fund	Truth in Sale of Housing, 3.0 FTE's	\$167,000					
Inspections	General Fund	Zoning Inspections, 2.0 FTE's	\$130,000			\$70,000		
Inspections	General Fund	Bell Curve hiring for Housing Inspections						
Inspections	General Fund	Staff to address un-permitted work				\$232,000		\$232,000
Inspections	General Fund	Vacant Bldg Registration Prog, 2.0 FTE's	\$125,000		\$125,000	\$125,000		\$125,000
Inspections Total			\$422,000		\$125,000	\$427,000		\$357,000
Licenses	General Fund	1 FTE Problem Property Strategy Manager	\$75,000		\$75,000			
Licenses	Parking	1 FTE Traffic Control II (General Fund Revenue)		\$60,750	\$60,000		\$55,000	
Licenses	Parking	New ticket writing devices		\$400,000				
Licenses	General Fund	Addition of 1.0 Animal Warden position		\$40,000			\$40,000	
Licenses	General Fund	3 FTE's Environmental Health Specialists	\$214,850		\$214,850		\$215,000	
Licenses Total			\$289,850	\$500,750	\$349,850		\$310,000	
Video Services	General Fund	City Council Committee Videotaping	\$51,000			\$51,000		
Video Services	General Fund	MTN Operating & Youth Services Staff	\$100,050			\$100,000		
ITS Total			\$151,050			\$151,000		
SISP	Perm. Improv.	Strategic Information System Planning Investments		\$10,880,000			\$10,130,000	
SISP Total				\$10,880,000			\$10,130,000	
CITY COORDINATOR GROUP TOTAL			\$978,148	\$14,116,727	\$474,850	\$678,000	\$13,175,977	

DECISION PACKAGES BY DEPARTMENT

Department	Fund	Description of Request	Requested			Adopted		
			General Fund Expense	Non-General Fund Expense	Revenue	General Fund Expense	Non-General Fund Expense	Revenue
Public Works:								
Transportation Streets	General Fund	Infrastructure Gap Street Lights Yr 2	\$120,000			\$120,000		
Transportation Streets	General Fund	Infrastructure Gap Bridget Maint. Yr 2	\$50,000			\$50,000		
Transportation Streets	General Fund	Infrastructure Gap Signals Yr 2	\$10,000			\$10,000		
Transportation Streets	General Fund	Infrastructure Gap Streets Yr 2	\$570,000			\$725,000		
Transportation Streets	General Fund	Infrastructure Gap Signs Yr 2	\$20,000			\$20,000		
Transportation Streets	General Fund	Infrastructure Gap Alleys Yr 2	\$50,000			\$50,000		
Transportation Streets	General Fund	Infrastructure Gap Bridget Maint. Yr 3	\$90,000			\$90,000		
Transportation Streets	General Fund	Infrastructure Gap Signals Yr 3	\$60,000			\$60,000		
Transportation Streets	General Fund	Infrastructure Gap Streets Yr 3	\$380,000			\$380,000		
Transportation Streets	General Fund	Infrastructure Gap Signs Yr 3	\$10,000			\$10,000		
Transportation Streets	General Fund	Infrastructure Gap Alleys Yr 3	\$50,000			\$50,000		
Sewer	Sewer Fund	Infrastructure Gap Sewer Yr 3		\$150,000			\$150,000	
Property Services	Lands and Bldgs	Infrastructure Gap Lands & Buildings Yr 3		\$55,000			\$55,000	
Water	Water	Infrastructure Gap Water Treatment & Dist Yr 3		\$900,000			\$900,000	
Equipment Serv	Equipment	Fuel Expense		\$998,000				
Equipment Serv	Equipment	Public Safety Funding	\$3,730,000		\$3,730,000			
Transportation Streets	General Fund	Inadequate Equipment Funding	\$156,000					
Transportation Streets	General Fund	Inadequate Equipment Funding	\$730,000					
Engineer. Design	General Fund	Mapping of Utilities in Mpls Right-of-Way	\$115,000		\$115,000	\$115,000		\$115,000
Property Services	Lands and Bldgs	Inadequate Equipment Funding		\$75,000				
Engineer. Design	Water	Add 1.0 FTE Clerk Typist		\$31,396				
Engineer. Design	Sewer	Add 1.0 of 3.0 FTE Eng. Aide III's for Capital Prog.		\$56,235				
Engineer. Design	Perm. Improv.	Add 1.0 of 3.0 FTE Eng. Aide III's for Capital Prog.		\$56,235				
Engineer. Design	Water	Add 1.0 of 3.0 FTE Eng. Aide III's for Capital Prog.		\$56,235				
Transportation	Parking	Add 2.0 FTE Eng. II and 3.0 FTE Parking Analyst		\$268,544				

DECISION PACKAGES BY DEPARTMENT

Department	Fund	Description of Request	Requested			Adopted		
			General Fund Expense	Non-General Fund Expense	Revenue	General Fund Expense	Non-General Fund Expense	Revenue
Transportation	Parking	Living Wage Increase		\$175,000			\$350,000	
Transportation	Parking	Government Center Ramp New Equipment		\$1,000,000				
Transportation	Parking	Centralized Security (phase 2 of 6)		\$300,000				
Transportation	Parking	Add 1.0 FTE Shift Super and 1.0 FTE Rec. Aide		\$75,112				
Transportation	Parking	Centralization of processes for parking system		\$150,000				
Transportation	Parking	Computers & Office Equipment		\$125,000				
Transportation	Parking	Parking Meter Card Dispensers (phase 3 of 5)		\$100,000	\$30,000			
Solid Waste	Solid Waste	Cart fee increase of .75 per dwelling unit			\$954,000			\$954,000
Public Works Total			\$6,141,000	\$4,571,757	\$4,829,000	\$1,680,000	\$1,455,000	\$1,069,000
Mayor's Recommendation		Clean City Initiative	\$600,000			\$300,000		
GRAND TOTAL			\$7,605,084	\$19,603,484	\$5,923,850	\$2,918,936	\$14,710,977	\$1,476,000

2001 Decision Package Request

Title: Condemnation Services for City Development Projects

Department:

Organization:

Fund # 6900

Agency # 140

Organization # 1440

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles</u>
6900	\$127,223	\$	1	Assistant City Attorney II
			1	Paralegal

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles</u>
6900	\$	\$127,223		Reduction in outside legal services account

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: The City Attorney is proposing adding a condemnation attorney and a paralegal to handle condemnation litigation matters, for the City's and, if requested, the MCDA's development projects.

In March, 1991, the City Council approved the addition of two Minneapolis Assistant City Attorney IIs to be assigned to the MCDA. The policy decision was based on the belief that providing additional resources would support the day-to-day activities of the MCDA, provide contract negotiation assistance, and support NRP's neighborhood actions plans. These resources were dedicated exclusively to the transactional elements of the agency's activities. Litigation services continue to be provided exclusively by private lawyers for the condemnation activities necessary to implement the City's and MCDA's development objectives.

The City Attorney's Office costs related to retaining outside condemnation counsel for City development projects from 1998 through 8/30/2000 are \$294,396. The MCDA's costs for retaining outside condemnation counsel during the period 1997 through 8/30/2000 are \$1,397,595. Recent examples of City development projects which required outside lawyers are the Convention Center expansion, the Mann Theatre and the Lyn-Lake parking project. It is anticipated that adding an experienced condemnation lawyer and paralegal to the City Attorney's Office will result in significant savings over the use of outside counsel for both the City's and, if requested, the MCDA's projects that need condemnation. The legal services panels for the City and the MCDA would likely continue to

2001 Decision Package Request

supplement the in-house condemnation expertise, but at a significantly reduced outlay of public dollars.

Impact on Services: Providing an experienced condemnation attorney and paralegal to address the demonstrated on-going need for condemnation litigation services for the City's and the MCDA's condemnation activities would directly reduce the expenditure of public dollars now going to outside counsel for the same activities. The condemnation lawyer and paralegal would be supported with existing administrative resources in the City Attorney's Office.

Mayor's Recommendation:

Expense \$0

Revenue \$0

The Mayor does not recommend this request.

Council Adopted:

Expense \$127,223

Revenue \$127,223

The Council adopted the Mayor's request.

2001 Decision Package Request

Title: Additional Staffing

Department: Convention Center

Organization: 865B, 865F, 865E, 865J

Fund # 0760

Agency # 865

Organization # 865

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

Fund	Cost	Revenues	FTEs	Job Titles
0760	\$47,913	\$	1.0	Event Coordinator
	26,610		1.0	Plant Operations Supervisor
	25,775		2.0	Operating Maintenance Engineer
	20,950		2.3	Exhibitor Services Clerk I
	10,503		1.0	Exhibitor Services Clerk II
	88,719		4.0	Shift Supervisors
	169,293		24.0	Operations & Maintenance Specialist
	68,216		11.0	Attendant
	57,771		4.5	Production Technician
	22,683		2.0	Stagehands
	16,015		3.0	Coatcheck Attendant
	9,302		1.0	Storekeeper I
	16,929		2.0	Concierge
	<u>13,305</u>		<u>1.0</u>	Floor Supervisor
	\$593,982		59.8	

Please identify offsetting cost reductions to fund these initiatives.

Fund	Cost	Revenues	FTEs	Job Titles
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: This decision package proposes to add additional staffing in 2001 in order to prepare for the completed Convention Center expansion in early 2002. Expansion will increase our square footage from 800,000 square feet to 1.4 million square feet or by 75%. The increase in proposed staffing is an increase of 42%, which is necessary to maintain the consistently high service level to clients of the Convention Center and to retain our repeat business as a result of this service. Increases have been targeted at the front line supervisor and employee level as part of an extensive reorganization. The number of management will be maintained at the current level.

2001 Decision Package Request

Event Coordination – Fund 0760 – Organization 865B – 12 months

1.0 Event Coordinator—\$47,913

It is proposed that one additional Event Coordinator be hired to the Event Coordination department effective January 1, 2001. The training of a newly hired, experienced Event Coordinator takes from six to eight months which includes computer training, learning the facility and its capabilities, in addition to learning operational practices. An Event Coordinator hired in 2001 should be fully trained by 2002 and can be assigned 2002 events which will be needed for the expanded business which is anticipated with the expansion.

Construction issues for the expansion (decreased marshalling area, altered move-in areas) have added the need for the Event Coordinators to spend additional time with clients before and during events to reassure them that their event would run smoothly during construction.

Plant Operations – Fund 0760 – Organization 865F

1.0 Plant Operations Supervisor, 6 months—\$26,610

2.0 Operating Maintenance Engineers, 3 months—\$25,775

2.3 Exhibitor Services Clerks I, 3 months—\$20,950

1.0 Exhibitor Services Clerks II, 3 months—\$10,503

It is proposed that one additional Plant Operations Supervisor be hired to supervise additional Plant Operations staff which will include two additional Operating Maintenance Engineers. The Operating Maintenance Engineers will be necessary to maintain the expanded facility which will almost double in size. The scope of duties will increase not only due to the size of the facility but also due to the aging of our current facility. It is also anticipated that due to the restructuring of placing certain Housekeeping personnel under Plant Operations, it will add to the number of personnel to be supervised.

Housekeeping/Setup – Fund 0760 – Organization 865E

4.0 Shift Supervisors, 6 months—\$88,719

24.0 Operations & Maintenance Specialists, 3 months—\$169,293

11.0 Attendants, 3 months—11 \$68,216.

The additional Housekeeping/Setup personnel will be needed again, due to the expanded facility, to meet our clients' needs and maintain an effective supervisor to employee ratio of one to ten.

Special Services – Fund 0760 – Organization 865J – 3 months

4.5 Production Technicians—\$57,771

2.0 Stagehands—\$22,683

3.0 Coatcheck Attendants—\$16,015

It is proposed that 4.5 additional Production Technicians be added for three months of 2001. These are our full-time positions which are responsible for the audio-visual, sound and staging needs of clients. Two additional Stagehands are requested. These are temporaries called from the IATSE union as needed. The expansion will place even more demands on this department as we open a new fixed-seat theatre.

Coatcheck service will increase due to additional events. These are intermittent employees. We request three additional FTEs for three months of 2001.

2001 Decision Package Request

Security & Safety – Fund 0760 – Organization 865H – 3 months
1.0 Storekeeper I—\$9,302

The Storekeeper I will be needed due to an increase in number of deliveries of supplies.

Administration – Fund 0760 – Organization 865A – 3 months
1.0 Floor Supervisors—\$13,305
2.0 Concierges—\$16,929

It is proposed that one additional Floor Supervisor be added for three months of 2001. This position is responsible for supervising floor personnel evenings and weekends and in the absence of managers to serve as Manager on Duty. With the increased size of the facility and added events, it will not be possible for one Floor Supervisor to cover the entire square footage of the facility and added clients in the building.

Two additional concierge will be added to ensure coverage at the information kiosk. Once expanded, it is anticipated that we will have concurrent and back to back events on a regular basis.

Impact on Services: The additional staffing will be needed to maintain our high level of customer service in order to remain a leader in the hospitality industry.

Mayor's Recommendation :

Expense \$593,982

Revenue \$0

The Mayor recommends this request for additional funding to support the Convention Center.

Council Adopted:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Title: Painting Project

Department: Minneapolis Convention Center

Organization: Capital Equipment & Capital Projects

Fund # 0760

Agency # 865

Organization # 865M

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
0760	\$621,000	\$		

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: This decision package provides for the painting of the interior of the existing Convention Center (meeting rooms and public spaces). A color change in the walls of the facility is necessitated by the new carpet design/colors that will be installed in 2000 in preparation for the opening of the new facility.

The carpeting will be the exact design and colors that are part of the expansion. Having the same carpet design and coordinating wall colors are critical elements to maintain a "seamless" appearance to guests and clients of the facility as construction is completed.

The cost figure includes 3.5% overhead charge.

2001 Decision Package Request

Impact on Services:

Mayor's Recommendation :

Expense \$621,000

Revenue \$0

The Mayor recommends this request in preparation for the opening of the Convention Center expansion.

Council Adopted:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Title: A Report to Citizens

Department: Communications (8010) **Organization:** 8011

Fund # 6400 **Agency #** 800 **Organization #** 8011

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

Fund	Cost	Revenues	FTEs	Job Titles
6400	\$60,000 or \$75,000	\$0	0	N/A

Please identify offsetting cost reductions to fund these initiatives. There is a potential for Shared costs (inter-department revenues) with departments whose major messages are showcased in this effort

Fund	Cost	Revenues	FTEs	Job Titles
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description:

A *Report to Citizens* would be mailed in May 2001 to all Minneapolis households (176,000), offering residents an understandable "report card" on their City government and reflecting the performance measurement activities underway at the City of Minneapolis. In addition to a "report card" section, the publication would have further value by offering a section on recycling/solid waste, a major pitch for Clean Minneapolis; a condensed service and web directory; a calendar of the summer and fall season's major activities and festivals; and a return card for reader feedback. Design would be a "knock-off" of Calendar 2001, which would have been received 6 months prior; would utilize many of the same visuals.

- ◆ **\$60,000 option:** 8 pages (including cover) or 1/4 size of calendar-\$.34 each inclusive cost per household. Costs are estimated as follows: Printing \$38,000; mail preparation/handling \$4,000; design/production \$6,000; postage \$10,000; photo rights \$2,000.
- ◆ **\$75,000 option:** 12 pages (including cover) or 1/3 size of calendar-\$.43 each inclusive cost per household. Costs are estimated as follows: Printing \$48,000; mail preparation/handling \$4,000; design/productin \$6,000; postage \$15,000; phot rights \$2,000.

Impact on Services: Strongly recommended, as this is a valuable increase in services; twice annual communication with residents remains conservative with costs estimated at \$1.14 total per household (\$0.71 for calendar; \$0.43 report card). The project after year 1 can be modified easily for the future.

2001 Decision Package Request

Via reader feedback cards. NOTE: Calendar 2000 (mailed 11/99) garnered nearly 4,000 reader return cards; feedback is tallied, all comments read, and changes in the calendar 2001 reflect this feedback. We would expect the same level of feedback and attentiveness with this effort.

Mayor's Recommendation :

Expense \$50,000

Revenue \$0

The Mayor recommends this request at a reduced level of funding.

Council Adopted:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Title: Citizen Survey

Department: City Coordinator

Organization: Administration

Fund # 0100

Agency # 840

Organization # 8401

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
0100	\$60,000.00	\$	None	

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: Citizen Survey

Impact on Services: As a component of the City's core processes and as an essential step in Performance Measurement, a Citizen Survey is proposed.

Knowing what is important and most pressing to individual citizens is a first step in a representative government. Each of us acts first on his/her own needs and values. This is done through voting, advocacy, customer action, letter writing, and survey responses. It is important to seek perspective and contextual meaning for the services we provide and the streams of feedback we constantly receive. Developing understanding of citizen opinion beyond individual ward-based or department-based experiences. Many cities around the country and within the Twin Cities metropolitan area have begun using periodic citizen surveys as one way to accurately gauge opinions on a variety of issues. These surveys typically include questions about citizen satisfaction with current services, and citizen priorities regarding city goals and priorities. Such surveys which allow policymakers to gain a more complete understanding about citywide citizen preferences not only guard against the tendency to make policy by anecdote, but helps establish the pallet of options or the range of ideas and interest that should be considered in planning for the future.

Recommendation: Engage a professional survey firm to conduct a citizens telephone survey that would focus on citizen opinions, perceptions, and expectations about the City's progress toward achieving our City Goals, and Objectives, satisfaction with services, and other priority issues.

2001 Decision Package Request

Staffing: Staffing is to be Coordinated by the Citizen Engagement Subcommittee of the Performance Measurement Implementation staff team under direction of the City Coordinator.

Costs: Estimated at \$25,000–\$60,000 based on survey size. Funding to be considered as part of City Coordinator's 2001 budget. The lower cost estimate is based on a citywide analysis; community level results are reflected in the higher cost.

Timeline: Conduct survey in mid-November 2001, with results to inform strategic planning that will be conducted by newly elected Mayor and Council.

Mayor's Recommendation :

Expense \$50,000

Revenue \$0

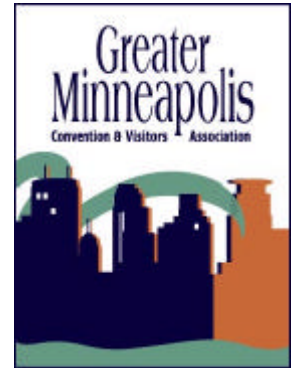
The Mayor recommends this request at a reduced level of funding.

Council Adopted:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation.



September 18, 2000

The Honorable Sharon Sayles Belton
Mayor of Minneapolis
Room 331, City Hall
350 South Fifth St.
Minneapolis, MN 55415-1383

Re: 2001 City Contract Funding Proposal

Dear Mayor Sayles Belton:

This letter of transmittal conveys the 2001 GMCVA Business Plan and proposed budget for the fiscal year. Included is the request for city funding of the performance contract with GMCVA.

The proposed 2001 Business Plan is the first part of a three-year plan that has been worked on by our Board of Directors. Since April there have been three general board retreats and seven strategic planning meetings that have taken place. The plan has been reviewed and approved for submission to you by the GMCVA Executive Committee.

The three-year plan is referred to extensively in the Executive Summary. We believe the three-year approach will identify short- and long-term strategies that will sustain and grow the Minneapolis travel product and maximize the benefit of the expanded Minneapolis Convention Center.

We look forward to meeting with you on September 25.

Cordially,

Greg Ortale
President & Chief Executive Officer

cc: Charles Zelle, Chair, GMCVA Board of Directors
Kathleen O'Brien, City Coordinator
John Bergquist, Assistant City Coordinator
Tammy Omdal, Budget Director

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GREATER MINNEAPOLIS CONVENTION & VISITORS ASSOCIATION

2001 BUSINESS PLAN

EXECUTIVE SUMMARY

In the first quarter of 2000, the Board of Directors of GMCVA embarked on a planning program that fundamentally alters the planning process for the organization. A three-year strategic plan that coincides with 2001, 2002 and 2003 program years was initiated in March. A series of four board retreats, professionally facilitated, developed a series of organizational priorities that were given to a Strategic Planning Committee of nine members who have conducted five meetings to date. From these meetings a three-year program of objectives, strategies and tactics will be delivered to the Board of Directors at their September 30, 2000 meeting.

The process is a rolling three-year plan of which the 2001 Business Plan is the first and most detailed, however, you will find references to longer term objectives throughout the plan. It is the intent that this plan will be updated annually so that the environmental scan looks beyond a twelve-month business cycle.

PRIORITIES

The Strategic Planning Committee has established five organizational priorities that are essential to supporting the core mission of GMCVA. In order of importance, those priorities are:

- **Sales** - in all markets where significant return on investment justifies the effort with emphasis given to those activities where the greatest return is justified
- **Marketing and promotion** - those activities which support the sales effort including advertising, public relations, visitor support services and all activities which support the core mission of GMCVA
- **Community education** - activities that inform GMCVA constituencies of the core mission of GMCVA and the benefit to the community; these constituencies would include elected officials, the business community, the citizens of Minneapolis and potential corporate partners
- **Advocating/influencing product development** - supporting those developments that would enhance the Minneapolis travel product and advocating for development and programs that improve the current product; examples would include LRT, the skyway system, the stadium issue
- **Sustaining and growing employment opportunities in Minneapolis** - facilitating programs that provide quality job opportunities for citizens of Minneapolis and quality employees for GMCVA members; programs such as expansion of the Marriott Pathways programs, support of the Minneapolis Academy of Travel and Tourism, and development of a second shift daycare for hospitality workers in downtown.

OBJECTIVES

From the five priorities, three-year objectives for each priority were developed. In descending order of importance, the objectives are:

- **Sales**
 - MCC and city-wide convention sales
 - One hotel association groups
 - International group sales
 - Leisure tourism sales
 - Metro weekend sales
 - Group tours and miscellaneous
- **Marketing and promotion**
 - Creation of memorable advertising and product promotions
 - Excellent convention servicing
 - Effective trade show promotions
 - Strategic partnership implementation
 - Develop room-generating events, i.e., Minnesota Winter Jam
- **Community education**
 - Develop metro “weekend in Minneapolis” sales program
 - Increase business and corporate community awareness
 - Create Minneapolis neighborhood education programs
 - Increase local public relations activity
- **Advocating/influencing product development**
 - Establish issue development process
 - Establish research process
 - Create communication and response process
- **Sustaining and growing employment opportunities**
 - Support industry education programs
 - Identify education and training partners (public and private)
 - Facilitate worker and training partnerships
 - Identify and support industry employment support programs, i.e., second shift daycare

ENVIRONMENTAL SCAN

Annually, the room night inventory in the city of Minneapolis is slightly more than two million rooms to be sold. The market segments which produce the demand to purchase these rooms comes from the transient business traveler, the leisure traveler, the corporate meeting attendee, the small convention attendee, the group tour traveler, and the trade show attendee. The mission of GMCVA is to generate additional room night demand which compresses the market and raises the occupancy and the revenues for Minneapolis hotels. It is from these hotels that additional visitor spending is generated - spending which supports our restaurant, entertainment and retail.

The boom economy has benefited the hotel sector in Minneapolis. Occupancy and average daily rate have increased significantly. That's the good news. The bad news is this demand, primarily from the transient business traveler, has caused the hotel community to reduce room blocks for future convention commitments. The average committable rooms which our sales staff can count upon has decreased by 650, the equivalent of the additional room block the Hilton hotel added to the marketplace in 1993.

The paradox we face is an expanded convention center with a reduced hotel block. The proposed Renaissance Hotel in Block E and the Milwaukee Road properties will add approximately 750 rooms to our inventory, however, because of the nature of those properties, less than 300 rooms can be considered on a regular basis for group business, leaving us short 350 rooms from our 1994 or 1995 commitment. Similarly, because of the spread, the necessity to provide shuttle service from the Milwaukee Road locations increases the cost to convention groups meeting in Minneapolis.

The additional hotel of 700 rooms would barely get us over the committable room deficit we are currently facing. The city of Minneapolis can support an additional 1,500 rooms above what is already planned for the city. These rooms, however, need to come in no more than two or three properties. We are confident that this situation will ultimately resolve itself, however, it is the short term impact on booking that is of concern.

The negative or non-image of Minneapolis continues to be a problem. The only consistent national news about the city is the potential loss of sports teams, informing our potential customers and decision-makers that we are no longer major league status. This is particularly important when cities such as Pittsburgh, Cincinnati and Denver are constructing one or more new stadiums as well as expanding or building new convention centers. Combined with the loss of Fortune 500 companies such as Honeywell and Wells Fargo, Minneapolis slips from top-of-mind to middle-of-the-pack. Where this becomes a factor is when the convention or trade show is decided by a board of directors. The negative perception of weather and lack of top-of-mind awareness of Minneapolis becomes problem. The need for "branding" and the promotion of that brand is both a short and long-term issue.

Hosting of the 2001 Mer's Final Four will help us with the top-of-mind awareness during the next business year, however, that will be mitigated if there is a bitter legislative battle during the session on building one or more new stadiums. Because of lack of awareness, taking the Minneapolis travel product through a branding exercise is an imperative as is finding the resource necessary to do the advertising and marketing to be competitive.

Looking at Minneapolis objectively as a competitive product also requires mention of a lack of a uniform and usable skyway hours and signage, the late night bar closing issue and loss of retail in the downtown market. Airline service is a competitive issue in the long term. A merger that would remove the Northwest Airlines headquarters could have serious implications to our international travel promotions.

The longer term is brighter. The opening of the expanded and completed convention center, the interest of a number of hotel companies in building or expanding in downtown Minneapolis, the addition of LRT and a downtown circulator will make us more competitive. Specifically, the downtown circulator will eliminate shuttle costs for many groups (if appropriately routed). Certainly, any new stadium, the Guthrie Theater, other development in the metro area including the Mill Ruins project, will add to the attractiveness of downtown Minneapolis as a destination.

Despite the negatives, the Minneapolis travel product remains strong. The negative marketing issues are, to an extent, issues of customer understanding or perception. Anyone visiting downtown would recognize the inherent vitality — the many new restaurants and entertainment venues, our strong theater and related development. Any city where the construction crane is the city bird demonstrates vitality.

The quality of our product is evident to those who take the time to come to Minneapolis. Our problem is the awareness factor of the people making the decision who may not have been to Minneapolis. Succinctly stated, our 2001 major marketing hurdles for increasing the number of room nights booked are:

- lack of awareness of Minneapolis (top-of-mind)
- lack of hotel rooms to complement the expanded convention center
- available funds to offset costs to the customer.

Finally, there is also money. We believe that additional advertising, marketing and promotional dollars are necessary for GMCVA to maintain the level of benefit to Minneapolis. The 2001 plan contains a two-prong strategy which over time will mean less reliance on the city of Minneapolis contract as a percentage of the total operating budget.

Below is a competitive cities resource analysis as compared to the same cities from the prior year. (Open 2000 budgets will be obtained before 8/31/00 meeting.)

<u>City</u>	<u>1999 Budget</u>	<u>2000 Budget</u>	<u>2001 Budget</u>
St. Louis		\$11,700,000 (fy)	12,300,000 ¹ (fy)
Detroit	12,170,000	13,370,000	n/a
Philadelphia	8,900,000	9,197,000	9,900,000
Cleveland		8,250,000	9,100,000 ²
Pittsburgh	7,790,000	9,200,000	n/a
Salt Lake City	7,600,000	7,919,371	n/a
Seattle	7,250,000		
Denver		6,700,000	6,850,000 ³
Baltimore	6,900,000		
Indianapolis	6,620,000	9,191,306	
Cincinnati	6,410,000	6,600,000	n/a
Kansas City	6,400,000	6,700,000	
Minneapolis	5,770,000	6,606,600	
Columbus	5,200,000	6,200,000	
Milwaukee	5,150,000	7,000,000	7,100,000 ⁴

¹ FY2001 does not include \$400,000 co-op advertising campaign with the state that was included in the FY2000 budget

² Spirit of Cleveland 501(c)(3) fund of \$1 million

³ Special request for \$2.5 million for special marketing fund for future expansion

⁴ 1/4% restaurant tax under consideration for funding additional marketing and convention center expansion

STATUS REPORT - ORGANIZATIONAL OBJECTIVES FOR 2000

- **Increase all program sales producing a minimum of 540,000 room nights**

GMCVA has suffered a number of bid losses this year which make achieving our room night production questionable. Staff believes we will be close to the 540,000 and there is an analysis of lost business in the Convention Sales summary. I would draw your attention to the Barber Shop Quartet loss where we were one of several cities bidding for three years.

The net difference was a \$60,000 rental fee at the Target Center. These nearly 20,000 room nights were over the 4th of July week and it demonstrated that some cities are finding funds to offset rental costs. There is agreement among the general managers in the hotel community with GMCVA that a \$60,000 rental bill will not cost us this type of business in the future, particularly over such important dates as the 4th of July week. Another loss was the National Education Association which has been a regular repeat customer of Minneapolis for more than twenty years, coming in every four to six years. The growth of NEA, the lack of growth in our hotel package and reductions of existing downtown commitment eliminated Minneapolis from selection in this round. The next time NEA would consider Minneapolis would be 2010, 2012 or 2014. These two bookings are nearly 70,000 room nights which would have put us well over our pace to make goal. The lack of hotels is causing us to find smaller pieces of business to put into the convention center to produce the necessary rental revenue for the building as well as compressing the hotel market.

- **Identify long term financing strategy for GMCVA.**

A presentation for long term financing strategy will be identified and presented to the Executive Committee in the August 31st meeting.

- **Initiate marketing programs utilizing the Internet**

With the opening of TC Tix, our convention housing, leisure housing and redevelopment of the web site, this objective will be met for 2000, however, it is an ongoing program. We will be participating in the Official Travel Info portal established by the International Association of Convention & Visitors Bureaus. OTI.com will provide a complete array of Internet tools for our members and customers and revenue to GMCVA.

- **Develop strategic partnerships**

A strategic partnership for TC Tix was developed with the Star Tribune. Our partnership with American Express has been expanded. Additional partnerships include TicketMaster, Brookfield Development and KMSP.

- **Continue and refine 1999 task force activities**

A major task force activity has been under the Minneapolis Product Task Force. Other task force will emerge from the strategic planning process and will be redefined.

2000 YEAR END COMMENT

At the end of the 2000 program year, we will have completed the one-stop shopping system with the addition of TC Tix. We will have completed a strategic planning process that defines a long term financing strategy. We should achieve goal. We will have revised and updated all promotional materials, most importantly our web site which will have the addition of virtual reality. We will have completed the merger of the GMCVA convention sales and the Minneapolis Convention Center sales staff. We will have increased the advertising for the expansion of the Minneapolis Convention Center. We will have initiated pursuit of gay and ethnic niche markets. We will have year one under our belt for operating a leisure tourism reservation system. We will have implemented a coupon book system for specific convention groups to expand the Minneapolis expenditure benefit. And we will have hosted successfully the world's largest three day convention, the International Convention of Alcoholics Anonymous. And we are projecting that all of this will be completed within approved budget.

2001 ORGANIZATIONAL OBJECTIVES

- Secure long term funding source
- Increase program sales producing a minimum of 680,000 room nights identified from all activities
- Initiate Minneapolis "branding" process
- Improve Minneapolis top-of-mind awareness through expanded advertising, promotions and public relations
- Expand development of strategic partnerships

The 2001 objectives conform with the three-year program objectives. The sales programs which are the core of the GMCVA mission are dependent on financing. Through 2001 we will be defining an Internet and web strategy that will include the entire Minneapolis product including neighborhoods. And finally, our strategic partnership initiatives have been successful and that track record will build for future success.

2001 PROGRAM INITIATIVES BY ORGANIZATIONAL PRIORITY

- **Sales**
 - Utilize Governor Ventura's travel schedule for promotional opportunities
 - Establish convention support fund for "opportunity dates"
 - Expand international group tour sales into European market
 - Develop leisure and tourism data base marketing program
 - Promote metro area "weekend in Minneapolis" during low occupancy periods
 - Explore international convention opportunities through ICCA for both convention sales and convention center sales
- **Marketing and promotion**
 - Increase convention, leisure and niche market advertising
 - Begin Minneapolis brand research
 - Increase housing services
 - Increase promotional publications
 - Improve Internet programming and marketing
 - Develop coupon book for Minneapolis and neighborhood businesses to be distributed at convention center
- **Community education**
 - Develop neighborhood tourism program plan utilizing Internet
 - Develop Minneapolis metro weekend promotion
 - Develop and promote economic demographic trade show opportunities, i.e., World Med

- **Advocating/influencing product development**
 - Reorganize task force approach and target specific objectives
 - skyway hours
 - late night bar closing
 - taxi cab quality
 - airport support
 - Expand trolley fleet
 - Create strategic partnerships and coalitions with other community and business organizations to impact Minneapolis product, i.e., Minneapolis Downtown Council, Minneapolis Hotel Association, Chamber of Commerce, Building Owners and Managers Association
- **Sustaining and growing employment opportunities**
 - Develop citywide program like Marriott Pathways
 - Develop funding for implementation from public and private partnership
 - Support Minneapolis Travel and Tourism Academy through internship opportunities
 - Assist hospitality industry through identification of downtown Minneapolis daycare for second shift workers.

PROJECTED SIGNIFICANT RESULTS

- \$612 million in future room night sales (\$212 million increase over 1999 results)
- Minneapolis brand identified
- Improved Minneapolis travel product
- Total city of Minneapolis tourism product Internet strategy
- Increased awareness of Minneapolis as tourism travel economic engine
- Increased quality trained employment
-

FUNDING SUMMARY

The total proposed operating budget for 2001 is \$8,361,350. It breaks down as follows:

• City of Minneapolis contract funding	\$6,430,995
• Non-city funding *	1,930,355
• Total increase	1,754,750

SIGNIFICANT PROGRAM INCREASES (EXCLUDING SALARY, BENEFITS AND PRINTING)

Convention Support Fund	\$250,000
Trade show and Governor Ventura promotion	60,000
Travel and promotion	83,100
Branding research	250,000
Increased advertising	289,260
Internet expense	147,250
Data base and cultural marketing initiatives	124,000
Additional tourism brochures	55,000
(Cultural, African American, Gay Lesbian, metro weekend)	
Consultants (lobbying and computer)	70,000
RiverCity Trolley operations	28,000
Publications	66,100
Total significant increases	\$1,422,710

*excludes in-kind services which over last 3 years have averaged nearly \$1 million

SUMMARY

A number of years ago, Minneapolis took on the moniker, "Minneapple." The positive comparisons are still valid. Like New York, we are a city of neighborhoods with distinct personalities and attractions. Implementing the 2001 Business Plan is the first step on marketing the total "Minneapple" to the traveling public.

The 2001 Business Plan is the first year of a three-year strategic plan. If implemented and complemented in years two and three, the Business Plan will produce a significant increase in room nights, restaurant revenue and retail sales. It will produce improved top-of-mind awareness by our customer groups including our metro area citizens and will produce a cornerstone for branding Minneapolis raising the consciousness in our customers' minds. Successfully implemented, it will:

- generate more development, particularly hotel development, in Minneapolis
- advantage the opportunities on the Internet
- lay the ground work for true neighborhood tourism such as the Uptown, Lynn Lake, Northeast and Riverfront.

The Minneapolis travel product is not in "trouble". It is in need of a timely investment to energize the potential of the city's infrastructure investment and take advantage of the technological opportunities provided by the Internet and virtual reality tourism.

Years two and three of the strategic plan will secure increased promotional funding, both from public and non-public sources. The intensity of competition and the pace of change in the travel industry are strong and compelling motivation for the additional investment required by the 2001 Business Plan.

Mayor's Recommendation:

Expense \$1,520,995

Revenue \$

The Mayor recommends this request for additional funding to support increased marketing efforts. In addition, the Mayor supports the proposed increase in lodging tax of 1% to fund this request in future years.

2001 Decision Package Request

Title: Increase Employment Advertising and Recruiting Budget

Department: Human Resources

Organization:

Fund # 0100

Agency # 815

Organization #

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

Fund	Cost	Revenues	FTEs	Job Titles
0100	\$55,248	\$	0	

Please identify offsetting cost reductions to fund these initiatives.

Fund	Cost	Re	FTEs	Job Titles
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: Increase funding for employment advertising and recruiting in the central Human Resources Department budget. Each year the Human Resources Department exceeds its budget for employment advertising and recruiting activities. In 1999, we overspent our budget by \$55,248. With the strong labor market and increase in retirements, the need for such expenditures will only continue to increase. Applicants are now more likely to go to web sites when job hunting. Many of those web sites cost more than newspaper ads, and were not calculated into our previous cost projections.

Over the past three years, the operating departments have also spent significant funds on advertising expenses. The Human Resources Department was responsible for placing the ads and then billing the department, but the Human Resources Department was not credited with the internal transfer of funds to decrease the expenditures. The accounting procedures used by the Finance Department should be modified to recognize the transfer of funds, and credit the Human Resources Department with the additional revenue.

A centralized budget will provide greater accountability, less internal processing and record keeping, and economies of scale. It will be easier for the HR Reform – Improve Recruiting project team to carry out their plans for more targeted and aggressive community recruiting.

Impact on Services: Operating departments should be able to customize their recruiting plans

2001 Decision Package Request

through their HR Generalist. The Human Resources Department will now be responsible for all the costs associated with recruiting and advertising, and will enjoy economies of scale. The final impact will be more qualified applicants, and ultimately more competent employees.

Mayor's Recommendation :

Expense \$0

Revenue \$0

The Mayor does not recommend this request.

Council Adopted:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Title: Truth in Sale of Housing/Construction Inspection Service Correction (DP #1a)

Department: Regulatory Services

Organization: Inspections

Fund # 0100

Agency # 850

Organization # 8510

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
0100	\$130,000	\$	2	Building Inspector
0100	\$37,000		1	Office Support Specialist III

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: The Inspections Division issues 62,000 construction permits annually. Based on a conservative estimate of two inspections per permit, the minimum service level is 124,000 inspections. Our inspectors performed 90,000 inspections in 1999, which was only 73% of the total needed to meet our customers demands for service. Yet, that 90,000 inspections was 25 % over the number recommended by the Insurance Services Office (the agency that provides ratings of building departments nation wide), for optimum quality of inspections. This yields an inadequate service level, not only for public safety but also for the purposes of our customers. Construction inspections need to be timely, typically within 24 hours, so construction can proceed. Every delay costs our stakeholders lost time and money.

In 1998, the Truth in Sale of Housing ordinance was revised to require certain hazards to be repaired at time of sale. These repairs generate permits and inspections. If inspections cannot be scheduled or conducted in a timely manner, closings are delayed. Since the effective date of January 1999, over 2,000 buyers have assumed responsibility for the repairs. By ordinance these repairs must be made within 90 days. The current workload has prevented staff from closely tracking or inspecting the outstanding repairs assumed under the responsibility agreements.

This decision package requests the addition of two building inspectors to partially correct service level inadequacy in construction inspection services. The additional building inspectors will also improve our inspection services in the TISH program. These inspections are paid for directly through permit fees. We are proposing the costs of the additional FTEs to be covered by increased permit fees. Our customers will expect improved service delivery with the payment of these fees.

2001 Decision Package Request

This proposal includes an office support specialist to improve our response time and follow through in TISH. This position will assist in tracking and scheduling inspections on the outstanding responsibility agreements. Position duties will also include program and business process improvements to streamline our services. This position will provide the additional support needed to service our customers so as to avoid becoming an impediment to closings.

Impact on Services: Add two building inspectors to partially correct service level inadequacy in construction inspection services for all permitted work including Truth in Sale of Housing. Add one Office Support Specialist III to improve Truth in Sale of Housing service delivery and to assist in business/automation process improvements.

Mayor's Recommendation :

Expense \$0

Revenue \$0

Mayor does not recommend this request.

Council Adopted:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Title: Zoning Inspection/ Zoning Data Stewardship Service Level Correction (DP #1b)

Department: Regulatory Services **Organization:** Inspections

Fund # 0100 **Agency #** 850 **Organization #** 8510

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
0100	\$130,000	\$	2.0	Zoning Inspector (Entry Level)

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$	\$		

Decision Package Type: Priorities 2001 Request
 Enhancement to current service levels

Proposal Description: Augment staffing level by 2 FTEs overall to partially correct service level inadequacy in zoning enforcement and assume the data stewardship activities formerly performed by the Planning Department.

Augment Zoning Field Inspection Service by 1.5 FTE: Workload in the Zoning Office has increased significantly with the implementation of the new Zoning Code in November 1999. Service level requirements for the first seven months of 2000 are nearly double the *annual* service requirements of previous years:

Annual Number of Zoning Cases			
Case Type	1998	1999	2000 (through August 15th)
Conditional Use Permit	86	77	99
Site Plan Review	49	54	97
Variances	32	53	53

To date, this demand for additional service has been met by reallocation of zoning field inspection staff time to office functions, along with approximately 0.7 FTE overtime work.

Field inspection services, however, are also important. Each conditional use permit and site plan review must be verified in the field to ensure that the conditions imposed in the review process are met by the applicant. In addition, many zoning related complaints are received from elected officials and the public that must be investigated.

2001 Decision Package Request

With the present staffing level and workload as outlined above, zoning field inspection staff has sufficient time to investigate approximately 30% of complaints received and verify about 20% of the conditional use permits and site plans received in one year. There is currently a backlog of 585 site plans and 225 conditional use permits that need field verification by a zoning inspector.

Adding 1.5 FTE of zoning inspector will increase our complaint response service level from 30% to 60% of complaints received and the site plan/conditional use permit inspection service level from 20% to 60% of cases received annually .

Allocate 0.5 FTE to Data Stewardship Activities: Zoning data contained in the City's Graphical Information System (GIS) and Building Inspection Information System (BIIS) is modified as result of "forty acre zoning studies" and individual changes approved by the City Council. Stewardship for maintaining Zoning data in GIS is being transferred from Planning to Inspections due to a Planning Department retirement. We would use the remaining 0.5 FTE to provide this service.

Impact on Services: Increase complaint investigation service level from 30% to 60%. Increase site plan/ conditional use permit verification level from 20% to 60%. Perform data stewardship of zoning data.

Mayor's Recommendation :

Expense \$70,000

Revenue \$0

The Mayor recommends this request and the hiring and development of entry-level staff to fulfill the responsibilities.

Council Adopted:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Title: Bell Curve Hiring for Housing Inspection Services (DP #2)

Department: Operations & Regulatory Services

Organization: Inspections Division

Fund # 0100

Agency # 850

Organization # 8510

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

Fund	Cost	Revenues	FTEs	Job Titles
	\$0	\$		

Please identify offsetting cost reductions to fund these initiatives.

Fund	Cost	Revenues	FTEs	Job Titles
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: Bell Curve Staffing Proposal for Housing Inspections Services

Purpose: To ensure a minimum level of Housing Inspectors on staff throughout the year to minimize service disruptions to the residents of Minneapolis.

Background: In 1999, the Fire Department went to a new staffing model, Bell Curve Staffing, that allowed the department to have a staffing range of 470 to 490 employees. While the department's authorized strength remained at 470, the department was allowed to have up to 490 people on staff during the year. This was done to:

1. Ensure adequate staffing levels in the stations while new employees completed a five-month training program.
2. Prevent staffing shortages.
3. Reduce call back and related overtime costs.

Since 1996, the Housing Inspections Services Division of Inspections has experienced higher levels of employee turnover than the rest of the division. The average turnover rate ranged from a low of 9.1 percent in 1997 to a high of 21.2 percent in 1996. The average annual turnover rate is 15.8 percent.

The higher level of employee turnover in Housing is due in a large part to employees transferring and promoting to other positions within the Department of Regulatory Services. For example, four employees have transferred to the position of Building Inspector.

2001 Decision Package Request

Listed below is a summary of the turnover for the classifications of Housing Inspector I and Housing Inspector II:

Year	1996	1997	1998	1999	2000	Average	%	1999 Authorized
Classification:								
Housing Inspector I	4	2	1	1	3	2.20	27.50	8
Housing Inspector II	3	1	4	4	3	3.00	12.00	25
%	21.2	9.1	15.2	15.2	18.2	15.8		33
Total	7	3	5	5	6	5.20		

When positions are vacant in Housing Inspection Services, the ability of the organization to provide adequate housing inspection services to certain parts of the City suffers. When one position is vacant, the organization can adapt by reallocating staff to the affected district(s) within the City. However, when there are multiple vacancies the ability to shift staff is more limited and services decline when resources are temporarily moved. Moreover, even when new staff are hired, new inspectors must complete a two to three month training program before they are ready to go out in the field and function at a minimally acceptable level.

Proposal: To better manage its workforce and provide a minimum level of housing inspection services to the City of Minneapolis, Inspections would like to adopt a similar staffing model that the Minneapolis Fire Department has successfully implemented. The Housing Inspection Services Division is currently authorized the following number of employees:

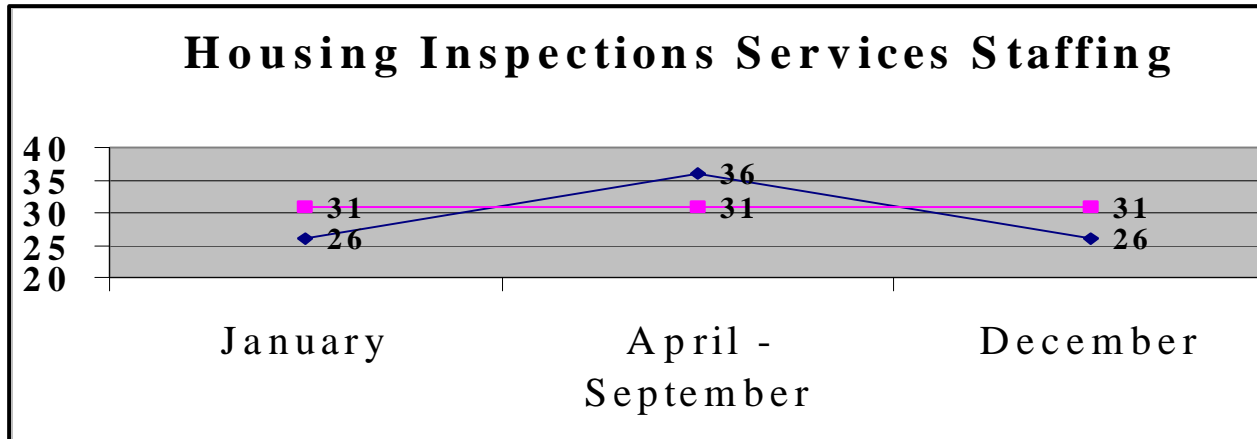
Year 2000 Authorization:

Job Title	# of FTEs
Deputy Director	1
Assistant Supervisor	5
Inspector Housing II	23*
Inspector Housing I	8
Program Assistant	1
Office Support Specialist II	5
Clerk Typist II	8
Total	51

*Note: Due to budget cuts, this has declined by three FTEs since 1998.

The Inspections Division would like to be able to maintain a minimum of 31 Housing Inspectors on staff at all times during the year, but would like to have the authority and flexibility to hire up to 36 employees, especially during peak work times (April to September). The staffing levels/model are depicted on the following page:

2001 Decision Package Request



If the average employee turnover of five employees leaving the Housing Services Section continues, the department would begin the recruiting and hiring processes early in the year with the goal of having 36 trained Housing Inspectors on staff during April through September. This would enable the Housing Inspection Services Division to have each housing inspection district adequately staffed and also provide for back-up coverage when employees are absent due to vacations, leaves of absence, etc.

Impact on Services: This would enable the Housing Inspection Services Division to have each housing inspection district adequately staffed and provide for coverage when employees transfer or are promoted to other City jobs or leave the City. This plan would also provide for backup coverage due to vacations, sick leave and other absences during the peak demand for inspection services.

Mayor's Recommendation :

Expense \$0

Revenue \$0

The Mayor recommends this request.

Council Adopted:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Title: Vacant Building Registration Program (DP #3)

Department: Operations & Regulatory Services

Organization: Inspections Division

Fund # 0100

Agency # 850

Organization # 8510

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

Fund	Cost	Revenues	FTEs	Job Titles
0100	\$65,000	\$	1	Housing Inspector II
0100	\$37,000		1	Office Support Specialist II

Please identify offsetting cost reductions to fund these initiatives.

Fund	Cost	Revenues	FTEs	Job Titles
0100	\$	\$125,000		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: Vacant Building Registration Program

The demolition of boarded buildings has slowed because of neighborhood approval of NRP funding, the demand caused by the robust economy, and the need for affordable housing. These conflicting priorities sometimes cause properties to remain on the 249 list for 4-5 years. An additional incentive is needed to move vacant boarded and unboarded properties into the rehab or demolition phase. Charging a \$400 annual vacant building registration fee on 340 plus properties will encourage owners to take action sooner. An inspector and office support specialist will administer the program, work with property owners to rehab these structures and find prospective buyers, or when necessary, encourage the neighborhood to approve demolition. An ordinance approval is required to charge property owners this fee.

Impact on Services: This is an increased service level not currently offered. St. Paul has a similar program that has been successful. Reducing the number of years a property is vacant will benefit The City of Minneapolis by:

- ◆ Increased property values of neighboring properties
 - ◆ Reducing the number of housing inspections regarding nuisance conditions, exterior violations and monitoring the security of these structures.
 - ◆ Reduce crime in and around these structures.
 - ◆ Increased utilization of existing structurally sound buildings.
-
-

2001 Decision Package Request

Mayor's Recommendation :

Expense \$0

Revenue \$0

The Mayor does not recommend this request.

Council Adopted:

Expense \$125,000

Revenue \$125,000

The Council approved this request and appropriated the \$125,000 requested for the vacant buildings registrations program.

2001 Decision Package Request

Title: Un-permitted Work & Customer Service Gap Reduction

Department: Regulatory Services

Organization: Inspections Division

Fund # 0100

Agency # 850

Organization # 8011

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

Fund	Cost	Revenues	FTEs	Job Titles
	\$195,000	\$0.00	3	Billing Inspectors
	\$ 37,000		1	Office Support Specialist

Please identify offsetting cost reductions to fund these initiatives.

Fund	Cost	Revenues	FTEs	Job Titles
	\$	\$\$232,000		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: This decision package will provide staff to perform the following services during regular and extended hours (staff will be rotated to cover evenings and weekends on a regular basis during the peak construction season):

1. Timely inspections during flexible hours to help close the customer service gap.
2. Identification and enforcement of un-permitted work during evenings and weekends when enforcement is not anticipated.
3. Improved public safety via increased inspection activity and education.

***Offsetting Revenues:** Revenue associated with double permit fees, reinspection fees and fines will offset the costs of the FTE's. Past experience indicates that dedicated inspectors to identify un-permitted work readily generate enough permit revenue and fees to cover their salaries.

Background Information: Contractor staffing on construction sites is less experienced and inadequate due to the labor shortage. Combine this with the Inspections Division's ability to only monitor 70% of permitted activity while missing most of the un-permitted work, thus we have a strong concern for overall public safety. We also may not be meeting our obligations to enforce the State Building Code as required in 16B.59 to 16B.75 of Minnesota Statutes.

The current public safety gap could also impact future insurance rates for Minneapolis property owners. The

2001 Decision Package Request

insurance industry evaluation of the Inspections Division has determined that we have inadequate field inspection staffing and we don't spend enough time at each project to conduct an adequate inspection. If we continue this practice, our property owners will not be eligible for insurance premium reductions.

Due to the exceptional level of construction activity, reflected in direct permit revenue of over \$16 mil annually, the expectation for inspection services is at an all time high. The Inspections Division issues 62,000 construction permits annually. Based on a **conservative** estimate of two inspections per permit, the minimum service level expected by our customers is 124,000 inspections. Yet with current staffing levels, we are only able to perform 90,000 inspections (25% above the # recommended by the Insurance Services Office), or 73% of the total needed to meet our customers demands for service.

While staff struggles to keep up with the inspection needs of legal permit holders, violators of the process are proceeding without getting caught. Permit holders question why they should continue to pay for inadequate service, while un-permitted projects often times avoid paying any fees. Certainly paying customers expect a level playing field with the equal enforcement of the law.

The contractors are also spread too thin. They cannot obtain enough qualified , licensed workers to do the work and have a shortage of qualified and experienced job supervisors to manage the projects. These inexperienced, shorthanded crews need more inspections and monitoring then ever before.

In summary, with the payment of permit fees, our customers expect:

- ✓ **Service** The permit applicant expects efficient and expedient service in the form of inspections and approvals to document they have complied with the code and can legally proceed with their work.
- ✓ **Enforcement** Complying applicants expect enforcement against those who refuse to secure the required approvals, permits and inspections.
- ✓ **Safety** The public expects safe buildings to work, live and play in for themselves and their families.

Impact on Services: These additional FTEs will help close a 30% customer service gap, identify un-permitted projects early on, and meet the public safety expectations of our customers. These are service expectations directly associated with permit fees paid by our customers.

2001 Decision Package Request

Mayor's Recommendation :

Expense \$0

Revenue \$0

The Mayor does not approve this request.

Council Adopted:

Expense \$232,000

Revenue \$232,000

The Council approves this request and appropriates \$232,000 for staff to address un-permitted work.

2001 Decision Package Request

Mayor's Recommendation :

Expense \$0

Revenue \$0

The Mayor does not recommend this request.

Council Adopted:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Title: Add One Traffic Control Agent II

Department: Licensing and Consumer Services

Organization: Business Services – Traffic Control

Fund # 7500

Agency # 835

Organization # 8370

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

Fund	Cost	Revenues	FTEs	Job Titles
7500	\$60,750		1	Traffic Control Agent II
0100		\$60,000		

Please identify offsetting cost reductions to fund these initiatives.

Fund	Cost	Revenues	FTEs	Job Titles
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: Addition of one Traffic Control Agent II.

Impact on Services: An additional Traffic Control Agent II is needed to start to provide, plan and supervise the traffic control needs for the light rail project. Construction is starting now and may entail having Traffic Control Agents at 8 to 10 intersections as the project proceeds. We will probably need to comeback at some point in the next 2 years to address these additional needs, but this position is a start. This position will also enable the division to institute a viable handicap parking permit enforcement program that would improve parking availability in the Central Business District as well as other meter areas in the City. We are currently working in conjunction with Public Works on a study of handicap permit use downtown and will be coming forward in November with a report on this subject. This study will probably involve revenue issues as well as accessibility of parking. This position will enhance the Traffic Control Division's ability to provide traffic control services that facilitate the flow of traffic and increase public safety.

This position will primarily be responsible for overseeing traffic control events such as LRT construction and assisting the Minneapolis Police in the Warehouse Entertainment District, at Aquatennial events and protests and will work the Handicapped Permit Enforcement during the off hours.

2001 Decision Package Request

Mayor's Recommendation :

Expense \$0

Revenue \$0

The Mayor does not recommend this request.

Council Adopted:

Expense \$55,000

Revenue \$0

The Council approves this request and increases the appropriation by \$55,000 for the addition of 1.0 Traffic Control Agent II. To assist with traffic control relating to light rail transit (LRT).

2001 Decision Package Request

Title: New Ticket Writing Devices

Department: Operations and Regulatory Services

Organization: Licenses and Consumer Services

Fund # 7500

Agency # 835

Organization # 8370

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
7500	\$400,000	\$		

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$	\$		

Decision Package Type: Priorities 2001 Request
Enhancement to current service levels

Proposal Description: Handheld ticket writers, printers, and management software. Public Works is submitting this request on behalf of Licenses and Consumer Services.

2001 Decision Package Request

Impact on Services: The life expectancy of computerized handheld ticket writing systems is 3 years. The current handheld system will be three years old at the end of 2001, when the current contract runs out. The Traffic Control Agents are currently utilizing equipment that has degraded in usefulness and reliability resulting in inefficient operation and affecting ticket writing volume and distribution.

Mayor's Recommendation :

Expense \$0

Revenue \$0

The Mayor does not recommend this request.

Council Adopted:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Title: "24/7" Service by Animal Control

Department: Licensing and Consumer Services **Organization:** Animal Control

Fund # 0100 **Agency #** 835 **Organization #** 8395

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

Fund	Cost	Revenues	FTEs	Job Titles
0100	\$38,645		1.0	Animal Warden (Step 1)

Please identify offsetting cost reductions to fund these initiatives.

Fund	Cost	Revenues	FTEs	Job Titles
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description:

To staff the Animal Shelter overnight on a regular basis throughout the year with a warden who can respond to requests for support by the police, calls about aggressive animals, complaints about barking dogs, and other select services. This service enhancement requires an additional full time equivalent (FTE) animal warden position. The feasibility and effectiveness of "24/7" service has been demonstrated by the Barking Pilot Project (BPP) offered by the Animal Control program this past summer. The results of the BPP showed that during the BPP more than five hundred responses were provided to service requests overnight or between 4:30 p.m. and 11:00 p.m. on Saturday and Sunday.

Impact on Services: Adding an overnight animal warden throughout the week will significantly enhance the service now provided by the Animal Control Program. An overnight warden operating from the Animal Shelter can provide an immediate and effective response to requests for support from the police and calls about aggressive dogs as well as respond to calls about loose and barking dogs. This enhances service insofar as presently an on-call warden responds from his or her home to a limited number of calls that MECC receives overnight and in the evening hours on Saturday and Sunday. Often this delayed response has meant that police squads have had to stand by during an arrest or at a crime scene waiting for an animal warden to impound an animal. And the on-call system has precluded Animal Control from providing a response to complaints about nuisance barking and dogs running loose in the neighborhood.

The "24/7" field service proposed for the Animal Control Program will not pay for itself. Providing

2001 Decision Package Request

prompt service to the police, effectively containing aggressive animals, and abating nuisance barking are not services that generate revenues. But the need for these basic services is apparent in the general appreciation of the BPP. Police appreciated immediate responses to their requests for support and the fact that they were not asked to verify that there is an aggressive dog or an injured animal. MECC appreciated the availability of a response to citizen complaints about loose and aggressive dogs and nuisance barking. And many citizens have themselves voiced their appreciation of the alternative procedure used to deal with nuisance barking complaints overnight as well as during the day.

Mayor's Recommendation :

Expense \$0

Revenue \$0

Council Adopted:

Expense \$40,000

Revenue \$0

The Council approves this request and appropriates \$40,000 for the addition of the Animal Warden position.

2001 Decision Package Request

Title: Add Three Environmental Health Specialists (3 Sanitarians I) to Meet the Minnesota Department of Agriculture Delegation Agreement

Department: Licenses and Consumer Services

Organization: Environmental Services – Environmental Health

Fund # 0100

Agency # 835

Organization # 8391

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

	Cost	Revenues	FTEs	Job Titles
0100	\$214,200	\$214,850	3	Environmental Health Specialist – Sanitarian I

Please identify offsetting cost reductions to fund these initiatives.

Fund	Cost	Re	FTEs	Job Titles
	\$	\$		

Decision Package Type: Priorities 2001 Request
 Enhancement to current service levels

Proposal Description: Addition of three Environmental Health Specialists (3 Sanitarians I).

Impact on Services: The three new positions will be revenue neutral due to the new grocery license fees as part the Delegation Agreement with the Minnesota Department of Agriculture (MDA) for groceries and retail bakeries to local boards of health. This is in response to a legislative directive that only one jurisdiction will license grocery for the City of Minneapolis and without this agreement, Minneapolis essentially loses the ability to license and regulate grocery stores.

By accepting this Delegation Agreement, the City of Minneapolis will be better able to coordinated of services with field inspections and additional activities with other city departments to efficiently resolve problems with licensees we regulate. This will also enable Environmental Health to provide a more efficient, clear plan review process for new and remodeled grocery stores and retail bakeries. This Delegation Agreement streamlines regulatory process by minimizing the number or regulating agencies for grocery and other retail stores; and will, therefore, result in more effective inspection and protection of the food supply for Minneapolis consumers.

2001 Decision Package Request

Mayor's Recommendation :

Expense \$0

Revenue \$0

The Mayor does not recommend this request.

Council Adopted:

Expense \$215,000

Revenue \$0

The Council approves the Department's initial request and appropriates \$215,000 for the addition of three Environmental Health Specialists (3 Sanitarian 1s positions) with understanding that changes in State law may affect the recommendation. A report needs to be made back to the Public Safety & Regulatory Services (PS&RS), by March 31, 2001, for possible implementation by mid-year.

2001 Decision Package Request

Title: City Council Committee – Videotaping

Department: Information Technology Services

Organization: Media and Cable Services Division

Fund # 0100

Agency # 880

Organization # 8891

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$48,500.00	\$	1.0 (2 x 0.5)	Video Specialist
	\$2,500.00		--	Video tape

Please identify offsetting cost reductions to fund these initiatives.

New funding needed.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
6400	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

2001 Decision Package Request

Proposal Description: Continuation of service directed by City Council (Ways & Means August 11, 2000). Videotaping of all Council committee meetings and cablecasting of meetings on newly activated cable channel. Funding for start-up year was approved for 2000, with direction to incorporate ongoing funding into 2001 budget process

Impact on Services: Without continuation of funding, service would be eliminated.

Mayor's Recommendation :

Expense \$51,000

Revenue \$0

The Mayor recommends this request.

Council Adopted:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Title: MTN – Increase to Operating Expenditures

Department: Information Technology Services

Organization: Media Services and Cable Division

Fund # 0100

Agency # 880

Organization # 8891

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

Fund	Cost	Revenues	FTEs	Job Titles
	\$75,050.00			
	\$25,000.00			

Please identify offsetting cost reductions to fund these initiatives.

Fund	Cost	Revenues	FTEs	Job Titles
	\$	\$		

Decision Package Type: Priorities 2001 Request
 Enhancement to current service levels

Proposal Description: The following are additional costs to MTN budget line items. These are real costs, and without further support we will be forced to cut staff and reduce services

Merit/Cost-of-Living Increases (\$385,000 x 3%)	\$11,550.00
Medical/Unemployment/FICA Increases	11,000.00 (Includes 2000 increases)
Insurance Increases	9,000.00 (Includes 2000 increases)
Audit Increase	600.00
Rent Increase—St. Anthony Main	16,000.00 (Includes 2000 increases)
Building Taxes	900.00
Maintenance—Parts/Services (repair/replace aging equipment)	16,000.00
Transportation—Maintenance Trucks	4,500.00
Production Supplies—Tapes, Light Bulbs, etc	500.00
Training Materials—Manuals, Schedules	300.00
Public Relations/Outreach	1,000.00
Building Maintenance/Utilities	\$1,500.00
Phones	500.00
Staff Development	1,000.00
Legal Fees	500.00
Office Supplies	200.00
	\$75,050.00

An additional request for new position to work with existing youth program and cover local youth sports events is also reflected above. This position will support City's priorities to enhance opportunities for

2001 Decision Package Request

youth in Minneapolis.

Impact on Services: Will be forced to cut staff and reduce services.

Mayor's Recommendation :

Expense \$75,000

Revenue \$0

The Mayor recommends \$75,000 for this request.

Council Adopted:

Expense \$25,000

Revenue \$0

The Council adopted the Mayor's recommendation and increased the appropriation by \$25,000.

2001 Decision Package Request

Title: 2001 SISP Funding

Department Information Technology **Organization**
 : Services **n:**
Fund # 4100 **Agency #** 972 **Organization #** Various

If there are multiple funds and agencies. please include them on the same form. Please indicate total by

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
4100	\$6,757,000			Business Application – New Projects
4100	\$4,305,000			IT Infrastructure Development
Total	\$10,880,000			

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
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Decision Package Type: **Priorities 2001 Request**

Enhancement to current service levels

Proposal Description: Business applications proposed by the Technical Steering Committee (TSC) were for the areas of Central Administration, Property/GIS, Public Safety, and Enterprise/City-Wide. Applications include the enhancement and continuing development of HRIS/Payroll, GIS, BIIS, CAPRS, MFD Fireworks, Integrated Systems Advisory Board, Engineering 2000, and E-Government. Infrastructure projects include Disaster Recovery, Security Management, Control Center Operations, and E-Government Infrastructure.

The goals of the SISP planning process for 2001 were for improved citizen access, accuracy, cross-departmental sharing, increased productivity, and effectiveness while reducing costs. The approach during the planning process was to plan at least three years out, think globally, yet act and implement locally, and to appreciate the balance between business needs, City resources and IT capabilities.

Projects were recommended by the TSC after an assessment of the relative value of the project; weighing the value of projects serving the “public good” and also quantifiable cost savings. The planning process also looked for enterprise opportunities and the ability to share between businesses, alignment with the City’s eight goals, and funding/investment justification.

Impact on Services: The proposed projects will improve accuracy, customer service, efficiency, and access for both citizens and City departments.

2001 Decision Package Request

Mayor's Recommendation :

Expense \$10,130,000

Revenue \$0

The Mayor recommends \$10,130,000 for this request.

Council Adopted:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Title: Records Management Redesign

Department: City Clerk

Organization: 2600

Fund # 0100

Agency # 260

Organization # 2611

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

Fund	Cost	Revenues	FTEs	Job Titles
0100	\$125,000	\$115,000	0.0	

Please identify offsetting cost reductions to fund these initiatives.

Fund	Cost	Revenues	FTEs	Job Titles
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Project Description: Records management redesign projects will focus on two areas in 2001.

Using a consultant, the first redesign is the development and implementation of a legally based system for operational, department specific schedules to meet changing federal and state requirements and to minimize the risk associated with the management and retention of records in city lawsuits. The initial step is to perform a complete audit of a department's records and record keeping systems. Department audits proposed for 2001 include the Minneapolis Community Development Agency (MCDA), Public Works, City Attorney and Police. Funds to perform the audit are appropriated to the City Clerk cost center and the City Clerk will invoice the affected department. The expenditures for this portion of the project will equal the revenue.

The second step is to work with Information and Technology Services (ITS) to develop policies and procedures addressing requirements for electronic records, the Internet and Intranet, as well as the implementation of the electronic records authentication program for major computer systems. This step, costing approximately \$10,000 is not reimbursable.

Impact on Services: Departments need to audit their records and establish legally based retention schedules to meet state and federal regulations as well as to avoid risks associated with producing records for litigation. In addition, effective record keeping systems facilitate efficient work processes.

2001 Decision Package Request

Mayor's Recommendation :

Expense \$0

Revenue \$0

The Mayor does not recommend this request.

Council Adopted:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Title: Centralized Digital Equipment Purchase and Management

Department: City Clerk

Organization: 2600

Fund # 640

Agency # 260

Organization # 2630

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
640	\$440,000	\$300,000	1.0	Administrative Analyst II

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description:

Technology changes: Currently, 70 analog convenience copiers are managed enterprise wide by the City Clerk's Office (fund 640). The enterprise model can be extended to all imaging office machines. Manufacturers are rapidly phasing out the analog copiers replacing them with digital copiers that can scan a document once and print many copies, are networkable and can be four machines in one, copier, printer, facsimile and scanner. Printing and copying are merging into one technology.

Benefits of digital:

1. Machines are networkable and staff can access full functionality from their PC. And modular units with the four functions can be modified to fit the business needs of each department.
 2. Lower purchase costs for function-combined equipment along with a standardized product lines. The product bids could be used by independent boards and commission leading to greater savings.
 3. Volume discounts on maintenance and supplies.
 4. Greater reliability because digital copiers can have up to 60% fewer moving parts than its analog counterpart.
 5. Increased efficiency because printers become copiers producing 20, 30 or 40 copies per minute through the computer rather than the analog 10-15 copies per minute.
 6. Digital copy quality is superior, similar to that which comes from a laser jet printer.
 7. Longer life cycle, possibly a 7-year replacement cycle compared to the current 5 years for copiers.
 8. Only one supply inventory is required versus separate supplies for copiers, faxes and printers.
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2001 Decision Package Request

Challenge: The onset of digital equipment creates a challenge and an opportunity for the City. Currently, the City Clerk purchases convenience copiers, departments purchase fax machines with Purchasing assistance, scanners are purchased by departments with IT assistance and printers by department with ITS assistance. Centralization of the purchase and maintenance of the new digital equipment allows creation of a front-end design approach rather than responding to a variety of purchase/maintenance /supply issues down the line. Better buy/repair decisions can be made.

How it would work: The City Clerk effectively and efficiently operates the convenience copier/high speed copier system including equipment, maintenance, supplies and paper within three blocks of City Hall as an enterprise within the 640 fund. The City Clerk purchases approximately 8 replacement convenience copiers annually out of the City Clerk budget and for inventory purposes owns the copiers. The City Clerk bids and buys all paper, supplies and maintenance and bills departments on a per image basis to recoup costs. Currently, costs associated with faxes, scanners and printers are not part of any enterprise fund. Creating the centralized purchasing process theoretically involves already existing dollars appropriated to the City Clerk; it is expenditure and revenue neutral. The difficulty is capturing those funds, which are now within departmental budgets. It will probably take 3-4 years for this enterprise to be self-supporting, possibly sooner if chargeable costs are appropriately set to do so. A full time person needs to be hired, probably at the Administrative Analyst II level. That person will create and maintain the centralized citywide enterprise system. The savings associated with the centralized program will more than offset the costs of that person.

Recommendation: Centralize the purchase/maintenance of digital equipment in the City Clerk's Office in the 640 fund beginning January 1, 2001. There are currently approximately 70 copiers, 772 printers, 91 faxes and 7 scanners. Because it is such a large system with the potential for even more growth, a full time person is necessary to prepare product specifications, bid and buy product based upon a evaluative system of existing equipment, maintain an extensive fixed asset inventory system and invoice departments. Representatives from ITS and Purchasing have participated in the development of this proposal and support adoption.

Impact on Services: Centralizing the functions of purchase, maintenance and supplies will be efficient and effective for City Departments as a knowledgeable person will be able to assist departments determine their business needs, will assist determining when a new purchase is necessary or if the machine should be repaired. Department staff will not have to be involved on a regular basis and can devote more time to their jobs. Centralizing all the functions will reduce City costs because of the increased purchasing power. Digital printer technology is merging with convenience copier technology and copies will be printed faster than with the older analog printing capability. The new equipment is more reliable since there can be as much as 60% fewer moving parts, a shorter paper path and less heat production. Finally, as evidenced in the convenience copier system, there will be better repair service if there is centralized coordination.

2001 Decision Package Request

Mayor's Recommendation :

Expense \$0

Revenue \$0

The Mayor does not recommend this request at this time, but encourages the City Clerk's Office to work jointly with City Departments to further develop this idea, including support of increased charges to the department.

Council Adopted:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Title: Replacement High Speed Copier with Increased Maintenance Costs

Department: City Clerk

Organization: 2600

Fund # 6400

Agency # 260

Organization # 2630

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

Fund	Cost	Revenues	FTEs	Job Titles
6400	\$130,000	\$130,000	0.0	

Please identify offsetting cost reductions to fund these initiatives.

Fund	Cost	Revenues	FTEs	Job Titles
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Project Description: The Copy Center currently has two high-speed analog copiers, a Xerox 5090 and a Lanier 7100. The Lanier 7100 is scheduled for replacement as part of the normal replacement cycle. It is experiencing a high number of breakdowns and is sometimes out of service for many days. It also cannot perform all the functions desired to gain efficiencies. The proposal is to purchase digital technology through the use of a server and 2, 75 copy per minute black and white copiers and one 6 copy per minute color copier, all of which can be connected to the single server. In this technology, maximum 12 high-speed copiers can run simultaneously on one server. Two, 75 copy per minute copiers running the same job can do 150 impressions per minute. The Xerox 5090 can do 130 impressions per minute. The retail cost of a server is approximately \$33,000; two black and whites, \$38,000 each; color copier, \$14,000 and printer links, \$32,000. These costs should be slightly reduced in the bidding process. The projected maintenance cost increase is \$5,000 annually.

Impact on Services: Efficiencies will be gained through the ability to do the same job simultaneously through multi copiers. If the Copy Center were to someday, for example, to have 4 copiers through one server, 300 impressions could be done per minute. That would be of great assistance for large rush jobs. The small color copier is an enhancement to service. For many years, customers have requested color copying which the Copy Center has not been able to accommodate. In previous years color copiers were expensive and the per image chargeback to customers would have been significant, probably \$2-3 per image. The proposed color copier is relatively inexpensive and chargebacks to departments per copy would not be unreasonable.

2001 Decision Package Request

To not replace the Lanier 7100 creates problems producing jobs in a timely fashion and will cause customers to go outside for printing at a higher cost.

Mayor's Recommendation :

Expense \$0

Revenue \$0

The Mayor does not recommend this request.

Council Adopted:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation

2001 Decision Package Request

Title: Council Office Furniture

Department: City Clerk

Organization: 2600

Fund # 0100

Agency # 260

Organization # 2611

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
0100	\$23,000	\$0	0.0	

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$	\$		

Decision Package Type: Priorities 2001 Request
Enhancement to current service levels

Project Description: The City Council area will be undergoing a heating, ventilating, air conditioning/asbestos removal/life safety project during the first six months of 2001. The project will also include new ceiling tiles, carpet tiles, repainting and lighting. The color of the new carpet tiles will clash with much of the existing upholstered furniture such as sofas and chairs. Funds are requested to reupholster some existing furniture or purchase some new furniture including ergonomic chairs. The furniture currently in the offices was purchased in 1981.

2001 Decision Package Request

Impact on Services: There is no impact on services.

Mayor's Recommendation :

Expense \$23,000

Revenue \$0

The Mayor recommends this request.

Council Adopted:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation

2001 Decision Package Request

Title: Replacement Mailing Machine

Department: City Clerk

Organization: 2600

Fund # 6400

Agency # 260

Organization # 2620

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
6400	\$25,000	\$25,000	0.0	

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$	\$		

Decision Package Type: Priorities 2001 Request
Enhancement to current service levels

Project Description: The Mail Center's Pitney Bowes mailing machine has posted over 6 million pieces of mail and is experiencing more frequent breakdowns. There have been at least three instances in 2000 when the machine has broken and replacement parts were not readily available causing the unmetered mail to be delayed a day. Pitney Bowes' estimated cost of a replacement Paragon mailing system including state sales tax is \$25,000. Since the Mail Center is an internal Service Fund, the cost of the machine will be recouped through billing back to user departments. No additional funds are requested for supplies or maintenance as it is assumed those costs will be similar to the current machine.

Impact on Services: There is no impact on service if the replacement machine is granted. There will be a negative service impact if the machine is not replaced. If mail is delayed a day or two, employee paychecks or vendor payments may be adversely affected.

2001 Decision Package Request

Mayor's Recommendation :

Expense \$0

Revenue \$0

Council Adopted:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation

2001 Decision Package Request

Title: Elections Decision Package Request

Department: City Clerk

Organization: Elections

Fund # 0100

Agency # 264

Organization # 2643

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$40,000	\$		

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$	\$		

Decision Package Type: Priorities 2001 Request
Enhancement to current service levels

Proposal Description: Interactive Telephone Voice Response System designed to better communicate with and inform the public by providing polling place and specific election information to the public over the telephone through an automated system 24 hours per day.

Impact on Services: Automating the information system frees existing personnel from answering repetitive questions and allows staff to help callers that really need personal assistance. The system automates requests for voter registration forms or absentee ballot applications any time of the day or night. Information can be provided in more than one language, yet would be simple and easy to use by the calling public.

2001 Decision Package Request

Mayor's Recommendation :

Expense \$0

Revenue \$0

The Mayor does not recommend this request.

Council Adopted:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation

2001 Decision Package

Title: Self Contained Breathing Apparatus (SCBA) Replacement/Repair Costs

Department: Fire Department

Organization: Fire Suppression and Emergency
Medical Services

Fund # 0100

Agency # 280

Organization # 2800

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
0100	\$100,000	\$-0-	-0-	SCBA Replacement/Repair Costs
0100	\$12,000	\$-0-	-0-	SCBA Test Units

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: The manufacturer of our current Self Contained Breathing Apparatus has discontinued this product line. There is only one remaining vendor that has a supply of replacement parts for our current SCBA's. This puts our department in a position of either purchasing all new equipment, or delaying this large an acquisition for a year and pay the high costs of the single vendor for the parts replacement and repairs of our current equipment.

We are also in need of two new units to test our current SCBA's. They no longer make our current testing units, and parts are unavailable to repair and maintain them. Each new unit will cost \$6,000. Two units are always needed, so that one is available to cover for the other during down times for calibration or repair periods.

Impact on Services: It will cost the City over one million dollars to replace the SCBA equipment. With consideration of budgetary constraints for 2001, we request interim funding to cover the high cost for parts replacement and repairs of this equipment.

2001 Decision Package

Mayor's Recommendation :

Expense \$112,000

Revenue \$0

The Mayor recommends this request.

Council Adopted:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation

2001 Decision Package

Title: Professionalism Training for Fire Captains

Department: Fire Department

Organization: Fire Suppression and Emergency
Medical Services

Fund # 0100

Agency # 280

Organization # 2800

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
0100	\$72,000	\$-0-	-0-	Fire Captain Overtime
0100	\$12,800	\$-0-	-0-	Professional Services Contract

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: The Fire Department Top Management Team attended a three-day Professionalism and Change Management training seminar in August 2000. Dr. Larry Ritcey delivered the training. Dr. Ritcey was one of the developers of the Executive Fire Officer Program for senior fire officers at the National Fire Academy in Emmitsburg, Maryland. There was unanimous agreement among our Fire Department attendees that the training was excellent. Many ideas for quality improvement were developed and these will be forwarded to the Fire Department Quality Committee for evaluation.

We would like to extend this training to include all Fire Captains in 2001. This seminar will be part of our ongoing Succession Planning and Quality Improvement efforts in the Fire Department. Forty-five percent of our Fire Captains were promoted into supervisory ranks just this year. The Chief Officers agreed that these new supervisors would greatly benefit from exposure to these concepts from an "outside" expert in the field.

Impact on Services: The Fire Department has made many quality improvements to the services we deliver to Minneapolis citizens over the past two years. One of the areas that we need to work on is supervisor training. It is obvious this type of training is needed as many complaints are registered by fire station personnel involving human relations issues. Many of these problems can be avoided if supervisors understand their management role and are prepared for the challenge of supervising a group of their previous peers.

2001 Decision Package

This type of training effort is key to our quality improvement plans and succession planning process, and will help us develop the leaders of the future. The Fire Department receives very few complaints from citizens regarding our service delivery. Our challenge is to eliminate internal supervision problems that adversely effect morale and interpersonal relationships at work. The resulting reduction in litigation and settlement costs will prove that this type of training is a wise investment.

Mayor's Recommendation :

Expense \$84,800

Revenue \$0

The Mayor recommends this request.

Council Adopted:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation

2001 Decision Package

Title: FTE Exchange – Trade two Firefighter FTEs for two Public Fire Educator FTEs

Department: Fire Department

Organization: Fire Suppression and Emergency
Medical Services/Fire Prevention
Bureau

Fund # 0100

Agency # 280

Organization # 2800

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

Fund	Cost	Revenues	FTEs	Job Titles
0100	(\$104,910)	\$-0-	(2)	Firefighters
0100	+\$104,910	\$-0-	+2	Public Fire Educators

Please identify offsetting cost reductions to fund these initiatives.

Fund	Cost	Revenues	FTEs	Job Titles
	\$	\$		

Decision Package Type: Priorities 2001 Request
 Enhancement to current service levels

Proposal Description: The primary goal of fire prevention and safety education is to reduce burn injuries and the loss of life and property that occurs in our community as the result of destructive fires. Over the last five years there have been 25 deaths and 170 injuries to civilians due to fires. Police statistics show that there have been 76 juveniles charged with arson related offenses from 1995 through 1999.

Two Public Fire Educator Positions were eliminated in 1995 due to budget reductions. The reinstatement of these positions will return the needed fire prevention and safety education to the kindergarten through fifth grade Learn Not to Burn Program, and the ninth grade Juvenile Crime Prevention Fire Safety Education Program.

Fire Prevention Education also extends to other focus groups, such as seniors living in high-rise buildings, mobility impaired, special needs, and the mentally challenged. We believe that the reduction of fire loss will occur through education.

Impact on Services: A total of 16 FTEs will be cut once new Fire Station 6 is completed and the services of two fire stations are combined into one. Of those 16 FTEs, five will be cut beginning January 1, 2001, to meet the department's 2001 Target Strategy. This is a request to trade two of the

2001 Decision Package

16 Firefighter FTEs for two Public Fire Educator FTEs. A total of 14 FTEs would then be cut when new Fire Station 6 is in operation. This will ultimately bring an estimated annual savings of \$900,000.

Mayor's Recommendation :

Expense \$0

Revenue \$0

The Mayor recommends this request.

Council Adopted:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation

2001 Decision Package Request

Title: Medical Laboratory Technologist

Department: Health & Family Support **Organization:** Laboratory

Fund # 0100 **Agency #** 860 **Organization #** 8614

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
0100	\$41,136	\$50,000	1.00	Medical Laboratory Technologist

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$	\$		

Decision Package Type: Priorities 2001 Request

 Enhancement to current service levels

Proposal Description:

Background: During 1997 and 1998, following the downsizing of MDHFS and closing of many of its clinics, the Public health Laboratory struggled to define its customer base and service level to city departments and its other partners. Successful cost containment practices, adjustment of laboratory fees, and a more entrepreneurial approach to the business side have created an improved revenue picture for the laboratory. In the year 2000, the laboratory will exceed \$500,000 in revenue for the second consecutive year. The present projection of \$558,000 represents a 94% increase in revenue from 1997. The increase in laboratory tests performed has increased 116% during that same period, while operating expenses have increased by only 11.6%. Based upon present trends, the laboratory estimates that in 2001, revenue will again exceed \$550,000. The laboratory was able to achieve this service level without hiring any additional staff until last summer when it became necessary to bring in temporary employees in order to maintain an acceptable turnaround time on lab testing. Providing timely test results is one of the laboratory's best selling points and essential to maintaining a stable customer base.

Request: That the MDHFS be authorized to increase its laboratory staff by adding a 1.0 FTE Medical Laboratory Technologist. This FTE will assist the laboratory in maintaining or increasing its present revenue generating capacity, and will be paid for from the increases noted above.

2001 Decision Package Request

Impact on Services: This request will enhance the laboratory's capacity to maintain its customer base by providing rapid turnaround of test results for its customers.

Mayor's Recommendation :

Expense \$41,136

Revenue \$50,000

The Mayor recommends this request.

Council Adopted:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Title: Welcoming New Arrivals to Minneapolis

Department: Mayor

Organization:

Fund #

Agency #

Organization #

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

Fund	Cost	Revenues	FTEs	Job Titles
General				
0100 na	\$320,000		4	Director/Coordinator of Office of New Arrivals, 2 FTE Bilingual Liaisons, 1 FTE Community Outreach Specialist

Please identify offsetting cost reductions to fund these initiatives.

Fund	Cost	Revenues	FTEs	Job Titles
6900	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: This proposal represents the completion of a Year 2000 re-design which directed the Commissioner of Health and Family Support to convene an interdepartmental and cross-jurisdictional team to develop strategies for providing better services to new arrivals.

Growing numbers of immigrants and refugees are making Minneapolis their home. Today, nearly one-third of births in Minneapolis are to foreign-born mothers, and one in five Minneapolis Public School students speak English as a second language. In response to the changing demographics of Minneapolis and growing challenges faced by the City in providing services to its new residents, an interdepartmental New Arrivals Work Group was convened in January 2000 to develop recommendations to improve the way the City of Minneapolis provides services to new arrivals. After extensive research and discussion, the work group recommends that the City of Minneapolis accept the group's Option 3 and establish an office dedicated to improving accessibility for new arrivals. This office would be housed in the Mayor's Office, City Coordinator's Office, or Planning Department. Office staff would consist of a full-time director/ coordinator, two full-time bilingual liaisons, and one full-time community outreach specialist. This office would do the following:

- ◆ Increase awareness and promote understanding of diverse cultural and linguistic communities across City departments.
- ◆ Coordinate a consistent organization-wide approach to making City services more accessible to

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new arrivals by providing departments with access to technical assistance and resources for serving diverse cultural and linguistic communities, including prompt translation and interpretation services by someone familiar with City services and assistance for new arrivals in navigating “the system.”

- ◆ Coordinate with Hennepin County, other City services (e.g. Minneapolis Community Development Agency, Minneapolis Public Schools, and Minneapolis Park and Recreation Board), and community based organizations to provide more customer-friendly City services for diverse cultural and linguistic communities.
- ◆ Conduct market research to identify key issues and information needs in new arrival communities, and produce informational materials about City services in key languages.
- ◆ Strengthen the ability of diverse cultural and linguistic communities to participate fully in the civic and economic life of Minneapolis through sustained outreach strategies, and facilitate the development of a culturally and linguistically diverse City of Minneapolis workforce.
- ◆ Develop and strengthen relationships between new arrival communities and the City of Minneapolis and actively solicit feedback from the community on the City’s efforts to increase accessibility.

Total costs are estimated at \$320,000 which would include set-up and operating expenses for the new Office, salary and benefits for staff, and bilingual material development.

The work group also developed two scaled-back options for consideration. The first option would consist of one New Arrivals Coordinator FTE in either the Mayor’s or City Coordinator’s Office who would work to increase awareness and understanding of new arrival issues in City departments, and manage City-wide contracts for interpretation and translation. The estimated annual cost for this option would be \$60,000. The second option builds on the first by adding two .5 FTE bilingual liaisons to provide in-house interpretation and translation services and funds for the development of appropriate informational resources in multiple languages. The estimated annual budget for this option is \$195,000.

Impact on Services: The three recommended options would provide the following benefits for City departments:

Option 1 - Departments would have a resource to assist them in reaching and serving culturally and linguistically diverse City residents. This option would provide departments with:

- ◆ Assistance with developing a cultural competency plan.
- ◆ Access to a centrally managed contract for translation and interpreter services.
- ◆ Staff training (by HR) on cultural competency.
- ◆ Easy access to information about new arrival community demographics and issues.

Option 2 - In addition to the benefits outlined in Option 1, departments would have a dedicated resource for obtaining or sharing information, accessing training on serving and working with new arrivals, understanding and planning for new arrivals customer needs, and accessing in-person or telephone interpretation from a staff person knowledgeable about City services.

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Option 3 - In addition to the benefits outlined in Options 1 and 2, the Office of New Arrivals would provide departments with expanded resources for addressing new arrival issues and providing services to culturally and linguistically diverse City residents. The Office would provide departments with prompt interpretation and translation services, more extensive technical assistance and information, and act as a link between departments and new arrival communities.

Mayor's Recommendation :

Expense \$160,000

Revenue \$160,000

The Mayor recommends funding this request with CDBG funding.

Council Adopted:

Expense \$80,000

Revenue \$0

The Council accepted the Mayor's recommendation, but reduced the appropriation to \$80,000. This appropriation will fund the addition of 1.0 FTE.

2001 Decision Package Request

Title: Contract payment for Domestic Abuse Project (DAP)

Department: Health & Family Support **Organization:**

Fund # 0100 **Agency #** 860 **Organization #**

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
0100	\$52,500			

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description:

Background:

Request:

Impact on Services:

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Mayor's Recommendation :

Expense \$0

Revenue \$0

Council Approved:

Expense \$52,500

Revenue \$0

The Council approved the Department's initial request and appropriated \$52,500 for the Domestic Abuse Program (DAP) contract payment.

2001 Decision Package Request

Title: Troubled Households Initiative

Department: Police

Organization: North Field Services Bureau
South Field Services Bureau

Fund # 0100

Agency # 400

Organization # DT17

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

Fund	Cost	Revenues	FTEs	Job Titles
	\$ 68,703	\$68,703	1	Violent Household Intervention Coordinator

Please identify offsetting cost reductions to fund these initiatives.

Fund	Cost	Revenues	FTEs	Job Titles
	Wholly offset by departmental reorganization	\$	-1	

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: Working with existing staff from the Department of Health and Family Support, the Police Department, the City Attorney's Office, and the existing Problem Properties process, the Violent Household Intervention Coordinator will assist in developing and distributing an internal criteria for the identification of the most troubled households. The Violent Household Intervention Coordinator will assist with the re-evaluation of the form of the existing problem property task force to enable it to concentrate on troubled and dysfunctional households.

The Violent Household Intervention Coordinator will develop and maintain a database of city agencies, private or non-profit service providers, and other governmental support agencies with an interest in or service relevant to the healthy functioning of these families. The database will note provider expertise, services, and relevant contact people.

The Violent Household Intervention Coordinator will assist the CCP/SAFE teams in identifying the agencies already providing services to the dysfunctional family and help to facilitate the collaboration of the service plans. The Violent Household Intervention Coordinator will assist CCP/SAFE in identifying additional services and providers, which may be of value to this plan.

The Violent Household Intervention Coordinator will establish and maintain a family record of the coordinated action plan, agency referrals and services delivered. This family record will also contain follow-up documentation of the outcomes in terms of the changes in the family's members involvement

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in violent behavior or criminal activity. The Violent Household Intervention Coordinator will work with the Department of Health and Family Support to develop an evaluation model for the project.

The Violent Household Intervention Coordinator will work out of and use existing space, telephones, and furniture in the North Field Services' Downtown Command CCP/SAFE office.

Impact on Services: The Violent Household Intervention Coordinator will enhance the coordination and timeliness of 3 City Departments and the numerous external support providers involved with troubled and dysfunctional families.

Mayor's Recommendation :

Expense \$

Revenue \$

Council Adopted:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation

2001 Decision Package Request

Title: Infrastructure Maintenance Gap (Street Lights)

Department: Public Works

Organization: Transportation and Parking Services

Fund # 0100

Agency # 685

Organization # 6851

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
0100	\$120,000	\$	1.5	Electricians

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: As described in the 1997 *State of the Public Infrastructure* report, this request re-establishes the second-year increment of street light maintenance funding. To clarify, this request would re-establish the one-time 2000 infrastructure funding, permanently within the 2001 budget.

In closing the infrastructure gap we will replace deteriorated metallic poles and bases.

Impact on Services: The metallic street light poles and bases are severely deteriorating and must be refurbished for the safety of the walking / driving public.

Mayor's Recommendation :

Expense \$ 120,000

Revenue \$

The Mayor recommends this request as outline in the 1997 State of the Infrastructure Report.

Council Approved:

Expense \$0

Revenue \$0

2001 Decision Package Request

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Title: Infrastructure Maintenance Gap (Signals)

Department: Public Works

Organization: Transportation and Parking Services

Fund # 0100

Agency # 685

Organization # 6874

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
0100	\$10,000	\$		

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: As described in the 1997 *State of the Public Infrastructure* report, this request re-establishes the second-year increment of street light maintenance funding. To clarify, this request would re-establish the one-time 2000 infrastructure funding, permanently within the 2001 budget.

In closing the infrastructure gap we will replace cables and anchor rods at signalized intersections.

Impact on Services: The traffic signal system infrastructure is old and deteriorating. We must refurbish it in order to maintain the safety of the walking / driving public.

Mayor's Recommendation :

Expense \$ 10,000

Revenue \$0

The Mayor recommends this request as outline in the 1997 State of the Infrastructure Report.

Council Approved:

Expense \$0

Revenue \$0

2001 Decision Package Request

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Title: Infrastructure Maintenance Gap (Signals)

Department: Public Works

Organization: Transportation and Parking Services

Fund # 0100

Agency # 685

Organization # 6874

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
0100	\$60,000	\$	0.5	Electrician

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: As described in the 1997 *State of the Public Infrastructure* report, this is the third annual increment of the approved 10-year phased plan. This request is for (2001) signal maintenance infrastructure funding will provide for the following:

Replace cable and anchor rods at signalized intersections.

Impact on Services: The traffic signal system infrastructure is old and deteriorating. We must refurbish to maintain the safety of the walking/driving public.

Mayor's Recommendation :

Expense \$0

Revenue \$0

The Mayor does not recommend this request.

Council Approved:

Expense \$60,000

Revenue \$0

2001 Decision Package Request

The Council adopted this request.

2001 Decision Package Request

Title: Infrastructure Maintenance Gap (Signs)

Department: Public Works

Organization: Transportation and Parking Services

Fund # 0100

Agency # 685

Organization # 6874

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
0100	\$20,000			

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: As described in the 1997 *State of the Public Infrastructure* report, this request re-establishes the second-year increment of street light maintenance funding. To clarify, this request would re-establish the one-time 2000 infrastructure funding, permanently within the 2001 budget.

Sign replacement beginning in North Minneapolis and work clockwise around the city (cost is \$90 per sign, totaling \$20,000).

Impact on Services: This replacement program will provide signs that are readable to the motorist thereby providing for the safe movement of pedestrians, autos, bikes etc.

Mayor's Recommendation :

Expense \$0

Revenue \$0

The Mayor does not recommend this request.

Council Approved:

2001 Decision Package Request

Expense \$20,000

Revenue \$0

The Council adopted this request.

2001 Decision Package Request

Title: Infrastructure Maintenance Gap (Signs)

Department: Public Works

Organization: Transportation and Parking Services

Fund # 0100

Agency # 685

Organization # 6874

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
0100	\$10,000	\$		

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: As described in the 1997 *State of the Public Infrastructure* report, this is the third annual increment of the approved 10-year phased plan. This request is for (2001) signal maintenance infrastructure funding will provide for the following:

Sign replacement beginning in North Minneapolis and work clockwise around the city (cost is \$90 per sign, totaling \$20,000).

Impact on Services: This replacement program will provide signs that are readable to the motorist thereby providing for the safe movement of pedestrians, autos, bikes etc.

Mayor's Recommendation :

Expense \$0

Revenue \$0

The Mayor does not recommend this request.

Council Approved:

Expense \$10,000

2001 Decision Package Request

Revenue \$0

The Council adopted this request.

2001 Decision Package Request

Title: Infrastructure Maintenance Gap - Bridge Maintenance

Department: Public Works – Field Services

Organization: Bridge Maintenance & Repair

Fund # 0100

Agency # 607

Organization # 6091

2001 Impact:

Fund	Cost	Revenues	FTEs	Job Titles
0100	\$50,000	\$0	.70	CML

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: As described in the 1997 *State of the Public Infrastructure* report, this request re-establishes the second-year increment of bridge maintenance funding. To clarify, this request would re-establish the one-time 2000 infrastructure funding, permanently within the 2001 budget.

In order to extend the operational life of city bridges, the structures are cleaned and flushed to remove corrosive sanding salts, dirt, and debris. The current budgeted service level allows for a minimum flushing/cleaning of each bridge one time per year.

Labor	\$26,733
Fringe	5,277
Equipment	14,000
Material	<u>3,990</u>
Total	\$50,000

2001 Decision Package Request

Impact on Services: The proposal would increase the cleaning/flushing of city bridges to twice yearly and would extend the scope of work to include specific cleaning of bridge beams, piers, abutments, bearings, and joint seals. In addition, a program will be initiated that will include concrete deck sealing and painting of the appropriate bridge appurtenances on the major city bridges.

Mayor's Recommendation :

Expense \$50,000

Revenue \$0

The Mayor recommends this request as outline in the 1997 State of the Infrastructure Report.

Council Adopted:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Title: Infrastructure Maintenance Gap (Signals)

Department: Public Works

Organization: Transportation and Parking Services

Fund # 0100

Agency # 685

Organization # 6874

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
0100	\$10,000	\$		

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$	\$		

Decision Package Type: Priorities 2001 Request
Enhancement to current service levels

Proposal Description: As described in the 1997 *State of the Public Infrastructure* report, this request re-establishes the second-year increment of street light maintenance funding. To clarify, this request would re-establish the one-time 2000 infrastructure funding, permanently within the 2001 budget.

In closing the infrastructure gap we will replace cables and anchor rods at signalized intersections.

Impact on Services: The traffic signal system infrastructure is old and deteriorating. We must refurbish it in order to maintain the safety of the walking / driving public.

2001 Decision Package Request

Mayor's Recommendation :

Expense \$ 10,000

Revenue \$0

The Mayor recommends this request as outline in the 1997 State of the Infrastructure Report.

Council Approved:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Title: Infrastructure Maintenance Gap - (Streets)

Department: Public Works - Field Services

Organization: Streets & Malls - Street Maintenance & Repair

Fund # 0100

Agency # 607

Organization # 6160

2001 Impact: \$570,000

Fund	Cost	Revenues	FTEs	Job Titles
0100	\$570,000	\$.6	FORE
			2.1	CML
			1.8	MCL

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: As described in the 1997 *State of the Public Infrastructure* report, this request re-establishes the second-year increment of Street maintenance funding. To clarify, this request would re-establish the one-time 2000 infrastructure funding, permanently within the 2001 budget.

Activity **Budget Increase**

Crack sealing of asphalt streets **\$165,000**

Currently this activity, which should be performed on asphalt streets in the early part of their life cycle, is only done as part of the sealcoating process. Pavement life cycles can be extended with timely crack sealing, to prevent the infiltration of water to help prevent pothole formation and base failures.

Concrete joint repair **\$70,000**

This activity does much the same for concrete pavements what sealcoating does for asphalt streets. The pavement joints between the concrete slabs must be repaired to prevent infiltration of water and remove incompressible material so the joint can function properly. City concrete residential streets are all over 20 years old and require this treatment immediately.

Concrete slab replacement **\$50,000**

As concrete pavements age, occasionally there is the need to completely replace entire slabs. Public Works needs the funding to be able to perform some limited, localized slab replacement to maintain the streets until more aggressive and comprehensive renovation can be completed.

Arterial overlays **\$285,000**

There is a need for the ability to perform maintenance overlays on arterial streets where sealcoating is not adequate, but renovation or reconstruction funding is not available for some time. This work is differentiated from renovation overlays in that no subgrade or curb and gutter work, and no assessments would be made. This is meant to only last five to 10 years until more aggressive work can be funded.

Total all activities **\$570,000**

2001 Decision Package Request

Labor	\$182,961
Fringe	42,730
Equipment	68,930
Contract	205,280
Material	<u>70,099</u>
Total	\$570,000

Impact on Services:

Mayor's Recommendation :

Expense \$ 570,000

Revenue \$0

The Mayor recommends this request as outline in the 1997 State of the Infrastructure Report.

Council Adopted:

Expense \$155,000

Revenue \$0

The Council adopted the Mayor's recommendation and increased the appropriation by \$155,000.

2001 Decision Package Request

Title: Infrastructure Maintenance Gap (Signs)

Department: Public Works

Organization: Transportation and Parking Services

Fund # 0100

Agency # 685

Organization # 6874

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
0100	\$20,000			

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: As described in the 1997 *State of the Public Infrastructure* report, this request re-establishes the second-year increment of street light maintenance funding. To clarify, this request would re-establish the one-time 2000 infrastructure funding, permanently within the 2001 budget.

Sign replacement beginning in North Minneapolis and work clockwise around the city (cost is \$90 per sign, totaling \$20,000).

2001 Decision Package Request

Impact on Services: This replacement program will provide signs that are readable to the motorist thereby providing for the safe movement of pedestrians, autos, bikes etc.

Mayor's Recommendation :

Expense \$0

Revenue \$0

The Mayor does not recommend this request.

Council Approved:

Expense \$20,000

Revenue \$0

The Council adopted this request.

2001 Decision Package Request

Title: Infrastructure Maintenance Gap - (Alleys)

Department: Public Works - Field
Services

Organization: Streets & Malls - Alleys

Fund # 0100

Agency # 607

Organization # 6160

2001 Impact: \$50,000

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
0100	\$50,000	\$	0.2	FORE
			0.3	CML

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: As described in the 1997 *State of the Public Infrastructure* report, this request re-establishes the second-year increment alley maintenance funding. To clarify, this request would re-establish the one-time 2000 infrastructure funding, permanently within the 2001 budget.

This request will provide for the re-establishment of the alley resurfacing program that was discontinued in 1992. Alley resurfacing was funded through 75% of project costs by the city, and 25% costs assessed to abutting property owners. The proposal would allow for the costs to resurface three to four alleys per year, depending upon size and configuration.

There are nearly 3,744 alleys within the City. Ninety-seven percent are concrete pavement that were built prior to 1960. Nearly 1,900 of the 3,744 alleys are over 50 years old, and are at the end of their original design life without renovation. Between 1970 and 1992, 475 alleys were overlaid as part of the resurfacing program, with the bulk of the work done in the 1970s.

Resurfacing is performed on concrete surfaced alleys. It consists of a hand placed, 2 inch average, asphalt overlay to correct drainage problems, other defects, and extend the life of the original pavement. This form of renovation is performed to extend the life of the pavement and avoid the high cost and disruption of reconstruction.

Impact on Services: A 1991 Public Works survey found that nearly 500 alleys were in need of major rehabilitation. At the rate of 4 alley overlays per year, this work would take 125 years to complete. This decision package would reinstate the alley resurfacing program at a minimum level, with phasing increases required in the future.

Labor	\$21,106
Fringe	4,041
Equipment	9,135
Contract	0
Material	<u>15,717</u>
Total	\$50,000

2001 Decision Package Request

Mayor's Recommendation :

Expense \$ 50,000

Revenue \$0

The Mayor recommends this request as outline in the 1997 State of the Infrastructure Report.

Council Adopted:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Title: Infrastructure Maintenance Gap - Bridge Maintenance

Department: Public Works

Organization: Bridge Maintenance & Repair

Fund # 0100

Agency # 607

Organization # 6091

2001 Impact:

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
0100	\$90,000	\$0	1.1	CML
			0.2	FORE

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: As described in the 1997 *State of the Public Infrastructure* report, this is the third annual increment of the approved 10-year phased plan. This request for (2001) funding will provide for the following:

In order to extend the operational life of city bridges, the structures are cleaned and flushed to remove corrosive sanding salts, dirt, and debris. The current budgeted service level allows for a minimum flushing/cleaning of each bridge one time per year.

Impact on Services: The proposal would increase the cleaning/flushing of city bridges to twice yearly and would extend the scope of work to include specific cleaning of bridge beams, piers, abutments, bearings, and joint seals. In addition, a program will be initiated that will include concrete deck sealing and painting of the appropriate bridge appurtenances on the major city bridges.

Labor	\$51,658
Fringe	10,072
Equipment	23,000
Material	<u>5,270</u>
Total	\$90,000

Mayor's Recommendation :

Expense \$0

Revenue \$0

The Mayor does not recommend this request.

Council Adopted:

Expense \$90,000

2001 Decision Package Request

Revenue \$0

The Council adopted this request.

2001 Decision Package Request

Title: Infrastructure Maintenance Gap (Signals)

Department: Public Works

Organization: Transportation and Parking Services

Fund # 0100

Agency # 685

Organization # 6874

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
0100	\$60,000	\$	0.5	Electrician

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: As described in the 1997 *State of the Public Infrastructure* report, this is the third annual increment of the approved 10-year phased plan. This request is for (2001) signal maintenance infrastructure funding will provide for the following:

Replace cable and anchor rods at signalized intersections.

Impact on Services: The traffic signal system infrastructure is old and deteriorating. We must refurbish to maintain the safety of the walking/driving public.

2001 Decision Package Request

Mayor's Recommendation :

Expense \$0

Revenue \$0

The Mayor does not recommend this request.

Council Approved:

Expense \$60,000

Revenue \$0

The Council adopted this request.

2001 Decision Package Request

Title: Infrastructure Maintenance Gap - (Streets)

Department: Public Works - Field
Services

Organization: Streets & Malls - Street Maintenance &
Repair

Fund # 0100

Agency # 607

Organization # 6160

2001 Impact: \$380,000

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
0100	\$380,000	\$	0.4	FORE
			1.2	CML

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: As described in the 1997 *State of the Public Infrastructure* report, this is the third annual increment of the approved 10-year phased plan. This request for (2001) funding will provide for the following:

Activity

Budget Increase

Crack sealing of asphalt streets

\$110,000

Currently this activity, which should be performed on asphalt streets in the early part of their life cycle, is only done as part of the sealcoating process. Pavement life cycles can be extended with timely crack sealing, to prevent the infiltration of water to help prevent pothole formation and base failures.

Concrete joint repair

\$46,500

This activity does much the same for concrete pavements what sealcoating does for asphalt streets. The pavement joints between the concrete slabs must be repaired to prevent infiltration of water and remove incompressible material so the joint can function properly. City concrete residential streets are all over 20 years old and require this treatment immediately.

Concrete slab replacement

\$33,000

As concrete pavements age, occasionally there is the need to completely replace entire slabs. Public Works needs the funding to be able to perform some limited, localized slab replacement to maintain the streets until more aggressive and comprehensive renovation can be completed.

Arterial overlays

\$190,500

There is a need for the ability to perform maintenance overlays on arterial streets where sealcoating is not adequate, but renovation or reconstruction funding is not available for some time. This work is differentiated from renovation overlays in that no subgrade or curb and gutter work, and no assessments would be made. This is meant to only last five to 10 years until more aggressive work can be funded.

Total all activities

\$380,000

2001 Decision Package Request

Labor	\$122,538
Fringe	29,375
Equipment	47,235
Contract	135,495
Material	<u>28,003</u>
Total	\$380,000

Impact on Services:

Mayor's Recommendation :

Expense \$0

Revenue \$0

The Mayor does not recommend this request.

Council Adopted:

Expense \$380,000

Revenue \$0

The Council adopted this request.

2001 Decision Package Request

Title: Infrastructure Maintenance Gap (Signs)

Department: Public Works

Organization: Transportation and Parking Services

Fund # 0100

Agency # 685

Organization # 6874

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
0100	\$10,000	\$		

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: As described in the 1997 *State of the Public Infrastructure* report, this is the third annual increment of the approved 10-year phased plan. This request is for (2001) signal maintenance infrastructure funding will provide for the following:

Sign replacement beginning in North Minneapolis and work clockwise around the city (cost is \$90 per sign, totaling \$20,000).

2001 Decision Package Request

Impact on Services: This replacement program will provide signs that are readable to the motorist thereby providing for the safe movement of pedestrians, autos, bikes etc.

Mayor's Recommendation :

Expense \$0

Revenue \$0

The Mayor does not recommend this request.

Council Approved:

Expense \$10,000

Revenue \$0

The Council adopted this request.

2001 Decision Package Request

Title: Infrastructure Maintenance Gap - (Alleys)

Department: Public Works - Field
Services

Organization: Streets & Malls - Alleys

Fund # 0100

Agency # 607

Organization # 6160

2001 Impact: \$50,000

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
0100	\$50,000	\$	0.3	CML
			0.2	FORE

Decision Package Type: Priorities 2001 Request
Enhancement to current service levels

Proposal Description: As described in the 1997 *State of the Public Infrastructure* report, this is the third annual increment of the approved 10-year phased plan. This request for (2001) funding will provide for the following:

The re-establishment of the alley resurfacing program that was discontinued in 1992. Alley resurfacing was funded through 75% of project costs by the city, and 25% costs assessed to abutting property owners. The proposal would allow for the costs to resurface three to four alleys per year, depending upon size and configuration.

There are nearly 3,744 alleys within the City. Ninety-seven percent are concrete pavement that were built prior to 1960. Nearly 1,900 of the 3,744 alleys are over 50 years old, and are at the end of their original design life without renovation. Between 1970 and 1992, 475 alleys were overlaid as part of the resurfacing program, with the bulk of the work done in the 1970s.

Resurfacing is performed on concrete surfaced alleys. It consists of a hand placed, 2 inch average, asphalt overlay to correct drainage problems, other defects, and extend the life of the original pavement. This form of renovation is performed to extend the life of the pavement and avoid the high cost and disruption of reconstruction.

Impact on Services: A 1991 Public Works survey found that nearly 500 alleys were in need of major rehabilitation. At the rate of 4 alley overlays per year, this work would take 125 years to complete. This decision package would reinstate the alley resurfacing program at a minimum level, with phasing increases required in the future.

Labor	\$21,106
Fringe	4,041
Equipment	9,135
Contract	0
Material	<u>15,718</u>
Total	\$50,000

2001 Decision Package Request

Mayor's Recommendation :

Expense \$0

Revenue \$0

The Mayor does not recommend this request.

Council Adopted:

Expense \$50,000

Revenue \$0

The Council adopted this request.

2001 Decision Package Request

Title: Infrastructure Maintenance Gap (Sewer Maintenance)

Department: Public Works

Organization: Sewer Maintenance

Fund # 7300

Agency # 630

Organization # 6310

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
7300	\$150,000	\$	1.00	Construction Maintenance Laborer

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: As described in the 1997 *State of the Public Infrastructure* report, this is the third annual increment of the approved 10-year phased plan. This request is for (2001) and will provide for the following:

Sanitary Sewers \$50,000.00, Storm Drainage \$50,000.00, Sanitary Tunnels \$25,000.00, and Storm Tunnels \$25,000.00. A 3-way split of the total \$150,000.00 with \$50,000.00 for Personnel Services, \$50,000.00 for Contractual Services, and \$50,000.00 for Operating Supplies.

Impact on Services:

Mayor's Recommendation :

Expense \$ 150,000

Revenue \$0

The Mayor recommends this request as outlined in the 1997 State of the Infrastructure Report.

Council Approved:

Expense \$0

Revenue \$0

2001 Decision Package Request

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Title: Infrastructure Maintenance GAP (Lands & Buildings Maintenance)

Department: Public Works

Organization: Lands & Buildings Maintenance

Fund # 6200

Agency # 680

Organization # 6821

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

Fund	Cost	Revenues	FTEs	Job Titles
6200	\$55,000	Various Depts.		

Please identify offsetting cost reductions to fund these initiatives.

Fund	Cost	Revenues	FTEs	Job Titles
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: As described in the 1997 *State of the Public Infrastructure* report, this is the third annual increment of the 10-year phased plan. This request is for (2001) funding will provide for the following:

To hire an engineering consultant to assist in the Roof Management Program. Industry standards suggested that roofing should be professionally inspected and tested once every five (5) years for performance. Cost for this service would average \$800 per facility. PWPS is responsible for 120+ City owned facilities, therefore the average yearly cost of the program would be approximately \$20,000.

Landscaping and site improvements are needed at virtually all City owned sites. Current budgeting only allows for mowing and snow removal. Shrubs are overgrown and need replacement and regular care. Grass is neither fertilized or controlled for weeds. Very few sites have irrigation systems. Estimated cost of the program would be \$35,000 per year.

Impact on Services: Overtime, a preventative roof maintenance program will maximize the life of existing roofing and therefore reduce the average capital expenditures on replacements due to preventative failures.

2001 Decision Package Request

Mayor's Recommendation :

Expense \$55,000

Revenue \$0

The Mayor recommends this request as outline in the 1997 State of the Infrastructure Report.

Council Approved:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Title: Infrastructure-Maintenance Gap Water

Department: Public Works

Organization: Water - Major Repairs &
Replacements

Fund # 7400

Agency # 690

Organization # 6990

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
7400	\$900,000	\$900,000	0	

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$	\$		

Decision Package Type: Priorities 2001 Request
Enhancement to current service levels

Proposal Description: As described in the 1997 *State of the Infrastructure* report, this is the third annual increment of the approved ten-year phased plan. Various infrastructure improvements include: repair, restoration and/or replacement for coagulation basins, coagulation corridor ceilings, and heating/ventilating/air conditioning (HVAC) components and systems all within the treatment and pumping facility. Also, included are the repair, restoration and/or replacement of hydrants, small valves and manholes in the distribution system.

Impact on Services: These projects are necessary to protect the Water Works' physical assets (infrastructure).

Mayor's Recommendation :

Expense \$ 900,000

Revenue \$

The Mayor recommends this request as outline in the 1997 State of the Infrastructure Report.

Council Adopted:

Expense \$0

2001 Decision Package Request

Revenue \$0

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Title: Fuel Expense

Department: Public Works

Organization: Equipment Maintenance

Fund # 6100

Agency # 675

Organization # 6752

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
6100	\$998,000	\$		

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
6100	\$	\$998,000		

Decision Package Type: Priorities 2001 Request

Technical Enhancement to current service levels

Proposal Description: Equipment Division is currently under funded by approximately \$998,000 for fuel. Due to the increased purchases of fuel by Equipment for use by Park Board, Water Dept, and Sanitation; and the increased cost of the commodity over the past year, we find ourselves significantly under funded. Added expenditure will be recovered through sale of the commodity and user fees. This issue was submitted as a current service adjustment request, and was rejected pending further information.

2001 Decision Package Request

Impact on Services: Anticipated fuel costs would require a 3.0% rental rate increase; which would be \$.60 per day for a sedan or \$.72 per hour for a tandem truck.

Mayor's Recommendation :

Expense \$0

Revenue \$0

The Mayor does not recommend this request.

Council Approved:

Expense \$0

Revenue \$0

The Council approved this recommendation.

2001 Decision Package Request

Title: Public Safety Funding

Department: Public Works

Organization: Equipment Operations

Fund # 6100

Agency # 675

Organization # 6758

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
6100	\$	\$3,730,000		

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$	\$		

Decision Package Type: Priorities 2001 Request
Technical

Enhancement to current service levels

Proposal Description: The full recovery rate for the Police fleet for 2001 should be \$4.30 million; the CSL budget calls for a recovery of \$2.48 million, a shortage of \$2.02 million. In the case of the Fire department, full recovery should be \$2.90 million; a shortage of \$1.71 million from their CSL budget of \$1.19 million. Additional funding of \$3.73 million is required to make the Public Safety fleets self-supporting as recommended by the fleet study completed by DMG.

Impact on Services: Failure to fully fund fleet operations will result in continued and growing fund deficits.

Mayor's Recommendation :

Expense \$0

Revenue \$0

The Mayor recommends an additional \$1,000,000 to increase revenue for the Equipment Services Fund. The Mayor also recommends the development and adoption of a financial work-out plan for the Equipment Services Fund.

Council Adopted:

2001 Decision Package Request

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Title: Basic Service Cuts Assuming No 2001 CSL Exception Request Adjustments

Department: Public Works – Field Services

Organization: Streets & Malls – Maintenance & Repair

Fund # 0100

Agency # 607

Organization # 6160

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

Fund	Cost	Revenues	FTEs	Job Titles
0100	\$730,000	\$		

Please identify offsetting cost reductions to fund these initiatives.

Fund	Cost	Revenues	FTEs	Job Titles
0100	\$730,000	\$	1.0	FORE
			3.0	CML

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: This addresses what operational and service adjustments must take place if the 2001 Current Service Level (CSL) Requests for ESD wage increases (\$318,000) and ESD equipment rental budget requirement (\$412,000) are not addressed.

Labor	\$162,817
Fringe	43,690
Equipment	275,000
Contract	133,000
Material	115,493
Total	\$730,000

Impact on Services: The majority of the service cuts will be realized in street maintenance and repair (6160) and bridge maintenance (6091) because these cost centers are heavily weighted with equipment rental requirements. Service cuts will include elimination of: maintenance related pavement resurfacing (mill and overlay) on arterial streets; concrete street and alley slab replacements and miscellaneous repairs; concrete joint repair; some crack sealing and major crack repairs; bridge deck sealing.

2001 Decision Package Request

Mayor's Recommendation :

Expense \$0

Revenue \$0

The Mayor does not recommend this request. However, the Mayor does recommend the development and adoption of a financial work-out plan for the Equipment Services Fund which will address this request.

Council Adopted:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

The present system is a paper system with the information fragmented by company, year and location. The City Ordinance 429 and 430 require the utility companies to provide the City a copy of their systems within six months of installation and a copy of their legacy system within two to five years. The City is not able to receive and catalog this information by the systems available in Right-of-Way Management.

Impact on Services: Without the personnel to receive, catalog and retrieve the utility information for the real estate and "Empowerment Zone" of the City these request go unanswered and makes it difficult for the City to market itself as a technology center. By entering this information into an electronic format, the enterprise can than use the information to assist in planning and development inquirers and analysis. The information also has an impact on the way Public Works and other City departments go about their business in planning and execution of projects and development.

<u>Cost Component</u>	<u>PW Division</u>	<u>Personnel</u>	<u>Other</u>	<u>Total Yearly</u>
Mapping/GIS (EGA 1)	Engineering Services	\$50,000	\$15,000	\$65,000
System Support		\$50,000		<u>50,000</u>
				\$115,000

Mayor's Recommendation :

Expense \$ 115,000

Revenue \$0

The Mayor recommends this request.

Council Adopted:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Title: Equipment (Lands & Buildings Maintenance)

Department: Public Works

Organization: Lands & Buildings Maintenance

Fund # 6200

Agency # 680

Organization # 6821

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
6200	\$75,000	\$		

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: Adjust funding gap for equipment rental.

Impact on Services: PWPS has discontinued regular preventive maintenance for parking lots at existing facilities in order to cover the funding gap for equipment rental. Parking lots require crack sealing, seal coating and re-stripping on a regular basis to maximize the life of the asphalt surfacing. Average yearly cost \$35,000.

PWPS also does not replace carpet or hard surface flooring on a regular basis due to the funding gap. Carpet and vinyl flooring products are currently only replaced during remodeling or under through the use of capital funding. Departments do not have the additional funding to cover the replacement costs either. Average yearly cost \$40,000.

Mayor's Recommendation :

Expense \$0

Revenue \$0

The Mayor does not recommend this request. However, the Mayor does recommend the development and adoption of a financial work-out plan for the Equipment Services Fund which will address this request.

Council Adopted:

2001 Decision Package Request

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Title: Clerk Typist II

Department: Public Works -
Engineering Services

Organization: Water Capital

Fund # 7400

Agency # 600

Organization # 6050

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

Fund	Cost	Revenues	FTEs	Job Titles
7400	\$31,396.00	\$	1.0	Clerk Typist II

Please identify offsetting cost reductions to fund these initiatives.

Fund	Cost	Revenues	FTEs	Job Titles
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: Clerical Support for Engineering Staff in Water Capital Projects in Water Cost Center. Needed to types letters of a difficult nature, memoranda, statistical or financial reports, agendas, contracts, requisitions, vouchers, warrants and engineering specifications from rough draft to final. Establish files, procedures and methods of clerical work. Prepare and check payroll, vouchers and invoices. May keep personnel records; keep simple financial and other records and make reports, answer telephones, receive complaints, operate office machinery. Proficient in MS Office.

As part of Public Works Reorganization, Water Capital staff has been consolidated to expedite Water Capital projects as identified in CLIC Report and directed by Council. Water Capital funding has been increased accordingly. Costs of this position are included in Water Revenue stream.

Impact on Services:

Mayor's Recommendation :

Expense \$0

Revenue \$0

The Mayor does not recommend this request.

Council Adopted:

2001 Decision Package Request

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Mayor's Recommendation :

Expense \$0

Revenue \$0

The Mayor does not recommend this request.

Council Adopted:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Revenue \$0

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Revenue \$0

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Title: Living Wage Increase for New Parking Operator Contract

Department: Public Works

Organization: Transportation and Parking Services

Fund # 7500

Agency # 685

Organization # 6896

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

Fund	Cost	Revenues	FTEs	Job Titles
7500	\$350,000	\$		

Please identify offsetting cost reductions to fund these initiatives.

Fund	Cost	Revenues	FTEs	Job Titles
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: Wage increase for New Parking Operator to bring the parking facility employees to a living wage. Phase 4 of 4.

Impact on Services: In 1998, 1999 and 2000, wage increases for the operational staff of both parking operators, for positions such as cashiers, janitors, attendants and event staff, was increased from a wage of \$6.50 to \$7.50, and then \$8.00. This increase was required to remain competitive with entry-level positions at McDonald's and Burger King.

The City of Minneapolis has mandated that contractors to the City must pay a "Living Wage" to their employees, which equates to a starting wage of approximately \$9.02 per hour. Our goal is to submit a final adjustment of \$350,000. This wage increase allows the 2001 parking operator to comply with this directive completing the four phases.

2001 Decision Package Request

Mayor's Recommendation :

Expense \$ 175,000

Revenue \$0

The Mayor recommends this request in the amount of \$175,000.

Council Adopted:

Expense \$175,000

Revenue \$0

The Council adopts the Mayor's recommendation and increases the appropriation by \$175,000.

2001 Decision Package Request

Title: Government Center Ramp New Equipment

Department: Public Works

Organization: Transportation and Parking Services

Fund # 7500

Agency # 685

Organization # 6895

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
7500	\$1,000,000	\$		

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: Government Center Ramp New Equipment

Impact on Services: The Government center ramp must replace aging revenue control equipment to maintain appropriate reliability and functionality. This will allow the city to install revenue control equipment that can automate some cashiering functions by adding additional means of parking payment increasing efficiency for staffing and exiting vehicles.

2001 Decision Package Request

Mayor's Recommendation :

Expense \$0

Revenue \$0

The Mayor does not recommend this request. Instead, Public Works must prepare a comprehensive business plan for the Parking System. This plan should reflect the relevant operational efficiency and revenue enhancements outlines in the recently completed operational review report prepared by a management consultant. Public Works must submit this business plan to the Mayor and City Council during first quarter 2000.

Council Adopted:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Title: 3 Parking Analysts and 2 Engineers IIs

Department: Public Works

Organization: Transportation and Parking Services

Fund # 7500

Agency # 685

Organization # 6895

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
7500	\$268,544	\$	5	3 Parking System Analysts and 2 Engineer IIs

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: Add 3 Parking System Analysts and 2 Engineers

2001 Decision Package Request

Impact on Services: The City Council authorized the addition of an Engineer III and one Parking System Analyst in the fall of 2000 and directed staff to continue the review of the additional positions of two Engineer IIs and three Parking System Analysts identified as needed to address the needs of the existing system having revenues of \$45 million and the future parking projects totaling \$400 million. A collaborative effort was done by MAD and Public Works, and these positions were recognized in the Chance Report.

Mayor's Recommendation :

Expense \$0

Revenue \$0

The Mayor does not recommend this request. Instead, Public Works must prepare a comprehensive business plan for the Parking System. This plan should reflect the relevant operational efficiency and revenue enhancements outlines in the recently completed operational review report prepared by a management consultant. Public Works must submit this business plan to the Mayor and City Council during first quarter 2000.

Council Adopted:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Title: Centralized Security

Department: Public Works

Organization: Transportation and Parking Services

Fund # 7500

Agency # 685

Organization # TAD5, LEAM, HILT

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
7500	\$300,000	\$	0	

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: Phase 2 of 6 Phases to integrate all Municipal Ramp Security Monitoring Equipment into one Facility.

2001 Decision Package Request

Impact on Services: By combining 7 separate CCTV Security Monitoring systems to a central facility will enhance monitoring of the City facilities will enhance monitoring of the city facilities, as well as create significant saving of over \$1,000,000 per year upon completion of the final phase to the Municipal Parking Fund. In 2002 a savings of \$330,00 will be achieved in the second phase to be implemented at the TAD 5th Street Garage, the Leamington Ramp and the Hilton Hotel Ramp. MN/Dot has agreed to this project. Starting in 2002 this savings would pay for the on-going cost of the positions detailed in decision package B52.

Mayor's Recommendation :

Expense \$0

Revenue \$0

The Mayor does not recommend this request. Instead, Public Works must prepare a comprehensive business plan for the Parking System. This plan should reflect the relevant operational efficiency and revenue enhancements outlines in the recently completed operational review report prepared by a management consultant. Public Works must submit this business plan to the Mayor and City Council during first quarter 2000.

Council Adopted:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Title: Shift Supervisor and Vehicle Record Aide

Department: Public Works

Organization: Transportation and Parking Services

Fund # 7500

Agency # 685

Organization # 6898

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
7500	\$75,112	\$	2	1 Shift Supervisor and 1 Vehicle Record Aide

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: Shift Supervisor and Vehicle Record Aide

Impact on Services: The Impound Lot needs additional Supervisory coverage, as the current FTE levels are inadequate to supply supervisory personnel to all shifts. There is currently a lack of supervision during weekends and including some evenings due to the inability for current FTE levels to cover the shortfall. The additional Vehicle Record Aide FTE would allow enhanced coverage for normal operation, snow emergencies and street sweeping, decreasing a siphoning of resources from other departments which cannot reliably assist the Impound Lot, affecting operational efficiency. The last two years of net income related to the Impound Lot is adequate to fund the positions based on the previous rate increase.

Mayor's Recommendation :

Expense \$0

Revenue \$0

The Mayor does not recommend this request. Instead, Public Works must prepare a comprehensive business plan for the Parking System. This plan should reflect the relevant operational efficiency and revenue enhancements outlines in the recently completed operational review report prepared by a management consultant. Public Works must submit this business plan to the Mayor and City Council during first quarter 2000.

2001 Decision Package Request

Council Adopted:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Title: Centralization of Processes

Department: Public Works

Organization: Transportation and Parking Services

Fund # 7500

Agency # 685

Organization # 6895

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
7500	\$150,000	\$		

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: Centralization of Processes

Impact on Services: Centralizing certain processes within the Municipal Parking System will create efficiencies that will allow for more efficient handling of Municipal Funds and improving revenue control within the Parking System. Specifically, centralizing handling of monthly parking fees through one office, ability to program access cards, processing, auditing, and revenue control. This change will not affect the autonomous nature of each parking facility within the Municipal Parking System. The centralization will avoid future cost increases due to added efficiencies, which automate operations enabling the existing staff to accomplish added workloads as the system expands.

2001 Decision Package Request

Mayor's Recommendation :

Expense \$0

Revenue \$0

The Mayor does not recommend this request. Instead, Public Works must prepare a comprehensive business plan for the Parking System. This plan should reflect the relevant operational efficiency and revenue enhancements outlines in the recently completed operational review report prepared by a management consultant. Public Works must submit this business plan to the Mayor and City Council during first quarter 2000.

Council Adopted:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Title: Computers and Office Equipment

Department: Public Works

Organization: Transportation and Parking Services

Fund # 7500

Agency # 685

Organization # 6895

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
7500	\$125,000	\$		

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: Computers and Office Equipment

Impact on Services: The Transportation and Parking Services department has a current need to replace aging computer equipment with new Servers, Fiber Interface Equipment, and Hardware to meet the needs of a new centralized system being implemented to tie the parking facilities together. This will ultimately allow for an efficient means to centrally monitor the parking system while generating additional revenues and enhancing revenue control. This equipment will allow Parking Services to transition to the NT platform allowing integration with IT Standards.

2001 Decision Package Request

Mayor's Recommendation :

Expense \$0

Revenue \$0

The Mayor does not recommend this request. Instead, Public Works must prepare a comprehensive business plan for the Parking System. This plan should reflect the relevant operational efficiency and revenue enhancements outlines in the recently completed operational review report prepared by a management consultant. Public Works must submit this business plan to the Mayor and City Council during first quarter 2000.

Council Adopted:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Title: Parking Meter Card Dispensers

Department: Public Works

Organization: Transportation and Parking Services

Fund # 7500

Agency # 685

Organization # 6888

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
7500	\$100,000	\$30,000		

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: Parking Meter Card Dispensers phase 3 of 5, allowing multiple site access to purchase parking smart cards.

2001 Decision Package Request

Impact on Services: The Parking Meter Card Dispenser will enable convenient access to parking meter smart cards, increased visibility of the smart card system, and reducing the number of coins to be counted. This value-added service to the customers of our on street parking system also permits the customer to reload their cards at these locations with any value they desire. Monies received by this system is up front, which means that the City has the use of this money before it is used. The City of St. Paul has followed through with a partnership on this proposal.

Mayor's Recommendation :

Expense \$0

Revenue \$0

The Mayor does not recommend this request. Instead, Public Works must prepare a comprehensive business plan for the Parking System. This plan should reflect the relevant operational efficiency and revenue enhancements outlines in the recently completed operational review report prepared by a management consultant. Public Works must submit this business plan to the Mayor and City Council during first quarter 2000.

Council Adopted:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Title: Solid Waste & Recycling 2001 Rate Increase

Department: Solid Waste & Recycling **Organization:** Collection

Fund # 7700 **Agency #** 664 **Organization #** 6641

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
7700	\$	\$954,000		

Please identify offsetting cost reductions to fund these initiatives.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$	\$		

Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: An increase of .75 per dwelling unit to match the Solid Waste financial plan.

Impact on Services: None

Mayor's Recommendation :

Expense \$0

Revenue \$954,000

The Mayor recommends the request.

Council Adopted:

Expense \$0

Revenue \$0

The Council adopted the Mayor's recommendation.

2001 Decision Package Request

Title: Clean Minneapolis

Department: Coordinator

Organization: Operations & Regulatory Services

Fund #

Agency #

Organization #

If there are multiple funds and agencies, please include them on the same form. Please indicate total by fund.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
	\$600,000			N/A

Please identify offsetting cost reductions to fund these initiatives. There is a potential for shared costs (inter-department revenues) with departments whose major messages are showcased in this effort.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTEs</u>	<u>Job Titles</u>
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Decision Package Type: Priorities 2001 Request

Enhancement to current service levels

Proposal Description: This proposal came from the findings of the Clean Minneapolis Task Force, which was established by the City Council to “work on anti-litter efforts and improve the image of Minneapolis as a clean city.”

Impact on Services: The Clean Minneapolis Task Force generated options aimed at enhancing litter and graffiti abatement efforts throughout the City.

2001 Decision Package Request

Mayor's Recommendation : The Mayor recommends \$600,000 to enhance Clean City initiatives.

Council Adopted:

Expense \$300,000

Revenue \$0

The Council adopts the Mayor's recommendation, but decreased funding to \$300,000. This funding will be appropriated as follows: a.) \$200,000 for graffiti removal; and b.) \$100,000 for the City's part of a regional anti-litter advertising campaign.

GLOSSARY OF TERMS

Agency - In FISCOL, this is the term for the highest organizational level, in most cases a city department or independent board.

Contractual Services - The summary expense category which displays expenses such as contracts for service, quasi-contractual arrangement such as utilities, or services billed by another unit of government.

Cost Center/Level 2 - The lowest level of organizational unit for purposes of budget presentation. Cost Centers are usually provided where organizational units below the department level are needed for a clear breakdown of budget information. Cost Centers are also referred to as Level 2 in some documents. This is the organizational level of Cost Centers in FISCOL.

Fiscal Disparities - Fiscal Disparities is a law by which commercial-industrial tax base growth is shared annually among metropolitan taxing jurisdictions according to a statutory formula.

FISCOL - Acronym for Financial Information System City of Lakes, the automated finance system used to prepare most of the financial information in this document. This system is also used for all other accounting transactions within the City.

FTE (Full Time Equivalent) - A unit of measurement to account for the number of positions authorized to departments. One FTE is equivalent to one employee working 2080 hours in 2000.

Fund - A major accounting vehicle used by the city to account for revenues, expenditures, assets, and liabilities of major sectors of city activities as established by legal requirements.

Fund Summary - A budgetary document that summarizes on an annual basis the activities of a city fund. It compares revenues with expenditures on an annual basis. This budget fund summary may not be the same as the audited financial statement since the fund summary includes only resources which are available to pay expenses of the fund (i.e. excludes inventory and depreciation) during the current year.

HACA - The Homestead and Agricultural Credit Aid is a form of state aid to local governments to compensate for tax revenue that is lost because of lower tax rates for homesteaded residential property (versus non-homesteaded).

Market Value - The estimated amount as determined by the City Assessor that a willing seller and a willing buyer would agree upon for a piece of property.

Mayor's Recommendation - The recommended annual budget by the Mayor as required by the City Charter.

Net Tax Levy - This is the total tax levy less HACA (but including fiscal disparities). The net tax levy is now the certified tax levy as required by a change in state law.

Operating Tax Funds - Those funds at least partially financed by property taxes which support the normal functions of city government. They include the General fund, Board of Estimate and Taxation fund, Municipal Building Commission fund, Library fund, and the Park Tax funds.

Original/Current Appropriation - The amount of money allocated by the respective governing body for the budgeted year. The original appropriation is the amount approved at the time the budget was initially adopted. The current appropriation is the original budget as amended to reflect any approved changes.

Tax Capacity - That amount of estimated market value subject to taxes after the total estimated value is multiplied by a "tax classification rate".

Tax Capacity Rate - After calculating the dollars to be levied, each taxing jurisdiction uses the total tax capacity to calculate their "tax capacity rate". This rate is essentially the percentage of tax capacity to be paid in taxes.

Tax Classification Rate - The percentage set by state statute that is applied to the market value of each property classification to arrive at tax capacity. (This replaced assessment ratios.)

Total Expenses - The total costs of a cost center including debt service and capital improvements.

Truth In Taxation Law - In 1988, the Minnesota Legislature passed a law designed to make local governments more accountable for property tax increases. The law requires that local governments inform taxpayers of proposed tax levy amounts and adopt budgets at public hearings.