

Staff Report

Agenda Item: 3

Title: Open Meeting Law & Data Practices Act and Records Retention Requirements

Action Discussion Informational

Date: 5/22/17

Prepared By: Cheyenne Brodeen, Internal Services Manager

Attachments:

Requested Action

There is no action being requested. This item is for informational purposes only.

Background

As Neighborhoods 2020 continues into the summer through the Workgroups, lots of conversations and engagement around the future of neighborhood programs will occur as details emerge. The Neighborhood and Community Relations department wanted to refresh the Commission on a few laws and requirements that Commissioner Members are subject to.

The goal is to ensure that Commission members have the necessary information they need in order to participate in conversations about Neighborhoods 2020 in open and transparent ways for the public.

Caroline Bachun, Assistant City Attorney, will provide an overview of the Open Meeting Law and Data Practices Act and Records Retention Requirements.

For reasonable accommodations or alternative formats please contact the Neighborhood and Community Relations Department at 612-673-3737. People who are deaf or hard of hearing can use a relay service to call 311 at 612-673-3000. TTY users call 612-673-2157 or 612-673-2626.

Para asistencia 612-673-2700 - Rau kev pab 612-673-2800 - Hadii aad Caawimaad u baahantahay 612-673-3500.