



Minneapolis Health Department
 Environmental Programs Division
 505 Fourth Ave S, Room number 520
 Minneapolis, MN 55415
EnvironmentalHealthPermit@minneapolismn.gov
 (612) 673-3000 **PAY BY MAIL OR PHONE CONTACT**

WELL CONSTRUCTION APPLICATION

LEGAL DESCRIPTION OF WELL LOCATION: **Attach a site map with well location(s), property lines, structures, roads and landmarks.**

TOWNSHIP	RANGE	SECTION	SMALL	QUARTERS	LARGE	WELL HEAD FINISH (ABOVE OR AT- GRADE)	DEPTH (FT)	UWN

WELL ADDRESS OR LOCATION _____ DATE CONSTRUCTION IS TO BEGIN: _____

SITE NAME _____ ADDRESS _____

- AT-GRADE WELLS submit:** Why the well cannot terminate 12 inches above grade and a diagram of the well cap and vault or manhole.
- Construction through a CONFINING LAYER, multi-cased or multi-aquifer wells submit construction plan that includes:** well diameter, grout material, drilling method, grouting method, casing materials, cross-sectional diagram of the well, and cross-section of anticipated geology.
- For wells constructed in a well construction advisory area approval must be obtained also from MDH, submit copy of approval.**

Is a variance required? Yes No **VARIANCE NO. TN** The Minnesota Department of Health must approve all variance requests.

Is the well to be constructed in the Minneapolis right-of-way? Yes No An encroachment permit needs to be obtained prior to issuance of a City Permit. For an encroachment permit contact Minneapolis Public Works Engineering Design, Right-of-Way Department at 612-673-2403.

TYPE OF WELL TO BE CONSTRUCTED: Environmental Well as defined in Minnesota Statute 1031.005 Subdivision 8a. Industrial AC Irrigation
 Residential NTNCPWS TNCWS Other:

Start Date: _____ **IF NOT SCHEDULED CONTACT INSPECTOR PRIOR TO BEGINNING WORK.**

Well Owner _____

CONTACT _____ ADD _____ STATE _____ ZIP _____

EMAIL _____ CITY _____ PHONE _____

Property Owner _____

CONTACT _____ ADD _____ STATE _____ ZIP _____

EMAIL _____ CITY _____ PHONE _____

If the well owner is not the property owner, Minnesota Statutes, Chapter 1031.205, Subdivision 8, requires that, "A person may not construct or have constructed a well for the person's own use on the property of another until the owner of the property on which the well is to be located and the intended well user sign a written agreement that identifies which party will be responsible for obtaining all permits or filing notification, paying applicable fees and for sealing the well. If the property owner refuses to sign the agreement, the intended well users may, in lieu of a written agreement, state in writing to the Commissioner that the well user will be responsible for obtaining permits, filing notification, pay applicable fees, and sealing the well. Nothing in this subdivision eliminates the responsibilities of the property owner under this chapter, or allows a person to construct a well on the property of another without consent of other legal authority."

A signed agreement must be included with if the property owner and intended well user are not the same person or company.

PROPERTY OWNER SIGNATURE (OR AGENT): _____ DATE _____ RELATIONSHIP TO PROPERTY: _____

Licensed Well Company _____

CERT REP _____ ADD _____ STATE _____ ZIP _____

EMAIL _____ CITY _____ PHONE _____

I understand that all information provided in this permit application is true and complete. I understand that misstatements of facts may result in forfeiture of all rights to licensure/registration as a well contractor/monitoring well contractor in accordance with Minnesota Statutes, Chapter 1031.

CERTIFIED REPRESENTATIVE OR REGISTERED PERSON SIGNATURE _____ DATE _____ CO. LIC _____

PENALTIES: Failure to obtain a permit prior to constructing a well is a violation of Minnesota Statutes, Chapter 1031, Minnesota Rules Chapter 4725, and City of Minneapolis Ordinances Chapters 48 and 216.

Send my permit: Pickup Mail Email **TO**

See Environmental Programs Fee Schedule for permit fees. Make checks to “Minneapolis Finance Department”. Credit cards accepted by phone. *Credit Card Contact telephone number:*

DATA PRIVACY ADVISORY

As part of the application process, you may provide payment information to pay the appropriate fee for your Application or Notification. Some payment information (e.g., credit card and bank account data) is protected under the Minnesota Government Data Practices Act. You are not required to provide this payment information. If you do provide your credit card data or bank account data, after your Application or Notification is processed and approved, your credit card will be charged the appropriate amount or your bank account data (e.g., check) will be used for payment. If you refuse to provide either of these forms of payment, you would have to use another means of payment. This application, the City’s website, or staff will provide information on the other means of payment.

If you submit your credit card data or bank account data at any point in the payment process, individuals who may access the data include individuals in the City who reasonably require access to process your Application or Notification and your payment and to perform related duties; attorneys representing those individuals; auditors; and others who are legally authorized to access the data.

I HAVE READ AND UNDERSTAND THE ABOVE DATA PRACTICES ADVISORY.

Signature

Date