

Residential Drive Apron Requests

For any proposed driveway modification within the public right of way, including new drive aprons, a plan must be submitted by the applicant for approval.

Plan approval starts by submitting **three (3) copies of both existing and proposed site plans** to the Minneapolis Development Review office, Suite 300, located on the 3rd floor of the Public Service Center, 250 4th Street South, in downtown Minneapolis.

The plans should be drawn to a scale of not less than 1/16th of an inch, or, preferably, the plan shall be drawn at a scale of 40 to 1.

The plans should show:

- (1) The size and location of the proposed drive apron in relation to the street (please show the proper street name(s) on the plan),
- (2) The public sidewalk,
- (3) All property lines, and
- (4) Dimensions to any other surrounding structures including fences, fire hydrants, street lights, street signs, and trees (including the diameter of the tree).
- (5) The plan should also show the full length of the driveway on the private property, the garage, and any other parking areas associated with the driveway.
- (6) The plan shall have a north arrow, and include the contact name and phone number of the applicant as well the address of the property.

Below are some guidelines for residential drive aprons:

- 1) Only one (1) drive apron per residential property will be permitted.
- 2) The drive apron shall be five (5) feet away from the projected property lines; in other words, there shall be at least five (5) feet of straight curb between the end point of the radius of the drive apron, and the lot line between adjacent properties. If five (5) feet of straight curb cannot be accommodated, a signed and dated "letter of approval" shall be submitted by the adjacent property owner, giving permission for less than five (5) feet of straight curb to be provided. The five (5) foot requirement is intended to allow for unobstructed parking on the street in front of the adjacent property.
- 3) Residential drive aprons for a residential driveway shall be a minimum of eight (8) feet and maximum of sixteen (16) feet in width, except where the following conditions exist: when a garage door is directly adjacent to, and within twenty (20) feet of the public right of way, the recommended maximum width of the drive apron (measured where the drive apron meets the public sidewalk) shall be fourteen (14) feet for a single stall garage, eighteen (18) feet for a double stall garage, and twenty-two (22) feet for a triple stall garage.
- 4) All drive aprons shall be constructed perpendicular to the public right of way.
- 5) The end point of curvature of any drive apron radius shall not be placed closer than five (5) feet to a fire hydrant, traffic signal, street light, utility pole, utility

- pole anchor, traffic signal pedestal, tree, vent pipe, or any other fixed structure within the public right of way.
- 6) A separation of five (5) feet, or a bull nose with a radius of two and one half (2.5) feet, is needed for any drive apron that is adjacent to any City of Minneapolis alley, or any other commercial or residential drive approach.
 - 7) No portion of any drive apron is permitted within the area occupied by the drainage depression adjacent to a storm sewer catch basin.
 - 8) The end point of curvature for the drive apron radius shall not be less than twenty (20) feet from the end point of curvature of the radius of any street intersection (street corner), or within thirty (30) feet of the end point of curvature of the radius of a street intersection corner with traffic control signal lights.

Contractors –

Any and all work performed in the City of Minneapolis public right of way shall be performed by a bonded contractor (City of Minneapolis \$15,000 Sidewalk Contractor's bond) who has received a Sidewalk Construction Permit (for performing sidewalk, curb and gutter, and drive approach construction) from the City of Minneapolis, Public Works, Sidewalk Inspections Office, and an Obstruction Permit from the City of Minneapolis, Public Works, Traffic Department. The Sidewalk Construction Permit may be obtained by calling 311, or, by calling the Sidewalk Inspections office at 612-673-2420. The Obstruction Permit can be obtained by logging onto <http://minneapolis.mn.roway.net/>

The design and construction specifications for any and all drive aprons, and for any other related construction within the public right of way, including sidewalks, alleys, curb and gutter, or, details for driveway ramps intended for vehicular, bike, or pedestrian use in the city of Minneapolis, can be found on the City of Minneapolis public website at: http://www.minneapolismn.gov/publicworks/plates/public-works_road. Please refer to the Standard Supplemental Specifications for the Construction of Public Infrastructure and other links on this web page for all applicable specifications.