

Hiawatha Advisory Committee

May 20, 2019 Agenda

1. Welcome & Review Agenda
2. Review Job Recruitment & Training Center Preliminary Plans and Potential for Expansion 3:05-3:25
3. Identify Functional Requirements - Small Group Discussions 3:25-4:15
 - a. Education & Training
 - b. Business Incubator
 - c. Retail
 - d. Community Space
4. Groups Report Out 4:15-4:40
5. Review Plan for Hiawatha Staff Direction 4:40-4:45
6. Public Comments 4:45 – 5 pm
7. Adjourn 5 pm

Next meeting Monday, June 3 from 3-5 pm

Hiawatha Advisory Committee Meeting Plan

1. May 20

Goal: Identify space and functional requirements for education and training, business incubator, retail, and community space that can be included in the planned facility.

2. June 3

Goal: Present draft plans that are developed based on information collected at the May 20 meeting. Collect feedback from Committee.

3. June 17

Goal: Present revised plans and collect final feedback from Committee.

4. July/August: Present staff Report to Ways & Means Committee

Hiawatha Maintenance Facility Campus Expansion Staff Direction Summary

Council Direction	Work Item Summary	Lead Staff	Support Staff	Timeline	Notes
1	Establish Hiawatha Advisory Committee (HAC) to serve as an advisory group on the planning and implementation of the Hiawatha Maintenance Expansion with an emphasis on the job and recruitment training center. The HAC shall provide feedback on the space requirements, operating scenarios, and potential costs and partnerships to create a structure for the jobs recruitment and training center.	Public Works - Lisa Cerney	Property Services, CPED	Quarter 1-2, 4 2019	Q4 will focus on the operating scenarios and potential costs.
2	Public art, landscaping, sound buffers and fencing treatments	Finance and Property Services - Bob Friddle	CPED	Quarter 4 2019	Community engagement with neighborhood after site schematics are further developed.
3	Recruitment and hiring plan	Human Resources - Patience Ferguson	Public Works	Quarter 3-4 2019	
4	Community solar garden	Finance and Property Services - Mark Ruff	Sustainability	Quarter 4 2019	
5	Complete Streets and Vision Zero opportunities on 26th and 28th to improve multimodal mobility and community safety.	Public Works - Lisa Cerney		Quarter 2-4 2019	
6	Within Master Plan Concept A refine space and location of the recruitment and training facility and associated economic development and community program space to leverage additional municipal functions and partnerships with labor groups	Finance and Property Services - Mark Ruff	Public Works, CPED	Quarter 2-3 2019	
7	Craft a business plan to launch an urban agriculture pilot project that strengthens the local food system, creates green jobs, and addresses racial inequities. The plan should include identifying the type of technical assistance needed, feasible locations, start-up funds required, an implementation timeline, necessary partnerships, among other key facets. Community and staff report back to Public Health, Environment, Civil Rights and Engagement Committee with a status update on the progress of the work.	CPED - Miles Mercer	Sustainability, Green Zone, EPNI	Quarter 1-3 2019	
8	Request for proposals for construction services to remediate and demolish the, or portions of the, building formerly owned by Roof Depot. This shall not occur until after City staff discuss the location options with the City Council and present feedback from the Hiawatha Advisory Committee.	Finance and Property Services - Mark Ruff		Quarter 3 2019	
9	Increase contract for architectural and engineering design services	Finance and Property Services - Bob Friddle		Quarter 1 2019	

Group Task:

Identify the physical space needs for desired functions.

Provide operational information about the desired space.

Questions to answer:

1. What activities or functions do you want to see happen here?
2. How much space is needed for these activities/functions?
3. Where else in Minneapolis or other metro cities have you seen this type of activity or function work well?
4. What other requirements are there for the space or to support the functions (i.e. mechanical/electrical, parking, etc.)
5. Can the activity occur on a 2nd or 3rd floor?
6. What time of day/week/month/ year would the activities/functions occur?
How frequently?
7. What are your thoughts on the City's role and other organizations role in funding the initial construction and ongoing operation?
8. With what you know of the facility so far, what other functions that are being contemplated should be immediately adjacent to or share spaces with other functions?
9. If the group is not able to answer these questions, identify the recommended steps to take to get answers to these questions.



Hiawatha Advisory Committee Proposed Work Group Assignments

5/20/19

***= facilitators**

Education & Training	Business Incubator	Retail	Community Space
Cory Bergerson* International Union of Operating Engineers, Local 49	Mark Ruff Direct of Finance & Property Services [will be absent on 5/20]	Terry Helland* RSP Architects – Project Team	Lisa Cerney* Deputy Director of Public Works
Abdi Salah Office of Mayor Frey	Ryan SanCartier Ward 6 Policy Aide (for Council Member Warsame)	Miré Regulus (for Lee Wallace) Peace Coffee	Alondra Cano Ward 9 Council Member
Jeremy Barrick Minneapolis Park and Recreation Board	Jeff Alexander Midtown Global Market Director & Director of Real Estate (retired)	Jose Luis Villasenor Tamales y Bicycletas	JoAnn Musumeci (for Peter Bajurny) Midtown Greenway Coalition
Saeed Bihi Emerge	Dean Dovolis East Phillips Neighborhood Institute		Brenna Brelie Pillsbury United Communities
Marie Larson, (for Mark Brinda) Community Planning & Economic Development City of Minneapolis			Kim Havey City Coordinator’s Office - Sustainability Office

Education & Training	Business Incubator	Retail	Community Space
Bob Friddle Director of Facilities Design & Construction			Cassandra Holmes Little Earth Resident / Community Leader
Kyle Hanson Minneapolis Public Housing Authority (MPHA)			Elizabeth Day (for Robert Lilligren) Native American Community Development Institute [will be absent on 5/20]
Tony Kelly Laborers Local #363			Sheldon Mains Seward Neighborhood
Dan McConnell Minneapolis Building and Construction Trades Council			Carol Pass East Phillips Improvement Coalition (EPIC)
			Grace Wachlarowicz Assistant City Clerk, Director of Elections and Voter Services City of Minneapolis [will be absent on 5/20]