



City of Minneapolis  
 Licenses and Consumer Services  
 505 Fourth Ave. S., Room 220  
 Minneapolis, MN 55415  
 Telephone: 612-673-2080  
[www.minneapolismn.gov/businesslicenses](http://www.minneapolismn.gov/businesslicenses)

**For Office Use Only**  
 Expiration April 1  
 AP/LiqCat  
 Adm Issuance: No

## License Application: Liquor Catering

**Definition:** If you have an On Sale Liquor or On Sale Wine license, and a State of Minnesota Liquor Catering Permit, you may apply for a Minneapolis license to cater food with alcohol at events. You are not allowed to cater just alcohol at an event, you must cater food. Please allow at least 30 days for approval of this annual license.

Liquor caterers must send a [Notification Form](#) to Business Licenses prior to each event. You must also apply for any other required permits for each event.

We charge a [fee](#) for this annual license. You will be charged a daily [fee](#) for each event. There is also an extra 50% late fee for Notification Forms received less than one full business day before your event.

Public Events: Every location in Minneapolis is limited to four public events per calendar year. An event may not last more than three days. An [Event Sponsoring Permit](#) is required. You can find the application on our website. If you are then only vendor, there is no additional fee.

1. Application requirements		
1. Complete the application and include all the requirements listed below. Incomplete applications may be returned.		
2. There is a <a href="#">fee</a> for this application. You can pay by		
<input type="checkbox"/> <b>Cash:</b> Drop off your application at our office.		
<input type="checkbox"/> <b>Check:</b> Mail or drop off your application at our office.		
<input type="checkbox"/> <b>Credit Card:</b> Mail, drop off or email your application to <a href="mailto:businesslicenses@minneapolismn.gov">businesslicenses@minneapolismn.gov</a> . <b>Do not add your credit card information on this application.</b> We will call you to securely charge your credit card.		
3. <input type="checkbox"/> Attach a copy of your Minnesota State Liquor Caterer's Permit.		
4. <input type="checkbox"/> What is your On-Sale Liquor/Wine License Number? _____		
5. <input type="checkbox"/> Attach a copy of your Liquor Liability Insurance Certificate with off premises coverage.		
6. A Catering License is required. Complete one of the following:		
<input type="checkbox"/> What is your Minneapolis Food Catering License Number: _____ or		
<input type="checkbox"/> If you are not licensed in Minneapolis, attach your local Food Catering Certificate.		
<input type="checkbox"/> If you do not have a Food Catering License, complete and attach a <a href="#">Catering Application</a> .		
2. Business information		
<b>Corporate/Legal Name</b>	<b>Business Name (DBA)</b>	
<b>Business Address</b>	<b>Email Address</b>	<b>Cell Phone Number</b>
<b>Applicant Name</b>	<input type="checkbox"/> <b>Owner</b> <input type="checkbox"/> <b>Partner</b> <input type="checkbox"/> <b>Manager</b>	
<b>Mailing Address</b>		

### 3. Verification

The City of Minneapolis uses the information on this application to determine qualifications for a license. You are not legally required to provide this information. If you refuse, we cannot approve your application. After we approve your license, all information is public (MN Statutes, Chapter 13).

A signature is required.

I have read and agree to the [Terms and Conditions](#) for electronic signatures, records and payment.

I, (print name) \_\_\_\_\_, certify or declare under penalty of perjury under the laws of the State of Minnesota that the information on this application, checklist, and attached documents is true and correct. All information is subject to verification by the State of Minnesota. I understand that false information may result in the denial, suspension or revocation of my business license.

By typing your name, you are electronically signing this application.

Signature of Applicant \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

### 4. Additional information

1. Applications must be signed by an owner, partner, or on-site manager.
2. No license will be issued for longer than one year.
3. You cannot transfer your license to any other person or location.
4. For reasonable accommodations or alternative formats please contact Business Licensing at 612-673-2080 or via email at [businesslicenses@minneapolismn.gov](mailto:businesslicenses@minneapolismn.gov). People who are deaf or hard of hearing can use a relay service to call 311 at 612-673-3000. TTY users call 612-263-6850. Para ayuda, llame al 311. Rau kev pab hu 311. Hadii aad caawimaad u baahantahay wac 311.