

Temporary Expansion of License - Premises for Outdoor Dining For use during Social Distancing Orders

Definition: If you have an On-Sale Liquor, Wine or Beer license, a Restaurant license, a Taproom or a Cocktail Room license, you may apply for a Temporary Expansion of License - Premises for an outdoor area on or adjacent to your permanently licensed premises. Options include parking lots, alleys, sidewalks including a continuous sidewalk café in front of other businesses, and street cafes. You are limited to 50 customers total in your outdoor area(s). If you have any questions, send us an email at businesslicenses@minneapolismn.gov or call us at 612-673-2080.

If your business is outside of the B4/Downtown District, your hours are limited to 8:00 a.m. – 10:00 p.m., Sunday – Thursday and 8:00 a.m. – 11:00 p.m., Friday – Saturday.

This temporary license allows only the following entertainment in your outdoor areas: radio, television, electronically reproduced music and jukebox.

There is no fee for this license. Currently we do not know when this temporary license expires. It was part of the Mayor Frey’s [Emergency Regulation 2020-13](#).

1. Application Requirements

1. Complete the application below.
2. Attach a [detailed diagram](#) of the outdoor area to be expanded with scaled dimensions. Indicate changes from the original use of space. Label tables, chairs, enclosures, etc.
3. Is the proposed outdoor area off your licensed premises? If yes, attach a Letter of Approval from the owner/manager allowing use of the outdoor area.
 - N/A. Expanded outdoor area is on my property.
 - N/A. Expanded outdoor area is in the street or alley. If the expanded area is in a street or alley, you must request a [ROWAY Permit](#). This must be approved by the Minneapolis Public Works Department before you can operate in a street or alley.
4. Attach a detailed plan for Social Distancing and Sanitizing. This must include all requirements listed in the MN Department of Health’s [guidelines](#). Also include information about bathroom accessibility for customers.
5. Attach an updated Insurance Certificate which includes the proposed expanded outdoor area. This is required for 1) on sale alcohol licenses and 2) restaurants with no alcohol proposing to enlarge sidewalk cafés.
 - N/A. This is not required for restaurants with no alcohol service.
6. Attach a copy of the [Notification Letter](#) sent to your Council Member, Neighborhood Organization, and Business Association.
7. We encourage you to email your completed application to businesslicenses@minneapolismn.gov. You may also mail or drop off your completed application in our office. If you have any questions, please call us at 612-673-2080 or send an email to businesslicenses@minneapolismn.gov.

2. License Information

Business Name (DBA)	Legal/Corporate Name
Business Address	
Name of Owner, Partner, or On-Site Manager (Signature Required Below)	
Business License #	Contact Person
Contact Email Address	Contact Phone Number

3. Expansion of Outdoor Area Information

# of Chairs	Square Footage	Total Capacity of all Outdoor Areas
Days and Hours of Operation		
Location and description of the Temporary Outdoor Expanded Area		
How will the expanded outdoor area be identified as a part of your business (cones, ropes, stanchions, etc.):		
Any additional information?		

4. Verification

I certify that the above information is true and agree to comply with all applicable laws related to a Temporary Expansion of License - Premises.

I have read and agree to the [Terms and Conditions](#) for electronic signatures.

Signature _____ **Title** _____ **Date** _____

5. Additional Information

1. Incomplete applications will be returned.
2. Applications must be signed by an owner, partner, or on-site manager.
3. You cannot transfer your license to any other person or location.
4. Make a duplicate copy of this packet for your personal records before submitting.
5. For reasonable accommodations or alternative formats, please call us at 612-673-2080 or send us an email at businesslicenses@minneapolismn.gov. Individuals who are deaf or hard of hearing can use a relay service to call 311 at 612-673-3000.
6. Information in other languages: Para asistencia 612-673-2700 - Rau kev pab 612-673-2800 - Hadii aad Caawimaad u baahantahay 612-673-3500.