

WIOA Adult Request for Proposals Questions and Answers

QUESTIONS	ANSWERS
<p>1. Question 8 on the service design narrative response asks about our ability to provide “Basic Career Services”. Can such services be funded with WIOA funds or is it the expectation that WIOA activities are above and beyond such work and that “Basic Career Services” as defined in the RFP are to be paid for with other sources?</p>	<ul style="list-style-type: none"> • Successful proposers must make available to any community or neighborhood member at least some employment and training related service(s) provided for by resources other than those provided by Minneapolis Employment and Training. This question is asking for a description of additional services and/or resources that would be available at your agency to serve clients who may not be eligible for or are not able to be served by these WIOA funds. For example, do you receive grant, foundation, or other government funds to provide services beyond the scope of this RFP? If yes, what basic career services could those clients receive at your organization? For clients that are eligible and enrolled in WIOA Adult, all career services should be paid for by WIOA Adult funds.
<p>2. Because these are Federal funds, are they eligible to serve as match to Federal SNAP E&T funds? Much of our program is SNAP E&T funded and we would like to diversify the sources that provide the match required by SNAP E&T, including possibly using WIOA. However, if these funds cannot serve as match to another Federal grant (i.e SNAP E&T) it would change what we apply for and how we would use WIOA funds.</p>	<ul style="list-style-type: none"> • Questions about what serves as a match for federal SNAP E & T dollars should be directed to the source of those funds. Minneapolis Employment & Training WIOA Adult funds must be used in strict accordance with the defined scope of services and tasks outlined in this Request for Proposal. Enrollment as a WIOA Adult participant may not be limited to only SNAP recipients.
<p>3. The RFP states that there are \$100,000 to \$120,000 available in funds. Is this the amount per year or is it over the entirety of the 3.5 year grant?</p>	<ul style="list-style-type: none"> • This is an annual estimate of funding
<p>4. I do not see anything about a required budget or how costs will be paid (per client, cost reimbursement, etc.) Is there in fact a budget required to substantiate the proposal and if so where is it in the RFP? How would we need to then justify our expenses to get paid (i.e. cost reimbursement, charger per client served, etc.?)</p> <p>5. Regarding the WIOA Adult Services RFP, could you provide an range for the cost per participant that you estimate will be both competitive for funding and sufficient to deliver the required services.</p>	<ul style="list-style-type: none"> • This RFP does not ask for a budget or proposed cost per participant amount. This is a cost reimbursement contract with allowable expenses defined by WIOA rules and the new 2 CFR Part 200 regulations that were published in the Federal Register on December 26, 2013. All invoices must be accompanied by a document that details the allowable expenses charged to that funding source. Documentation for each expense should be maintained at the service provider for all costs that are charged to the grant and these documents must be made available for audit. The number of clients will be negotiated each year with the selected agency based on the total amount of funding available and based on Minneapolis Employment & Training’s participant plan that must be approved by the State of Minnesota’s Department of Employment and Economic Development. Cost per participant will be based on the negotiated number of clients.
<p>6. Does a program need to be WIOA certified to be eligible? If not, do we need to become WIOA certified during the grant period if uncertified when approved?</p>	<ul style="list-style-type: none"> • WIOA certification applies only to training institutions and is not applicable to employment service providers. This Request for Proposal is to select a WIOA Adult employment service provider to perform: <ul style="list-style-type: none"> ○ outreach, intake, eligibility and priority determination, individual assessment of

	<p>reemployment barriers/needs, career counseling, formulation of individual employment plans; and</p> <ul style="list-style-type: none"> ○ Job placement and development services, including job retention support and follow-up for one year after exit; and ○ <i>Arranging for employment-related training</i> identified in participant employment plans by accessing the tuition/training cost fund maintained by Minneapolis Employment and Training (and/or by accessing other resources that may be available, as well as for providing monitoring and support during training, placement, retention, and follow-up services.) <p>If you'd like more information about becoming a WIOA Certified training provider (which is not applicable to this Request for Proposal, please visit this link).</p>
<p>7. XXX is an existing CDBG vendor of the Minneapolis Employment and Training department. My question, are existing vendors required to submit a full proposal to be considered for WIOA Adult funds? If not, what would you expect?</p>	<ul style="list-style-type: none"> • Yes, your agency must apply and compete to provide services under this WIOA Adult funding source.