

INSPECTION SCORESHEET

Property Address	Insp. Initials	Units in Bldg	Units Scored	Highest Unit Score	Bldg Score
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Violation	Max Pts	EXT/PUB	Unit	Unit	Unit	Unit	Total Score
HIS051 Ground Cover	2						
HIS053 Drain Water	2						
HIS059 Address Numbers	2						
HIS111 Remove Garage/Shed	2						
HIS112 Paint House	3						
HIS115 Repair or Replace Garage/Shed	2						
HIS116 Repair or Replace Swimming Pool	1						
HIS118 Install Garage Locks	1						
HIS119 Secure Garage	1						
HIS121 Repair or Replace Retain-Wall	6						
HIS123 Paint Fence	1						
HIS125 Repair or Remove Fence	1						
HIS130 Repair or Replace Roof	4						
HIS131 Repair or Replace Chimney	2						
HIS132 Repair Roof Overhang	4						
HIS134 Repair/Replace Exterior Steps	6						
HIS135 Repair or Remove Gutters	1						
HIS136 Repair or Replace Exterior Wall	6						
HIS137 Repair or Replace Foundation	6						
HIS139 Rainwater Drainage	1						
HIS147 Repair or Replace Outdoor Spaces	6						
HIS148 Repair or Replace Exterior Doors	2						
HIS150 Protect 2 nd Floor Exit Doors	4						
HIS155 Install, Replace or Repair Guardrails	6						
HIS158 Install Exterior Handrail	6						
HIS161 Provide, Repair or Replace Screens	1						
HIS162 Repair or Remove Screen Door	1						
HIS163 Install Storm Windows	1						
HIS164 Install, Repair or Replace Storm Door	1						
HIS167 Repair or Replace Glass	1						
HIS180 Obtain Rental License	1						
HIS181 Update License Application	1						
HIS182 Post License and/or 311 Poster	1						
HIS183 Conversion	1						
HIS205 Ceiling Height	3						
HIS206 Rooms Too Small	6						
HIS207 Install Smoke Gaskets	1						
HIS208 Illegal Bedroom	5						
HIS209 Provide Security Doors	2						
HIS210 Arrangement of Rooms	3						
HIS211 Repair or Provide Buzzers	1						
HIS214 Clean/Repair Public Area	4						
HIS215 Number Units	1						
HIS217 Provide or Repair Hall-Exit Lights	4						
HIS221 Illegal Building	6						
HIS223 Unlawful Occupancy	10						
HIS226 Unlawful Occ. of Non-Dwelling Structure	6						
HIS227 Remove Illegal Appliance/Fixtures	5						
HIS228 Seal Garbage Chutes	1						
HIS229 Seal Transoms	2						
HIS230 Over Occupancy	4						
HIS231 Restore Required Utility	10						
HIS251 Repair Support System	6						
HIS253 Repair Interior Stairs	6						
HIS261 Provide Fire Exits	10						
HIS263 Repair or Replace Fire Door	4						
HIS266 Attached Garage Fire Doors	4						
HIS275 Lavatory/Bathroom Facility	4						
HIS281 No Shared Bathroom	5						
HIS309 Repair or Replace Dwelling Unit Doors	3						
HIS310 Provide Exit Signs	4						
Subtotal A							

Violation	Max Pts	EXT/PUB	Unit	Unit	Unit	Unit	Total Score
HIS317 Clean Basement, Owner	5						
HIS320 Smoke Detectors	10						
HIS322 Carbon Monoxide Detectors	10						
HIS331 Provide or Replace Egress Stairway	5						
HIS335 Combustible Storage	5						
HIS341 Provide and Maintain Fire Extinguisher	5						
HIS371 Stop Cooking	2						
HIS411 Minimum Outlets Required	5						
HIS412 Faceplates	1						
HIS413 Repair or Replace Outlets/Switches	2						
HIS414 Electrical Fixtures	4						
HIS415 Electrical Service Panel	4						
HIS416 Electrical Safety Check Required	4						
HIS417 Repair/Remove Illegal/Hazardous Wiring	6						
HIS421 Extension Cords	2						
HIS504 Open Gas Line	10						
HIS505 Sagging Pipes	2						
HIS509 Leaking Faucets	2						
HIS511 Plumbing Repairs/Gas Repairs	5						
HIS512 Illegal Traps	5						
HIS513 Clogged Plumbing	3						
HIS516 Water to Units/Fixtures	10						
HIS518 Water Pressure	5						
HIS519 Install or Repair Water Heater	6						
HIS524 Provide Faucets	5						
HIS527 Provide Bathroom Door	5						
HIS528 Repair/Replace Mechanical Ventilation	4						
HIS530 Vent Shaft	4						
HIS531 Basement Toilet	3						
HIS533 Clean Out Plug	3						
HIS609 Provide Heat	6						
HIS613 One Hour Rating	6						
HIS615 Repair/Replace Heating Equipment	6						
HIS622 Heating Performance Safety Check	4						
HIS703 Provide Proof of Lead Safe Practices	1						
HIS708 Lead Clearance Inspection Required	2						
HIS709 Paint Interior Window	2						
HIS710* Repair or Replace Windows	3						
HIS711 Window Locks	1						
HIS712 Openable Windows	3						
HIS713 Sash Cords/Windows Fall Shut	1						
HIS714 Weather Strip Windows	1						
HIS715u Repair/Repl Interior Doors/Components	4						
HIS716u Provide Shades	1						
HIS717 Provide/Repair Deadbolts	4						
HIS729 Clean Dwelling, Owner	2						
HIS730 Energy Audit Required	2						
HIS733 Exterminate Insects/Vermin	2						
HIS737 Extermination Contractor Required	4						
HIS745 Clean Unit, Occupant	6						
HIS747 Repair/Replace Cabinets/Counters	3						
HIS748 Clothes Dryer Duct	2						
HIS749 Repair/Replace Appliances	4						
HIS752 Repair Floors	4						
HIS753 Repair Walls	4						
HIS754 Repair Ceilings	4						
HIS757 Repair/Remove Water Damaged Surfaces	3						
HIS759 Interior Paint/Wallpaper	3						
HIS770 Obtain Permit for Egress Window	5						
HIS771 Provide Exit Windows	8						
HIS772 Remove Exit Window Obstruction	5						
HIS773 Provide Window	6						
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HIS777	Provide Keys to Tenant	3						
HIS779	Provide Mailboxes	2						
HIS836	Maintain Driveway	2						
HIS838	Provide Parking Surfaces	2						
Subtotal B								
Overall Total								

Note: If any violation of 6 or more points still exists, the property remains classified as substandard.

Instructions for Rental Licensing	Date	Total
Total Score 1 st Inspection =	_____	_____
2 nd Inspection Adjustments (+) or (-)	_____	_____
2 nd Inspection Total =	_____	_____
3 rd Inspection Adjustments (+) or (-)	_____	_____
3 rd Inspection Total =	_____	_____
4 th Inspection Adjustments (+) or (-)	_____	_____
4 th Inspection Total =	_____	_____

THRESHOLDS		
Units	Rental Licensing	Condemnation
1	25 points	40 points
2	30 points	45 points
3	35 points	55 points
4	40 points	60 points
5 or More	10 points	15 points
Any 1 Unit in Bldg	25 points per unit	40 points per unit