

# Employee illness log



- Employees must notify the person in charge (PIC) of their symptoms and pathogens that could cause foodborne illness.
- The PIC must record all reports of diarrhea or vomiting made by employees, and report the illness upon request.
- The PIC must notify the local health department or MDH if any employees are known to be infected with Salmonella, Shigella, Shiga toxin-producing E. coli, hepatitis A virus, norovirus, or another bacterial, viral or parasitic pathogen.
- Minnesota Foodborne Illness Hotline: 1-877-Food-ILL (1-877-366-3455)

The Minneapolis Sick and Safe Time ordinance requires businesses to give sick and safe time to employees. Businesses with:

- More than six employees must give paid sick time
- Fewer than six employees may give unpaid sick time

[Find Employer Resources to make sure your business meets Sick and Safe Time rules](#)

Report date	Employee name	Vomiting*	Diarrhea*	Jaundice	Fever	Respiratory (cough, sore throat, runny nose)	Comments or additional symptoms	Date returned to work	Diagnosed with a pathogen? (see list above)	If diagnosed, 1-877-FOOD-ILL or local health agency contacted?
2/12/2022	John Doe	X	X				Sent Home	2/15/2022	Yes - norovirus	Yes

\*Employees with diarrhea or vomiting **cannot return to work** for at least **24 hours** after symptoms end.

For reasonable accommodations or alternative formats please contact Minneapolis Environmental Services at [health@minneapolismn.gov](mailto:health@minneapolismn.gov) or 612-673-2301.

People who are deaf or hard of hearing can use a relay service to call 311 at 612-673-3000. TTY users call 612-263-6850.

Para ayuda, llame al 311. Rau kev pab 311. Hadio aad Caawimaad u baahantahay wac 311.