
City of Minneapolis /// July 2018



LIMS Public User Guide

A quick guide to navigating the Legislative Information Management System (LIMS)

LIMS Overview

Minneapolis LIMS is a comprehensive, enterprise web application that serves as an electronic repository of legislative and policy-related documents produced by the City of Minneapolis. It enables users to search, filter, review, retrieve, and print information about the actions taken by City Council. LIMS supports the City's strategic goal to improve the accessibility and transparency of City government.

Contact Us

The Legislative Information Management System is administered by:

Minneapolis City Clerk's Office
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We welcome your questions, feedback, and suggestions for improvement on this website.

LIMS Homepage

MINNEAPOLIS LIMS: [HTTP://LIMS.MINNEAPOLISMN.GOV](http://lms.minneapolismn.gov)

Minneapolis City of Lakes

LIMS CALENDAR & AGENDAS LATEST ACTIONS REPORTS BOARDS & COMMISSIONS NOTICES

LEGISLATIVE INFORMATION MANAGEMENT SYSTEM

Search..

Search Prior to 2014 Advanced Search >

Charter & Code Glossary Legislative Process How to Participate Meeting Video Subscribe

Upcoming Meetings

Jul 09	Public Health, Environment, Civil Rights, and Engagement Committee Jul 09, 2018 01:30PM
Jul 10	Transportation & Public Works Committee Jul 10, 2018 10:00AM
Jul 10	Economic Development & Regulatory Services Committee Jul 10, 2018 01:30PM
Jul 11	Housing Policy & Development Committee Jul 11, 2018 01:30PM
Jul 11	Charter Commission Jul 11, 2018 04:00PM - Updated

Marked Agendas (Recent Actions)

Jun 29	City Council Jun 29, 2018 09:30AM
Jun 27	Committee of the Whole Jun 27, 2018 01:30PM
Jun 26	Ways & Means Committee Jun 26, 2018 01:30PM
Jun 26	Executive Committee Jun 26, 2018 10:00AM
Jun 21	Public Safety & Emergency Management Committee Jun 21, 2018 01:30PM

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CALENDAR & AGENDAS

Find upcoming meetings and agendas

LATEST ACTIONS

View the most recent legislation adopted by the City Council

REPORTS

Access Council and committee meeting reports, voting records, and session statistics

BOARDS & COMMISSIONS

See meeting schedule and agendas of the 50+ Minneapolis boards and commissions

NOTICES

Official public notices for upcoming City Council business

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SEARCH FOR LEGISLATION USING:

- o Keyword
- o File Number
- o Ordinance/Resolution/Action Number
- o [Search Prior to 2014](#) for historic data
- o [Advanced Search](#) for more refined options

BLUE RIBBON

Reference materials and additional information on engaging in the legislative process

Advanced Search

ON THE ADVANCED SEARCH PAGE OF LIMS:

1. Select search criteria to filter results based on: keyword, file type, geographic information, date range, etc. to create custom lists
2. Export results to a CSV file that you can open in Excel for data analysis
3. The file number and subject link to file page with full legislative history
4. See the current status of the item in the overall legislative process
5. Sort results by date modified or file number

The screenshot shows the Minneapolis City of Lakes Legislative Information Management System (LIMS) interface. At the top, the Minneapolis logo and navigation menu (LIMS, CALENDAR & AGENDAS, LATEST ACTIONS, REPORTS, BOARDS & COMMISSIONS, NOTICES) are visible. The main header is 'Legislative Information Management System'. A search bar contains 'peavey plaza' with a search icon. Below the search bar, it says 'You Searched for : peavey plaza' and provides options for 'Advanced search' and 'Export to CSV'. A filter section (1) contains several dropdown menus: 'Select File Type', 'Select Sub-Category', 'Select Ward', 'Select Neighborhood', 'Select Department', 'Select Committee', 'Select Refer to Committee', 'Select Author', 'From Date (mm/dd/yyyy)', 'To Date (mm/dd/yyyy)', and 'Select Legislative Status'. Below the filters, it says 'Showing 1 to 10 of 18 entries'. There are two sort buttons: 'MODIFIED' (5) and 'FILE NUMBER'. The first search result (3) is for file number '2018-00596' with the subject 'Grant from the State of Minnesota for the renovation of Peavey Plaza' (4) and a status of 'Approved'. The description below the subject reads: 'Passage of Resolution establishing Project PVPLAZA for the renovation of Peavey Plaza, and increasing and decreasing the appropriation and revenue in the Downtown Assets Fund and the Capital Projects Fund for the renovation of Peavey Plaza.'

Legislative Details and History

Subject and File Number →

Ordinance, Resolution, or Action that Council is considering →

Links to vote record, meeting agendas, committee reports, and Council proceedings →

Link to view Official Act, available after publication →

Additional item(s), review legislative history by clicking to expand →

Original Request for Committee Action from city staff →

Fiscal note detailing the financial impact if applicable →

Reports, maps, proposed text, and public comment regarding the file →

Past and future files regarding the same subject matter →

The screenshot shows the 'LEGISLATION DETAILS' page for the 'Grant from the State of Minnesota for the renovation of Peavey Plaza (2018-00596)'. The page includes a navigation bar with links to LIMS, CALENDAR & AGENDAS, LATEST ACTIONS, REPORTS, BOARDS & COMMISSIONS, and NOTICES. The main content area displays the following information:

- Originating Department:** Public Works Department
- Item 1:** Passage of Resolution authorizing application for and acceptance of a \$2,000,000 grant from the State of Minnesota through its Department of Employment and Economic Development (DEED) for the renovation of Peavey Plaza. Status: Approved.
- Effective Date:** Jun 2, 2018
- Resolution Number:** 2018R-179
- Primary Author:** Council Member Reich
- Legislative History Table:**

Date	Action	Meeting	Report/Proceeding
May 15, 2018	Approved and referred to Ways & Means Committee meeting of May 22, 2018, View Voting	Transportation & Public Works Committee Agenda	Committee Report
May 22, 2018	Approved, View Voting	Ways & Means Committee Agenda	Committee Report
May 25, 2018	Adopted, View Voting	City Council Agenda	Council Proceedings
May 31, 2018	Approved and Signed by Mayor, View Official Act		
Jun 2, 2018	Published		
- Item 2:** Passage of Resolution establishing Project PVPLAZA for the renovation of Peavey Plaza, and increasing and decreasing the appropriation and revenue in the Downtown Assets Fund and the Capital Projects Fund for the renovation of Peavey Plaza. Status: Approved.
- Request for Committee Action:** RCA-2018-00546: Grant from the State of Minnesota for the renovation of Peavey Plaza
- Fiscal Note:** Fiscal Note - RCA-2018-00546
- Supporting Documents:**
 - Grant for Peavey Plaza Deed Resolution
 - Grant for Peavey Plaza Appropriation Resolution
- Related Files:**
 - 2018-00371: Gift acceptance from Green Minneapolis for revitalization of Peavey Plaza
 - 2017-00523: Peavey Plaza gift acceptance from Green Minneapolis

Calendars and Agendas

LIMS CALENDAR: [HTTP://LIMS.MINNEAPOLISMN.GOV/CALENDAR/ALL/MONTHLY](http://lims.minneapolismn.gov/calendar/all/monthly)

The screenshot shows the LIMS Calendar interface. At the top, there's a navigation bar with 'CALENDAR & AGENDAS' selected. Below it, there's a search bar and buttons for 'Subscribe' and 'Print'. The main area displays a monthly calendar for July 2018. A 'Meeting Detail' popup is open for a meeting on Monday, July 9, 2018, at 1:30 PM, titled 'Public Hearing, Environment, Civil Rights, and Engagement Committee'. The popup includes a 'View Agenda' link and an 'ADD THIS EVENT TO CALENDAR' button.

1 CALENDAR VIEW
[Upcoming](#): List view of future meetings
[Month](#): Monthly view (shown here)
[Week](#): Weekly view

2 VIEW CALENDAR BY MEETING TYPE
[City Council](#): Council, standing committees, and independent committees
[Boards and Commissions](#): 50+ Minneapolis boards and commissions
[Events](#): Meetings and events outside of official meeting bodies

3 VIEW MEETING AGENDAS
 Click on a meeting date to view the agenda if available. Agendas for City Council and Committees are posted at least 24 hours ahead of the meeting time.

4 SAVE MEETING TO YOUR CALENDAR
 Click the calendar icon or 'Add this Event to Calendar' button from the meeting detail screen.

Open the .ics file and save the meeting to Outlook or another

 **ADD THIS EVENT TO CALENDAR**

Reports

ACCESS LEGISLATIVE DATA IN A VARIETY OF REPORTS AND SAVE THEM FOR YOUR ANALYSIS

AVAILABLE REPORTS:

- Committee Reports
 - Record of motions, comments, and actions
- Council Proceedings
 - Record of items and votes in front of Council
- Meeting Attendance
 - Track by member and committee
- Voting Record
 - Track by member, committee, and vote type
- Session Statistics
 - Ordinances Introduced
 - Ordinances Enacted
 - Resolutions Adopted
 - Meeting Statistics

FOR EXAMPLE, USE THE VOTING RECORD REPORT TO:

1. Search by:
 - Council Member
 - Committee
 - Vote Type and Response
 - Date Range
2. Export results to CSV file you can open in Excel
3. Link to file with full legislative history
4. View Result of Council or Committee Vote

VOTING RECORD
View Council Member voting record using the filters below. In a roll call vote, each Council Member's vote is recorded. In a voice vote, the record reflects only whether a question passes or fails and not individual votes.

SELECT COUNCIL MEMBER **1** **SELECT COMMITTEE** **VOTE TYPE**
 All Council Member All Committee Select Vote Type

VOTE RESPONSE **DATE FROM** **DATE TO**
 Select Vote Response mm/dd/yyyy mm/dd/yyyy Search Clear

SEARCH RESULTS **2** EXPORT TO CSV

SHOW 10 ENTRIES SEARCH:

Meeting Body	Meeting Date	File Number	Subject	Action Item	Council Member	Vote Type	Member Vote	Result
City Council	Jun 29, 2018	2018-00801 3	Amicus on behalf of the City of Richfield in City of Richfield v. Law Enforcement Labor Services, Inc.	Authorizing the City Attorney to provide an amicus curiae brief on behalf of the City in the case pending before the Minnesota Supreme Court of the City of Richfield v. Law Enforcement Labor Services, Inc. in support of transparency and accountability of law enforcement.	Bender	Roll Call	Aye	Passed 4
City Council	Jun 29, 2018	2018-00661	Youth Violence Prevention Executive Committee presentation	Passage of Resolution rescinding Resolution 2006R-571, as amended by Resolution 2007R-025, entitled "Recognizing Youth Violence as a Public Health Problem and Establishing a Youth Violence Prevention Steering Committee," passed Nov 17, 2006, and establishing the Violence Prevention Executive Committee.	Bender	Roll Call	Aye	Passed