

2021 Solar Group Purchase Application

Please review, fill out, and submit all pages of this application for consideration. The City of Minneapolis reserves the right to revoke the grant money if the customer or contractor violates program rules and procedures. The City of Minneapolis is not liable for grants promised to customers because of a contractor misrepresenting this grant program.

Overview:

The City of Minneapolis is offering an incentive up to **\$50,000** to qualifying solar developers involved in a solar group purchase based on each array's first year estimated kilowatt hour (kWh) production. 2021 Incentives are as follows;

| Incentive Category: | Production based Incentive Rate: | Qualification |
|-----------------------------------|---|---|
| Base Rate | \$0.20 per estimated annual kWh production | Any property in the city of Minneapolis that fulfills the program eligibility criteria |
| Environmental Justice Rate | \$0.35 per estimated annual kWh production | Any qualifying property; <ol style="list-style-type: none"> 1. In a Minneapolis Green Zone 2. In a Minneapolis Great Street Eligible Priority Area 3. Participating in the 4d Affordable Housing Incentive Program, or other income qualified housing program approved by the Health Department |
| Minneapolis Forward | \$0.40 per estimated annual kWh production | View an incomplete list of properties affected by civil unrest. Qualifying properties are those significantly (>25%) impacted by the civil unrest. Use the space provided in the application questions to explain the damage to your property if your property does not appear on this list. |

While we try to fund all projects, funds are limited. Use this application to demonstrate the competitiveness of your project. After each deadline, applications are reviewed and ranked by a third-party panel of experts in the energy field. Priority will be given to projects that qualify for the Environmental Justice or Minneapolis forward rate.

Deadlines: January 1, March 1, May 3, and July 2 (2021)
(Deadlines are Funding Dependent and Open Until Funding is exhausted)

Solar Cost Share Group Purchase Program Rules:

Eligibility Requirements:

- Projects applying for a grant must;
 - Be an existing building located within the City of Minneapolis
 - Be a new project that has not already started construction
- Applicant must be a non-profit or solar developer offering discounts to customers through a group purchase
- Group purchase must involve at least 5 customers
- At least 20% of included buildings must qualify for the Environmental Justice or Minneapolis Forward Rate (i.e. 1 out of every 5 properties minimum)

Prior to Applying:

- Fill out **Attachment A** of this application. Attachment A is a spreadsheet breaking down the individual projects and customers that are a part of the group purchase and is found on the Green Cost Share Website.

How to Apply:

- Fill out Green Cost Share Application.
- Attach to Application:
 - A PVWatts calculator report for each site. Visit pvwatts.nrel.gov to find the online calculator.
 - Attachment A of the Application.
- Email Cost Share Application and all attachments to GreenCostShare@minneapolismn.gov.

When Awarded A Cost Share:

- Non-profit or solar developer should sign up as a [supplier](#) with the City of Minneapolis.
- Gather before pictures for each property and send them to GreenCostShare@minneapolismn.gov
- Begin the Cost Share contracting process at most 90 days after receiving a program acceptance email. If you do not communicate to the city that the project is moving forward within 90 days of acceptance the city will reallocate the funding to another project.
- If a project in this application drops, applicant can request approval from the department to replace that project with one of approximately the same kilowatt hour output

After Projects are Completed:

- All installations must be completed by December 31st, 2021
- Email the Items listed below to the city contract manager by December 31st, 2021. If more than one contractor is used, there must be complete sets of these documents for each contractor.
 - Before and after photographs highlighting the project(s).
 - Proof of final inspection by the City of Minneapolis for any work requiring a City permit.

- Final paid invoice from the contractor or vendor showing the total project cost.
- Proof customer received City of Minneapolis rebate (i.e. copy of check).
- Email just the city invoice template to submitinvoices@minneapolismn.gov
- Applicant can submit partial invoices to the City as many times (with complete sets of required submission documents for each project) as necessary until all projects are completed.

Other Rules & Procedures:

- Funds are allocated based on what's approved in the application. In the event system size increases or decreases, applicant is responsible for submitting updated documents to the city. Additional Cost Share funds must be approved by the program administrator.
- Applicant is responsible for arranging all the upfront project financing.
- Cost share funds can only be used to compensate for the estimated annual kWh production of the system
- All work must meet City of Minneapolis, state, regional, and national zoning, building, and fire codes
- The applicant is responsible for ensuring that product purchases, equipment purchase and installation, or other work proposed have been completed satisfactorily before paying the contractor(s).

Application Procedure:



For reasonable accommodations or alternative formats, please contact the Minneapolis Health Department at (612) 673-2301 or health@minneapolismn.gov. People who are deaf or hard of hearing can use a relay service to call 311 at (612) 673-3000. TTY users call (612) 673-2626.
Para asistencia (612) 673-2700 - Rau kev pab (612) 673-2800 - Hadii aad Caawimaad u baahantahay (612) 673-3500.



Minneapolis Health Department
250 South 4th Street, Room 510
Minneapolis, MN 55415
TEL 612.673.2301
www.minneapolismn.gov/health

Solar Group Purchase Cost Share Application

*Complete all sections on this application. * = Required*

Applicant Information:

Applicant Contact Name*: _____

Applicant Business Name*: _____

Applicant Business address*: _____

Phone*: _____ Email*: _____

Race/Ethnicity of business applicant business owner (use drop down):

Developer Information: (If different than above)

Developer: _____ Contact Name: _____

Contact email: _____ Contact Phone: _____

Project Summary*: (10 points)

Fill out this section by adding up the totals from Attachment A.

Total Number of Properties*:

(Must be at least 5)

Total Energy Savings*:

Total Est. Electricity
Production (kWh/year) _____

Total Est. Project
Size (kW-DC) _____

Total Funding Information*:

Requested Grant Funds: \$ _____

Not to exceed \$50,000

Total Est. Applicant
Match: \$ _____

(Including any utility rebates or other grants)

Total Est. Project Cost: \$ _____

(Attach Any Estimates of Projects)

Application Questions*: (95 Points)

The answers to these questions will be used to prioritize funding distribution, and to describe the project in subsequent promotional material.

1. How many projects are on a Minneapolis Green Zone, Great Street Eligible Priority Area, 4d Affordable Housing Incentive Property, or other approved low-income support program? (Maximum 50 Points)

- | | |
|---------------------------------|--------------------------------------|
| > 20% and < 40% of Properties | <input type="checkbox"/> (25 Points) |
| ≥ 40% and < 60% of Properties: | <input type="checkbox"/> (30 Points) |
| ≥ 60% and < 80% of Properties: | <input type="checkbox"/> (35 Points) |
| ≥ 80% and < 100% of Properties: | <input type="checkbox"/> (45 Points) |
| 100% of Properties: | <input type="checkbox"/> (50 Points) |

2. What other Incentives are you planning to use? (Check all that Apply): (5 points)

- | | |
|--|--------------------------|
| Federal Investment Tax Credit (ITC): | <input type="checkbox"/> |
| Xcel Energy Solar*Rewards: | <input type="checkbox"/> |
| Property Assessed Clean Energy (PACE): | <input type="checkbox"/> |
| Other Grants: _____ | <input type="checkbox"/> |
| Depreciation: | <input type="checkbox"/> |
| None of the above: | <input type="checkbox"/> |

3. This year the Green Cost Share is supporting the City’s Minneapolis Forward Initiatives to aid properties impacted by civil unrest. Follow the link to view an incomplete [list of affected properties](#). Check the box below if your building was significantly (>25%) impacted by the civil unrest. (15 points)

Yes, this application contains buildings significantly impacted _____ # of Buildings
by the civil unrest

4. Are you currently participating in the City’s new STEM Pathways program or responded to the STEM Pathways Request for Application (RFA)? (5 points) Yes No

Points can be earned after application is submitted by the developer/contractor applying to the Environmental STEM Pathways RFA

5. In the Green Cost Share we want to prioritize projects that deliver direct benefits and energy savings to underserved and marginalized communities. What, if any, benefits do this project provide to low-income, underserved, or energy burdened residents? Please describe how you will demonstrate that. (15 points)



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Thank you for completing your application!

We look forward to reviewing it. Decisions are made about 30 days following the application deadline. Any Application(s) submitted between deadlines will be reviewed at the same time as all other applications received by the deadline.

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Email Completed Applications to GreenCostShare@minneapolismn.gov