

**Safe Routes to Healthy Foods**  
**RFA Q&A**  
**July 17, 2020**

**Important Dates:**

RFA Released	July 6, 2020 (Monday)
Pre-Proposal Conference	July 13, 2020 at 1:00 p.m. (Monday)
Questions from Pre-Proposal Conference due to <a href="mailto:health@minneapolimn.gov">health@minneapolimn.gov</a>	July 15, 2020 at 12:00 p.m. (Wednesday)
Questions and answers posted to the Health Department Website <a href="http://www.minneapolismn.gov/health/GrantsRFPs/index.htm">http://www.minneapolismn.gov/health/GrantsRFPs/index.htm</a> And also to the eSupplier Portal Website <a href="http://minneapolismn.gov/finance/procurement/eSupplier">http://minneapolismn.gov/finance/procurement/eSupplier</a>	July 17, 2020 at 12:00 p.m. (Friday)
RFA Applications due	July 20, 2020 at 4:00 p.m. (Monday)
Award recipients announced on or before	July 24, 2020 at 4:00 p.m. (Friday)

**RFA Questions and Answers:**

<b>Question:</b>	<b>Answer:</b>
<b>Question 1:</b> Would you accept more than one application from a specific neighborhood?	<ul style="list-style-type: none"> <li>Yes. We are seeking applications for projects that work with African American communities, East African communities, and/or geographic areas of Minneapolis affected by recent civil unrest. Projects will be evaluated based on the criteria (scoring) outlined in the RFA (page 11).</li> </ul>
<b>Question 2:</b> Could you provide examples of projects that include both food access and safe transportation?	<ul style="list-style-type: none"> <li>Please see page seven (7) of the RFA for examples of possible projects. This is not an exhaustive list; it is meant to provide ideas for applicants.</li> </ul>
<b>Question 3:</b> Will priority be given to projects that are immediately implementable?	<ul style="list-style-type: none"> <li>No. The timeline of the project is August 2020-June 30th, 2021. We are seeking projects that can be executed within that timeframe.</li> </ul>
<b>Question 4:</b> Does an organization have to have workers' compensation insurance to apply for the RFA and/or to contract with the City of Minneapolis?	<ul style="list-style-type: none"> <li>Yes, if an organization has employees a Worker's Compensation insurance policy is required, however if an organization does not have any employees and will not have any during the life of the Contract, a policy is not required.</li> </ul>
<b>Question 5:</b> What does success look like for this project?	<ul style="list-style-type: none"> <li>With this RFA, we are seeking projects that align with the concept of Safe Routes to Healthy Foods. We anticipate that most projects will be pilot or exploratory in nature. We encourage applicants to describe, as able, how the proposed project will impact the community of focus.</li> </ul>
<b>Question 6:</b> Can project proposals include requests for funds to compensate staff?	<ul style="list-style-type: none"> <li>Yes. Funds may be used for: expenses associated with conducting approved activities including: staffing and fringe, transportation, materials, printing, food for meetings/events (per the City of Minneapolis Healthy Food policy), youth/community member stipends, and other items that serve to further the goal of project (RFA page 8) .</li> </ul>
<b>Question 7:</b> Can the funding be used to purchase vouchers for individuals/families to spend at the farmers' market as a part of the program?	<ul style="list-style-type: none"> <li>Yes. Funding can be used for subsidizing Farmer's Market vouchers (one-time expense per Farmer's Market).</li> </ul>
<b>Question 8:</b> May I extract the questions and provide responses in a Word document?	<ul style="list-style-type: none"> <li>Yes. PDF, Microsoft, and other forms of documentation will be</li> </ul>

	accepted through the e-supplier portal.
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