

Energy Efficiency Cost Share Program Rules and Process:

Eligibility Requirements:

- Properties applying for a grant must;
 - Be an existing commercial, industrial, or multifamily (4+ units) property located within the City of Minneapolis.
 - Be a new project that has not already started construction
- Eligible Projects Must;
 - Include a non-lighting component if request is greater than \$5,000. Non-Lighting components may include motion sensors, or other programmable aspects of lighting.
 - Qualify for an Xcel Energy or CenterPoint rebate. Submit proof of rebate application or pre-approval notice with the application.
 - Have a payback period greater than 1 year
 - Use the highest efficient equipment available and feasible installed at the property
- Any open or past due housing orders need to be abated prior to final payment.

How to Apply:

- Fill out Green Cost Share Application.
- Attach your utility rebate application, pre-approval notice, or scope of work showing estimated energy savings.
- Email Cost Share Application and attachments to GreenCostShare@minneapolismn.gov.

When Awarded a Cost Share:

- Sign up as a [supplier](#) with the City of Minneapolis.
- Take before pictures of the improvements and send them to GreenCostShare@minneapolismn.gov
- Begin the Cost Share contracting process at most 90 days after receiving a program acceptance email. If you do not communicate to the city that the project is moving forward within 90 days of acceptance the city will reallocate the funding to another project.

After Projects are Completed:

- All installations must be completed by the date specified in your Green Cost Share Agreement.
- Email the Items listed below to the city contract manager by the date specified in your Green Cost Share Agreement. If more than one contractor is used, there must be complete sets of these documents for each contractor.
 - Before and after photographs highlighting the improvement
 - Proof of final inspection by the City of Minneapolis for any work requiring a City permit.
 - Final paid invoice from the contractor or vendor showing the total project cost
 - Rebate verification (i.e. copy of the rebate check received from utilities)
- Email just the city reimbursement invoice to submitinvoices@minneapolismn.gov

Other Rules & Procedures:

- Funds are allocated based on what's approved in the Green Cost Share application. In the event the final invoice is higher than the bid, additional Cost Share funds must be approved by the program administrator.
- Applicant is responsible for arranging all the upfront project financing.
- Cost share funds can only be used to compensate for the materials and labor specified on the Cost Share bid.
- All work must meet City of Minneapolis, state, regional, and national zoning, building, and fire codes.
- The applicant is responsible for ensuring that product purchases, equipment purchase and installation, or other work proposed have been completed satisfactorily before paying the contractor(s).

Application Procedure:



For reasonable accommodations or alternative formats, please contact the Minneapolis Health Department at (612) 673-2301 or health@minneapolismn.gov. People who are deaf or hard of hearing can use a relay service to call 311 at (612) 673-3000. TTY users call (612) 673-2626.

Para asistencia (612) 673-2700 - Rau kev pab (612) 673-2800 - Hadii aad Caawimaad u baahantahay (612) 673-3500.