

Application form – DTAP 2025 Notice of Funding Availability (NOFA)

General Information			
Business/ Organization name			
Website			
Contact person		Title	
Phone Number:		Email:	
Street Address			
City/State:		Zip Code:	
Organization Size	<input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> Less than 10 staff <input type="checkbox"/> More than 10 staff		

1. Share your organization’s mission and/or why you are motivated to support small and emerging real estate developers.

2. Describe any relevant affiliations you have with communities, organizations, groups, or efforts involved in community development in Minneapolis.

3. Please share any relevant consulting, advisory, or mentorship experience that is applicable to this program. Have you consulted in similar capacities before? Do you have experience working with emerging and first-time developers?

4. Do you provide services in languages other than English? If so, please specify the languages available and methods (e.g. bi-lingual staff, use of translators/interpreters)

5. What types of projects does your organization work with? Please check all that apply.

<input type="checkbox"/> Small multifamily (1-4 units)	<input type="checkbox"/> Mixed-use
<input type="checkbox"/> Large multifamily (5+ units)	<input type="checkbox"/> Other – please describe:
<input type="checkbox"/> Commercial	

6. Please indicate which City of Minneapolis programs, if any, you have experience with. Check all that apply.

<input type="checkbox"/> Ownership and Opportunity Fund (formerly Commercial Property Development Fund)	<input type="checkbox"/> Minneapolis NOAH Preservation Fund
<input type="checkbox"/> Minneapolis 2% Loan Program	<input type="checkbox"/> Minneapolis 4D Affordable Housing Incentive
<input type="checkbox"/> Minneapolis Green Cost Share	<input type="checkbox"/> Minneapolis Homes
Other – please describe:	

7. If you indicated experience with any of the programs above, please describe your experience and role with the program. For example, did you utilize the program for a personal project, advise others on the program, attend a training about the program, etc.

8. Describe an example of a development project you supported in Minneapolis. What is the location and year completed? What was your role?

9. Please share the name, affiliation, and contact information for a reference who can speak to your real estate development experience. If you have advising experience, please also share the name and contact information for a reference who can speak to your advising services.

Submission Type

1. What type of services are you proposing? Please check all that apply.

Category	Amount	Proposed rate – specify per hour, workshop, advisor, etc.
<input type="checkbox"/> A. Introductory training instruction <i>Up to \$50,000 available</i>	\$	\$
<input type="checkbox"/> B. Workshop development and facilitation <i>Up to \$5,000 available per workshop</i>	\$	\$
<input type="checkbox"/> C. Individualized real estate project advice <i>Up to \$75,000 available per contract.</i>	\$	\$
Total	\$	

A. Introductory training instruction applicant questions*

*Applicants can skip this section if not applying for introductory training instruction

1. Describe your experience and familiarity with existing DTAP Intro to Real Estate Development curriculum.

2. Describe your experience with educational instruction and/or facilitating workshops or trainings.

3. Please include or attach the names, bios, and roles, of anyone who will be participating in course instruction.

4. How many cohorts are you proposing per year? Please describe your availability and format for your proposed instruction. What logistical needs would you need from the City of Minneapolis staff to be successful?

5. Is there any other information you would like to provide relevant to this section of the application?

B. Workshop development and facilitation *

*Applicants can skip this section if not applying for workshop development and facilitation

1. What is your proposed workshop title or topic?

2. What is the need you seek to address with this workshop?

3. Will your proposed workshop include collaboration with any City of Minneapolis programs? If so, please describe.

4. Describe the types of participants you envision and any prerequisites you'd recommend as eligibility guidelines.

5. Have you hosted a similar training or workshop in the past? If so, please describe.

6. How many trainings are you proposing per year? Please describe the format and duration of your proposed trainings. What logistical needs would you need from the City of Minneapolis staff to be successful?

6. Is there any other information you would like to provide relevant to this section of the application?

C. Real estate project advisors*

*Applicants can skip this section if not applying for real estate project advisors

1. How many people from your organization will be involved in providing real estate project advice through this program? Please include a list and qualification of advisors.

2. Which emerging developer category are you interested in advising? Please describe.

- Feasibility support – participants without site control (up to 25 hours per project)
- Ongoing support - participants with site control (up to 100 hours annually)
- Both groups

3. What are your primary services and areas of expertise? What stages of real estate development are you most interested in consulting on?

<input type="checkbox"/> Feasibility Analysis	<input type="checkbox"/> Construction Management
<input type="checkbox"/> Financing/Pro Forma Development	<input type="checkbox"/> Leasing/Marketing
<input type="checkbox"/> Acquisition/Due Diligence	<input type="checkbox"/> Long-Term Asset Management
<input type="checkbox"/> Design/Architecture	<input type="checkbox"/> Other (please describe below)

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4. Please include any additional information you'd like to share about your methodology or techniques for assisting emerging developers with limited experience.

The contact person (entered below), on behalf of the above organization, hereby authorize the submittal of this application form in response to the DTAP NOFA.

Contact Person:

Date:

Consent for Release of Response Data

Under the Minnesota Government Data Practices Act, Minnesota Statutes Ch. 13, public disclosure of request for proposal response data prior to execution of a contract is restricted. In order to meet the City's citizen participation goals, the City requires each proposer to waive this restriction.

The undersigned hereby consents to the release of its response to the Developer Technical Assistance Program Notice of Funding Availability, which is contained herein, and waives any claims it may have under Minnesota Statutes Section 13.08 against the City of Minneapolis for making such information public.

Date: _____, 20__

(print business name of proposer)

By: _____

(sign name of authorized signatory)

(print name of authorized signatory)

Its: _____

(print title of authorized signatory)