

2021 4d Affordable Housing Energy Efficiency Application

Please review, fill out, and submit all pages of this application for consideration. The City of Minneapolis reserves the right to revoke the grant money if the customer or contractor violates program rules and procedures. The City of Minneapolis is not liable for grants promised to customers because of a contractor misrepresenting this grant program.

Overview:

The City is offering a **90%* project match up to \$50,000** to any multifamily residential building participating in the City's 4d [Affordable Housing Incentive Program](#). Green Cost Share Program participants will ultimately be responsible for only 10% of project costs.

*City cost share project match = Total Project Cost- Utility Rebates – 10% owner match

All properties must first schedule an energy audit through an existing utility program. It is recommended to begin scheduling an energy audit at least one month before the application is due. For information on how to schedule an energy audit contact:

Grant Carlson
Center for Energy and Environment (CEE)
gcarlson@mncee.org
612-244-2475

Eligibility Requirements:

1. Properties applying for grant must;
 - Be an existing multifamily building within the City of Minneapolis.
 - Be enrolled in the City's 4d Affordable Housing Incentive Program.
2. Eligible projects must;
 - Include a non-lighting component. Project can include lighting, but only as a component of the overall project application.
 - Qualify for an Xcel Energy or CenterPoint Energy rebate program.
 - Have the highest energy efficiency rating available and/or recommended
3. Any open housing orders that are past due need to be abated.

Application Deadlines: March 1, May 3, and July 2, 2021

Funds are Limited

4d Energy Efficiency Program Rules:

Prior to Applying:

- Contact the Center for Energy and Environment (gcarlson@mncee.org) at CEE to schedule an energy audit.
- Property owner is responsible for all the upfront project financing

How to Apply:

- Fill out 4d Affordable Housing Energy Efficiency Application
- Attach to Application:
 - Proof of Rebate Eligibility (i.e. rebate application, energy audit report, or preapproval letter)
 - A breakdown of proposed project(s) provided by the Center for Energy and Environment
- Email Cost Share application and attachments to GreenCostShare@minneapolismn.gov

When Awarded a Cost Share:

- Sign up as a [supplier](#) with the City of Minneapolis
- Gather before pictures of all proposed projects
- Send all final equipment bids to gcarlson@mncee.org and Isaac.evans@minneapolismn.gov within 90 days of the application acceptance. ***If equipment specifications included in this application do not match the final bid or are of a lower efficiency, then the project may not be funded.***
- Sign a Green Cost Share Agreement with the City of Minneapolis

After Projects are Completed:

- All improvements must be completed and paid for by December 31st, 2021.
- Email the items listed below to the city contract manager by December 31st, 2021. If more than one contractor is used, there must be complete sets of these documents for each contractor.
 - Before and after photographs highlighting the project(s)
 - Proof of final inspection by the City of Minneapolis for any work requiring a City permit.
 - Final paid invoice from the contractor or vendor showing the total project cost
 - Rebate verification (i.e. copy of the utility rebate check, application, or pre-approval notice).
- Email just the city invoice template to submitinvoices@minneapolismn.gov

Other Rules & Procedures:

- All work must meet City of Minneapolis, state, regional, and national zoning, building, and fire codes
- Funds are allocated based on what's approved in the application. In the event the final invoice is higher than the bid, additional Cost Share funds must be approved by program administrator
- Cost share funds will be given to the applicant by the City after the project is completed. Applicants can invoice separately for each energy efficiency measure completed as a part of the larger project.
- Cost share funds can only be used to compensate for materials and labor specified on the cost share bid
- The applicant is responsible for ensuring that product purchases, equipment purchase and installation, or other work proposed have been completed satisfactorily before paying the contractor(s).

2021 Application Timeline:



Note: Participants can expect to receive a check from the city 2 to 4 weeks after all required documentation (noted above) is submitted.

For reasonable accommodations or alternative formats, please contact the Minneapolis Health Department at (612) 673-2301 or health@minneapolismn.gov. People who are deaf or hard of hearing can use a relay service to call 311 at (612) 673-3000. TTY users call (612) 673-2626.
Para asistencia (612) 673-2700 - Rau kev pab (612) 673-2800 - Hadii aad Caawimaad u baahantahay (612) 673-3500.



Minneapolis Health Department
 250 South 4th Street, Room 510
 Minneapolis, MN 55415
 TEL 612.673.2301
www.minneapolismn.gov/health

4d Energy Efficiency Cost Share Application

*Complete all sections on this application. * = Required*

Building owner information*:

Owner Name: _____

Owner Mailing Address: _____

Phone: _____ Email: _____

Project Summary*: What is the scope of the project? What energy efficiency projects are you undertaking?

Project Address*:

Energy Savings*:

Est. Electricity Savings (kWh/year)	_____	Est. Natural Gas Savings (Therms/year)	_____
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Funding Information*:

Green Zone:	<input type="checkbox"/>	Check if project in a City of Minneapolis Green Zone
Requested Green Cost Share Funds:	\$ _____	Not to exceed \$50,000
Est. Utility rebate:	\$ _____	Total amount from Xcel or CenterPoint rebates
Est. Owner Match:	\$ _____	At least 10% of project costs
Est. Total Project Cost:	\$ _____	(Attach Any Estimates of Projects)