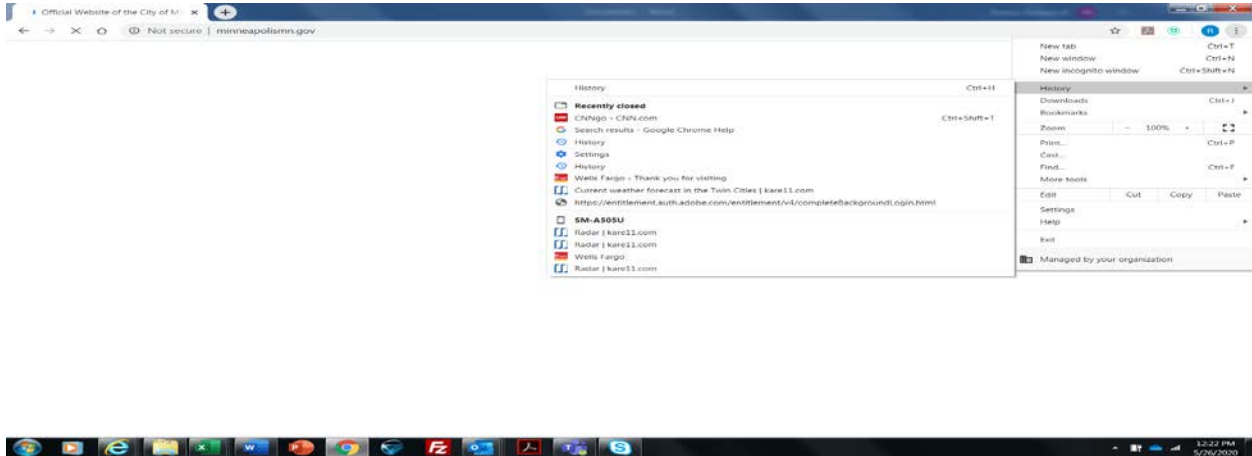


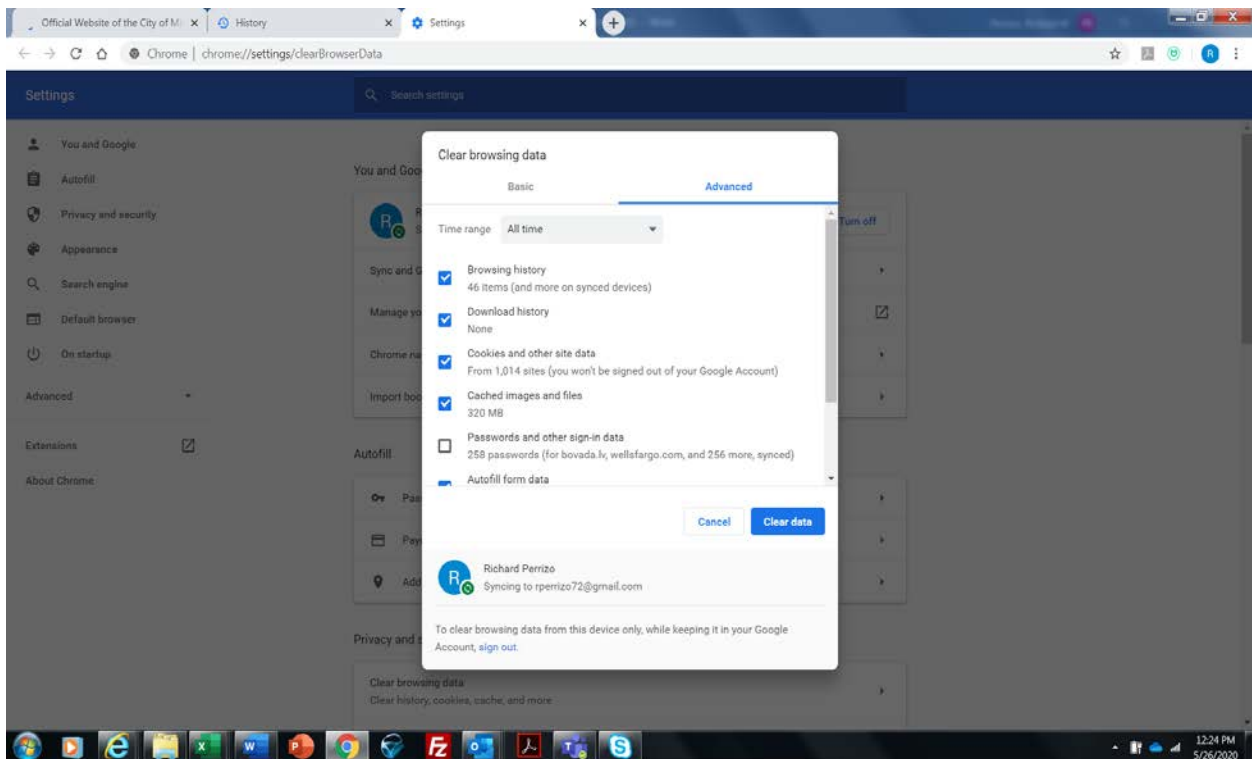
Clearing your browsing data is important to do if you are having login problems and eSupplier isn't working as it should. It is a good practice to clear your browsing data at least once a week.

## Clearing Browsing History in Google Chrome

- 1) Open Chrome and click on the three vertical dots in the upper right and go to History and then click on History again (top option) as shown below:



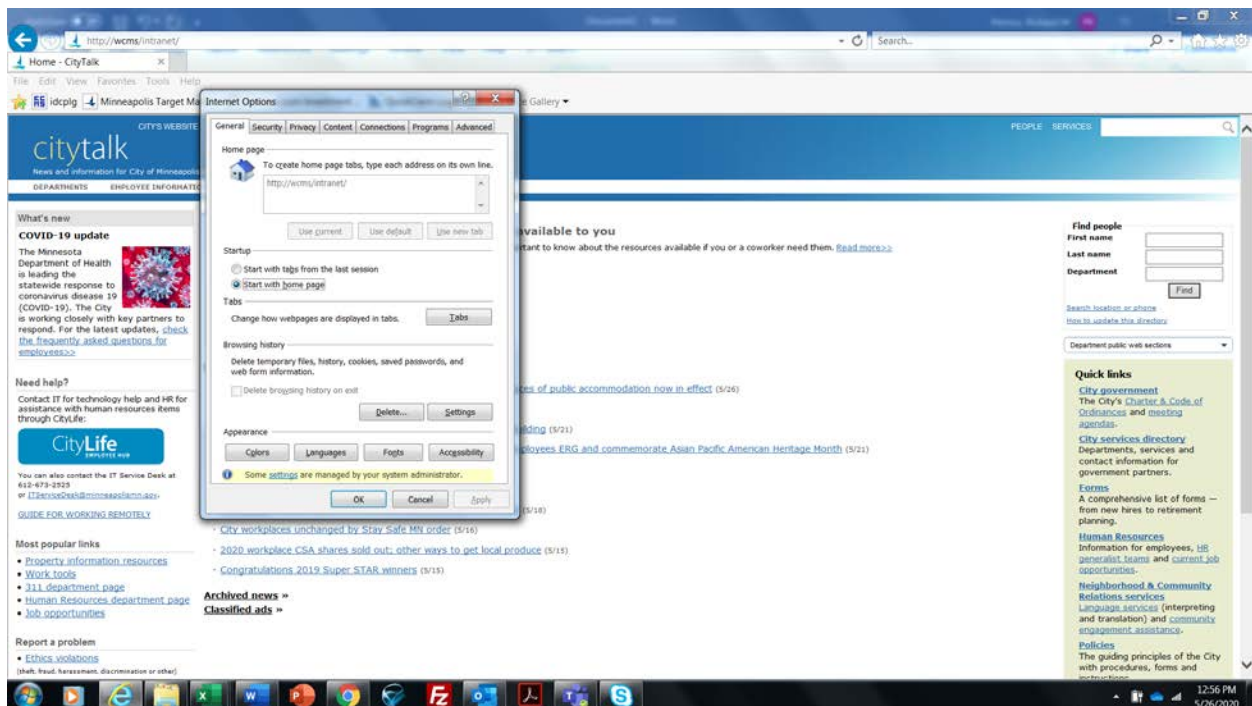
- 2) Click on Clear Browsing Data on the right side
- 3) Check these boxes and click Clear Data



- 4) Wait until data has been deleted and then login to eSupplier at <http://www.minneapolismn.gov/finance/procurement/eSupplier> and then click on Use the Portal to get to eSupplier

## Clearing Browsing History in Internet Explorer

- 1) Open Internet Explorer and click on Tools/Delete Browsing History or Tools/Internet Options
- 2) Press Delete under the Browsing History section



- 3) Wait until data has been deleted and then login to eSupplier at <http://www.minneapolismn.gov/finance/procurement/eSupplier> and then click on Use the Portal to get to eSupplier