

2021 Automotive Pollution Reduction Application

Please review, fill out, and submit all pages of this application for consideration. The City of Minneapolis reserves the right to revoke the grant money if the customer or contractor violates program rules and procedures. The City of Minneapolis is not liable for grants promised to customers because of a contractor misrepresenting this grant program.

Overview:

The City of Minneapolis wants to help your Minneapolis vehicle repair, service, or maintenance business fund innovative green business practices that focus on air and water quality improvements in Minneapolis.

Through its Green Cost Share Program, the City is offering a **75% match up to \$50,000**, to help fund vehicle repair, service, and maintenance businesses move to painting, cleaning alternatives, and repair processes that reduce pollutant emissions, hazardous waste, or energy usage.

While we try to fund all projects, funds are limited. Use this application to demonstrate the competitiveness of your project. After each deadline, applications are reviewed and ranked by a third-party panel of experts in the energy field. Priority will be given to projects that qualify for the Environmental Justice or Minneapolis Forward areas of the city.

Eligible applicants:

1. Any vehicle repair, service or maintenance business in the City of Minneapolis.
2. The cost share applicant must be able to demonstrate the project has measurable pollution reduction.
3. Owners must be able to provide 55% matching funds for project.

Example: \$50,000 Project = \$37,500 75% Green Business Cost Share + \$12,500 25% matching funding from business.

Special Stimulus Funding Deadline: August 15, 2021

(Any additional deadline will be announced on the Green Cost Share website)

For reasonable accommodations or alternative formats, please contact the Minneapolis Health Department at (612) 673-2301 or health@minneapolismn.gov. People who are deaf or hard of hearing can use a relay service to call 311 at (612) 673-3000. TTY users call (612) 673-2626.

Para asistencia (612) 673-2700 - Rau kev pab (612) 673-2800 - Hadii aad Caawimaad u baahantahay (612) 673-3500.

Automotive Cost Share Program Rules:

Prior to Applying:

- Meet with the Minnesota Technical Assistance Program (MNTAP) to review your project. MNTap will assist on the technical aspects of the cost share like quantifying emissions, industry specific processes, and energy efficiency for business and industry. Visit <http://www.mntap.umn.edu/> or call (612) 624-1300.
- Or other 3rd party technical analysis partner listed here:

How to Apply:

- Fill out the Green Cost Share Application.
- Attach to Application:
 - Supporting documentation of pollution reduction(s).
 - A contractor bid or a materials list for the work being done.
- Email Cost Share Application and all attachments to GreenCostShare@minneapolismn.gov.

When Awarded a Cost Share:

- Sign up as a [supplier](#) with the City of Minneapolis.
- Take a before pictures of the improvements and send them to GreenCostShare@minneapolismn.gov.
- Begin the Cost Share contracting process at most 90 days after receiving a program acceptance email. If you do not communicate to the city that the project is moving forward within 90 days of acceptance the city will reallocate the funding to another project.

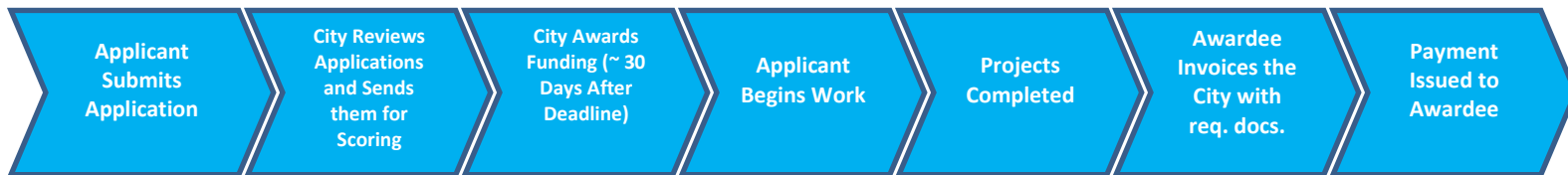
After Project(s) are Completed:

- An approved alternative product or technology must be installed, and in use at the place of business by the date specified in your Green Cost Share contract.
- Email the Items listed below to the city contract manager by the date specified in your Green Cost Share Contract. If more than one contractor is used, there must be complete sets of these documents for each contractor.
 - Before and after photographs highlighting the project(s).
 - Proof of final inspection by the City of Minneapolis for any work requiring a City permit.
 - Final paid invoice from the contractor or vendor showing the total project cost.
 - A lien waiver (A statement issued by the contractor/vendor, that advises the client that they, the contractor/vendor, have been paid in full for the total project cost; are satisfied with the compensation for the work they performed, or the products provided; and waive their right to place any liens on the property for work completed/products provided)
- Email just the city invoice template to submitinvoices@minneapolismn.gov

Other Rules and Procedures:

- Funds are allocated based on what's approved in the Green Cost Share application. If the final invoice is higher than the bid, additional Cost Share funds must be approved by the program administrator.
- Applicant is responsible for arranging all the upfront project financing.
- Cost Share funds can only be used to compensate for materials and labor specified on the cost share bid. (Ineligible costs include labor costs of employees)
- Any contractor(s) who performs work at the property must meet City of Minneapolis licensing, building permit, and building code requirements.
- All work must meet City of Minneapolis, state, regional, and national zoning, building, and fire codes.
- The applicant is responsible for ensuring that product purchases, equipment purchase and installation, or other work proposed have been completed satisfactorily before paying the contractor(s).

Application Procedure:



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Minneapolis Health Department
505 4th Avenue South, Room 520
Minneapolis, MN 55415
TEL 612.673.2301
www.minneapolismn.gov/health

Automotive Pollution Reduction Cost Share Application

Complete all sections on this application.

Applicant Information:

Applicant Name*: _____

Applicant Business*: _____

Business Address*: _____

Phone*: _____ Email*: _____

Business Type (use drop down) *:

Business Demographics (Optional):

We want to better understand who our program is reaching and how to meet the unique needs of each business. Please check any boxes that apply to your business.

Business Ownership (Select all that apply)

- Women Owned, Black of African American Owned, Immigrant Owned, Native American/Alaskan Native Owned, Latino/Hispanic Owned, Asian or Asian American Owned, White/Caucasian Owned, Two or More Races Owned, Prefer not to Answer or Not Applicable, This business is a registered Small Business Enterprise (SBE)

Project Summary*: (25 Points) How will your painting or cleaning process change if you are awarded a grant?

Provide detailed information of your current shop equipment/supplies you propose to change (age, efficiency, etc.), Safety Data Sheets of the product or combination of products (VOC or HAP content, waste volumes, cost burden, etc.), and attach other relevant documentation if necessary.

Empty rectangular box for project summary details.



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Project Address* *(If different than business address):* _____

Annual Pollution Reductions*:

Volatile Organic Compounds: _____ lbs. Solvent _____ gal. Hazardous Air Pollutants (HAP): _____ lbs. (VOC)

Funding Information*:

Requested Grant Funds: \$ _____ Not to Exceed \$50,000
 Est. Applicant Match: \$ _____ Must be at least 55% project cost
 Est. Total Project Cost: \$ _____ Attach Any Estimates of Projects

Application Questions*: (80 points)

The answers to these questions will be used to prioritize funding distribution, and to describe the project in subsequent promotional material.

1. Required*: Review your project with MNTAP or another 3rd party technical analysis partner. (10 Points)

Representative Name: _____ Meeting Date: _____

Representative Email or Phone Number: _____

Representative Signature: _____

2. Is your property in within a Minneapolis [Green Zone](#) or [Great Street Priority Area](#)?

Yes No (25 Points)

3. This year the Green Cost Share is supporting the City’s Minneapolis Forward Initiatives to aid properties impacted by civil unrest. Follow the link to view an incomplete [list of affected properties](#). Check the box below if your building was significantly (>25%) impacted by the civil unrest, and use the space provided to explain the damage done to your property this summer.

Yes, my building was significantly impacted by the civil unrest (20 Points)



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4. A goal of the Green Cost Share is to encourage sustainable practices citywide. How will you share the success of your project? (Signage, presentations to company, industry, or school groups, etc.) (10 Points)

5. What motivated you to start this project? (i.e. Productivity, Savings, etc.). (10 points)

Thank you for completing your application!

We look forward to reviewing it. Decisions are made about 30 days following the application deadline. Any Application(s) submitted between deadlines will be reviewed at the same time as all other applications received by the deadline.

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Partial list of example eligible technologies and products for grant funding

(If you would prefer a different product from those listed here, list it in the application.)

- **Aqueous-based paint systems:**

Basecoat and topcoat systems with lower volatile organic compound (VOC) and/or hazardous air pollutant (HAP) concentrations than what you are currently using.

- **High velocity low pressure (HVLP) spray gun(s)**

Spray guns that satisfy the Federal National Emission Standard for Hazardous Air Pollutants (NESHAP) Subpart HHHHHH.

See http://www.epa.gov/ttn/atw/area/paint_stripb.pdf for details.

- **Spray gun cleaning equipment**

Enclosed cleaning equipment meant to minimize gun cleaner evaporation. The equipment filters and recirculates cleaner for reuse.

- **Alternative spray gun cleaning chemicals**

Spray gun cleaners that reduce or eliminate VOC emissions when used.

- **Petroleum solvent recycling equipment**

Equipment that will distill petroleum solvents so they can be reused in your shop, reducing solvent purchases, VOC emissions, and waste disposal.

- **Aqueous parts washer equipment (manual or cabinet-style automatic)**

An aqueous equipment replacement for your current petroleum solvent-based parts washer.

- **Alternative parts washer cleaning chemistries**

Cleaners with lower volatile organic compound (VOC) concentrations or less hazardous compounds than what you are currently using.

Cleaners that have major ingredients that are identified by the Design for the Environment (DfE) program at EPA. See <http://www.epa.gov/dfe/index.htm> for details.

Cleaners that are Green Seal certified

See <http://www.greenseal.org/> for details.