

To: Taxi Company License Holders

From: Enrique Velázquez, Manager of Licenses and Consumer Services

Date: January 1, 2021

Subject: Annual License Renewal Procedures

### **Taxi Company Renewal Procedures**

Since 2014, licensed Taxicab Service Companies have participated in the City of Minneapolis Wheelchair Accessible Taxicab Incentive Program. The purpose of this program is to provide high quality taxicab services to Minneapolis residents and visitors who use wheelchairs. In return, several financial incentives are available to the companies willing to participate.

- Taxicab Service Companies with six or more wheelchair accessible vehicles and 24-hour dispatch services are eligible for the following fee waivers:
  - o Annual Service Company license fee
  - o Annual Medical Transport license fee (if applicable)
  - o Annual Wheelchair Accessible Vehicle license fee
  - o Annual Taxi Vehicle License fees for every wheelchair-accessible vehicle (one wheelchair means one no cost standard taxi license)
  - o Annual Wheelchair Surcharge fee for each wheelchair-accessible and standard vehicle registered with the company
- Taxicab Service Companies with at least one wheelchair-accessible vehicle and 24-hour dispatch services are eligible for the following fee waivers:
  - o Annual Wheelchair Accessible vehicle license fee
  - o Annual Wheelchair Surcharge fee for each wheelchair-accessible vehicle registered with the company

Eligible Taxi Service Companies may submit all renewal materials together.

Due to the COVID-19 pandemic, our office is currently not open to the public. Please contact our office to discuss and submit renewal documents.

### **Taxi Driver Renewal Procedures**

On April 30, 2020 a letter was sent out discussing the suspension of Taxi Driver renewals. This was due to the COVID-19 pandemic shutting down our office as well as

the Department of Vehicle Services (DVS). The DVS closure created issues for any Taxi Driver that needed to get a new license or who had to deal with outstanding citations.

Now that all locations have reopened and Business Licensing has a process in place for remote application handling, we will begin renewing Taxi Driver licenses.

In accordance with Minneapolis Emergency Regulation 2020-05, the collection of late fees for Taxi Driver licenses issued by the City of Minneapolis and its Business Licensing Division has been suspended during the state of local public emergency related to the COVID-19 pandemic.

As there was no mandatory suspension of taxi activity per Governor or Mayor Emergency Order, the license renewal fee will be the full \$59. A late fee will not be charged. The license expiration date will be 6/30/2021 and the standard renewal process will be in effect.

### **Submitting Renewals**

The Business Licensing counter is currently closed to the public during the COVID-19 pandemic.

To renew by mail, please submit renewal materials to:

Community Planning and Economic Development  
Business Licensing  
350 South 5<sup>th</sup> Street, Room 1  
Minneapolis, MN 55415

To renew electronically, please submit renewal materials to [businesslicenses@minneapolismn.gov](mailto:businesslicenses@minneapolismn.gov). Renewal payments by credit card may be processed over the phone by contacting us at 612-673-2080.

For Drivers, instead of coming in to take a photo, we will use last year's photo on your renewed City-issued badge.

For any questions about the renewal procedure, contact the business licensing Division at 612-673-2080 or [businesslicenses@minneapolismn.gov](mailto:businesslicenses@minneapolismn.gov)