

Request for Application



**City of Minneapolis
Health Department**

Prepackaged Point-of-Care Pharmaceuticals

September 2, 2020

Proposals Due by: 11:59 p.m. September 22, 2020

September 2, 2020

To prospective applicants,

Attached is a Request for Applications (RFA) to contract with the Minneapolis Health Department's School Based Clinic Program to provide prepackaged pharmaceuticals to dispense directly to clients at clinic visits. The goal of dispensing medications at clinic visits is to increase client's compliance and treatment by reducing barriers such as cost, transportation, confidentiality and promoting better health outcomes.

Point of care vendors must provide pre-sealed, labeled, competitive-priced medications in the SBC formulary of prescribed generic and brands and over-the-counter medications. Applicants must follow all FDA and CFR guidelines to ensure the quality, traceability and safety of all prepackaged medications.

Through this application process, the Health Department will select multiple vendors to provide prepackaged pharmaceuticals for individual School Based Clinic client distribution. The Health Department will contract with up to four (4) selected vendors.

This RFA is for an approximately 3-year period beginning October 31, 2020 and renewable annually for up to two additional years contingent upon funding, program needs, cost and performance.

Please review the RFA for details and consider submitting an application for providing these services if your organization meets the qualifications and would like to be considered. A pre-application conference call will be held on September 10, 2020 @ 12 p.m. CST. Dial in at: 1-877-685-5350 and enter passcode: 6126733557.

The completed application is due no later than 11:59 p.m. on September 22, 2020. Thank you for your consideration.

Sincerely,



Gretchen Musicant
Commissioner of Health

If you have questions about this material or need it in an alternative format, please contact the Health Department at 612-673-2301 or email health@minneapolismn.gov. People who are deaf or hard of hearing may use a relay service to call 311 agents at 612-673-3000. TTY users may call 612-673-2157 or 612-673-2626.

Para asistencia 612-673-2700 - Yog xav tau kev pab, hu 612-673-2800 - Hadii aad Caawimaad u baahantahay 612-673-3500.

The Minneapolis Health Department (MHD) is releasing a request for applications (RFA) to provide prepackaged pharmaceuticals for individual School Based Clinic patient distribution.

Key Dates:

RFA Released	September 2, 2020
Pre-Proposal Conference	September 10, 2020
Questions from Pre-Proposal Conference due to health@minneapolismn.gov	September 17, 2020
Questions posted to eSupplier portal website (http://minneapolismn.gov/finance/procurement/eSupplier) and the Health Department Website http://www2.minneapolismn.gov/health/GrantsRFPs/index.htm	September 18, 2020
RFA applications due by 11:59 p.m. (Minneapolis time) to eSupplier portal website (http://www2.minneapolismn.gov/finance/procurement/eSupplier)	September 22, 2020
Award recipient announced on or before	October 1, 2020

PRE-APPLICATION CONFERENCE CALL: A pre-application conference call will be held at 12 p.m. (CST) on Thursday, September 10, 2020. Dial in at: 1-877-685-5350 and enter passcode: 6126733557. While participation is not required, it is encouraged that all organizations considering responding to this RFA participate as it will be the only opportunity to ask questions directly of staff.

Following the conference call, a summary of questions and answers from the call, along with any other questions received in writing by 12:00 p.m. on Thursday, September 17 will be posted by Friday, September 18 on the Health Department’s website: <http://www2.minneapolismn.gov/health/GrantsRFPs/index.htm> and the eSupplier portal website (<http://www2.minneapolismn.gov/finance/procurement/eSupplier>).

Questions about this request for proposals (RFA) can be submitted via e-mail to health@minneapolismn.gov

City of Minneapolis Health Department Prepackaged point of care pharmaceuticals

Program Details

Background

The School Based Clinics of the Minneapolis Health Department (MHD) offer services that are distinct from, but complementary to those traditionally offered by school nurse offices. General services include health assessments, physical exams, sport physicals, wellness promotion, immunizations, nutrition services, diagnosis and treatment of minor injury and illness, reproductive health services, sexually transmitted infection testing and treatment, mental health diagnostic assessments, mental health therapy and laboratory services/screening.

The SBC team includes Physicians, Nurse Practitioners, Physician Assistants, Registered Dietitians, Health Educators and Mental Health Counselors who provide medical services that are convenient and barrier free. SBC has 5.0 FTE Nurse Practitioners/Physician Assistants, .10 FTE physician medical director, 5.0 Health Educators, 1.0 Registered Dietitian, and 6.0 FTE Mental Health Professionals that provide medical and mental health services at the various sites. In 2018-19 School Year, the SBC provided services to 2,500 students, generating 12,000 visits. Approximately 25% of clients are uninsured, 15% confidential care and 55% on public insurance. The SBC prepackaged medication budget is \$15,000 to \$22,000 annually.

Purpose of RFA

The Minneapolis Health Department's School Based Clinic program goal is to contract with one or more vendors for Point of Care Dispensing / Prepackaged pharmaceuticals. The purpose of this RFA is to select prepackaged pharmaceutical vendors to contract with. We are looking for prepackaged medication – "in unit of use" quantities in the pill size, that a licensed medical provider would typically write a prescription for.

Prepackaged medication allows medications to be dispensed at the point of care, out of the clinic, instead of the pharmacy. The goal of dispensing medications at clinic visits is to increase client's compliance and treatment by reducing barriers such as costs, transportation, confidentiality and promoting better health outcomes.

Eligibility

Eligible applicants include non-profit and for-profit organizations that have competitive pricing for prepackaged medications, are responsive to our needs and can meet our program requirements including City of Minneapolis' general terms and conditions for all contractors.

Application Submission Instructions




Completed applications will consist of three components:

- Cover Sheet (Attachment A)
- Application Questions (Attachment B)
- Columns D & E of the “Prepackaged Medications Average Volume” (Attachment C)

A maximum of ten (10) pages, single-spaced using 12-point font, can be submitted for review by the City of Minneapolis. The cover sheet and supplemental materials will not be counted toward the page limit.

Completed applications are due no later 11:59 p.m. on September 22.

All proposals must now be submitted electronically through the eSupplier Portal.

<p>1. To access the eSupplier Portal, visit http://minneapolismn.gov/finance/procurement/eSupplier and click or tap on the “Use The Portal” link:</p>	 <p>USE THE PORTAL Go to the portal to track your payments, view events and do updates</p>
<p>2. If you are not already a city supplier, you will need to first register as a bidder. You can do this by following the “Use the Portal” link described above and then clicking on the “Bidder Registration” tile to register:</p>	 <p>Bidder Registration View Registration Options.</p>
<p>3. If you are already a City Supplier, you should have received an email containing your eSupplier User ID and Password. If you do not remember your password, click on the “Forgot Password” tile to enter your User ID and a new password will be emailed to you.</p>	
<p>4. If you need help with registering to use the eSupplier portal, you can find written and video instructions at http://minneapolismn.gov/finance/procurement/eSupplier by clicking or tapping on the “Portal Instructions Written or Video Link”:</p>	 <p>PORTAL INSTRUCTIONS WRITTEN OR VIDEO Learn about registering, participation requirements, and using your information</p>
<p><i>If you need further assistance with eSupplier;</i></p> <ul style="list-style-type: none"> • EMAIL (subject line: eSupplier help) - eProcurement@minneapolismn.gov • PHONE: 612-673-2311 	

Paper and mailed applications will not be accepted; please do not mail or drop them off to the City of Minneapolis Health Department. They will not be accepted. Proposals received after the deadline may not be considered.

Attachment A

Organization Information	
Name of Organization:	
Organization address:	
Phone:	
Website:	
Contact Name:	
Phone:	
Email Address:	

Attachment B

Point of Care Dispensing and Prepackaged Pharmaceuticals

The Minneapolis Health Department's School based clinic program goal is to contract with one or more vendors for Point of Care Dispensing / Prepackaged pharmaceuticals.

This RFA is intended to identify a vendor to provide prepackaged pharmaceuticals for individual School Based Clinic patient distribution.

Requesting: Point of care prepackaged medications "in unit of use" quantities in the pill size, that a licensed medical provider would typically write a prescription for. Prepackaged medication allows medications to be dispensed at the point of care- out of the clinic, instead of the pharmacy.

The Goal of dispensing prepackage medications is to increase client medication compliance by reducing barriers like access and cost.

1. Please provide current pricing for the medications on the formulary sheet (Attachment C) below:

- Pharmaceuticals are ordered as needed by authorized SBC staff based on the SBC formulary.
- The SBC formulary consists of commonly prescribed generics, brands and over the counter (OTO) medications.

2. Briefly respond to the following questions

- Do you provide pre-sealed, pre-labeled options for commonly prescribed medications?
- Do you follow all FDA and CFR guidelines to ensure the quality, traceability and safety of all the prepackaged medications? Please describe.
- What medication classes do you provide? – offer multiple medication classes- analgesics, Antibiotic, ... see SBC formulary (Attachment C) below. Please be sure to complete columns D & E on the formulary sheet.
- Do you offer online ordering? Please describe and show example.
- What is the typical time from medication order to medication delivery?
- Are there any minimal order restrictions?
- On average, how frequent are prices increased? Is any notice provided?
- Based on our requirements, what is the benefit of selecting your company as vendor?
- Do you offer any expired medication rebates?

Attachment C: Formulary

Generic Name	Size, Form, Strength	Order Qty	Average Cost Column D	Available to purchase? Column E
Acyclovir	25 Cap 200mg	30		
Albuterol Sulfate	ARIN 0.83MG/ML	30		
Albuterol Sulfate	Inh 8.5gm 108mcg/act	10		
Amoxicillin	Oral Susp 100ml 250mg/5ml	10		
Amoxicillin (Bid)	20 Tab 875mg	10		
Amoxicillin (Bid)	14 Tab 875mg	20		
Amoxicillin/ Clavulanate Potassium	20 tablets 875/125 mg	10		
Azithromycin	4 Tab 250mg	190		
Beclomethasone Dipropionate Hfa	Inhaler 10.6gm 40mcg	10		
Benzoyl Peroxide	42.5gm Gel 10%	10		
Benzoyl Peroxide	Gel 42.5gm 5%	10		
Calcium Cit / Vita D	200 tab 400MG-500U	50		
Ceftriaxone	SDV-250MG VIAL 250mg/vial	40		
Clindamycin Phosphate	30 gm gel 1%	10		
Clotrimazole	Cream 30 G 1%	10		
Diphenhydramine Hcl	24 tab 25mg	20		
Doxycycline Hyclate	28 Tab 100mg	20		
Epinephrine	Amp 1ml 1 mg/ml	10		
Etonogestrel / Ethinyl Estradiol	3 ea 0.12-0.015MG/24HR	10		
Ferrous Sulfate	100 Tab 325mg	30		
Fluconazole	Tab 150mg	80		
Hydrocortisone	Cream 28gm 1%	30		
Ibuprofen	15 tablets 800 mg	60		
Ibuprofen	20 Tab 200mg	30		
Levonorgestrel	6x1 ea 1.5mg	30		
Lidocaine / Epinephrine	25x30 mL 1-0.001% MDV	1		
Lidocaine Hcl	MDV 50ml 1%	10		
Loratadine	10 OTC Tab 10 mg	10		
Medroxyprogesterone Acetate	25x1mL 150mg/mL SDV	10		
Metronidazole	4 tablets 500 mg	10		
Metronidazole	14 tablets 500 mg	50		
Miconazole Nitrate	1x45gm 2% crm	10		
Multivit / Fe / Min	1x60 ea chew	10		
Nitrofurantoin Macrocrystals	14 Cap 100mg	10		
Nitrofurantoin Monohydrate/Macrocrystals	14 Cap 100mg	10		
Norelgestromin / Eth Estradiol	1x3 ea 150-35MCG/24HR ptch	100		
Norethindrone / Eth Estradiol / Fe	3x28 ea 1-0.02mg tabs	20		
Norgestimate / Eth Estradiol	3x28 ea 0.25-0.035mg tabs	350		
Ofloxacin	1x5mL 0.3% drop	10		
Penicillin V Potassium	20 Tab 500mg	30		
Polymyxin B Sulfate Trimethoprim	Oph Sol 10ml	20		
Silver Sulfadiazine	1x20gm 1% crm	10		
Sulfamethoxazole/ Trimethoprim	6 Tab 800/160mg	10		
Ulipristal Acetate	1x30mg tab	20		

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