

Code Compliance Acknowledgement of Responsibility

Property Address: _____

Closing Date: _____

Seller's Conditions of Responsibility

I am aware, in accordance with Section 248.225 of the Minneapolis Truth-in-Sale-of-Housing Ordinance that any owner of a condemned property may sell the property as is as long as the owner has met the disclosure requirements in sections 248.20, 248.30 and 248.40.

- Any owner who makes available for sale any single or two-family dwelling or townhouse that is condemned requiring code compliance shall have either: a) a valid Certificate of Code Compliance (*issued in the owner's name or the owner's representative's name*) as set forth in Chapter 87 Article II of this code or b) a copy of the Code Compliance Work Orders (*issued in the owner's name or the owner's representative's name*) as a result of a Code Compliance Inspection.
- The Minneapolis Seller's Disclosure Statement must be filled out and signed by the owner and attached to the Certificate of Code Compliance or the Code Compliance Work Orders. They are not valid without the signed statement. This statement along with either the certificate or work orders must be provided to the buyer before or at the time of sale.
- This Acknowledgement of Responsibility form must be filed with the City of Minneapolis within 10 days of closing.

I have read this acknowledgement of responsibility agreement and will fully comply with the conditions set forth above.

Seller's name: _____	Phone: _____	Email: _____
Seller's agent: _____	Phone: _____	Email: _____
Seller's closer: _____	Phone: _____	Email: _____
Title Company: _____	Phone: _____	Email: _____

Buyer's Conditions of Responsibility

- The City does not assume any responsibility or liability if buyer's funds are not sufficient to cover costs of rehab. Buyer is aware that they cannot sell the property without completing all the work on the code compliance orders.
- The buyer agrees they are responsible for arranging and completing all work on the code compliance orders.
- Buyer understands that occupancy is not allowed at any time until all work is complete, and a Certificate of Code Compliance has been issued.
- Buyer understands a \$4000 deposit is required prior to pulling any permits and starting any work at the property. This must be paid by cashier's check in person at our public service counter. Please call above phone number to make an appointment.
- Buyer understands all work must be completed within nine (9) months from the date of the deposit. A ninety (90) day extension is allowed if work is fifty (50) percent complete at time of deadline. Failure to meet timelines will result in the forfeiture of the deposit.
- Buyer understands that licensed contractors and permits are required to complete all work orders.
- In the event of Buyer's failure to comply with the conditions of this agreement the City may exercise its rights under Ordinance Sections 248.90 (a) and (e) to enforce provisions of the ordinance by mandamus, injunction, or criminal misdemeanor charges.

I have read this acknowledgement of responsibility agreement and will fully comply with the conditions set forth above.

Buyer's Signature: _____	Date: _____	
Address: _____		
Print name: _____	Phone: _____	Email: _____
Buyer's agent: _____	Phone: _____	Email: _____
Buyer's closer: _____	Phone: _____	Email: _____
Title Company: _____	Phone: _____	Email: _____