



**Minneapolis Health Department**  
**Environmental Programs Division**  
 250 South 4th Street, Room 510  
 Minneapolis, MN 55415-1316  
 (612) 673-3000 Fax (612) 673-2635  
[EnvironmentalHealthPermit@minneapolismn.gov](mailto:EnvironmentalHealthPermit@minneapolismn.gov)  
**PAY ONLY BY MAIL, FAX OR PHONE CONTACT**

# TEMPORARY WATER DISCHARGE APPLICATION

The Minneapolis Commissioner of Health or the Commissioner's designee may require additional information deemed appropriate and impose conditions as deemed necessary to ensure compliance with the code for the preservation of public health and safety. Issuance of a temporary water discharge permit is not approval for a permanent and continuously operating dewatering system or a permanent sewer connection, see page 2 for approval and permitting contacts for those activities and processes.

**Letter of transmittal:** Describe activities, need for discharge, water sample analysis or reason samples are not required.

**Discharge to the Sanitary Sewer:** Discharges to the sanitary sewer may require a permit from the Metropolitan Council Environmental Services. Contact Mike Flaherty, Senior Engineer, at 651-602-4715 or [michael.flaherty@metc.state.mn.us](mailto:michael.flaherty@metc.state.mn.us) for forms and information. Copies of your MCEs permit application and sample analysis must be submitted with your Minneapolis permit application. A copy of your approved MCEs permit must be provided to the City of Minneapolis when it becomes available.

**Discharge to the Storm Drain:** Discharges to the storm drainage system must meet water standards for the receiving water body, if no standard exists the water must meet safe drinking water standards. A National Pollutant Discharge Elimination System/State Disposal System (NPDES/SDS) permit from the Minnesota Pollution Control Agency (MPCA). If the MPCA does require a permit submit documentation to that effect and identify who was your point of contact with the MPCA.

**MN DNR Water Appropriation Permit** is required for any discharge exceeding 10,000 gallons a day or 1,000,000 gallons a year. Applications information is available on line at: [www.dnr.state.mn.us/mpars/index.html](http://www.dnr.state.mn.us/mpars/index.html)

**Site Map/Plan:** include site address, area roadways and preferred discharge location and conveyance route

**Site Details:** PROJECT NAME: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

RATE OF DISCHARGE: \_\_\_\_\_  Intermittent  Continuous START DATE: \_\_\_\_\_ EXPECTED END: \_\_\_\_\_

PRETREATMENT METHOD(S) OF DISCHARGE: \_\_\_\_\_

**RESPONSIBLE PARTY FOR PAYING SANITARY SEWER RATE CHARGES:**

COMPANY NAME:		CONTACT PERSON:		OFFICE PHONE:		CELL PHONE:	
ADDRESS 1:			ADDRESS 2:			FAX PHONE:	
EMAIL:		CITY:		STATE:		ZIP CODE:	

**CONTRACTOR INFORMATION: PERMIT IS ISSUED TO CONTRACTOR**

COMPANY NAME:		CONTACT PERSON:		OFFICE PHONE:		CELL PHONE:	
ADDRESS 1:			ADDRESS 2:			FAX PHONE:	
EMAIL:		CITY:		STATE:		ZIP CODE:	

I understand that all information and attachments provided in this permit application are true and complete.  
 I understand that misstatements of facts may result in forfeiture of rights, and denial or cancellation of this permit.

CONTRACTOR SIGNATURE (OR AGENT): _____	DATE: _____	DIRECT PHONE: _____
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Failure to obtain a permit prior to beginning discharge will result in a double of permit fee and possible issuance of a citation.

**Send my permit:**  Pickup  Mail to contractor  Fax - - or  Email:

**See the Directors Fee Schedule for permit fees. Payment details must be received with application.**

Make checks to "Minneapolis Finance Department". Credit cards accepted by fax to 612-673-2635 or phone.  
**Credit Card Fax Send:** card type, name of card holder, CC#, expiration date and security code  
**Credit Card Phone Provide:** Contact and phone number:

# To obtain a water discharge permit from the City of Minneapolis:

## Complete the application form on the reverse side and submit to:

Thomas Frame, PE  
Minneapolis Environmental Services  
250 South 4<sup>th</sup> St, Room 414  
Minneapolis, MN 55415

OFFICE: 612-673-5807  
CELL: 612-685-8501  
TXT MSG: 612-685-8501  
Fax: 612-673-2635

[tom.frame@minneapolismn.gov](mailto:tom.frame@minneapolismn.gov)

**Approval is contingent upon:** Maintaining compliance with approved conditions from Metropolitan Council Environmental Services and/or the Minnesota Pollution Control Agency.

**Street or sidewalk obstruction permits:** If the conveyance system crosses or obstructs public areas such as roadways and sidewalks approval must be obtained from Minneapolis Public Works unless an existing obstruction permit that covers the area is in place.

Brandon Sandberg  
Scott Kramer  
Minneapolis Public Works  
300 Border Ave N  
Minneapolis, MN 55405

Office: 612-673-5319  
Office: 612-673-2383

[brandon.sandberg@minneapolismn.gov](mailto:brandon.sandberg@minneapolismn.gov)  
[scott.kramer@minneapolismn.gov](mailto:scott.kramer@minneapolismn.gov)

## Arrangement must be made with Minneapolis Utility Billing for payment of sewer rate charges.

To arrange billing and payments Contact Revenue & Collections Customer Service Department at 612-673-1114 or by e-mail at [UBCustomer@minneapolismn.gov](mailto:UBCustomer@minneapolismn.gov). Any unpaid balance after work has been completed may be assessed to the property taxes. Current sewer rate costs are available at: [www.minneapolismn.gov/utilitybilling/utility-billing\\_rates](http://www.minneapolismn.gov/utilitybilling/utility-billing_rates)  
The sewer treatment rate is per unit, 1 unit = 748.5 gallons+ = 100 cubic feet

## If modifications, repairs, connections or alterations of utility connections are required contact:

Minneapolis Public Works  
Utility Connections/Right of Way  
Permits  
250 South 4th Street RM 222  
Minneapolis, MN 55415

Office: 612-673-2451  
Fax: 612-673-3446

[PWUtility.Connections@minneapolismn.gov](mailto:PWUtility.Connections@minneapolismn.gov)

## Contact Paul Miller or Jeremy Strehlo if a permanent discharge will be required.

Paul Miller  
Jeremy Strehlo  
Public Works Surface Water & Sewers  
309 2nd Avenue South – Room 301  
Minneapolis, MN 55401

Office: 612-673-3603  
Office: 612-673-3973

[paul.miller@minneapolismn.gov](mailto:paul.miller@minneapolismn.gov)  
[jeremy.strehlo@minneapolismn.gov](mailto:jeremy.strehlo@minneapolismn.gov)

**A temporary discharge permit from Environmental Services is not approval for a permanent operating dewatering system or a permanent connection. Contact Utility Connections, Paul Miller and Jeremy Strehlo for approval and permitting.**

At the discontinuance of the temporary water discharge, all necessary repairs and corrective work to the Minneapolis sanitary sewer or storm drainage system must be completed by the permit holder to the satisfaction of the City of Minneapolis.

Discharge is to be shut off during wet weather flows. In case of hardship per approval of the Sewer Department Representative discharges may be continued. Discharge and rate of discharge must be conducted in manner to not contribute to local flooding or overflow problems of the Minneapolis sanitary sewer system. Discharge cannot result in pooling of water in streets or public areaways. Restart of a discharge at the conclusion of a rain event may not occur for a minimum of four hours unless the sanitary sewer and storm drains have been visually checked by the permittee and clear of stormwater runoff. If the discharge causes or contributes to flooding or overflow conditions the discharge may be suspended or rate of discharge reduced.

Report to Thomas Frame if the characteristics of the discharge change or conditions of this permit must be modified.